

**ORDINARY MEETING**

**OF**

**GRANTS SUBCOMMITTEE**

**MINUTES**

**Time:** 9:30am  
**Date:** Wednesday, 1 December 2021  
**Venue:** Ngake (16.09)  
Level 16, Tahiwī  
113 The Terrace  
Wellington

---

**PRESENT**

Councillor Day  
Councillor Fitzsimons (Chair)  
Councillor Foon  
Councillor Matthews (via audiovisual link)  
Councillor O'Neill  
Councillor Young

**IN ATTENDANCE**

Councillor Pannett



---

**TABLE OF CONTENTS**  
**1 DECEMBER 2021**

---

<b>Business</b>	<b>Page No.</b>
<b>1. Meeting Conduct</b>	<b>5</b>
<b>1.1 Karakia</b>	<b>5</b>
<b>1.2 Apologies</b>	<b>5</b>
<b>1.3 Conflict of Interest Declarations</b>	<b>5</b>
<b>1.4 Confirmation of Minutes</b>	<b>5</b>
<b>1.5 Items not on the Agenda</b>	<b>5</b>
<b>1.6 Public Participation</b>	<b>5</b>
<b>2. General Business</b>	<b>7</b>
<b>2.1 Review of the Built Heritage Incentive Fund: Proposed Heritage Resilience and Regeneration Fund</b>	<b>7</b>
<b>2.2 Living Wage for Events Fund Criteria</b>	<b>8</b>
<b>2.3 Arts and Culture Fund October 2021</b>	<b>8</b>
<b>2.4 Waste Minimisation Seed Fund (over \$2,000) - 2021</b>	<b>9</b>
<b>2.5 Social and Recreation Fund October 2021</b>	<b>9</b>
<b>2.6 Forward Programme</b>	<b>10</b>
<b>2.7 Actions Tracking</b>	<b>10</b>



---

## 1. Meeting Conduct

---

### 1.1 Karakia

The Chairperson declared the meeting open at 9:31am and invited members to stand and read the following karakia to open the meeting.

**Whakataka te hau ki te uru,  
Whakataka te hau ki te tonga.  
Kia mākinakina ki uta,  
Kia mātaratara ki tai.  
E hī ake ana te atākura.  
He tio, he huka, he hauhū.  
Tihei Mauri Ora!**

Cease oh winds of the west  
and of the south  
Let the bracing breezes flow,  
over the land and the sea.  
Let the red-tipped dawn come  
with a sharpened edge, a touch of frost,  
a promise of a glorious day

### 1.2 Apologies

**Moved Councillor Fitzsimons, seconded Councillor Foon**

#### **Resolved**

That the Kāwai Whakatipu | Grants Subcommittee:

1. Accepts the apologies received from Mayor Foster, and Councillor Young for lateness.

**Carried**

### 1.3 Conflict of Interest Declarations

No conflicts of interest were declared.

### 1.4 Confirmation of Minutes

**Moved Councillor Fitzsimons, seconded Councillor O'Neill**

#### **Resolved**

That the Kāwai Whakatipu | Grants Subcommittee:

1. Approves the minutes of the Kāwai Whakatipu | Grants Subcommittee Meeting held on 13 October 2021, having been circulated, that they be taken as read and confirmed as an accurate record of that meeting.

**Carried**

### 1.5 Items not on the Agenda

There were no items not on the agenda.

(Councillor Young joined the meeting at 9:35am)

## **1.6 Public Participation**

### **1.6.1 Kyla Rayner - Wellington Rape Crisis**

On behalf of Wellington Rape Crisis, Kyla Rayner spoke to item 2.5 Social and Recreation Fund October 2021.

### **1.6.2 Alexander Wright, Emma Ng and Sam Kerr - Woodworking Community**

On behalf of Woodworking Community, Alexander Wright, Emma Ng and Sam Kerr spoke to item 2.4 Waste Minimisation Seed Fund (over \$2,000) – 2021.

### **1.6.3 Roxy Coervers - Kia Haumarū – Personal Safety Education**

On behalf of Kia Haumarū – Personal Safety Education, Roxy Coervers spoke to item 2.5 Social and Recreation Fund October 2021.

