

**ORDINARY MEETING**

**OF**

**REGULATORY PROCESSES COMMITTEE**

**MINUTES**

**Time:** 9:30am  
**Date:** Wednesday, 18 April 2018  
**Venue:** Committee Room 1  
Ground Floor, Council Offices  
101 Wakefield Street  
Wellington

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**PRESENT**

Mayor Lester  
Councillor Calvert  
Councillor Calvi-Freeman  
Councillor Lee (Acting Chair for Item 2.1 and Public Participation related to Item 2.1)  
Councillor Sparrow (Chair; except for Item 2.1 and Public Participation related to Item 2.1)

**IN ATTENDANCE**

Councillor Free  
Councillor Gilbert  
Councillor Woolf



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## **1 Meeting Conduct**

### **1.1 Apologies**

No apologies were received.

### **1.2 Conflict of Interest Declarations**

Councillor Lee declared an interest in relation to Item 3.1, Updating Council's List of Independent Commissioners; however, this was not determined to be a conflict.

Cr Sparrow declared a conflict of interest in relation to Item 2.1, Background to oral submissions - Proposed road stopping and disposal of legal road adjoining 400 Middleton Road, Glenside, and indicated that he would move away from the table and vacate the Chair during this item and public participation related to this item, and not vote on this item.

### **1.3 Confirmation of Minutes**

**Moved Councillor Calvert, seconded Councillor Calvi-Freeman**

#### **Resolved**

That the Regulatory Processes Committee:

1. Approve the minutes of the Regulatory Processes Committee Meeting held on 14 March 2018, having been circulated, that they be taken as read and confirmed as an accurate record of that meeting.

**Carried**

### **1.5 Items not on the Agenda**

By leave of the meeting, Councillor Sparrow addressed Item 1.5 out of order. There were no items not on the agenda.

### **1.4 Public Participation**

The Chairperson advised that a late public participation request was received from Michael Wolff on behalf of Parklane Infrastructure Ltd at 3:30pm on Tuesday 17 April 2018. The Chairperson advised that under Standing Orders 3.23.3 and 3.23.5, this request was declined due to late notice.

(Councillor Gilberd arrived at the meeting at 9:35 a.m.)

Due to a conflict of interest Councillor Sparrow vacated the chair.

## **1. 6 Election of Acting Chairperson**

**Moved Councillor Calvi-Freeman, seconded Councillor Calvert**

### **Resolved**

That the Regulatory Processes Committee:

1. Appoints Councillor Lee as its Acting Chairperson for the remainder of public participation and Item 2.1, until Councillor Sparrow is able to resume the Chair.

**Carried**

Councillor Lee assumed the Chair.

## **1. 4 Public Participation (continued)**

### **1.3.1 Donna Sherlock**

Donna Sherlock addressed the Committee on Item 2.1, Background to oral submissions - Proposed road stopping and disposal of legal road adjoining 400 Middleton Road, Glenside.

(Mayor Lester arrived at the meeting at 9:41 a.m.)

### **1.3.2 Felicity Wong**

Felicity Wong addressed the Committee on behalf of Historic Places Wellington on Item 2.1, Background to oral submissions - Proposed road stopping and disposal of legal road adjoining 400 Middleton Road, Glenside.

### **1.3.3 Claire Bibby**

Claire Bibby addressed the Committee on Item 2.1, Background to oral submissions - Proposed road stopping and disposal of legal road adjoining 400 Middleton Road, Glenside.

### **1.3.4 Andrea Wilson**

Andrea Wilson addressed the Committee on Item 2.1, Background to oral submissions - Proposed road stopping and disposal of legal road adjoining 400 Middleton Road, Glenside.

(Councillor Woolf arrived at the meeting at 10:04 a.m.)

### **1.3.5 Jan Voss**

Jan Voss addressed the Committee on Item 2.1, Background to oral submissions - Proposed road stopping and disposal of legal road adjoining 400 Middleton Road, Glenside.

### **Attachments**

- 1 Donna Sherlock
- 2 Felicity Wong
- 3 Claire Bibby (handout)
- 4 Claire Bibby (presentation slides)

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## **2. General Business**

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### **2.1 Background to oral submissions - Proposed road stopping and disposal of legal road adjoining 400 Middleton Road, Glenside**

**Moved Councillor Lee, seconded Councillor Calvert**

#### **Resolved**

That the Regulatory Processes Committee:

1. Receive the information.
2. Thank all oral submitters.
3. Advise submitters that it will consider the matter and make a decision on whether or not to uphold any objection, at the next available meeting of the Regulatory Processes Committee.

