

**MINUTES**

**THURSDAY 9 FEBRUARY 2012**

**7.01PM - 9.06PM**

**THE BOARDROOM  
TAWA COMMUNITY CENTRE  
5 CAMBRIDGE STREET  
TAWA**

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**PRESENT:**

Graeme Hansen (7.01pm - 9.06pm)  
Margaret Lucas (7.01pm - 9.06pm)  
Chris Reading (7.01pm - 9.06pm)  
Malcolm Sparrow (Chair) (7.01pm - 9.06pm)  
Alistair Sutton (7.01pm - 9.06pm)  
Councillor Ngaire Best (7.01pm - 9.06pm)  
Councillor Justin Lester (7.01pm - 9.06pm)

**APOLOGIES:**

Robert Tredger

**IN ATTENDANCE:**

Mayor Wade-Brown (7.32pm - 9.06pm)

**DEMOCRATIC SERVICES OFFICER IN ATTENDANCE:**

Fiona Dunlop - Committee Advisor

001/12TB **APOLOGIES**  
(1215/12/IM)

**Moved Malcolm Sparrow, seconded Graeme Hansen, the motion that the Tawa Community Board receive apologies for absence from Board member Robert Tredger.**

**The motion was put and declared CARRIED.**

**RESOLVED:**

*THAT the Tawa Community Board*

- 1. Receive apologies for absence from Board member Robert Tredger.*

002/12TB **MINUTES FOR CONFIRMATION**  
(1215/12/IM)

**Moved Malcolm Sparrow, seconded Chris Reading, the motion that the Tawa Community Board approve the minutes of the meetings held on Thursday 10 November 2011 and Thursday 8 December 2011 having been circulated, be taken as an accurate record of those meetings.**

**RESOLVED:**

*THAT the Tawa Community Board:*

- 1. Approve the minutes of the meetings held on Thursday 10 November 2011 and Thursday 8 December 2011 having been circulated, be taken as an accurate record of those meetings.*

003/12TB **CONFLICTS OF INTEREST DECLARATIONS**  
(1215/12/IM)

**NOTED:**

There were no conflicts of interest declared.

004/12TB **PUBLIC PARTICIPATION**  
(1215/12/IM)

**NOTED:**

There was no public participation.

005/12TB **POLICING IN TAWA**  
(1215/12/IM)

(ORAL REPORT)

**NOTED:**

Sergeant Dean Silvester, Officer in Charge of the Porirua Police Community Section was in attendance for this item. He updated the Board on Policing in Tawa. Sergeant Silvester advised that theft ex-cars are causing an issue for Police as cars are being left unlocked in the hot spots that thieves are frequenting.

The Board noted the apologies from Detective Inspector Ross Grantham - Acting Kapiti Mana Area Commander as operational requirements had taken him out of the district.

006/12TB **COMMUNITY SPEAKER**  
(1215/12/IM)

(ORAL REPORT)

**NOTED:**

Peter Glensor - Greater Wellington Regional Councillor and Chair of the Economic and Wellbeing Committee addressed the Board on the proposed changes to Wellington City buses.

007/12TB **RECREATION WELLINGTON QUARTERLY REPORT – UPDATE  
ON RECREATION FACILITIES AND PROGRAMMES - 2<sup>ND</sup>  
QUARTER 2011/2012**

Report of Lynda Rigler - Recreation Manager, Northern.  
(1215/12/IM)

(REPORT 3)

**NOTED:**

Lynda Rigler - Recreation Manager, Northern was in attendance for this item.

(Mayor Wade-Brown joined the meeting at 7.32pm.)

**Moved Malcolm Sparrow, seconded Alistair Sutton, the substantive motion.**

**The substantive motion was put and declared CARRIED.**

**RESOLVED:**

*THAT the Tawa Community Board:*

1. *Receive the information.*

008/12TB **TAWA SWIMMING POOL RE-OPENING**  
(1215/12/IM) (ORAL REPORT)

**NOTED:**

Lynda Rigler - Recreation Manager, Northern will be in attendance for this item

009/12TB **MERVYN KEMP LIBRARY AND TAWA COMMUNITY CENTRE  
QUARTERLY REPORT OCTOBER TO DECEMBER 2011**  
Report of Rose Barker - Team Leader, Wellington City Libraries and Roz  
Jackson - Team Leader, City Communities.  
(1215/12/IM) (REPORT 5)

**NOTED:**

Rose Barker - Team Leader, Wellington City Libraries and Donna Wilson -  
Community Facilities Advisor, Northern were in attendance for this item.

