

# Application for On-Licence Renewal or On-Licence Variation

Absolutely Positively  
Wellington City Council  
Me Heke Ki Pōneke

## Section 120 or 127, Sale and Supply of Alcohol Act 2012

To: The Secretary  
District Licensing Committee  
PO Box 2199  
Wellington 6140

Please PRINT clearly.

### 1. Details of application

Type of application sought (please tick appropriate box/es)  Variation of conditions (including redefinition of licensed area)  Renewal of licence

### 2. Endorsements

Type of endorsement sought on the licence if applicable (please tick appropriate box)

BYO Restaurant - applies to BYO only restaurants

Caterer - off-site catering, instead of or in addition to food/alcohol supplied on the premises. You will need to provide evidence of catering eg menus, web info, booking agreement.

### 3. Details of applicant

(a) Full legal name/s of the person/s or company who will receive any proceeds from alcohol sales (include a list of any other names including a maiden name that you may be known by)  
Upstream Gasworks LTD

(b) Applicant status	<input type="checkbox"/> Public company	<input type="checkbox"/> Licensing trust
<input type="checkbox"/> Individual	<input type="checkbox"/> Club	<input type="checkbox"/> Government Department or other instrument of the Crown
<input checked="" type="checkbox"/> Private company	<input type="checkbox"/> Trustee	<input type="checkbox"/> Manager under the Protection of Personal and Property Rights Act 1988
<input type="checkbox"/> Partnership	<input type="checkbox"/> Local Authority	<input type="checkbox"/> Board, organisation or other body
<input type="checkbox"/> Body corporate		

(c) Address 11 Tauhinu Road, Mirimar, Wellington

(d) Occupation

(e)  Male  Female  Other (if individual)

(f) Applicant's date and place of birth (if individual)

(g) Postal address for service documents PO Box 22322, Khandallah, Wellington

(h) Contact details

Daytime contact name Reddyn Wallace

Fax number Phone number(s) 04 449 0275 - 027 3623220

Email address reddyn@whg.co.nz

Preferred mode of contact

(i) Describe the principal purpose of the business ie what type of premises  
Tavern

(c) Is the licence sought conditional upon construction or alteration of the premises?  
 Yes  No  If yes please provide details

(d) Does the applicant own the licensed premises?  
 Yes  No   
 If no,

(e) (i) What is the full name, address and contact details (*email and phone number*) of the owner?  
 Alistair Woodfield

(ii) What form of tenure and term of tenure will the applicant have?  
 10 year lease + 3x rights of renewal

(f) What part (*if any*) of the premises does the applicant intend should be designated as:  
 (i) A supervised area (*ie an area where minors must be accompanied by their parent or legal guardian*)  
 See Attached

(ii) A restricted area (*ie is an area that is R18*)  
 See attached floorplan

None  
 If no parts of the premises are to be designated, write 'none' on each line above

**8. Details of conveyance**

(a) Type of conveyance (*plane, boat, train, bus*)

(b) Address of home base

(c) Principal route travelled

(d) Trading name used or proposed for the conveyance

(e) Does the applicant own the conveyance?  
 Yes  No   
 If no,  
 (i) What is the full name and address of the owner?  
  
 (ii) What form of tenure and term of tenure of the conveyance will the applicant have?

(f) Is a current Safe Ship Management Certificate (*if a ship, ferry or hovercraft*) or a current Certificate of Airworthiness (*if a plane*) or a Rail Service Licence (*if a train*) or current warrant of registration (*if a car or a bus*) in effect for this conveyance?

Yes  No  Registration number:

## 9. Business details

(a) Is the sale of alcohol the principal purpose of the business?

Yes  No

If no, what is the principal purpose of the business?

(c) Is the applicant engaged, or intending to be engaged on the premises, in the sale or supply of any goods other than alcohol and food, or in the provision of any services other than those directly related to the sale and supply of alcohol and food?

Yes  No

If yes, what is the nature of those other goods or services?

(d) On which days and during which hours does the applicant propose to sell or supply alcohol under the licence?

