

ORDINARY MEETING

OF

ENVIRONMENT COMMITTEE

AGENDA

Time: 9.15am
Date: Thursday, 6 August 2015
Venue: Committee Room 1
Ground Floor, Council Offices
101 Wakefield Street
Wellington

MEMBERSHIP

Mayor Wade-Brown

Councillor Ahipene-Mercer
Councillor Coughlan
Councillor Eagle
Councillor Foster
Councillor Free
Councillor Lee
Councillor Lester

Councillor Marsh
Councillor Pannett (Chair)
Councillor Peck
Councillor Ritchie
Councillor Sparrow
Councillor Woolf
Councillor Young

Have your say!

You can make a short presentation to the Councillors at this meeting. Please let us know by noon the working day before the meeting. You can do this either by phoning 803-8334, emailing public.participation@wcc.govt.nz or writing to Democratic Services, Wellington City Council, PO Box 2199, Wellington, giving your name, phone number and the issue you would like to talk about.

AREA OF FOCUS

The Committee will focus on climate change initiatives, enhancing the city's open spaces, protecting biodiversity in plant, bird and animal life, and ensuring there are high quality outdoor areas for residents and visitors to enjoy. The committee is also responsible for waste minimisation, energy efficiency and the three waters (drinking water, stormwater and wastewater).

Quorum: 8 members

TABLE OF CONTENTS
6 AUGUST 2015

Business	Page No.
1. Meeting Conduct	5
1.1 Apologies	5
1.2 Conflict of Interest Declarations	5
1.3 Confirmation of Minutes	5
1.4 Public Participation	5
1.5 Items not on the Agenda	5
2. Petitions	7
2.1 Install recycling bins in all streets and public places	7
3. Policy	9
3.1 Oral Hearings - Amending the camping provisions in the Wellington consolidated bylaw 2008 part 5: public places	9
4. Operational	15
4.1 Proposed Town Belt Licence Variation: Island Bay and Berhampore Community Orchard Trust (Existing Tenant)	15
4.2 Investigating a low cost camping site for Wellington	23
4.3 Easement over Reserve Land (Reservoir): 135 Makara Road, Karori	43
4.4 Our Living City Fund July 2015	49
4.5 Forward Programme 2015	55

1 Meeting Conduct

1.1 Apologies

The Chairperson invites notice from members of apologies, including apologies for lateness and early departure from the meeting, where leave of absence has not previously been granted.

1.2 Conflict of Interest Declarations

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

1.3 Confirmation of Minutes

The minutes of the meeting held on 4 June 2015 will be put to the Environment Committee for confirmation.

1.4 Public Participation

A maximum of 60 minutes is set aside for public participation at the commencement of any meeting of the Council or committee that is open to the public. Under Standing Order 3.23.3 a written, oral or electronic application to address the meeting setting forth the subject, is required to be lodged with the Chief Executive by 12.00 noon of the working day prior to the meeting concerned, and subsequently approved by the Chairperson.

1.5 Items not on the Agenda

The Chairperson will give notice of items not on the agenda as follows:

Matters Requiring Urgent Attention as Determined by Resolution of the Environment Committee.

1. The reason why the item is not on the agenda; and
2. The reason why discussion of the item cannot be delayed until a subsequent meeting.

Minor Matters relating to the General Business of the Environment Committee.

No resolution, decision, or recommendation may be made in respect of the item except to refer it to a subsequent meeting of the Environment Committee for further discussion.

2. Petitions

INSTALL RECYCLING BINS IN ALL STREETS AND PUBLIC PLACES

Primary Petitioner: Michael Lowe
Total Signatures: 518 as at 15 July 2015

Presented by: Michael Lowe
Contact Officer: Adrian Mitchell
Director Responsible: Anthony Wilson

Recommendation

That the Environment Committee:

1. Receive the information.

Background

1. The ePetition "Install recycling bins in all streets and public spaces" was initiated by Michael Lowe on 13 May 2015 and closed on 13 July 2015.
2. The purpose of the petition is to support Wellington City Council (WCC) in providing and maintaining more recycling bins in streets and public spaces where there are currently only rubbish bins.
3. The Petition details are as follows:
"By signing this petition you support WCC in providing and maintaining recycling bins in streets and public spaces, where there are currently only rubbish bins. A small step towards reducing our impact on the environment."
4. The ePetition was open to all members of the public with internet access to the Council's website. It received 518 signatures as at 15 July 2015.

Officers' response

5. Thank you for your petition feedback. WCC is planning to trial the placement of recycling bins in the CBD area but we want to make sure we get it right.
6. In a previous trial the biggest problem we faced was the high level of rubbish put into the receptacles.
7. We want to make sure we have the right receptacle design, the right sites, and the right messaging before we try this again."

Attachments

Nil

3. Policy

ORAL HEARINGS - AMENDING THE CAMPING PROVISIONS IN THE WELLINGTON CONSOLIDATED BYLAW 2008 PART 5: PUBLIC PLACES

Purpose

1. To provide a list of submitters making oral submissions in support of their written submissions.

Recommendations

That the Environment Committee:

1. Receive the oral submissions.

Background

2. We are suggesting changes to restrict the number of freedom campers at Te Kopahou Reserve entrance car park to 12, and restrict camping to self-contained vehicles only.
3. In total 79 submissions were received with 3 submitters indicating they wished to be heard. A schedule of submitters to be heard is below and copies of submissions received from those wishing to be heard are attached (attachment 2).

Rebecca Gouldhurst	Submission # 16	9.30am
James Imlach – NZ Motor Caravan Assoc.	Submission # 71	9.40am
Ken New – Southern Environmental Assoc.	Submission # 75	9.50am

Attachments

Attachment 1. Submissions Part 1

Page 10

Attachment 2. Submissions Part 2

Page 13

Author	Nigel Taptiklis, Senior Policy Advisor
Authoriser	Derek Fry, Director City Growth & Partnerships

16

Sharon Bennett

From: Wellington City Council <webcentre@wcc.govt.nz>
Sent: Monday, 22 June 2015 3:33 p.m.
To: BUS: Policy Submission
Subject: Camping Bylaw Amendments 2015 - Submission

The following details have been submitted from the **Camping Bylaw Amendments submission form** on the Wellington.govt.nz website:

Personal Details:

First Name: Rebecca
Last Name: Gouldhurst
Street Address: 32 Freeling St
Suburb:
City: Wellington
Phone:
Email: counsellor@doula.net.au

I would like to make an oral submission. Yes
Phone number: 021 304 362

I am giving this feedback: as an individual
Organisation name:

Questions / Comments:

Q. Which of the following best describes you? I sometimes choose to camp when I travel.,I visit / use the Te Kopahou Reserve entrance car park.

Q. What are your general views on freedom camping in Wellington? It's a great asset to Wellington and general tourism in NZ. It supports the ideal of NZ being pure nature at it's best.

Q. What are your general views on freedom camping at the Te Kopahou Reserve entrance car park? A fabulous and generous service for travellers.

Q. What are your views on the following statements about Te Kopahou Reserve entrance car park? The area was never designed as a campground and the look and feel has totally changed with the number of campers now.: Strongly disagree

It's ok when there is only a dozen or so campers.: Disagree

There are not enough toilets, and some people are using the surrounds as a toilet and for washing.: Disagree

It's easy to get a car park when I visit.: Strongly Agree

It's a great place for camping - we should promote camping here and provide more facilities such as toilets.

: Strongly Agree

Q. Is there another matter that concerns you about Te Kopahou Reserve entrance car park? The environment with campers is spirited and self regulates, how many people stay.

It is only busy in summer, a lovely sentiment to the movement of people from far & wide.

Q. Thinking about the current proposal at Te Kopahou Reserve entrance car park, the Council should: Ban camping completely at the Te Kopahou Reserve entrance car park.: Strongly disagree

Restrict the number of campers.: Strongly disagree

Restrict camping to certified self-contained vehicles only.: Strongly disagree

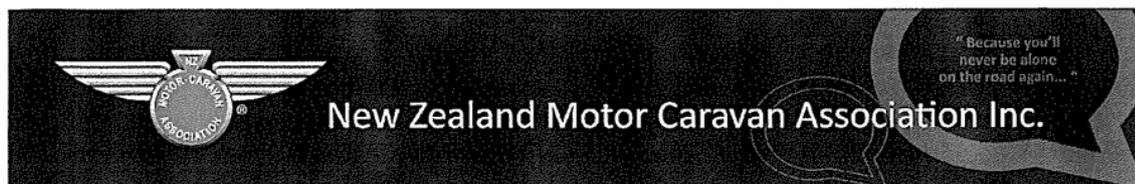
Provide a greater level of enforcement and monitoring.: Strongly disagree

Do nothing, it's fine the way it is.: Strongly disagree

Q. Is there anything else you think the Council should do to protect the area, health and safety, or access at Te Kopahou Reserve entrance car park? Support the need of the people, it is a special place, it is no wonder people want to stay there.

Q. Do you have any further comments or suggestions? No

Comments:



16 July 2015

Wellington City Council
P.O Box 2199
WELLINGTON 6140
Emailed to: policy.submissions@wcc.govt.nz

**SUBMISSION ON THE WELLINGTON CITY COUNCIL CAMPING BYLAW
AMENDMENT 2015**

INTRODUCTION

1. The New Zealand Motor Caravan Association appreciates the opportunity to submit on the Wellington City Council's proposed amendment to the camping bylaw. We represent the interests of over 60,000 New Zealanders who share a passion for exploring our country at leisure in their purpose-built motorhomes and caravans. Our purpose is to foster and advance the motor caravan movement by providing relevant services and information, promoting fellowship, vehicle safety, road courtesy and protection of the environment.
2. The NZMCA values its collaborative relationship with the Council, which is helping to promote responsible freedom camping across Wellington City. We acknowledge there are legitimate issues that warrant this review and the Council appears to have followed a robust process to justify an amendment.
3. We therefore **SUPPORT** the proposed restriction to the Te Kopahou visitor centre car park, and we commend the Council officials overseeing this project for their open-minded, consultative approach with key stakeholders.
4. At this stage, we would also appreciate the opportunity to speak at the hearing.

