
ORDINARY MEETING

OF

GRANTS SUBCOMMITTEE

AGENDA

Time: 9:30am
Date: Wednesday, 4 September 2019
Venue: Ngake (16.09)
Level 16, Tahiwī
113 The Terrace
Wellington

MEMBERSHIP

Mayor Lester
Councillor Dawson
Councillor Day
Councillor Free (Chair)
Councillor Gilbert
Councillor Young

Have your say!

You can make a short presentation to the Councillors at this meeting. Please let us know by noon the working day before the meeting. You can do this either by phoning 04-803-8334, emailing public.participation@wcc.govt.nz or writing to Democracy Services, Wellington City Council, PO Box 2199, Wellington, giving your name, phone number, and the issue you would like to talk about.

AREA OF FOCUS

The Grants Subcommittee is responsible for the effective allocation and monitoring of the Council's grants.

Quorum: 3 members

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1. Meeting Conduct

1.1 Apologies

The Chairperson invites notice from members of apologies, including apologies for lateness and early departure from the meeting, where leave of absence has not previously been granted.

1.2 Conflict of Interest Declarations

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

1.3 Confirmation of Minutes

The minutes of the meeting held on 30 May 2019 will be put to the Grants Subcommittee for confirmation.

The minutes of the meeting held on 27 June 2019 will be put to the Grants Subcommittee for confirmation.

1.4 Items not on the Agenda

The Chairperson will give notice of items not on the agenda as follows.

Matters Requiring Urgent Attention as Determined by Resolution of the Grants Subcommittee.

The Chairperson shall state to the meeting:

1. The reason why the item is not on the agenda; and
2. The reason why discussion of the item cannot be delayed until a subsequent meeting.

The item may be allowed onto the agenda by resolution of the Grants Subcommittee.

Minor Matters relating to the General Business of the Grants Subcommittee.

The Chairperson shall state to the meeting that the item will be discussed, but no resolution, decision, or recommendation may be made in respect of the item except to refer it to a subsequent meeting of the Grants Subcommittee for further discussion.

1.5 Public Participation

A maximum of 60 minutes is set aside for public participation at the commencement of any meeting of the Council or committee that is open to the public. Under Standing Order 3.23.3 a written, oral or electronic application to address the meeting setting forth the subject, is required to be lodged with the Chief Executive by 12.00 noon of the working day prior to the meeting concerned, and subsequently approved by the Chairperson.

Requests for public participation can be sent by email to public.participation@wcc.govt.nz, by post to Democracy Services, Wellington City Council, PO Box 2199, Wellington, or by phone at 04 803 8334, giving the requester's name, phone number and the issue to be raised.

2. General Business

BUILT HERITAGE INCENTIVE AND BUILDING RESILIENCE FUND

Purpose

1. This report asks the Grants Subcommittee to approve the new criteria for the *Built Heritage Incentive Fund* and the *Building Resilience Fund*.

Summary

2. As part of the Annual Plan 2019/20, Council decided to change the criteria for the Built Heritage Incentive Fund (BHIF) and to approve criteria for the Building Resilience Fund.
3. The purpose of both funds is to direct funding towards buildings where successful heritage and resilience outcomes would be unlikely without Council assistance. The BHIF will continue to provide conservation and seismic related funding for heritage buildings. The Building Resilience Fund will support owners of buildings that are not heritage buildings to undertake a detailed seismic assessment.
4. Funding has been increased from \$450,000 to \$1million per annum, with \$500,000 being allocated to each fund for distribution.
5. The recommended eligibility criteria of the BHIF are proposed to give effect to this new purpose by excluding larger and more well-resourced entities from applying for funding. Instead, funding will be directed towards heritage buildings owned by less well-resourced individuals, body corporates, community groups or small to medium sized companies.
6. The eligibility criteria of the newly formed Building Resilience Fund are specifically designed to assist certain building owners to fund a detailed seismic assessment of their building in order to initiate a strengthening process. The fund targets two types of non-heritage buildings; the first type is residential buildings that have complex ownership arrangements (such as body corporates); the second types are small (one or two-stories) commercial buildings.
7. Specialist advice and assessment for the BHIF will continue to be led by the Heritage Team, for the Building Resilience Fund this will be provided by the Resilience Team.

Recommendation/s

That the Grants Subcommittee:

1. Receive the information.
2. Agree to the revised purpose and criteria for the Built Heritage Incentive Fund in Appendix One.
3. Agree to the purpose and criteria for the new Building Resilience Fund in Appendix Two.
4. Note that these criteria will be recommended to the City Strategy Committee for approval.

Background

Built Heritage Incentive Fund

8. Since being established in June 2005, the BHIF has supported Council's commitment to "recognise the importance of conserving, restoring, protecting and caring for Wellington's heritage-listed buildings, objects and heritage areas".
9. The BHIF is a key initiative of the Heritage Policy (2010) and demonstrates the Council's commitment to protect and conserve the heritage places and streetscapes of Wellington.
10. During the 2012/22 Long Term Plan deliberations, it was agreed that the BHIF would be changed to focus on "remediating earthquake prone related features or securing conservation plans/initial reports from engineers". Funding was prioritised accordingly, with 85% of the allocation in each round going to heritage building seismic projects, and 15% going towards conservation projects.
11. The criteria have been reviewed on a regular basis to give effect to changes in funding levels, priorities and to align with Council strategies. The criteria were last updated in October 2015 when funding was increased to \$1million per annum over 3 years to address the issue of earthquake prone heritage buildings. This increased level of funding ceased in the 2017/18 financial year.
12. Council officers submitted a bid for the 2019/20 Annual Plan to increase the BHIF back up to \$1million to ensure more effective and timely seismic strengthening of earthquake prone heritage buildings.
13. Council agreed to allocate \$1million per annum towards two separate funds to capture a broader range of earthquake resilience projects; with \$500,000 to heritage buildings (through the BHIF) and \$500,000 going towards a new Building Resilience Fund for earthquake prone buildings and potentially earthquake-prone buildings that are not heritage buildings.
14. Council officers have already received several enquiries from heritage building owners regarding the next round of funding. Based on the fact that the BHIF has been consistently oversubscribed in previous rounds, and with more earthquake prone building notices reaching their expiry date, demand for funding is expected to increase over the next 5 to 8 years.

