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**REPORT 8**  
*(1215/12/IM)*

## **NEW ZEALAND COMMUNITY BOARDS WORKSHOP MONDAY 27 JUNE 2011, WELLINGTON**

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### **1. Purpose of Report**

Consider attendance at the next 'New Zealand Community Boards' Workshop to be held in Wellington on Monday 27 June 2011, from 9.30am – 4pm.

### **2. Recommendations**

Officers recommend that the Tawa Community Board:

- 1. Receive the information.*
- 2. Agree that up to three members from the Tawa Community Board attend the next 'New Zealand Community Boards' Workshop to be held in Wellington on Monday 27 June 2011. Agree that the costs associated with attending the meeting are met from the Elected Members Budget (GVEM01).*
- 3. Nominate up to three members of the Tawa Community Board to attend the next New Zealand Community Boards Workshop.*
- 4. Agree that the nominated Board member(s) will present a report back on the workshop in accordance with Council policy.*

### **3. Discussion**

The theme of the next workshop is "Build Relationships. Create Value".

Community Boards play an important role in local government, representing and acting as an advocate for the interests of the community. This workshop will help Community Board members to understand the role of the Board, and discover how to best create value, and build strong trust-based relationships.

The workshop will involve a mix of legislative analysis, and success stories from across New Zealand.

Key topics will include:

- The decision-making process

- Identifying personal action points
- Statutory roles and responsibilities
- A review of relevant legislation
- Balancing proactive and reactive approaches
- How to advocate for the interests of your community
- Creating value in our different roles

The full workshop programme is attached as Appendix 1.

### **3.1 Considerations**

When deciding whether members of the Tawa Community Board should attend this conference, consideration should be given to:

- the cost; and
- the impact of attendance on the budget.

The total cost if three members of the Tawa Community Board are nominated to attend is expected to be \$750 (GST excl.) and will be met from the Council conference budget.

The cost of attendance per person is broken down as follows:

<b>Item</b>	<b>Cost for one person (GST excl.)</b>	<b>Cost for three people (GST excl)</b>
Registration	\$250	\$750
Return Flights	Not applicable	\$0
Accommodation	Not applicable	\$0
<b>Total</b>	<b>\$250</b>	<b>\$750</b>

The impact on the budget of three members of the Tawa Community Board attending this workshop is outlined below:

	2008/2009 Budget	Year to Date Expenditure	Unexpended Funds
Total budget for conference fees	<b>\$31,500.00</b>	\$10,203.50	\$21,296.50
Impact of sending <b>two</b> members to the conference	\$2,530	\$12,733.50	\$18,766.50

## **4. Conclusion**

A decision is required on attendance at the next 'New Zealand Community Boards' Workshop to be held in Wellington on Monday 27 June 2011.

Contact Officer: *Kirstin Harvey, Team Leader – Committee Services*

## Supporting Information

### **1) Strategic Fit / Strategic Outcome**

*This project supports Outcome 7.2.B – More actively engaged: Wellington will operate an open and honest decision making process that generates confidence and trust in the Democratic system*

### **2) LTCCP/Annual Plan reference and long term financial impact**

*Relates to C534: Elections, Governance and Democratic Process*

### **3) Treaty of Waitangi considerations**

*There are no Treaty of Waitangi implications*

### **4) Decision-Making**

*This is not a significant decision*

### **5) Consultation**

#### **a) General Consultation**

*Not required*

#### **b) Consultation with Maori**

*Not required*

### **6) Legal Implications**

*Nil*

### **7) Consistency with existing policy**

*This report is consistent with existing Wellington City Council policy*