
ORDINARY MEETING

OF

GOVERNANCE, FINANCE AND PLANNING COMMITTEE

AGENDA

Time: 9.15am
Date: Thursday, 18 February 2016
Venue: Committee Room 1
Ground Floor, Council Offices
101 Wakefield Street
Wellington

MEMBERSHIP

Mayor Wade-Brown
Councillor Ahipene-Mercer
Councillor Coughlan
Councillor Eagle
Councillor Foster
Councillor Free
Councillor Lee
Councillor Lester (Chair)
Councillor Marsh
Councillor Pannett
Councillor Peck
Councillor Ritchie
Councillor Sparrow
Councillor Woolf
Councillor Young

Have your say!

You can make a short presentation to the Councillors at this meeting. Please let us know by noon the working day before the meeting. You can do this either by phoning 803-8334, emailing public.participation@wcc.govt.nz or writing to Democratic Services, Wellington City Council, PO Box 2199, Wellington, giving your name, phone number and the issue you would like to talk about.

AREA OF FOCUS

The Governance, Finance and Planning Committee is responsible for long-term planning, setting the strategic direction for the city, agreeing outcomes, priorities, performance frameworks and annual budgets. The Committee is responsible for the long-term plan, annual plan, annual report, and quarterly reports. The Committee also makes sure residents are kept informed about what the Council is doing, are able to have their say, and feel confident that their views count.

Quorum: 8 members

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1 Meeting Conduct

1.1 Apologies

The Chairperson invites notice from members of apologies, including apologies for lateness and early departure from the meeting, where leave of absence has not previously been granted.

1.2 Conflict of Interest Declarations

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

1.3 Confirmation of Minutes

The minutes of the meeting held on 25 December 2015 will be put to the Governance, Finance and Planning Committee for confirmation.

1.4 Public Participation

A maximum of 60 minutes is set aside for public participation at the commencement of any meeting of the Council or committee that is open to the public. Under Standing Order 3.23.3 a written, oral or electronic application to address the meeting setting forth the subject, is required to be lodged with the Chief Executive by 12.00 noon of the working day prior to the meeting concerned, and subsequently approved by the Chairperson.

1.5 Items not on the Agenda

The Chairperson will give notice of items not on the agenda as follows:

Matters Requiring Urgent Attention as Determined by Resolution of the Governance, Finance and Planning Committee.

1. The reason why the item is not on the agenda; and
2. The reason why discussion of the item cannot be delayed until a subsequent meeting.

Minor Matters relating to the General Business of the Governance, Finance and Planning Committee.

No resolution, decision, or recommendation may be made in respect of the item except to refer it to a subsequent meeting of the Governance, Finance and Planning Committee for further discussion.

2. General Business

2015/16 SECOND QUARTERLY REPORT

Purpose

1. This report outlines progress towards the delivery of the projects and programmes outlined in Year One (2015/16) of the 2015/25 Long-term Plan as at 31 December 2015.

Summary

2. The quarterly report informs councillors of progress against Year One (2015/16) of the Long-term Plan 2015/25.
3. Year-to-date total income is above budget by \$2.975m, while year-to-date total expenditure is under budget by \$1.514m.

Recommendations

That the Governance, Finance and Planning Committee:

1. Receive the information.
2. Note the 2015/16 Second Quarter Report

Discussion

4. The quarterly report dashboard (Attachment 1) with accompanying performance summary by activity area (Attachment 2) outlines the Council's progress against planned or budgeted performance for:
 - Income
 - Operational expenditure
 - Capital expenditure
 - Service Delivery (KPI performance)
 - Compliance with Treasury Policy
 - Key programmes and projects
5. Significant variances – greater than 10% - are explained in Attachment 2.
6. Details relating to significant projects are highlighted on pages 2-6 of Attachment 1.

Attachments

Attachment 1.	Second Quarter Dashboard October - December 2015	Page 9
Attachment 2.	Second Quarter Performance Summary by Activity Area	Page 15

Author	Marissa Cairncross, Snr Adv Planning & Reporting
Authoriser	John McGrath, Acting Director Strategy and External Relations

SUPPORTING INFORMATION

Consultation and Engagement

Not applicable

Treaty of Waitangi considerations

Not applicable

Financial implications

This report outlines progress against the planned projects, spending and service levels indicated in Year One (2015/16) of the Long-term Plan 2015/25.

Policy and legislative implications

Not applicable

Risks / legal

Not applicable

Climate Change impact and considerations

Not applicable

Communications Plan

Not applicable

QUARTERLY REPORT

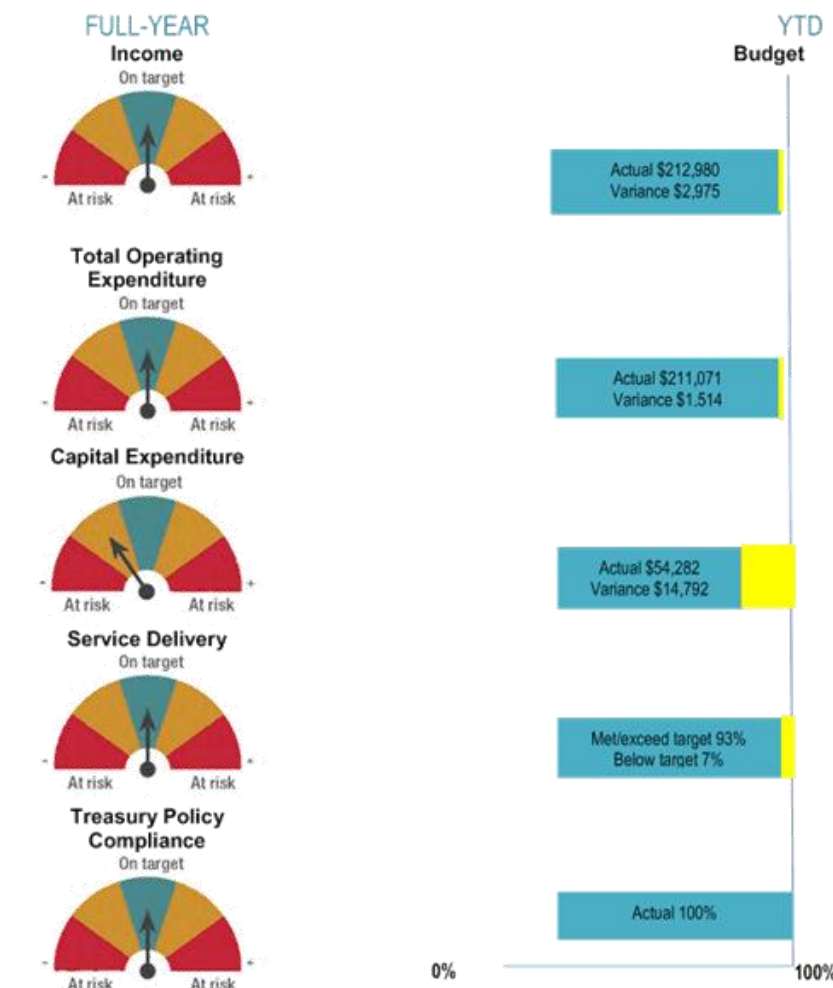
QUARTER 2 (1 OCTOBER – 31 DECEMBER 2015)

This report summarises the Council's progress in the second quarter of 2015/16 towards fulfilling the intentions outlined in the Long-term Plan 2015/25. Quarterly performance is assessed against:

- Income
 - Total operating expenditure
 - Service delivery (KPI performance)
 - Treasury policy compliance
- Areas where there is a risk or significant variance (>10%) from budgeted expectations are discussed in the performance summaries for each of the Council's seven activity areas.

Council is making good progress with the major projects outlined in the Long-term Plan 2015/25 and is largely on track to meet year-end targets. See activity performance summaries for more information.

HOW ARE WE PERFORMING?



Note: The figures for service performance only include key performance indicators (KPIs) that are measured on a monthly or quarterly basis. Annual KPIs will be incorporated at year-end (30 June 2016). In some areas KPIs exceeded their targets by over 20%. These exceptional results are outlined in the Activity performance summaries.

FINANCIAL SNAPSHOT

STATEMENT OF FINANCIAL PERFORMANCE

The Council's consolidated financial performance for the period 1 July 2015 to 31 December 2015 is presented in this section.

Note that numbers in brackets indicate an unfavourable variance from budget

	YTD 2016			Full Year 2016	
	Actual \$000	Budget \$000	Variance \$000	Forecast \$000	Budget \$000
Rates Income	136,267	134,954	1,313	270,908	270,908
Other Income	1,361	1,373	(12)	14,016	13,746
Lease Income	19,373	18,666	707	37,675	37,405
Interest Income	0	7	(7)	13	13
Income from Activates	55,170	54,006	1,164	127,943	135,581
Development Contributions	809	1,000	(191)	2,000	2,000
Total Income	212,980	210,006	2,975	452,555	459,653
Personnel Expenditure	49,982	50,009	28	99,420	98,665
General Expenses	102,615	101,009	(1,606)	220,082	219,384
Financing Expenditure	10,331	11,490	1,159	22,026	22,961
Depreciation and Loss/Gain on Sale	48,143	50,077	1,934	97,677	99,797
Total Expenditure	211,071	212,586	1,514	439,205	440,807
Net Operating Surplus/(Deficit)	1,909	(2,580)	4,489	13,350	18,846

The year to date net operating surplus of \$1.909m is \$4.489m better than the budgeted deficit of \$2.580m. This favourable variance is due to a combination of factors as outlined below.

INCOME

Year to date total income is above budget by \$2.975m:

- Rates Income is \$1.313m above budget mainly due to the actual charging of rates penalties \$0.733m earlier than budgeted and higher Water Rate by Meter income due to higher consumption (timing differences only).
- Income from Activities is \$1.164m higher than budget mainly due to funding received ahead of budget for several capital projects (timing only), additional revenue for contaminated/special waste from regional projects and the recovery of project costs that was not budgeted.

EXPENDITURE

Year to date total expenditure is under budget by \$1.514m:

- Depreciation & Loss/Gain on Sale is \$1.934m under budget largely due to a decrease in some asset valuations at 30 June 2015.
- Financing Expenditure is under budget by \$1.159m due to lower levels of borrowings and some delays in the capital programme in the first six months of the year.
- General Expenses are \$1.606m over budget due to timing differences in the payments of grants and events funding, and professional fees for several major projects.

FULL YEAR FORECAST

The forecast Net Operating Surplus for the year is currently \$5.5m less than budget. This is due to lower forecast government grant income from the housing upgrade programme (\$4.3m), lower revenue from NZTA (\$1.8m for the Island Bay Cycle Network and Bus Rapid Transport Plan), pools, building consents and inspections (\$1.4m), and higher Personnel costs (\$0.7m). Offsetting these unfavourable forecast variances is \$2.0m of depreciation savings resulting from lower asset values at 30 June 2015 and \$0.9m of financing expenditure savings due to a more favourable borrowings position.