Building Resilience Fund

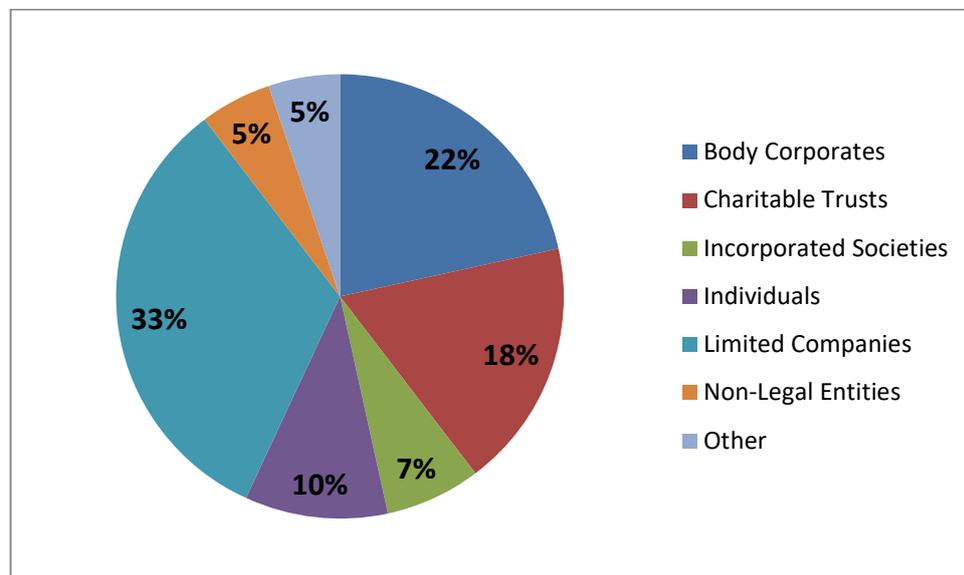
15. A new national system for managing earthquake-prone buildings came into effect on 1 July 2017. The new system shortened timeframes for strengthening some of Wellington's earthquake-prone buildings, and brought into focus the difficulties faced by many owners.
16. In the 2019/20 Annual Plan Councillors allocated \$500,000 toward supporting owners of earthquake-prone non-heritage buildings to meet associated costs of earthquake-strengthening their buildings, through funding engineering assessments.
17. Officers are concurrently developing an advisory service for building owners, and MBIE is designing a suspensory loan scheme to provide further relief. The Building Resilience Fund is designed to complement those initiatives, and will be managed as part of a suite of services that puts building owners at the centre of efforts through a case management approach.

Discussion

Built Heritage Incentive Fund

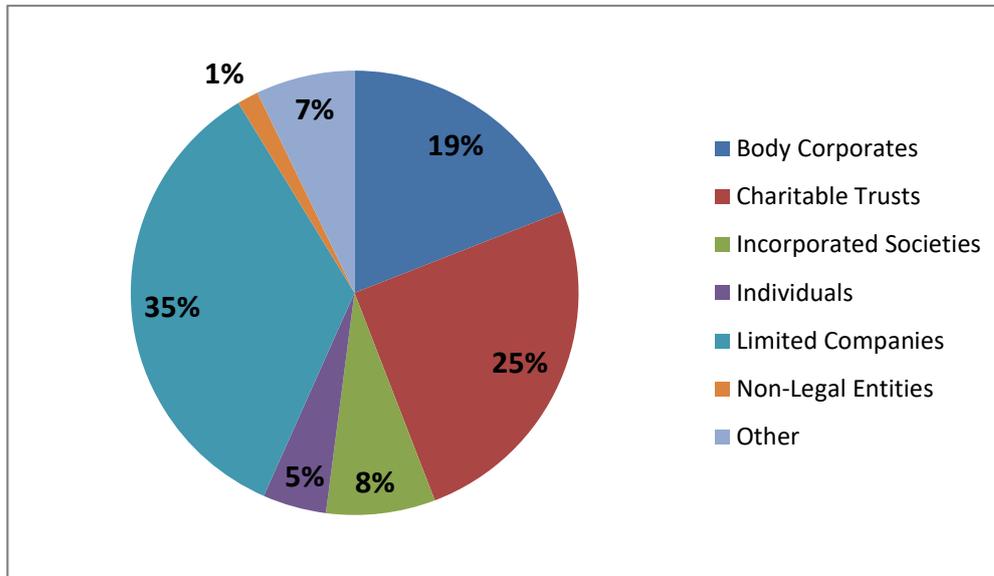
18. The BHIF was restructured in 2012 to prioritise allocations for seismic strengthening works. 116 of the 164 successful applications have been for seismic works since then. Graph 1 shows that the largest percentage of applications have been from Limited Companies (33%) followed by Body Corporates (22%) and Charitable Trusts (18%).

1. **Graph 1. Percentage of applications for seismic projects by Organisation Type (2012 to 2019).**



19. Graph 2 shows that only around a fifth (21%) of funding has gone towards heritage buildings owned by individuals, incorporated societies and non-legal entities (such as family trusts). Limited Companies have received over a third of the funding (35%), followed by Charitable Trusts (25%) and Body Corporates (19%) (Graph 2).