Yours faithfully
New Zealand Motor Caravan Association Inc.

James Imlach
Resource Management Planner
E james@nzmca.org.nz
P 09 298 5466 ext. 705
M 027 298 5648

Driving towards a Sustainable Future

Freedom to Explore

4 Graham Road Takanini 2112
PO Box 72147 Papakura 2244
E enquiries@nzmca.org.nz

P 09 298 5466
F 09 298 5646
www.nzmca.org.nz

75

**Submission from Southern Environmental Association, on
WCC proposal to change the camping bylaws, April 2015**

Contact details	
<input checked="" type="checkbox"/> Mr	<input type="checkbox"/> Mrs
<input type="checkbox"/> Ms	<input type="checkbox"/> Miss
<input type="checkbox"/> Dr	
First name	Last name
Ken	New
Street address	
31 Sugarloaf Road, Brooklyn, Wellington 6021	
Phone/mobile	Email
021 054 3456	sea.chairperson@gmail.com
I would like to make an oral submission	
<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
I am making a submission	
<input type="checkbox"/> as an individual	<input checked="" type="checkbox"/> on behalf of an organisation
Name of organisation	
Southern Environmental Association	

Introduction

This submission is made to Wellington City Council (WCC) on behalf of the members of the Southern Environmental Association (SEA).

SEA was formed in 1992 and operates a native plant nursery on WCC land in Tawatawa Reserve, growing eco-sourced plants to restore the hillsides of the Reserve to native forest. Since 1993, SEA volunteers have planted over 39,000 plants in Tawatawa Reserve and have also planted extensively in Te Kopahou Reserve.

Submission

General comments about the Proposal

SEA strongly supports the general purpose of the proposal, which is to reduce significantly the number of campers using the Te Kopahou car park in summer. However, we also have comments to make about the way in which the area was originally designated for freedom camping and the ways in which Wellington can provide camping facilities in future.

WCC states in its proposal:

"Te Kopahou car park was never designed to cater to campers, and lacks the kitchen/ablution facilities needed for steady and sustained numbers of non-self-contained campers. The Council doesn't think it would be suitable to provide such facilities at this site."

SEA agrees with this and strongly supports the proposals to:

- require all camping to be in campervans that have self-contained facilities
- reduce the number of campervans permitted.

Furthermore, we suggest that the enforcement of the new rules should be done by a specialised council unit, perhaps the one responsible for enforcing parking restrictions. We do not feel that it is the best use of a Ranger's time to have to police this camping area.

Submission from Southern Environmental Association

Lack of camping facilities in Wellington

We recognise that the underlying issue has been the shortage of camping facilities in the Wellington region, with no caravan park in Wellington city. In a city that handles increasing numbers of visitors, it is unfortunate that for most tourists who wish to camp the nearest site is on the eastern side of the Hutt River. The Waterfront Motorhome Park, while very welcome, is for self-contained vans only and is a short-term measure — a controversial new building is planned for the site currently in use as a motorhome park.

Nonetheless, we do not support the solving of one problem by the creation of another. We are particularly concerned (and very surprised) that there was apparently no consultation with residents in Owhiro Bay before the decision was taken to allow a “free-for-all” camping site to be established in a place that was not designed for the purpose.

Future consultation

We are pleased that WCC is now seeking the views of the public.

We strongly recommend that in future WCC consult those likely to be affected by proposals of this nature before they are implemented. This should be mandatory in any future situation where a proposal will affect the security and quality of life of local residents, as well as visitors to the reserve. The potential impact on the reserve itself should not be under-estimated, either.

While reserves may make suitable camping sites in rural areas where visitor numbers are lower, it is quite impractical in towns and cities. It is particularly inappropriate to allow it in Wellington as the only option in the city for visitors wishing to camp in tents or in vans that are not self-contained.

Tawatawa Reserve

As a basic principle, we ask also that no camping be allowed in future in those Wellington City reserves in which the major reasons for reserve status are the reserve’s environmental and conservation values. As already noted, SEA has a strong connection with Tawatawa Reserve and we are very concerned that WCC might consider repeating this disastrous exercise in Tawatawa.

We would welcome an assurance from WCC that camping will be explicitly excluded from Tawatawa in the foreseeable future.

Summary

In brief:

- we consider that urban reserves, especially those with strong environmental and conservation values, like Te Kopahou and Tawatawa, should not be used as camp-sites
- we support the current proposal to limit camping at Te Kopahou; although we would prefer that camping was not permitted at all
- as long as camping is permitted, with restrictions, at Te Kopahou, we suggest that enforcement of these restrictions should not be part of the Ranger’s duties
- we seek an assurance that camping will not be permitted at Tawatawa in the foreseeable future
- we seek an assurance that any future proposals that affect Wellington’s residents and reserves will be subject to consultation with those likely to be most affected.

4. Operational

PROPOSED TOWN BELT LICENCE VARIATION: ISLAND BAY AND BERHAMPORE COMMUNITY ORCHARD TRUST (EXISTING TENANT)

Purpose

1. To recommend the Committee approves an amendment to the existing Island Bay and Berhampore Community Orchard Trust (the Trust) licence, to include:
 - a community garden,
 - small-scale bee keeping activities, and
 - a small tool shedall within the existing licensed area.

Summary

2. The current permitted use is for an orchard only.
3. The proposed licence variation seeks to amend the permitted use only - all other terms and conditions (including area) to remain the same. The broader proposed use would enable bee keeping and the installation of a garden onsite.
4. A small tool shed is also proposed. This would be located in an inconspicuous area and a sample of shed to be used is attached for reference (see attachment 3).
5. A map showing the proposed shed and bee hive locations is attached as attachment 1.

Recommendations

That the Environment Committee:

1. Receives the information.
2. Agrees to vary the licence to Island Bay and Berhampore Community Orchard Trust to allow bee keeping, a community garden and a small shed.
3. Notes that any approval to grant the licence variation (referred to above) are conditional on:
 - (a) appropriate Iwi consultation,
 - (b) public notification under s119 and s120 Reserves Act 1977,
 - (c) no sustained objections resulting from the above consultation and notification; and
 - (d) legal and advertising costs being met by the licensee (where applicable).

Discussion

6. The Island Bay and Berhampore Community Orchard Trust (the Trust) has occupied the licensed area since 2011. The current permitted use is limited to a community orchard only.
7. The proposed community garden will allow the Trust to include a wider range of community users and be complementary to the existing orchard. This will also allow for better utilisation of the licensed area.
8. Beehives at the orchard will improve pollination and provide a point of interest and education for those associated with the orchard.
9. To avoid any adverse effects, the Trust has committed to follow the Council's Beekeeping Guidelines (see attachment 2).
10. The proposed shed is for storage of tools and supplies only. The proposed location is in an inconspicuous area and will not be seen from the road. The structure will be moveable, with no foundations, and materials used will blend in with the surrounds.

Conclusion

11. Officers recommend that the Environment Committee approves the proposed licence variation to the current licence of Island Bay and Berhampore Orchard Trust in Martin Luckie Park (Town Belt).

Attachments

Attachment 1.	Proposed Location for Shed and Bee Hive	Page 18
Attachment 2.	WCC Bee Keeping Guidelines	Page 19
Attachment 3.	Sample Shed	Page 21

Author	Fel Go, Property Advisor
Authoriser	Greg Orchard, Chief Operating Officer

SUPPORTING INFORMATION

Consultation and Engagement

Public consultation will be undertaken as required under the Reserves Act 1977.

Treaty of Waitangi considerations

There are no Treaty of Waitangi considerations.

Financial implications

There are no substantial financial implications.

Policy and legislative implications

The proposed licence variation will be consistent with the objectives of the Leases Policy for Community and Recreation Groups.

Risks / legal

The proposed licence variation will be subject to the provisions of the Reserves Act 1977.

Climate Change impact and considerations

The proposed licence variation will have no substantial climate change impacts.

Communications Plan

Not required.

Item 4.1 Attachment 1

PROPOSED LOCATION OF SHED AND BEEHIVE IN LICENSED AREA: BERHAMPORE AND ISLAND BAY COMMUNITY ORCHARD TRUST, MARTIN LUCKE PARK, ISLAND BAY



Wellington City Council Guidelines for community Beekeeping on public land

Permission is required to keep bees on WCC administered land. Permission is at the sole discretion of the Council, and is granted subject to the following conditions. Additional conditions may also be required by way of a licence or permit and each application will be assessed on a case-by-case basis. Applications will be assessed against the primary purpose of the reserve land, bylaws, reserve management plans and other relevant policies. The Council may review conditions in licences or permits and before making any changes the Council will provide the beekeeper notice of such changes.

Standard conditions:

1. Hive location to be agreed with Council and must not be changed without Council approval.
2. An aerial map from Google Maps or similar showing proposed site must be provided to the Council for this purpose.
3. Council will consider the location of the hive site in relation to neighbours, other users of the public land..
4. Other public users of the adjacent area are consulted (gardeners, sports clubs, horse or stock graziers). Council will provide users' contact details for this purpose.
5. Beekeeper must hold a DECA (Disease Elimination Conformity Agreement) or be mentored by a beekeeper who holds this qualification.
6. Beekeeper's name and hive site must be registered withASUREQuality and the hives must prominently show the Beekeeper's Apiary Registration Number.
7. Beekeeper's name and phone number – preferably a mobile number (or that of the mentor) should be prominently displayed on a sign adjacent to the apiary site.
8. A maximum of 4 hives are placed at any one site. Only one apiary site is permitted on each Council reserve property. No additional apiaries will be permitted within 500m on same reserve land.
9. Hives are not located within 20m of any adjoining property boundary and within 35m of a key recreational facility (e.g. bowling green, sports field, playground or major walkway).
10. Beekeeper must be aware that hives are on public land and that public health and safety is first priority.
11. The bees must not be kept in such conditions or hives sited in such a way that as to create or be likely to create a nuisance to any person e.g. bee flight-paths and aggression.
12. Hive management and manipulations must be timed as far as possible to minimise disturbance to gardeners and other land users and the beekeeper is encouraged to liaise with gardeners or other users of the public land in order to facilitate this.
13. Beekeeper must ensure that gentle strains of bees are kept, and if the bees become aggressive or exhibit "following" tendency, the colony should be re-queened or removed until its undesirable traits have been resolved.
14. Storage of beekeeping equipment or unattended hives on-site is not permitted.
15. Beekeeper is responsible for clearance of grass and weeds within 1 metre around each hive.
16. Beekeeping practices pose no increased risk of fire (beekeepers' smokers are exempted).
17. Council management practices such as weed and animal control will not be inhibited

18. Beekeepers agree to indemnify the Council from:
 - a. All damages or loss resulting from any act or omission on the part of the applicant, their employees, sub-contractors or invitees. The applicant and their invitees shall recompense the Council for all expenses incurred by the Council in making good any damage to the reserve/park or other property resulting from any such act or omission
 - b. All actions, suits, proceedings, claims, costs (including legal and debt collection fees) and demands whatsoever which may be made or brought against Council by reason of the beekeeping operations by the beekeeper and their invitees, or by reason of any act or omission or negligence of the beekeeper and invitees.
19. Council will investigate any complaints and in particular those related to health and/or nuisance and in consequence may withdraw the licence or permit via issue of 14 days' notice for the removal of hives.



