

ORDINARY MEETING

OF

TAWA COMMUNITY BOARD

MINUTES

Time: 7.00pm
Date: Thursday, 13 November 2014
Venue: Tawa Community Centre
5 Cambridge Street
101 Wakefield Street
Wellington

PRESENT

Graeme Hansen
Richard Herbert
Councillor Lester
Margaret Lucas (Deputy Chair)
Jack Marshall
Councillor Sparrow
Alistair Sutton
Robert Tredger (Chair)

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1 Meeting Conduct

1.1 Apologies

Apology

Moved Graeme Hansen, seconded Councillor Sparrow

Resolved

That the Tawa Community Board:

Accept the apologies received from Councillor Lester for lateness and Richard Herbert for absence.

Carried

1.2 Conflict of Interest Declarations

There were no conflict of interest declarations.

1.3 Confirmation of Minutes

Moved Robert Tredger, seconded Graeme Hansen

Resolved

That the Tawa Community Board:

Approve the minutes of the Tawa Community Board Meeting held on 9 October 2014, having been circulated, that they be taken as read and confirmed as an accurate record of that meeting.

Carried

1.4 Public Participation

There were no public participants.

1.5 Deputations

There were no deputations.

1.6 Items not on the Agenda

There were no items not on the agenda.

With the leave of the meeting, the Chair changed the order of the agenda to allow for the following items to be considered before items 2.1, 2.2, 2.3, 2.4 and 2.5:

- Report 3.1 Graffiti Vandalism
- Report 3.2 Grasslees Reserve Dog Exercise Area – Report Back
- Report 3.6 Proposal for the Review of Tawa Community Board Standing Orders

3.1 Graffiti Vandalism

Hine Sullivan, Graffiti Programme Advisor was in attendance to update the Board regarding the work that Council is undertaking the management of graffiti vandalism in Wellington.

Moved Robert Tredger, seconded Margaret Lucas

Recommendation

That the Tawa Community Board:

1. Receive the information.

3.2 Grasslees Reserve Dog Exercise Area - Report Back

Jacqueline Murray, Assets and Project Manager, presented this report to the Board and discussed the options available to the Board with regards to the relocation or removal of the dog exercise area at Grasslees Reserve.

Moved Robert Tredger, seconded Councillor Sparrow

Recommendation

That the Tawa Community Board:

1. Receive the information.

Moved Graeme Hansen, seconded Margaret Lucas, the following amendment:

That the Tawa Community Board:

2. **Seek that a paper be taken to the Environment Committee with a view to consulting on the relocation or fencing of the dog exercise area at Grasslees Reserve.**

Carried

Resolved

That the Tawa Community Board:

1. Receive the information.
2. Seek a paper be taken to the Environment Committee with a view to consulting on the relocation or fencing of the dog exercise area at Grasslees Reserve.

Carried

3.6 Proposal for Review of Tawa Community Board Standing Orders

Helga Sheppard, Governance Advisor, presented the options available to the Board for the review of its Standing Orders.

Moved Robert Tredger, seconded Margaret Lucas

Recommendations

That the Tawa Community Board:

1. Receive the information.
2. Agree to revoke the decision made on 14 August 2014 which stated:
Review of the Tawa Community Board's Standing Orders and agree that a subcommittee be established for this review with Cr Justin Lester, Jack Marshall and Graeme Hansen to be appointed to this subcommittee, AND
 - a) Establish a working party to undertake the review of the Board's Standing Orders.
3. Agree to produce a new set of Standing Orders based on the Model Standing Orders.

Moved Graeme Hansen, seconded Alistair Sutton, the following amendment:

That the Tawa Community Board:

3. **Agree to produce a new set of Standing Orders.**

Carried

Resolved

That the Tawa Community Board:

1. Receive the information.
2. Agree to revoke the decision made on 14 August 2014 which stated:
Review of the Tawa Community Board's Standing Orders and agree that a subcommittee be established for this review with Cr Justin Lester, Jack Marshall and Graeme Hansen to be appointed to this subcommittee, AND
 - a) Establish a working party to undertake the review of the Board's Standing Orders.
3. Agree to produce a new set of Standing Orders.

Carried

2 Oral Reports

(Councillor Lester joined the meeting at 8.28 pm.)

2.1 Update on Community Resilience Planning

The Chair provided the Board with an update on the progress made to date with the community resilience planning. The Board would like to progress this matter further.

Moved Councillor Sparrow, seconded Alistair Sutton, the following motion:

That the Tawa Community Board:

1. **Facilitate a public meeting in the last week of February 2015 and invitations be sent out before 10 December 2014 for the purposes of community resilience planning.**

Resolved

That the Tawa Community Board:

1. Facilitate a public meeting in the last week of February 2015 and invitations be sent out before 10 December 2014 for the purposes of community resilience planning.

