

---

**ORDINARY MEETING**

**OF**

**REGULATORY PROCESSES COMMITTEE**

**MINUTE ITEM ATTACHMENTS**

**Time:** 1:30pm  
**Date:** Wednesday, 27 March 2019  
**Venue:** Ngake (16.09)  
Level 16, Tahiwī  
113 The Terrace  
Wellington

---

**Business**

**Page No.**

---











**1.5.1 Vanessa Felming and Todd Hurley addressed the Committee in relation to item 2.1 - Road Closures**

- |    |   |    |
|----|---|----|
| 1. | 1.5.1 - Redacted TMP Title - Event Night Noodle Markets | 2  |
| 2. | 1.5.1 - Night Noodle Market - Letter to Residents       | 13 |
| 3. | 1.5.1 - Slip Land Closure request                       | 14 |


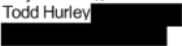








EVENT - Night Noodle Markets 2019 - Basin Reserve | 181018001

## TMP Title: EVENT - Night Noodle Markets 2019 - Basin Reserve

ATTACHED IS THE PROFORMA WHICH IS SUMMARISED BELOW:

Description Summary:	Night Noodle Markets - April 2019 @ the Basin Reserve.	
Work Space Address:	Ellice St, Wellington, New Zealand - TTM from 01N-1075-D/1.328 to 01N-1075-I/1.556	
Workspace Orientation:	Whole Road	
Active Closure Type(s):	Detour, Slip Lane Road Closure	
Unattended Closure(s):	Detour, Slip Lane Road Closure	
Night time Closure(s):	No Active Night Closure	
Speed:	<b>Permanent Speed:</b> 50km/h	<b>TSL Requested:</b> Attended: N/A Unattended: N/A
Road Level:	2LS, Level 2	
Approval requested from	05/04/2019 to 14/04/2019	<b>Scheduled Start:</b> 05/04/2019
Work Times:	15:00 to 23:00	<b>Expected Duration:</b> 12 Day(s)
TMP Applicant:		Shelley Winiana 
Contractor:1		<b>Project Manager:</b> Todd Hurley 
On Site Traffic Management:		<b>Site Contact:</b> Andrew Potter 
TMC:1		Charles Aqate 
TMC:2		Darren Varcoe 

EVENT - Night Noodle Markets 2019 - Basin Reserve | 181018001

RCA consent (eg CARWAP) and/or RCA contract reference					
<b>TRAFFIC MANAGEMENT PLAN (TMP) – FULL FORM</b>					
Use this form for complex activities. Refer to the NZ Transport Agency's Traffic control devices manual, part 8 Code practice for temporary traffic management (COPTTM), section E, appendix A for a guide on how to complete each field.					
TMP Reference: 181018001					
Organisations					
Contractor (Working Space):  Project Manager: Todd Hurley 			Principal (Client):  Todd Hurley 		
Contractor (TTM):  Andrew Potter 			RCA:  Charles Agate 		
RCA:  Darren Varcoe - 					
Location details and road characteristics	Road names and suburb	House no./RPs (From and to)	Road level	Permanent speed	AADT
	Ellice St, Wellington, New Zealand	01N-1075-D/1.328 - 01N-1075-I/1.556	2LS, Level 2	50km/h	21000
	Buckle Street, Wellington, / SH1	01N-1075-D/1.328 - 01N-1075-I/1.556	Level 2	50km/h	19753
	Cambridge Terrace, Wellington	01N-1075-D/1.328 - CAMBRIDGE TCE/0.096	2LS	50km/h	8500
	Kent Terrace, Wellington, / SH1	01N-1075-I/1.453 - 01N-1075-I/1.556	Level 2	50km/h	19753
Traffic details (main route)	AADT = 21000		Peak hourly flows = 2100		
Description of work activity					
<p><b>Night Noodle Markets - April 2019 @ the Basin Reserve</b> 4pm - 10pm 5 April 2019 - 14 April 2019</p> <p>The Night Noodle Markets is returning to Wellington in 2019 for double the time and at a brand new location. Kicking off on 5 April at the Basin Reserve, prepare your senses as a fusion of Eastern flavours and Chinese lanterns will transform North Hagley Park into the ultimate Asian pop-up market experience.</p> <p>With authentic family-friendly entertainment, cuisine from top notch international and local vendors, and a fully licenced bar, the Night Noodle Markets will be the place to be in Wellington this coming April.</p> <p>The event is expected to attract 10,000 plus per day throughout the evening.</p> <p><b>Road Closed in Slip Lane ONLY - Buckle St / Ellice St Slip Lane.</b> Slip Lane will be closed with detour to allow safer pedestrian and contractor access during and prior to the event.</p> <p><b>Traffic Management will be on site from 3pm to 11pm to set-up and pack down the closure.</b></p> <p>All advanced TTM and detour signage near SH1 will be established by STMS from the footpath only. Barriers will be established at closure point of Ellice St.</p> <p><b>TTM to be established/disestablished from the footpath.</b> <b>Site active - 4pm - 10pm</b></p>					