NET OPERATING EXPENDITURE

	YTD 2016			Full Year 2016	
	Actual \$000	Budget \$000	Variance \$000	Forecast \$000	Budget \$000
Governance	7,310	7,644	335	15,652	15,475
Environment	63,905	66,352	2,447	131,350	132,458
Economic Development	13,331	12,123	(1,207)	24,988	24,329
Cultural Wellbeing	10,766	9,814	(952)	19,862	19,655
Social and Recreation	27,060	30,032	2,972	49,424	45,229
Urban Development	9,949	10,366	417	23,223	21,532
Transport	12,020	13,211	1,191	27,131	26,875
Total Activity Area	144,341	149,543	5,202	291,630	285,553
Council	(146,250)	(146,963)	(713)	(304,980)	(304,399)
Total	(1,909)	2,580	4,489	(13,350)	(18,846)

CAPITAL EXPENDITURE

	YTD 2016			Full Year 2016	
	Actual \$000	Budget \$000	Variance \$000	Forecast \$000	Budget \$000
Environment	15,281	20,360	5,079	39,251	39,251
Economic development	703	415	(288)	2,058	2,418
Cultural Wellbeing	1,684	2,094	410	2,220	2,220
Social and Recreation	11,795	14,210	2,416	37,942	47,133
Urban Development	3,517	8,549	5,032	13,998	18,631
Transport	14,537	16,655	2,118	41,380	43,113
Total Activity Area	47,516	62,283	14,766	136,850	152,767
Council	6,766	6,791	25	20,311	21,019
Total	54,282	69,073	14,792	157,161	173,786

STATEMENT OF BORROWINGS

Total committed borrowing facilities as at the end of December 2015 are \$511.5m providing headroom of \$152.0m. Our liquidity ratio is at 128% compared to the policy minimum of 115%.

	YTD 31 December 2015 \$000	30 June 2015 \$000
Facilities at start of year	476,500	460,500
New/matured facilities (net)	35,000	16,000
Facilities at end of period	511,500	476,500
Borrowings at start of year	366,000	348,000
Change in core borrowing +(-)	20,698	22,457
Repayment of loans +(-)	-	-
Change in working capital requirement + (-)	(27,198)	(4,457)
Net borrowings at end of period	359,500	366,000
Plus unutilised facilities	152,000	110,500
Total borrowing facilities available	511,500	476,500

Note: 'Borrowings facilities' excludes \$5m of uncommitted funding lines. Facilities do not include short term commercial paper or deposits.

TREASURY POLICY COMPLIANCE

At 31 December 2015 all of the core policy compliance requirements were achieved as shown below.

Prudential limits	Policy limit (%)	Actual (%)	Compliance
Borrowing as a % of income	<175	86.1	YES
Net interest as a % of annual rates income	<20	8.1	YES

Note: Net interest is actual. Annual rates and income are based on 2015/16 Annual Plan

PRUDENTIAL TREASURY LIMITS

Interest rate risk control limits (interest rate exposure)	Policy limit (%)	Actual (%)	Compliance
Fixed interest proportion	50-95	82	YES
Broken down: 1-3 year bucket	15-60	16	YES
Broken down: 3-5 year bucket	15-60	24	YES
Broken down: 5-10 year bucket	15-60	60	YES

Liquidity/ funding risk (access to funds)	Policy limit (%)	Actual (%)	Compliance
Liquidity/funding risk (access to funds)	>115	128	YES
Broken down: 0-3 year bucket	20-60	44	YES
Broken down: 3-5 year bucket	20-60	25	YES
Broken down: 5-10 year bucket	15-60	30	YES

Note: Liquidity is defined as: Current borrowings + committed loan facilities divided by current net external debt (for the purpose of measuring liquidity short dated Commercial Paper is excluded).

KEY PROGRAMMES		Q2 Actual (1 Oct – 31 Dec 2015)	Q3 Planned (1 Jan – 31 Mar 2016)	Q4 Planned Annual Report (1 Apr – 30 June 2016)	Q 1 Planned (1 Jul – 31 Sept 2016)
Committee	Programme	Milestones			
Governance	Accountability and Planning	<p>Annual Plan Process and workshops Update on position and major projects Budgetary issues Engagement process starts</p> <p>Quarter 1 Reporting</p>	<p>Annual Plan Funding KPI workshops Council initiatives proposals Oral hearings Funding workshops Draft Annual Plan sign off Consultation document</p> <p>Quarter 2 Reporting</p>	<p>Annual Plan Adoption of Annual Plan</p> <p>Quarter 3 Reporting</p>	Annual Report 2015/16
	City Archives	<p>WCC function held 12 October to celebrate 20 years since Archives opened to the public Digitisation hub being established at City Archives to focus on digitisation of correspondence files for LIM research - equipment arrived, staff being recruited Planning underway to quantify resource required to process and make available backlog of inaccessible information at City Archives, and work required to bring whole collection up to minimum standards of storage and description</p>			
	Democratic Services	<p>6 monthly review of Community Boards First attendance by an elected member at Council meeting via Audio Visual Link Live Minutes via Info Council Advisory Groups formally integrated into Democratic Services First meeting of Joint Waste Management and Minimisation Plan Committee</p>	<p>On-Line Voting preparation for 2016 Local Government Elections Early engagement /consultation for new initiatives re Annual Plan Draft Annual Plan and consultation LTP Amendment – consultation and oral hearings.</p>	<p>Annual Plan Oral Hearings - GFP Annual Plan Deliberations - GFP Adopt Annual Plan – Council Council approve LTP amendment</p>	2016 Local Government Elections
Environment	Natural Environment	<p>Our Natural Capital Project planning underway for new work in relation to increased budgets Developing contract with GWRC to cover pest control delivery, biodiversity services and environmental monitoring Planning workshops for community groups – Health and Safety workshop delivered</p>	<p>Our Natural Capital Guidelines for tiered support for community groups developed An MOU was signed with Victoria University to continue the summer scholar programme and begin a \$20,000 annual Our Natural Capital Grant for research into urban ecology in Wellington The #kacacam project finished with great success. It had 65,000 views with a watch time of 2 years and 231 days, the average being 21 minutes. Behaviour change outcomes were observed for responsible pet ownership and kaka feeding Community groups workshops – NatureWatch workshops delivered A Biosecurity Liaison Officer was appointed in the Urban Ecology Team to assist community groups with pest animal control</p>	<p>Our Natural Capital Guidelines for tiered support for community groups finalised Contract signed with GWRC</p>	<p>Our Natural Capital Implementation plan developed for guidelines for tiered support for community groups</p>
	Botanic Garden Children's Garden	<p>Designs completed for consent Building consent issued Decision to phase construction beginning February 2016 Fundraising continues</p>	<p>Botanic Garden Children's Garden Decision to phase project construction Building Consent issued Project manager appointed Project EOI issued Communications Plan being developed Fundraising continues</p>	<p>Botanic Garden Children's Garden Tenders close mid-February 2016 Preconstruction works commence late February early March 2016 Launch event on or around 1 March 2106 Fundraising continues</p>	<p>Botanic Garden Children's Garden Construction continues estimated completion Phase 1 August 2016 Fundraising continues</p>
	Water Supply	<p>Investigation – the programme is currently ahead of schedule Forward Design – the programme is currently slightly ahead of schedule Physical works – the programme is slightly behind schedule. We have completed Contracts W1222 (Northland, Ngaio & Tawa watermain renewal), W1218 (Khandallah and Ngaio watermain renewal), and significantly completed W1234 (Western Watermains Renewals)</p>	<p>Investigation – continuation of the investigation programme Forward Design – continuation of the design programme Pipeline Renewals – ongoing construction programme continuing Seismic and resilience Improvements – Linden Reservoir Seismic improvements completion, ongoing work on Tawa and Melrose Reservoirs and construction of Emergency Water Tank</p>	<p>Investigation – continuation of the investigation programme Forward Design – continuation of the design programme Pipeline Renewals – ongoing construction programme of renewals continuing, Cecil Road Watermain project due to be completed Seismic and resilience Improvements – ongoing work on Tawa and Melrose Reservoirs and construction of Emergency Water Tanks Complete W1227 (Southern Watermain renewal), W1227</p>	<p>Investigation – continuation of the investigation programme Forward Design – continuation of the design programme Pipeline Renewals Seismic and resilience Improvements – ongoing work on Tawa and Melrose Reservoirs and construction of Emergency Water Tanks</p>

KEY PROGRAMMES

KEY PROGRAMMES		Q2 Actual (1 Oct – 31 Dec 2015)	Q3 Planned (1 Jan – 31 Mar 2016)	Q4 Planned Annual Report (1 Apr – 30 June 2016)	Q 1 Planned (1 Jul – 31 Sept 2016)
		Seismic and resilience Improvements – ongoing work on Linden, Tawa and Melrose Reservoirs and construction of Emergency Water Tanks. The Lyndhurst PS Upgrade was completed	Expect completion of Melrose Reservoir	(Tawa watermain renewal), W1240 (Churchill Drive and Ngatota Street watermain renewal)	
	Wastewater	Investigation – the programme is currently slightly ahead of schedule Forward Design – the programme is slightly behind schedule Pipeline Renewals - the programme is slightly behind schedule but ongoing construction is occurring. Cuba Street Renewal has been completed early Pumpstation renewals – ongoing pumpstation renewals occurring D/1243 (Severn Street and Miramar North Road Sewer Renewal) completed, D/1245 (Wadestown Road and Margaret Street Sewer Renewal) completed, D/1248 (Wilton road (No.191-207) and Ngaio Gorge road (No.75-123) Sewer Renewal), completed, D/1246 (Liardet Street to McColl Street Sewer Renewal) completed	Investigation – continuation of the investigation programme Forward Design – continuation of the design programme Pipeline Renewals – ongoing construction programme continuing Pumpstation renewals – ongoing pumpstation renewals D/1251 (Molesworth Street Sewer and Stormwater Renewal) D/1253 Adelaide Road, Glenmore Street and Wilton Road Sewer Renewals), D/1208 (Hanson Street Drainage Renewal) to commence	Investigation – continuation of the investigation programme Forward Design – continuation of the design programme Pipeline Renewals – ongoing construction programme commencing in Q3 to be completed Pumpstation renewals – ongoing pumpstation renewals	Investigation – continuation of the investigation programme Forward Design – continuation of the design programme Pipeline Renewals - ongoing construction programme continuing, Derwent and Molesworth Street renewals due for completion Pumpstation renewals – Chaffers St Pumpstation electrical upgrade due for completion
	Stormwater	Forward Design - the programme is currently ahead of schedule Pipeline Renewals - the programme is behind schedule but ongoing construction is occurring. Cuba Street Upgrade has been completed early Natural Resources Plan – facilitated collaborative workshops held with GWRC and TAs regarding the implementation of the plan	Investigation – continuation of the investigation programme Forward Design – continuation of the design programme Pipeline Renewals – ongoing construction programme continuing Natural Resources Plan – Summary of submissions will be notified in February and a further submission will be prepared and lodged if necessary. Engagement in pre-hearing meetings expected to start D/1251 (Molesworth Street Sewer and Stormwater Renewal) to commence	Investigation – continuation of the investigation programme Forward Design – continuation of the design programme Pipeline Renewals - ongoing construction programme continuing Natural Resources Plan – Engagement in expected pre-hearing meetings. Preparation of expert evidence for hearings	Investigation – continuation of the investigation programme Forward Design – continuation of the design programme Pipeline Renewals - ongoing construction programme continuing Natural Resources Plan – Participation in any relevant topic hearings held
Economic Growth and Arts	Economic development	WREDA The new organisational structure for WREDA was finalised prior to Christmas Venues operations are being reviewed Work on the 2016/17 Statement of Intent commenced following receipt of the Letter of Expectations. Convention centre Council approved purchase of Cable Street site Approved the Convention Centre/ Film Museum proposal in principle Agreed to consult on proposal Film museum Council considered concept development work	WREDA Ongoing monitoring and planning	Convention centre/ Film Museum Consultation on Film Museum and Convention Centre proposal and LTP amendment required	Convention centre/ Film Museum Results of consultation and final report to Council
	8 Big ideas	Tech hub The tech hub was officially launched by the Prime Minister in November and delivery of Collider programmes has started. Planning for the phase two development of the tech hub has begun Airport runway extension Reported to Council on the resource consent process	Tech hub Agreement on and implementation of the phase two development, which includes the establishment of a tech café Ongoing delivery of activation programmes and events Ongoing monitoring and planning		
	Major events	Events Oktoberfest – 2 to 3 October Wellington Phoenix A League season - 11 October to 10 April Semi Premeant – 16 November Elton John concert – 21 November AC/DC concert – 12 December	Events Blackcaps vs Sri Lanka T20 – 22 January Blackcaps vs Pakistan ODI – 25 January Wellington Sevens – 30 to 31 January Capital Classic Ocean Swim – 31 January Blackcaps vs Australia ODI – 6 February Blackcaps vs Australia test – 12 to 16 February Royal Edinburgh Military Tattoo – 17 to 20 February New Zealand Festival – 25 February to 20 March Cuba-Dupa – 19 to 20 March	Events Homegrown Music Festival – 2 April Wellington Fashion Festival – 8 to 12 April Wellington Jazz Festival – 9 to 12 June All Blacks vs Wales Test – 18 June	
		Arlington Site 1 Further investigation of development options Arlington Site 2	Arlington Site 1 Detailed Business Case complete Arlington Site 2	Arlington Site 1 Detailed Business Case for preferred option presented to Community, Sports and Recreation Committee (CSR) Arlington Site 2	Arlington Site 1 Implementation of CSR decision commences Arlington Site 2