### **1.6.4 Drew James - Creative Capital Arts Trust**

On behalf of Creative Capital Arts Trust, Drew James spoke to item 2.1 Living Wage for Events Fund Criteria.

## 2. General Business

### 2.1 Review of the Built Heritage Incentive Fund: Proposed Heritage Resilience and Regeneration Fund

Moved Councillor Young, seconded Councillor Fitzsimons

#### Resolved

That the Kāwai Whakatipu | Grants Subcommittee:

1. Receive the information.
2. Recommend that the Kaunihera o Pōneke | Council meeting on 15 December 2021:
  - i. Agree to disestablish the *Built Heritage Incentive Fund* from 1 July 2022
  - ii. Agree to establish the *Heritage Resilience and Regeneration Fund* from 1 July 2022
  - iii. Approve the new purpose, criteria and administrative process for the *Heritage Resilience and Regeneration Fund* set out in Attachment 1, with the additional requirement that officers report to the Kāwai Whakatipu | Grants Subcommittee twice yearly.
  - iv. Agree that:
    - i. Grants under \$100k be approved by the relevant Business Unit Manager and
    - ii. Grants over \$100k are recommended by:
      - ~~either~~
      - the Kāwai Whakatipu | Grants Subcommittee and approved by the Pūroro Āmua | Planning and Environment Committee
      - ~~or~~
      - ~~the chair of the Kāwai whakatipu | Grants Subcommittee and approved by the Pūroro Āmua | Planning and Environment Committee.~~

**Carried**

**Secretarial Note:** Councillor Young moved the motion with changes from the recommendations in the officers report. The changes were supported by officers and marked in red.

**Secretarial Note:** 'Attachment 1' refers to Attachment 1 of item 2.1 Review of the Built Heritage Incentive Fund: Proposed Heritage Resilience and Regeneration Fund in the agenda for this meeting.

The meeting adjourned at 10:26am and resumed at 10:50am with the following members present: Councillor Day, Councillor Fitzsimons, Councillor Foon, Councillor Matthews, Councillor O'Neill and Councillor Young.

## 2.2 Living Wage for Events Fund Criteria

Moved Councillor Matthews, seconded Councillor Fitzsimons

### Resolved

That the Kāwai Whakatipu | Grants Subcommittee:

1. Receive the information
2. Recommend that the Pūroro Rangaranga | Social, Cultural and Economic Committee;
  - a. Approve the criteria for the Living Wage for Events Fund, and
  - b. Note the processes for administering the fund, and
  - c. Delegate the power to make grant decisions for the Living Wage for Events Fund to the Chair of the Kāwai Whakatipu | Grants Subcommittee in consultation with the Chair of Pūroro Rangaranga | Social, Cultural and Economic Committee, when a decision is required between scheduled meetings.
3. Amend the criteria so that it includes participating artists in addition to staff and contractors.

**Carried**

**Secretarial Note:** Councillor Matthews moved the motion with changes from the recommendations in the officers report. The changes were supported by officers and marked in red.

## 2.3 Arts and Culture Fund October 2021

Moved Councillor O'Neill, seconded Councillor Fitzsimons

### Resolved

That the Kāwai Whakatipu | Grants Subcommittee:

- 1) Receive the information
- 2) Agree to the allocation of Arts and Culture funding for applications as listed below.
  - #1, A Slightly Isolated Dog Limited, \$7,500
  - #2, April Media Limited, \$1,500
  - #3, Arohanui Strings-Sistema Hutt Valley, \$15,000
  - #4, Artificial Imagination Limited, \$4,000
  - #5, Asian Events Trust, \$7,000
  - #6, Brass Band Association of New Zealand Incorporated, \$700
  - #7, Colossal Productions Limited, \$5,000
  - #8, Cook Islands New Zealand Society Wellington Branch Incorporated, \$3,500
  - #9, Friends of Futuna, \$3,500
  - #11, KidzStuff Theatre for Children Incorporated, \$4,500
  - #12, Laser Kiwi Limited, \$3,000
  - #13, Lemuria Limited, \$4,500
  - #16, Prospect Park Productions NZ Limited, \$10,000
  - #17, Que Onda umbrella under Spanish and Latin American Club (Wellington) Inc T/A Club Latino, \$1,000
  - #18, Roaming Bodies umbrella under Capital Theatre Productions Trust, \$1,430
  - #19, Shakespeare Globe Centre New Zealand Trust, \$12,500



