

**ORDINARY MEETING**

**OF**

**TAWA COMMUNITY BOARD**

**AGENDA**

**Time:** 7:00pm  
**Date:** Thursday, 7 December 2017  
**Venue:** Tawa Community Centre  
5 Cambridge Street  
Tawa  
Wellington

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**MEMBERSHIP**

Jill Day  
Graeme Hansen  
Richard Herbert (Chair)  
Liz Langham  
Margaret Lucas (Deputy Chair)  
Jack Marshall  
Robyn Parkinson  
Malcolm Sparrow

**Have your say!**

*You can make a short presentation to the Councillors at this meeting. Please let us know by noon the working day before the meeting. You can do this either by phoning 803-8334, emailing [public.participation@wcc.govt.nz](mailto:public.participation@wcc.govt.nz) or writing to Democratic Services, Wellington City Council, PO Box 2199, Wellington, giving your name, phone number and the issue you would like to talk about.*

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**TABLE OF CONTENTS**  
**7 DECEMBER 2017**

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<b>Business</b>	<b>Page No.</b>
<b>1. Meeting Conduct</b>	<b>5</b>
<b>1.1 Apologies</b>	<b>5</b>
<b>1.2 Conflict of Interest Declarations</b>	<b>5</b>
<b>1.3 Confirmation of Minutes</b>	<b>5</b>
<b>1.4 Public Participation</b>	<b>5</b>
<b>1.5 Items not on the Agenda</b>	<b>5</b>
<b>2. Oral Reports</b>	<b>5</b>
<b>2.1 Tawa Plaza Development update</b>	
<b>2.3 Pest Free Tawa update</b>	
<b>2.4 Wellington Water update</b>	
<b>2.5 Green belt management plan update</b>	
<b>2.6 Linden Community Development update</b>	
<b>2.7 Primary school citizenship awards update</b>	
<b>2.8 Members update</b>	
<b>2.9 Tawa community Board Discretionary Fund update</b>	

<b>3. Reports</b>	<b>7</b>
<b>3.1 Current and Upcoming Council Consultations and Surveys</b>	<b>7</b>
<b>3.2 2018 and 2019 Schedule of Ordinary Meetings</b>	<b>11</b>
<b>3.3 Resource Consent Applications and Approvals for 30 October to 27 November 2017</b>	<b>17</b>
<b>3.4 Forward programme</b>	<b>21</b>

**Questions**

## **1 Meeting Conduct**

### **1.1 Apologies**

The Chairperson invites notice from members of apologies, including apologies for lateness and early departure from the meeting, where leave of absence has not previously been granted.

### **1.2 Conflict of Interest Declarations**

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

### **1.3 Confirmation of Minutes**

The minutes of the meeting held on 9 November 2017 will be put to the Tawa Community Board for confirmation.

### **1.4 Public Participation**

A maximum of 60 minutes is set aside for public participation at the commencement of any meeting of the Council or committee that is open to the public. Under Standing Order 3.23.3 a written, oral or electronic application to address the meeting setting forth the subject, is required to be lodged with the Chief Executive by 12.00 noon of the working day prior to the meeting concerned, and subsequently approved by the Chairperson.

### **1.5 Items not on the Agenda**

Any item not on the agenda may only be discussed if a motion to discuss the item is passed by a unanimous resolution of the meeting; and:

1. The item is a minor item relating to the general business of the local authority; and
2. The Chairperson explains at the beginning of the meeting, at a time when it is open to the public, that the item will be discussed at the meeting but no resolution, decision or recommendation may be made in respect of that item except to refer that item to a subsequent meeting for further discussion; and
3. The Chairperson explains to the meeting why the item is not on the agenda and the reason why discussion of the item cannot be delayed.

## **2 Oral Reports**

### **2.1 Tawa Plaza Development update**

### **2.3 Pest Free Tawa update**

### **2.4 Wellington Water update**

### **2.5 Green belt management plan update**

### **2.6 Linden Community Development update**

### **2.7 Primary school citizenship awards update**

**2.8 Members update**

**2.9 Tawa community Board Discretionary Fund update**

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### **3. Reports**

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## **CURRENT AND UPCOMING COUNCIL CONSULTATIONS AND SURVEYS**

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### **Purpose**

1. To provide the Tawa Community Board with an update of items upon which Council is currently seeking public feedback and to advise the Board on upcoming items for consultations or surveys the Council is undertaking.

