**BUILT HERITAGE INCENTIVE FUND Full Criteria**

###  **Prerequisites**

1. The project makes a positive contribution to achieving the Council's Strategic Outcomes as listed in the Council's Long Term Plan.

2. The project is within Wellington city.

3. The project relates to buildings and objects listed in the District Plan, or to buildings and objects identified as contributing to a heritage area listed in the District Plan.

4. The project conserves and enhances the heritage significance of the item where elements of the item are protected by provisions of the District Plan (eg the exterior of a heritage place).

5. The applicant is the owner or part-owner of the heritage building or object (eg a private owner, or a charitable trust including church organisations). The Crown, Crown entities, district health boards, community boards, Council controlled organisations and Council business units are not eligible for this funding.

6. **Assessment** The project must be for:

a. stabilisation, repair or restoration of original heritage fabric relating to historic buildings, structures, or objects or their remains (eg repairs to masonry, joinery, plaster or glazing, earthquake strengthening, fire protection, protective works on archaeological sites)

**OR**

b. professional services (eg structural strengthening reports, maintenance reports, conservation plans, archaeological site assessments, conservation work specifications, or supervision of work, technical advice etc)

**OR**

c. reimbursement of Council resource consent fees for work which the Council supports as not harming heritage values, and where consent is required as a result of heritage listing

**Note:** A project which has received funding for either a or b above is not eligible for c - reimbursement of Council resource consent fees.

7. **Administrative** The applicant provides evidence of:

o appropriate project management

o appropriate technical supervision

o sufficient resources to complete the project on time

o demonstrated ability to report back on the project results as appropriate.

8. Applications for funds over $3,000 will be considered only if a heritage report or advice from a qualified conservation professional is provided or budgeted for in the proposal.

9. Grants will only be assessed as a percentage of the heritage conservation component of a project, not of the total project cost. The grant assessment is at the sole discretion of the Council.

10. Only applications for work that has not yet commenced will be accepted for consideration.

#### **Meeting the Council's strategic outcomes**

In particular, projects are considered relevant if they contribute to the following outcomes in the Council's Long Term Plan:

*6.5 Our overall aim is to make the city more liveable, retain its character, and enhance an even stronger 'sense of place' through continual improvement to public areas.*

The repair and conservation of listed heritage buildings provides a positive contribution to achieving a 'stronger sense of place'.