INVESTIGATING A LOW COST CAMPING SITE FOR WELLINGTON

Purpose

1. To update the Committee on investigations to find a low cost motorhome and camping park in Wellington, and to seek Committee approval to publically consult on a minor amendment to the Suburban Reserves Management Plan to set aside part of Happy Valley Park for camping ground purposes.

Summary

2. Wellington is a popular destination for campers (including motorhomes, campervans, caravans and tents), given its accessibility to the ferries and its range of visitor attractions. There is currently sufficient provision for self-contained motor homes and campervans but there is increasing demand for camping sites for non-self-contained campers.
3. Under the Camping Bylaw (part of the Public Places Bylaw) people are able to camp anywhere other than prohibited areas listed in the bylaw and reserves. The majority of campers use approved sites.
4. The City welcomes responsible campers but managing the increase in camping has required a variety of operational measures including improved information on location of sites, engagement, restrictions on where camping can occur, increased enforcement and finding a site for a low cost motor home and camping park.
5. Officers have investigated sites for a low cost camp ground around the popular central, southern and eastern suburbs of Wellington. The objective was to find a site that is well located, desirable and affordable for campers but balanced with minimal displacement of existing users and low impact on open space values.
6. Short listed sites include; Lyall Bay Road Reserve, Part of Dorrie Leslie Park, Cog Park, Evans Bay Marina and Happy Valley Park car park. Site selection criteria were developed to help guide decision making.
7. The recommended site is the car park at Happy Valley Park. This site can be developed into a fit for purpose camping ground with minimal disruption to existing users.
8. To allow camping at Happy Valley Park, an amendment to the Suburban Reserves Management Plan is required. This will require public consultation. If approved, then this site could accommodate campers next summer as a freedom camping spot with basic facilities.
9. The subsequent stages would involve; preparing a business case detailing capital and operational expenditure, camping fees and overall revenue, exploring management options. This will form a business case for consideration for funding as part of the 16/17 Annual Plan. We would then seek resource consent with existing funding and obtain a camping ground licence.

Recommendation/s

That the Environment Committee:

1. Receive the information.
2. Agree that the amendment to the Suburban Reserves Management Plan outlined in Attachment 1 to permit a campground at Happy Valley Park be approved for public consultation in accordance with the requirements of the Reserves Act 1977.
3. Delegate to the Chief Executive Officer and portfolio leader the authority to approve minor wording, formatting and content changes as agreed by the Committee
4. Note that public consultation on the amendment to the Suburban Reserves Management Plan under section 41 (9) of the Reserves Act will occur for a period of four weeks. The consultation period for a full management plan review is for two months but Committee has discretion to determine the consultation period for an amendment. Four weeks is recommended as an appropriate consultation period given the proposal to change is limited to one reserve area. The Committee will consider written submissions and if people wish to be heard will hear oral submissions. The amendment will be presented to the Environment Committee for final approval.
5. Note that funding for the development of the camping site will be considered as part of the 16/17 Annual Plan.

Background

10. Wellington is a popular destination for freedom camping given its accessibility to the ferries and its range of tourist attractions. Approximately 100 vehicles per night are looking for somewhere to stay within Wellington city between December and April .We estimate about 70% are non-self-contained vehicles and 30 % are self-contained.
11. Last summer the Council allowed freedom camping with restrictions at Evans Bay Marina and Te Kopahou Reserve Car Park. High demand caused problems resulting in further camping restrictions being proposed at Te Kopahou and additional resources being made available for security management.
12. Under the Camping Bylaw people are able to camp anywhere other than prohibited areas and reserves. However the majority of campers look for sites where camping is explicitly allowed and the restricted sites have been popular.
13. In April 2015 the Committee agreed to consult on an amendment to the Council's camping bylaw to increase camping restrictions at Te Kopahou Reserve Car Park (self-contained vehicles only, a maximum of four nights stay in a single calendar month and reducing the number of camping parks to 12). The public consultation period closed on 17th July and officers are currently analysing 78 submissions and will report back to Committee in September.
14. There is currently sufficient provision for self-contained vehicles but there is demand for camping sites for the non-self-contained camper. A key concern we are trying to address is where campers go once they are moved from non-permitted camping areas. Officers would rather direct campers to a designated area within Wellington City. Based on feedback from the New Zealand Motor Caravan Association (NZMCA), we are assuming that freedom campers will be willing to pay for low cost accommodation. There is currently no low cost provision in Wellington city for the non-self-contained camper.

15. The provision of camping in Wellington city needs to be considered in both short and long term timeframes. Having a site where officers can direct the non-self-contained campers to by next summer would help protect prohibited and restricted areas, complement the proposed bylaw restrictions and planned enforcement, and make the self-drive visitor experience to the city enjoyable.
16. Officers have investigated site options for a low cost motor home and camping park (for the non-self-contained camper) which has included reserve land. It is important to find a site that is well located and desirable for campers but balanced with minimal displacement of existing users and low impact on existing open space values.
17. Longer term there may be additional or alternative site options to consider, for example, Te Motu Kairangi and/or partnerships with other nature based visitor attractions such as the proposed Ocean Exploration Centre.
18. Under the camping bylaw, camping is not permitted on reserve land unless provided for in a reserve management plan. None of the current reserve management plans provide for camping other than for educational purposes. Camping on a specific reserve would require an amendment to the appropriate reserve management plan, following the process outlined in the Reserves Act. Under section 53 of the Reserves Act, Council can set apart all or parts of a recreation reserve for a camping ground.
19. Resource consent is also required to establish a camping ground on open space zoned land and funding for this has been provided this financial year.

Discussion

20. The site selection catchment area for a low cost non-self-contained motor home and camping park was kept within the central, southern and eastern suburbs of Wellington City as the trend with freedom campers show that visitors prefer to be close to the Central City and/or south coast.
21. The Wellington Town Belt was excluded from the site selection process due to the introduction of the Wellington Town Belt Bill into Parliament. The Bill will establish legal framework for Council's trusteeship and management of the Town Belt. If further camping areas are required, assessing whether camping on the Town Belt is consistent with the Bill and the current management plan should occur once the Bill is enacted.
22. Officers developed a short list of potential sites including; Lyall Bay Road Reserve, part of Dorrie Leslie Park, Evans Bay Marina, Cog Park and the car park in Happy Valley Park.
23. Site selection criteria were developed to guide decision making. Criteria included; land status, zoning, applicable management plan, existing site use and character, scale and size (number of potential camping sites), location and accessibility, amenity, safety and security, existing facilities and services, site hazards, issues and risks. Attachment 2 provides detailed information of each site.
24. In summary,
Lyall Bay Road Reserve
25. This site is the strip of road reserve on the landward side at the eastern end of Lyall Bay Road. There are some street trees (pohutukawa) on site, and marram covers the sand. There has also been some informal planting towards the rear of the site. Informal and uncontrolled car parking occurs at the eastern end.

26. There are several issues with developing this site into a camping ground including; sea level rise and coastal erosion –the car park on the sea ward side has been undermined a number of times in the last two years, and its future needs reviewing. Alternative public car parking will need to be considered which may in part be provided at this site. In addition, this area should be retained for future options (such as the realignment of the road and the development of the dunes as a coastal defence). There is already increasing demand for car parking at the eastern end of Lyall Bay with existing uses and severe coastal erosion. Developing this site for an additional use would escalate car parking problems. The pressures from existing uses would require the camping ground to be fully secure to avoid the public using the camping facilities. This site is in the airport precinct, airport noise would be an issue for campers, along with exposure to southerly winds and windblown sand. Additionally, there may be issues around site access.

Part of Dorrie leslie Park

27. This site is located on the seaward side of The Esplanade on the coastal edge, adjacent to the Maranui Quarry site. It currently provides informal access to the South Coast including a gravel drive and grass areas. This site although very scenic is a closed landfill, which is very exposed and subject to coastal erosion.
28. The need to build a new structure for campers (toilets and showers) on the seaward side of the road is inconsistent with the objectives and policies of the South Coast Management Plan and very difficult to justify, especially when there are alternative sites available.
29. The Ocean Exploration Centre project is proposed to be located opposite on the former Maranui Quarry site subject to funding and resource consent processes. Part of that proposal is also to beautify and make use of this seaward area. In addition to the above constraints, timing does not fit with the Ocean Exploration Centre development and may create unnecessary risks for this project.

Evans Bay Marina Car park

30. Evans Bay Marina Car park is located on the corner of Evans Bay Parade and Cobham Drive and is currently one of the restricted freedom camping sites, accommodating up to 30 self-contained vehicles. Officers considered this site for a formal camping ground but believe that developing this site into a formal camping ground is not going to solve the current camping issues and ease demand. Based on our estimates, 30 self-contained vehicles and 70 non-self -contained vehicles are looking for a place to camp per night in Wellington. The two restricted freedom camping sites, (Evans Bay Marina and Te Kopahau), currently cater for the self contained visitor. An additional site is needed for the non-self-contained camper. Even if non-self-contained vehicles were allowed at Evans Bay Marina, there would still be a significant number of campers per night looking for an approved camping spot in Wellington City.