**(BYO only applicants - fill in days and hours of trading)**

Days: Sunday - Thursday 8am - 11pm Friday and Saturday - 8am - 12 Midnight

Hours:

## 10. Details of managers

Full name and address of managers to be employed, certificate numbers of managers and expiry date of each certificate.

See Attached

## 11. Conditions

(a) Describe experience and training in the sale and supply of alcohol

Over 10 years owning and operating several bars in Wellington, with an exemplary record in host responsibility

(b) Describe in detail how or what is to be available for purchase in respect to:

(i) food (*please describe type and range*) Note: at least 3 types of substantial food must be available

Full breakfast, lunch, dinner and snacks menu available

(ii) non-alcoholic refreshments (*please describe type and range*)

Full range of tea, coffee, juices, soft drinks and mocktails prominently displayed and always available

(iii) low-alcohol beverages (*please describe type and range*) Note: beverages no more than 2.5% alcohol by volume

Low alcohol beers and wines prominently displayed

(iv) How is drinking water intended to be made freely available to patrons (*describe*)

Free water jugs and glasses are always available at the bar

(c) What steps does the applicant propose to prevent the sale and supply of alcohol to prohibited people? *ie minors and intoxicated persons*

Our host responsibility plan and training will ensure no alcohol will be served to minors or intoxicated persons. It will ensure these persons are indentified and safely removed from the premise as required. See attached for further information.

(d) What steps does the applicant propose to provide help with, and information about, transport options from the licensed premises?

Appropraite signage displaying contact details for alternative transport will be displayed prominently. This is to include taxi companies and Dail-a-Driver. Our staff will offer to phone these companies on behalf of the customer.

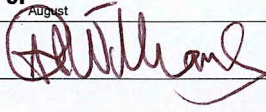
(e) What other steps does the applicant propose to take which are aimed at promoting the responsible consumption of alcohol?

Food will always be available and prominently displayed. Low and non alcoholic drinks will be available and prominently displayed. No promotions that run will encourage excessive drinking or break the Act. Regular and ongoing training for staff and managment on the responsible service of alcohol will be carried out.

(f) What other systems (*including training systems for staff*) are in place (*or are to be in place*) for compliance with the Act?

We have training in place before a staff member can serve alcohol (see attached). We have an online managment log which alerts managment and owners daily of any issues that require attention or further training. These incidents are logged and tracked enabling trend based reporting.

**Please note:** The New Zealand Police are required by the Sale and Supply of Alcohol Act 2012 to make enquiries into the suitability of the applicant. This will involve the Police informing the District Licensing Committee of any convictions or concerns involving the applicant. Should there be any concerns the applicant will also be informed.

<b>Dated at Wellington this</b>		<b>9<sup>th</sup></b>	<b>day of</b>	<b>20</b>
			August	18
Print name	Andrew Wiliams	Applicant's signature		
Print name		Applicant's signature		

#### Notes

1. Within 20 working days after filing this application, the applicant is required to give public notice of the application on the WCC website, in the Dominion Post or Wellingtonian. If you choose to advertise on the WCC website you do not need to advertise in the newspaper.
2. Except in the case of conveyance, within 10 working days after filing this application, the applicant must attach a notice on or adjacent to the site in a place that can be seen easily by members of the public. We will return the notice for display after checking the draft.

