

TAWA COMMUNITY BOARD

MINUTES

THURSDAY 12 JUNE 2014

7.00pm – 9.26pm

**The Boardroom
Tawa Community Centre
5 Cambridge Street
Tawa**

PRESENT:

Robert Tredger (Chair)

Councillor Justin Lester

Richard Herbert

(7.00pm – 8.30pm)

Jack Marshall

Alistair Sutton

Margaret Lucas

Councillor Malcolm Sparrow

APOLOGIES:

Graeme Hansen

DEMOCRATIC SERVICES OFFICER IN ATTENDANCE:

Helga Sheppard – Governance Advisor

APOLOGIES

Moved Robert Tredger, seconded Margaret Lucas, the motion that the Tawa Community Board receive an apology from Graeme Hansen for absence and Richard Herbert for early departure.

The motion was put and declared CARRIED.

RESOLVED:

THAT the Tawa Community Board:

- 1. Receive an apology from Graeme Hansen for absence*
- 2. Receive an apology from Richard Herbert for early departure.*

(Alistair Sutton arrived at the meeting at 7.02pm).

CONFIRMATION OF MINUTES

Moved Robert Tredger, seconded Richard Herbert, the motion that the Tawa Community Board approve the minutes of the meeting held on Thursday 08 May 2014 which, having been circulated, be taken as read and confirmed as an accurate record of that meeting.

The motion was put and declared CARRIED.

RESOLVED:

THAT the Tawa Community Board:

- 1. Approve the minutes of the meeting held on Thursday 08 May 2014 which, having been circulated, be taken as read and confirmed as an accurate record of that meeting.*

CONFLICT OF INTEREST DECLARATIONS

There were no conflict of interest declarations.

PUBLIC PARTICIPATION

1. Ms A Duncan presented her concerns to the Tawa Community Board regarding the Tawa Bush Reserve. The land was donated by her family to create an amenity for the community which is now no longer accessible and has had no work done to it. The Board was requested to look into the matter and work with Council officers to investigate.

2. Mrs B Vernon presented her concerns to the Tawa Community Board regarding the pine trees off Bishop's Glen which are considered by local residents to be dangerous and unsafe. The Board was requested to work with Wellington City Council officers to arrange a meeting between residents and officers.
3. Mrs Luck of Turriff Crescent also presented her concerns to the Tawa Community Board regarding the pine trees at Turriff Crescent. She provided the Board with photographic evidence of the size of the trees and which also show evidence of soil erosion. She requested the Board to investigate the matter and work with Council officers for a resolution.

TABLED INFORMATION: (Reference A).

4. Representatives from Wellington Gateway Partnership and NZTA were present to update the Board on the timeframes and work that will be done by the Wellington Gateway Partnership on the Transmission Gully route.

The Chair thanked the public participants for their attendance.

POLICING IN TAWA

(ORAL REPORT 1)

Tawa Community Constable - Constable Mel Clancey was in attendance for this item. She updated the Board on policing in Tawa.

TAWA VOLUNTEER FIRE BRIGADE UPDATE

(ORAL REPORT 2)

Chief Fire Officer Mike Farrand was in attendance for this item. He updated the Board on the recent activities of the Brigade.

TRANSFER OF LAND FOR ANOTHER PUBLIC WORK – 110 TREMEWAN STREET, TAWA

Report of Paul Davidson, Property Advisor and Amber Bill, Open Space and Parks Manager (REPORT 3)

Paul Davidson spoke to the Board regarding this report which seeks the Board's endorsement of the recommendations to transfer 2,8494m² of land from 110 Tremewan Street, Tawa which is required for the Transmission Gully Motorway project.

Representatives from Boffa Miskell and the New Zealand Transport Agency (NZTA) presented the Board with an overview of the park and the ecological assessment done of the site. The Board asked what benefits and compensation the Tawa community would gain (if any) from losing this amount of green space.

Officers advised that there is a mitigation plan to improve the quality of the remaining parcel of land. Monetary compensation will be paid to Wellington City Council by NZTA.