Cog Park open grass area

31. This site is the rectangular shaped open grass area of Cog Park, used for informal outdoor recreation.
32. While it would be a highly desirable place to camp, with harbour views, excellent location, close to facilities, very scenic, safe and sheltered, the camping ground would

be developed at significant loss to accessible usable open space land. It effectively removes a recreation lawn area and replaces it with a car park camping facility.

33. Officers have discussed the proposal with the Wellington Cadets Centre Trust and the Hataitai Residents Association. The Wellington Cadets don't use the site and would not have any issues with the proposal, other than potential security issues for their leased area. The feedback from the Hataitai Residents Association was very clearly in opposition to this proposal. The reasons included:
- Loss of public space which is used by the community for passive informal activities (such as learning to ride bikes, kicking balls around, picnics)
 - Hataitai School use the space informally in summer
 - It is a popular destination as it is adjacent to a safe area to swim in and it provides a flat grass area to play on
 - It would have an adverse impact on users of Hataitai beach
 - Council is to be congratulated for the transformation of this area and the beautification of the space, and this would be going backwards, changing it to essentially a car park, and removing a pristine space effectively displacing a majority of people for a minority.

Happy Valley Park Car park

34. This site is currently a gravel car park with a sports pavilion, used in association with two lower grade sports fields. The sports fields are used by college and junior cricket and football with low utilisation.
35. This site could accommodate approximately 33 camping sites (campervans, smaller vans, tents), with the potential for future expansion towards the sports field outfield. From a campers perspective this site is in an average locality with low to average amenity values. Feedback from NZCMA members is, although this site is some distance from the city its advantage is it's a quiet area and they would use this site. The site has access to services, including an existing dump station and water tap.
36. Accommodating both campers and sports fields' users needs to occur but after discussions with Wellington Cricket and Capital Football there doesn't appear to be any significant conflicts between the two activities. Officers have also met with the Owhiro Bay Residents Association and are making contact with Owhiro Bay School. The Residents Association wish to gain feedback from the immediate community and plan to carry out a letter box drop to provide a feeling of community views. They accepted that it could potentially be used for this and may assist with their current proposal to slow traffic in the area to 50 km/h (it is currently within the 70 km/h zone).
37. This site has potential for a motor home and camping park, although only a gravel car park currently, it could be developed into an attractive and safe place to camp with the necessary provisions. The site's current low usage means minimal displacement of existing users.

Recommended site

38. The recommended site is Happy Valley Park Car Park. This site can be developed into a fit for purpose motor home and camping park with minimal disruption to existing users (please refer to attachment 3 aerial and indicative concept). To allow camping at

this site, a number of process requirements need to be followed. These are outlined in Table 1 below.

39. The first stage is to publically consult on amending the Suburban Reserves Management Plan to permit camping at Happy Valley Park. If approved then this site could accommodate the non-self-contained camper next summer as a freedom camping site, with basic facilities provided within the existing sports pavilion (toilets, water tap and dumping station). The showers in the pavilion are communal and would not be suitable or safe for use by campers this summer. The second stage would include preparing a business case detailing capital and operation expenditure, likely revenue and exploring management options for consideration as part of the 16/17 Annual Plan. Seeking resource consent and a camping ground regulation licence for a low cost motor home and camping park would follow.

Management of the low cost motor home and camping park

40. Wellington warmly welcomes responsible campers but providing and managing camping in Wellington has required a variety of operational measures. Such initiatives have included; improved access to information, engaging with key stakeholders, further site restrictions, increased enforcement and management, and investigating sites for a low cost camp ground.
41. Officers have approached the site selection process for a camp ground from a problem solving perspective rather than a commercial profit making operation. To provide an affordable camping spot for the non-self-contained camper, Council needs to be able to control the level of service and fees charged. Given that additional capital and operational expenditure is required to develop and manage a low cost camping ground, then it is not desirable for the camping ground to be free of charge. Ideally it should be cost neutral.
42. Indicative capital costs of \$350,000 are required to develop a camping park at Happy Valley Park. Development would include levelling, all weather surfacing and access, camp site layout, signage, lighting, landscape design and provision of ablutions and a basic kitchen.
43. The ongoing operation costs would be approximately \$80,000 per annum. This includes; management and administration, cleaning, rubbish collection, and general maintenance, but excludes depreciation and insurances.
44. Based on other similar camping ground examples, the nightly fees could be approximately \$10 per adult per night or \$20 - \$25 per vehicle, with estimated annual revenue of between approximately \$80 -\$100k.
45. If it is approved to permit camping at Happy Valley Park, subject to public consultation, then a business case detailing the capital and operational expenditure and likely revenue would need to be calculated for next year's annual plan process.
46. To keep the operational costs low, officers are considering the camping park to be self-service. It will be first in first serve type basis with no ability to book, but parking availability may be communicated by a smart park sensor system. Campers will use a parking meter pay and display system with an officer checking tickets and payment on a nightly basis. Camping facilities such as toilets, hot showers, basic kitchen, access to power points, rubbish disposal and tap water will be provided. Camping rules and code of conduct will be displayed including but not limited to; no fires, camp responsibly and respect other campers.

47. Given the demand and ongoing camping issues, Council needs an additional camping spot in the short term (preferably summer 2016/17) and needs to be able to control and manage the approval processes, tight timeframes and construction to achieve this.
48. Leasing the site to a commercial camping ground operator or outsourcing the service could be further investigated and assessed at a later stage, after following the approval process and if the activity has been permitted. Any ground lease and/or outsourcing of a camping ground service would have to include a cap on camping ground fees, required levels of service, be in accordance with any acts and policies, and be cost effective for Council.

Project process requirements and timeframes

49. Table 1 below outlines the project tasks and indicative timeframes.

Indicative timeframe	Task
August 2015	Seek Environment Committee’s approval to publically consult on amendment to the Suburban Reserves Management Plan (SRMP) to permit camping at Happy Valley Park
August – September 2015	Public consultation period for Amendment to SRMP 4 weeks Receive submissions
October 2015	Oral hearings process Evaluate submissions Seek Environment Committee’s approval to amend the SRMP subject to submissions.
October- November 2015	If approved, allow freedom camping at Happy valley Park car park for the summer 2015/16. Rubbish facilities and basic signage will be required, and the toilets will be opened 24/7 with increased cleaning. Prepare business case for consideration as part of the 16/17 Annual Plan process and explore management options
February 2016	Submit resource consent for camping ground at Happy Valley Park Submit camping ground regulation license
June 2016 (depending on notification requirements)	Resource consent and camping ground license decisions Prepare detailed design, drawings, specifications and tender documents
July- August 2016	Tender process for construction Award tender
September – November 2016	Construction period of the motor home and camping park Set up management and administration systems
December 2016	Grand opening

Next Actions

50. If the Committee agrees, publicly consult on amendments to the Suburban Reserves Management Plan to permit camping on part of Happy Valley Park (August-September).
51. Receive submissions and hear oral submissions if received (October 2015).
52. Make final decision on amendment based on submissions (October 2015).

Attachments

Attachment 1.	Proposed amendment to the Suburban Reserves Management Plan	Page 32
Attachment 2.	Site assessments	Page 34
Attachment 3.	Happy Valley Car Park option overview	Page 41

Author	Amber Bill, Open Space and Spec Parks Manager
Authoriser	Michael Oates, Open Space and Recreation Planning Manager

SUPPORTING INFORMATION

Consultation and Engagement

If the Committee approves, public consultation will be undertaken on the draft amendment. Officers have had preliminary discussions with some of the key stakeholders including;

- Feedback from the New Zealand Motor and Caravan Association is that members want to visit and stay in Wellington for activities/events and wait for the Ferry's. They are looking for safe and convenient parking options that cater for their diverse needs. The advantages stated for Happy Valley Park are that it is a quiet area away from the noise of Evans Bay Parade and will include facilities.
- Wellington Cadets Centre Trust. They don't use the lawn area at Cog Park and would not have any issues with the proposal other than potential security issues for their leased area.
- Hataitai Residents Association were very clear in opposition to a camping ground proposal at Cog Park
- Owhiro Bay Residents Association- The Residents Association wish to gain feedback from the immediate community and plan to carry out a letter box drop to provide a feeling of community views. They accepted that it could potentially be used for this and may assist with their current proposal to slow traffic in the area to 50 km/h (it is currently within the 70 km/h zone).
- Owhiro Bay School – Officers are waiting for their initial feedback
- Wellington Football and Capital football – their initial views were that there doesn't appear to be any significant conflicts between the two activities

Treaty of Waitangi considerations

No Treaty of Waitangi implications have been identified at this site, but subject to the Committee decision on this paper, feedback on the draft amendment to the Management Plan will be sought.

Financial implications

A business case will be prepared detailing capital and operational expenditure requirements. Its likely the capital expenditure will be around \$350,000 and Operational expenditure \$80,000. Likely revenue could be between \$80,000 - \$100,000 per annum.

Policy and legislative implications

The proposed amendment to the Suburban Reserves Management Plan and public consultation requirements will be completed in accordance with the Reserves Act and Public Places Bylaw.

Risks / legal

The key risk is there's likely to be some opposition from parts of the local community and interest groups.

Climate Change impact and considerations

Climate change particularly sea level rise has been considered during the site analysis phase.

Communications Plan

A communication plan will be prepared as part of the public consultation process, detailing stakeholders, objectives, messages, communication tools and an action plan.

Attachment 1.

Item 4.2 Attachment 1

Draft Amendment to the Suburban Reserve Management Plan 2015 (additions are in bold)

Amendment 1.