2. Graph 2. Percentage of total funding allocated for seismic projects by Organisation Type (2012 to 2019).



20. These statistics illustrate that corporate entities have been receiving the largest proportion of BHIF funding. It can be reasonably assumed that some of these companies are in a strong financial position and can fully fund their seismic and heritage projects. Body corporates and charitable trusts (such as churches), who generally have members to draw on for support (time and/or financial) have also received significant portions of funding.
21. Building owners who are less well-resourced, such as individuals, incorporated societies and non-legal entities, have submitted fewer applications and have received less funding support for seismic projects. From conversations with these heritage building owners, the low number of applications is the result of a combination of factors: lack of knowledge around the seismic strengthening process and costs, inability to meet full project costs, and lack of dedicated time and resources to submit applications.
22. To encourage these heritage building owners to apply to the BHIF, Council officers will continue to engage and meet with applicants prior to each funding round to provide them with information about seismic strengthening, the new criteria, and to assist them with the application process if needed.
23. To achieve the desired outcome of the new BHIF, Council officers have taken a minimal change approach to the funding criteria. One new criteria has been inserted to direct funding to those least able to afford to undertake the works, whilst minor administrative changes have been made to the remaining criteria.

24. Table 1 provides details for the proposed new criteria and the reason for this.

3. Table 1. Main proposed criteria change for the BHIF and reason for this.

Proposed new criteria	Reason
<p>Funding will be directed towards buildings where successful heritage and seismic strengthening outcomes will be unlikely without assistance. As such:</p> <ul style="list-style-type: none"> grants will be directed towards buildings that are owned by individuals, body corporates, community groups or small to medium sized companies applications from limited companies must identify if they are affiliated with larger commercial entities all applicants must demonstrate that they do not have excess unallocated reserve funds 	<p>New criteria to achieve proposed direction of funding:</p> <ul style="list-style-type: none"> discourages well-resourced building owners from applying for funding discourages applications from companies with affiliations (who may have access to additional funding) discourages potential applicants who are sufficiently well-resourced. This is consistent with the approach taken by the New Zealand Lotteries Grants Board for community organisations

25. Table 2 provides details of the more minor changes to the current criteria of the BHIF to support the new process and improve administration. Changes to the current criteria are highlighted in yellow for ease of reference. Reasons for each change is provided.

4. Table 2. Current and proposed BHIF eligibility criteria and reason for change.

Current	Proposed	Reason
<p>Criteria 1 to 5 <u>must be met</u> or the application will not be accepted. If any of criteria 6 to 8 are not met, we may not accept the application, or alternatively any funding allocation will be conditional on meeting these criteria.</p>	<p>All criteria must be met before we can accept the funding application.</p>	<p>To facilitate the effective administration of the BHIF application process, and to avoid confusion, ALL criteria will need to be met before we can accept the application.</p>
<p>1. The application relates to a heritage-listed building or object, or a building identified as contributing to a listed heritage area. See the Wellington City District Plan heritage listed areas.</p>	<p>1. The application relates to a heritage-listed building, or a building identified as contributing to a listed heritage area. See the Wellington City District Plan heritage listed areas and buildings.</p>	<p>Heritage objects excluded to focus funding towards heritage buildings.</p> <p>Since 2010 only two applications have been received for heritage objects</p>

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<p>buildings and objects.</p>		<p>(Hikitia Crane and Mount Street cemetery).</p> <p>Of the seven currently earthquake prone heritage objects, only two are in private ownership and would be eligible for funding.</p>
<p>2. The applicant is the owner or part-owner of the heritage building. This includes a private owners, body corporates, charitable trusts or church organisations. If an application is from a body corporate or a trust, we need evidence that all relevant members approve of the project. The Crown, Crown entities, district health boards, community boards, Council-controlled organisations and Council business units are not eligible.</p>	<p>2. The applicant is the owner or part-owner of the heritage building. This includes private owners, body corporates, charitable trusts or church organisations.</p> <p>The following are <u>ineligible</u>: the Crown, state sector organisations, overseas state agencies, district health boards, community boards, Council-controlled organisations and Council business units.</p>	<p>The requirement for body corporates and trusts to provide evidence that all members approve has been moved to the 'How to apply' section since this is an administrative matter.</p> <p>Overseas state agencies (akin to the Crown) have also been excluded to be consistent.</p>
<p>3. The planned work aims to physically improve the building's structural integrity, public access, safety or historic aesthetic.</p>	<p>3. The planned work must aim to physically improve the building's structural integrity, public access, safety and/or heritage values.</p>	<p>No change in intent, wording has been clarified.</p>
<p>4. The works applied for have not started prior to the Council Committee decision on the application.</p>	<p>Keep/no change</p>	<p>No change.</p>
<p>5. The application includes at least one recent (within three months from fund round closing date) quote or estimate from a registered builder or recognised professional and relates directly to the work applied for. For quotes or estimates relating to a larger project, or including work not relating to heritage conservation work, the quote must identify the heritage component cost. If the invoiced amounts are significantly different from the</p>	<p>Removed to 'how to apply' section</p>	<p>Removed from eligibility criteria as this is more of an administrative matter better dealt with as part of the application process.</p>