**Carried**

Councillor Lee vacated the Chair. Councillor Sparrow resumed the Chair.

The meeting adjourned for morning tea at 10:25am. Members present when the meeting reconvened at 10:41am were Councillor Calvert, Councillor Calvi-Freeman, Councillor Lee, Mayor Lester, Councillor Sparrow, and Councillor Woolf.

### **2.2 Road Stopping and Exchange - Legal Road in Turnbull Street Street Adjoining 16-24 Turnbull Street (Thorndon School)**

**Moved Councillor Sparrow, seconded Councillor Calvi-Freeman**

#### **Resolved**

That the Regulatory Processes Committee:

1. Receives the information.
2. Recommends to Council that it:
  - a. Agrees that approximately 141m<sup>2</sup> (subject to survey) of formed road land in Turnbull Street, Thorndon, shown highlighted orange on **Attachment 1** (the Land), and adjoining 20-24 Turnbull Street, Thorndon (Lot 1 DP 5859; Lot 1 DP 5443 and Part Lot 1 Application Plan 648 CFR 782543) is not required for a public work and is surplus to Council requirements.
  - b. Agrees to dispose of the Land by sale and exchange for approximately 22m<sup>2</sup> of the owners adjoining land currently part of 16 and 18 Turnbull Street (Lot 1 DP 4659 and Lot 17 Deeds Plan 27 CFR 782543) shown highlighted orange in **Attachment 1** (the Applicant's Land).
  - c. Agrees to acquire the Applicant's Land.
  - d. Delegates to the Chief Executive Officer all powers necessary to conclude this transaction including all legislative matters, issuing relevant public notices, declaring the road stopped, negotiating the terms of sale and exchange, imposing any reasonable covenants, and anything else necessary.

- e. Notes that if objections are received to the road stopping and the applicant wishes to continue with the road stopping, a further report will be presented to the Committee for consideration.
- f. Notes that the land exchange will formalise the construction of a vehicle turning area (underway) in Turnbull Street, with all related costs to be met by the applicant (Ministry of Education).

**Carried**

(Councillor Free arrived at the meeting at 11:00 a.m.)

### **2.3 Proposed Road Closures for Anzac Day and Gazley Volkswagen Wellington Marathon**

**Moved Councillor Sparrow, seconded Councillor Calvi-Freeman**

#### **Resolved**

That the Regulatory Processes Committee:

1. Receive the information.
2. Note that recommendations in this report should not be amended without first carrying out further consultation with affected parties and verification from the Council's Traffic Engineer that the amendment is not likely to cause unreasonable impact on traffic.
3. Agree to close the following roads and sections of roads for the above events to vehicles only, subject to the conditions listed in the Proposed Temporary Road Closure Impact Report:
  - a. **Anzac Day at Pukeahu National War Memorial Park** (Attachment 1 refers), Wednesday, 25 April 2018, 12.01am to 1:00pm, consisting of:
    - **Tory Street** from Vivian Street to Memorial Park
    - **Tasman Street** from Memorial Park to Rugby Street
    - **Frederick Street** (No Through Traffic)
    - **Martin Square** (South to North)
  - b. **Gazley Volkswagen Wellington Marathon** (Attachment 2 refers), Sunday, 1 July 2018, 6:00am to 1:00pm, consisting of:
    - **Seaward Lane Closures (2 Lanes) 6:00am to 10:00am** from Westpac Stadium Traffic Lights, South along Waterloo Quay, Custom House Quay, Jervois Quay to Cable Street. (NB: This is for the outward section of all races using two of the three lanes on the Quays until Jervois Quay, where the lanes will gradually taper down to one lane at the entry to Cable Street.)
    - **Seaward Lane Closures (1 Lane) 10:00am to 1:00pm** from Westpac Stadium Traffic Lights, South along Waterloo Quay, Custom House Quay, Jervois Quay to Cable Street. (NB: This is for the outward section and return Journey of all races. Residents and business owners will have controlled access.)
    - **Lane Closure from 6:00am to 10:00am** from Cable Street to Oriental Parade (NB: This will taper down from two lanes on Jervois Quay to one lane at Cable Street and is for the outward section of the route only.)



Residents and business owners, Te Papa visitors and market goers will have controlled access. Marshals will help residents access Herd Street from 7:30am to 11:30am.)