### **Recommendation/s**

That the Tawa Community Board:

1. Receive the information.

### **Discussion**

#### **Surveys**

2. Electric bikes: Council is currently trialling the use of electric bikes (e-bikes) on selected tracks within our open space network.
3. To understand the impact of the trial, Council is conducting a survey and feedback received will help Council to make a decision as to where e-bikes will be allowed in the open space network.
4. The 'electric bikes' survey closes at 5.00pm on Friday 15 December, 2017.
5. Outer Green Belt: Council is interested in hearing what people value about the Outer Green Belt and any key issues with its current management and use.
6. Responses will help the Council to review the Outer Green Belt Management Plan.
7. The 'Outer Green Belt' survey closes at 5.00pm on Friday 22 December 2017.
8. Further information is available on the Council's website:  
<https://wellington.govt.nz/have-your-say/consultations>

#### **Current Consultations and Community Engagement**

9. Fees and Charges under the Resource Management Act (RMA) 1991: Recent changes to the RMA have created extra activities and processes which require associated charges to be either set or clarified.
10. The deadline for submissions is 5.00pm on Monday 8 January 2017.
11. Further information is available on the Council's website:  
<https://wellington.govt.nz/have-your-say/consultations>

#### **Options**

12. Should the Board wish to participate in the on-line surveys, there is no requirement for the Board to formally ratify this.

13. Should the Board wish to make a submission on the proposed fees and charges under the recent changes to the RMA, then the Board will need to approve the submission at its next meeting.

### **Attachments**

Nil

Author	Carline Thomas, Governance Advisor
Authoriser	Crispian Franklin, Governance Team Leader



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## **SUPPORTING INFORMATION**

### **Engagement and Consultation**

All relevant supporting information and documentation relating to these items is available on the Council's website and community input is sought.

### **Treaty of Waitangi considerations**

Treaty of Waitangi considerations are an integral part of the engagement and consultation process.

### **Financial implications**

Financial implications will be considered for each survey and consultation by the relevant Council officer/s.

### **Policy and legislative implications**

Policy and legislative implications are considered as part of the consultation and engagement process.

### **Risks / legal**

Any legal implications or risks identified as part of the consultation and engagement process will be addressed as appropriate.

### **Climate Change impact and considerations**

Climate change impacts will be considered.

### **Communications Plan**

Further information will be disseminated following collection and analysis of feedback received.

### **Health and Safety Impact considered**

Health and safety will be considered under the Health and Safety at Work Act 2015 and the Council's health and safety plans and policies.



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## **2018 AND 2019 SCHEDULE OF ORDINARY MEETINGS**

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### **Purpose**

1. To seek the Tawa Community Board's approval for a schedule of ordinary meetings for the period January 2018 to October 2019.

### **Recommendations**

That the Tawa Community Board:

1. Receive the information.
2. Adopt the schedule of monthly meetings to be held on the second Thursday of every month for the period January 2018 to October 2019.
3. Agree to meet at 7pm in the Boardroom, Tawa Community Centre or an alternative approved venue should the Boardroom at the Tawa Community Centre not be available.
4. Agree to the Tawa Community Board Grants Subcommittee to be held 5<sup>th</sup> April 2018.

### **Background**

2. Part 7 of the Local Government Official Information and Meetings Act 1987 and Clause 19 Schedule 7 of the Local Government Act 2002 requires a local authority to hold meetings at the times and places that it appoints. If the local authority adopts a schedule of meetings, the schedule may cover any future period that the local authority considers appropriate.
3. Meetings must be conducted in accordance with Part 7 of the Local Government Official Information and Meetings Act 1987.

### **Discussion**

4. As the Council has no scheduled meetings each July, no meeting has been scheduled for the Tawa Community Board in July 2018 and 2019 in accordance with past practice.
5. As the last council meeting in 2018 is scheduled for 12<sup>th</sup> Dec, the Tawa Community board meeting is scheduled for the first Thursday in December. This will be held on the 6<sup>th</sup> Dec 2018.
6. The careful scheduling of meetings should reduce the need for additional meetings. Should the need arise for an additional meeting; this may be scheduled in consultation with the Chief Executive and the Chair.
7. The preferred date requested by council officers for the Tawa Community Board Grants Subcommittee date is 5<sup>th</sup> April 2018 and they hope the Tawa Community board members agree to this date.

### **Options**

8. Should the Tawa Community Board not wish to meet on the second Thursday of every month, the Board has the option to change the frequency of its meetings to a six weekly meeting cycle by resolution.