EVENT - Night Noodle Markets 2019 - Basin Reserve | 181018001

STMS/TC on site while deliveries and access is required in to closure.							
Site Unattended - TTM may be disestablished and left on site to install for next night of works.							
<b>Planned work programme</b>							
<b>Start date</b>	05/Apr/2019	<b>Time</b>	15:00	<b>End date</b>	14/Apr/2019	<b>Time</b>	23:00
<b>Consider significant stages, for example:</b>	<p>Traffic Management will be closing the slip lane that joins Buckle St to Ellice St in Wellington for the Event, Beers at the Basin. There will also be a small detour in place for cars that will not be able to use the Slip Lane onto Ellice St. <b>Refer to design D1.</b></p> <p>All advanced TTM and detour signage near SH1 will be established by STMS from the footpath only. Barriers will be established at closure point of Ellice St.</p> <p><b>TTM to be established/disestablished from the footpath.</b> <b>Site active - 4pm-10pm</b> STMS/TC on site while deliveries and access is required in to closure.</p> <p><b>WCC Events Contact:</b> Toby Acheson [REDACTED]</p>						
<b>Consider significant stages, for example:</b>	<ul style="list-style-type: none"> <li>road closures</li> <li>detours</li> <li>no activity periods.</li> </ul>						
<b>Alternative dates if activity delayed</b>	<ul style="list-style-type: none"> <li>Not Required - Event runs for whole operation of TMP.</li> </ul>						
<b>Road aspects affected (delete either Yes or No to show which aspects are affected)</b>							
<b>Pedestrians affected?</b>	No	<b>Property access affected?</b>	No	<b>Traffic lanes affected?</b>	Yes		
<b>Cyclists affected?</b>	No	<b>Restricted parking affected?</b>	No	<b>Delays or queuing likely?</b>	No		
<b>Proposed traffic management methods</b>							
<b>Installation (includes parking of plant and materials storage)</b>	<p>On arrival on site and following the safety and hazard briefing the STMS will instruct the crew to install the TTM equipment following the approved site diagram and in the following order: a. The first sign erected must be the advance warning sign. b. Remaining signs are placed in order from the advance warning sign until the works end sign is reached. The vehicle then makes a loop on a single direction carriageway or simply turns around on a bidirectional carriageway to make the next run. This process is continued until the sign network is complete. c. Tapers and delineation devices must only be placed once all signs have been installed. d. Before any construction equipment or materials are brought onto the worksite a drive through check of the worksite must be made in all directions including all side roads. This check must confirm that the worksite is safe &amp; to the minimum standard shown in the TMP and that - the restriction to traffic flow is reasonable - the signs and delineation devices give clear messages to road users, and - the signs and delineation devices are securely erected and will remain in their correct position under the expected traffic volumes and weather conditions. All plant and material will either be within the working space for daily use or delivered to site on an 'as required' basis.</p>						
<b>Attended (day)</b>	<p>As the site will be attended at all times when equipment is on the carriageway the STMS or delegated TC will monitor the TTM regularly and maintain or make changes as necessary for the ongoing safety of the site. All site checks and or changes to be recorded on the "on site record" (attached).</p>						
<b>Attended (night)</b>	<p>As the site will be attended at all times when equipment is on the carriageway the STMS or delegated TC will monitor the TTM regularly and maintain or make changes as necessary for the ongoing safety of the site. All site checks and or changes to be recorded on the "on site record" (attached).</p>						
<b>Unattended (day)</b>	No unattended day site						
<b>Unattended (night)</b>	<p>No unattended night site The STMS/TC in charge of setting the unattended site must ensure that all open trenches/excavations are fenced, plated or backfilled, and that plant, equipment or materials are located at least 5m from the live lane wherever possible. Before leaving the site the STMS/TC must: - Reduce the size of the worksite as much as possible - Sweep any loose material from the sealed road surface - Check that all signs are ballasted and positioned correctly - Check that all cones are clean and positioned correctly</p>						
<b>Detour route</b>	A detour is required for this activity. <b>Refer to design D1.</b>						
	Does detour route go into another RCA's roading network?					No	
	<b>Note:</b> Confirmation of acceptance from affected RCA must be submitted prior to occupying the site.						
<b>Removal</b>	The removal of TTM measures must be in the reverse order of establishment, i.e. reverse order for removal as per (c), (b), (a). The traffic truck will be used for the removal and the amber flashing beacon will be used at all times. The last sign of removal will be the advance						