<p>original estimated costs or relate to work that was not applied for, the Council will revise your payment accordingly.</p>		
<p>6. The application demonstrates the work will conserve and enhance the building or object's heritage significance. If your project is likely to impact heritage elements of the building, we need you to work with a recognised conservation architect to ensure the works maintain and enhance the building or object's heritage significance. See <u>assessment guideline</u> for further information on this.</p>	<p>6. The application must demonstrate that the work will conserve and/or enhance the building's heritage significance. As such, input from a recognised conservation architect is:</p> <ul style="list-style-type: none"> • required for all work that impacts the building's heritage elements (such as large-scale restoration works and invasive testing and construction works for seismic strengthening) • optional for all other work (such as repair and maintenance, small-scale restoration and detailed seismic design or non-invasive seismic investigations) 	<p>Clarifies the requirement for input from a recognised conservation architect based on the level of impact to the building's heritage elements.</p> <p>Requirements reworded and clarified from the 'assessment guidelines' section.</p>
<p>7. The application includes evidence that the owner of the property can meet the full project costs. Typically this evidence will be in the form of financial documents such as audited accounts or bank statements.</p>	<p>7. The owner of the property must show that the full costs of the project can be met.</p>	<p>Rewording of the first sentence (same intent).</p> <p>Requirement to provide evidence of financial position removed from eligibility criteria and inserted into 'how to apply' as this is an administrative matter.</p>
<p>8. The application does not relate to a building, object, or part of a building or object that has an unclaimed or not yet finalised funding agreement under the Built Heritage Incentive Fund.</p>	<p>8. The application does not relate to a building or part of a building that has incomplete allocations from a previous Built Heritage Incentive Fund grant.</p>	<p>Rewording (same intent)</p>

26. The wording of the application process and the assessment guidelines (available via the Council's website) will be aligned with the proposed eligibility criteria. The opportunity was also taken to clarify these for ease of understanding and

administration. See Appendix One for the proposed new eligibility criteria and revised application process and assessment guidelines.

Building Resilience Fund

27. This fund is targeted at buildings that are not heritage buildings, through the provision of funding or part funding a detailed seismic assessment. It is not intended to cover all the costs of a detailed seismic assessment; rather it is designed to make commissioning an assessment more accessible for owners. The costs or part costs of the assessment are reimbursed after the work has been completed.

5. Table 3. Current and proposed Building Resilience Fund eligibility criteria and reason.

Proposed	Reason
1. The application must relate to a non-heritage building that has been identified as potentially earthquake-prone or issued with an earthquake-prone building notice by the Wellington City Council.	Heritage buildings are covered by the BHIF. This fund specifically extends to those buildings that are not supported by the BHIF.
2. The building is either: <ul style="list-style-type: none"> Primarily residential use (more than 50%) and with a complex ownership arrangement such as a body corporate, or A small (one or two stories) building. 	These building characteristics have been identified as being the first priority for assistance.
3. The applicant must be the owner or part-owner of the building: <ul style="list-style-type: none"> This includes private owners, body corporates, charitable trusts or church organisations. The Crown, Crown entities, district health boards, community boards, Council-controlled organisations and Council business units are not eligible. 	The nature of these buildings means that the Council cannot assess applications from individual unit owners.
4. The application can only be to fund or part-fund a detailed seismic assessment.	The assessment is the key piece of information for owners to commence the strengthening process.
5. The assessment applied for must not have not started prior to the Council Committee decision on the application.	
6. Funding will be directed towards buildings where successful seismic strengthening outcomes will be unlikely without assistance. As such: <ul style="list-style-type: none"> grants will be directed towards buildings that are owned by individuals, body corporates, community groups or small to medium sized companies 	New criteria to achieve proposed direction of funding: <ul style="list-style-type: none"> discourages well-resourced building owners from applying for funding discourages applications from companies with affiliations (who may

<ul style="list-style-type: none"> • applications from limited companies must identify if they are affiliated with larger commercial entities • all applicants must demonstrate that they do not have excess unallocated reserve funds 	<p>have access to additional funding)</p> <ul style="list-style-type: none"> • discourages potential applicants who are sufficiently well-resourced. This is consistent with the approach taken by the New Zealand Lotteries Grants Board for community organisations
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28. The wording of the new application process and the assessment guidelines (available via the Council’s website) for the Building Resilience Fund will be aligned with the proposed eligibility criteria. See Appendix Two for the proposed eligibility criteria and associated application process and assessment guidelines.

Options

Built Heritage Incentive Fund

29. Several alternative options have been considered by Council officers, These are:
30. **Status quo:** The BHIF would be likely to continue to attract a large proportion of well-resourced heritage building owners. With no criteria to exclude applications on the basis of the ability to self-fund the project, all complete applications would be considered against the current assessment guidelines. In the past, only a small number of applications have been declined. This would result in available funding being spread thinly between a large number of projects, rather than being directed towards less well-resourced heritage building owners for whom funding will make the biggest difference.
31. **Funding the gap between project costs and the ability to pay:** The proposed BHIF criteria still require the applicant to demonstrate that the full costs of the project can be met without funding assistance. Council officers considered removing this requirement to allow funding to go towards ‘filling the gap’ between an applicant’s financial resources and the total project costs. However, this could lead to applicants submitting high cost applications to maximise the funding gap in the expectation of receiving full funding.
32. **Funding small to medium sized projects:** Council officers explored the option of directing funding only towards small to medium sized projects by setting limits on the total project costs of each application. The aim being to exclude applications for large-scale projects which are frequently undertaken by more well-resourced owners. This option was not only considered difficult to administer, given that this could lead to large projects being divided into smaller components to fall within the funding limit, but would exclude less well-resourced building owners with large and/or complex buildings who are required to strengthen these.
33. Given the range of options explored, including retaining the status quo, Council officers believe that the proposed criteria, which will direct funding towards less well-resourced heritage building owners, will ensure that BHIF funding will be directed towards projects where heritage and resilience outcomes would be unlikely without assistance.

