

ORDINARY MEETING

OF

TAWA COMMUNITY BOARD

MINUTES

Time: 7.00pm
Date: Thursday, 12 November 2015
Venue: Tawa Community Centre
5 Cambridge Street
Tawa
Wellington

PRESENT

Graeme Hansen
Richard Herbert
Councillor Lester
Margaret Lucas (Deputy Chair)
Jack Marshall
Councillor Sparrow
Robert Tredger (Chair)

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1 Meeting Conduct

1.1 Apologies

Apology

Moved Robert Tredger, seconded Councillor Sparrow

That the Tawa Community Board:

Resolved

Accept the apologies received from Councillor Lester for lateness and Alistair Sutton for absence.

Carried

1.2 Conflict of Interest Declarations

There were no conflict of interest declarations.

1.3 Confirmation of Minutes

Moved Robert Tredger, seconded Jack Marshall

Resolved

That the Tawa Community Board:

Approve the minutes of the Tawa Community Board Meeting held on 8 October 2015, having been circulated, that they be taken as read and confirmed as an accurate record of that meeting.

Carried

1.4 Public Participation

There were no public participants.

1.5 Deputations

There was a deputation from Porirua City Council. Mayor Nick Leggett, Councillors Bronwyn Kropp and Tim Sheppard, together with Peter Bailey, General Manager, Asset Management and Operations provided an update on the issues at Spicer Landfill. Regular updates will be provided to interested parties via email, including a resident email group.

1.6 Items not on the Agenda

There were not items not on the agenda.

2 Oral Reports

2.1 Policing in Tawa

Sergeant Jonathan Westrupp made a presentation to the Board entitled "Problem Orientated Policing".

Attachments

1 Problem Orientated Policing

The Chair announced a change to the order of the agenda items. The following agenda items are to be considered first before the remainder of the agenda:

- **Report 3.1 Camp Elsdon Annual Report 2014-2015** which was left to lie on the table at the last meeting must be considered before the other reports.
- Report 3.2 Tawa Town Centre Plan Consultation report
- Report 3.3 Porirua Outdoor Recreation Park Development Plan – briefing on public feedback
- Oral Report 2.3 Update from the Working Party on the Review of the Tawa Community Board Standing Orders

Once these items have been considered, the remaining items will be considered in the order they appear on the agenda.

3.1 Camp Elsdon Annual Report 2014 - 2015

This item had been left to lie on the table at the last meeting held on 08 October 2015 as the Tawa Community Board were seeking nomination for a representative on the Camp Elsdon Board.

Board member Richard Herbert agreed to be nominated as the Tawa Community Board representative.

Moved Robert Tredger, seconded Graeme Hansen

Resolved

That the Tawa Community Board:

1. Receive the information.
2. Agree to nominate and appoint **Richard Herbert** as the Tawa Community Board representative on Camp Elsdon Board.

Carried

3.2 Tawa Town Centre Plan - Consultation

Lucie Desrosiers, Senior Spatial Planner presented this report to the Board regarding the upcoming consultation on the Tawa Town Centre Plan. Consultation opens on 13 November 2015 and closes at 4pm on 18 December 2015.

(Councillor Lester joined the meeting at 8.31 pm.)

Moved Robert Tredger, seconded Councillor Sparrow

Resolved

That the Tawa Community Board:

1. Receive the information.

Carried

Attachments

- 1 Tawa Town Centre Plan Presentation

3.3 Porirua Outdoor Recreation Park Development Plan - briefing on public feedback

Michael Oates, Manager Open Space and Recreation Planning Manager, provided the Board with an update on the initial analysis of the submissions received by Porirua City Council.

Moved Robert Tredger, seconded Richard Herbert

Resolved

That the Tawa Community Board:

1. Receive the information tabled at the meeting.

Carried

Attachments

- 1 Analysis of submissions received to the Porirua outdoor Recreation Park Development Plan

2.3 Update from the Working Party on the Review of the Tawa Community Board Standing Orders

Jack Marshall, on behalf of the Standing Orders Working Party, provided the Board with an update on the work that the done to review the Board's existing Standing Orders. Clare Sullivan, Principal Advisor, Democratic Services, was present to answer questions that the Working Party raised with the Board.