KEY PROGRAMMES		Q2 Actual (1 Oct – 31 Dec 2015)	Q3 Planned (1 Jan – 31 Mar 2016)	Q4 Planned Annual Report (1 Apr – 30 June 2016)	Q 1 Planned (1 Jul – 31 Sept 2016)	
Community Sports and Recreation	Housing upgrade	Preliminary design complete	Developed design commenced Enabling works underway	Develop detailed design	Construction underway	
		Standalone Project Designs completed Procurement Plan finalised	Standalone Project Tender process complete Construction underway	Standalone Project Staged construction	Standalone Project Staged construction	
		Kotuku Under construction	Kotuku Under construction	Kotuku Stage 1 construction complete and reoccupied April 2016	Kotuku Stage 2 construction complete and reoccupied July 2016	
	Recreational upgrades	Wellington Regional Aquatic Centre Main Pool 5 year closure and maintenance work begin Upgrade works begin for front of house and sauna and spa area Club Active gym relocation upstairs	Wellington Regional Aquatic Centre Main pool maintenance work completed and main pool reopened Club Active relocated upstairs into the old crèche area. Fitout all complete and gym back up and running Work continue on front of house and sauna & spa area. This work is not yet completed due to a delay in structural steel. Completion is now scheduled for early February Programmes pool closed on 20 December for 5 year maintenance work	Wellington Regional Aquatic Centre Work completed on front of house and spa & sauna area. Facilities reopened to the public Work completed on programmes pool as part of 5 year maintenance closure. Pool will reopen for lessons mid-January		
		New Johnsonville Library	Completed community engagement on concept design phase	Start preliminary design phase	Complete preliminary design phase and begin develop design phase	Complete developed design phase and apply for resource and building consents
		Social and Recreation	Online forms for animal, liquor and food applications are developed			
	Community promotion and support	Evaluation completed and vendor selected Tagging of WCL collection begun Initial planning of service area alterations begin	Tagging of WCL collection completed Alterations to service areas begins Hardware for project is ordered	Alterations to service area completed Hardware installed Project goes "live"		
Urban development	Urban activations	Masons Lane Eva and Leeds Street Greenwall in Egmont Street Holland and York Streets project rephrased to financial year 16/17	Bond Street – reactivation Parking Day - delivery Egmont Street - design Garrett and Swan Lane – concept design Lombard Lane Detailed design e and stakeholder consultation complete	Egmont Street – delivery Garret and Swan Lane – delivery Lombard Lane construction of CSP Development commences	Garret and Swan Lane - delivery	
	Urban regeneration	Kent and Cambridge – concept design Newlands canopy removal Lombard Lane – concept design	Lombard Lane – Detailed design and tender Cable Car Lane - Design	Lombard Lane – Construction Cable Car Lane - Construction	Lukes Lane – scoping Lombard Lane – Construction Cable Car Lane - Construction	
	Case management	David Jones 84 Willis Street	David Jones 84 Willis Street	David Jones 84 Willis Street	David Jones 84 Willis Street	
	Earthquake resilience	Earthquake strengthening of Council buildings and the external stairs for Michael Fowler Centre Strategy for Michael Fowler Centre (MFC) car park, Jack Ilott Green and Municipal Office Building developed	Earthquake strengthening of Council buildings	Earthquake strengthening of Council buildings		
	Urban Regeneration-Civic Precinct	Implementation of MFC car park strategy commenced with expressions of interest publicly advertised in mid-December 2015	Public engagement on Framework Develop economic appraisal Review governance/management structures	Implement agreed strategy Complete non-binding Heads of Agreement with selected developer Prepare formal proposal to Council for approval		
		Music Hub concept design completed Develop procurement strategy for Music Hub and EQS of Town Hall Complete draft Framework Workplace and library modernisation planning commenced	Proceed to RFP for short-listed respondents from EOI process for MFC car park site. Complete detailed evaluation of proposals and select potential development partner Develop business case for Music Hub to present to Council Continue workplace and library modernisation planning	Submit proposal to Council for formal approval. Implementation of Music Hub and/or EQS		
		North Kumutoto Resource consent granted by Environment Court to WCC & Willis Bond for the development of site 10 and north Kumutoto public space. Appeals period closed 9 December 2015 without any appeals being received Both Willis Bond and WCC continue to progress development of design for building and public space Site survey and subdivision work well advanced. New title expected to be granted by LINZ ahead of handover of site 10 to Willis Bond mid-2016 Detailed planning for relocation of motorhome park to adjacent CentrePort land underway. Resource consent	North Kumutoto Progress development of design of north Kumutoto public space Obtain resource consent for proposed relocation of motorhome park to adjacent CentrePort site Prepare contract documentation for relocation of motorhome park. Commence relocation of motorhome park to new site	North Kumutoto Progress development of design of north Kumutoto public space Hand over site 10 to Willis Bond to commence construction following:- • relocation of motorhome park • issue of new title by LINZ • receipt of \$650k cash deposit from Willis Bond		

KEY PROGRAMMES

		Q2 Actual (1 Oct – 31 Dec 2015)	Q3 Planned (1 Jan – 31 Mar 2016)	Q4 Planned Annual Report (1 Apr – 30 June 2016)	Q 1 Planned (1 Jul – 31 Sept 2016)
	Waterfront framework	<p>application due to be submitted January 2016</p> <p>TSB Arena and Shed 6 Letting of contract and commencement of re-cladding of TSB Arena temporarily postponed due to pricing pressure but expected to commence early in Q3</p> <p>Frank Kitts Park Design documentation updated and start made to preparation of resource consent application WCC provided assistance to WGCS with its fundraising programme. A promising start made to reaching agreement with a substantial financial supporter</p> <p>Helicopter Facility – Outer-T Queens Wharf Preliminary concept design completed and endorsed by WCC's Technical Advisory Group</p>	<p>TSB Arena and Shed 6 Let contract and commence re-cladding contract works of TSB</p> <p>Frank Kitts Park Lodge application for resource consent Resource consent process Continuation of WGCS fundraising programme</p> <p>Helicopter Facility – Outer-T Queens Wharf Obtain independent preliminary planning/consenting and costing advice and make any advisable or necessary adjustments to preliminary concept design</p>	<p>TSB Arena and Shed 6 Complete re-cladding contract works of TSB</p> <p>Helicopter Facility – Outer-T Queens Wharf Prepare business case and present detailed proposal to Council for approval Lodge application for resource consent</p>	
	Johnsonville Triangle upgrade	Further work completed in Q2 was the stairs leading from the bridge to the railway platform, the installation of a new bus shelter at the stop in the mall and minor finishing works. Work was completed by the end of quarter two. Resurfacing maintenance work on Broderick and Johnsonville roads follow completion of the project	Resurfacing maintenance work will be carried out on Broderick and Johnsonville Roads following completion of the project		
	Public Transport Spine/Bus Rapid Transit project	Due to the decision by the Basin Bridge Board of Inquiry in 2015 to decline to approve the bridge, a review of various Ngauranga to Airport (N2A) projects has now been commenced jointly by NZTA, Wellington City and Greater Wellington. It is expected that by late 2016 we will be in a better position to identify what a future programme of transport related improvements could look like, including the potential for further bus priority on the core BRT network. However this can be expected to be influenced by the major stakeholder engagement programme for the N2A project which commenced late 2015 and can be expected to inform the direction and shape of the future N2A work programme including the BRT project. In this regard there remains an expectation that the BRT Detailed Business Case will be commenced later in 2016			
Transport	Cycling project	Construction began on The Parade upgrade in Island Bay Stakeholder workshops took place in the Central Area and Eastern Suburbs to plan the Urban Cycleway Programme (UCP) investment Councillors briefed on proposal to improve cycling on the Hutt Road	We will form a Professional Services Supplier Panel to enable technical and supporting services to this programme Construction on The Parade expected to be substantially complete by mid-February and an opening event is planned for 10 February Community feedback on preferred routes in the Central Area and Eastern Suburbs will be sought to inform a Committee decision at the end of March Formal consultation on a Proposal to Implement a Cycleway on the Hutt Road will be undertaken in February with a Committee decision at the end of March	Formal consultation on preferred routes will be undertaken for the Central Area and Eastern Suburbs with decisions being brought before Committee in August/September for consideration Enabling works to be undertaken along the Hutt Road such as lighting pole relocation and bridge widening Construction drawings prepared for Hutt Road Construction procurement for Hutt Road	Construction drawings for a new cycleway in the Central Area and Eastern Suburbs to be prepared Procurement of construction services for cycleways in the Central Area and Eastern Suburbs to be undertaken Construction of the Hutt Road dual path begins
	Safety projects	<p>We carried out a range of transport safety-related projects. These include road user education targeted at schools, young drivers, cyclists and pedestrians and moped/motorcycle riders. We worked closely with local schools including assisting with school travel planning and collaborated with Police, ACC, NZTA and Greater Wellington on development and delivery of safety education and promotion initiatives across the city. These included a focus on drinking and driving following the reduction in blood alcohol limits. We deployed our speed trailer to sites nominated by schools, the Police and our traffic engineers</p> <p>We also have a strong focus on improving the city's road safety performance through smaller scale/low cost engineering measures. These either respond to the approximately 2000 annually, requests from the public or are generated as a result of identified safety deficiencies by the staff. During the quarter we confirmed our 2015/16 implementation programme comprising a range of crash reduction, pedestrian safety, school safety and speed limit schemes totally around \$1m</p>			