**Next Actions**

9. Once the Board has adopted its 2018 and 2019 meeting schedule, the meetings will be publicly notified in accordance with legislation.

**Attachments**

- Attachment 1. 2018 Meetings Page 14  
Attachment 2. 2019 Meetings Page 15

Author	Ryan Wilson, Elected Member Support Advisor
Authoriser	Penny Langley, Manager Democracy Services

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## **SUPPORTING INFORMATION**

### **Engagement and Consultation**

The Tawa Community Board's decision regarding the frequency of its meetings and the adoption of its meeting cycle is being sought.

### **Treaty of Waitangi considerations**

There are no Treaty of Waitangi implications.

### **Financial implications**

There are costs associated with advertising the Board meetings.

### **Policy and legislative implications**

Part 7 of the Local Government Official Information and Meetings Act 1987 and Clause 19 Schedule 7 of the Local Government Act 2002 requires a local authority to hold meetings at the times and places that it appoints, and if the local authority adopts a schedule of meetings the schedule may cover any future period that the local authority considers appropriate.

### **Risks / legal**

Meetings must be conducted in accordance with Part 7 of the Local Government Official Information and Meetings Act 1987.

### **Climate Change impact and considerations**

There are no climate change impact considerations.

### **Communications Plan**

Meetings will be advertised in accordance with Part 7 section 46 of the Local Government Official Information and Meetings Act 1987.

### **Health and Safety Impact considered**

Any health and safety impacts will be considered.

## 2018 Yearly Calendar

January						
Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

February						
Su	M	Tu	W	Th	F	Sa
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18	19	20	21	22	23	24
25	26	27	28			

March						
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April						
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15	16	17	18	19	20	21
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29	30					

May						
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13	14	15	16	17	18	19
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27	28	29	30	31		

June						
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3	4	5	6	7	8	9
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July						
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August						
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September						
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October						
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November						
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December						
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## 2019 Yearly Calendar

January						
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February						
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March						
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April						
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May						
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June						
Su	M	Tu	W	Th	F	Sa
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July						
Su	M	Tu	W	Th	F	Sa
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August						
Su	M	Tu	W	Th	F	Sa
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September						
Su	M	Tu	W	Th	F	Sa
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November						
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December						
Su	M	Tu	W	Th	F	Sa
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## **RESOURCE CONSENT APPLICATIONS AND APPROVALS FOR 30 OCTOBER TO 27 NOVEMBER 2017**

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### **Purpose**

1. In accordance with an agreement reached with the Tawa Community Board, the purpose of this report is to advise the Board of all resource consents lodged, along with decisions made by Officers acting under Delegated Authority, on Land Use and Subdivision resource consent applications.

### **Recommendation**

That the Tawa Community Board:

1. Receive the information.

### **Background**

2. This report advises the Community Board of resource consents lodged and decisions made during the period 30 October to 27 November 2017.

### **Discussion**

3. For the period from 30 October to 27 November 2017, there were six applications lodged with the Council.

<b><i>Service Request</i></b>	<b><i>Address</i></b>	<b><i>Applicant</i></b>
<b>398843</b>	<b>24 Nassau Avenue, Grenada North</b>	<b>Wellington City Council</b>
Land use consent for the installation, operation and maintenance of a LED streetlight pole.		
<b>396640</b>	<b>9 Rembrandt Avenue, Tawa</b>	<b>Bryan Pool</b>
Land use consent to construct a flat over an existing basement.		
<b>396912</b>	<b>102 Chester Road, Tawa</b>	<b>Matthew Sharp</b>
Land use consent for a multi-unit development comprising three new dwellings.		
<b>398500</b>	<b>21 Fyvie Avenue, Tawa</b>	<b>B Stone</b>
Land use consent for a new dwelling and associated earthworks.		
<b>397672</b>	<b>10 Sunrise Boulevard, Tawa</b>	<b>Presbyterian Support Centre</b>
Change of condition to SR390307 to add an additional lot for access purposes.		

<b>398498</b>	<b>49 Raroa Terrace, Tawa</b>	<b>Fraser Punt &amp; Michelle Smits</b>
Boundary activity consent for a new dwelling with a recession plane breach.		

