

**ORDINARY MEETING**

**OF**

**TAWA COMMUNITY BOARD**

**MINUTES**

**Time:** 7.00pm  
**Date:** Thursday, 14 August 2014  
**Venue:** Tawa Community Centre  
5 Cambridge Street  
Tawa

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**PRESENT**

Graeme Hansen  
Richard Herbert  
Councillor Lester  
Margaret Lucas (Deputy Chair)  
Jack Marshall  
Councillor Sparrow  
Alistair Sutton  
Robert Tredger (Chair)



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## **1 Meeting Conduct**

### **1.1 Apologies**

No apologies were received.

### **1.2 Conflict of Interest Declarations**

There were no conflict of interest declarations.

### **1.3 Confirmation of Minutes**

#### **Motion**

**Moved Member Tredger, seconded Member Sutton**

#### **Resolved**

That the Tawa Community Board:

1. Approve the minutes of the Tawa Community Board meeting held on 12 June 2014 which, having been circulated, be taken as read and confirmed as an accurate record of that meeting.

**Carried**

### **1.4 Public Participation**

#### **Suspension of Standing Orders 192-196**

**Moved Chair Tredger, seconded Member Hansen**

#### **Resolved**

That the Tawa Community Board:

1. Temporarily suspend standing orders 192 -196 until the public participants have concluded their presentations to the Board.

**Carried**

Noted:

1. The Tawa Community Constable, Constable Mel Clancey was in attendance and provided the Board with an update on policing issues in the Tawa area, and advised that a new co-ordinator is required for the Tawa Neighbourhood Watch as the position is currently vacant.
2. Mr Bruce Murray of the Tawa Historical Society presented a report to the Board on the Tawa Memorial proposal. It was noted that the project is a community effort and not a Tawa Historical Society project. Mr Murray also provided the Board with a design statement and architect's drawings of the proposed memorial.

Tabled Items:

Reference A – Tawa Memorial Report to the Tawa Community Board

Reference B – Design Statement

The Chair expressed his thanks on behalf of the Tawa Community Board for the work that has been undertaken on this community project.

### **1.5 Deputations**

There were no deputations to the Board.

### **1.6 Items not on the Agenda**

There were no items not on the agenda.

## **2. Reports**

### **2.1 Tawa Community-Driven Response Plan – Update from Wellington Regional Emergency Management Office**

Kerry McSaveney and Bruce Pepperell from the Wellington Regional Emergency Management Office (WREMO) presented the Board with an update on the work done to date on the Tawa Community-Driven Response Plan. The importance of community preparedness and resilience was emphasised. WREMO officers will work with the Board in a facilitation role to assist the Board to complete this plan.

**Moved Chair Tredger, seconded Member Hansen**

#### **Resolved**

That the Tawa Community Board:

1. Receive the information.

**Carried**

### **2.2 Report on the Activities of Parks Sport & Recreation**

Julian Todd, Recreation Facilities Manager presented his report to the Board on the activities of Parks, Sport and Recreation in the Tawa area for the period April to June 2014, the final quarter of the 2013/2014 financial year.

The Board was updated on the incident at the Tawa Pool and the resolution of the complaint. In addition, the Board was also advised that there is a focus on growing the “Learn to Swim” numbers.

**Moved Chair Tredger, seconded Deputy Chair Lucas**

#### **Resolved**

That the Tawa Community Board:

1. Receive the information.

**Carried**

### **2.3 Mervyn Kemp Library and Tawa Community Centre Quarterly Report: April - June 2014**

Jay Robinson, Team Leader Libraries and Community Spaces presented his report to the Board on the activities of the Mervyn Kemp Library, Tawa Community Centre and Linden Social Centre for the period April to June 2014, the final quarter of the 2013/2014 financial year. The Board was advised that work on the library was expected to be completed soon and the scaffolding was expected to come down in the first week of September.