EVENT - Night Noodle Markets 2019 - Basin Reserve | 181018001

warning. The STMS or delegated TC to make a final check and record of the cleared site before leaving at the end of the day.				
<b>Proposed TSLs (see TSL decision matrix for guidance)</b>				
	<b>TSL details as required</b> Approval of Temporary Speed Limits (TSL) are in terms of Section 6 of Land Transport Rule: Setting of Speed Limits 2017, Rule 54001/2017 (List speed, length and location)	<b>Times</b> (From and to)	<b>Dates</b> (Start and finish)	<b>Diagram ref. no.s</b> (Layout drawings or traffic management diagrams)
<b>Attended day/night</b>	Not Required	Not Required	Not Required	Not Required
<b>Unattended day/night</b>	Not Required	Not Required	Not Required	Not Required
<b>TSL Duration</b>	Will the TSL be required for longer than twelve months? <i>If yes, attach the completed checklist from section I-18: Guidance on TMP Monitoring Processes for TSLs to this TMP</i>			No
<b>Positive traffic management measures</b>				
Side friction using cones Cones with arm barriers attached to be behind the taper. <b>Refer to design D1.</b>				
<b>Contingency plans</b>				
<b>Generic contingencies for:</b> <ul style="list-style-type: none"><li>major incidents</li><li>incidents</li><li>pre planned detours.</li></ul> <i>Remove any options which do not apply to your job</i>	<b>Major Incident</b> A major incidents is described as:  • Fatality or notifiable injury - real or potential • Significant property damage, or • Emergency services (police, fire, etc) require access or control of the site.	<b>Actions</b>  Actions The STMS/ in charge person must immediately carry out the following: • stop all activity and traffic movement • secure the site to prevent (further) injury or damage • contact the appropriate emergency authorities • render first aid if competent and able to do so • notify the RCA representative and / or the engineer • under the guidance of the officer in charge of the site, reduce effects of TTM on the road or remove the activity if safe to do so • re-establish TTM and traffic movements when advised by emergency authorities that it is safe to do so. • Comply with any obligation to notify WorkSafe.		
	<b>Incident</b>  Incident • excessive delays - real or potential • minor or non-inquiry accident that has the potential to affect traffic flow	<b>Actions</b>  Actions The STMS/in charge person must immediately carry out the following: • stop all activity and traffic movement if required • secure the site to prevent the prospect of injury or further damage • notify the RCA representative and / or the engineer • STMS to implement a plan to safely remove TTM and to establish normal traffic flow if safe to do so • re-establish TTM and traffic movements when it is safe to do so and when traffic volumes have reduced.		
	<b>Detour</b>  If because of the on-site activity it will not be possible to remove or reduce the effects of TTM once it is established a detour route must be designed. This is likely for: • excessive delays when using an alternating flow design for TTM • redirecting one direction of flow and / or • total road closure and redirection of traffic until such time that traffic volumes reduce and tailbacks have been cleared. The risks in the type of work being undertaken, the risks inherent in the detour, the probable duration of closure and availability and suitability of detour routes need to be considered. The detour and route must be designed including: • pre- approval from the RCA's whose roads will be used or affected by the detour route • ensure that TTM equipment for the detour - signs etc are on site and pre-installed.	<b>Actions</b>  When it is necessary to implement the pre-planned detour the STMS must immediately undertake the following: • Notify the RCA and / or the engineer when the detour is to be established • Drive through the detour in both directions to check that it is stable and safe • Remove the detour as soon as it practicable and safe to do so and the traffic volumes have reduced and tailbacks have cleared • Notify the RCA and / or the engineer when the detour has been disestablished and normal traffic flows have resumed.		
<b>Note also the requirements for no interference at an accident scene:</b>  Requirements for no interference at an accident scene: In the event of an accident involving serious harm the STMS/in charge person must ensure that nothing, including TTM equipment, is removed or disturbed and any wreckage article or thing must not be disturbed or interfered with, except to: • save a life of, prevent harm to or relieve the suffering of any person, or • make the site safe or to minimise the risk of a further accident, or • maintain the access of the general public to an essential service or utility, or • prevent serious damage to or serious loss of property, or • follow the direction of a constable acting in his or her duties or act with the permission of an inspector.				