Building Resilience Fund

34. **Fund all earthquake-prone buildings:** Officers analysed the extent of funding required to support all 600 earthquake-prone buildings. This would either not be affordable, or the support available would be so small per building as to be insignificant, and is not recommended.
35. **Fund the buildings most in need:** Within the funding available, officers propose grants for residential buildings with complex ownership, and for small commercial buildings. Officers consider that these grants would be a worthwhile contribution to encourage owners to undertake an assessment, but most likely with a contribution required from the owner. This is the recommended option.

Next Actions

36. Once the reviewed BHIF criteria and the updated Building Resilience Fund criteria have been approved, the Council's website will be updated and a media announcement made.

Built Heritage Incentive Fund

37. The first round of BHIF funding for the 2019/20 financial year will be scheduled as soon as possible following Council elections to allow for heritage building owners to secure funding for projects to commence in the drier summer/autumn months.

Building Resilience Fund

38. Once the criteria have been approved, these will be posted on the website with a view to opening a funding round late in 2019.

Attachments

- Attachment 1. Appendix One - BHIF Page 18
Attachment 2. Appendix Two - Building Resilience Fund Page 22

Author	Eva Forster-Garbutt, Senior Heritage Advisor
Authoriser	Mark Lindsay, Heritage Manager Mike Mendonca, Chief Resilience Officer Anna Harley, Manager City Design & Place Planning Moana Mackey, Acting Chief City Planner

SUPPORTING INFORMATION

Engagement and Consultation

The criteria have been developed in collaboration between Council's heritage, resilience and funding teams.

Treaty of Waitangi considerations

Not applicable.

Financial implications

These changes to the BHIF criteria and the new Building Resilience Fund have no financial implications for Council.

Policy and legislative implications

The changes to the BHIF criteria and the new Building Resilience Fund criteria reflect the wishes of Councillors and have no further implications for other Council policies or legislation.

Risks / legal

Changing the BHIF criteria may result in some applicants no longer being eligible for funding. This may give rise to negative feedback from, in particular, large-scale developers who may have enjoyed funding from BHIF in the past.

Climate Change impact and considerations

Not applicable

Communications Plan

Once the new criteria are approved for both the BHIF and the Building Resilience Fund and prior to the each funding round opening, the new criteria will be advertised on the Council's website, consistent with the process undertaken in previous years. In addition, Council officers will contact potential applicants who own applicable buildings (earthquake-prone heritage buildings for the BHIF and earthquake-prone non-heritage buildings that meet the criteria of the Building Resilience Fund) and may wish to apply for each fund.

Health and Safety Impact considered

Not applicable

Appendix One: Built Heritage Incentive Fund

Purpose

The purpose of the Built Heritage Incentive Fund is to assist owners of heritage buildings to undertake conservation and/or seismic strengthening work where successful outcomes would be unlikely without assistance.

Proposed Eligibility Criteria

1. The application relates to a heritage-listed building, or a building identified as contributing to a listed heritage area. See the Wellington City District Plan heritage listed areas and buildings.
2. The applicant is the owner or part-owner of the heritage building. This includes private owners, body corporates, charitable trusts or church organisations.
The following are ineligible: the Crown, state sector organisations, overseas state agencies, district health boards, community boards, Council-controlled organisations and Council business units.
3. The planned work must aim to physically improve the building's structural integrity, public access, safety and/or heritage values.
4. The works applied for have not started prior to the Council Committee decision on the application.
5. Funding will be directed towards buildings where successful heritage and seismic strengthening outcomes will be unlikely without assistance. As such:
 - grants will be directed towards buildings that are owned by individuals, body corporates, community groups or small to medium sized companies
 - applications from limited companies must identify if they are affiliated with larger commercial entities
 - all applicants must demonstrate that they do not have excess unallocated reserve funds
6. The application must demonstrate that the work will conserve and/or enhance the building's heritage significance. As such, input from a recognised conservation architect is:
 - required for all work that impacts the building's heritage elements (such as large-scale restoration works and invasive testing and construction works for seismic strengthening)
 - optional for all other work (such as repair and maintenance, small-scale restoration and detailed seismic design or non-invasive seismic investigations)

7. The owner of the property must show that the full costs of the project can be met.
8. The application does not relate to a building or part of a building that has incomplete allocations from a previous Built Heritage Incentive Fund grant.

How to apply (former “The application process”)

The current administrative eligibility criteria have been moved to the “how to apply” sections. Some wording has been amended. New wording and sections are highlighted in yellow.

Current	Proposed
<p>1. You will need:</p> <ul style="list-style-type: none"> • evidence you can meet full project costs - for example, audited accounts or bank statements • one recent (within three months from fund closing date) quote or estimate for each type of work from a registered builder or recognised professional that relates directly to your application • a photo of the building façade and photos of areas your project affects. This is not essential if you are applying for a conservation report • if it’s part of a larger project, or includes work that’s not heritage conservation, the quote or estimate must identify the heritage component cost. • a heritage impact statement. For larger projects, use a recognised conservation architect • for larger projects, we need fully-scaled plans so we can understand the proposed works. 	<p>1. You will need to:</p> <ul style="list-style-type: none"> • Show evidence of your financial position and that you can meet the full project costs. This can include financial documents such as audited accounts, bank statements and lending or financing agreements. For applications by companies affiliated with larger commercial entities, the financial documents of all affiliated companies must be included with the funding application. • If an application is from a body corporate or a trust, we need evidence that all relevant members approve of the project. If the application is made on behalf of the owner(s), a letter of agreement needs to be provided by the owner(s) with the application. • One recent (within three months from fund closing date) quote or estimate for each component of the work from a registered builder or recognised professional that relates directly to your application. For quotes or estimates relating to a larger project, or including work not relating to heritage conservation, the quote must identify the heritage component cost. Note: If on completion of the project the invoiced amounts are significantly different from the original estimated costs, or relate to work that was not applied for, Council will revise your payment accordingly. The original allocation amount will not be exceeded. • A recent photo of the building façade and photos of areas your project affects. This is not essential if you are applying

