
MINUTES

THURSDAY 10 NOVEMBER 2011

7.00PM - 9.09PM

**THE BOARDROOM
TAWA COMMUNITY CENTRE
5 CAMBRIDGE STREET
TAWA**

PRESENT:

Graeme Hansen	(7.00pm - 9.09pm)
Margaret Lucas	(7.00pm - 9.09pm)
Chris Reading	(7.00pm - 9.09pm)
Malcolm Sparrow (Chair)	(7.00pm - 8.07pm)
Robert Tredger	(7.00pm - 9.09pm)
Councillor Ngaire Best	(7.00pm - 9.09pm)
Councillor Justin Lester	(7.00pm - 8.38pm, 8.39pm - 9.09pm)

APOLOGIES:

Alistair Sutton
Malcolm Sparrow (early departure)

DEMOCRATIC SERVICES OFFICER IN ATTENDANCE:

Fiona Dunlop - Committee Adviser

140/11TB **APOLOGIES**
(1215/12/IM)

(ORAL REPORT)

Moved Malcolm Sparrow, seconded Graeme Hansen, the motion that the Tawa Community Board receive apologies for absence from Alistair Sutton and apologies for an early departure from Malcolm Sparrow.

The motion was put and declared CARRIED.

RESOLVED:

THAT the Tawa Community Board:

1. *Receive apologies for absence from Alistair Sutton.*
2. *Receive apologies for an early departure from Malcolm Sparrow.*

141/11TB **MINUTES FOR CONFIRMATION**
(1215/12/IM)

Moved Malcolm Sparrow, seconded Robert Tredger, the motion that the Tawa Community Board approve the minutes of the meeting held on Thursday 13 October 2011 having been circulated, be taken as an accurate record of that meeting.

The motion was put and declared CARRIED.

RESOLVED:

THAT the Tawa Community Board:

1. *Approve the minutes of the meeting held on Thursday 13 October 2011 having been circulated, be taken as an accurate record of that meeting.*

142/11TB **CONFLICTS OF INTEREST DECLARATIONS**
(1215/12/IM)

NOTED:

There were no conflicts of interest declared.

143/11TB **PUBLIC PARTICIPATION**
(1215/12/IM)

NOTED:

Lou Bray-Burns - Principal of Hampton Hill School and supporters addressed the meeting regarding their request for the yellow indicator signs advising of the location of Hampton Hill School and Brian Webb Kindergarten.

144/11TB **ORDER OF BUSINESS**
(1215/12/IM)

NOTED:

The Chair advised the meeting that the agenda would be as follows:

- Report 2 - Community Speaker
- Report 1 - Policing in Tawa
- Report 3 - Recreation Wellington: Quarterly Report – Update on Recreation Facilities and Programmes. 1st Quarter 2011/2012
- Report 4 - Mervyn Kemp Library and Tawa Community Centre Quarterly Report July to September 2011
- Report 9 - Community Board Newsletters
- Report 5 - Linden Scout Hall, Kowhai Park
- Report 6 - Resourcing for the Tawa Community Board (Meeting Accommodation)
- Report 7 - How the Community Board Responds to Consultation
- Report 8 - Hanging Baskets Outside Main Road Shops
- Report 10 - Tawa Community Civic Awards Organising Group
- Report 11 - Community Liaison Expenses
- Report 12 - Tawa Primary Schools Civic Award
- Report 13 - 2012 Schedule of Ordinary Meetings for Tawa Community Board
- Report 14 - Resource Consent Approvals and Applications for 1 October to 28 October 2011
- Report 15 - Reports Back from Committees/Portfolio Responsibilities
- Report 16 - Forward Programme

145/11TB **COMMUNITY SPEAKER**
(1215/12/IM)

(ORAL REPORT)

NOTED:

Murray Lucas - Principal of Tawa College addressed the meeting and updated the Board on the activities of the College and its interaction with the Community at large.

146/11TB **POLICING IN TAWA**

(1215/12/IM)

(ORAL REPORT)

NOTED:

Tawa Community Constable - Constable Sarah Riddering was in attendance and updated the Board on Policing in Tawa. She also conveyed the apologies of the Area Commander, Inspector John Spence.

