
MINUTES

THURSDAY 16 MAY 2013

7.02pm - 9.10pm

**THE BOARDROOM
TAWA COMMUNITY CENTRE
5 CAMBRIDGE STREET
TAWA**

MEMBERS:

Graeme Hansen (7.02pm – 9.10pm)
Margaret Lucas (7.02pm – 9.10pm)
Malcolm Sparrow (Chair) (7.02pm – 9.10pm)
Alistair Sutton (7.02pm – 9.10pm)
Robert Tredger (7.02pm – 9.10pm)
Councillor Ngaire Best (7.02pm – 9.10pm)
Councillor Justin Lester (7.02pm – 9.10pm)

APOLOGIES:

Chris Reading

048/13TB **APOLOGIES**
(1215/12/IM)

Moved Malcolm Sparrow, seconded Graeme Hansen, the motion that the Tawa Community Board accept apologies for absence from Chris Reading.

The motion was put and declared CARRIED.

RESOLVED:

THAT the Tawa Community Board:

- 1. Accept apologies for absence from Chris Reading.*

049/13TB **MINUTES FOR CONFIRMATION**
(1215/12/IM)

Moved Malcolm Sparrow, seconded Alistair Sutton, the motion that the Tawa Community Board approve the minutes of the meeting held on Thursday 11 April 2013 having been circulated, be taken as an accurate record of that meeting.

The motion was put and declared CARRIED.

RESOLVED:

THAT the Tawa Community Board:

- 1. Approve the minutes of the meeting held on Thursday 11 April 2013 having been circulated, be taken as an accurate record of that meeting.*

050/13TB **CONFLICT OF INTEREST DECLARATIONS**
(1215/12/IM)

NOTED:

Please see 057/13TB and 059/13TB for conflict of interest declarations from Councillor Best.

051/13TB **PUBLIC PARTICIPATION**
(1215/12/IM)

NOTED:

There was no public participation.

052/13TB **POLICING IN TAWA**
(1215/12/IM)

(ORAL REPORT)

NOTED:

Tawa Community Constable, Constable Sarah Riddering was in attendance for this item. She updated the Board on Policing in Tawa.

053/13TB **COMMUNITY SPEAKER**
(1215/12/IM)

NOTED:

Gerald Linstrom – Industry and Communications Manager with Chorus was in attendance for this item. He updated the Board on the rollout of the fibre optic cable in the Tawa area.

054/13TB **PARKS, SPORT AND RECREATION - UPDATE ON RECREATION FACILITIES AND PROGRAMMES. 3RD QUARTER 2012/2013**
Report of Lynda Rigler - Recreation Manager Northern.
(1215/12/IM) (REPORT 3)

NOTED:

Lynda Rigler - Recreation Manager Northern was in attendance for this item.

Moved Malcolm Sparrow, seconded Robert Tredger, the substantive motion.

The substantive motion was put and declared CARRIED.

RESOLVED:

THAT the Tawa Community Board:

- 1. Receive the information.*

055/13TB **MERVYN KEMP LIBRARY AND TAWA COMMUNITY CENTRE QUARTERLY REPORT OCTOBER TO DECEMBER 2012**
Report of Rose Barker - Team Leader Wellington City Libraries and Donna Wilson – Community Facilities Coordinator.
(1215/12/IM) (REPORT 4)

NOTED:

Rose Barker - Team Leader North Cluster was in attendance for this item. A letter from Jane Hill – Manager City Networks was circulated to the Board (attached to the minutes as appendix 1). The letter outlined some context for the changes in Tawa Community Centre's management and staffing.

Moved Malcolm Sparrow, seconded Graeme Hansen, the substantive motion with the following addition as a new 2.

THAT the Tawa Community Board:

2. Thank Angela Rampton for her work at the Tawa Community Centre.

The substantive motion with the new recommendation 2 was put and declared CARRIED.