Under 3.7 Sector 7 Melrose, Kilbirnie, Rongotai, Lyall Bay, Houghton Bay, Southgate, Island Bay and Owhiro Bay add

3.7.7 Motor home and Camping Park

Wellington is a hot spot for Freedom camping given our location for ferry crossings. During summer (Nov-Mar) approximately 100 vehicles per night are looking for places to stay within Wellington City and they typically stay for 1-2 nights. Nationwide there has been a notable increase in self drive visitors to New Zealand and it is expected that this market will continue to go.

Wellington currently provides two restricted Freedom Camping sites which can accommodate up to 42 self contained vehicles only. There is a growing need to provide additional areas for the non self contained campervan.

Under section 53 (h) of the Reserves Act 1977, the Council can set aside parts of a recreation reserve for camping ground purposes.

Policies

- **Allow camping as a managed activity on part of Happy Valley Park**
- **Develop a motor home and camping park on part of Happy Valley Park that is sensitively designed to enhance the landscape values of the local area.**

Amendment 2

Under 3.7 Reserve table, Happy Valley Park add under actions **develop a motor home and camping park.**

Amendment 3

Under 4 Rules for Use and Development , 4.4 Managed activities, 4.4.4 under bullet point camping (for educational purposes **only and in approved sites identified in the sector plans**).

Amendment 4

Under 4.6 Prohibited activities, 4.6.4 p. camping (except for educational purposes **and at approved sites identified in the sector plans**).

Item 4.2 Attachment 2

Attachment 2.

Analysis of potential sites for a short term low cost non self-contained motorhome and camping park

Criteria					
Site Name	Happy Valley Park Carpark	Lyall Bay Road Reserve	Part of Dorrie Leslie Park	Cog Park Open Grass area	Evans Bay (currently Freedom camping area)
Site area m2	Carpark area only 2695 m2 (Additional green space between car park and outfield 2749 m2)	2728 m2	6508 m2	2428 m2	2436 m2
Approx. no. of camp sites	Car park area only Approximately; Campervans 18 Car parks 9 Mobility 1 Campsites 5 Possibly potential to increase by using land between car park and outfield.	This is a long and narrow site. There is likely to be traffic restrictions with access. Approximately 10-16 max campervan parks	Approximately; Campervans 24 Car parks 7 Mobility 1 Campsites 8	Approximately; Campervans 18 Car parks 8 Mobility 1 Campsites 8	Approximately; Campervans 30 Car parks 6 Mobility 1 Camp sites 6

Land tenure/ status	Recreation Reserve	Road Reserve	Fee Simple	Fee simple proposed to be Recreation Reserve	Fee simple
Applicable Reserve Management Plan	Draft Suburban Reserves Management Plan Chapter 3.7 Management sector 7. Chapter 4 Rules for use and development Camping is a prohibited activities (except for education purposes)	South Coast Reserve Management Plan	South Coast Reserves Management Plan Oct 2002 The SCMP Policy 6.7 New Structures on coastal land seeks to limit new structures on the coast, especially the seaward side of the road to only those that are necessary. Necessary implies that all other options have been explored or alternatives are not available SCMP is silent on camping	Draft Suburban Reserves Management Plan Sector 6	None
Land owner approval process	Amendment to the SRMP required. Recommend to follow sec 41(9) Reserve Act 1977	If it's WCC using the unformed legal road then Road owner consent would be required.	The need to relocate structures on the seaward side of the road is inconsistent with the SCMP policies and it would be difficult to justify that they are necessary in accordance with the plan.	Amendment to the SRMP required. Recommend to follow sec 41(9) Reserve Act 1977	
District Plan zoning and resource consent requirements	Open Space A Resource consent would be required.	Airport precinct Resource consent would be required.	Open Space B Resource consent would be required.	Open space A Resource consent would be required.	Open space A Resource consent would be required.
Existing site use and general character	Park category is sports and recreation (local) Site includes an	Unformed legal road (site long and narrow)	Park Category is recreation and ecological linkages	Park category is Neighbourhood (community).	Currently a restricted freedom camping site

<p>Item 4.2 Attachment 2</p>	<p>informal gravel car park area with a WCC sports pavilion which are used in association with the sports fields There are two sports fields catering for college and junior cricket and college and junior football</p> <p>Sports field utilisation statistics show relatively low number of hours between January 2014 and Dec 2014. The park was not booked during Jan – Mar. The highest month was Nov (75 hours) the lowest Oct (4 Hours). The park was used for college and junior cricket and football</p>	<p>Some mature vegetation including pohutakawa, karo, taupata</p> <p>Some informal carparking occurring on this site.</p> <p>Windblown rubbish</p> <p>There is increasing demand for car parking at the eastern end of Lyall Bay with existing activities. Developing an addition use in this area would escalate car parking problems.</p>	<p>Informal gravel driveway with grass area providing informal access to the South Coast.</p>	<p>A flat grass area which is used for informal passive outdoor recreation. A public tennis court is immediately adjacent</p> <p>Adjacent existing building currently leased to Wellington Cadet Centre Trust</p> <p>A popular accessible green space that is on the coast and used for a variety of activities by the local community.</p>	<p>Reasonably sheltered and located next to the Marina</p>
<p>Locality and accessibility</p> <p>Excellent locality</p> <p>Average locality</p> <p>Poor locality</p>	<p>138 Happy Valley Road</p> <p>Average locality, 5.3 km radius from central city On the way to the South Coast so relatively easy to find Close to the South Coast and OGB tracks Brooklyn and Island Bay town centres close by. Public transport is on limited bus service only (less than hourly Monday –</p>	<p>Lyall Bay Road Reserve (Eastern end) Average locality 4.9 km radius from central city On the way to the airport and Lyall Bay so relatively easy to find. On the South Coast with Lyall Bay Beach immediately opposite. Kilbirnie town centre and the airport retail park close by.</p>	<p>The Esplanade, Average locality 5.9 km radius from central city On the south coast road so relatively easy to find Immediately located on the coast. Kilbirnie and Island Bay town centres close by Public transport Bus route 23, bus stop 1 min walk away</p>	<p>Located off Evans Bay Parade Excellent locality, 2.7 km radius from central city. Direct and easy to find as located off Evan Bay Parade Close to Hataitai Beach, round the bays, and Kilbirnie town centre. Public transport route 24, bus stop 2 mins walk away.</p>	<p>Located off Evan Bay Parade Excellent locality Direct and easy to find</p>

	Friday). Bus stop 5mins walk away.	Public transport Bus route 14 bus stop 1 min walk away			
<p>Amenity Value</p> <p>High amenity</p> <ul style="list-style-type: none"> • Very scenic • Quiet & desirable • Sheltered • Several recreational opportunities <p>Average amenity</p> <ul style="list-style-type: none"> • Some scenic value • Relatively quiet • Reasonably sheltered • Some recreational opportunities <p>Low amenity</p> <ul style="list-style-type: none"> • Not that scenic • Noisy and exposed • Limited recreation opportunities 	<p>Low to average amenity</p> <p>Site is not that scenic, views of regenerating scrub</p> <p>Relatively quiet.</p> <p>Access to some walking and biking tracks of the OGB and Tawatawa.</p> <p>Adjacent to large open sports field space</p> <p>Site could be made more attractive and desirable with good landscape design</p>	<p>Low to average amenity</p> <p>Some scenic value looking out onto Lyall bay beach.</p> <p>Exposed in a southerly with windblown sand.</p> <p>Very noisy being so close to the airport.</p> <p>Some recreational values associated with the beach.</p> <p>Difficult to control noise from airport and southerly wind and sand issues</p>	<p>Average to High amenity</p> <p>Site is very scenic with natural coastal character.</p> <p>Very exposed in a southerly.</p> <p>Desirable on a fine day.</p> <p>Round the coast walks but no playground close by.</p> <p>Difficult to mitigate southerly wind issues</p>	<p>High amenity value,</p> <p>Site is scenic and picturesque, quiet and desirable, sheltered with access to public tennis court, round the bays walks, Hataitai Beach, and Playground within walking distance.</p>	<p>Average to high amenity vale.</p> <p>Located nearby busy road but balanced by harbour view setting.</p> <p>Buffering potential with additional planting</p> <p>Kilbirnie shops within walking distance as well as pool, gym and playground</p>
<p>Provision of camping ground facilities.</p> <p>Ablutions, showers, kitchen facility</p>	<p>Existing dumping facility and tap on site</p> <p>To utilise existing sports pavilion for camping ground facilities would be at a high cost.</p> <p>Recommended to relocate portacoms</p>	<p>No existing facilities on site</p> <p>Will need to relocate and connect two portacoms/ abluion blocks to site and install a kitchen facility.</p>	<p>No existing facilities on site</p> <p>Will need to relocate and connect two portacoms/ abluion blocks to site and install a kitchen facility</p>	<p>No existing facilities on site.</p> <p>Will need to relocate and connect two portacoms/ abluion blocks to site and install a kitchen facility</p>	<p>Existing facilities but utilised and funded by marine tenants</p> <p>One public toilet available and shower on site.</p> <p>Will need to relocate and connect two portacoms/ abluion blocks to site and install a kitchen facility</p> <p>Dump station on site</p>
<p>Access to services.</p> <p>Note; road opening</p>	<p>Water is within the road, most likely require a road opening consent and</p>	<p>Water, sewer and storm water are all located either along the footpath on the</p>	<p>Water, storm water and sewer are located within the street above. Some</p>	<p>Water, storm water and sewer all in nearby locations to tap into. Difficult to</p>	<p>Water, stormwater and sewer all in nearby locations to tap into</p>

<p>consents would need to be discussed with the consents team</p> <p>Item 4.2 Attachment 2</p>	<p>connection application</p> <p>Various areas to connect to sewer that are within the park, good options available</p> <p>Power should not be an issue as there is power from the existing pavilion</p> <p>Storm water along the road and one main across the park</p>	<p>same side as the area or within the road.</p> <p>Water maybe tapped into at the edge of the foot path</p> <p>Sewer connection would require road opening consent and connection application</p> <p>Storm water connection at airport end</p> <p>Power needs to be investigated</p>	<p>trenching would be required as well as road opening consent and connection application.</p> <p>Power would need to be further investigated</p>	<p>know what connections are still live so further investigations are required. Sewer may require road opening consent. Power may not be too difficult however needs to be investigated.</p>	
---	---	---	---	--	--