	<p>for a conservation report</p> <ul style="list-style-type: none"> Heritage impact statements may be required on a case-by-case basis depending on the complexity and scale of the project and/or if there may be a significant impact on heritage values For larger projects we need fully-scaled plans so we can understand the proposed works. These need to be submitted as flat pdfs of less than 5MB.
2. Register on the online funding portal .	No change
3. Start drafting your funding application, adding information and attachments. Remember to save your application as you go	No change
4. Submit the completed application, including attachments of all required documents, before midnight of the application closing date. You will receive an email confirmation	No change

How we assess, prioritise and allocate funding (former “How we assess BHIF applications and allocate funding”)

This section combines and amends the ‘Assessment’ and ‘Allocation’ sections of the website which are currently highly repetitive and difficult to follow. A section on priorities is included, which can be updated to reflect Council priorities. New wording and sections are highlighted in yellow.

Current	Proposed
<p>For all applications, when allocating funding we consider:</p> <ul style="list-style-type: none"> The risk of the heritage value diminishing if funding is not granted Confidence in the quality of the proposed work The project is visible and/or accessible to the public The project will provide a benefit to the community The value of the funding request The value of the funding request when considered against the total project cost Parity with similar projects in previous rounds Equitable distribution in the current round The amount of funding available for allocation. <p>There are additional allocation guidelines for</p>	<p>When assessing all applications we consider:</p> <ul style="list-style-type: none"> The heritage value of the building, including whether this is on the Heritage New Zealand list The risk of the heritage value diminishing if funding is not granted Confidence in the quality of the proposed work Confidence that the project costs are as accurate as possible and the building owner is willing to, and financially capable of, proceeding with the project Whether the building owner has sufficient resources, or has access to funding through company affiliations, and could proceed with the project without additional financial assistance Whether the project has received funds from other public grants Whether the project is visible and/or

<p>conservation and seismic applications.</p>	<p>accessible to the public</p> <ul style="list-style-type: none"> • If the project will provide a benefit to the community
<p><u>Conservation applications</u> When deciding allocations for conservation, restoration, repair or maintenance works, we use the above guidelines and also consider:</p> <ul style="list-style-type: none"> • The heritage significance of the building and the degree to which this significance will be enhance or negatively impacted by the works • If the building is on the Heritage New Zealand list 	<p>For conservation projects we prioritise:</p> <ul style="list-style-type: none"> • The completion or updating of a conservation plan <p>For seismic strengthening projects we prioritise:</p> <ul style="list-style-type: none"> • buildings on the MBIE’s Earthquake-prone building list • buildings approaching the expiry date of their s124 Notice under the Building Act 2004 • Projects which strengthen more than one attached building • buildings which have not as yet commenced assessment or detailed design works
<p><u>Seismic strengthening applications</u> When deciding allocations for projects aiming to remedy seismic risk, we consider the above guidelines and:</p> <ul style="list-style-type: none"> • The heritage significance of the building and how the works will benefit or negatively impact its heritage significance. • If the building is on the Heritage New Zealand list. • If the building is on the WCC Earthquake-prone building list. • The expiry date of a s124 Notice under the Building Act 2004. • The building being in one of the following focus heritage areas¹: Cuba Street, Courtenay Place or Newtown shopping centre heritage area. • Joint strengthening applications – a project that strengthens more than one attached building. • The building’s ‘Importance Level’ (IL) as defined by Australian and New Zealand Structural Design Standard AS/NZS1170.0 or any revision of this standard. • The location of the building to a ‘strategic route’ as defined by all roads marked in colour on District Plan Maps 33 & 34. 	<p>When allocating funding we consider:</p> <ul style="list-style-type: none"> • The value of the funding request • The value of the funding request when considered against the total project cost • Parity with similar projects in previous rounds • Equitable distribution in the current round • The amount of funding available for allocation

¹ This focus is based on high numbers of earthquake-prone buildings in one heritage area as well as the levels of traffic that occur in these areas.

Appendix Two: Building Resilience Fund

Purpose

The purpose of the Building Resilience Fund is to assist building owners to fund a detailed seismic assessment in order to initiate a strengthening process. The fund targets two types of non-heritage vulnerable buildings:

- Residential buildings that have complex ownership arrangements (such as a body corporate);
- Small (one or two stories) buildings.

This fund reimburses the cost or part cost of undertaking a detailed seismic assessment *after* the assessment has been undertaken.

Proposed Eligibility Criteria

1. The application must relate to a non-heritage building that has been identified as potentially earthquake-prone or issued with an earthquake-prone building notice by the Wellington City Council.
2. The building is either:
 - Primarily residential use (more than 50%) and with a complex ownership arrangement such as a body corporate, or
 - A small (one or two stories) building.
3. The applicant must be the owner or part-owner of the building:
 - This includes private owners, body corporates, charitable trusts or church organisations.
 - The Crown, Crown entities, district health boards, community boards, Council-controlled organisations and Council business units are not eligible.
4. The application can only be to fund or part-fund a detailed seismic assessment.
5. The assessment applied for must not have not started prior to the Council Committee decision on the application.
6. Funding will be directed towards buildings where successful seismic strengthening outcomes will be unlikely without assistance. As such:
 - grants will be directed towards buildings that are owned by individuals, body corporates, community groups or small to medium sized companies

