

ORDINARY MEETING

OF

TAWA COMMUNITY BOARD

MINUTES

Time: 6.30 pm
Date: Thursday, 10 December 2015
Venue: Tawa Community Centre
5 Cambridge Street
Tawa
Wellington

PRESENT

Graeme Hansen
Richard Herbert
Jack Marshall
Councillor Sparrow
Alistair Sutton
Robert Tredger (Chair)

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1 Meeting Conduct

The Chair announced a change to the order of the agenda so that the agenda items would be considered in the following order:

- Reports 2.1 – 2.4 will be considered in order
- Report 3.2 Tawa Community Board Quarterly Report
- Deputation from Porirua City Council
- Report 3.1 2016/17 Annual Plan Process
- Report 3.3 Adoption of Tawa Community Board Standing Orders
- Report 3.4 Management of Tawa Community Board Discretionary Fund
- Report 3.5 Resource Consent Approvals
- Report 3.6 Current and Upcoming Council Consultation Items
- Report 3.7 Tawa Community Board Forward Programme

1.1 Apologies

Moved Robert Tredger, seconded Graeme Hansen

Resolved

That the Tawa Community Board:

Accept the apologies received from Councillor Lester and Margaret Lucas for absence, and Alistair Sutton for lateness.

Carried

1.2 Conflict of Interest Declarations

There were no conflict of interest declarations.

1.3 Confirmation of Minutes

Moved Robert Tredger, seconded Graeme Hansen

Resolved

That the Tawa Community Board:

Approve the minutes of the Tawa Community Board Meeting held on 12 November 2015, having been circulated, that they be taken as read and confirmed as an accurate record of that meeting.

Carried

1.4 Public Participation

There were no public participants.

1.5 Items not on the Agenda

There were no items not on the agenda.

2 Oral Reports

2.1 Policing in Tawa

The Chair advised that the Police had sent their apologies as they were unable to attend the meeting.

2.2 Tawa Primary Schools Citizenship Awards

Councillor Malcolm Sparrow provided the Board with an update on the Tawa Primary Schools Citizenship Awards. Several Citizenship Awards have been held at local schools, with further events scheduled for Hampton Hill and Redwood Schools during the week of 14 December 2015.

Richard Herbert extended his thanks to Councillor Sparrow for his involvement in these awards.

2.3 Tawa Community Board Discretionary Fund

The Board will investigate funding a basic sound system for public meetings from the Discretionary Fund as the Community Centre is considering the purchase of a sound system. The Board will look at obtaining some quotes in the New Year.

The Tawa Community Board received a letter from Hampton Hill School thanking the Board for its contribution towards their "Bikes in Schools" programme.

Attachments

- 1 Hampton Hill School Thank you letter

2.4 Members' Reports

Graeme Hansen had no update for the Board.

Jack Marshall attended the Tawa Primary Schools Citizenship Awards. He also attended various meetings regarding the Tawa Town Centre Upgrade and Tawa Medium Density Housing. In addition, he provided feedback on the Board's proposed new Standing Orders, and was involved with Tawa's "Toot for Tucker" event and the Tawa Christmas Parade.

Richard Herbert had meetings with Council officers and advised that six seats were installed along the Tawa Valley Pathway. In addition, he was also involved with Tawa's "Toot for Tucker" event.

(Graeme Hansen left the meeting at 6.44 pm.)

(Graeme Hansen returned to the meeting at 6.44 pm.)

Robert Tredger attended several meetings since the Board last met including Community Gardens meetings, Tawa Town Centre Upgrade and Tawa Medium Density Housing meetings, the Tawa Primary Schools Citizenship Awards and various meetings at Porirua City Council and Wellington City Council. He was also involved with the Tawa Christmas Parade.

Councillor Sparrow also attended community meetings regarding the Tawa Town Centre Upgrade and Tawa Medium Density Housing proposal. In addition, he finalised the Tawa Community Board's end of year newsletter and attended several Tawa Primary Citizenship Awards events, in addition to finalising the last few events to be held the week beginning 14 December 2015.

3. Reports

3.2 Tawa Community Board Quarterly Report

Jay Robinson, Team Leader Libraries and Community Spaces, presented his quarterly report to the Board.

(Alistair Sutton joined the meeting at 6.58 pm.)

Moved Robert Tredger, seconded Richard Herbert

Resolved

That the Tawa Community Board:

1. Receive the information.

Carried

1.6 Deputations

Peter Bailey, General Manager of Asset Operations at Porirua City Council, addressed the Board and provided an update on the on-going work that Porirua City Council has undertaken with regards to the Spicer Landfill.

3.1 2016-17 Annual Plan Process

Neil McInnes, Principal Advisor, addressed the Board regarding Council's 2016-17 Annual Plan Process.

Moved Robert Tredger, seconded Jack Marshall

Resolved

That the Tawa Community Board:

1. Receive the information.

Carried

Attachments

- 1 2016-17 Annual Plan Process - Presentation to Tawa Community Board

3.3 Adoption of New Tawa Community Board Standing Orders

Clare Sullivan, Principal Advisor, and Helga Sheppard, Governance Advisor, presented this report to the Board.

Moved Graeme Hansen, seconded Alistair Sutton, the following procedural motion:

That the Tawa Community Board:

1. Pursuant to Standing Order 222, agree to lie this item on the table until the next Tawa Community Board meeting scheduled for 11 February 2016 to allow members to formulate any questions before the next meeting.

A division was called for, voting on which was as follows:

For:

Graeme Hansen
Councillor Sparrow
Alistair Sutton
Robert Tredger (Chair)

Against:

Richard Herbert
Jack Marshall

Majority Vote: 4:2

Carried

3.4 Management of Tawa Community Board Discretionary Fund

Moved Robert Tredger, seconded Councillor Sparrow

Resolved

That the Tawa Community Board:

1. Receive the information.
2. Agree to amend the process for payments to beneficiaries from the Tawa Community Board Discretionary Fund with effect from 01 March 2016.

Carried

3.5 Resource Consent Applications and Approvals for 30 October 2015 to 30 November 2015

Moved Robert Tredger, seconded Jack Marshall

Resolved

That the Tawa Community Board:

1. Receive the information.

Carried

3.6 Current and Upcoming Council Consultations Items

Moved Robert Tredger, seconded Graeme Hansen

Resolved

That the Tawa Community Board:

1. Receive the information

Carried

3.7 Forward Programme

Moved Robert Tredger, seconded Graeme Hansen

Resolved

That the Tawa Community Board:

1. Receive the information.
2. Amend the work programme to include the following items:
 - Adoption of Tawa Community Board Standing Orders
 - Neighbours' Day event
 - Ratification of submissions to the Tawa Town Centre Plan and the Tawa Medium Density Housing Proposal
 - Submission to the 2016-17 Annual Plan process

Carried

The Tawa Community Board thanked Council officers for their hard work during 2015.

The meeting concluded at 8.01 pm.

Confirmed: _____
Chair