

ORDINARY MEETING

OF

TAWA COMMUNITY BOARD

MINUTES

Time: 7:01pm
Date: Thursday, 8 June 2017
Venue: Tawa Community Centre
5 Cambridge Street
Tawa
Wellington

PRESENT

Jill Day
Graeme Hansen
Liz Langham
Margaret Lucas (Deputy Chair)
Jack Marshall
Robyn Parkinson
Malcolm Sparrow

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1 Meeting Conduct

1.1.0 Whakatauki

Councillor Jill Day delivered the whakatauki.

1.1 Apologies

Moved Margaret Lucas, seconded Graeme Hansen

Resolved

That the Tawa Community Board:

1. Accept the apologies received from Richard Herbert for absence and Jack Marshall for lateness.

Carried

1.2 Conflict of Interest Declarations

There were no conflict of interest declarations.

1.3 Confirmation of Minutes

Moved Margaret Lucas, seconded Jill Day

Resolved

That the Tawa Community Board:

Approve the minutes of the Tawa Community Board Meeting held on 4 May 2017, having been circulated, that they be taken as read and confirmed as an accurate record of that meeting.

Carried

1.4 Public Participation

1.4.1 Tawa College students – Busy Bio bags

Megan Henderson (CEO of Busy Bio bags) and Shirley Harding (Communications Director of Busy Bio bags) presented their Busy Bio bags concept to the Board.

Attachments

- 1 Busy Bio Bags presentation - Megan Henderson and Shirley Harding (Tawa College)

1.4.2 Murray Darroch

Murray Darroch spoke to the Board about the need to improve disability access at Takapu Railway Station.

Attachments

- 1 Proposals to improve access at Takapu Railway Station - Tabled item

1.5 Items not on the Agenda

There were no items not on the agenda.

Change of Agenda Order

Under Standing Order 3.9.2, and with the leave of the meeting, the Chair changed the agenda order so that reports were dealt with in the following order:

- Report 2.3 – Vibrant Tawa Update
- Report 2.4– Tawa Community Patrols Update
- Report 3.1 - Te Awarua o Porirua Harbour Scorecard 2016 - Report back by Porirua Harbour and Catchment Community Trust
- Report 3.2 - Tawa Town Centre Upgrade Project
- Report 3.3 - Quarterly Report February 2017 to April 2017: Mervyn Kemp Library and Tawa and Linden Community Centres
- The normal agenda order resumed at the conclusion of these items.

2 Oral Reports

2.3 Vibrant Tawa Update

Tony Hassed, Chair of Vibrant Tawa, provided an update to the Tawa Community Board on the recent events held and upcoming activities that have been planned for later in 2017.

2.4 Tawa Community Patrols Update

Peter Lockery (Chair of the Tawa Community Patrol), Brett Gillies (Trustee and Patroller) and Michael Johnson (Patrol Co-ordinator) presented an update to the Board.

Attachments

- 1 Tawa Community Patrols Presentation

3. Reports

3.1 Te Awarua o Porirua Harbour Scorecard 2016 - Report back by Porirua Harbour and Catchment Community Trust

Grant Baker, Chairperson of the Porirua Harbour Trust, provided an update to the Board.

Moved Margaret Lucas, seconded Liz Langham

Resolved

That the Tawa Community Board:

1. Receive the information.

Carried

3.2 Tawa Town Centre Upgrade Project - Plaza and Art

Emily Alleway, Senior Urban Designer at Wellington City Council, provided an update on the progress made to date on this project.

(Jack Marshall joined the meeting at 08:18 pm.)

Moved Margaret Lucas, seconded Robyn Parkinson

Resolved

That the Tawa Community Board:

1. Receive the information.

Carried

3.3 Quarterly Report February 2017 to April 2017: Mervyn Kemp Library and Tawa and Linden Community Centres

Chris Pigott, Team Leader Libraries and Community Spaces – North, spoke to the report.

Moved Margaret Lucas, seconded Liz Langham

Resolved

That the Tawa Community Board:

1. Receive the information

Carried

2 Oral Reports

2.1 Police Update

The Police were unable to attend the meeting.

2.2 Tawa Volunteer Fire Brigade Update

Members of the Tawa Volunteer Fire Brigade were unable to attend the meeting.

2.5 Proposed new Tawa Community Service Awards - Update

Robyn Parkinson provided an update to the Board.

2.6 Members' Reports

Margaret Lucas attended the LGNZ Community Board conference in May in addition to attending several meetings relating to the community led development project for Linden,

WREMO training courses and a discretionary fund meeting.

Jack Marshall provided an update on the series of hui in Johnsonville that the Wellington City Youth Council held in May, and also had on-going conversations with TrackSAFE in relation to rail safety issues.

Councillor Malcolm Sparrow attended a number of meetings including a Vibrant Tawa meeting; Tawa Technology Education Trust meeting, Menzshed Meetings, a WREMO training session and a meeting relating to the community led development project for Linden and the Tawa Lux light festival launch and sausage sizzle.

Graeme Hansen attended a Camp Elsdon Board meeting in addition to dealing with a number of roading queries.

Robyn Parkinson attended the Tawa Lux light festival launch and sausage sizzle. WREMO training session, and a meeting relating to the community led development project for Linden, a Tawa Community Garden meeting, a meeting about the art murals planned for Tawa, and presented the Tawa Community Board's submission regarding the Draft Wellington Region Waste Management and Minimisation Plan at the oral hearings that were held on 06 June 2017 at Wellington City Council.