EVENT - Night Noodle Markets 2019 - Basin Reserve | 181018001

<b>Other contingencies to be identified by the applicant</b> <i>(i.e. steel plates to quickly cover excavations)</i>	On site TTM to be used to protect victim(s), protect the accident scene, give access to emergency services if required or control traffic flow in case of unforeseen circumstance affecting the carriageway.		
<b>Authorisations</b>			
Parking restriction(s) alteration authority	Will controlled street parking be affected?	No	Has approval been granted?
	Not Required		
Authorisation to work at permanent traffic signal sites	Will portable traffic signals be used or permanent traffic signals be changed?	No	Has approval been granted?
	Not Required		
Road closure authorisation(s)	Will full carriageway closure continue for more than 5 minutes (or other RCA stipulated time)?	No	Has approval been granted?
	Not Required		
Bus stop relocation(s) – closure(s)	Will bus stop(s) be obstructed by the activity?	No	Has approval been granted?
	Not Required		
Authorisation to use portable traffic signals	Make, model and description/number	Not Required	
	NZTA compliant?		
<b>EED</b>			
Is an EED applicable?	No	EED attached?	Not Required
<b>Delay calculations/trial plan to determine potential extent of delays</b>			
No vehicle stoppages are expected.			
<b>Public notification plan</b>			
Public notification plan attached?	No		
<b>On-site monitoring plan</b>			
<b>Attended</b> <i>(day and/or night)</i>	The attended site shall be monitored (self audited) by the STMS or delegated TC a minimum of 2 hourly, which will be documented on the attached form		
<b>Unattended</b> <i>(day and/or night)</i>	No unattended site		
<b>Method for recording daily site TTM activity</b> <i>(eg CoPTTM on-site record)</i>			
As per CoPTTM on site record			
<b>Site safety measures</b>			
All persons traveling on the back of a moving Traffic Control Truck MUST wear full harnesses attached to sliding lanyards High Viz uniform must be worn by all workers at all times. Hard hats and safety eye wear are to be worn whenever outside of a vehicle 2.5KG Fire Extinguishers and First Aid Kits are to be stowed in the Traffic Control Truck available for all people at all times Sand bags from the Traffic Control Truck shall be used to contain toxic spills if needed.			
<b>Other information</b>			
<b>Site specific layout diagrams</b>			