147/11TB **RECREATION WELLINGTON: QUARTERLY REPORT – UPDATE ON RECREATION FACILITIES AND PROGRAMMES. 1ST QUARTER 2011/2012**

Report of Lynda Rigler - Recreation Manager, Northern.

(1215/12/IM)

(REPORT 3)

NOTED:

Lynda Rigler - Recreation Manager, Northern was in attendance for this item.

Moved Malcolm Sparrow, seconded Robert Tredger, the substantive motion.

The substantive motion was put and was declared CARRIED.

RESOLVED:

THAT the Tawa Community Board:

1. *Receive the information.*

148/11TB **MERVYN KEMP LIBRARY AND TAWA COMMUNITY CENTRE QUARTERLY REPORT JULY TO SEPTEMBER 2011**

Report of Rose Barker - Team Leader, Wellington City Libraries and Roz Jackson - Team Leader, City Community Communities.

(1215/12/IM)

(REPORT 4)

NOTED:

Wendy Jacobs - Coach North Cluster (Johnsonville Library) , Kathleen Lockett - Coach North Cluster (Tawa Library), Roz Jackson - Team Leader, City Community Communities and Donna Wilson - Community Facilities Advisor Northern were in attendance for this item.

Moved Malcolm Sparrow, seconded Graeme Hansen, the substantive motion.

The substantive motion was put and was declared CARRIED.

RESOLVED:

THAT the Tawa Community Board:

1. *Receive the information.*

149/11TB **COMMUNITY BOARD NEWSLETTERS**

Report of Malcolm Sparrow - Chair, Tawa Community Board.
(1215/12/IM)

(REPORT 9)

Moved Malcolm Sparrow, seconded Justin Lester, the substantive motion.

Moved Councillor Best, seconded Graeme Hansen, the following amendment:

THAT the Tawa Community Board:

3. Provides funding from the Tawa Community Board Discretionary Fund (CX590) to cover the above **unless an alternative arrangement can be found.**

The amendment was put and declared CARRIED.

NOTED:

Margaret Lucas requested that her dissenting vote be recorded against.

The substantive motion as amended was put and was declared CARRIED.

NOTED:

Margaret Lucas requested that her dissenting vote be recorded against.

RESOLVED:

THAT the Tawa Community Board:

1. *Receive the information.*
2. *Agree to the printing and distribution of a community board newsletter on a minimum of two occasions each calendar year.*

3. *Provides funding from the Tawa Community Board Discretionary Fund (CX590) to cover the above **unless an alternative arrangement can be found.***

NOTED:

The resolution differs from the recommendations in the report as follows:

The Board added the text in **bold**.

150/11TB **CHAIRING OF THE MEETING**
(1215/12/IM)

Moved Malcolm Sparrow, seconded Councillor Best, the motion that the Tawa Community Board agree that Deputy Chair Graeme Hansen Chair the meeting in the absence of the Chair.

The motion was put and declared CARRIED.

RESOLVED:

THAT the Tawa Community Board:

1. *Agree that Deputy Chair Graeme Hansen Chair the meeting in the absence of the Chair.*

(Malcolm Sparrow left the meeting at 8.07pm.)

(Deputy Chair Graeme Hansen assumed the Chair.)

151/11TB **LINDEN SCOUT HALL, KOWHAI PARK**

Report of Paul Andrews - Manager, Parks and Gardens and Hanita Shantilal - Senior Property Adviser.

(1215/12/IM)

(REPORT 5)

Moved Graeme Hansen, seconded Margaret Lucas, the substantive motion.

The substantive motion was put and was declared CARRIED.

RESOLVED:

THAT the Tawa Community Board:

1. *Receive the information.*

152/11TB **RESOURCING FOR THE TAWA COMMUNITY BOARD
(MEETING ACCOMMODATION)**

Report of Jenny Rains - Manager, City Communities and Neville Brown -
Director, City Services.

(1215/12/IM)

(REPORT 6)

Moved Graeme Hansen, seconded Councillor Best, the substantive motion.

