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**MINUTES**

**THURSDAY 11 MARCH 2010**

**7.00 PM – 9.38PM**

**THE BOARDROOM  
TAWA COMMUNITY CENTRE  
5 CAMBRIDGE STREET  
TAWA**

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**PRESENT:**

David Darroch (7.00pm – 9.38pm)  
Graeme Hansen (7.00pm – 9.38pm)  
Chris Reading (7.00pm – 9.38pm)  
Dennis Sharman (7.00pm – 8.07pm)  
Malcolm Sparrow (7.00pm – 9.38pm)  
Robert Tredger (Chair) (7.00pm – 9.38pm)  
Councillor Best (7.03pm – 9.38pm)

**APOLOGIES:**

Councillor Wain

**OFFICERS IN ATTENDANCE:**

John McGrath, Manager – Policy  
Lauren Kemple, Community Board Coordinator

016/10TB **APOLOGIES**  
(1215/12/IM)

**Moved Robert Tredger, seconded Chris Reading**

THAT Tawa Community Board receives apologies for absence from Councillor Wain and apologies for early departure from Dennis Sharman.

**The motion was put and declared CARRIED**

017/10TB **MINUTES FOR CONFIRMATION**  
(1215/12/IM)

**Moved Robert Tredger, seconded Chris Reading**

THAT Tawa Community Board approves the minutes of the meeting held on Thursday 11 February 2010 having been circulated, and that they are taken as an accurate record of that meeting.

**The motion was put and declared CARRIED**

018/10TB **CONFLICT OF INTEREST DECLARATIONS**  
(1215/12/IM)

**NOTED:**

There were no conflicts of interest.

019/10TB **PUBLIC PARTICIPATION**  
(1215/12/IM)

**NOTED:**

Ray Lindsay, President, Tawa Progressive Ratepayers Association. He addressed the Board on the issues listed in handout and thanked the Board for its response to the matters raised at the previous meeting.

**TABLED:** Report from Tawa Progressive Ratepayers Association (Inc.) To the Tawa Community Board. Ref: 019/10TBA.

(Councillor Best entered the meeting at 7.03pm).

Marie Le Beau, Tawa resident, spoke to the Board about various issues in the Tawa area including the lack of cleaning of footpaths and the need for less parking in Tawa centre.

020/10TB **POLICING IN TAWA**  
(1215/12/IM)

(ORAL REPORT)

**NOTED:**

Inspector John Spence and Constable Pete Reeves were present for this item. They provided a general report on policing in the Tawa area and answered Board members' questions.

**021/10TB TAWA VOLUNTEER FIRE BRIGADE - UPDATE**

(1215/12/IM)

(ORAL REPORT)

**NOTED:**

Mike Farrand, Chief Fire Officer, was in attendance for this item. He provided the Board with an update on the work of the Tawa Volunteer Fire Brigade. This included recruitment, training and succession planning, reviewing current risk plans, hydrants in the Tawa area and school visits. Mr Farrand also answered the Board members' questions. It was noted that there is a need to ensure long, dry grass is cut during summer months to avoid youths setting it alight. Mr Farrand informed the Board that there will be an Open Day at the Fire Station on 1 May 2010.

**022/10TB COMMUNITY SPEAKER – WAYNE HASTIE, PUBLIC  
TRANSPORT DIVISIONAL MANAGER, GREAT WELLINGTON  
REGIONAL COUNCIL, PROVIDING AN UPDATE ON TRAIN  
STATIONS**

(1215/12/IM)

(ORAL REPORT)

**NOTED:**

Wayne Hastie, Public Transport Divisional Manager was in attendance for this item. He updated the Board on the status and progress of work on the public transport issues in the Tawa area, focusing in particular on trains including new timetables and new trains.

**023/10TB ORDER OF BUSINESS**

(1215/12/IM)

**NOTED:**

The Chair advised that Report 10 – Community Advocacy Plan would be dealt with next.

**024/10TB COMMUNITY ADVOCACY PLAN**

(1215/12/IM)

(ORAL REPORT)

**NOTED:**

Dennis Sharman updated the Board on progress with the Community Advocacy Plan.

