

## District Licensing Committee

Commissioners	Bill Acton Kate Thomson Saar Cohen-Ronen	
	<b>List members</b> Kate Thomson Bill Acton Saar Cohen-Ronen Simon Tendeter Sandra Kirby Juliet Philpott Brad Olsen Clare Needham Mark Boyce Joanne Nicoll Madeline Kirk-Wilson Leaha North	<b>Contract end date</b> 30/09/2028 30/09/2028 31/05/2028 28/02/2030 31/03/2026 31/03/2026 30/09/2028 12/12/2028 12/12/2028 21/02/2029 21/02/2029 21/02/2029
Executive	The chief executive is the secretary of District Licensing Committee/s. The chief executive may delegate this responsibility.	
Frequency of meeting	As required	

### *Area of focus*

The District Licensing Committee has responsibility for:

1. The Sale and Supply of Alcohol Act 2012 (the Act) requires the Council to appoint one or more District Licensing Committees to deal with licensing matters.
2. District Licensing Committees are appointed to exercise the Council's alcohol licensing functions and powers as determined by the Act.

### *Decision-making powers*

The functions of District Licensing Committees are specified by the Act and include:

1. To consider and determine applications for licenses and manager's certificates.
2. To consider and determine applications for renewal of licences and manager's certificates.
3. To consider and determine applications for temporary authority to carry on the sale and supply of alcohol in accordance with section 136 of the Act.
4. To consider and determine applications for the variation, suspension, or cancellation of licences other than special licences under section 280 of the Act.
5. To consider and determine applications for the suspension or cancellation of licences under sections 281 and 282 of the Act.
6. To consider and determine applications for the variation, suspension or cancellation of special licences under section 283 of the Act.
7. With the leave of the chairperson for the licensing committee, to refer applications to the licensing authority.

8. To conduct inquiries and to make reports as may be required of it by the licensing authority under section 175 of the Act.
9. Any other functions conferred on licensing committees by or under the Act or any other enactment.

### ***Reporting to Council***

10. The secretary will prepare, for Council approval, an annual report on the proceedings and operations of the District Licensing Committee.

### ***Wellington District Licensing Committee – summary of relevant experience***

The Sale and Supply of Alcohol Act states that members of a District Licensing Committee (DLC) must have *‘experience relevant to alcohol licensing matters.’*

DLCs are expected to have experience in legal process and have an understanding of alcohol related harm and how it can be minimised. DLCs should also reflect the diversity of the community they serve. The table below sets out the range of backgrounds and experience of Wellington’s DLC.

	Legal process	Regulation	Alcohol legislation	Tribunals/hearings	Alcohol related harm	Community	Māori	Health	Young People	Alcohol industry
Kate Thomson (Chair)	•	•	•	•						
Bill Acton (Chair)	•	•	•	•						
Saar Cohen-Ronen (Chair)	•	•	•	•						
Brad Olsen		•	•						•	
Clare Needham	•	•	•	•						
Joanne Nicoll					•	•	•			
Juliet Philpott	•	•	•	•						
Leaha North					•			•		
Madeline Kirk-Wilson		•	•	•					•	
Mark Boyce		•		•						
Sandra Kirby						•		•		
Simon Tendeter		•	•			•				