RESOLVED:

THAT the Tawa Community Board:

1. *Receive the information.*
2. ***Thank Angela Rampton for her work at the Tawa Community Centre.***

NOTED:

The resolution differs from the recommendation in the officer's report as follows:

The Community Board added the text in **bold**.

056/13TB **GENERAL DELEGATION TO THE TAWA COMMUNITY BOARD CHAIR TO REPRESENT THE BOARD AT COMMITTEE AND SUBCOMMITTEE MEETINGS**

Report of Fiona Dunlop – Committee Advisor
(1215/12/IM)

(REPORT 5)

Moved Malcolm Sparrow, seconded Graeme Hansen, the substantive motion.

Moved Councillor Best, seconded Councillor Lester, the following amendment to recommendations 3 and 4 as follows (in bold):

THAT the Tawa Community Board:

3. Agree that should the Chair be unable to attend a meeting to represent the Board then the **Deputy Chair or the** relevant Tawa Community Board portfolio appointee attends to represent the Board.

4. Agree that where the Chair, **Deputy Chair** or portfolio appointee have attended a Council, Committee or Subcommittee meeting under the general delegation that a report back to the next meeting of the Board is provided.

The amendment was put and declared CARRIED.

The substantive motion as amended was put and declared CARRIED.

RESOLVED:

THAT the Tawa Community Board:

1. *Receive the information.*
2. *Agree that the Chair of the Tawa Community Board be delegated the authority to represent the Board at Council, committee or subcommittee meetings when there is business under consideration to be of particular interest to the residents within its community.*
3. *Agree that should the Chair be unable to attend a meeting to represent the Board then the **Deputy Chair or the** relevant Tawa Community Board portfolio appointee attends to represent the Board.*
4. *Agree that where the Chair, **Deputy Chair** or portfolio appointee have attended a Council, Committee or Subcommittee meeting under the general delegation that a report back to the next meeting of the Board is provided.*

NOTED:

The recommendations differ from the resolutions in the officer's report as follows:

The Community Board added the text in **bold**.

057/13TB **REGIONAL GOVERNANCE SUBMISSION**

Submission of the Tawa Community Board.
(1215/12/IM)

(REPORT 6)

Councillor Best declared a conflict of interest and advised that she would not debate or vote on the matter.

Councillor Best withdrew from the table.

Moved Malcolm Sparrow, seconded Robert Tredger, the substantive motion.

The substantive motion was put and declared CARRIED.

RESOLVED:

THAT the Tawa Community Board:

1. *Receive the information.*
2. *Approve the submission of the Tawa Community Board on the Regional Government Reform in Wellington attached as appendix 1 of the covering report.*

(Councillor Best returned to the table.)

058/13TB **ALCOHOL MANAGEMENT STRATEGY SUBMISSION**
(1215/12/IM) (ORAL REPORT)

NOTED:

The Board noted that there was no submission from the Board. Graeme Hansen thanked Robert Tredger for the work he had done to try and get a submission prepared on the Board's behalf.

059/13TB **2013/2014 DRAFT ANNUAL PLAN SUBMISSION**
(1215/12/IM) (ORAL REPORT)

Councillor Best declared a conflict of interest and advised that she would not debate or vote on the matter.

Councillor Best withdrew from the table.

NOTED:

The Board's submission to the 2013/2014 Draft Annual Plan was tabled at the meeting (attached to the minutes as appendix 2).

Moved Malcolm Sparrow, seconded Alistair Sutton, the motion that the Tawa Community Board approve the submission of the Tawa Community Board on the 2013/2014 Draft Annual Plan and is attached as appendix 2 of the minutes.

The substantive motion was put and declared CARRIED.

RESOLVED:

THAT the Tawa Community Board:

1. *Approve the submission of the Tawa Community Board on the 2013/2014 Draft Annual Plan and is attached as appendix 2 of the minutes.*

Councillor Best returned to the table.

060/13TB **NEW ZEALAND COMMUNITY BOARDS' CONFERENCE**
(1215/12/IM) (ORAL REPORT)

NOTED:

The Chair reported to the Board that the entry for Neighbours Weekend in Tawa 2012 to the Best Practice Awards category "Enhancing Communities" was the winner. The Board also noted that Robert Tredger received a certificate for his years of service to the Board.

