

**ORDINARY MEETING**

**OF**

**TAWA COMMUNITY BOARD**

**MINUTES**

**Time:** 7:01pm  
**Date:** Thursday, 9 March 2017  
**Venue:** Tawa Community Centre  
5 Cambridge Street  
Tawa  
Wellington

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**PRESENT**

Jill Day  
Graeme Hansen  
Liz Langham  
Margaret Lucas (Deputy Chair)  
Jack Marshall  
Robyn Parkinson  
Malcolm Sparrow



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## **1 Meeting Conduct**

### **1.0 Declaration by Tawa Community Board Member Elect - Liz Langham**

The Chair invited Liz Langham to make her declaration. Liz Langham made and signed her declaration.

I, **Elizabeth Jane Langham** declare that I will faithfully and impartially, and according to the best of my skill and judgment, execute and perform, in the best interests of the Tawa Community, the powers, authorities, and duties vested in, or imposed upon, me as a member of the **Tawa Community Board** of the Wellington City Council by virtue of the Local Government Act 2002, the Local Government Official Information and Meetings Act 1987, or any other Act.

Ko au a **Elizabeth Jane Langham**. Ko taku kupu tēnei. Ka tutuki i ahau, ki tāku e pono nei, ngā kawenga katoa hei painga mō te hāpori o Tawa, i runga i te mana kua riro mai i ahau, hei mema o Te Poari Hāpori o Tawa, o te Kaunihera o Pōneke, i raro i te Ture Kāwanatanga ā-Rohe, rua mano mā rua, te Ture Pārongo, Huinga Ōkawa Kāwanatanga ā-Rohe, kotahi mano, iwa rau, waru tekau mā whitu, me ētahi atu ture rānei.”

### **Whakatauki**

#### **Mahitahi / Collaboration**

E hara taku toa  
i te toa takitahi  
he toa takitini

My strength is not as an individual  
But as a collective

### **1.1 Apologies**

**Moved Margaret Lucas, seconded Graeme Hansen**

#### **Resolved**

That the Tawa Community Board:

1. Accept the apologies received from Richard Herbert for absence.

**Carried**

## **1.2 Conflict of Interest Declarations**

There were no conflict of interest declarations.

## **1.3 Confirmation of Minutes**

### **Moved Margaret Lucas, seconded Robyn Parkinson**

#### **Resolved**

That the Tawa Community Board:

Approve the minutes of the Tawa Community Board Meeting held on 9 February 2017, having been circulated, that they be taken as read and confirmed as an accurate record of that meeting.

A division was called for, voting on which was as follows:

**For:**

Jill Day  
Margaret Lucas (Deputy Chair)  
Robyn Parkinson  
Malcolm Sparrow

**Against:**

Graeme Hansen  
Jack Marshall

Meeting note: Liz Langham did not take part in the vote on the minutes as she was not a member of the Tawa Community Board at the time of the meeting.

Majority Vote: 4:2

**Carried**

## **1.4 Public Participation**

There were no public participants at the meeting.

## **1.5 Items not on the Agenda**

There were no items not on the agenda.

### **Change of Agenda Order**

- Under Standing Order 3.9.2, and with the leave of the meeting, the Chair changed the agenda order so that the reports / items could be dealt with in the following order:
- **Report 2.1 – Police Update**
- **Report 2.2 – Tawa Volunteer Fire Brigade Update**
- **Report 3.1– Update on Transmission Gully Project**
- **Report 2.3 – Community of Learning – Update from Tawa Principals**
- **Report 3.2 – Update from Wellington Water**
- **Report 3.3 – Emergency Welfare Response Update**
- **Report 2.4 – Proposed new Tawa Community Service Awards**
- **Report 2.5 – Members' Reports**

The normal agenda order resumed following these items.

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## **2 Oral Reports**

### **2.1 Police Update**

The new Area Commander of the Kapiti-Mana Police, Inspector Tracey Thompson, and Senior Sergeant James McKay were present to give the Board an update on policing matters in Tawa.

### **2.2 Tawa Volunteer Fire Brigade Update**

Apologies were received from Mike Farrand was unable to attend the meeting.

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## **3. Reports**

### **3.1 Update on Transmission Gully Project**

Peter Ward of NZTA (Senior Project Manager -Transmission Gully), provided an update to the Board.

#### **Moved Margaret Lucas, seconded Malcolm Sparrow**

#### **Resolved**

That the Tawa Community Board:

1. Receive the information.

**Carried**

#### **Attachments**

- 1 Attachment A - NZTA Update on Transmission Gully Project

### **2.3 Community of Learning - Update from Tawa Principals**

Brendon Henderson, Sue Goodwin, Murray Lucas and Ian Dewar provided an update to the Tawa Community Board on Tawa's Community of Learning.

#### **Attachments**

- 1 Attachment B - Community of Learning - Presentation from Tawa Principals

### **3.2 Update from Wellington Water**

Ben Fountain (Modelling Manager) and Amelia Seagrave (Senior Engineer) at Wellington Water presented an update to the Tawa Community Board on the work undertaken by Wellington Water to date.

#### **Moved Margaret Lucas, seconded Malcolm Sparrow**

#### **Resolved**

That the Tawa Community Board:

1. Receive the information on the further work undertaken by Wellington Water on flood

hazard modelling and the investigations that have been ongoing

**Carried**

**Attachments**

- 1 Attachment C - Presentation from Wellington Water

**3.3 Emergency Welfare Response- update**

Mark Farrar, Acting Community Services Manager, presented his report to the Board on the role of Council in a emergency.