KEY PROGRAMMES

	Q2 Actual (1 Oct – 31 Dec 2015)	Q3 Planned (1 Jan – 31 Mar 2016)	Q4 Planned Annual Report (1 Apr – 30 June 2016)	Q 1 Planned (1 Jul – 31 Sept 2016)	
	During the quarter we obtained committee approval for lowering the speed limit from 50km/h to 30km/h in a further 5 suburban shopping centres and also from 70km/h to 50km/h on part of Happy Valley Road. This is a continuation of the Council's policy to better match legal speed limits to road type and location				
Transport studies	We carry out a range of transport-related studies and investigations to provide information to assist future decision making. Projects current during the quarter included: Golden Mile road safety audit, double deck bus pavement impact study, Johnsonville town centre parking study In addition we contributed to the major Ngauranga to Airport (NZA) Corridor Plan project which is a joint project between NZTA, Wellington City and Greater Wellington. This included input into a number of work streams ranging from the BRT project development to post-Basin Bridge planning tasks				
Specialist advice	We provide specialist transport advice to the Consent Planning and District Planning teams on resource consent applications and District Plan changes. During the quarter we provided advice on over 100 resource consents including giving expert evidence at the Environment Court on the Site 10 project on Wellington Waterfront				
Operations	We operate and maintain 134 sets of traffic signals linked to our SCATS computer co-ordinated signal system. These include NZTA installations along the state highway. We also operate CCTV traffic cameras and we provide specialist support to the Police during VIP visits and to event organisers for major sporting and other public events. During the quarter, signals and street activities staff facilitated a number of major events ranging from the Robbie Williams and Elton John concerts, a Royal Visit and various suburban street fairs. The annual Christmas Parade and the Rugby World Cup parade all involved considerable input from transport staff and involved road closures and traffic management controls				
Transport network resilience	<p>Walls and Bridges renewals Carlton Gore Rd wall - Completed South Karori Road - Bridge No. 6. 3.8 km from Bus terminus – 98% Completed The Drive , Tawa – Awarded the tender site work starting 11 January 2016 Karori Road Wall, Karori – Site work started The Esplanade seawall, Island Bay Opp. 220-270 – Site works started on 18 November 2015 Moana Road Opp 82 – Tender awarded starting 18 January 2016 Boom Rock Road Bridge replacement-Completed</p> <p>New Walls Onslow Road: wall outside #62 wall – Completed Breaker Bay Road: wall opposite #160-171 - GWRC resource consent granted, site work starting 18 January 2016. Takapu Valley Road: wall located 50 m west of #110 – Issued RFT (Request for Tender) Takapu Valley Road: wall located 400m east of #110 – Issued RFT Horokiwi Rd: walls located 450 m & 900m from SH2 intersection (2 sites) – Completed Middleton Rd: wall located 70m North and opposite # 409 – Completed School Road #17 – Awarded tender work starting 18 January 2016 Takarau Gorge wall 200 m E- 569- Awarded tender, work starting 11 January 2016</p>	<p>Walls and Bridges renewals Karori Road wall – Work is in progress expects to complete 70% of construction works The Esplanade seawall, Island Bay Opp. 220-270 – Work is in progress expects to complete 70% of construction works South Karori Road - Bridge No. 6. 3.8 km from Bus terminus - Planned completion by end January 2016 The Drive , Tawa – Construction completion end February 2016 Moana Road Opp 82 – Construction completion end of March 2016</p> <p>New Walls (Q3) Breaker Bay Road OP 160-171 - Expect to complete 90% of construction works. Takapu valley Road 50 m west of 110 - Expect to complete construction works Takapu valley Road 400m east of 110 Expect to complete construction works School Road #17 – Expect to complete construction works Takarau Gorge wall 200 m E- 569- Expect to complete construction works</p>			
	<p>Road Risk Mitigation Ngaio Gorge Road wall opposite 51- Issued RFT</p> <p>Tunnels Northland tunnel – Received the Seismic Risk Assessment report</p>	<p>Road Risk Mitigation Ngaio Gorge Road wall, opposite 51 Planning to complete 30% of construction works</p> <p>Tunnels Northland tunnel Planning to tender design works for seismic strengthening of the tunnel portals</p>			

1. GOVERNANCE

Pārongo ā-Tāone

We want to maintain confidence in our decision-making.

We have an obligation to ensure the views of Māori and mana whenua are heard.

WHAT WE DO

- Governance, information and engagement
- Māori and mana whenua partnerships

EVENTS OF THIS QUARTER

Treaty Relations events

- We worked with Port Nicholson Block Settlement Trust to officially name the lagoon –Whairepo Lagoon - adjacent to the wharewaka o Pōneke.
- A number of ceremonial opening events took place during this quarter. These include the opening of a Memorial for the Paris terrorist victims, the Basin Reserve Caretakers Pavilion, the unveiling of a plaque to commemorate 175 years of the Wellington Library as well as a number of newly upgraded lanes in the central city.
- A number of engagements took place over the last quarter including the Te Kōnohete Public Sector Concert, Me Heke ki Pōneke Council's kappa haka group performance and the Te Awa Māori Business Network Charitable Event.
- Important meetings this quarter were Te Wiki o te Reo 2016 working party meetings, Ngāti Toa pouwhenua project scoping meeting, the Te Pae Urungi meeting in Gisborne and the Te RōpūPoutama quarterly meeting.
- Council also confirmed its members for the Wharewaka o Pōneke Charitable Trust.

Contact Centre

- The Contact Centre responded to 72,156 calls and 4,558 emails and actioned 19,663 requests for service.

Challenges

- We were unable to incorporate a mana whenua component for the All Blacks parade and to lend support to a mass haka by 300 Rongotai college students due to barrier set-ups.
- We are still negotiating annual capacity funding agreements with mana whenua entities and scheduled payments have been delayed. New Memoranda of Understanding have been prepared and are currently with mana whenua entities for consideration.
- We are yet to receive agreed mana whenua cultural advice for a number of projects, plans and upgrades.
- These challenges are mostly as a result of a lack of capacity to deliver on the part of mana whenua and not as a result of Wellington City Council's inability to fund and support these activities.

SIGNIFICANT VARIANCES TO PERFORMANCE¹:

SERVICE DELIVERY
NO SIGNIFICANT VARIATIONS

¹ Areas where performance varied from budgeted expectations by more than 10%.

NET OPERATING EXPENDITURE

Activity	YTD			Full Year	
	Actual	Budget	Variance	Forecast	Budget
	\$000	\$000	\$000	\$000	\$000
1.1 Governance, Information & Engagement	7,109	7,469	359	15,372	15,193
Under budget primarily due to personnel and professional costs in Archives and internal labour costs in land information					
1.2 Māori Engagement (mana whenua)	200	176	(25)	280	281
Over budget due to timing of payment for Matariki event.					
TOTAL	7,310	7,644	335	15,652	15,475

2. ENVIRONMENT

Taiao

We aim to protect and enhance Wellington's natural environment.

WHAT WE DO

- Gardens, beaches and green open spaces
- Waste reduction and energy conservation
- Water
- Wastewater
- Stormwater
- Conservation attractions

EVENTS OF THIS QUARTER

Events at the Gardens

- Spring Festival and the very successful Kids Day Out.
- Unveiled the World Federation of Rose Societies World Garden of Excellence award plaque.
- Hosted the second annual Children's Concert with 360 young people.
- Appointed a Botanic Gardens Educator to develop education programmes for the Botanic Garden and Otari and for the Children's Garden.
- Continuous fund raising for the Children's Garden .
- Launched The Nature Connections "Project Wild Things" promotional campaign.

Beaches and coastlines

- Otari staff recovered, propagated and repatriated the critically endangered *Pimela actea* to the coastal cliffs in Whanganui.
- We completed the monitoring report for Oriental Bay beaches.
- Additional dune planting and fencing was carried out at Lyall Bay beach to help restore the dunes following the winter storms, and planning on improving resilience of the beach for future storms was started.

Landscaping

- Planted the first Wollemi Pine in the Botanic Garden.
- The landscaping project for Glenside Reserve and around the Halfway House was completed, but due to flooding damage in the house, rework of a further 6 months is still required.
- Kahakaha (*Collospermum hastatum*) and the locally rare tawhirikaro (*Pittosporum cornifolium*) were planted as epiphytes in a recent trial in Huntleigh Park.
- The Bolton Street Cemetery grave and memorial restoration programme for 15/16 was substantially completed.

Pest control

- The first release of the tradescantia biocontrol insects being reared at the Botanic Gardens was carried out, targeting the pest plants within the garden.
- We started a significant wilding pine and macrocarpa removal programme in various areas of the Wellington Town Belt.

Tracks and walkways

- The Wellington Walks map/guide was designed and printed and we are working with Positively Wellington Tourism to update tourist maps to include walkways and key park facilities.
- A number of track renewals throughout the city's reserve network were completed, including on Mt Victoria as part of implementing the Mt Victoria/Matarangi Town Belt Master Plan.
- Design work for the extension to the Harbour Escarpment Walkway is under way and construction work will be undertaken in 2016/17.

Grants

- Nine projects were supported through the Our Living City Fund with a total of \$20,522. Grants included a big focus on citizen science and volunteer led projects. The NZ Bio Recording Trust (\$3,900) hosted Nature Watch workshops and the volunteer led Open Science Lab (\$4,150) are planning pop up workshops with children at community events helping people learn about our invertebrates.
- Conservation Volunteers (\$5,000) and Sustainable Coastlines were allocated grants to support community conservation work and Sustainable Coastlines 'Love Your Coast' beach clean up's during the summer months (\$3,000 allocated through this fund and matched through the Social and Recreation fund). <http://wellington.govt.nz/~media/services/community-and-culture/funding/files/Our-Living-City-Fund.pdf>
- The Communities on Bikes Fund supported seven community projects with grants totalling \$23,570 which aim to promote cycling. These included the Cyclovia, Go By Bike Day and a bicycle valet parking project for the Cuba Dupa Festival.

Our awards

- Achieved a Silver rating for the Botanic Garden in a BeAccessible accessibility assessment.
- Botanic Garden Main Gardens Curator Karl Noldan was placed third in the National Young Horticulturist of the Year finals. He also came second in the Agmardt Development project, won the Best Speech prize and won the Career Development Award.

Open spaces

- We completed consultation on the draft master plan for Porirua Outdoor Recreation Park in partnership with Porirua City Council. This proposed park includes Spicer Forest owned by the Council. We received 348 submissions with 74% of submitters supportive of the proposals.
- The Local Government and Environment Select Committee will report back to Parliament with any changes regarding the Wellington Town Belt in March 2016.
- The additional restrictions on Freedom Camping at the Te Kopahou Reserve Visitors Centre were implemented. New signage was installed and security patrols are monitoring visitor numbers and behaviour.

Waste minimisation, disposal and recycling management

- In July we issued a tender for the Kai to Compost food waste collection service with two options - re-contracting of collection services or divestment of the whole service to a 3rd party and the decision was made to divest. The incumbent service provider will be EnviroWaste. We currently divert over 1,000 tonnes of food waste per annum which would otherwise have gone to the landfill, and we have now taken this service to a point that it can now operate and expand in the commercial environment.

Waste Minimisation Seed Funding

- In our efforts to target priority waste streams, reduce harm to the environment and improve efficiency of resource use, we will be supporting new initiatives that complement and enhance

existing programmes or address gaps or opportunities by providing funding for small projects under \$2,000 and/or funding for medium/large projects over \$2,000 with a maximum project allocation of \$25,000. The fund comes from landfill levies collected by the Ministry for the Environment and is a part of Wellington's environmental responsibility, set out in the Wellington's Waste Management and Minimisation Plan (2011-2017).

Kerbside recycling contamination

- Contamination continues to be a persistent issue with recycling collected at kerbside in Wellington. We put together a "Guide to Recycling in the suburbs" and also one for recycling in the CBD. Both of these publications will hopefully go some way to informing Wellington residents on how, what, and when to recycle, and also cut down on the amount of contamination.

Other issues

- Kerbside Recycling Processing tender awarded.
- 2015 Annual Wellington Harbour Community Clean-up - Three tonnes of waste were pulled out of the harbour.
- Waste Free Parenting Workshops were hosted by Wellington City Council for new parents-to-be.