- applications from limited companies must identify if they are affiliated with larger commercial entities
- all applicants must demonstrate that they do not have excess unallocated reserve funds

How to apply

1. You will need to:
 - Show evidence of your financial position and that you can meet the full cost of undertaking an assessment. This can include financial documents such as audited accounts, bank statements and lending or financing agreements. For applications by companies affiliated with larger commercial entities, the financial documents of all affiliated companies must be included with the funding application.
 - Include at least one recent (within three months of fund closing date) quote or estimate from an engineer. Note: If on completion of the project the invoiced amounts are significantly different from the original estimated costs, or relate to work that was not applied for, Council will revise your payment accordingly. The original allocation amount will not be exceeded.
 - If an application is from a body corporate or a trust, we need evidence that all relevant members approve of the assessment being undertaken. If the application is made on behalf of the owner(s), a letter of agreement needs to be provided by the owner(s) with the application.
 - A recent photo of the building.
2. Register on the [online funding portal](#).
3. Start drafting your funding application, adding information and attachments. Remember to save your application as you go.
4. Submit the completed application, including attachments of all required documents, before midnight of the application closing date. You will receive an email confirmation.

How we assess and allocate funding

When **assessing** all applications we consider:

- Buildings approaching the expiry date of their s124 or Earthquake –Prone Notice under the Building Act 2004
- Projects which assess more than one attached building

When **allocating** funding we consider:

- The value of the funding request

- Parity with similar projects
- Equitable distribution in the current round
- The amount of funding available for allocation

SOCIAL AND RECREATION FUND, AUGUST 2019

Purpose

1. This report asks the Grants Subcommittee approval to allocate grants through the Social and Recreation Fund.

Summary

2. The Council provides grants to assist community groups and organisations to undertake projects and deliver services that meet community needs. Grants are also a mechanism for achieving the Council's objectives and strategic priorities, especially those priorities that rely on community organisations carrying out specific activities.

Recommendation/s

That the Grants Subcommittee:

1. Receive the information.
2. Agree to the allocation of funding from the Social and Recreation Fund as listed in Table 1 below.
3. Allocate \$21,399 from the Sportville Partnership Feasibility Fund to Squash New Zealand Incorporated as listed in table 2 below.

Table 1-Social and Recreation Fund, August 2019

#	Organisation	Project	Amount requested	Recommendation	Comments
1	African Muslim Association of Aotearoa New Zealand (AMAAN) Incorporated	Weekly Youth soccer	\$6,240	\$6,240	Support for venue costs (Indian Social Centre) for weekly soccer club for Muslim youth, supports active and healthy lifestyles, social cohesion and leadership and connections with agencies.
2	Age Concern Wellington Inc	Connect!	\$35,000	\$17,500	Contribution to Connect programme, providing a wide range of activities for seniors, subject to confirmation of matched funding our support through existing Age Concern Council contract funding.

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3	Big Buddy Mentoring Trust	Recruit Big Buddies for Wellington boys	\$4,000	\$0	Lower priority given other projects more closely fitting fund criteria and Council priorities, support provided for rental assistance, Council supports a range of youth development organisations including mentoring programmes.
4	Birthright Wellington	Community Wellbeing	\$7,467	\$0	Lower priority given pressure on available funding and existing support from government and health funding, Officers will discuss further applications focussed on delivery in the city.
5	Capital Swim Club	Swimming	\$70,000	\$0	Does not align with social and recreation fund criteria. Facility hire for clubs and sporting groups subsidised through rates subsidy as set out in revenue and financing policy.
6	Crohn's & Colitis New Zealand Charitable Trust	Camp Purple 2020	\$10,000	\$0	Lower priority given other projects more closely fitting fund criteria and Council priorities, seeking support for camp.
7	Grenada Village Community Association Inc	Operational Support	\$1,000	\$1,000	Support for local residents association
8	Island Bay Presbyterian Church (IBPC)	Tepu Mo Tatou Youth project	\$5,000	\$5,000	Partnership project, working with youth on leadership skills, IBPC has a long-standing relationship with the kaitiaki in both Grenville and Rintoul flats.
9	Karori Association Incorporated	Karori Residents Association	\$2,000	\$1,000	Support for local residents association.

10	MCLaSS: Multicultural Learning and Support Services	Operational Costs for English classes and support services for refugee intakes to Wellington	\$14,800	\$12,000	Operational support for organisation delivering a range of classes and programmes across the city.
11	Mt Cook Mobilised, under Newtown Residents Association	Mt Cook Mobilised - Pilot place-based Community Space in Mt Cook	\$10,000	\$10,000	Support for initial three month activation of space at Te Mara for the whole community; building on work in and with wider Mt Cook Community and local organisations.
12	Newtown Residents Association Inc	Operating funding	\$1,000	\$1,000	Support for local residents association.
13	New Zealand Disability Karate Association	New Zealand Disability Karate Association	\$3,160	\$0	Lower priority, venue hire costs of Khandallah Town Hall subsidised already through funding in place.
14	Onslow Residents Community Association	Khandallah Park Community Picnic	\$8,900	\$0	Lower priority, seeking support for community picnic and equipment, existing support in place via community centre for neighbourhood activities.
15	Onslow Residents Community Association	Onslow Residents' Community Association 2019/2020	\$1,000	\$1,000	Support for local residents association.
16	Oriental Bay Residents Assn Inc	Communication with Residents	\$3,200	\$1,000	Support for local residents association.