4. For the period from 30 October to 27 November 2017, there were seven applications approved under delegated authority.

<i>Service Request</i>	<i>Address</i>	<i>Applicant</i>
<b>398498</b>	<b>49 Raroa Terrace, Tawa</b>	<b>Fraser Punt &amp; Michelle Smits</b>
Boundary activity consent for a new dwelling with a recession plane breach.		
<b>380968</b>	<b>58C Raroa Terrace, Tawa</b>	<b>Synergy Investments</b>
Land use consent for a multi-unit residential development comprising 13 units.		
<b>389177</b>	<b>11 Wilfred Street, Tawa</b>	<b>RFC Homes</b>
Land use and subdivision consent for a two lot fee simple subdivision, new dwelling and earthworks.		
<b>392239</b>	<b>5 Tawa Terrace, Tawa</b>	<b>Yong Family Trust</b>
Subdivision consent for a four lot fee simple subdivision and land use consent for a new dwelling.		
<b>393925</b>	<b>41 Collins Avenue, Tawa</b>	<b>Nikau Family Trust</b>
Subdivision consent for a two lot fee simple subdivision.		
<b>395459</b>	<b>28A Redwood Avenue, Tawa</b>	<b>Vikas Chaubey</b>
Subdivision consent for a two lot fee simple subdivision and land use consent for associated earthworks.		
<b>396640</b>	<b>9 Rembrandt Avenue, Tawa</b>	<b>Bryan Pool</b>
Land use consent to construct a flat over an existing basement.		

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**Attachments**

Nil

Author	Nicole Tydda, Manager Cust Serv & BusSupport
Authoriser	Bill Stevens, Resource Consents Team Leader David Chick, Chief City Planner



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## **FORWARD PROGRAMME**

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### **Purpose**

1. To provide the Tawa Community Board with a draft work programme for its amendment and approval.

### **Recommendations**

That the Tawa Community Board:

1. Receive the information.
2. Amend the work programme if necessary.

### **Discussion**

2. Below is the draft work programme for the Board's approval and amendment where necessary:

<b>Thursday, 8 February 2017</b>
<p>Standing Items:</p> <ul style="list-style-type: none"><li>○ Policing in Tawa</li><li>○ Upcoming Areas of Consultation, engagement or surveys (if any)</li><li>○ Tawa Community Board Discretionary Fund Update</li><li>○ Tawa Community Board Members reports</li><li>○ Forward Programme</li></ul> <p>Verbal reports:</p> <ul style="list-style-type: none"><li>○ WREMO - Resilience update</li><li>○ Presentation from the Department of Corrections</li><li>○ Local MPs</li></ul> <p>Written reports:</p> <ul style="list-style-type: none"><li>○ Tawa College Borough Scholarship award</li><li>○ Camp Elsdon Annual Report for 2016/2017</li><li>○ Waste minimization management update</li></ul>

<b>Thursday, 8 March 2017</b>
<p>Standing Items:</p> <ul style="list-style-type: none"><li>○ Policing in Tawa</li><li>○ Upcoming Areas of Consultation, engagement or surveys (if any)</li><li>○ Tawa Community Board Discretionary Fund Update</li><li>○ Tawa Community Board Members reports</li><li>○ Forward Programme</li></ul> <p>Verbal reports:</p> <ul style="list-style-type: none"><li>○ Tawa Residents Association and their plans for 2018.</li><li>○ Medium Density Housing - Lucy Desrosierson</li><li>○ LTP Update</li></ul> <p>Written reports:</p>

- Track safe rail update in Tawa
- Grenada North ridge - Transmission gully update

**Thursday, 12 April 2017**

Standing Items:

- Policing in Tawa
- Upcoming Areas of Consultation, engagement or surveys (if any)
- Tawa Community Board Discretionary Fund Update
- Tawa Community Board Members reports
- Forward Programme

Verbal reports:

- PCC Kenepuru Hospital site redevelopment
- PCC Colonial Knob Gondola Development

Written reports:

**Attachments**

Nil

Author	Ryan Wilson, Elected Member Support Advisor
Authoriser	Penny Langley, Manager Democracy Services

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## **SUPPORTING INFORMATION**

### **Consultation and Engagement**

No consultation or engagement is required.

### **Treaty of Waitangi considerations**

There are no Treaty of Waitangi considerations associated with this report.

### **Financial implications**

There are no financial implications associated with this report.

### **Policy and legislative implications**

There are no policy or legislative implications associated with this report.

### **Risks / legal**

There are no risks or legal implications associated with this report.

### **Climate Change impact and considerations**

N/A.

### **Communications Plan**

N/A.