**Moved Malcolm Sparrow, seconded Alistair Sutton, the substantive  
motion.**

**The substantive motion was put and declared CARRIED.**

**RESOLVED:**

*THAT the Tawa Community Board:*

- 1. Receive the information.*

010/12TB **GRASSLEES RESERVE UPGRADE**  
(1215/12/IM) (ORAL REPORT)

**NOTED:**

Amber Bill - Manager, Community Engagement and Reserves was in  
attendance for this item. She updated the Board on the proposed upgrade to  
the Grasslees Reserve.

011/12TB **ORDER OF AGENDA**  
(1215/12/IM)

**NOTED:**

The Chair advised that the agenda would be as follows:

Report 8 - Spicer Forest  
Report 7 - Resource Consent Approvals and Applications for 29 October to 25 November 2011  
Report 9 - Tawa Community Civic Awards - Variation to Award Categories  
Report 10 - Reports Back From Committees/Portfolio Responsibilities Including Achievements for 2011  
Report 11 - Forward Programme.

012/12TB **SPICER FOREST**  
(1215/12/IM) (ORAL REPORT)

**NOTED:**

Amber Bill - Manager, Community Engagement and Reserves was in attendance for this item. She updated the Board on the future management of the Spicer Forest.

013/12TB **RESOURCE CONSENT APPROVALS AND APPLICATIONS FOR 29 OCTOBER TO 25 NOVEMBER 2011**  
Report of Bill Stevens - Manager, Planning, North and West.  
(1215/12/IM) (REPORT 7)

**Moved Malcolm Sparrow, seconded Graeme Hansen, the substantive motion.**

**The substantive motion was put and declared CARRIED.**

**RESOLVED:**

*THAT the Tawa Community Board:*

1. *Receive the information.*

014/12TB **TAWA COMMUNITY CIVIC AWARDS - VARIATION TO AWARD CATEGORIES**  
Report of Malcolm Sparrow - Chair, Tawa Community Board.  
(1215/12/IM) (REPORT 9)

**Moved Malcolm Sparrow, seconded Margaret Lucas, the substantive motion.**

**The substantive motion was put and declared CARRIED.**

**RESOLVED:**

*THAT the Tawa Community Board:*

1. *Receive the information.*
2. *Agree in principle to the addition of an “apprentice or young business person” category, sponsored by the Rotary Club of Tawa, in the upcoming Tawa Community Civic Awards, with the Civic Awards organising committee finalising the details with Rotary and that this be reviewed following the 2012 awards ceremony.*

015/12TB **REPORTS BACK FROM COMMITTEES/PORTFOLIO RESPONSIBILITIES INCLUDING ACHIEVEMENTS FOR 2011**  
Information supplied by Malcolm Sparrow - Chair, Tawa Community Board.  
(1215/12/IM) (REPORT 10)

**NOTED:**

Margaret Lucas and Councillor Best advised that they had nothing to report.

Alistair Sutton advised that he had been liaising with officers regarding the reopening of the Tawa Swimming Pool.

Councillor Lester advised that he had circulated a letter to Tawa retailers regarding the hanging baskets.

Chris Reading advised that he had been liaison with Councillor Lester regarding the hanging baskets letter. He also advised that he will be making contact with the owners of the New World Supermarket to ascertain that their July 2012 date for opening is still on track.

Graeme Hansen advised that he had been liaising with Regional Councillor Peter Glensor regarding the changes to the bus services. He attended the Grants information evening. He also advised that he had been in contact with NZTA regarding the tidiness of the round-about at the motorway off ramp.

Malcolm Sparrow advised that he was working with Councillor Best on Neighbours Day Aotearoa.

**Moved Malcolm Sparrow, seconded Councillor Lester, the substantive motion.**

**The substantive motion was put and declared CARRIED.**

**RESOLVED:**

*THAT the Tawa Community Board:*

1. *Receive the information.*

016/12TB **FORWARD PROGRAMME**

Report of Fiona Dunlop - Committee Adviser.  
(1215/12/IM)

(REPORT 11)

**Moved Malcolm Sparrow, seconded Alistair Sutton, the substantive motion.**

**The substantive motion was put and declared CARRIED.**

**RESOLVED:**

*THAT the Tawa Community Board:*

1. *Receive the information.*
2. *Approve the work programme for the upcoming meetings.*