Climate change and smart energy projects (Climate Change Action Plan v1.0 2012 – 2015)

- Wellington Smart Building Challenge
We currently have 20 commercial buildings across the city signed up to the pilot and are making progress on identifying and resolving potential barriers to progress.
- SchoolGen
Wellington City Council completed its sixteenth SchoolGen school solar installation in partnership with Genesis Energy.
- Home energy saver
Sustainability Trust completed 109 home energy assessments in Q2 (271 ytd) and following those assessments homeowners accessed \$1872.64 (\$5097.60 ytd) in subsidies for 32 energy efficient products (84 ytd).
- Warm up Wellington
In partnership with Capital and Coast DHB, EECA, Hutt Mana Charitable Trust, and the Sustainability Trust, Wellington City Council has insulated 33 homes in Q2 (72 ytd).
- Chief Resilience Officer and 100 Resilient Cities
In November a Chief Resilience Officer (CRO) was appointed, funded with support from the Rockefeller Foundation's 100 Resilient Cities initiative. The CRO has commenced the development of a Resilience Strategy using the tools and support of 100RC. This is expected to be completed by December 2016 with a view to informing the next LTP.

Emerging issues

- Key infrastructure providers are signalling that substantial investment in resilience is likely to be recommended.
- Sydney is at the same stage in the process as Wellington; Melbourne and Christchurch are a year ahead, with Strategies concluded or near conclusion.

Climate Change Action Plan v2.0 (draft in development)

In preparation for developing Council's second Climate Change Action Plan, the following work was carried out.

- **CEMARS**
Wellington City Council achieved CEMARS (Certified Emissions Management and Reduction Scheme) accreditation in December. Accreditation means that we can now have confidence that the data we collect is accurate and comprehensive and a precise measure of how we are performing.
Wellington City is only the third Council in New Zealand to have attained CEMARS accreditation after Kapiti Coast and Dunedin City.
- **2050 energy calculator**
Wellington has become the first city in New Zealand and the second city in the world, following Beijing, to launch a 2050 Energy Calculator. It allows Wellingtonians to explore how energy and transport choices will shape the city's carbon emissions footprint, and inform the update of Wellington City Council's Climate Change Action Plan.
- **Climate change action plan steering group**
We established a Steering Group for key stakeholders to guide the development of the city's new Climate Change Action Plan. The Action Plan – to be adopted by June 2016 – will inform the actions the Council and others will take to address the causes and impacts of climate change.
- **Compact of Mayors**
Internationally cities have emerged as major players in climate change mitigation and adaptation efforts. Wellington City Council is keen to learn from best international practice and has been accepted into the C40's international 'Compact of Mayors' pledge to reduce city-wide greenhouse gas emissions.

Water, wastewater and stormwater

- Water supply renewal projects have been completed in Miramar, Wadestown and Ngaio. Other projects are ongoing.
- Wellington City Council and Wellington Water staff have been involved in Natural Resource Plan workshops with Greater Wellington Regional Council and other Territorial Authorities planning personnel to improve the working relationship and to smooth the consenting process where possible.
- Work is ongoing developing the resilience requirements and programme for water supply in the region.
- Reservoir seismic renewals are continuing in Linden, Tawa and Melrose.
- The wastewater renewal in Cuba Street has been completed earlier than scheduled
- Water conservation campaigns kicked off for summer in December and are continuing in early 2016.

Conservation attractions Zoo and Zealandia

- Meet the Locals He Tuku Aroha (MTLHTA), opened on October 22, 2015. Over 5,100 visitors coming into the Zoo over the long weekend which was 2,546 more than the same weekend in 2014-15.
- Wellington Zoo's new website went live on 1 December; this was a significant piece of work, and constitutes the first major rebuild of the website since 2008.
- We achieved our Animal Welfare Accreditation in October and were congratulated on our approach to animal care.
- We have again been carboNZero certified and continue to look at large scale projects to help us reduce our emissions further. We have engaged the Sustainability Trust to install a solar panel array on the front entry building early in 2016. This will result in approximately 2.3% energy savings, which is critical to our continued certification through carboNZero.

- Some of our challenges are the completion of the kea aviary in MTLHTA and complications for the opened sections of MTLHTA is the biggest strategic issue for Wellington Zoo at the moment. We have been having discussions with consultants and contractors in this regard.
- Visitation was well above target and a highlight of the quarter and our retail revenue exceeded target by \$26,000 (41%) for the quarter.
- The Tuatara Survey confirms a very stable Tuatara population 10 years after the initial transfer with 30% of the 69 captured and surveyed confirmed ZEALANDIA born juveniles.

Overseas visitors

- The Woodlands and Wetlands Trust, Canberra, ACT.
- Chairman, CEO and senior staff from Mandai Safari Park, and Wildlife Services, Singapore.
- Japanese Ministerial delegation as guests of the Japanese Embassy.
- Educators from other fenced sanctuaries hosted at ZEALANDIA for a workshop in November.

SIGNIFICANT VARIANCES TO PERFORMANCE²:

SERVICE DELIVERY

Measure	Actual	Target	Variance	Explanation
Number of visitors to the Botanic Garden (including Otari-Wilton's Bush)	605,767	690,390	-14%	The first quarter visitor numbers were well under target, due to wet and windy weather keeping tourists out of the elements. The extra Cruise Ship numbers expected over summer should improve the visitor numbers
Number of unplanned supply cuts per 1000 connections	0.58	<4	71%	Note that the target of <4 is an annual figure and not the YTD target. YTD actual is 0.58. The result for this KPI mainly depends on the reactive works on the WCC water network, the level of which is subject to many variables such as pipe materials & age, ground movements, traffic loading, soil condition etc. 54% of WCC water pipes are brittle and hence these repairs need to be done immediately
Number of wastewater reticulation incidents per km of reticulation pipeline(blockages)	0.28	<=1.2	53%	The target of <=1.2 is an annual figure and not the YTD target. Results for this KPI mainly depend on pipe blockages in the WCC wastewater network which cannot be easily predicted. YTD actuals may change significantly depending on the number of blockages in the coming months
Dry weather wastewater overflows/1000 connections	0.29	0	29%	There have been 19 dry weather network overflows, 16 due to blockages (including one on private property gully trap), one due to a broken sewer main, one private property leak and one due to stream erosion under a manhole. One overflow occurred at the Moa Point Treatment Plant in September due to a power failure.
Median response time for:				
(a) attendance for urgent call outs	49min	60 min	18%	Note this is a new indicator as mandated by the DIA, with data collection having commenced in the last financial year. It is difficult to predict or update the annual target at this stage with the limited data currently available
(b) resolution for urgent call outs	2.68 hours	4 hours	33%	Note this is a new indicator as mandated by the DIA, with data collection having commenced in the last financial year. It

² Areas where performance varied from budgeted expectations by more than 10%.

				is difficult to predict or update the annual target at this stage with the limited data currently available
(c) attendance for non-urgent call outs	26.03 hours	36 hours	28%	Note this is a new indicator as mandated by the DIA, with data collection having commenced in the last financial year. It is difficult to predict or update the annual target at this stage with the limited data currently available
(d) resolution for non-urgent call outs	1.72 hours	15 days	89%	Note this is a new indicator as mandated by the DIA, with data collection having commenced in the last financial year. It is difficult to predict or update the annual target at this stage with the limited data currently available
Median response time for wastewater overflows: (a) attendance time (b) resolution time	0.70 hours 2.15 hours	(a) <= 1 hour (b) <= 6 hours	30% 64%	Note this is a new indicator as mandated by the DIA, with data collection having commenced in the last financial year. It is difficult to predict or update the annual target at this stage with the limited data currently available
Number of pipeline blockages per km of pipeline	0.01	<= 0.5	96%	The target of <=0.5 is an annual figure and not the YTD target. Results for this KPI is mainly depend on pipe blockages in WCC stormwater network which cannot be easily predicted. YTD actuals may change significantly depending on the number of blockages in the coming months
Median response time to attend a flooding event	45 minutes	<= 60 minutes	25%	Note this is a new indicator as mandated by the DIA, with data collection having commenced in the last financial year. It is difficult to predict or update the annual target at this stage with the limited data currently available.
Zealandia visitors	55,774	44,653	25%	Many factors combined to help the strong result, including the timely launch of ZEALANDIA's summer campaign, strong support for the Trust's education programmes and improved frontline staffing.

NET OPERATING EXPENDITURE

Activity	YTD			Full Year	
	Actual \$000	Budget \$000	Variance \$000	Forecast \$000	Budget \$000
2.1 Gardens, Beaches and Open Space	13,767	14,508	741	28,637	28,922
Under budget due to lower personnel and contract spend.					
2.2 Waste Reduction & Energy Conservation	(164)	534	697	474	765
Under budget due to higher revenue from contaminated soil and special waste received from regional projects and sale of recyclable materials.					
2.3 Water	18,771	19,132	362	38,476	38,292
Under budget in unplanned maintenance costs and the seasonal cost of bulk water.					
2.4 Wastewater	19,812	20,270	458	40,111	40,578
Under budget due to savings in WWTP contract costs.					
2.5 Stormwater	8,606	8,678	72	17,218	17,442

2.6 Conservation Attraction	3,114	3,230	116	6,433	6,459
TOTAL	63,905	66,352	2,447	131,350	132,458

CAPITAL EXPENDITURE

Activity	YTD			Full Year	
	Actual \$000	Budget \$000	Variance \$000	Forecast \$000	Budget \$000
2.1 Gardens, Beaches and Open Space	1,277	1,035	(242)	3,268	3,268
Over budget primarily due to unbudgeted spend related to land purchases funded through the Reserve Purchase Development Fund.					
2.2 Waste Reduction & Energy Conservation	393	754	361	1,298	1,298
Under budget due to delays in the work programme re Stage 4 of the Landfill extension. These variances are expected to be temporary.					
2.3 Water	6,829	8,555	1,726	15,751	15,751
Under budget due to delays in the work programme for network upgrades and renewals, and reservoir renewals.					
2.4 Wastewater	3,422	4,924	1,503	10,481	10,481
Under budget due to delays in the work programme for sewer network renewals.					
2.5 Stormwater	1,354	2,692	1,338	5,655	5,655
Under budget due to delays in the work programme for network renewals.					
2.6 Conservation Attraction	2,006	2,399	392	2,799	2,799
Under budget due to delay in capital works at Wellington Zoo.					
TOTAL	15,281	20,360	5,079	39,251	39,251

3. ECONOMIC DEVELOPMENT

Whanaketanga ōhanga

By supporting city promotions, events and attractions, we underscore Wellington's reputation as a great place to live and visit.

WHAT WE DO

- City promotions and business support

EVENTS OF THIS QUARTER

Major Events

- Westpac Stadium hosted Elton John and AC/DC concerts, attracting a combined audience of almost 60,000, approximately 50% of the audience coming from outside of the region.
- Robbie Williams played at the Basin Reserve on 31 October to a crowd of approximately 12,000.
- The Wellington Phoenix started their Hyundai A-League season with four matches at the Stadium, including a record regular season crowd for the 4-2 victory over Adelaide United.
- Wellington was again the centre of ideas, thought and design when Semi-Permanent was hosted in November.

WREDA

- The new organisational structure for WREDA's senior management team was finalised prior to Christmas.
- Work on the 2016/17 WREDA Statement of Intent commenced following receipt of the Letter of Expectations.
- A record number of conventions and events were held during the October – December period, including the Helloworld conference which attracted over 500 overseas delegates from the tourism industry.
- A number of marketing campaigns were undertaken including supporting *Dreamworks Animation: The Exhibition* in December and forthcoming events in 2016 including the Edinburgh Tattoo and Wellington Sevens.
- WREDA won funding to run the R 9 Accelerator Programme - a programme of work to improve central government and business can work more effectively.
- Official figures indicate 406,933 commercial guest nights in Wellington City, an actual year-on-year increase of 7,870 (2%). The average occupancy rate was 79.69%, (up from 78.1% in Oct-Nov 2014).

