
ALLOCATION OF TAWA COMMUNITY GRANTS FUNDS

1. Purpose of Report

This report provides recommendations for the distribution of unspent funds remaining in the Tawa Community Grants scheme.

2. Recommendations

It is recommended that the Board:

1. *Receive the information.*
2. *Use the officers' recommendations in the schedule attached as Appendix 2 as a guide to allocating a grant amount for the applications made to the Tawa Community Grants scheme.*

3. Background

The Tawa Community Board has an annual grants pool of \$15,000 which it uses to provide financial support for community initiatives in Tawa. The Board's Grants Subcommittee has the delegated authority to distribute these grants. The Subcommittee met in January to do this, and allocated all of its funds at that point. Since then, however, unused funds have been returned to the scheme as a project was unable to go ahead as planned. The Board, therefore, has \$1,787.78 of unspent funds remaining in its grants scheme.

All grants applications are usually considered by the Board's Grants Subcommittee. However, in discussion with the Subcommittee Chair, it was considered to be more expedient to have the full Board consider the additional applications rather than convene an "extraordinary" meeting of the Subcommittee.

4. Discussion

The Board has received two new requests for funding. The full information submitted by the applicants is provided in Appendix 1.

The following are the general and specific criteria for the Tawa Community Grants scheme:

Generic Grants Criteria:

1. Project makes a positive contribution to achieving Council's Strategic Outcomes and Points of Difference.
2. Project is Wellington based and primarily benefits the people of Wellington (exceptions may be made for projects based elsewhere in the region but which significantly benefit residents of Wellington City).
3. Project is physically and financially accessible either by a wide range of persons or by the intended users.
4. Project shows evidence of community support, collaboration and building partnerships with other organisations (e.g. letters of support from other organisations/leaders).
5. Applicant must demonstrate that the project expands the capacity, range or level of similar types of services in the community.
6. Applicant is a group or organisation, not an individual or individuals.
7. The principal intent of the project is not for private or commercial pecuniary gain, though it may be that such gains occur as a side effect of the project.
8. Applicant demonstrates that there was user input into identifying the need for the project.
9. Projects will not be funded for the same purpose more than once in any financial year. (Note: different aspects of the same project may be eligible for more or different grants).
10. Application demonstrates an awareness of the Treaty of Waitangi, in particular when involving Manawhenua and Taura Here.
11. Applicant group provides evidence of (or, if a new group, systems for): sound financial management, good employment practice (where applicable), clear and detailed planning, clear performance measures, demonstrated ability to report back on past funding as appropriate.

Specific criteria relating to Tawa Community Grants

12. Applicant is based in Tawa and the project directly benefits residents in the Tawa Ward.
13. Applicant group must not have excess reserve funds.
14. Preference for projects to be completed within 12 months.
15. Preference for new or expanded activities.
16. Grants will not be made for purposes that the Tawa Community Board considers to be subsidising subscriptions, rent or debt will not be supported except in exceptional circumstances.
17. Grants may be made for charitable, educational, welfare, community development, cultural, recreational, sporting, activity development, equipment or training programmes.
18. Preference will be given to grants that assist the development of economically or socially disadvantaged groups.
19. Applications for individuals representing New Zealand in a recognised sporting, cultural or other approved event may be considered.

4.1 Tawa Historical Society

The Tawa Historical Society has requested funding of \$700 to go towards the publication of "an historical atlas of Tawa". The Society has already received a grant of \$3,000 from the Tawa Community Grants scheme for this same project. This funding is to help cover new costs that have arisen since that grant was allocated around "photoshopping" some of the photos being printed in the book.

According to criteria 9 of the scheme, projects will not be funded for the same purpose more than once in any financial year.

4.2 Friends of Tawa Bush Reserves Inc

The Friends of Tawa Bush Reserves have requested funding to enhance the entranceway of a Tawa reserve with signage and track protection (the Strategy and

Policy Committee will be considering the Board's recommendation to name this reserve the "Charles Duncan Reserve" on 8 June 2006).

The Council's Parks and Gardens business unit supports this application, on condition that the applicant liaises with the unit over the presentation of the signs.

4.3 Officers' recommendations

Officer recommendations on the applications are attached in Appendix 2 for the Board's consideration.

The recommendation sheet gives each applicant's name, a brief project description, the total project cost, amount requested, criteria and strategic fit reference, a priority ranking, and a minimum level of recommended funding.

5. Conclusion

The Board is asked to consider the two attached applications for funding from the Tawa Community Grants scheme.

Contact Officer: *Adele Gibson, Acting Grants Team Leader*

Supporting Information

1) Strategic Fit / Strategic Outcome

The Tawa Community Grants scheme is established to support community development initiatives in the Tawa community.

2) LTCCP/Annual Plan reference and long term financial impact

The Tawa Community Grants scheme falls under project C130A: Community Grants.

3) Treaty of Waitangi considerations

The WCC Treaty Relations Office is sent the list of applicants and projects for comment prior to presentation to committee.

4) Decision-Making

This is not a significant decision.

5) Consultation

a) General Consultation

The Grants team sends the full list of applicants and projects for comment to appropriate Council officers. Applicants and persons or organisations referred to in the applications and others may be spoken to for comments where appropriate.

b) Consultation with Maori

As above, the WCC Treaty Relations Office is sent the list of applicants and projects for comment prior to presentation to committee.

6) Legal Implications

N/A

7) Consistency with existing policy

The grant pool has been created to assist community initiatives in line with Council strategy.