Moved Malcolm Sparrow, seconded Councillor Best, the motion that the Tawa Community Board approve the funding of \$183 + GST from C590 for three signs to say "Congratulations Tawa on your Neighbours' Weekend award".

The motion was put and declared CARRIED. Graeme Hansen requested that his dissenting vote be recorded.

RESOLVED:

THAT the Tawa Community Board:

1. *Approve the funding of \$183 from C590 for two signs to say "Congratulations Tawa on your Neighbours' Weekend award"*

061/13TB **DISCRETIONARY FUND**
(1215/12/IM) (ORAL REPORT)

NOTED:

The Board discussed projects that it would like to fund with the remaining funds in the Discretionary Fund.

Moved Malcolm Sparrow, seconded Councillor Lester, the motion as follows:

That the Tawa Community Board:

1. Approve funding from C590 (Tawa Community Board Discretionary Fund) for the following:
 - (i) Hanging Baskets \$600
 - (ii) Tawa Railway Station information signs \$750
 - (iii) Bench Seat to be located on the Tawa Valley Pathway up to \$1400
 - (iv) Residual Funds to be allocated to the Tawa Borough Scholarship Fund

The motion recommendation 1(i) was put and declared CARRIED.

**The motion recommendation 1(ii) was put and declared CARRIED.
Alistair Sutton requested that his dissenting vote be recorded.**

**The motion recommendation 1(iii) was put and declared CARRIED.
Graeme Hansen requested that his dissenting vote be recorded.**

**The motion recommendation 1(iv) was put and declared CARRIED.
Alistair Sutton and Graeme Hansen requested that their dissenting vote be recorded.**

RESOLVED:

THAT the Tawa Community Board:

1. *Approve funding from C590 (Tawa Community Board Discretionary Fund) for the following:*
 - (i) *Hanging Baskets* \$600
 - (ii) *Tawa Railway Station information signs* \$750
 - (iii) *Bench Seat to be located on the Tawa Valley Pathway* up to \$1400
 - (iv) *Residual Funds to be allocated to the Tawa Borough Scholarship Fund*

062/13TB **TAWA HANGING BASKETS**
(1215/12/IM)

(ORAL REPORT)

NOTED:

Following the decision made above, there is nothing to report for this item.

063/13TB **RESOURCE CONSENT APPROVALS AND APPLICATIONS FOR 1 APRIL 2013 TO 30 APRIL 2013**

Report of Bill Stevens - Manager, Development Planning and Compliance, North and West.

(1215/12/IM)

(REPORT 12)

Moved Malcolm Sparrow, seconded Graeme Hansen, the substantive motion.

The substantive motion was put and declared CARRIED.

RESOLVED:

THAT the Tawa Community Board:

1. *Receive the information.*

064/13TB **REPORTS BACK FROM COMMITTEES/PORTFOLIO RESPONSIBILITIES**

Report of Malcolm Sparrow – Chair, Tawa Community Board.

(1215/12/IM)

(REPORT 13)

NOTED:

Graeme Hansen advised that he had been involved with some traffic issues, in particular Sunrise Boulevard.

Councillor Best advised that she has been involved with the Community Resilience Plan with WREMO. She advised that the final report on the flooding in the Redwood area should be available by the end of May.

Margaret Lucas advised that she has been involved with follow up matters following the Nathan Mikaere-Wallis visit to Tawa.

Alistair Sutton advised that the retaining wall has been sorted in Collins Avenue.

Robert Tredger advised that he had been involved with many meetings over the last month most of which are covered in the Chair's report back.

Councillor Lester advised that he had been working with Officers to help Kiwi Community Assistance and also been to a shared pathway meeting.

Malcolm Sparrow addressed his activity report which is appended to the covering report.

Moved Malcolm Sparrow, seconded Alistair Sutton, the substantive motion.

