

Committees

General decision-making powers

Committees with a membership including the mayor and all members of Council are delegated, within their area of focus, the power to:

1. Perform their responsibilities, within the approved long-term plan and annual plan budgets.
2. Develop, approve, monitor, and review strategy and policy.
3. Recommend service level changes and new initiatives to the Kōrau Tōtōpū | Long-term Plan, Finance, and Performance Committee as part of the long-term plan and annual plan processes.
4. Review and approve business cases and approve key decisions for significant projects that are budgeted and funded within the long-term plan or annual plan.
5. Monitor and provide oversight for significant projects.
6. Approve any consultation processes where committee approval is required, the committee has directed officers to seek approval, or the chief executive considers it appropriate to seek committee approval.
7. Approve regionally significant naming decisions, in accordance with Te Māpihi Maurea Naming Policy.
8. Approve submissions to external bodies/organisations on legislative and regulatory proposals except:
 - a. If there is insufficient time for the matter to be determined by the committee before the submission 'close date', in which case the submission can be agreed by the relevant committee chair, deputy chair, mayor and chief executive (and all councillors must be advised of the submission and provided copies if requested).
 - b. If the submission is of a technical and operational nature, in which case the submission can be approved by the chief executive (in consultation with the relevant committee chair and deputy chair prior to lodging the submission).
 - c. During the formal pre-election period, in which case submissions are approved by the chief executive.
9. Develop and approve the statement of proposal for new or amended bylaws for consultation.
10. Recommend to Council new or amended bylaws for adoption.
11. Review asset management plans.
12. Establish any subcommittee and approve its terms of reference.
13. Consider and make decisions usually within the chief executive's delegations that the chief executive has referred to the committee for decision making.
14. Perform the responsibilities of another committee, where it is necessary to make a decision prior to the next meeting of that other committee.
15. Discuss and approve a forward agenda for the committee.

Kōrau Tōtōpū | Long-term Plan, Finance, and Performance Committee

Chair	Councillor Rebecca Matthews
Deputy Chair	Councillor John Apanowicz
Members	Mayor and all councillors Pouiwi Holden Hohaia, Tākai Here representative Pouiwi Liz Kelly, Tākai Here representative
Quorum	9
Frequency of meeting	Six-weekly

Area of focus

The Kōrau Tōtōpū | Long-term Plan, Finance, and Performance Committee has responsibility for:

1. Long-term planning and annual planning.
2. Financial and non-financial performance oversight in relation to the long-term plan and annual plan.
3. Financial oversight.
4. Procurement policy.
5. Non-strategic asset investment and divestment as provided for through the long-term plan (recommending to Council where matters are not provided for in the long-term plan).
6. Council-controlled Organisation oversight and performance.
7. Council-controlled Organisation director review and appointments.
8. WellingtonNZ oversight and performance.
9. Approve asset management plans.

Decision-making powers

The Kōrau Tōtōpū | Long-term Plan, Finance, and Performance Committee has the power to:

1. Exercise the 'general decision-making powers' contained in this Terms of Reference and Delegations, within its area of focus.
2. Approve the attendance and associated costs of elected members at conferences, seminars, training, or events when representing the Council overseas as part of delegations or invitations.

Long-term plan and annual plans

3. Develop the Council's draft and final long-term plan, annual plan and any amendment to the long-term plan, for recommendation to Council.
4. Develop the policies required to be part of, or included in, the long-term plan and the funding and financial policies in section 102 of the Local Government Act 2002.
5. Review the Revenue and Financing Policy and be guided by the requirements of the Local Government Act 2002 to set funding sources for each activity component from the most appropriate source.

6. Recommend to Council the appropriate level for the commercial/residential rates differential and any changes to rating resulting from rates reviews.
7. Recommend to Council how capital funding should be reflected in Council policy (including development contributions).
8. Undertake any review of performance against current revenue and financing policy targets and recommend changes as appropriate.
9. Review and recommend to Council any changes to the Council's financial policies as required under the Local Government Act 2002 (section 102).
10. Make recommendations on other factors that may impact on the Council's rate funding or Revenue and Financing Policy.
11. Review the performance measurement framework as part of the long-term plan process, and recommend any amendments to the performance measurement framework.

Significant projects and monitoring & reporting

12. Receive and consider quarterly reports on the Council's performance against the long-term plan and annual plan. This includes Council's Performance Framework that is made up of Council Key Performance Indicators and City Outcome Indicators.
13. Review business cases and approve next steps on significant projects not otherwise within another committee's area of focus.
14. Monitor and maintain oversight of financial aspects of significant projects.
15. Review and recommend to Council the adoption of the annual report.

Financial

16. Approve budget overspends (above the tolerance levels in the chief executive's delegations) and any reprogramming of capital expenditure for a project or programme provided that:
 - a. The overall budget for the Activity Group is met from savings and efficiencies within the Activity Group.
 - b. The overall budget for capital expenditure is not exceeded.
17. Where this is not the case the committee must either;
 - a. Recommend to Council that additional funding is approved (outside the long-term plan or annual plan process), or,
 - b. Consider including the budget overspend or reprogramming of capital expenditure in the next long-term plan or annual plan.

Council-controlled Organisations (CCOs)

18. Ascertain and outline the Council's key priorities for each CCO to address in their Statement of Intent in an annual Letter of Expectation, and issue the Letter of Expectation.
19. Receive, review, and provide feedback on draft Statements of Intent.
20. Monitor the performance, including financial, and the delivery of strategic outcomes of Council's CCO's through Quarterly and Annual Reports of CCO performance.
21. Require CCO attendance at the committee meetings to present their reports and respond to any questions from members of the committee.
22. Monitor board performance, including the performance of board members appointed by Council or committee, raising any concerns with the Chair of the CCO.
23. Constructively engage with CCOs during the development of any Council strategy and policy or relevant submission by Council to an external entity (where relevant).
24. Engage with CCOs and provide the members of the committee, the Board, and Chief Executive the opportunity to discuss issues that have the potential to impact a CCOs funding, strategic outlook or risk management framework.
25. Receive reports and updates from certain Council Organisations (COs), noting that while the Wellington Regional Stadium Trust (WRST) is a CO, clauses 18 to 24 apply to that entity.
26. Receive reports and updates from Wellington International Airport Limited on a quarterly and annual basis.
27. Undertake any reviews of CCOs and approve changes to CCO governance arrangements and consider any issues regarding CCOs.
28. To appoint or remove trustees, directors or office holders to Council's CCOs and COs, and external members to other external bodies.
29. In respect of Wellington Water Limited, this committee performs delegations 18 to 20 only.
30. In respect of Wellington Regional Economic Development Agency (WREDA), this committee performs delegations 18 and 19 only.
31. For the avoidance of doubt, council organisations (excluding WRST) are not within the remit of this committee.