<p>Safety and security issues CPTED national guidelines and 7 qualities.</p> <p>Access, safe movement and connections</p> <p>Surveillance and sightlines see and be seen.</p> <p>Layout clear and logical orientation</p> <p>Activity mix, eyes on the street</p> <p>Sense of ownership, space is cared for.</p> <p>Quality environments</p> <p>Physical</p>	<p>Site has the potential to have a safe access and a well-defined entrance.</p> <p>Some residents overlook the site; the site can be seen from Happy valley road. Lighting could be provided.</p> <p>Detailed landscape design, signage and management will help with creating a sense of ownership and quality environment.</p> <p>The site has some community surveillance. Safety and security could be</p>	<p>Size and space constraints of the site may restrict where an entrance can go.</p> <p>The site is not overlooked by any residents but next to Lyall Bay road which during can be relatively busy at times</p> <p>Lyall Bay beach can be a popular destination during the day especially with surfers</p> <p>Site may be perceived by campers as unsafe</p> <p>Detailed landscape</p>	<p>Site has the potential to have a safe access and well defined entrance, and a safe layout.</p> <p>Depending on location of facilities, clear site lines could be maintained throughout.</p> <p>There is poor passive surveillance on the site from any residential areas, although it is immediately adjacent to a relatively busy road and on a popular coastal walking and cycling route.</p> <p>Safety and</p>	<p>Site has the potential to have a safe access and well defined entrance, and a safe layout.</p> <p>The site has high community surveillance.</p>	<p>Site has the potential to have a safe access and well defined entrance and safe layout</p> <p>Depending on location of facilities, clear site lines could be maintained throughout</p> <p>The site has some community surveillance. Safety and security could be enhanced through good landscape design</p>
--	---	--	--	--	--

protection	enhanced through good landscape design.	design, signage and management will help with creating a sense of ownership and quality environment. The site has some community surveillance. Safety and security could be enhanced through good landscape design. Need to look at security fencing at this site.	security could be enhanced through good landscape design.		
Site hazards	No foreseen site hazards	Exposed to the Southerly wind Constant sand drift/ windblown sand Tsunami zone Coastal erosion and seal level rise may eventually become an issue	Overburden from the Maranui Depot site, contaminated filled. Exposed to the Southerly wind Tsunami zone Coastal erosion and sea level rise may eventually become an issue	Tsunami zone	Tsunami zone
Potential issues	We would need to accommodate both campers and sports field' users in separate facilities. Sports field users would have to park along Happy Valley Road	Opposition from local community. Noise from airport a key issue as well as southerly wind and windblown sand There is already existing car parking pressure around the site so the site would require some form of enforcement management and security. There may be some issues	Opposition from residents and community regarding putting a new structure on the seaward side of the road that may not be supported as necessary. Risk around Council being inconsistent with its own policies. Very exposed site especially in a southerly, not the most desirable place to stay in a campervan during a storm.	Significant change in activity from a lawn area used for informal outdoor recreation by the general public, to a car park used by a minority few. Likely strong opposition from local residents and community regarding the displacement of informal recreation from a community park and environmental	Will displace freedom campers and will not address the shortfall in provision of camping options in wellington Marina tenants are key stakeholders Potential oppositions from local residents

Item 4.2 Attachment 2		around traffic and access into the site	Difficult place to get vegetation growing as a shelter. Potential risks around the contaminated fill and the capping layer.	impacts of a campervan park. Access into the site may an issue particularly with conflicts with pedestrians and other site users.	

Comments	<p>This site could be developed fit for a camping ground purpose with minimal disruption to existing users.</p> <p>The Owhiro Bay Residents assn is gathering initial feedback from residents.</p> <p>Opportunities may exist for further extensions.</p>	<p>This site is not an ideal place for a camping ground because of;</p> <ul style="list-style-type: none"> • Sea level rise and coastal erosion and retaining this site for future options • An additional use in this area would escalate parking problems • Security and behaviour issues • Noise • Very exposed with wind-blown sand • Site access issues 	<p>New structure on seaward side is inconsistent with Council's policy Site very scenic but a closed landfill, exposed and subject to coastal erosion.</p> <p>Timeframes do not align with the Proposed Ocean Exploration centre development which could create unnecessary risk</p>	<p>Although an ideal place to camp it would be developed at a significant loss to useable open space and strongly opposed by the local community.</p>	<p>Developing this site into a camping ground is not going to address or resolve the current camping issues and ease demand. An additional site is required.</p>
----------	---	--	--	---	--



Absolutely Positively
Wellington City Council
Me Heke Ki Pōneke

C		20/7/15	Sketch Overview Plan	
ISSUE	DATE	REVISION		
PROJECT	Campervan Park Sketch Proposals			PROJECT # 15/0038
CLIENT	Parks Sports & Recreation			DATE # 7-8-15
DWG	Happy Valley - Sketch Overview			DWG # 1-400
	DRAWN	C. Gordon	REVISED	C
	DRWD	C. Gordon	REVISION	C
Wellington City Council Architects - Landscape Architects - Urban Design				

EASEMENT OVER RESERVE LAND (RESERVOIR): 135 MAKARA ROAD, KARORI

Purpose

1. To seek the Committee's approval to an access easement over Council-owned Local Purpose (Water Reservoir) Reserve at 135 Makara Road in favour of 125 Makara Road.
2. Please refer to Attachment 1 for a plan showing the proposed easement area (highlighted green) and 125 Makara Road (highlighted red).

Summary

3. Council acquired 135 Makara Road in 1961 for the purposes of a water reservoir. In May 2013, it was classified under the Reserves Act 1977 as Local Purpose (Water Reservoir) Reserve.
4. In 1981 reciprocal Right of Way (ROW) easements were granted between 125, 127 and 129 Makara Road (areas A, B, C and D on Attachment 1).
5. In 1986 a two lot subdivision of 125 Makara Road was approved. During the subdivision and legalisation process, the existing ROW was inadvertently extinguished.
6. This remained unnoticed until recently, when the current owner was preparing the property for sale. The owner has therefore requested that Council grant a new access easement.
7. Given the minor impact on the reserve, this report recommends the Committee approves the proposed easement in order to rectify this historical anomaly.
8. As the proposed easement is over an existing easement and formed driveway it will not materially alter or damage the Reserve land. Officers request Committee waives the public notification requirement.

Recommendations

That the Environment Committee:

1. Receives the information.
2. Approves a right of way easement in perpetuity in favour of 125 Makara Road, CFR WN30B/463 over Area A DP 49162 on Part Lot 1 Application Plan 2142 CT WN942/12 pursuant Section 48 of the Reserves Act 1977.
3. Waives the requirement for public notification in accordance with Section 48(3) of the Reserves Act 1977, as the Reserve is not likely to be materially altered or permanently damaged and the rights of the public are not likely to be permanently affected by the granting of the easement.
4. Delegates to the Chief Executive Officer all powers necessary to conclude this matter.
5. Notes that all the costs associated with preparing and implementing the easement will be met by the owner of 125 Makara Road, Karori.

Background

9. In 1986 Council approved a two lot subdivision of 125 Makara Road noting the rear lot did not have frontage to legal road. However, at the time Council was satisfied that adequate access to road was provided over adjoining land via an existing ROW easement.
10. As a result of the subdivision and legalisation process, the easement was inadvertently extinguished.
11. The rear lot continued to use the shared driveway unaware that its ROW easement right had terminated. The front lot 125A Makara Road has direct access to the legal road and does not use the Easement Land.
12. In preparing the property for sale, the current owner's representatives noticed the anomaly and approached Council.
13. In accordance with Section 48 of the Reserves Act 1977, the Environment Committee has delegated authority to grant landowner approval for easements through Reserve.

Discussion

14. The proposed easement will legalise the current use and is in line with the past regulatory approvals granted. There is no practical alternate access to 125 Makara Road.
15. The proposed easement uses an existing driveway so it has no material impact on the reserve.
16. All costs associated with the preparation of this easement will be borne by the owner of 125 Makara Road.
17. It is recommended this easement be approved. It was not the intent of the historic regulatory consent to create a landlocked parcel.

Next Actions

18. If the proposed resolution is accepted, Officers will prepare and execute the necessary documentation and finalise all other outstanding matters.

Attachments

- | | | |
|---------------|---|---------|
| Attachment 1. | Easement Area | Page 46 |
| Attachment 2. | Aerial photo showing 135 Makara Road existing easement area | Page 47 |

Author	John Vriens, Senior Property Advisor
Authoriser	Greg Orchard, Chief Operating Officer

SUPPORTING INFORMATION

Consultation and Engagement

Outlined in the report – none required.

Treaty of Waitangi considerations

There are no Treaty of Waitangi considerations.

Financial implications

All costs associated with this easement will be borne by the owner of 125 Makara Road, Karori.

Policy and legislative implications

The proposed easement is consistent with the Reserves Act 1977.

Risks / legal

Council's lawyers have been consulted during the development of this report.