The substantive motion was put and was declared CARRIED.

RESOLVED:

THAT the Tawa Community Board:

1. *Receive the information.*
2. *Agree to accept the access to the Central Board Room on the terms outlined as follows:*
 - *3 hours from 10.00am to -1.00pm on a Tuesday, Wednesday and Thursday each week commencing from 1 February 2012.*
3. *Note that the arrangement will be reviewed in 6 months.*

153/11TB **HOW THE COMMUNITY BOARD RESPONDS TO
CONSULTATION**

(1215/12/IM)

(ORAL REPORT)

Moved Graeme Hansen, seconded Robert Tredger, the motion that the Tawa Community Board lay the item on the table until the 8 December 2011 meeting.

The motion was put and declared CARRIED.

RESOLVED:

THAT the Tawa Community Board

1. *Lay the item on the table until the 8 December 2011 meeting.*

154/11TB **HANGING BASKETS OUTSIDE MAIN ROAD SHOPS**

Report of Chris Reading.
(1215/12/IM)

(REPORT 8)

Moved Graeme Hansen, seconded Chris Reading, the substantive motion.

(Councillor Best left the meeting at 8.38pm.
(Councillor Best returned to the meeting at 8.39pm.)

Moved Councillor Lester, seconded Councillor Margaret Lucas, the following amendment.

THAT the Tawa Community Board:

New 3. Agree that subject to approval by the Tawa Progressive and Ratepayers Association, the Board request that the Association apply for a grant towards the installation of hanging baskets in the Tawa Central shopping area.

The amendment was put and declared CARRIED.

The substantive motion recommendations 1 and 2 were put and was declared CARRIED.

The substantive motion recommendation new 3 was put and declared CARRIED.

RESOLVED:

THAT the Tawa Community Board:

1. *Receive the information.*
2. *Agree to provide funding from the Tawa Community Board Discretionary Fund (CX590) to cover costs incurred by the Tawa Community Board in setting in place a number of hanging baskets outside the Main Road shops, up to a maximum of \$1500.*
3. *Agree that subject to approval by the Tawa Progressive and Ratepayers Association, the Board request that the Association apply for a grant towards the installation of hanging baskets in the Tawa Central shopping area.*

NOTED:

The resolution differs from the recommendations in the report as follows:

The Community Board added the text in **bold**.

155/11TB **TAWA COMMUNITY CIVIC AWARDS ORGANISING GROUP**
Report of Fiona Dunlop - Committee Adviser.
(1215/12/IM) (REPORT 10)

Moved Graeme Hansen, seconded Councillor Best, the substantive motion.

The substantive motion was put and was declared CARRIED.

RESOLVED:

THAT the Tawa Community Board:

1. *Receive the information.*
2. *Agree to appoint Margaret Lucas to the Tawa Community Civic Awards Organising Group.*

156/11TB **COMMUNITY LIAISON EXPENSES**
Report Malcolm Sparrow - Chair, Tawa Community Board.
(1215/12/IM) (REPORT 11)

Moved Graeme Hansen, seconded Councillor Best, the motion that the Tawa Community Board lie the item on the table.

The motion was put and was declared CARRIED.

RESOLVED:

THAT the Tawa Community Board:

1. *Lie the item on the table.*

157/11TB **TAWA PRIMARY SCHOOLS CIVIC AWARD**
(1215/12/IM) (ORAL REPORT)

NOTED:

The Deputy Chair advised that the Tawa Primary Schools Civic Award Ceremony would be held at 6.30pm on Wednesday 30 November 2011.

158/11TB **2012 SCHEDULE OF ORDINARY MEETINGS FOR TAWA
COMMUNITY BOARD**

Report of Fiona Dunlop - Committee Adviser.

(1215/12/IM)

(REPORT 13)

Moved Graeme Hansen, seconded Robert Hansen, the substantive motion.

The substantive motion was put and was declared CARRIED.