EVENT - Night Noodle Markets 2019 - Basin Reserve | 181018001

Number	Title					
D1 - Slip Lane Closed - Detour - Ellice St.pdf						
Contact details						
	Name	24/7 contact number	CoPTTM ID	Qualification	Expiry date	
Principal	Stuff, Todd Hurley	[REDACTED]				
TMC	Wellington City Council, Charles Agate	[REDACTED]				
	NZTA Wellington, Darren Varcoe	[REDACTED]				
Contractor	Stuff, Todd Hurley	[REDACTED]				
STMS	Traffic Safe NZ Ltd, Andrew Potter	[REDACTED]	19375	STMS L2-3 NP	22/06/2021	
	Traffic Safe NZ Ltd, Carl Ellery	[REDACTED]	38879	STMS L2-3 NP	03/08/2021	
	Traffic Safe NZ Ltd, Chris Colquhoun	[REDACTED]	39897	STMS L2/3 NP R	05/12/2021	
	Traffic Safe NZ Ltd, Eric "Tai" Te Karu	[REDACTED]	105145	STMS L1	05/07/2021	
	Traffic Safe NZ Ltd, Greg Bruce	[REDACTED]	11583	STMS L1	05/07/2021	
	Traffic Safe NZ Ltd, Josephine Tovio	[REDACTED]	91444	STMS L1	22/07/2019	
	Traffic Safe NZ Ltd, Michael Gordon	[REDACTED]	46314	STMS L1	17/08/2020	
	Traffic Safe NZ Ltd, Terauna "Ray" Poni	[REDACTED]	59621	STMS L1	22/07/2019	
TC						
Others as required	Thomas Buchanan	[REDACTED]	41180	L 1	30/08/2021	
TMP Preparation						
Preparation	Shelley Wniana	18/10/2018	[REDACTED]	98266	L2/3 NP	27/09/2020
	Name (STMS qualified)	Date	Signature	ID no.	Qualification	Expiry date
This TMP meets CoPTTM requirements			Number of diagrams attached		1	
TMP returned for correction (if required)	Name	Date	Signature	ID no.	Qualification	Expiry date
Engineer/TMC to complete following section when approval or acceptance required						
Approved by TMC/engineer (delete one)	Charles Agate					
	Darren Varcoe					
	Name	Date	Signature	ID no.	Qualification	Expiry date
Acceptance by TMC (only required if TMP approved by engineer)	Name	Date	Signature	ID no.	Qualification	Expiry date
Qualifier for engineer or TMC approval						
Approval of this TMP authorises the use of any regulatory signs included in the TMP or attached traffic management diagrams.						
This TMP is approved on the following basis:						
<ol style="list-style-type: none"> <li>To the best of the approving engineer's/TMC's judgment this TMP conforms to the requirements of CoPTTM.</li> <li>This plan is approved on the basis that the activity, the location and the road environment have been correctly represented by the applicant. Any inaccuracy in the portrayal of this information is the responsibility of the applicant.</li> <li>The TMP provides so far as is reasonably practicable, a safe and fit for purpose TTM system.</li> <li>The STMS for the activity is reminded that it is the STMS's duty to postpone, cancel or modify operations due to the adverse traffic, weather or other conditions</li> </ol>						
Traffic control devices manual part 8 CoPTTM			Section E, Appendix A: Traffic management plans		Edition 4, November 2018	
			Page 5			

Item 1.5.1 Attachment 1

EVENT - Night Noodle Markets 2019 - Basin Reserve | 181018001

that affect the safety of this site.

**Notification to TMC prior to occupying worksite/Notification completed**

Type of notification to TMC required		Notification completed	Date	
			Time	



TMP or generic plan reference						
<b>ON-SITE RECORD</b> <i>On-site record must be retained with TMP for 12 months</i>		Today's date				
Location details	Road Names(s):	House number/RPs:	Suburb:			
<b>Working Space</b>						
Person responsible for working space						
	Name		Signature			
	<i>Where the STMS/TC is responsible for both the working space and TTM they sign above and in the appropriate TTM box below</i>					
<b>TTM</b>						
STMS in charge of TTM						
	Name	TTM ID Number	Warrant expiry date	Signature	Time	
Worksite handover accepted by replacement STMS						
	Name	ID Number	Warrant expiry date	Signature	Time	
	Tick to confirm handover briefing completed					
<b>Delegation</b>						
Worksite control accepted by TC/STMS-NP						
	Name	ID Number	Warrant expiry date	Signature	Time	
	Tick to confirm briefing completed					
<b>Temporary Speed Limit</b>						
Street/road name (RPs or street numbers):		TSL action	Date:	Time:	TSL speed:	Length of TSL (m):
From:                      To:	TSL installed					
	TSL remains in place					
	TSL removed					
Street/road name (RPs or street numbers):		TSL action	Date:	Time:	TSL speed:	Length of TSL (m):
From:                      To:	TSL installed					
	TSL remains in place					
	TSL removed					
Street/road name (RPs or street numbers):		TSL action	Date:	Time:	TSL speed:	Length of TSL (m):
From:                      To:	TSL installed					
	TSL remains in place					
	TSL removed					
Street/road name (RPs or street numbers):		TSL action	Date:	Time:	TSL speed:	Length of TSL (m):
From:                      To:	TSL installed					
	TSL remains in place					
	TSL removed					