- **Oriental Parade and Evans Bay 6:00am to 12:00pm** between Cable Street and Cobham Drive. (NB: Residents and business owners will have controlled access. A landward side lane for normal westbound traffic will be gradually opened from 11:00am as circumstances allow.)
- **Shelly Bay Road 7:00am to 11:30am** between Miramar Avenue and Scorching Bay (NB: Residents and business owners will have controlled access. Road closure ends North of Scorching Bay so public access to Café, playground and car parking are unaffected.)

**Carried**

## **2.4 Approval of a Name for Waterfront Access Lane on Waterloo Quay**

**Moved Councillor Sparrow, seconded Councillor Lee**

### **Recommendations**

That the Regulatory Processes Committee:

1. Receive the information.
2. Agree to give approval for the name *Lady Elizabeth Lane* to be allocated to the access lane adjacent to Waterloo Quay, shown on F Plan 3095.

**Moved Mayor Lester, seconded Councillor Calvert, the following amendment by way of replacement:**

### **Resolved**

That the Regulatory Processes Committee:

2. Agree to give approval for the name *Taimoana Lane* to be allocated to the access lane adjacent to Waterloo Quay, shown on F Plan 3095.

**Lost**

**Moved Councillor Calvi-Freeman, seconded Mayor Lester, the following procedural motion:**

### **Resolved**

That the Regulatory Processes Committee:

In accordance with standing order 3.16.2(d) lay the item under debate on the table, and not discuss it at the meeting.

**Carried**

## **2.5 Approval of Names for New Roads in Crofton Downs**

**Moved Councillor Sparrow, seconded Councillor Calvi-Freeman**

### **Recommendations**

That the Regulatory Processes Committee:

1. Receive the information.
2. Agree to approve the name *Silvereye Way* to be allocated to the right-of-way created as a result of recent subdivision in Crofton Downs, shown on F Plan 3096.

**Moved Councillor Calvert, seconded Councillor Lee the following amendment by way of replacement:**

### **Resolved**

That the Regulatory Processes Committee:

2. Agree to defer the decision until names can be assigned to the entire precinct.

**Carried**

**Secretarial note:** Councillor Calvi-Freeman requested that his dissenting vote on the amendment be recorded in accordance with Standing Order 3.18.5.

**Moved Councillor Sparrow, seconded Councillor Calvi-Freeman, the following substantive motion:**

### **Resolved**

That the Regulatory Processes Committee:

1. Receive the information.
2. Agree to defer the decision until names can be assigned to the entire precinct.

**Carried**

**Secretarial note:** Voting on the substantive motion was taken after first considering Item 2.6, Two new proposed licences under Reserves Act 1977. Voting on the substantive motion was taken in parts. Each resolution was voted on separately. Councillor Calvi-Freeman requested that his dissenting vote on resolution 2 of the substantive motion be recorded in accordance with Standing Order 3.18.5.

## **2.6 Two new proposed licences under Reserves Act 1977**

**Moved Councillor Sparrow, seconded Councillor Lee**

### **Resolved**

That the Regulatory Processes Committee:

1. Receives the information.
2. Agrees to grant a new licence under the Reserves Act 1977 to Brooklyn Junior Cricket Club of 32x7m contained within Lot 1 DP 7714 (CFR WN25D/1000) for a three year term for new cricket nets.
3. Agrees to grant a new licence under the Reserves Act 1977 to Mark Turner of 4.6 sqm contained within Lot 4 DP 88736 and Lot 2 DP 90258 (CFR 659385) for a three year term for one beekeeping pallet.
4. Notes that public notification process has been carried out according to s119 and s120 of the Reserves Act 1977 and only supportive feedback was received.

**Carried**

(Councillor Calvert left the meeting at 11:37 a.m.)

(Councillor Calvert returned to the meeting at 11:38 a.m.)

### 3. Public Excluded

#### Moved Councillor Sparrow, seconded Councillor Calvert

#### Resolved

THAT the Regulatory Processes Committee :

Pursuant to the provisions of the Local Government Official Information and Meetings Act 1987, exclude the public from the following part of the proceedings of this meeting namely:

General subject of the matter to be considered	Reasons for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
3.1 Updating Council's List of Independent Commissioners	7(2)(a) The withholding of the information is necessary to protect the privacy of natural persons, including that of a deceased person.	s48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.

**Carried**

The meeting went into public excluded session at 11:42am.

(Councillor Calvi-Freeman left the meeting at 11:42 a.m.)

(Councillor Calvi-Freeman returned to the meeting at 11:44 a.m.)

(Mayor Lester left the meeting at 11:53 a.m.)

The meeting concluded at 11:58 a.m.

Confirmed: \_\_\_\_\_  
Chair