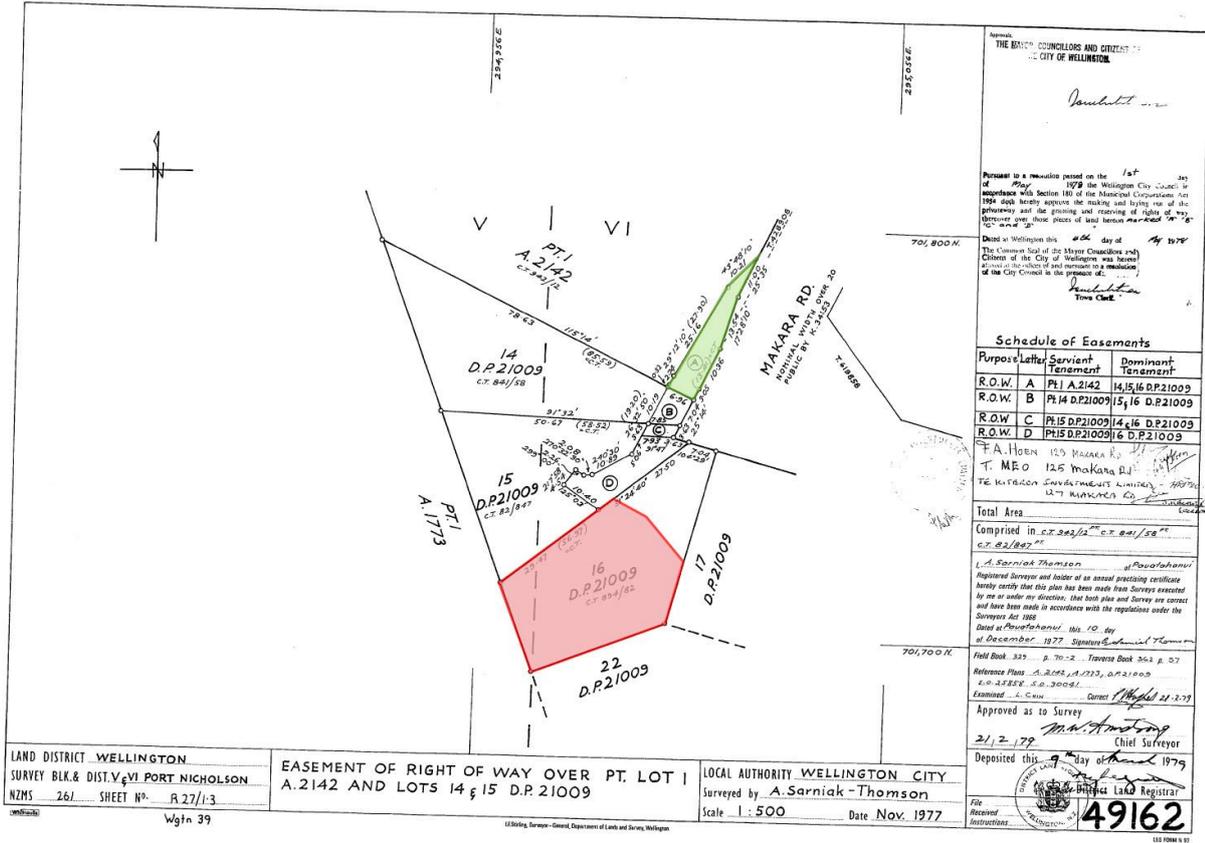
Climate Change impact and considerations

None.

Communications Plan

None.

Item 4.3 Attachment 1



Attachment Two

Aerial of Easement Land part of reservoir land at 135 Makara Road Karori.

Item 4.3 Attachment 2



OUR LIVING CITY FUND JULY 2015

Purpose

1. Provides recommendations for the distribution of the Council's Our Living City Fund

Summary

2. The Council provides grants to assist community groups to undertake projects that meet community needs. Grants are also a mechanism for achieving the Council's objectives and strategic priorities, especially those priorities that rely on community organisations carrying out specific activities.
3. The 2013 review of the grant criteria proposed a move away from generic criteria in favour of specific criteria for each fund. While each pool may share a number of criteria, others would be tailored to suit the particular demands of that community of interest and relevant Council outcomes.

Recommendations

That the Environment Committee:

1. Receive the information.
2. Agree to fund the projects as listed below:

	Organisation	Project	Total Project Cost	Amount requested	Recommended	Comments
1	350 Aotearoa	Keep a Cool World	\$17,910	\$16,210	\$0	Officers will explore options around venue support through subsidies and support with promotion.
2	Conscious Design Collective-umbrella via Innermost Gardens	Natural Playground Project	\$2,480	\$2,480	\$840	Support for costs of materials for this natural playground area for children under 10 years.
3	Glenside Progressive Association Inc	Spray mass blackberry.	\$1,441	\$1,441	\$1,442	Reduce spread of invasive weeds - blackberry and periwinkle on banks of Stebbings Stream.
4	Grow Te Ahumairangi Forest-umbrella via Conservaion Volunteers New Zealand	Grow Te Ahumairangi Forest project	\$970	\$970	\$970	Support for equipment and herbicide for this new volunteer run group

Item 4.4

5	Northern Community Gardens Inc	Northern Community Gardens	\$1,960	\$1,960	\$1,960	Support for running costs for Jay Street community garden
6	St Catherine's College PTA	St Catherine's College Community Garden	\$9,670	\$9,670	\$3,000	Support for design and some equipment costs for community kitchen garden project at school.
7	The Miramar and Maupuia Community Trust	Community Garden	\$956	\$600	\$300	Support for community garden project at community centre, compost can be sourced through other Council processes
8	Victoria University, School of Architecture	Interactive Biophilic Map of Wellington	\$19,530	\$8,050	\$2,250	Support for initial development stage for a biophilic interactive map of the city, can make later application for realisation of project later in the year.
9	World Wide Fund for Nature New Zealand	Kereru Discovery Project	\$29,150	\$5,000	\$4,000	Contribution to this project which helps Wellingtonians protect kereru and other native birds in their own backyards.
			\$84,069	\$46,383	\$14,762	

Background

4. Grants and funding are included in the Annual Plan to provide an appropriate mechanism for the Council to respond to community groups that are undertaking projects that:
 - Meet a need identified by the community.
 - Align with council's strategic goals and community outcomes.
 - Rely to some extent on participation and engagement by community organisations
5. Organisations and projects are funded through both contracts and contestable grants pools. The contestable pools provide grants that are discretionary, short term and generally project based in nature. The Council also enters into multi- year contracts when it has an interest in ensuring particular activities occur that contribute to Council's strategies or policies. For example with the Sustainability Trust for a range of projects, some of which serve to deliver on outcomes relating to this fund through their activity at the Eco Centre on Forrester's Lane and within the wider community, in particular around sustainability, community education and related to waste and urban agriculture.

6. The assessment process funding may include consultation with; the applicant, persons or organisations referred to in the application and Council officers, these would be across a range of activity areas, in the case of these applications across Parks, Sports and Recreation (Biodiversity and Environmental Partnerships), Community Services (Urban Agriculture) and Strategy/Policy (Climate Change). Applicants are given two working days to respond to a request for more information.
7. To ensure funds are used appropriately, conditions may be suggested should funding be approved. This is usually in cases where applicants need to use funds for a specific aspect of their budget or where landowner approval or the approval of plans/designs.
8. The original information provided through online application has been made available to Councillors via the hub.

Discussion

9. The Our Living City Fund supports community organisations for projects that meet the criteria for the fund. This is first of three funding rounds for 2015-16 and there are nine applications in this funding round with organisations requesting a total of \$46,383. Officers are recommending the Environment Committee support for eight projects with grants totalling \$14,762.

Contact Officers

Mark Farrar, Senior Advisor Funding and Relationships

Myfanwy Emeny, T/L Biodiversity and Urban Ecology, Parks, Sport and Recreation

Sarah Adams, Community Advisor

Tim Park, Environmental Partnership Leader

Attachments

Attachment 1. Our Living City Fund- Criteria

Page 53

Author	Mark Farrar, Team Leader Funding and Relationships
Authoriser	Greg Orchard, Chief Operating Officer

SUPPORTING INFORMATION

Consultation and Engagement

N/A

Treaty of Waitangi considerations

Applications that could have implications for Maori are referred to Council's Treaty Relations Office. For each of these grant funds there are specific criteria and questions relating to Maori, the Our Living City Fund has a specific question which seeks information on how the project demonstrates environmental guardianship and respects mana whenua as kaitiaki

Financial implications

The Long Term Plan makes provision for community grants in several places -2.1.6 - Community environmental initiatives, 3.1.4 - Grants and creative workforce, 4.1.4 – (Arts and) Cultural grants, and 5.2.4 - Grants (Social and Recreation). The Our Living City Fund comes under project C652

Policy and legislative implications

Council funds have been created to assist community initiatives in line with Council strategy. Council Officers engage and consult widely with a range of groups and organisations before funding applications are made and throughout the assessment process.

Risks / legal

NA

Climate Change impact and considerations

NA

Communications Plan

NA

Attachment 1

Criteria- Our Living City Fund

This fund aims to improve Wellington's quality of life by strengthening urban-nature connections and building economic opportunities from a healthy environment

About the fund

The fund will support projects and activities like community conservation projects, community gardens, green infrastructure (living walls and roofs), and resilience to natural events, reducing emissions, reductions from stationary energy, transport, water and waste

Fund objectives

- To support community initiatives and projects those grows Wellington's natural capital and reduce our environmental impact.
- To support initiatives which provide opportunities for community enjoyment and kaitiakitanga of Wellington's natural environment.
- To strengthen Wellington's connections with nature to safeguard and develop one of our greatest strengths – our quality of life.

Criteria

The project makes a positive contribution to achieving the Council's Strategic outcomes:

Towards 2040: Smart Capital strategy

- **People Centred City:** Contributes to healthy, vibrant, affordable and resilient communities, with a strong sense of identity and 'place' expressed through urban form, openness and accessibility.
- **Connected City:** Supports a city with easy physical and virtual access to regional, national and global networks.
- **Eco-City:** Allows the city to proactively respond to environmental challenges and seize opportunities to grow the green economy.
- **Dynamic Central City:** Supports a central city of creativity, exploration and innovation, helping Wellington to offer the lifestyle, entertainment and amenity of a much bigger city.

Long Term Plan 2012-22 priorities:

- An inclusive place where talent wants to live
- A resilient city
- A well managed city
- Annual Plan priorities for the relevant year.

The project is Wellington-based and mainly benefits the people of Wellington. (Exceptions may be made for projects based elsewhere in the region, but which significantly benefit Wellington City residents).

Item 4.4 Attachment 1

The applicant is a legally constituted community group or organisation.

The applicant provides evidence of sound financial management, good employment practice, clear and detailed planning, clear performance measures, and reporting processes.

The applicant outlines how physical accessibility has been built into project development.

The applicant outlines how pricing has been set to ensure access by a wide range of people or by the intended users.