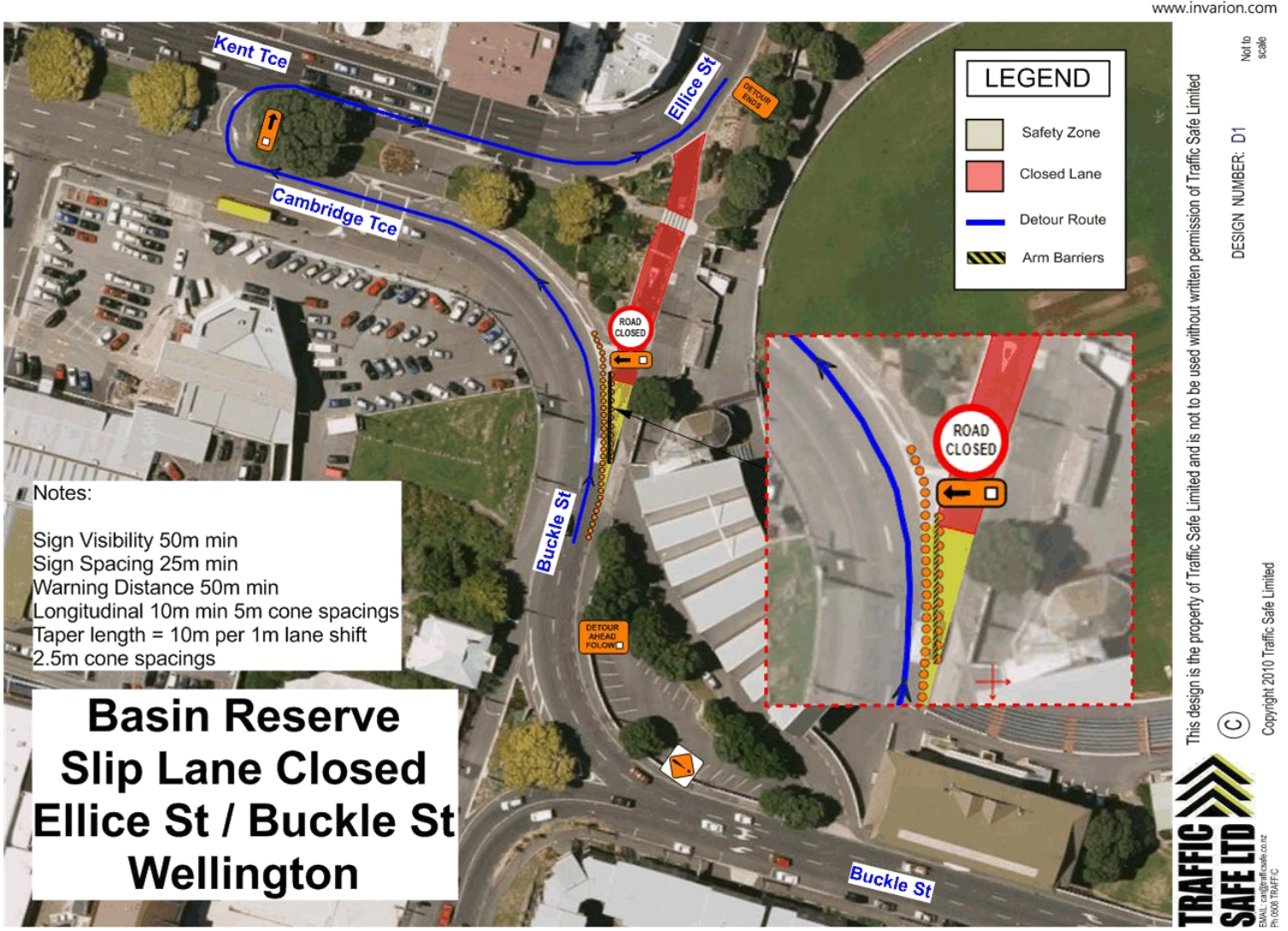
TMP or generic plan reference							
<b>Worksite Monitoring</b>							
TTM to be monitored and 2 hourly inspections documented below.							
Items to be inspected	TTM Set-up	2 hourly check	2 hourly check	2 hourly check	2 hourly check	2 hourly check	TTM removal
High-visibility garment worn by all?							
Signs positioned as per TTM?							
Conflicting signs covered?							
Correct delineation as per TTM?							
Lane widths appropriate?							
Appropriate positive TTM used?							
Footpath standards met?							
Cycle lane standards met?							
Traffic flows OK?							
Adequate property access?							
<i>Add others as required</i>							
<b>Time inspection completed:</b>							
<b>Signature:</b>							
<b>Comments:</b>							
<b>Time</b>	<b>Adjustment made and reason for change</b>						

