
**2013/14 QUARTERLY REPORT: QUARTER TWO
(1 OCTOBER – 31 DECEMBER 2013)**

1. Purpose of report

This report outlines progress towards the delivery of the 2013/14 Annual Plan as at 31 December 2013.

2. Recommendations

Officers recommend that the Economic Growth and Arts Committee.

1. *Note the information.*

3. Background

The quarterly report informs councillors of progress against the annual plan, and also ensures the annual report does not contain any unexpected and significant variances from performance. Responsibility for the Quarterly Report falls within the purview of the Governance, Finance and Planning Committee. At elected members' request, the Report is provided to subject-area committees for consideration of any matters that relate to their role to "monitor and [maintain] oversight of projects and programmes within area[s] of responsibility" (Terms of Reference and Delegations for the 2013/16 Triennium).

4. Discussion

2013/14 Quarterly Report: Quarter Two results

The attached Quarterly Report (Appendices one and two) outlines the Council's progress against planned, or budgeted performance for:

- Income
- Operational expenditure
- Capital expenditure
- Service Delivery (KPI performance)
- Compliance with Treasury Policy
- Key programmes.

Significant variances are explained, by activity group, in Appendix two of the Quarterly Report. This quarterly report explains negative variances greater than 10%, and favourable variances of greater than 20%.

Details relating to significant projects are highlighted, by relevant committee, in Appendix one (Key Programmes).

5. Conclusion

The attached Quarterly Report outlines performance for 1 October – 31 December 2013. Weather events and earthquakes have affected performance in a number of areas; officers will continue to monitor the Council's progress and provide a further report in Quarter Three on the implications of timing delays to its year-end position.

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SUPPORTING INFORMATION

1) Strategic fit / Strategic outcome

This report outlines progress against the planned projects, spending and service levels indicated in the Annual Plan.

2) LTP/Annual Plan reference and long term financial impact

This report outlines progress against the planned projects, spending and service levels indicated in the Annual Plan.

3) Treaty of Waitangi considerations

Not applicable

4) Decision-making

This is not a significant decision. The report provides a result and a process for delivery of the council's quarterly performance.

5) Consultation

a) General consultation

Not applicable

b) Consultation with Maori

Not applicable

6) Legal implications

Not applicable. This report outlines progress towards the Annual Plan and Annual Report, which are legislative requirements.

7) Consistency with existing policy

Not applicable