Economic Development Projects

- The Convention Centre/ Film Museum proposal was considered in December. The Council approved the purchase of the Cable Street site opposite Te Papa and has agreed in principle to build a movie museum together with a new purpose-built convention centre on the site. We will partner with private interests headed by Sir Peter Jackson, Fran Walsh, Sir Richard Taylor, and Tania Rodger, to deliver the movie museum. This initiative will deliver two of our economic catalyst projects in a way that increases their impact and provides significant economic benefit to the city.
- Further public consultation on the combined convention centre and movie museum initiative is scheduled for February / March 2016. Oral hearings will be heard in March 2016, and a final business case will guide the Council's final decision thereafter.

- Wellington International Airport presented to the Council on progress on the resource consent process and funding for the runway extension.

Innovation

- The tech hub was officially launched by the Prime Minister in November and delivery of Collider programmes has started. Planning for the phase two development of the tech hub has begun.

SIGNIFICANT VARIANCES IN PERFORMANCE³:

SERVICE DELIVERY

Measure	Actual	Target	Variance	Explanation
Estimated attendance at Council supported events	375,941	250,000	34%	150 celebrations (91k) and Elton John (28k) has pushed YTD attendance above what was targeted.

NET OPERATING EXPENDITURE

Description	YTD			Full Year	
	Actual \$000	Budget \$000	Variance \$000	Forecast \$000	Budget \$000
3.1 City Promo & Business Support	13,331	12,123	(1,207)	24,988	24,329
Over budget due to timing of major events compared to budget. Forecast overspend due to over-commitment of major events fund.					
TOTAL	13,331	12,123	(1,207)	24,988	24,329

CAPITAL EXPENDITURE

Outcome Description	YTD			Full Year	
	Actual \$000	Budget \$000	Variance \$000	Forecast \$000	Budget \$000
3.1 City Promo & Business Support	703	415	(288)	2,058	2,418
Venues renewals programme ahead of schedule. Forecast underspend due to delays in the completion of TSB arena work.					
TOTAL	703	415	(288)	2,058	2,418

³ Areas where performance varied from budgeted expectations by more than 10%.

4. CULTURAL WELLBEING

Oranga ahurea

Supporting arts activity adds vibrancy to the city as well as promoting inclusive, tolerant and strong communities.

WHAT WE DO

- Arts and cultural activities
- Wellington Museums Trust

EVENTS OF THIS QUARTER

City Arts events

- The inaugural Spring Uprising Festival took place in Vogelmorn from September 5-13. This festival was focused on socially engaged and community participatory arts practice and was supported by the City Arts Team and an Arts and Culture Grant.
- *Romance* a light box exhibition by Richard Shepherd opened in Courtenay Place Park.
- *Remembrance*, a WW100 interactive public artwork by Squidsoup took place in Appleton Park, Karori in early November.
- *Masons Screen*, a 24hr outdoor screen for video art, was launched on 16 December as part of the Masons Lane upgrade. The Council is partnering with arts organisation CIRCUIT Artist Film and Video Aotearoa New Zealand to deliver the pilot programme over the next year. A new video will feature each month.
- WARE artist in resident, Sutthirat Supaparinya from Thailand exhibited at Toi Pōneke Gallery during Oct/Nov and left Wellington NZ in December after being resident at the Bolton Street Cottage for three months.
- A celebration event commemorating the ship Blenheim landing in Wellington 175 years ago, organ concerts at St Peters Anglican Church, the Russian Christmas Festival and events and projects during Waitangi Day and Pasifika celebrations.

City Arts funding

- Five projects were selected for Public Art Funding.
- The second Arts and Culture Fund round received high numbers of quality applications and supported 30 projects with grants totaling \$96,895.
- Larger grants were made to two youth theatre festivals – the Young and Hungry festival of new theatre (\$15,000) and Shakespeare Globe Centre NZ (\$9,000) both involving large numbers of children and young people.

City Arts murals

- Artist Ruth Taylor workshopped with six schools in the Karori area brainstorming ideas for a mural on the retaining wall at 181 Karori Road. Design development is currently underway.
- The Westpac Stadium Community Mural projects were launched in December. Six artists workshopped with 12 schools to paint a total of 12 murals (two per artist) on the walls of the internal stadium concourse. The objective to celebrate the stadium's 15th anniversary, enliven the stadium walls and engage audiences across the Wellington region.

City Art challenges

- The *Remembrance* installation was planned to run until early December but was closed early due to vandalism.

Wellington Regional Amenities Fund (WRAF)

- Ten arts and environmental organisations from around the Wellington region were granted funding from the 2014/15 round, including Aratoi Museum of Art and History, Circa Theatre, Festival of the Elements, LUX Festival Trust, Mahara Gallery, Matariki Festival, Nature Connections, NZ Festival, Orchestra Wellington and Wellington Museums Trust project, Kids to the Capital.
- The digitisation of WRAF is underway so that organisations can apply online.

Toi Pōneke Arts Centre

- Toi Pōneke presented four exhibitions – Bevan Shaw ‘Breathing in Beijing’, Sutthirat Supaparinya ‘Steal This Book’, Fran Carter ‘MOOP’(Whitireia NZ Artist and Resident 2015), Toi Pōneke Residents Exhibition ‘Toi Two Hundy’.
- Toi Pōneke Gallery held one public artist talk by 2015 WARE Artist in Resident Sutthirat Supaparinya.
- 15 proposals were submitted for Toi Pōneke Gallery exhibitions for 2016 of which 7 proposals were accepted by the gallery selection panel.
- 10 applications for artist studios were received and 7 new artists were accepted and moved into studios. 3 artists vacated studios.
- 3 new businesses moved into offices and 2 businesses vacated.

City Events

- Wellington Sky Show was successfully staged to an estimated audience of 100,000
- Wellington New Year’s Eve event was staged in Frank Kitts Lagoon (now Whairepo Lagoon) to a capacity crowd of 7,000. The surrounding waterfront was also crowded, with a very family friendly vibe and positive media feedback.
- Wellington’s Santa Parade rolled out to one of the largest audiences in its history – estimated to be between 70,000 and 75,000 in ideal conditions.
- For Capital Christmas, the CBD was once again dressed with festive lights, banners and flags, two large Christmas trees in Midland and Courtenay Parks, and candy cane wrapping around the Railway Station pillars.
- City Events designed and produced a unique new event staged successfully in Victoria Street to celebrate ‘transforming spaces’. This new concept linked into the recent redesign of Victoria St by Wellington City Council Urban Design, and the recent completion on the site of the event of a public art piece, a collaborative work made possible by the efforts of Wellington City Council Urban Design, City Arts and the property owner.
- City Events also partnered with the Urban Design team in successfully opening the revamped Eva Street precinct - City Events designed and produced the event, and Urban Design sponsored it. This event offered the City Events team the opportunity to build on the theme of transforming spaces - feedback from performers, attendees and Urban Design was excellent.

Te Papa

- Te Papa had a very good second quarter with visitor numbers 16% higher than the previous year. *Gallipoli: The scale of our war* continues to attract high levels of visitation and *DreamWorks Animation: The Exhibition* opened on 12 December and has been well-received

Wellington Museums Trust

- Phase one of the Wellington Museum development was successfully completed in early November and the very popular The Attic's grand visitor opening was held on Saturday 14 November
- The Attic has received very positive feedback from museum professionals and Museums Wellington's lead designer has been invited to give a talk in Sydney on how we integrated accessibility and learning frameworks into the design
- The combined Capital E/Wellington Museum Big Halloween catered for all ages and was a huge success in terms of audience numbers, koha collected and 100% positive participant feedback
- The year ended at Capital E with a celebration of Christmas in true Scandinavian style in partnership with the Danish and Swedish Societies. This year's charity partner was the Make Foundation which works to bring music, technology and art projects to refugee communities
- The popularity of *Demented Architecture* with visitors of all ages and a massive final 2015 Tuatara Open Late which included a family Archi-Lego battle contributed to City Gallery's visitation success
- *Unseen City*, *Camille Henrot Grosse Fatigue* and *Grayson Perry / Kushana Bush* opened at City Gallery in late November and *Julian Dashper and Friends* opened on 4 December. *Fiona Pardington: A Beautiful Hesitation* is now being prepared for tour to Christchurch and Auckland

Link to list of projects

- <http://wellington.govt.nz/~media/services/community-and-culture/funding/files/Arts-and-Cultural-Fund.pdf>

SIGNIFICANT VARIANCES IN PERFORMANCE⁴:

NO SIGNIFICANT VARIATIONS

NET OPERATING EXPENDITURE

Outcome Description	YTD			Full Year	
	Actual \$000	Budget \$000	Variance \$000	Forecast \$000	Budget \$000
4.1 Galleries and Museums	10,766	9,814	(952)	19,862	19,655
Over budget due to the timing of the grant to Cable Car Trust for capital works and cultural grants payments.					
TOTAL	10,766	9,814	(952)	19,862	19,655

CAPITAL EXPENDITURE

Outcome Description	YTD			Full Year	
	Actual \$000	Budget \$000	Variance \$000	Forecast \$000	Budget \$000
4.1 Galleries and Museums	1,684	2,094	410	2,220	2,220
Under budget due to delays in works for Wellington Museum and the Cable Car Trail.					
TOTAL	1,684	2,094	410	2,220	2,220

⁴ Areas where performance varied from budgeted expectations by more than 10%.

5. SOCIAL AND RECREATION

Pāpori me te hākinakina

We provide a wide range of services throughout the city to encourage quality of life and healthy lifestyles.

WHAT WE DO

- Recreation promotion and support
- Community support and building resilient communities
- Public health and safety

EVENTS OF THIS QUARTER

Recreation promotion and support funding

- We received funding of \$100,000 from Sport Wellington & the Ministry of Social Development for 'Shift', a project aimed at increasing young women's engagement in physical activity and sport. We have seconded a Project Coordinator from the Boys and Girls Institute (BGI) to work on the project.

Recreation promotion and support maintenance and renewals

- We completed spring renovations on all our Sportsfields. We have prioritised this work around budget which has seen a reduction of inputs into some our fields.
- We closed Evans Bay Park to allow for renovation following the winter season. Additional costs associated with the maintenance have been required for materials including additional couch grass and fertiliser. This has ensured it will be ready for training for the Sevens Competition in January.
- We tendered the 5 yearly piling and renewal work at Evans Bay Marina. Work will commence during the next quarter.
- Underwater inspections of the Carter Fountain and Oriental Bay beach structures were completed.
- We completed playground renewals at Hanson Street, Cheyne Walk and Chorley Grove play areas.
- We re-varnished the floors at the Nairnville and Karori Recreation Centres, the rink at the Kilbirnie Recreation Centre and part of the flooring at the ASB Centre. This work was completed during the Christmas /New Year closure.

Recreation promotion and support resource consents

- We lodged the resource consent for the new artificial field at the former Terawhiti Bowling Club site in Karori. This is a joint Council and local community project. Fundraising continues by the community for their portion of the project.
- We lodged resource consent and received approval for drainage and irrigation work at Martin Luckie Park. This work will begin in January and is part of a staged project. We have deferred other renewal work across the network to allow this work to happen.

