

3.4 Social, Cultural and Economic Committee – Pūroro Rangaranga

Chair	Cr Jill Day
Deputy Chair	Cr Nicola Young
Membership	Mayor and all Councillors
External Membership	Liz Kelly representing Ngāti Toa Rangatira One representative of Taranaki Whānui ki Te Upoko o Te Ika nominated by the Port Nicholson Block Settlement Trust and appointed by Council
Quorum	8
Frequency of meeting	Monthly

Area of focus

1. The Social, Cultural and Economic Committee has the following responsibilities:
 - a. Arts, Culture, and Community Services
 - b. Wellington City Social Housing
 - c. Council's City Events
 - d. Parking Services
 - e. Parks, Sport and Recreation
 - f. Community resilience
 - g. Economic development
 - h. Māori Strategic Development
2. The Committee has the responsibility to discuss and approve a forward agenda.

Delegations

General

3. The Committee has the powers necessary to perform its responsibilities, within the approved Long-term Plan and Annual Plan budgets.

Strategy and policy

4. Develop and approve strategy and policy within its area of focus and monitor and review these strategies and policies.

Service levels

5. Recommend service level changes and new initiatives to the Long-term and Annual Plans Committee as part of the Long-term and Annual Plan processes.

Significant Projects & Monitoring and reporting

6. Review and approve business cases and approve next steps for significant projects within its area of focus and that are within the Long-term plan or annual plan.
7. Monitor and provide oversight for significant projects within its area of focus.

Consultation and engagement

8. Conduct any consultation processes required on issues before the Committee within its area of focus.
9. Act as a community interface for consultation on policies and as a forum for engaging effectively within its area of focus.
10. Receive reports from the Council's Advisory Groups and monitor engagement with the city's communities.
11. Review as necessary and approve the model for Council Advisory Groups and Forums.

Submissions and legislation

12. Approve submissions to external bodies/organisations and on legislation and regulatory proposals that are within its Area of Focus except:
 - (j) If there is insufficient time for the matter to be determined by the Committee before the submission 'close date', in which case the submission can be agreed by the relevant Committee Chair, Deputy Chair, Mayor and Chief Executive (and all Councillors must be advised of the submission and provided copies if requested).
 - (k) If the submission is of a technical and operational nature, in which case the submission can be approved by the Chief Executive (in consultation with the relevant Committee Chair prior to lodging the submission).
 - (l) During the formal pre-election period, in which case submissions are approved by the Chief Executive.

Bylaws

13. Develop and approve the statement of proposal for new or amended bylaws for consultation within its area of focus.
14. Recommend to Council new or amended bylaws for adoption within its area of focus.

Open Space and Reserves, (excluding Town Belt and Leases under the Leases Policy for Community and Recreation Groups)

15. For reserves, the power to approve Council strategy, policy and reserve management plans.
16. For all Council-owned land that is either open space under the District Plan, or reserve under the Reserves Act 1977, the power to:

- (a) Approve leases, subleases and easements (in relation to land or buildings)
- (b) Approve a Permanent Forest Sink Initiative covenant to be added or removed
- (c) Adopt management plans and amendments to management plans
- (d) Make any decision under a management plan which provides that it may not be made by a Council officer (for example, approve a concession)
- (e) Make decisions that would change the legal status of such land, including under the Reserves Act 1977 to classify a reserve, declare land to be a reserve and revoke the reservation of land
- (f) Recommend to Council for approval anything that would change the ownership of such land

Wellington Town Belt Act 2016

17. For all land that is subject to the Wellington Town Belt Act 2016, the power to:
- (a) Exercise the powers contained in section 15(2) of that Act
 - (b) Make recommendations to the Council on whether it should exercise its non-delegable powers under section 15(1) of that Act.
 - (c) Make a decision under a management plan which provides that it may not be made by a Council Officer (for example, approve a concession)

Naming

18. In accordance with the Naming Policy, making significant naming decisions within its area of focus,.

Grants including City Growth Fund

19. Approve the criteria and focus areas for grants funds referred for decision by the Grants committee.
20. Approve any grants referred for decision by the Grants Committee.
21. Approve the allocation of funding from the City Growth Fund, where the total commitment is more than \$100,000 (calculated by reference to the total funding sought in one or more financial years).

Other

22. Consider and make decisions which are within the Chief Executive's delegations that the Chief Executive has referred to the committee for decision making.
23. Recommend to Council the establishment of a subcommittee or working group and approve its terms of reference.
24. The committee has the powers to perform the responsibilities of another committee, where it is necessary to make a decision prior to the next meeting of that other committee.