**RESOLVED:****Moved Dennis Sharman, seconded Graeme Hansen**

*THAT the Tawa Community Board:*

- 1. Delegates responsibility to Dennis Sharman to prepare and finalise a Community Advocacy Plan consultation document, with assistance from Council officers.*
- 2. Notes that the Citizen Engagement Directorate will fund the design and publication of the Community Advocacy Plan consultation document.*
- 3. Agrees to hold up to four Community Advocacy Plan Consultation Workshops prior to 1 April 2010 with the public to obtain their input on the draft Community Advocacy Plan.*
- 4. Agrees to delegate responsibility to Dennis Sharman to prepare a final draft Community Advocacy Plan based on feedback received in the Community Advocacy Plan Consultation Workshops.*

**The motion was put and declared CARRIED**

025/10TB **ELECTED MEMBERS' REMUNERATION: 2010/2011 FINANCIAL YEAR**

Report of Ross Bly, Special Projects & Electoral Officer  
(1215/12/IM)

(REPORT 4)

**NOTED:**

Ross Bly, Special Projects & Electoral Officer was in attendance for this item. Mr Bly went through the report and answered Board members' questions.

**RESOLVED:****Moved Robert Tredger, seconded Graeme Hansen.**

*THAT the Tawa Community Board:-*

- 1. Receives the information.*
- 2. Notes that the Remuneration Authority requires the Council to fully allocate the 2010/2011 remuneration pool (i.e. the full pool of \$1,383,479 must be allocated).*
- 3. Notes that the rules set by the Remuneration Authority require all*

*community board members to be paid an annual salary (i.e. there is no provision for the payment of meeting fees to community board members).*

4. *Agrees that the salaries to be paid to the elected members of the Tawa Community Board, for the period 1 July 2010 to the date on which the results of the October 2010 elections are declared, be as follows:*

|                            |                    |
|----------------------------|--------------------|
| <i>Chair</i>               | <i>\$20,405 pa</i> |
| <i>Elected member (x5)</i> | <i>\$8,160 pa</i>  |

*Note:*

- (i) The Makara/Ohariu Community Board considered this matter at its meeting on 18 February 2010 and gave its unanimous approval to the recommended remuneration rates for the members of their board.*
- (ii) The matter is to be considered by the Strategy and Policy Committee on 18 March 2010. The remuneration figures currently recommended for the members of the Tawa and Makara/Ohariu Community Board may therefore be subject to some change as a result of the decision taken at that meeting.*

5. *Notes that the Remuneration Authority will issue an interim determination to fix salaries for the period immediately after the new Board comes into office and until the Council's "new" governance structure is in place.*
6. *Notes that a further and final determination will be issued by the Remuneration Authority once the Council's new governance structure is in place and that that determination will carry through to 30 June 2011.*
7. *Notes that once the final determination has been made for the balance of the 2010/2011 financial year, the Remuneration Authority will approve any back dating of salaries it considers appropriate.*
8. *Notes that the Council is required to notify the Remuneration Authority of any dissent expressed by members of the Makara/Ohariu Community Board in relation to the Council's final remuneration proposal.*
9. *Agrees that the rules and policies for the reimbursement of expenses and the payment of allowances to community board members for the 2010/2011 financial year, as contained in Appendix 2 of this report, are confirmed.*

**The motion was put and declared CARRIED**

026/10TB **SPICER LANDFILL, SEWAGE & WASTE GENERALLY**  
(1215/12/IM) (ORAL REPORT)

**NOTED:**

Councillor Wade-Brown and Mike Mendonça, Manager CitiOperations, were in attendance for this item. They spoke to the Board about the Southern and Spicer landfills, curb side recycling collection and processing and waste water.

(Dennis Sharman left the meeting at 8.07pm)

027/10TB **MERVYN KEMP LIBRARY AND TAWA COMMUNITY CENTRE  
QUARTERLY REPORT OCTOBER-DECEMBER 2009**  
Report of Jenny Rains, Manger City Communities and Grants and Rose  
Barker, Team Leader – North Cluster  
(1215/12/IM) (REPORT 6)

**NOTED:**

Jenny Rains, Manger City Communities and Grants and Rose Barker, Team Leader – North Cluster, were in attendance for this item.

**RESOLVED:**

**Moved Robert Tredger, seconded Graeme Hansen**

*THAT the Tawa Community Board:*

*1. Receives the information.*

**The motion was put and declared CARRIED**

028/10TB **DRAFT ANNUAL PLAN**  
Report of Lauren Kemple, Community Board Coordinator  
(1215/12/IM) (REPORT 7)

(Councillor Best declared a conflict of interest and left the table for this item)

**NOTED:**

Teena Pennington, Director – Strategy, Planning & Urban Design was in attendance for this item. She explained the Draft Annual Plan process to the Board. She also explained the connection of the Draft Annual Plan and the Draft Communities Facilities Policy and Climate Change Action Plan 2010.

