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**REPORT 5**  
*(1215/12/IM)*

## **DIRECTOR CORPORATE SERVICES REPORT BACK - PROJECTS AND PROGRAMMES**

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### **1. Purpose of Report**

This report provides the Board with information about the Council's planned roading and footpath projects and programmes for Tawa, Grenada North and Takapu Valley in 2005-06 and other matters of interest to the Tawa Community.

### **2. Recommendations**

It is recommended that the Board:

1. *Receive the information.*

### **3. Summary**

#### **3.1 Projects and Programmes and Matters of Interest**

The monthly report on general matters and the projects and programmes schedule for the 2005-06 financial year is attached as Appendix 1.

Appendix 2 identifies roading and footpath projects in the Tawa area for 2005-06 and classifies them by 'completed' and 'to be completed'.

Contact Officer: *Andrew Dalziel, Director, Corporate Services*

## **APPENDIX 1**

### Tawa Community Board Monthly Report – March 2006

#### **Grenada to Petone Roading Link and a Structure Plan for Lincolnshire Farm**

A decision on when to construct a link road from Grenada to the Hutt Valley will be influenced by the outcomes of the Western Corridor study and an agreement to how and where the road could link to the Hutt Valley. Hearings on the submissions for the Western Corridor have recently closed with the result still unclear. Strategic roading projects are being further complicated by a regional shortfall of funding for proposed major roading projects.

Work is continuing on collating the various potential alignments to investigate whether there is a common section of the route between the Belmont Stream land bridge and Horokiwi Road. Such alignments and the potential to construct part of the road will be considered as part of a structure planning exercise which is currently underway for the area of land called 'Lincolnshire Farm' (roughly the area between Woodridge and Grenada North). This structure plan builds upon previous consultation and the principles of the Northern Growth Management Framework and will be consulted on in late April - early May before being reviewed and reported to Committee in late June for approval for public notification. Following public notification, formal submissions may be made and if necessary, a hearing will be held. The Council will then make a final decision on the proposed plan change.

#### **Other Northern Growth Management Framework (NGMF) Projects**

Wellington City is working to deliver a number of other key projects to implement the NGMF in 2006, including:

- Proposed plan change to the District Plan covering the future development of existing rural land for urban purposes
- A review of the Council's Subdivision Design Guide
- Development of a structure plan for the Lincolnshire Farm area
- Ongoing programme of roading linkages
- Ongoing programme of constructing track and park linkages

Please see the attached newsletter for further information.

#### **Walsh land Resource Consent Application**

John Walsh proposed a new subdivision of the Walsh land via the Tawa Community Board. This included a link road between Bing Lucas and Woodman Drive. The conditions on the consent have been approved 'in principle' – draft conditions have been sent out. The applicant is negotiating with Capacity on some minor water issues. Approval of the consent would require that the road be constructed prior to the bulk of the subdivision being completed. The completion of link road will be dependant on the speed at which the subdivision is implemented. John Walsh is responsible for the subdivision implementation and therefore the link road.

#### **Tawa Centres Project**

Letters notifying Tawa community businesses of Fulton Hogan's planned start date and the location of work will be delivered by 9 March 06. The wider community will be notified via public notices, the internet and library information.

## APPENDIX 1

### **Parks and Gardens**

The Tawa Viewing Platform and the Peterhouse Street entrance to Larsen Crescent Reserve have been completed.

The children's play hut at Grasslees Reserve has been inspected. The decromastic tile roof is structurally sound but looks in poor condition because it is covered in moss/lichen. Spraying of the roof has been scheduled. All other maintenance at Grasslees Reserve has been completed.

Minor landscaping is still required at the reservoir lookout above Kilkelly Place.

Minor maintenance work is being carried out on the toilet block in Lyndhurst Park.

Cuttings were taken from all apple trees in Willowbank Park. They are now at a specialist tree nursery for grafting then they will be returned to Berhampore for growing on. Trees will be a minimum of two years old before they are ready for planting.

The burials specifications for Willowbank Park are likely to be granted only to burial of placentas under trees. On this basis they will be at least half a metre deep under the root ball of a large tree and so extremely unlikely to be dug up.

### **Public Toilets**

The public toilet opening times for Tawa are as follows:

*By the Library on Cambridge St: 7am - 10pm  
Grasslees Reserve: 7am - 9pm  
Willowbank Reserve: 7am - 9pm*

The opening hours for Grasslees and Willowbank used to be 24 hours but were changed to 7am - 9pm due to the amount of vandalism and graffiti which was happening.

Recorded incidences or complaints about Tawa toilets opening/closing since 1 July 2005:

*22/07/05 - Grassless Reserve - women's side of toilets had to be temporarily closed down due to vandalism.*

*09/01/06 - Willowbank Reserve - toilets opened late at 7.38am due to cleaner/opener being delayed by vandalism at another toilet site.*

*02/02/06 - Cambridge St - toilets closed earlier than 10pm according to complainant - still investigating with contractor.*

*We have no plans to change the opening hours.*

### **Mexted Terrace Stormwater Upgrade**

The Mexted Terrace work is currently ninety five percent complete. It is anticipated to be finished in the next two weeks.

## **APPENDIX 1**

### **Emergency preparation**

The server infrastructure required to host the Council's critical business applications has been installed in the HdS Datacentre (Main Road, Tawa). The installation of the business applications is underway and progressing well and is expected to be completed by the first Quarter of 2006.

In the next financial year 06/07 Council will be undertaking significant testing of the disaster recovery centre to ensure that processes and procedures are in place and to provide Council staff with an opportunity to familiarise themselves with the disaster recovery capability.

### **Closure of Northern Landfill**

The Landfill has closed as planned and the signs are in place. There will be some activity on the site as final capping is completed.

