

5 October 2018

Melissa Nightingale
melissa.nightingale@nzherald.co.nz

Dear Melissa

Thank you for your request made under the Local Government Official Information and Meetings Act 1987 (the Act), received on 28 August 2018. You requested the following information:

- *What donations or gifts have been given to the council over the past year, including donations or gifts that have been given on the condition that they are used for a specific purpose.*
- *Can these please be broken down individually, with any available details on what was given, who gave it, what purpose, if any, it was given for, and how this donation or gift was used, if it has been used.*
- *If the donation or gift came in the form of an item, rather than money, if there is any estimated or confirmed value for this item, I would like to know that too please.*
- *Anything else you can think to add would be appreciated.*

As per my email on 25 September, I extended your request by an additional 10 working days to allow for the necessary review and consultation required before the documents were released to you. Thank you for your patience as we carried out this process.

The Council's policy on *Receiving Gifts, Invitations and Koha* outlines that Council Officers are occasionally offered gifts, invitations and koha from suppliers, partners, stakeholders and ratepayers.

We are committed to ensuring that Council Officers act with integrity, honesty and impartiality in all aspects of their work and as such all gifts and koha received must be recorded in the gift register whether they are accepted or not. The gift register is reviewed by the Business Unit Manager and signed off by the relevant Executive Leadership Team each month. I have attached copies of the gift registers for the past year in response to your request. I have also included a list of what the Deputy Mayor and Mayor have received over the past year.

You have also asked specifically about any donations the Wellington City Council has received. Any donations/bequests the Council has received are outlined in our Annual Report which will be published in October 2018. I am therefore, in line with section 17(d) of the Act refusing this part of your request as the information will soon be publically available.

The documents that fall within the scope of your request and my decision on each document are provided in the table below.

Item	Date	Document name/description	Decision
1.	June 2017	Staff gift register for June 2017	Released in part
2.	July 2017	Staff gift register for July 2017	Released in part
3.	August 2017	Staff gift register for August 2017	Released in part
4.	September 2017	Staff gift register for September 2017	Released in part
5.	October 2017	Staff gift register for October 2017	Released in part
6.	November 2017	Staff gift register for November 2017	Released in part
7.	December 2017	Staff gift register for December 2017	Released in part
8.	January 2018	Staff gift register for January 2018	Released in part
9.	February 2018	Staff gift register for February 2018	Released in part
10.	March 2018	Staff gift register for March 2018	Released in part
11.	April 2018	Staff gift register for April 2018	Released in part
12.	May 2018	Staff gift register for May 2018	Released in part
13.	June 2018	Staff gift register for June 2018	Released in part
14.	July 2018	Staff gift register for July 2018	Released in part
15.	Full year	The Deputy Mayor's gift register	Released in full
16.	Full year	The Mayor's gift register	Released in full

Where sections of the document have been withheld, this has been done under section 7(2)(a) of the Act as it contains personal information that identifies staff below tier 3.

Right of review

If you disagree with my decision you have the right, under section 27(3) of the Act, to ask the Ombudsman to review and investigate my decision. Further information is available on the Ombudsman website, www.ombudsman.parliament.nz.

Thank you again for your request. Please don't hesitate to contact me if you have any further questions

Kind Regards,



Ashley Fry
Assurance Advisor