**RESOLVED:****Moved Robert Tredger, seconded Chris Reading**

*THAT the Tawa Community Board:*

1. *Notes that consultation on the Draft Annual Plan will commence on 9 April 2010 and will finish on 10 May 2010.*
2. *Agrees to lodge a submission to Wellington City Council on the Draft Annual Plan and to lodge submissions on the **Communities Facilities Policy and Climate Change Action Plan 2010.***
3. *Delegates responsibility to the Chair, Robert Tredger, to prepare the submissions for the Board's approval at the Board's 8 April 2010 meeting.*

**NOTED:**

The resolution differs from the recommendations in the officer's report as follows:

The Community Board added the text in **bold**.

(Councillor Best returned to the table)

029/10TB **ORDER OF BUSINESS**  
(1215/12/IM)

**NOTED:**

The Chair advised that Report 9 – Review of Governance in the Wellington Region / Funding Wellington's Regional Amenities would be dealt with next.

030/10TB **REVIEW OF GOVERNANCE IN THE WELLINGTON REGION /  
FUNDING WELLINGTON'S REGIONAL AMENITIES**  
Report of Allan Prangnell, Executive Strategist  
(1215/12/IM) (REPORT 9)

**NOTED:**

Teena Pennington, Director – Strategy, Planning & Urban Design was in attendance for this item. She went through the reports and answered Board members' questions.

**RESOLVED:**

**Moved Robert Tredger, seconded Chris Reading**

*THAT the Tawa Community Board:*

*1. Receives the information.*

**The motion was put and declared CARRIED**

031/10TB **GAMBLING VENUES POLICY REVIEW**

Report of Brian O’Sullivan, Senior Policy Advisor, Policy Group  
(1215/12/IM)

(REPORT 8)

**NOTED:**

John McGrath, Manager – Policy, was in attendance for this item.

**RESOLVED:**

**Moved Robert Tredger, seconded Chris Reading**

*THAT the Tawa Community Board:-*

*1. Receives the information.*

*2. Notes that consultation on the draft policy commenced on 2 March 2010 and finishes on 9 April 2010*

*3. Notes that a copy of the Statement of Proposal considered by Council on 17 February 2010 is attached for information.*

*4. Notes that oral hearings will be heard by Council on Thursday 22 April 2010 and Council will make a final decision on the policy in June 2010.*

*5. Agrees to draft a submission to Wellington City Council on the draft policy.*

*6. Delegates responsibility to **Chris Reading** to prepare the submission for the Board’s approval at the Board’s 8 April 2010 meeting.*

**The motion was put and declared CARRIED**

**NOTED:**

The resolution differs from the recommendations in the officer’s report as follows:



The Community Board added the text in **bold**.

032/10TB **COUNCIL RESPONSE TO TAWA COMMUNITY BOARD  
SUBMISSION ON THE DRAFT DOG POLICY 2009**  
(1215/12/IM) (REPORT 11)

**RESOLVED:**

**Moved Robert Tredger, seconded Graeme Hansen**

*THAT the Tawa Community Board:*

*1. Receives the information.*

**The motion was put and declared CARRIED**

033/10TB **RESPONSE TO QUERIES RAISED BY TAWA PROGRESSIVE AND  
RATEPAYERS ASSOCIATION**  
(1215/12/IM) (REPORT 12)

**RESOLVED:**

**Moved Robert Tredger, seconded Chris Reading**

*THAT the Tawa Community Board:*

*1. Receives the information.*

**The motion was put and declared CARRIED**

034/10TB **SOCIAL HOUSING SERVICE DRAFT POLICY SUBMISSION**  
(1215/12/IM) (REPORT 13)

**RESOLVED:**

**Moved Robert Tredger, seconded David Darroch**

*THAT the Tawa Community Board:*

*1. Receives the information.*

**The motion was put and declared CARRIED**



035/10TB **RESOURCE CONSENT APPROVALS AND APPLICATIONS 28**  
**JANUARY TO 24 FEBRUARY 2010**  
(1215/12/IM) (REPORT 14)

**RESOLVED:**

**Moved Robert Tredger, seconded Graeme Hansen**

*THAT the Tawa Community Board:*

*1. Receives the information.*

**The motion was put and declared CARRIED**

036/10TB **REPORTS BACK FROM COMMITTEES/PORTFOLIO**  
**RESPONSIBILITIES**  
(1215/12/IM) (ORAL REPORT)

**NOTED:**

Malcolm Sparrow updated the Board on the work of the Tawa Community Civic Awards Committee.

**TABLED:** Tawa Community Civic Awards 2010 Initial Planning Ref 019/10TBB.

Councillor Best spoke to the Board about liquor control and the Tawa parking survey undertaken by the Northern Ward councillors.

David Darroch had nothing to report.

Chris Reading advised the Board that he had Chaired the Tawa Community Board Grants Subcommittee.