- #22, Sincere Muckabouts umbrella under Capital Theatre Productions Trust, \$2,794
- #24, Summer Shakespeare Trust Board, \$4,000
- #25, The Magnificent Weirdos Limited, \$9,000
- #27, The Sensonauts, \$2,750
- #32, Wellington Opera Trust, \$20,000
- #33, WITCH Charitable Trust, \$3,000
- #34, Young and Hungry Arts Trust, \$11,500
- #35, Youthdance Education Trust, \$2,264

**Carried**

## **2.4 Waste Minimisation Seed Fund (over \$2,000) - 2021**

**Moved Councillor Foon, seconded Councillor Fitzsimons**

### **Resolved**

That the Kāwai Whakatipu | Grants Subcommittee:

1. Receive the information
2. Agree to the allocation of funding for the Waste Minimisation Seed Fund for applications as listed below:
  - a. Nonstop Solutions; \$7,000
  - b. Sustainability Trust; \$25,000
  - c. Woodworking Community; \$9,990
  - d. Wonky Limited; ~~\$25,000~~ **\$17,950**
  - e. Tuatua Café; \$3,340
  - f. Foodprint Limited; \$14,067
  - g. **Kaicycle Incorporated; \$7,050**
3. Note the process and priorities for administration of the new Waste Minimisation Seed Fund – Organics Diversion.

**Carried**

**Secretarial Note:** Officers provided amended recommendations, with the changes marked in red.

## **2.5 Social and Recreation Fund October 2021**

**Moved Councillor Day, seconded Councillor Fitzsimons**

### **Resolved**

That the Kāwai Whakatipu | Grants Subcommittee:

1. Receive the information
2. Agree to the allocation of Social and Recreation funding for applications as listed below.
  - #1 Aro Valley Community Council Incorporated, \$2,500
  - #2 Brooklyn Community Association Incorporated, \$2,500
  - #5 dsport Incorporated, \$12,000
  - #7 InsideOUT Kōaro, \$28,000
  - #11 Multicultural Council of Wellington Incorporated, \$9,000
  - #13 Ngaio Crofton Downs Residents Association Incorporated, \$1,000

- #14 Onslow Residents' Community Association Incorporated, \$1,000
- #15 Oriental Bay Residents Association Incorporated, \$1,000
- #16 Pablos Art Studios Incorporated, \$8,000
- #17 Regenerate Magazine Charitable Trust, \$6,500
- #21 Vincents' Arts Workshop Incorporated, \$35,000
- #27 Zeal Education Trust, \$41,500

**Carried**

## 2.6 Forward Programme

**Moved Councillor Fitzsimons, seconded Councillor Young**

**Resolved**

**Taunakitanga**

**Officers' Recommendations**

Officers recommend the following motion

That the Kāwai Whakatipu | Grants Subcommittee:

1. Receive the information.

**Carried**

## 2.7 Actions Tracking

**Moved Councillor Fitzsimons, seconded Councillor O'Neill**

**Resolved**

That the Kāwai Whakatipu | Grants Subcommittee:

1. Receive the information.

**Carried**

The meeting concluded at 11:27am with the reading of the following karakia:

<b>Unuhia, unuhia, unuhia ki te uru tapu nui</b>	Draw on, draw on
<b>Kia wātea, kia māmā, te ngākau, te tinana, te wairua</b>	Draw on the supreme sacredness To clear, to free the heart, the body and the spirit of mankind
<b>I te ara takatū</b>	
<b>Koia rā e Rongo, whakairia ake ki runga</b>	Oh Rongo, above (symbol of peace)
<b>Kia wātea, kia wātea</b>	Let this all be done in unity
<b>Āe rā, kua wātea!</b>	

Authenticated: \_\_\_\_\_  
Chair