The Board had no feedback to be included in the report to be considered at the meeting of the Environment Committee scheduled for 06 August 2014.

Moved Robert Tredger, seconded Councillor Sparrow, the substantive motion.

The substantive motion was put and declared CARRIED.

RESOLVED

THAT the Tawa Community Board:

1. *Receive the information.*
2. *Endorse the recommendations contained in the report to be considered by the Environment Committee at their meeting of 06 August 2014 which are as follows:*

3. Recommendations

Officers recommend that the Environment Committee:

1. *Receives the information.*
2. *Recommends that the Council:*
 - (a) *Agrees to transfer approximately 2,849m² being Part Lot 1 DP 7001 CFR WN6A/1049 to the New Zealand Transport Agency for another public work (road) pursuant to Section 52 of the Public Works Act 1981.*
 - (b) *Authorises the Chief Executive Officer to carry out all necessary steps to transfer the land to the New Zealand Transport Agency for the purposes of construction of the Kenepuru Interchange.*
3. *Notes that transfer of this land for another public work pursuant to Section 52 of the Public Works Act 1981 will simultaneously deal with the recreation reserve status.*
3. *Note that there is no feedback from the Tawa Community Board to be included in the report.*

PLANTING PLAN FOR TAWA SHARED PATHWAY – ARA TAWA

Oral Report of Amber Bill, Open Space and Parks Manager (ORAL REPORT 4)

The Board was provided with an update on the planting that has been completed in Findlay Street and at the Linden/Beauchamp area. Planting at Duncan Street has not been completed as approval from Kiwi Rail is required. An undertaking was given that the planting plans would be regularly updated.

LAND ACQUISITION FOR TAWA SHARED PATHWAY

Report of John Vriens, Senior Property Advisor and Stephen Harte, Transport Network Development Planner (REPORT 5)

Stephen Harte spoke to the Board regarding this report which seeks the Board's endorsement of the recommendation that Council acquire approximately 58m² of land situated at 46 Findlay Street from Greater Wellington Regional Council for the Tawa Shared Pathway.

The Board had no feedback to be included in the report to be considered at the meeting of the Transport and Urban Development Committee scheduled for 26 June 2014.

Moved Robert Tredger, seconded Alistair Sutton, the substantive motion.

The substantive motion was put and declared CARRIED.

RESOLVED

THAT the Tawa Community Board:

1. *Receive the information.*
2. *Endorse the recommendations contained in the report to be considered by the Transport and Urban Development Committee at their meeting of 26 June 2014 which are as follows:*

3. Recommendations

Officers recommend that the Transport and Urban Development Committee:

1. *Receive the information.*
2. *Recommends that the Council:*
 - (a) *Acquire approximately 58m² of land subject to final survey (**the Land**) being part of 46 Findlay Street, Tawa (legally described as Lot 20 DP*

2054 on CFR WN648/53) for the Tawa Shared Pathway from Greater Wellington Regional Council (GWRC).

- (b) Authorise the Chief Executive Officer to take all steps necessary to conclude the transfer of the Land from GWRC pursuant to section 50 of the Public Works Act 1981, for no more than its current market value, including finalising and signing the agreement for sale and purchase, with provision for payment of GWRC's reasonable costs associated with the acquisition and requiring the Land to be classified as local purpose reserve (cycleway and access).
- (c) Classify the Land as local purpose reserve (cycleway and access) under Section 16 (2A) of the Reserves Act 1977 immediately upon its vesting in the Council.
- (d) Note that public notification of reserve classification is not necessary under section 16 (5)(c) of the Reserves Act 1977, as the terms of agreement with GWRC will provide that the classification proposed is a condition subject to which the Land was acquired.

Note that the transfer of this land from GWRC is from one acquiring authority to another pursuant to Section 50 of the Public Works Act 1981.

- 3. Note that there is no feedback from the Tawa Community Board to be included in the report.

The substantive motion was put and declared CARRIED.

Richard Herbert left the meeting at 8.30pm.