**Moved Margaret Lucas, seconded Liz Langham**

**Resolved**

That the Tawa Community Board:

1. Receive the information.

**Carried**

**Attachments**

- 1 Attachment D - Emergency Welfare Response Update

**2.4 Proposed new Tawa Community Service Awards**

Robyn Parkinson discussed the proposal for these awards with the Board. The Board members agreed to do some further work on the proposal.

The meeting adjourned at 8.50pm.

The meeting re-convened at 9.01pm. All Board members were present.

**2.5 Members' Reports**

The Chair read Richard Herbert's update to the Board. Richard attended a number of meetings including a Camp Elsdon February Board meeting, the Tawa Residents' Association meeting and a public meeting organised by the Friends of the Tawa Bush Reserve regarding the Forest of Tane. Richard also attended a meeting where Tawa residents and stakeholders were updated on the Tawa Town Centre Development plan.

Jack Marshall marshalled the Ara Tawa shared pathway Bike, Scoot or Walk event in addition to working on queries received from the community.

Robyn Parkinson attended meetings regarding the Forest of Tane including several community gardens meetings and updating the Board's Facebook page. Robyn also attended a meeting where Tawa residents and stakeholders were updated on the Tawa Town Centre Development plan.

Graeme Hansen attended a tour of Camp Elsdon and also attended a meeting where Tawa



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residents and stakeholders were updated on the Tawa Town Centre Development plan. He also attended meetings with WREMO and Wellington Water as well as dealing with a number of roading issues.

Jill Day attended the Ara Tawa shared pathway Bike, Scoot or Walk event and the national Children's Day event at Linden School. In addition, she attended the AGM meeting of the Friends of Tawa Bush Reserve, attended several meetings regarding the Forest of Tane, and held meetings with MenzShed regarding the proposal for Tawa. She also attended a tour of Camp Elsdon

Liz Langham attended the Ara Tawa shared pathway Bike, Scoot or Walk event, meetings of the Friends of Tawa Bush Reserve, and had discussions about the proposed art mural for Tawa.

Margaret Lucas attended several meetings regarding the Forest of Tane and held meetings with Council's Chief Resilience Officer, registered for a WREMO training course and held meetings with Council's grants funding team in preparation for the upcoming Tawa Community Board Grants Subcommittee meeting.

Malcolm Sparrow attended the Ara Tawa shared pathway Bike, Scoot or Walk event held on 05 March 2017. He also attended a meeting where Tawa residents and stakeholders were updated on the Tawa Town Centre Development plan.

## **2.6 Update on the development of the Tawa Resilience Plan**

Margaret Lucas provided an update to the Board on the work done to progress this plan.

## **2.7 Tawa Community Board Discretionary Fund Update**

The financial statements for February 2017 had been distributed to the Board members. There were no queries relating to the financial statements.

## **2.8 Tawa Neighbours' Day Events**

Councillor Malcolm Sparrow provided an update to the Board

## **2.9 Tawa Bike/Walk/Scoot Event**

Councillor Malcolm Sparrow provided an update to the Board on this event which was held on Sunday, 05 March 2017.

## **3.4 2017 LGNZ Community Boards Conference**

**Moved Margaret Lucas, seconded Jill Day**

### **Recommendations**

That the Tawa Community Board:

1. Receive the information.
2. Note that the costs associated with attending the conference have been approved in

accordance with the Deputy Mayor's delegation and that the costs are funded from the approved elected members' budget.

3. Nominate and agree two members of the Tawa Community Board to attend the New Zealand Community Boards Conference to be held from 11-13 May 2017.
4. Note that the attendees will be required to provide a report back on the conference to the next meeting of the Tawa Community Board.

**Moved Robyn Parkinson, seconded Malcolm Sparrow**, the following motion:

That the Tawa Community Board:

3. Nominate **Richard Herbert** of the Tawa Community Board to attend the New Zealand Community Boards Conference to be held from 11-13 May 2017.

**Carried**

**Moved Graeme Hansen, seconded Liz Langham**, the following motion:

That the Tawa Community Board:

3. Nominate **Margaret Lucas** of the Tawa Community Board to attend the New Zealand Community Boards Conference to be held from 11-13 May 2017.

**Carried**

### **Resolved**

That the Tawa Community Board:

1. Receive the information.
2. Note that the costs associated with attending the conference have been approved in accordance with the Deputy Mayor's delegation and that the costs are funded from the approved elected members' budget.
3. Agree that **Richard Herbert** and **Margaret Lucas** of the Tawa Community Board attend the New Zealand Community Boards Conference to be held from 11-13 May 2017.
4. Note that the attendees will be required to provide a report back on the conference to the next meeting of the Tawa Community Board.

**Carried**

### **3.5 Resource Consent Applications and Approvals for 21 January to 27 February 2017.**

**Moved Margaret Lucas, seconded Graeme Hansen**

### **Resolved**

That the Tawa Community Board:

1. Receive the information.

**Carried**

**3.6 Quarterly Report November 2016 to January 2017: Mervyn Kemp Library and Tawa and Linden Community Centres**

**Moved Margaret Lucas, seconded Jill Day**

**Resolved**

That the Tawa Community Board:

1. Receive the information

**Carried**

**3.7 Current and Upcoming Council Consultations or Surveys**

**Moved Margaret Lucas, seconded Jack Marshall**

**Resolved**

That the Tawa Community Board:

1. Receive the information

**Carried**

**3.8 Forward Programme**

**Moved Margaret Lucas, seconded Graeme Hansen**

**Resolved**

That the Tawa Community Board:

1. Receive the information.
2. Amend the work programme to include:
  - Youth Council community speaker
  - Update on Tawa Neighbours' Day.

**Carried**

The meeting concluded at 9.33 pm.

Confirmed: \_\_\_\_\_  
Chair