Carried

2.2 Update on Tawa Community Newsletter

Councillor Sparrow provided the Board with an update on the end of year Tawa Community newsletter and the arrangements that have been made for the distribution and delivery of the newsletter.

2.3 Tawa Community Board Discretionary Fund

The financials for the period October 2014 had been circulated to the Board.

The Board discussed the need to develop a project plan regarding projects that would require funding from the Tawa Community Board Discretionary Fund.

The Board discussed expenditure in relation to the Tawa Primary School awards. This event will be held on 28 November 2014. An amount of \$1000 from the fund would be required for engraving of the shield, purchasing of individual trophies and certificates.

Moved Councillor Sparrow, seconded Margaret Lucas

Resolved

That the Tawa Community Board:

1. Agree to spend an amount of \$1000 on expenses relating to the Tawa Primary School awards.

Carried

2.4 Update on Tawa Memorial Project

Margaret Lucas updated the Board on the progress made to date with the Tawa Memorial Project. A brief report was tabled at the meeting (refer to Tabled Item A.)

Bruce Murray will be available to update the Board at its 11 December 2014 meeting.

2.5 Members' Reports

Deputy Chair Margaret Lucas has been investigating the cost of a bag dispensers for dog litter. She also provided an update regarding the upcoming grants funding round and advised that the next meeting of the Tawa Community Board Grants Subcommittee will be scheduled for 26 March 2015.

Alistair Sutton has been working on the final arrangements for closure of the Beanstalk Kindergarten.

Graeme Hansen is working on roading issues and is also investigating complaints regarding odour issues from Spicer landfill.

Councillor Justin Lester recently attended the Tawa College prize giving and provided the Board with an update on the decision made at the recent meeting of the Transport and Urban Development Committee regarding the Wellington Urban Growth Plan which requested Council to undertake additional consultation regarding this strategy.

Councillor Malcolm Sparrow has attended several meetings regarding the establishment of the community gardens in Tawa. He met with Tony Hassard regarding the “Vibrant Tawa” proposal and also recently attended the open day at the Volunteer Fire Brigade.

Jack Marshall, as a trustee of the Tawa Borough Scholarship Fund, has been involved with approving the award of the Tawa Borough Scholarship to the student recommended by Tawa College. He has also attended meetings regarding the establishment of community gardens in Tawa and has also been involved with the Youth Council.

Chair Robert Tredger has attended several meeting and has been involved with working on the Tawa Community Newsletter and the neighbourly barbecues planned for 2015. He recently attended the Tawa College prize giving as a trustee of the Tawa Borough Scholarship Fund.

3. Reports

3.3 Mervyn Kemp Library and Tawa Community Centre Quarterly Report: July - September 2014

Moved Margaret Lucas, seconded Alistair Sutton

Resolved

That the Tawa Community Board:

1. Receives the information.

Carried

3.4 Report on Activities of Parks, Sport & Recreation

Moved Margaret Lucas, seconded Jack Marshall

Resolved

That the Tawa Community Board:

1. Receive the information.

Carried

3.5 Resource Consent Applications and Approvals for 25 September to 28 October 2014

Moved Councillor Sparrow, seconded Graeme Hansen

Resolved

That the Tawa Community Board:

1. Receive the information

Carried

3.7 Ratification of Submission on Wellington Urban Growth Plan

Moved Robert Tredger, seconded Jack Marshall

Resolved

That the Tawa Community Board:

1. Receive the information.
2. Retrospectively approve the submission made to the Wellington City Council's Wellington Urban Growth Plan

Carried

3.8 Current and Upcoming Council Consultations Items

Moved Robert Tredger, seconded Margaret Lucas

Recommendation

That the Tawa Community Board:

1. Receive the information.

Moved Graeme Hansen, seconded Jack Marshall, the following amendment:

That the Tawa Community Board:

2. **Make a submission on the Options for a Local Approved Products Policy which is to be ratified at the next Tawa Community Board meeting scheduled for 11 December 2014.**

Resolved

That the Tawa Community Board:

1. Receive the information.
2. Make a submission on the Options for a Local Approved Products Policy which is to be ratified at the next Tawa Community Board meeting scheduled for 11 December 2014.

Carried

3.9 Tawa Community Board Forward Programme

Moved Robert Tredger, seconded Jack Marshall

Resolved

That the Tawa Community Board:

1. Receive the information.
2. Amend the work programme to include a report back on the Tawa Primary School Awards.

Carried

The meeting concluded at 9.38pm.

Confirmed: _____
Chair