The substantive motion was put and declared CARRIED.

RESOLVED:

THAT the Tawa Community Board:

1. *Receive the information.*

065/13TB **FORWARD PROGRAMME**

Report of Fiona Dunlop – Committee Advisor.
(1215/12/IM)

(REPORT 14)

Moved Malcolm Sparrow, seconded Graeme Hansen, the substantive motion.

The substantive motion was put and declared CARRIED.

RESOLVED:

THAT the Tawa Community Board:

1. *Receive the information.*
2. *Approve the work programme for the upcoming meetings.*

Thursday 13 June 2013
<p><i>Standing Items:</i></p> <ul style="list-style-type: none"> • <i>Policing in Tawa</i> • <i>Community Speaker</i> • <i>Resource Consents</i> • <i>Upcoming Areas of Consultation</i> • <i>Reports back</i> <p><i>Tawa Volunteer Fire Brigade</i> <i>Forward Programme</i> <i>Report of the Tawa Community Board Grants Subcommittee</i> <i>Report back from attendees at the New Zealand Community Boards' Conference</i></p>
Thursday 11 July 2013
<p><i>Standing Items:</i></p> <ul style="list-style-type: none"> • <i>Policing in Tawa</i> • <i>Community Speaker</i> • <i>Resource Consents</i>

<ul style="list-style-type: none"> • <i>Upcoming Areas of Consultation</i> • <i>Reports back</i> <i>Forward Programme</i>
<i>Thursday 8 August 2013</i>
<i>Standing Items:</i> <ul style="list-style-type: none"> • <i>Policing in Tawa</i> • <i>Community Speaker</i> • <i>Resource Consents</i> • <i>Upcoming Areas of Consultation</i> • <i>Reports back</i> <i>Quarterly Reports (April to June 2013)</i> <i>Forward Programme</i>
<i>Thursday 12 September 2013</i>
<i>Standing Items:</i> <ul style="list-style-type: none"> • <i>Policing in Tawa</i> • <i>Community Speaker</i> • <i>Resource Consents</i> • <i>Upcoming Areas of Consultation</i> • <i>Reports back</i> <i>Tawa Volunteer Fire Brigade</i> <i>Forward Programme</i>
<i>Unscheduled</i>
<i>Tawa Community Centre Accessibility Audit</i>
<i>Consultation on Tawa Town Centre</i>

The meeting concluded at 9.10pm.

Confirmed: _____

Chair

/ /

APPENDIX 1

16 May 2013

Dear Tawa Community Board Chair and Members,

Tawa/Linden Community Centres

I would like to give you some context for the changes in Community Centres' management and staffing. I apologise a prior community commitment means that I am unable to be at the Tawa Community Board meeting tonight. Rose Barker will speak to you.

We had some key drivers for change as part of the restructure.

- Respect for and commitment to our Community's aspirations
- Innovation, boldness and flexibility for future change
- Revitalising and integrating community facilities
- Optimisation of community networks and new technology
- Focus on excellent customer change

Why are libraries and community centres now managed together? We have the opportunity to drive greater integration between community facilities and pursue opportunities for developing community hubs. The change is the first step in integrating staff and services in the Council owned and operated community centres, halls and libraries. National and international trends suggest that boundaries will continue to be broken down.

There will be a Tawa/Linden Community Centres Advocate. Angela has taken the opportunity to apply for another role in the Council to develop her skills. We are recruiting for a replacement.

It is a "hub" approach to service delivery. Library staff will support the Community Centre Advocate. The Northern Libraries' Team Leader, Rose Barker, and her Coaches, Wendy and Kathleen, will actively support the management and day-to-day operation of the Community Centres. It is proposed that there be regular meetings between Malcolm Sparrow, as Board Chair, and the Team Leader.

There will be also in the Community Services team, under Jenny Rains, three Community and Neighbourhood Advisors to assist with a community development, place-based approach across the City with a strong emphasis on developing local solutions to local issues. This means extra resources to draw on.