Democratic Services staff will finalise the Standing Orders. Minor editorial changes will be signed off by the Working Party, and circulated to the Board members for any comment prior to the adoption of the new Standing Orders at the next meeting scheduled for 10 December 2015.

2.2 Spicer Landfill

There was nothing further to add following the deputation from Porirua City Council.

2.4 Tawa Primary Schools Citizenship awards

Councillor Sparrow provided an update. This event is scheduled for Friday, 27 November 2015 at 6.30pm.

2.5 Tawa Community Board Newsletter

Councillor Sparrow is working on the Tawa Community Board Newsletter. The newsletter should be distributed by the end of November 2015.

2.6 Tawa Community Board Discretionary Fund

The Tawa Community Board Discretionary Fund financial statements were distributed to the Board prior to the meeting.

The Board requested that the outstanding payment for the Tawa Community Gardens be followed up.

The Board requested that a report be brought back to the next meeting scheduled for 10 December 2015 outlining the process for improving the management of the Discretionary Fund.

2.7 Members' Reports

Councillor Lester advised that he attended the Linden School Fair and had meetings regarding landscaping plans for Tawa Junction.

Jack Marshall advised that he has worked on Standing Orders, met with the other Trustees of the Tawa Borough Scholarship Award Trust, and worked on complaints regarding level crossings.

Richard Herbert advised that he had drafted the submission on the Porirua Outdoor Recreation Park Draft Development Plan. He attended meetings and was involved in working bees for the Tawa Community garden. In addition, he was working with Tawa Rotary to upgrade the hanging baskets and that delivery was planned for the week before the Christmas parade. He had also attended meetings of the Tawa Residents' Association.

Margaret Lucas has been working on the next funding round of the Tawa Community Grants, and also attended a WREMO meeting.

Graeme Hansen has been working on roading matters and attended Vibrant Tawa meetings. In addition, he has been on site visits to look at the impact of the Porirua stream on various properties in Tawa.

Councillor Sparrow attending a meeting regarding residential medium housing. He attended the Linden School Prize Giving. He also attended Vibrant Tawa meetings and is currently working on the Tawa Community newsletter. He also attended Tawa College's annual prize giving.

Robert Tredger advised that he attended several meetings with the members of the Tawa Community Gardens, the Tawa Ratepayers and Vibrant Tawa. He also attended meetings regarding the Tawa Junction, and had meetings with residents to discuss the impact of flooding. He also met with the trustees of the Tawa Borough Scholarship Award Trust and attending the Tawa College Prize Giving with Councillor Sparrow. In addition, he also meetings with .Greater Wellington Regional Council and worked on the Tawa Community Newsletter with Councillor Sparrow.

3. Reports

3.4 Tawa Borough Scholarship Fund Trust Award

Moved Graeme Hansen, seconded Jack Marshall

Resolved

That the Tawa Community Board:

1. Receive the information.
2. Note the report of the trustees of the Tawa Borough Scholarship Fund Trust.

Carried

3.5 Resource Consent Applications and Approvals for 25 September to 29 October 2015

Moved Robert Tredger, seconded Councillor Sparrow

Resolved

That the Tawa Community Board:

1. Receive the information.

Carried

3.6 Ratification of Submission on the Porirua Outdoor Recreation Park Draft Development Plan

Moved Robert Tredger, seconded Councillor Sparrow

Resolved

That the Tawa Community Board:

1. Receive the information.
2. Retrospectively approve the submission made on the Porirua Outdoor Recreation Park Draft Development Plan.

Carried

3.7 Current and Upcoming Council Consultations Items

Moved Jack Marshall, seconded Margaret Lucas

Resolved

That the Tawa Community Board:

1. Receive the information

Carried

3.8 Forward Programme

Moved Robert Tredger, seconded Graeme Hansen

Resolved

That the Tawa Community Board:

1. Receive the information.
2. Amend the work programme to include a report back on the Tawa Community Board Discretionary Fund.

Carried

The meeting concluded at 10.21pm.

Confirmed: _____
Chair