Councillor Jill Day attended the Tawa Lux light festival launch and sausage sizzle, a meeting relating to the proposed art murals for Tawa, a Menzshed, a community liaison meeting regarding Spicer landfill, a Northern Ward Youth forum meeting, a WREMO training, an Annual Plan forum with fellow Northern Ward councillors, and wrote to TrackSAFE following their presentation to the Board in May.

Liz Langham attended the WREMO training course, a meeting relating to the community led development project for Linden, the Tawa Lux light festival launch and sausage sizzle, and meeting relating to the proposed art murals planned for Tawa in addition to a number of other community meetings.

3.4 Report back on the 2017 LGNZ Community Boards Conference

Margaret Lucas provided an update to the Board on the highlights and key learnings of the 2017 LGNZ Community Boards Conference.

Moved Margaret Lucas, seconded Robyn Parkinson

Resolved

That the Tawa Community Board:

1. Receive the information.

Carried

3.5 Allocation of remaining amount from Tawa Grants Funding Round for 2016/17 financial year

Moved Margaret Lucas, seconded Graeme Hansen

Resolved

That the Tawa Community Board:

1. Receive the information.
2. Agree to allocate the remaining amount of \$500 to the following organisation as recommended by the Chair of the Tawa Community Board Grants Subcommittee:

	Organisation	Project	% from Tawa rate paying area	Amount requested	Recommended Amount	Comments
17	Tawa Squash Rackets Club Incorporated	Outdoor Security Lights	75	\$800	\$500	Contribution to safety initiative. Officers will work with club to ensure they have good advice about safety measures in the area.

Carried

3.6 Allocation of remainder of 2016/17 Tawa Community Board Discretionary Fund

Moved Margaret Lucas, seconded Jack Marshall

Recommendations

That the Tawa Community Board:

1. Receive the information.
2. Confirm the purchases made in 2016/2017 are accurate and that there are no remaining invoices to be paid or be accrued at the end of the 2016/2017 financial year.
3. Agree to allocate the remaining amount of approximately \$3700 in the Tawa Community Board Discretionary Fund (which may be subject to change after any accruals or expenditure) for the 2016/2017 financial year

Moved Margaret Lucas, seconded Jill Day, the following amendment, new 3:

That the Tawa Community Board:

1. Receive the information.

2. Confirm the purchases made in 2016/2017 are accurate and that there are no remaining invoices to be paid or be accrued at the end of the 2016/2017 financial year.
3. **Agree to allocate the remaining amount of approximately \$3700 in the Tawa Community Board Discretionary Fund (which may be subject to change after any accruals or expenditure) for the 2016/2017 financial year as follows:**
 - a. **Gift for Mike Farrand (Tawa Volunteer Fire Brigade) of \$41.75 inclusive of GST**
 - b. **Spend of \$65 for the Tawa Lux festival opening event and sausage sizzle**
 - c. **\$500 towards the cost of purchasing tear drop banners (or the most cost effective option) for advertising/promoting Tawa Community events**
 - d. **\$1000 for the Community of Learning fund towards professional development**
 - e. **The balance remaining in the Tawa Community Board fund to Linden Primary School to enhance their outdoor environment (subject to all accruals or expenditure for the 2016/2017 financial year).**

Carried

Resolved

That the Tawa Community Board:

1. Receive the information.
2. Confirm the purchases made in 2016/2017 are accurate and that there are no remaining invoices to be paid or be accrued at the end of the 2016/2017 financial year.
3. Agree to allocate the remaining amount of approximately \$3700 in the Tawa Community Board Discretionary Fund (which may be subject to change after any accruals or expenditure) for the 2016/2017 financial year as follows:
 - a. Gift for Mike Farrand (Tawa Volunteer Fire Brigade) of \$41.75 inclusive of GST
 - b. Spend of \$65 for the Tawa Lux festival opening event and sausage sizzle
 - c. \$500 towards the cost of purchasing tear drop banners (or the most cost effective option) for advertising/promoting Tawa Community events
 - d. \$1000 for the Community of Learning fund towards professional development
 - e. The balance remaining in the Tawa Community Board fund to Linden Primary School to enhance their outdoor environment (subject to all accruals or expenditure for the 2016/2017 financial year).

Carried

3.7 Ratification of Submission on the Draft Wellington Region Waste Management and Minimisation Plan

Moved Margaret Lucas, seconded Graeme Hansen

Resolved

That the Tawa Community Board:

1. Receive the information.
2. Retrospectively approve the submission made on the Draft Wellington Region Waste

Management and Minimisation Plan.

Carried

3.8 Tawa Memorial Project

Moved Margaret Lucas, seconded Malcolm Sparrow

Resolved

That the Tawa Community Board:

1. Receive the information.

Carried

3.9 Resource Consent Applications and Approvals for 26 April to 28 May 2017

Moved Margaret Lucas, seconded Graeme Hansen

Resolved

That the Tawa Community Board:

1. Receive the information.

Carried

3.10 Current and Upcoming Council Consultations or Surveys

Moved Margaret Lucas, seconded Jack Marshall

Resolved

That the Tawa Community Board:

1. Receive the information

Carried

3.11 Forward Programme

Moved Margaret Lucas, seconded Liz Langham

Resolved

That the Tawa Community Board:

1. Receive the information.
2. Amend the work programme if necessary.

Carried

The meeting concluded at 9.23 pm.

Confirmed: _____
Chair