<b>Thursday 8 March 2012</b>
<p><i>Standing Items:</i></p> <ul style="list-style-type: none"> <li>• <i>Policing in Tawa</i></li> <li>• <i>Community Speaker</i></li> <li>• <i>Resource Consents</i></li> <li>• <i>Upcoming Areas of Consultation</i></li> <li>• <i>Reports back</i></li> </ul> <p><i>Forward Programme</i></p> <ul style="list-style-type: none"> <li>• <i>Tawa Community Civic Awards - progress to date</i></li> <li>• <i>How the Board responds to consultation</i></li> </ul>
<b>Thursday 12 April 2012</b>
<p><i>Standing Items:</i></p> <ul style="list-style-type: none"> <li>• <i>Policing in Tawa</i></li> <li>• <i>Community Speaker</i></li> <li>• <i>Resource Consents</i></li> <li>• <i>Upcoming Areas of Consultation</i></li> <li>• <i>Reports back</i></li> </ul> <p><i>Forward Programme</i></p> <ul style="list-style-type: none"> <li>• <i>Tawa Community Civic Awards - progress to date</i></li> </ul>
<b>Thursday 10 May 2012</b>
<p><i>Standing Items:</i></p> <ul style="list-style-type: none"> <li>• <i>Policing in Tawa</i></li> <li>• <i>Community Speaker</i></li> </ul>

<ul style="list-style-type: none"> <li>• <i>Resource Consents</i></li> <li>• <i>Upcoming Areas of Consultation</i></li> <li>• <i>Reports back</i></li> </ul> <p><i>Forward Programme</i></p> <ul style="list-style-type: none"> <li>• <i>Tawa Community Civic Awards - progress to date</i></li> </ul>
<b><i>Thursday 14 June 2012</i></b>
<p><i>Standing Items:</i></p> <ul style="list-style-type: none"> <li>• <i>Policing in Tawa</i></li> <li>• <i>Community Speaker</i></li> <li>• <i>Resource Consents</i></li> <li>• <i>Upcoming Areas of Consultation</i></li> <li>• <i>Reports back</i></li> </ul> <p><i>Forward Programme</i></p> <ul style="list-style-type: none"> <li>• <i>Tawa Community Civic Awards - progress to date</i></li> </ul>
<b><i>Thursday 12 July 2012</i></b>
<p><i>Standing Items:</i></p> <ul style="list-style-type: none"> <li>• <i>Policing in Tawa</i></li> <li>• <i>Community Speaker</i></li> <li>• <i>Resource Consents</i></li> <li>• <i>Upcoming Areas of Consultation</i></li> <li>• <i>Reports back</i></li> </ul> <p><i>Forward Programme</i></p> <ul style="list-style-type: none"> <li>• <i>Report Back on Resourcing of the Tawa Community Board (Meeting Accommodation)</i></li> </ul>
<b><i>Thursday 9 August 2012</i></b>
<p><i>Standing Items:</i></p> <ul style="list-style-type: none"> <li>• <i>Policing in Tawa</i></li> <li>• <i>Community Speaker</i></li> <li>• <i>Resource Consents</i></li> <li>• <i>Upcoming Areas of Consultation</i></li> <li>• <i>Reports back</i></li> </ul> <p><i>Forward Programme</i></p>
<b><i>Thursday 13 September 2012</i></b>
<p><i>Standing Items:</i></p> <ul style="list-style-type: none"> <li>• <i>Policing in Tawa</i></li> <li>• <i>Community Speaker</i></li> <li>• <i>Resource Consents</i></li> <li>• <i>Upcoming Areas of Consultation</i></li> <li>• <i>Reports back</i></li> </ul> <p><i>Forward Programme</i></p>
<b><i>Thursday 11 October 2012</i></b>
<p><i>Standing Items:</i></p> <ul style="list-style-type: none"> <li>• <i>Policing in Tawa</i></li> <li>• <i>Community Speaker</i></li> <li>• <i>Resource Consents</i></li> <li>• <i>Upcoming Areas of Consultation</i></li> </ul>



<ul style="list-style-type: none"> <li>• <i>Reports back</i></li> </ul> <i>Forward Programme</i>
<b><i>Thursday 8 November 2012</i></b>
<i>Standing Items:</i> <ul style="list-style-type: none"> <li>• <i>Policing in Tawa</i></li> <li>• <i>Community Speaker</i></li> <li>• <i>Resource Consents</i></li> <li>• <i>Upcoming Areas of Consultation</i></li> <li>• <i>Reports back</i></li> </ul> <i>Forward Programme</i>
<b><i>Thursday 13 December 2012</i></b>
<i>Standing Items:</i> <ul style="list-style-type: none"> <li>• <i>Policing in Tawa</i></li> <li>• <i>Community Speaker</i></li> <li>• <i>Resource Consents</i></li> <li>• <i>Upcoming Areas of Consultation</i></li> <li>• <i>Reports back</i></li> </ul> <i>Forward Programme</i>
<b><i>Unscheduled</i></b>
<i>Tawa Community Centre Accessibility Audit</i>
<i>Consultation on Tawa Town Centre</i>

The meeting concluded at 9.06pm.

Confirmed: \_\_\_\_\_  
 Chair  
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