The project should show evidence of community support, collaboration, and building partnerships with other organisations (e.g. social media interest, letters of support from other organisations/leaders).

The applicant must show that the project discernibly improves community wellbeing and adds value to the range of similar types of services in the community.

The Council respects mana whenua values and aspirations for the environment. Demonstrate how your project reflects an understanding of Wellington's history, how to care for the land and resources and an understanding of wāhi tapu.

Focus Areas

- Green infrastructure and green urban networks
- Biodiversity and pest management, including beach, stream, and harbour cleanup
- Resilience to natural events
- Healthy communities, including community gardens.
- Reducing emissions from stationary energy, transport, and waste and facilitating renewable energy development.
- Water; conservation, efficiency and quality

FORWARD PROGRAMME 2015

Purpose

1. To present the Environment Committee with the forward programme, outlining the papers that will be considered by the Committee in 2015.

Recommendation

That the Environment Committee:

1. Receive the information.

Discussion

2. The forward programme reflects organisational and political priorities and emerging issues that requires decisions from the Environment Committee. The forward programme attached outlines the work programme of the Committee for this year.

Attachments

Attachment 1. Environment Committee Forward Programme

Page 56

Author	Joey Sauer, Governance Advisor
Authoriser	Helga Sheppard, Acting Governance Team Leader

Environment Committee - Forward Programme							
Updated: 30/07/2015							
Thursday, 17 September 2015							
DEADLINES							
Date due to interested ELT member for review	Date due to ELT member for approval	Date due to Democratic	Agenda release to Councillors				
Friday, 4 September 2015	Monday, 7 September 2015	#####	Friday, 11 September 2015				
Public Participation							
Report Title	Description	Portfolio	Officer	ELT Member Responsible	Interested ELT Membe	PE	Council
Camping Bylaw: final report on proposed amendments	Agree to recommend the Council adopt the proposed amendments following consultation		Nigel Taptiklis	Greg Orchard			Yes – 30 September
Proposed Land Exchange	A land exchange between the Council and ICPE (owner of St Gerard's Monastery). Council will acquire land occupied by a footpath, and ICPE will acquire land to add to 1 Oriental Tce with the intention that this site be sold to fund the earthquake strengthening of the Monastery. Draft plan of what is proposed is attached.		Brett Smith	Greg Orchard		Yes	
Thursday, 15 October 2015							
DEADLINES							
Date due to interested ELT member for review	Date due to ELT member for approval	Date due to Democratic	Agenda release to Councillors				
Friday, 2 October 2015	Monday, 5 October 2015	#####	Friday, 9 October 2015				
Public Participation							
Public Participation	Name of Public Participant	Topic					
Environment Committee							
Report Title	Description	Portfolio	Officer	ELT Member Responsible	Interested ELT Membe	PE	Council
CCOs - Annual Reports	Annual reports from the Zoo, Zealandia and Wellington Water		Richard Hardie/Warwick Hayes	Derek Fry			
Quarterly Report	This report outlines progress towards the delivery of the 2015/25 LTP as at 30 September 2015		Marissa Cairncross	Director Strategy and External Relations	Andy Matthews		

Thursday, 26 November 2015							
DEADLINES							
Date due to interested ELT member for review	Date due to ELT member for approval	Date due to Democratic	Agenda release to Councillors				
Friday, 13 November 2015	Monday, 16 November 2015	#####	Friday, 20 November 2015				
Public Participation							
Public Participation	Name of Public Participant	Topic					
Environment Committee							
Report Title	Description	Portfolio	Officer	ELT Member Responsible	Interested ELT Membe	PE	Council
CCOs - Q1 reports	Quarter one reports from Zoo, Zealandia and Wellington Water		Richard Hardie/Warwick Hayes	Derek Fry			
CCOs - Letters of expectation	Letters of expectation from Zoo and Zealandia. Draft letters of expectation for these entities will be presented to the committee in Nov. The committee feedback will be incorporated into a final LoE which will be sent to the entities in December – usually just prior to the Christmas break. This process will also apply to other CCOs that are not covered by the environment committee.		Richard Hardie/Warwick Hayes	Derek Fry			
Our Living City Fund- October 2015	Consider recommendation and allocate funding		Mark Farrar	Greg Orchard			
To be scheduled							
Environment Committee							
Report Title	Description	Portfolio	Officer	ELT Member Responsible	Interested ELT Membe	PE	Council
Preliminary work on possible options to remediate the Houghton Valley leachate	A review of the history of the closed Houghton Valley landfill and leachate management plan		Adrian Mitchell				
Review of the Trade Waste bylaw	Legislative requirement to review by 2016. No significant problems with current bylaw. Trade Waste bylaw likely to be updated in 2015/16 to reflect the regional integration of trade waste regulation and Capacity's roles in this.		Wellington Water Ltd	Anthony Wilson	Director Policy and External Relations		

Item 4.5 Attachment 1

Feasibility of building a pipeline under the harbour and a reservoir at the Prince of Wales Park	Resilience in the water system report. Report of an assessment of options to increase resilience in the water system - including a possible under harbour pipeline or additional reservoir		Greater Wellington & Wellington Water	Anthony Wilson			
City Growth Agenda	Evaluate natural environmental impacts (water, waste, climate change and the general environment)		Danny McComb	Derek Fry			
Strategic Transport documents	Environmental impacts: Regional Land Transport Strategy, Government Transport Policy Statement, Public Transport Spine Study. Specific Transport Projects: Petone to Granada, Mt Vic Duplicated Tunnel, Cycling Infrastructure		Geoff Swainson	Anthony Wilson			
South Coast Management Plan review	The South Coast Management Plan (SCMP) is a Reserves Management Plan prepared under the Reserves Act 1977. It is considered timely to review the SCMP as it is currently over 10 years old and planning in the coastal environment has undergone significant change since 2002. Specifically, Council is developing a resilience strategy. The SCMP review will run alongside the broader coastal resilience strategy work.		Mike Oates	Greg Orchard			
Spicer's Recreation Park	We are preparing of a long term master plan for Spicer Forest and Colonial Knob Parklands in Porirua. Consultation will occur in September jointly with PCC. Both the Makara and Ohariu Valley community boards will be briefed in August.		Mike Oates	Greg Orchard			
Our Living City update	Waiting for more information.		Zach Rissel	Director Policy and External Relations	NOTE: Our Living City programme no longer in		
International Peace Symbol in the Botanic Gardens.	Resolution from June Committee: Request Officers work with Mr Tingey to look at an alternative site and design options for a peace symbol and report back to the Environment Committee.		David Sole				
Adapting to climate driven change framework	Adapting to climate driven change - toward a framework & approach for making long-term decisions (such as locating, upgrading or moving key infrastructure and defending or abandoning assets) that will be affected by future climate change effects.		CRO	Strategy and Research			

Draft Climate Change Action Plan	Councillors will receive the Draft Climate Change Action Plan for consideration. It will provide the latest update on our emissions inventory as well as recommendations for the climate change programme and investment from July 2016 onwards. It will also include updates to corporate level initiatives (e.g. standards for upgrades or new council buildings).		Zach Rissel Moana Mackey	Strategy and Research	26-Nov		
South Coast Resilience Strategy	Developing a resilience strategy for the South Coast (this work may incorporate a review of the South Coast Management Plan 2002). Report back on next steps for Island Bay Seawall & The Esplanade.		CRO	Chief Resilience Officer (Strategy & External Relations directorate, Transport & Waste Ops & City Planning & Design)			
Progress reporting	Progress reporting as required on development of the Regional Natural Hazards Strategy (GWRC lead)		Warren Ulusele	Strategy and Research			
Watts Peninsula Report	Report on progress on Watts Peninsula under the MOU with the Crown and Port Nicholson Block Settlement Trust.		Mike Oates	Park, Sports & Rec			
Animal Control Bylaw, Including Review of Dog and Cat Policies	Review of Dog and Cat Policies which will be required by virtue of the review of the Animal Control Bylaw		Helen Jones	Policy & Reporting & Parks, Sport & Rec Teams			
Basin Reserve management plan	Confirm a reserve management plan for the Basin Reserve		Richard Hardie / Mike Oates	Park, Sports & Rec + CCO unit (City Growth & Partnership)			
Emissions reduction progress report	Report on city's emissions profile and new initiatives to reduce emissions and support innovation in sustainability		Zach Rissel	Strategy and Research	NOTE: This will be done through the Climate Change Action Plan review (see row 53).		
Green standards report	Report on opportunities and recommended initiatives to for managing emissions from Council operations. This encourage green standards for new builds and incentivise green standards and adaptive reuse of redeveloped existing buildings.		Zach Rissel	Strategy and Research	NOTE: This will be considered as part of Climate Change Action Plan review on 26 November.		
City Growth Agenda	Minor review of the Open Space Access plan, will wrap into Te Aro work.		John McSweeney	Park, Sport & Rec			
Development of a Water Sensitive Urban Design chapter of the Code of Practice for Land Development	Following the guidance document being adopted last year, the technical detail will form a chapter of Councils Code of Practice for Land Development. Ideally ready for public comment by end 2015.		CRO	Policy & Reporting			
Whaitua Committee implementation	Report back on implementation of the Whaitua Committee & development of Whaitua		Nicci Wood	Policy & Reporting			
Green Belt Management Plan review	Wellington's Outer Green Belt Management Plan review - scoping		Michael Oates	Parks, Sport & Rec			
Recommendations on Ngauranga Gorge Quarry Development	Proposed plan changes.		Logen Logeswaran	Transport & Waste Ops			

Item 4.5 Attachment 1

Revisit Spicer Landfill Joint Venture	Reporting on the current status of the Spicer Landfill joint venture and provide options for the future.		Geoff Swainson / Adrian Mitchell	Transport & Waste Ops			
Regional Waste Management and Minimisation Plan	Paper to EC on the scheduled review of the Regional Waste Management and Minimisation Plan. Currently drafting paper to Governance committee to adopt the TOR and appoint an elected official to the Regional Governance Committee.		Nicci Wood / Adrian Mitchell	Transport & Waste Ops, and Policy & Reporting			