Graeme Hansen informed the Board that he had been dealing with residents' queries regarding roading at Takapu Island

Robert Tredger informed the Board that he had attended the Tawa Bush Reserves AGM and participated in a Local Government New Zealand course on Decision Making. Mr Tredger had also been liaising with Council officers regarding the Woolworths carpark.

037/10TB **FORWARD PROGRAMME**

Report prepared by Democratic Services.  
(1215/12/IM)

(REPORT 16)

**Moved Robert Tredger, seconded Chris Reading**

*THAT the Tawa Community Board*

1. *Receives the information.*
2. *Add the following items to the April meeting:*
  - *Takapu Island Roothing*
  - *Tawa Community Grants Subcommittee*
  - *Civic Awards*
  - *Tawa Community Board Newsletter*

*Remove the following item from the May meeting:*

- *Tawa Community Board newsletter – Winter edition*

*Add the following items to the May, June and July meetings:*

- *Civic Awards*

2. *Approve the draft work programme, as amended, for the upcoming meeting.*

| <b>Meeting Date</b>                                 | <b>Items</b>   |
|---|--|
| Thursday 8 April<br>2010                            | <i>Standing Items</i>  |
|   | ○ <i>Community Speaker</i>   |
|   | ○ <i>Policing in Tawa</i>  |
|   | ○ <i>Reports back from Committees/Portfolio Responsibility</i>       |
|   | ○ <i>Traffic Resolutions (for Board input)</i>                       |
|   | ○ <i>Monthly List of Resource Consent Approvals and Applications</i> |
|   | ○ <i>Forward Programme</i>   |
|   | <i>Final Community Advocacy Plan</i>                                 |
|   | <i>Draft Annual Plan Submission</i>                                  |
| <i>Tawa Decorative Lights</i>                       |  |
| <i>City Wide Liquor Control</i>                     |  |
| <i>Draft Gambling Venues Policy 2010 Submission</i> |  |
| <i>Takapu Island Roothing</i>                       |  |
| <i>Tawa Community Grants Subcommittee</i>           |  |

|                              |  |
|------------------------------|--|
|                              | <b><i>Civic Awards</i></b>   |
|                              | <b><i>Tawa Community Board Newsletter</i></b>  |
| <i>Thursday 13 May 2010</i>  | <p><i>Standing Items</i></p> <ul style="list-style-type: none"> <li>○ <i>Community Speaker</i></li> <li>○ <i>Policing in Tawa</i></li> <li>○ <i>Reports back from Committees/Portfolio Responsibility</i></li> <li>○ <i>Traffic Resolutions (for Board input)</i></li> <li>○ <i>Monthly List of Resource Consent Approvals and Applications</i></li> <li>○ <i>Forward Programme</i></li> </ul> |
|                              | <i>Mervyn Kemp Library Quarterly Report</i>  |
|                              | <i>Tawa Pool, Tawa Recreation Centre, Tawa Community Centre and Linden Social Centre Quarterly Report</i>  |
|                              | <del><i>Tawa Community Board newsletter – Winter edition</i></del>   |
|                              | <b><i>Civic Awards</i></b>   |
| <i>Thursday 10 June 2010</i> | <p><i>Standing Items</i></p> <ul style="list-style-type: none"> <li>○ <i>Community Speaker</i></li> <li>○ <i>Policing in Tawa</i></li> <li>○ <i>Reports back from Committees/Portfolio Responsibility</i></li> <li>○ <i>Traffic Resolutions (for Board input)</i></li> <li>○ <i>Monthly List of Resource Consent Approvals and Applications</i></li> <li>○ <i>Forward Programme</i></li> </ul> |
|                              | <i>Tawa Volunteer Fire Service – Update</i>  |
|                              | <b><i>Civic Awards</i></b>   |
| <i>Thursday 8 July 2010</i>  | <p><i>Standing Items</i></p> <ul style="list-style-type: none"> <li>○ <i>Community Speaker</i></li> <li>○ <i>Policing in Tawa</i></li> <li>○ <i>Reports back from Committees/Portfolio Responsibility</i></li> <li>○ <i>Traffic Resolutions (for Board input)</i></li> <li>○ <i>Monthly List of Resource Consent Approvals and Applications</i></li> <li>○ <i>Forward Programme</i></li> </ul> |
|                              | <i>Spicer Landfill (following recently completed Regional Waste Assessment)</i>  |
|                              | <i>Reserve Classification Report</i>   |
|                              | <i>Tawa Borough Scholarship</i>  |
|                              | <b><i>Civic Awards</i></b>   |

**NOTED:**

The resolution differs from the recommendations in the officer's report as follows:

The Community Board added the text in **bold**.

The meeting concluded at 9.38pm.

Confirmed: \_\_\_\_\_  
Chair  
/ /