RESOLVED:

THAT the Tawa Community Board:

1. *Receive the information.*
2. *Agree to hold Tawa Community Board meetings on:*

Thursday 9 February 2012

Thursday 8 March 2012

Thursday 12 April 2012

Thursday 10 May 2012

Thursday 14 June 2012

Thursday 12 July 2012

Thursday 9 August 2012

Thursday 13 September 2012

Thursday 11 October 2012

Thursday 8 November 2012

Thursday 13 December 2012

3. *Agree to meet at 7.00pm in Tawa Community Centre.*

159/11TB **RESOURCE CONSENT APPROVALS AND APPLICATIONS FOR 1
OCTOBER TO 28 OCTOBER 2011**

Report of Bill Stevens - Manager, Development Planning and Compliance,
North and West.

(1215/12/IM)

(REPORT 14)

Moved Graeme Hansen, seconded Robert Tredger, the substantive motion.

The substantive motion was put and was declared CARRIED.

RESOLVED:

THAT the Tawa Community Board:

1. *Receive the information.*

160/11TB **REPORTS BACK FROM COMMITTEES/PORTFOLIO
RESPONSIBILITIES - INCLUDES A REPORT OF ACTIVITIES
FROM THE CHAIR**

Report of Fiona Dunlop - Committee Advisor.

(1215/12/IM)

(REPORT 15)

NOTED:

Margaret Lucas, Councillor Lester and Chris Reading advised that they had nothing to report on.

Robert Tredger reported that the new temporary supermarket had opened.

Councillor Best advised that the Tawa Shared Walkway landscape planning was underway. She also advised that the letters regarding the Community Preparedness for Tawa Big Weekend Neighbourhood Day Aotearoa were finalised and would be sent out. She also reported that Greater Wellington is going to be putting a new roof on the railway building at the Tawa Railway Station. There is to be a Community meeting on 1 March 2012 at 7.30pm to discuss the renovation of the historic building at the Tawa Railway Station.

Graeme Hansen advised that there have been objections received to the change of parking time outside the Skipping Bull on the Main Road in Tawa and himself and Malcolm Sparrow would be meeting to discuss the matter. He also advised that he had met with a local resident to discuss a Resource Consent matter and that it had since been referred to officers.

Moved Graeme Hansen, seconded Chris Reading, the substantive motion.

The substantive motion was put and was declared CARRIED.

RESOLVED:

THAT the Tawa Community Board:

1. *Receive the information.*

161/11TB **FORWARD PROGRAMME**

Report of Fiona Dunlop - Committee Adviser.
(1215/12/IM)

(REPORT 16)

Moved Graeme Hansen, seconded Councillor Lester, the substantive motion with the following additions.

Thursday 8 December 2011

- How the Board Responds to Consultation
- Community Liaison Expenses
- Standing Orders Review
- Review of Local Authority Remuneration Setting - Approval of Submission

Thursday 12 July 2012

- Report Back on Resourcing of the Tawa Community Board (Meeting Accommodation)

The substantive motion with additions was put and was declared CARRIED.

RESOLVED:

THAT the Tawa Community Board:

1. *Receive the information.*
2. *Approve the work programme for the upcoming meetings.*

Thursday 8 December 2011
<i>Standing Items:</i> <ul style="list-style-type: none"> • <i>Policing in Tawa</i> • <i>Community Speaker</i> • <i>Resource Consents</i> • <i>Upcoming Areas of Consultation</i> • <i>Reports back</i>
<i>Forward Programme</i>
<i>Quarterly Updates</i> <ul style="list-style-type: none"> • <i>Tawa Volunteer Fire Brigade</i>
<i>How the Board Responds to Consultation</i> <i>Community Liaison Expenses</i> <i>Standing Orders Review</i> <i>Review of Local Authority Remuneration Setting - Approval of Submission</i>
Unscheduled
<i>Tawa Community Centre Accessibility Audit</i>
<i>Consultation on Tawa Town Centre</i>

<i>Thursday 12 July 2012</i>
<i>Report Back on Resourcing of the Tawa Community Board (Meeting Accommodation)</i>

NOTED:

The resolution differs from the recommendations in the officer's report as follows:

The Committee added the text in **bold**.

The meeting concluded at 9.09pm.

Confirmed: _____
Chair
/ /