### **Changes to Building Services at Tawa**

In May 2005 the Tawa Community Board received a report about BCLS plans to withdraw its staff and services from the former Tawa Borough Offices due to the levels of work being initiated in the area.

The Director of BCLS said he would be working on plans to ensure that withdrawn services could be provided by alternative means commensurate with the level of demand, and that he would report back to the Board in due course. BCLS has now worked through the issues associated with the withdrawal. The final day for BCLS staffing the former Tawa Borough Offices will be 17 March 2006 with the alternative arrangements commencing from the Tawa library service centre on the Main Road on the 20 March 2006.

Notices outlining the changes to BCLS services will be displayed at the former Tawa Borough Offices and at the Tawa Library. BCLS is ensuring notice about the change is circulated as widely as possible in the media including the local newspapers.

Related information is set out below:

### **Changes to Building Services at Tawa – Draft Door Notice**

Wellington City Council Building Consents and Licensing Services will be making some changes to the way it delivers its services in the Tawa area. It will vacate its existing office and move to the Tawa Library Service Centre. Plan prints of aerial photos, drains (public and private), water supply, contours and guidelines of boundaries will now be available from the Library. Applications for Building Consent can be deposited at the Library and will be delivered to BCLS daily. Technical officers will be available at three-hour clinics held twice weekly at the Library on Tuesday mornings 9am-12pm and Thursday afternoons 1pm-4pm. Advice on technical matters or building consents can also be gained by emailing [BCLS@wcc.govt.nz](mailto:BCLS@wcc.govt.nz), telephoning 801 3542 or by visiting the Council website [www.wellington.govt.nz](http://www.wellington.govt.nz).

# Building Consents and Licensing Services no longer operate from this office:

- Plan prints of aerial photos, drains (public and private), water supply, contours and guidelines of boundaries are now available from the Tawa Library Service Centre.
- Applications for Building Consent can be deposited at the Library and will be delivered to Building Consents and Licensing Services daily.
- Technical officers will be available at three-hour clinics held twice weekly at the Tawa Library on Tuesday mornings 9am-12pm and Thursday afternoons 1pm-4pm.
- To obtain advice on technical matters or for building consent information you can email [BCLS@wcc.govt.nz](mailto:BCLS@wcc.govt.nz), telephone 801 3542 or visit the Council website [www.wellington.govt.nz](http://www.wellington.govt.nz).

Available here:

- Plan prints of aerial photos
- Drains (public and private)
- Water supply
- Contours
- Guidelines of boundaries

A4 \$8

A3 \$12

- Individual property drainage plans

A4\$4

A3\$6

Need technical advice on your Building Consent or other Building matters?

- Technical officers are available here on Tuesday 9am-12pm or Thursday 1pm-4pm

To save yourself time you can book an appointment either via the Library/Service Centre Staff or by contacting Council building staff on 801 3542.

### Changes to Building Services at Tawa – External Communications Public Notice

Key messages

- Buildings staff will continue to provide a service, with two staff clinics each week. Outside those times customers can deposit or pick up material from the library, i.e. they don't have to go Wellington.
- The existing BCLS space in Tawa does not receive enough work to justify keeping it open. We want to maintain a dedicated service in Tawa, but in a way that also better uses ratepayers' money.

## **APPENDIX 1**

- The BCLS site could be used by community groups in the future in the same way that the nearby ANZ building is being used.
- Tawa is to become a crucial back-up and recovery facility for Wellington in the case of a major emergency, which requires the installation of up-to-date computer systems in the ANZ building.

### **Tawa Pool Staff Numbers**

Tawa Pool has a full time operation compliment of staff totalling seven. This covers 105 hours operation per week (15 hours per day over seven days per week). Various Part time swim instructors support the aquatic education and public learn to swim programmes. Facility operations staff numbers do not exceed 3 at any one time except for shift changes, 1.30pm each day. We are not able to identify any occurrence when six staff would be on site at night time unless three were engaged in pool operations and three involved in programme instruction.

### **Tawa Recreation Centre Use**

Wellington City Council uses the new gym facility at Tawa Recreation Centre after school Mon- Thurs (we have no access on Fridays)

The school uses the old gym after school for a variety of sports practises. We are aware the school has issued a number of keys to a variety of coaches for this purpose. Where we have no booking and a sports team requests to use the new gym they are usually offered the facility (good relationships are very important).

We have requested that cricket practise only involves the use of soft balls – not bats or hard ball practise as the floor is not able to cope with this.

The facility manager was unable to find instances of people being asked to be quiet but it may have been that the a member of the reception staff was trying to deal with enquiries and a group of children talking loudly or shouting in the foyer was making this an impossibility. In this case they may have been asked to quieten down.

### **Building Consents and Licences - Sunlight Access Provisions**

Building Consents and Licences will be reviewing the residential provisions in the District Plan starting mid year. At this stage Officers view is that the sunlight access provisions are there to protect adjoining properties and if we were to relax them then this may result in loss of amenity in residential areas. Having said this, Officers have noted the potential issue and will ensure this is included as part of the review.

### **Oversized Sign**

A member of the resource consents team looked for the sign from 290 to 320 Main Road but was unable to see it. For reference a sign in that area can be a maximum of 0.5 square meters.

## **APPENDIX 1**

### **Makara Ohariu and Tawa Community Boards Joint Workshop**

To be arranged for late March.

Penny Devine to have briefing regarding Terms of Reference and Delegations work.

### **Liquor Control Bylaw**

Work in progress.

### **Special Meeting Date for DAP/Draft LTCCP**

3 May 2006 preliminary date, yet to be confirmed with all the required Officers before seeking the Board's agreement.

### **Speed Limits**

Paul Barker, Council's Road Safety Manager will be in attendance to provide an oral report on this matter.