In the future, the Tawa and Linden Communities may choose, for example, to form a management group to manage the Centres themselves.

Rose Barker and her team will be pleased to answer any questions that you have at any time. Rose's email is rose.barker@wcc.govt.nz or telephone 021 2278285.

Regards
Jane

Jane Hill
Manager, Community Networks
Wellington City Council
PO Box 2199
Tel: (04) 803 8096; Cell phone: 021 227 8096
Email: jane.hill@wcc.govt.nz

APPENDIX 2

Tawa Community Board

Wellington City Council's 2013-14 Draft Annual Plan

The Tawa Community Board (TCB) wishes to make the following submission to the Wellington City Council's 2013-12 Draft Annual Plan.

Although not specifically mentioned as a topic within the documentation we continue to believe that Wellington City Council (WCC) needs to gain considerably more mutual co-operation with other Councils in the Wellington area. The synergies created from greater co-operation, commonality of services and by-laws should create efficiencies, reduce overall costs to ratepayers and businesses alike, and in particular, reduce the exposure to rates increases.

We note that there are a number of projects currently in hand which need to be completed, where delays could negate their usefulness, or cause loss of other partially committed funding, eg the Tawa Walking/cycleway, where funding from the NZTA could be lost.

New Proposals not Included in the Annual Plan.

Smart Energy. We can see merit in WCC partnering with others regarding Smart Energy, in particular

(iv) Commercial building energy benchmarking,

(v) Sector-based energy reduction programmes, in partnership with EECA,

(vi) Smart energy innovation fund,

(vii) Energy retrofits as part of quake-strengthening work,

but find it surprising that businesses would not partner with WCC without incentive funding.

Capital Education Initiative. We believe that this is a good idea.

Zealandia. Tawa bird life has greatly improved in recent years with Tui, Bellbirds, Kereru, and even Kakariki seen in our Bush Reserves and Gardens. This may be attributable to Zealandia and increased levels of poisoning and trapping of possums, rodents and mustelids.

Playground access. Access to our playgrounds should be assessed for their suitability for all children.

Proposed Changes to Services and Spending in the Long Term Plan

Libraries. We appreciate that there are no changes to the services of the Tawa Library, which is well supported by our Community.

APPENDIX 2

Parks, sport and recreation.

The Tawa community has seen an increase in the use of the Community Centre, over the last 6 years, and look forward to working with the both Council and our own community in the management and development of the Community Centre.

Pay & Display at the Wellington Botanic Garden

The Wellington Botanic Gardens is well supported by the young (families) and old, both Citizens of Wellington and tourists, seven days a week (weather permitting). We believe the introduction of Parking Meters may have the unfortunate effect of discouraging people from visiting.

Changes in Other Areas

Plimmer Bequest project.

We anticipate the continuance and completion of the Tawa Shared Walk/cycleway project, together with the upgrade of Grasslees Reserve during this next Financial Year. Any delays could put the supporting funding at risk.

Transport

P66 – We question why ‘Average peak travel times between the CBD and suburbs...’ only extends to Johnsonville and does not extend to Tawa?

Other

- An All Weather artificial turf is required in Tawa, and as one of the few suburbs with Primary, Intermediate and Secondary Schools, as well as many active sporting Clubs, Council should bring this project forward to 2013 / 2014 year
- It is beneficial to have cycling and walking routes but until a safe route between Tawa and Johnsonville is found this will only be a sub-standard, incomplete, route.

Efficiencies and Savings

We would expect ‘renegotiation of contracts resulting in better rates or reduced costs’ would be part of WCC’s sound business and financial practice.

Similarly ‘increased revenue by providing our expertise and services to other local authorities’ is one of the ‘Win-Win’ synergies created from greater co-operation with other Councils.

Should you have any questions relating to this submission please not hesitate to contact us.

Tawa Community Board

Malcolm Sparrow (Chair)

Graeme Hansen

Margaret Lucas

Chris Reading

Alistair Sutton

Robert Tredger