NEW LEASE UNDER RESERVES ACT 1977 (EXISTING TENANT): TAWA LINDEN WRESTLING AND SPORTS CLUB INCORPORATED

Report of Grace Clapperton-Rees, Property Advisor and Amber Bill, Open Space Parks Manager (REPORT 6)

Amber Bill spoke to the Board regarding this report which seeks the Board's endorsement of the recommendation that Council grant a new lease of 206 square metres to the Tawa Linden Wrestling and Sports Club Incorporated at Linden.

The Board had no feedback to be included in the report to be considered at the meeting of the Community, Sport and Recreation Committee scheduled for 07 August 2014.

Moved Robert Tredger, seconded Jack Marshall, the substantive motion.

The substantive motion was put and declared CARRIED.

RESOLVED

THAT the Tawa Community Board:

- 1. Receive the information.

2. *Endorse the recommendations contained in the report to be considered by the Community, Sport and Recreation Committee at their meeting of 07 August 2014 which are as follows:*

3. Recommendations

Officers recommend that the Community, Sport and Recreation Committee:

1. *Receive the information.*
 2. *Agree to grant new leases/licences under the Reserves Act 1977 (subject to the usual terms and conditions noted below).*
 3. *Note that the terms of the leases/licences are proposed to be consistent with the Council's "Leases Policy for Community and Recreation Groups".*
 4. *Notes that any approval to grant the leases/licences is conditional on:*
 - (a) *appropriate Iwi consultation*
 - (b) *public notification under s119 and s120 Reserves Act 1977*
 - (c) *no sustained objections resulting from the above consultation and notification; and*
 - (d) *legal and advertising costs being met by the respective lessee / licensee (where applicable)*
3. *Note that there is no feedback from the Tawa Community Board to be included in the report.*

PARKS, SPORT AND RECREATION – UPDATE ON ACTIVITIES FOR THE THIRD QUARTER 2013/2014 AND PROJECTS NEARING COMPLETION IN THE FOURTH QUARTER.

Report of Julian Todd, Recreation Facilities Manager

(REPORT 7)

The Board was provided with an update on the activities of the parks, sport and recreation facilities in the third quarter.

Moved Robert Tredger, seconded Jack Marshall, the substantive motion.

The substantive motion was put and declared CARRIED.

RESOLVED

THAT the Tawa Community Board:

1. *Receive the information.*

**TAWA COMMUNITY BOARD DISCRETIONARY FUND
–UPDATE**

(ORAL REPORT 8)

The financial statements for the Tawa Community Board Discretionary Fund as at the 31 May 2014 were circulated to the Board members and discussed.

It was noted that there was still an accrual for the provision of a park bench. The Board requested that it be ascertained whether or not the bench had been purchased. The Board discussed the various expenses relating to the Tawa Civic Awards to be processed through the fund. With the financial year ending on 30 June 2014, the Board discussed how the remaining funds would be distributed after all expenditure had been processed through the fund.

Moved Jack Marshall, seconded Margaret Lucas, the substantive motion that after all expenditure has been allocated through the Tawa Community Board Discretionary Fund for the current financial year, the remaining funds are to be allocated as follows:

- **70% of the remainder to the Tawa Memorial Society**
- **30% of the remainder to the Tawa Intermediate School towards the purchase of the artificial turf.**

The substantive motion was put and declared CARRIED.

RESOLVED

THAT the Tawa Community Board:

1. *Distributes, after all expenditure has been allocated through the Tawa Community Board Discretionary Fund for the current financial year, the remaining funds as follows:*
 - *70% of the remainder to the Tawa Memorial Society*
 - *30% of the remainder to the Tawa Intermediate School towards the purchase of the artificial turf.*

**TAWA COMMUNITY BOARD DISCRETIONARY FUND – APPROVAL
REQUIRED FOR NEW EXPENDITURE
– TAWA CHALLENGE CUP**

(ORAL REPORT 9)

Agreement was sought from the Board for the purchasing and engraving of this cup.

Moved Robert Tredger, seconded Councillor Sparrow, the substantive motion that the Board approve the expenditure of \$150 from the Tawa Community Board Discretionary Fund for the purchase and engraving of the Tawa Challenge Cup.