#### Privacy statement

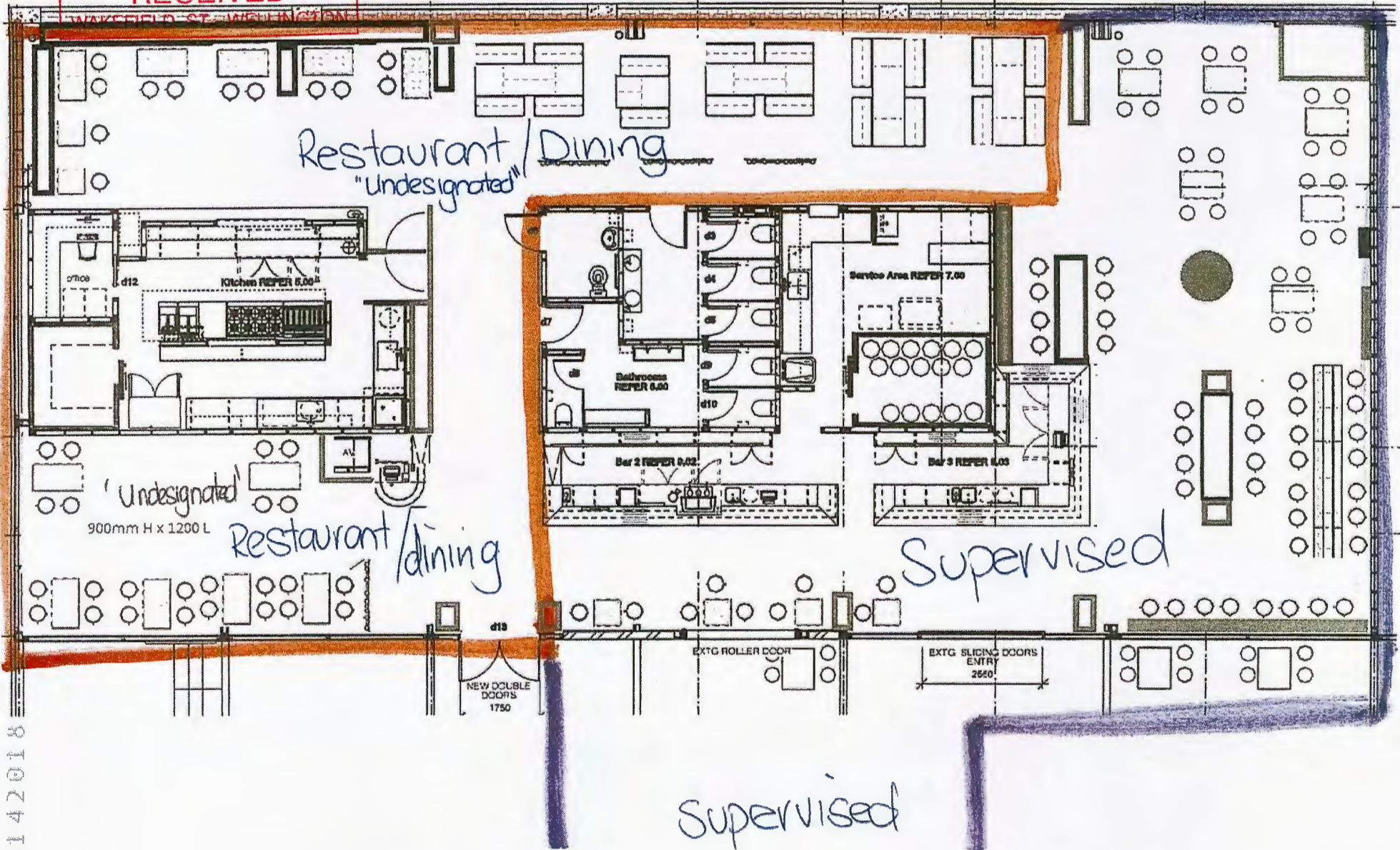
Information contained in your application and any supporting information will be held by Wellington City Council to enable your application to be processed under the Sale and Supply of Alcohol Act 2012. This information will be made available to the public and will be linked to the public notice for your application on the Council's website. The information will be provided to the Wellington District Licensing Committee, the Police, the Medical Officer of Health and the Council's Licensing Inspectors. This information may form part of a public hearing of your application before the Wellington District Licensing Committee and may be used in the Committee's decision for your application. Decisions will be made publicly available.

The Council is required to keep a statutory register of all alcohol licence applications and the District Licensing Committee's decisions on them. The Council is required to report statistics about applications to the Alcohol Regulatory and Licensing Authority. Any member of the public may request access to this information under the Local Government Official Information and Meetings Act 1987. This information may also be used under the Privacy Act 1993. You have the right to see and correct personal information that the Council holds about you.



WELLINGTON CITY COUNCIL  
PUBLIC HEALTH  
9 AUG 2018  
RECEIVED

# The Gasworks, Miramar



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