**Moved Chair Tredger, seconded Member Hansen**

**Resolved**

That the Tawa Community Board:

1. Receive the information.

**Carried**

### **2.4 Resource Consent Approvals and Applications for 30 May 2014 to 30 July 2014**

The Board had some queries relating to the report which they requested officers to respond to.

**Moved Chair Tredger, seconded Member Herbert**

**Resolved**

That the Tawa Community Board:

1. Receive the information.

**Carried**

### **2.5 Tawa Community Board Forward Programme**

The Board discussed the forward programme for September, including the addition of items to the forward programme for the period September through to November 2014.

**Moved Chair Tredger, seconded Member Herbert**

**Resolved**

That the Tawa Community Board:

1. Receive the information.
2. Amend the work programme for September 2014 with the following additions:
  - Spring into Tawa Event (Oral Report)
  - Report on Dog Litter in Tawa
  - Report on Draft Wellington Urban Growth Plan
  - Report on the 2015/25 Long Term Plan.
3. Add the following items to the work programme for either October or November 2014:
  - Update on the local government re-organisation noting the timing of this item is dependent on the Local Government Commission
  - Review of the Tawa Community Board's Standing Orders and agree that a

subcommittee be established for this review with Cr Justin Lester, Jack Marshall and Graeme Hansen to be appointed to the subcommittee.

**Carried**

### **3 Oral Reports**

#### **3.1 Tawa Community Board Discretionary Fund - Update**

The Board had received the financials for the period July 2014 relating to the Tawa Community Board Discretionary Fund and requested if it was possible for the information to be presented to the Board in a format that was easier to read. It was also requested that members give consideration to upcoming projects that would require subsidising from this fund.

#### **3.2 Members' Reports**

Councillor Malcolm Sparrow provided the Board with an update on his recent visit to the Waste Treatment Plant at Porirua. He also provided the Board with an update on the website [www.neighbourly.co.nz](http://www.neighbourly.co.nz), noting that the site was being well used by Tawa residents.

Richard Herbert updated the Board regarding the recent planting on Tawa Valley Pathway that he has been assisting with, including the plantings at Willowbank and Woodburn Reserve.

Jack Marshall suggested that social media be used to educate Tawa regarding the dog litter issue. He also updated the Board about the Draft Wellington Urban Growth Plan and the opportunity for the Board to have input through the consultation process.

Councillor Justin Lester updated the Board regarding the "Halo" pest eradication programme. He has also been in discussion with Linden School about funding for bicycles, helmets and the construction of a cycling track at the school.

Alistair Sutton advised that Beanstalk Kindergarten has an official closing date of 19 December 2014 and he has been working on options with Tawa College and the Ministry of Education.

Graeme Hansen updated the Board regarding roading issues in Tawa. Board members were requested not to make any comments about the pedestrian crossing in Collins Avenue, and if approached regarding this issue, to refer any approach or enquiry to him and the Chair.

Margaret Lucas advised that she has been working to address the dog litter issues in Tawa. She has also been working on the community project for the Tawa Memorial and is looking at fundraising for this. She also spoke about the upcoming "Spring into Tawa" event and requested that as the event requires advertising, whether it would be possible to use funds from the Tawa Discretionary Fund for advertising purposes.

#### **Moved Chair Tredger, seconded Member Hansen**

#### **Resolved**

That the Tawa Community Board:

1. Approves expenditure from the Tawa Community Board Discretionary Fund for advertising the "Spring into Tawa" event and the purchase of equipment for such advertising to the sum of \$200.



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**Carried**

The Chair, Robert Tredger, advised the Board about the upcoming celebration event to be held on 8 September 2014. This event is a thank you to volunteers involved with community patrols and the city safety camera hub. He also advised that he had visited Tawa Pool to award Redwood Primary School the Tawa Community Board Cup.

The meeting concluded at 9.43pm.

Confirmed: \_\_\_\_\_  
Chair