Recreation promotion and support community events

- We held a number of local and community events including the Community Cup Football tournament at Wakefield Park, a Fijian Community sports day at Te Whaea Park and Prince of Wales Park, an Ultimate Frisbee competition at Martin Luckie Park, National Junior Rugby

Ripper competition at Wakefield Park and Wellington United Junior Football competition at Martin Luckie Park and we assisted with the Mornington Golf Club Centenary celebrations.

- As part of Mental Health Awareness, in October we ran a month long 'GIVE' campaign across ten Council recreation facilities. The community gave 544 times to the 16 groups we supported through this initiative, to the value of \$1,664.71.
- In addition to a number of local and community events we also hosted the NZ Underwater Hockey u18 Regional Championships, NZ Water Polo U14 National Championships, NZ Basketball Academy Camp, NZ Secondary Schools Handball Nationals Tournament, NZ Football Mens National League Futsal Event, Volleyball NZ North Island Junior Secondary Schools, Masters Volleyball Tournament, NZ SSC Handball Tournament and the NZ Basketball Academy Camp.
- A month long cardio challenge at Club Active Freyberg was undertaken with over 50 members competing.
- We started building the BMX track at Ian Galloway Park on behalf of Capital BMX. It is being built to the international BMX standard, stage one is due to be completed in the third quarter.

Recreation promotion and support scope and design

- We engaged technical services and commenced design work on the third artificial hockey field at Mount Albert Park. We are working closely with the Wellington Hockey Association on this project.
- Community Sport and Recreation Committee approved the scope of the Wellington Play Space Policy which will include a background to best practice provision, quality, management and maintenance of play spaces and what that means in the Wellington context.

Recreation promotion and support meetings

- We held meetings and workshops with sport clubs regarding the formation of Sport Hubs at Alex Moore Park, Hataitai Park and Kilbirnie Park.
- We held regular catch up meetings with a number of regional sport organisations and clubs including Sport Wellington, Bowls Wellington and Lyall Bay Surf Club.

Recreation promotion and support challenges

- Spring conditions were ideal for fast grass growth which created some challenges in mowing our Sportsfields particularly the surrounds.
- Two main circulation pumps failed at Freyberg Pool in November. It did not cause any shut down of the pool but will incur a costly repair bill.

Recreation promotion and support pools

- Thorndon Pool opened to the public on Labour Weekend, attendance has been steady
- Keith Spry Pool had record attendance numbers in November, with over 22,000 visits

Community support libraries

- We celebrated 175 years of public library service in Wellington, in December, with a series of events under the general title of Libris 175. The highlight was the unveiling by Mayor Wade-Brown of a plaque at the spot near Parliament where the raupo hut stood that housed the first library.
- Work began to 'tag' the entire library collection with RFID tags that will replace the current barcode system for issuing and stock control later this financial year. RFID will allow easier self-service for customers and more efficient stock management for staff.
- We completed community engagement on two broad concept designs for the new Johnsonville Library. The strongly favoured option is to extend the building onto an adjacent kindergarten

property. This option creates a more flexible library space and better open space but comes with a cost greater than the current budget.

Community support Resilient Communities

- We funded a collaborative approach to deliver on the outcomes of Te Mahana, Te Whakamura. The Agencies leading this approach are the Soup Kitchen, DCM and Ngati Kahungunu who have also set up a formal relationship with Housing New Zealand and have identified nine houses for the Te Whakamura project and of those six have been filled
- Wellington's street outreach team is now managed through the Te Whakamura collaboration and an increased number of agencies participate in the team. The outreach support and services have been enhanced through greater inter agency collaboration and the development of links with other services including youth hosts, pacific patrols and Local Hosts
- A new strategic partnership group focused on achieving Te Mahana strategy objectives has been formed and this will be chaired by the Mayor.
- To ensure there is a well-coordinated response to an increased intake of refugees in 2016 (84 from Syria in February), we are working with the Red Cross, other councils in the region and local service providers. We will continue to provide information on council's services through channels appropriate to the needs of organisations and volunteers that assist refugee settlement. We used social media to promote that Wellingtonians can assist by volunteering with Red Cross and be a good neighbour and welcome new residents in the street – Neighbours Day.
- As part of developing a response to begging we are undertaking diverse stakeholder engagement (beggars, retailers, residents, police and service and community agencies) to build an enhanced understanding of begging. We will use this information to develop an effective and appropriate response. The project report with action plan is on the agenda for the April Social and Recreation Committee.
- Rejuvenation of Strathmore: We are working with partner agencies and the community to progress the rejuvenation of Strathmore. This includes exploring options for a community space on the Raukawa Street Reserve. The programmes include the development of a community garden (Paihere Garden) and upgrade of the pathways between Tairaroa St Park and the Raukawa Street. The Department of Corrections have agreed to a regular clean-up programme to maintain the informal walking tracks through the green belt. The community-led Strathmore Christmas in the Park was extremely successful with more than 400 residents attending.
- "Positive Ageing": We celebrated seniors' week where the activities included historical talks and national library tours. There were also tours of the Botanic Gardens, a refresher course for senior drivers, recording caravan, activities in WCC pools and recreation centres and senior-net open days.
- We partnered with the Halberg Trust and are now able to offer access to a Beach Wheelchair; this is available at the Freyberg Pool, to be used at Freyberg beach. This is also available for school groups. We have updated the Accessible Wellington Map which is available in print form as well as on the web site.
- WW100: We continue to support community engagement for the WW100 commemorations and have organised for the Wellynextdoor recording caravan to be set up at the Great War Exhibition from Monday 4th to Sunday 10th April and open from 10am-4pm to record their family war-time experiences.

Community support neighbours and preparedness

- Urban Agriculture: We supported the establishment of new Community Gardens in Tawa, Karori, Workerbe Oasis as well as and the Karori Child care centre and continue regular support for the community garden coordinators.
- We finalised and launched the Fruit Tree Recommendations for Wellington on the council website.
- Worked with Neighbours Day Coordinator to create this year's Neighbours Day Theme 'Growing Neighbourhoods' this includes recording neighbourly stories in the caravan in Civic Square, a photo shoot for the campaign in March, and Salad and Stir Fry Seeds which will be given out at fairs and festivals over summer.
- We continued the promotion of our Bee Friendly Capital portfolio.
- Community and Neighbourhood resilience: As of 31st December 70,000 individual neighbours cards have been distributed and 15,900 CCDHB neighbours card brochures (containing three perforated neighbours cards) have been distributed.
- Emergency Water Tanks: We are working with Regional Public Health on guidelines for distribution of water from an emergency water tank. As at 31st December 2015 there are 35 tanks installed and the location mapped and available on our website. We are working on potential sites for 6 installations in the first half of 2016 – includes a Housing NZ site for the first time – Rolleston Street Flats in Mount Cook.
- We helped build resilience within vulnerable communities and supported local initiatives such as volunteer services, neighbourhood support and community patrols. We also ensured residents had the opportunity to participate in communities of choice and access support and resources that respond to their needs.
- We continue to deliver on our legislative requirement to ensure there is provision of a city wide welfare and social recovery response for people and animals in a civil and local emergency. We have updated our Welfare Response Plan and have developed an ongoing work programme to ensure we are response-ready in an emergency and able to progress to recovery.
- Pictorial Emergency Preparedness Resource: This resource was a finalist in the 2015 NZ Writemark Plain English awards. Organised a screen reader accessible: <http://www.plainenglishawards.org.nz/> and received a special commendation. Extensive distribution of this resource around Wellington (and New Zealand) including being delivered to every City Housing tenant and every home in Brooklyn. This resource was presented to emergency management professionals at "Communicating Natural Hazards Research".
- Community Finder – CommunityFinder, the new regional directory is a partnership with the regions LA's as well as the Hutt Valley and Capital and Coast DHBs. CommunityFinder is now live and is being promoted across the region and we are planning a formal launch in the coming quarter.

Social and Recreation Fund grants

- 22 community groups and projects were supported with \$117,840 in grants through the Social and Recreation Fund. This included seven local residents associations were each granted \$1,500 to support their operations- communicating with residents in their local areas.

- Worsler Bay Boating Club received \$14,900 to undertake a wave study to support their plans to develop a base for community focussed activities in the Seatoun and Bays areas.
- A new Centennial Community Centre: Berhampore School was granted \$26,000 to establish and co-ordinate a new community centre at Centennial Flats, the centre will open in early 2016 for the whole community and is being developed in partnership with Housing New Zealand and the local community.
- Other projects included a youth leadership programme in the Eastern Suburbs through the Te Ora Hau trust (\$1,200) and the regular Friday evening street outreach 'Youth Hosts' project run by Zeal Education Trust (\$15,560). Volunteering projects Youthline's ongoing training programme, volunteer led Sustainable Coastlines 'Love Your Coast' beach clean-up's (\$3,000, matched with Our Living City Funding) , Glenside's popular A and P show (\$3,000), the Bay Road Kilbirnie Festival (\$5,000) and for Tawa Leisure Marchers (\$1,680).
- Good neighbours programme was allocated \$12,195 through the Neighbours Day Aotearoa Fund to 27 events across the city who will celebrate Neighbours Day Aotearoa 2016 - New Zealand's biggest celebration of neighbourliness.
- The Waste Minimisation Seed Fund supported six projects with a total of \$49,000 including waste audits of businesses on Cuba Street and waste management projects for Newtown, Island Bay and Cuba Dupa Festivals. The Communities on Bikes Fund supported seven community projects with grants totalling \$23,570 which aim to promote cycling- these included the Cyclovia, Go By Bike Day and a bicycle valet parking project for the Cuba Dupa Festival.

City Housing

- We won the national NZIA Award for Marshall Court Apartments (Miramar) in the multi-unit residential category.
- We held a Tenant Forum on maintenance and repairs attended by over 70 tenants.
- We continue to fund and support a city wide network of community managed community centres/spaces. We also funded two additional community run spaces – these included Seatoun and Centennial, the latter is in partnership with Housing New Zealand and Berhampore School.

Public Health contracts

- We signed a new 3 year contract with the Chatham Islands for the provision of environmental health services.
- We renewed our current contract with Hutt City Council for the provision of animal control services for a further 2 years.

Public Health and safety bylaws and compliance

- Compliance with the Dog Control Act was audited by the Risk Assurance team.
- We participated in the ongoing review of the Animal Control Bylaw and the Public Health Bylaw.
- We provided the functionality for alcohol licence applicants to place their public notices on Wellington City Council website (previously required to go in the newspaper)
- We placed an order for hand-held devices for all of our inspectors (currently using carbonated pads when inspecting premises).

Suburban and City Safety

- Safer Plates in collaboration with NZ Police, NZ Fire Service, Safer Kids and Community Patrols NZ – during this time period organised 4 community events to be held in Kilbirnie, Tawa,

Crofton Downs and Johnsonville in January and February 2016. All proceeds to the local community patrols.

- In terms of graffiti, the period from October to December 2015 was focused mainly on the preparation and launch of the Graffiti Volunteer Programme, Blank It Out, and the Tender preparation for the graffiti removal contract.
- Graffiti removal statistics have increased, however this is attributed to a commitment by WCC to remove graffiti vandalism from main arterial routes, shopping centres and areas frequently used by pedestrians, cyclists and motorists.
- A Left Bank community planting and clean up event was held in September as part of Keep New Zealand Beautiful Week, to enhance perceptions of safety and care. We also partnered with the community of surrounding businesses and residents, asking for volunteers to help on the day.
- The Eyes On project (business network preventing theft and anti-social behaviour) was extended beyond Cuba Street and is now operating across the CBD, with upwards of 280 members. We are automating on-line subscriptions to make the system self-managed. The Police report positive results during Christmas, which typically sees an increase in retail theft - credit to retailers for taking an active role in reducing crime.
- The Local Hosts team celebrated their third anniversary. Progress was made on linking the team's intelligence information about the city more closely with that from other agencies.