The substantive motion was put and declared CARRIED.

RESOLVED

THAT the Tawa Community Board:

1. *Approve the expenditure of \$150 from the Tawa Community Board Discretionary Fund for the purchase and engraving of the Tawa Challenge Cup.*

RESOURCE CONSENT APPROVALS AND APPLICATIONS – 29 APRIL 2014 TO 29 MAY

Report of Bill Stevens – Team Leader Resource Consents, North and West (REPORT 10)

Moved Robert Tredger, seconded Alistair Sutton, the substantive motion.

The substantive motion was put and declared CARRIED.

RESOLVED

THAT the Tawa Community Board:

1. *Receive the information.*

**MERVYN KEMP LIBRARY AND TAWA COMMUNITY CENTRE
QUARTERLY REPORT: JANUARY – MARCH 2014**

Report of Karl Gaskin, Team Leader Wellington City Libraries and Community Spaces. (REPORT 11)

Moved Robert Tredger, seconded Margaret Lucas, the substantive motion.

The substantive motion was put and declared CARRIED.

RESOLVED

THAT the Tawa Community Board:

1. *Receive the information.*

**SUBMISSIONS MADE IN MAY 2014 TO GREATER WELLINGTON
REGIONAL COUNCIL (REPORT 12)**

Moved Robert Tredger, seconded Councillor Lester, the substantive motion.

The substantive motion was put and declared CARRIED.

RESOLVED

THAT the Tawa Community Board:

1. *Receive the information.*
2. *Retrospectively approve the submissions made to the Greater Wellington Regional Council's (GWRC) Draft 2014/2015 Annual Plan and Draft Regional Transport Plan.*

REPORTS BACK FROM COMMITTEES AND COMMUNITY INVOLVEMENT

(ORAL REPORT 13)

Margaret Lucas provided the Board with an update regarding the work that has progressed to date with the Tawa Memorial.

Councillor Justin Lester advised that he has been working with the Tawa Intermediate School.

Jack Marshall provided the Board with an update on the work that has been done to date to prepare for the 2014 Tawa Civic Awards. He also advised that the Grasslees Reserve opening and celebrations held on the afternoon of Sunday 18 May 2014 were well attended and the park is being well-used by the community.

Councillor Malcolm Sparrow advised that he has attended the Grasslees Reserve opening and also noted that the day was a success. He has also been working on the issues raised by the public participants around the Tawa Bush Reserve and has been working on preparations for the 2014 Tawa Civic Awards to be held on Friday, 20 June 2014.

The Chair, Robert Tredger advised that the Board thanked Brett Gillies and the Tawa Valley Pathway Committee for the work done regarding the Grasslees Reserve. He also advised that preparations for the 2014 Tawa Civic Awards were going well.

TAWA COMMUNITY CIVIC AWARDS

(ORAL REPORT 14)

Councillor Malcolm Sparrow provided the Board with an update on the 2014 Tawa Civic Awards. Sixty nominations had been received. Councillor Lester would also be attending the event. The preparations were going well. Help was requested to finalise the arrangements for the event and also for the evening.

FORWARD PROGRAMME

Report of Helga Sheppard – Governance Advisor

(REPORT 15)

The Board discussed the forward programme for July, noting that there was unlikely to be quorum for the July meeting due to a number of Board members being away over the July. Accordingly, it was agreed to cancel the July meeting and move the items scheduled for July to August.

Moved Margaret Lucas, seconded Councillor Sparrow, the substantive motion that the Board amend the August 2014 work programme to include the item that would not be considered at the July meeting, and to cancel the scheduled July meeting.

The substantive motion was put and declared CARRIED.

RESOLVED

THAT the Tawa Community Board:

1. *Receive the information.*
2. *Amend the work programme for the August 2014 with the following addition:*
Tawa Community Response Plan
3. *Cancel the meeting scheduled for Thursday, 10 July 2014.*

The meeting concluded at 9.26pm.

Confirmed: _____

Chair

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