LEVEL 2 LAYOUT DISTANCES TABLE

Permanent/TSL (km/h)		≤50	60	70	80	90/100			
<b>Traffic signs</b>									
A	Sign visibility distance (m)	60/50 <sup>+</sup>	70/60 <sup>+</sup>	80	100	120			
B	Warning distance (m)	100/75 <sup>+</sup>	120/90 <sup>+</sup>	140	160	200			
C	Sign spacing (m)	50/35 <sup>+</sup>	60/45 <sup>+</sup>	70	80	100			
<b>Safety zones</b>									
D	Longitudinal (m)*	15	20	30	45	60			
E	Lateral (m)								
	1. Behind cones	1	1	1	1	1			
	2. Behind barrier installations	As specified by the Installation Designer							
<b>Tapers</b>									
H	Initial taper length per lane (m)**	90/50 <sup>+</sup>	100/60 <sup>+</sup>	120	150	180			
I	Subsequent taper length per lane (m)	50	60	70	80	100			
K	Minimum distance between tapers (m)	50	60	70	80	100			
<b>Delineation device</b>									
Spacing (centres)	All tapers (m)	2.5	2.5	2.5	2.5	2.5			
	Cones parallel to the lane (eg between tapers and alongside the working space) (m)	5	5	10	10	10			
	At merge and diverge points for ramps and slip lanes, intersecting road entry and exit points, and worksite access points	2.5m for 10m either side of a change in alignment		2.5m for 20m either side of a change in alignment					
<p>* A longitudinal safety zone is not required when a barrier completely protects the approach end of the worksite.</p> <p>** Taper length is based on a single lane shift of 3.5m.</p> <p>+ The longer distance is the desirable distance, the shorter distance is the minimum distance required. The longer distances must be used wherever possible. The shorter distances may only be used where there are road environment constraints.</p>									
<b>Lane widths</b>									
Speed (km/h)		30	40	50	60	70	80	90	100
F	Lane width (m)	2.75	2.75	3.0	3.0	3.25	3.25	3.5	3.5

Except for delineation device spacings, which are maximum values, the distances specified in the above tables are minimum values.

Approach sign distances and spacings, the initial taper(s) and any longitudinal safety zone associated with that taper must be based on the permanent speed limit. The layout distances of the remainder of the worksite, including any subsequent tapers, may be based on the TSL, provided the TSL is applied prior to the first taper.



The Resident/Business  
Mount Cook Area  
Wellington



To Whom it may concern

We wish to advise you of the Wellington Night Noodle Markets event which will be held at the Basin Reserve venue April 5th - April 14th 2019. The Night Noodle Markets are a Hawker style, Asian inspired pop – up food market featuring both local and international food vendors, that encourages friends and family to catch up over a meal and soak up the atmosphere. This event has free entry, and we invite you to come join us.

As we are using this particular venue which already hosts large events regularly we expect minimal disruption. Below are some key dates/timings.

Event dates/times: Friday 5th April - Sunday 14th April, 4pm - 10pm daily  
( Sunday 14th April 9pm Close)

There will be some setting up of the event from Tuesday April 2nd, and packing out until Tuesday 16th April.

We have proposed the below slip lane road closure which has currently been submitted to council for approval. As we are expecting 10,000+ to enjoy this event daily we need to ensure the safety of crowds approaching the Basin.