Public Health cemeteries etc.

- We installed new headstone beams across various denominational areas in Makara Cemetery.
- We built additional ash memorial gardens at the Seaforth Memorial area in Karori Cemetery.
- We ordered the new cremator unit for the Karori Crematorium Project. As part of this project we will be completing earthquake strengthening work on the Old Chapel, Rosehaugh Ave Chapel and the Cemetery Depot mess-room. Work is planned to begin in February 2016.
- We installed new seats and rubbish bins at Makara Cemetery and chain-link fencing around a stream culvert in Karori Cemetery.

SIGNIFICANT VARIANCES IN PERFORMANCE⁵:

SERVICE DELIVERY

Measure	Actual	Target	Variance	Variance Explanation
Artificial sports fields % utilisation - peak and off peak (summer and winter)	68% Peak winter	80% Peak winter	-12%	With Alex Moore coming into play in May 2015 this means there is now an increase in available hours, however the customer numbers are similar to prior years but are spread over more artificial pitches. A drop in usage for Saturday and Sunday evenings and a reluctance to use artificial turfs for Rugby and Rugby League due to injury concerns has contributed to the lower utilisation
	15% off peak winter	25% off peak winter	-40%	With more available turfs there is now an increase in options for users, Schools which have used Nairnville turf in the past now prefer Alex Moore turf as its full size for football. With this additional turf now in play there are more available hours but not an increase in users.
Libraries website visits	2,453,602	1,200,000	51%	This variance is due to the fact that we are now also able to include the number of visitors who access the website via the Library App. Collection of this statistic was previously not possible.

⁵ Areas where performance varied from budgeted expectations by more than 10%.

Measure	Actual	Target	Variance	Variance Explanation
Percentage of inspections of medium, high and very high risk premises that are carried out during peak trading hours.	20%	25%	20%	The reason for the drop in peak hour inspections is due to our decision to reduce inspections over the Christmas period as businesses tend to be extremely busy at this time of year and unable to devote any time to having a meaningful conversation with inspectors. The plan is to increase peak time inspections during January and February to make up for this.
Graffiti removal – response timeframes met	-	80%	-80%	No statistics are currently available

NET OPERATING EXPENDITURE

Outcome Description	YTD			Full Year	
	Actual \$000	Budget \$000	Variance \$000	Forecast \$000	Budget \$000
5.1 Recreation Promotion & Support	13,570	13,560	(10)	27,794	26,169
In line with budget year to date. The forecast overspend primarily relates to swimming pool revenue being down and personnel costs up. This trend is already occurring but is being offset by delays in maintenance spend.					
5.2 Community Support	9,040	11,717	2,677	11,880	9,519
Under budget primarily due to Social Housing. The key variances are the timing of the recognition of the Crown grant for the Housing Upgrade Project and savings in depreciation. The forecast overspend relates to the timing of the recognition of the Crown grant for the Housing Upgrade Project with delays in the Arlington upgrade project resulting in less Crown revenue being recognised this year than budgeted.					
5.3 Public Health and Safety	4,450	4,756	305	9,751	9,540
Under budget mainly due to savings in the Public Health activity due to higher revenue and the timing of expenditure related to changes to the Food Act.					
TOTAL	27,060	30,032	2,972	49,424	45,229

CAPITAL EXPENDITURE

Outcome Description	YTD			Full Year	
	Actual \$000	Budget \$000	Variance \$000	Forecast \$000	Budget \$000
5.1 Recreation Promotion & Support	3,454	3,964	510	8,763	8,863
Under budget due to delays in works at the Basin Reserve.					
5.2 Community Support	8,044	9,654	1,611	27,354	36,445
Under budget due to delays in the Housing renewal programme and the introduction of new Radio Frequency technology into the Libraries. The forecast underspend mainly relates to delays in the Housing Upgrade Project at the Arlington complex.					
5.3 Public Health and Safety	296	592	295	1,825	1,825
Under budget due to delays in works on Public Conveniences.					
TOTAL	11,795	14,210	2,416	37,942	47,133

6. URBAN DEVELOPMENT

Tāone Tupu Ora

Our focus is on enhancing Wellington as a compact, vibrant, attractive and safe city that is built on a human scale and is easy to navigate.

WHAT WE DO

- Urban planning, heritage and public spaces development
- Design and delivery of urban activation programmes, regeneration projects
- Case management for special development projects
- Building and development control

EVENTS OF THIS QUARTER

Design and delivery of urban activation programmes

- Masons Lane upgrade was completed including greenwall, new paving and lighting. We also installed the first public screen to show video artists.
- Eva and Leeds Street upgrade was completed including new lighting, vibrant painting and planting. We held an event in the area to celebrate.
- In Egmont Street a trial green wall was installed – this is a new product designed and manufactured in Wellington.

Design and delivery of urban regeneration projects

- A concept design for Kent and Cambridge Terraces was completed.
- The removal of the canopy at Newlands and the upgrade of the space around it including new planters, lighting and seating were completed.
- We worked with developers to come up with a new concept for Lombard Lane.

Case management for special development projects

- Case management of David Jones.
- Case management of 84 Willis Street.

Building Compliance and Consents

- Re-signing our contract with Christchurch City Council to process building consents.
- Undertaking a regulatory review for the Samoan Government at their request.
- The majority of Councils involved in the GoShift initiative formally signing up to participation.

Challenges

- Fluctuation in the number of building consent applications through the door continues to be an issue.
- Retention of suitably qualified staff.

SIGNIFICANT VARIANCES IN PERFORMANCE⁶:

SERVICE DELIVERY
NO SIGNIFICANT VARIATIONS

NET OPERATING EXPENDITURE

⁶ Areas where performance varied from budgeted expectations by more than 10%.

Description	YTD			Full Year	
	Actual \$000	Budget \$000	Variance \$000	Forecast \$000	Budget \$000
6.1 Urban Planning and Policy	5,424	6,000	576	12,259	12,084
Under budget due to several vacancies and timing differences in some project costs.					
6.2 Building & Development Control	4,525	4,366	(159)	10,964	9,449
Over budget due to lower revenues and higher professional fees in building and resource consent functions.					
TOTAL	9,949	10,366	417	23,223	21,532

CAPITAL EXPENDITURE

Description	YTD			Full Year	
	Actual \$000	Budget \$000	Variance \$000	Forecast \$000	Budget \$000
6.1 Urban Planning and Policy	2,722	6,034	3,312	8,436	11,169
Under budget due to delays on the work programme, particularly regarding the Wellington Waterfront development and renewals. In particular, Frank Kitts Park development now planned to start in 2016/17.					
6.2 Building & Development Control	795	2,514	1,720	5,562	7,462
Under budget due to delays in the Earthquake Strengthening Programme.					
TOTAL	3,517	8,549	5,032	13,998	18,631

7. TRANSPORT

Waka

We manage the transport network so it is sustainable, safe and efficient.

WHAT WE DO

- Transport
- Parking

EVENTS OF THIS QUARTER

Parking

- We provide around 10% of the parking in central Wellington. This consists mainly of around 12,000 on-street parking spaces, of which 3,400 are in the CBD, along with some off-street parking and street spaces for taxis, couriers, people with disabilities, bus stops and diplomatic services. We also manage off-street parking at Clifton Terrace, the Michael Fowler Centre and beneath Civic Square.
- We have continued to update our technology, following the successful trial of parking sensors we have partnered with Smart Parking for the installation and operation of sensors throughout the CBD. In addition we have made improvements to our payment options, permit applications, and appeals system to improve the delivery of these services.
- Reviewed the in-housing of Parking Services, we completed an operational review to ensure that the current structure, accountabilities, capabilities and capacity of the Parking Services team is fit-for-purpose.
- Strengthening our relationships with the NZTA and NZ Police with a view to assisting each other with addressing driver behaviours within the city.
- Continual focus on improving staff resilience allowing our team members to remain professional when interacting with the public and managing difficult interactions. Parking Officers are regularly exposed to aggressive and threatening behaviour.
- Parking Services' role in major events continued to evolve this quarter with involvement in a variety of events, including the SkyShow, Christmas Parade, various concerts, Westpac Trust Stadium events and many others. The balance as ever remains balancing ambassadorial work at on street events without diminishing the emphasis on enforcement requirements.

Transport service requests and resource consents

- Received and processed over 3,000 service requests relating to drainage, street and footpath cleaning, street lighting and street furniture (bins, seat and cycle racks).
- Applied for the necessary building and resource consents to be able to commence the rebuilding of the Island Bay Seawall.
- Processed nearly 1500 Corridor Access Requests and 716 traffic management plans.

Transport renewals, maintenance and repairs

- Commenced work on replacing a portion of failed wall on Karori Road between Flers and Lancaster streets.
- Started the seismic assessment of the Northland Tunnel.
- Pedestrian Network: In this quarter we have completed 4.7 km footpath renewals. This is slightly below our Quarter 2 target of 6.5 km due to inclement weather.

- Vehicle Network: In this quarter we have completed 3.5 km of kerb and channel renewals. Favourable conditions at the time of undertaking this work resulted in us being above our Quarter 2 target of 3.0 km.
- Repaired or replaced nearly 9,300 traffic or street name signs and poles
- Repaired, painted or upgraded 1.6 km of handrails.
- Installed, replaced or repaired 35 Street Furniture items.
- Repainted roadway signs including 564 directional traffic arrows, 165 'Give Way' triangles, 27 disability park symbols, 12 pedestrian crossing diamonds, 632 cycling related markings. We also remarked 30km of roadway centre lines and replaced 41 'cat's eyes' (Raised Retro-reflective Pavement Markers).
- LED lights were installed in parts of Wadestown (Anne St, Barnard St, Sefton Street, Fitzroy Street, Highland Crescent and Oban St).

SIGNIFICANT VARIANCES IN PERFORMANCE⁷:

SERVICE DELIVERY

NO SIGNIFICANT VARIATIONS

NET OPERATING EXPENDITURE

Outcome Description	YTD			Full Year	
	Actual \$000	Budget \$000	Variance \$000	Forecast \$000	Budget \$000
7.1 Transport	18,877	20,286	1,409	40,855	40,644
Slower than planned progress on road surface works and planning for the new cycleways.					
7.2 Parking	(6,857)	(7,075)	(218)	(13,725)	(13,769)
Over budget due to lower parking enforcement revenue.					
TOTAL	12,020	13,211	1,191	27,131	26,875

CAPITAL EXPENDITURE

Outcome Description	YTD			Full Year	
	Actual \$000	Budget \$000	Variance \$000	Forecast \$000	Budget \$000
7.1 Transport	14,509	16,655	2,145	39,931	41,664
Under budget due to delays in most of the work programmes and the Bus Priority Plan is now on hold.					
7.2 Parking	27	0	(27)	1,449	1,449
TOTAL	14,537	16,655	2,118	41,380	43,113

⁷ Areas where performance varied from budgeted expectations by more than 10%.

3. Public Excluded

Resolution to Exclude the Public:

THAT the Governance, Finance and Planning Committee :

Pursuant to the provisions of the Local Government Official Information and Meetings Act 1987, exclude the public from the following part of the proceedings of this meeting namely:

General subject of the matter to be considered	Reasons for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
3.1 Land Acquisition for Legal Road, former Mt Crawford Prison	7(2)(i) The withholding of the information is necessary to enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations). 7(2)(j) The withholding of the information is necessary to prevent the disclosure or use of official information for improper gain or improper advantage.	s48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.