Proposed closure: Buckle Street/Ellice Street Slip Lane daily from 4pm - 10pm Friday 5th April to Sunday 14th April. There will be a small detour in place for vehicles that will not be able to use the slip lane onto Ellice Street.

We are also working with Wellington College who will be offering \$5 parking to attendees, so parking has minimal disruption to the area. All the funds from this will support their cricket team. In addition to this we encourage locals to use public transport.

We hope you enjoy this event, and if you have any concerns please contact us as below.

For more information regarding this event please visit [www.nightnoodlemarkets.nz](http://www.nightnoodlemarkets.nz) or email [foodevents@stuff.co.nz](mailto:foodevents@stuff.co.nz)

Thank you for your support  
Night Noodle Markets NZ team



Request for temporary Slip Lane road closure for the Wellington Night Noodle Markets April 5 - 14

Event Overview	The <a href="#">Night Noodle Markets</a> brings communities together to celebrate and eat delicious Asian food over the summer months in New Zealand and attracts all kinds of people, including keen foodies, families, young professionals and friends for a fun night out. A replica of the ever-popular Australian Night Noodle Markets (run for more than 20 years), the New Zealand Night Noodle Markets has been operated by <a href="#">Stuff Events</a> since 2016. Stuff is committed to running sustainable and environmentally-friendly events, with a portfolio including some of New Zealand's most iconic events, such as Ports of Auckland Round the Bays, <i>NZ House &amp; Garden</i> Tours, Central Districts Field Days, and the Women of Influence Awards
Dates	Friday April 5 - Sunday April 14th
Location	Basin Reserve, Wellington
Hours	Daily 4 - 10pm (last evening 14th 4-9pm)
Event company	Stuff events
Expected numbers	150,000 over 10 nights
Age range	All ages - family event 52.6% aged 30+, 67.9% aged 18-39, 1.1% under 18 63.9% attend with their family
Entry	Free
Security provider	Red Badge Security
Traffic Management Provider	Traffic Safe NZ
Medical	Wellington Free Ambulance
Gas Plumber	Laser Plumbing
Emergency exits	2 exits, all with clear signage
Toilets	18 on site, including x2 wheelchair access toilets on-site

**Nature of Request:** An event of this size needs to ensure the safety of attendees as they enter/exit the Basin Reserve daily to attend the Night Noodle Markets. We are requesting a temporary Level 2 road closure of the Buckle/Ellice Street slip lane daily from 4pm - 10pm from the above event dates: April 5 - April 14. The event hours are 4pm - 10pm. There would be a small detour in place for vehicles that will not be able to use the slip lane. With the detour this will be of minimal disruption to vehicles. The only reasoning behind this request is to ensure there are no pedestrian verse vehicle incidents.

The Night Noodle Markets are committed to providing events across New Zealand for local communities to enjoy, and we need the support of local council to ensure we can continue to deliver these events.

**Steps Taken to date :**

- Communication with Street Activities Coordinator Maria Taumaa
- Event TMP submitted - see attached.
- Advert in the Dominion Post to advise residents of the event details and slip lane closure to council (done by Maria).
- Residents Letter drop distributed this week to advise local residents and businesses of the event details and the slip lane closure proposal to council.

**Points for consideration of approval:**

- Duty of care by Event organisers to ensure public safety in support of council.
- The road closure is to prevent pedestrian verse vehicle incidents that could result in serious harm or death.
- It is only in place from 4pm - 10pm daily with event active hours 4-10pm
- As stated above this event attracts over 5,000 attendees daily, with only one main entrance/exit.
- Due to additional security measures now in place following recent terror attack in Christchurch, security are now conducting full bag checks which means queuing into the venue may be slightly longer than normal.
- There are no objections from the Basin Reserve - Cricket Wellington team that have contracted our event to be held at this venue.
- Support shown to the Basin Reserve who are utilising the venue to host other events benefiting the community.
- Asking for the same approval that would be given to Cricket matches/tests held at the Basin Reserve.

**In conclusion:**

We ask for support regarding approval of the slip lane road closure to ensure the safety of thousands of attendees who will attend this community event. We are excited to host this event at the Basin Reserve which has been positively received by locals. We thank you in advance for councils support.