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17	Pablos Art Studios Incorporated	Support & Development for Tangata Mātau ā-wheako (people with a lived experience of mental illness)	\$15,000	\$9,000	Support for open access arts programme support via meaningful activities funding stream.
18	Parent to Parent Wellington Region	Renew workshop	\$4,000	\$0	Lower priority, supported through CH Iazard Bequest previously.
19	Project Litefoot Trust	LiteClub Programme	\$1,959	\$0	Environmental initiatives for sports clubs, better fit with Council Waste Minimisation funding and via clubs themselves.
20	Regenerate Magazine Ltd	Regenerate Magazine	\$3,250	\$0	Supported in December 2018 through this fund with \$16,550 grant which is still in progress.
21	Samaritans of Wellington Incorporated	Administrator and Marketing Officer Wages	\$15,000	\$10,000	Support for volunteer and training co-ordination for this organisation providing support and services.
22	SMART Start Business Ltd.	Community Engagement Project	\$11,157	\$0	Proposing engagement workshops to identify needs of Arabic speaking communities, lower priority given support already in place through organisations providing support and services.
23	Social Change Collective	Social Change Collective	\$13,600	\$13,600	Building on earlier successful programme of events for young people around key social issues, growing the involvement of young people (20-25 years) in governance roles in our community sector.

24	Suzanne Aubert Compassion Centre Wellington Ltd	Community Engagement Programme	\$5,000	\$5,000	Expanding garden production, develop whānau cooking skills programme, support from meaningful activities budget.
25	Tawa Progressive & Ratepayers Association Inc.	Linden Stream Revitalisation	\$4,150	\$2,650	Support for local project, also recommending support through Natural Environment Fund for weed clearing along stream
26	Tawa Progressive & Ratepayers Association Inc.	Operational Support	\$1,000	\$1,000	Support for local residents association
27	Te Whare Rokiroki (Maori Women's Refuge)	Salary	\$37,637	\$12,000	Operational support
28	Vulnerable Support Charitable Trust	Do Some Good - School Lunch Project	\$15,644	\$0	Seeking to buy food for school lunch projects in Linden, not a priority for Council funding, we support local food rescue organisations
29	Wellington Homeless Women's Trust	Operational Inclusive Support	\$89,038	\$45,000	Provides support for the most complex and vulnerable, close fit with housing first approach under Te Mahana, recommend funding at the same level as 2018.
30	Wellington Inner City Residents and Business Association T/A Inner City Wellington	Building our Capacity to Realise Our Vision	\$1,000	\$1,000	Support for local residents and business association
31	Wellington Korfball	Korfball Schools Development Programme	\$10,000	\$0	Seeking support for a development programme in schools, better suited to Kiwisport funding programme

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32	Wellington Senior Citizens Health and Happiness Association	Seniors Wellbeing and Happiness	\$5,540	\$0	Other groups delivering activity, Officers will work with community to identify gaps alongside Age Concern project
33	Wellington Women's Boarding House (Wellington) Inc T/A Wellington Women's House	Funding request for operational support	\$25,700	\$25,700	Provides support for homeless women, work closely with outreach programme, close fit with housing first approach under Te Mahana, recommend funding at the same level as 2018.
34	Wellington Women's Health Collective Inc	Contribution to salaries & supervision for 4 part-time staff	\$10,000	\$5,000	Operational support
35	WeOut	WeOut	\$12,000	\$0	Application seeking support for the development of an events app, not a priority for this fund.

\$185,690

Table 2-Sportsville Partnership Feasibility Fund, August 2019

#	Organisation	Project	Amount requested	Recommendation	Comments
36	Squash New Zealand Incorporated.	Club Kelburn: the Salamanca Road netball and tennis courts - seeking support from Council to assist with a condition assessment, detailed seismic assessment and preparation of an Asset Maintenance and Management Plan for the facility	\$21,399	\$21,399	Support for condition assessment, detailed seismic assessment and preparation of an Asset Maintenance and Management Plan. Supporting 50% of the cost of this work which will inform decision making on the future of the facility to ensure sustainability and continued support for the growth and development of squash and sport and recreation in the city.

Background

3. Grants and funding are included in the Long-Term and Annual Plans to provide an appropriate mechanism for the Council to respond to community groups and organisations that are undertaking projects or delivering services that:
 - Meet a need identified by the community.
 - Align with council's strategic goals and outcomes.
 - Rely to some extent on participation and engagement by community organisations.
4. Organisations and projects are funded through both contracts and contestable grants pools. The contestable pools provide grants that are discretionary, short term and generally project based in nature. The Council also enters into multi-year contracts when it has an interest in ensuring particular activities occur that contribute to Council's strategies or policies.
5. The assessment process funding may include consultation with; the applicant, persons or organisations referred to in the application and Council officers, these would be across a range of activity areas. In assessing applications Officers look at alignment with Council policies and priority areas from the specific fund as well as organisational capacity, ability to deliver projects and the financial position of the organisation. To ensure funds are used appropriately, conditions may be suggested should funding be approved.
6. Original information provided through online applications has been made available to Councillors.

7. In addition in 2019-20 projects delivering meaningful activities with a positive impact for vulnerable individuals and the community are a priority for the fund, this activity is supported through additional funding of \$100,000 pa included in the 2018-28 Long Term Plan.
8. Additional priorities have been promoted in response to key themes identified through the Council's 2018 Social Forum and the Youth Summit, these priorities are aligned with current focus areas
 - Deliver positive and meaningful activities for vulnerable individuals and the community, with a particular focus on collaborative and coordinated approaches.
 - Address the wellbeing and mental health of young people
 - Respond to the needs of young people on the street and to youth homelessness
 - Aim to reduce loneliness and social isolation and improve connections in the community

Priorities (focus areas) for the Social and Recreation Fund

- **Building strong resilient communities**

Priority is given to projects that:

- Strengthen the local community, contribute to community wellbeing and deliver local solutions to issues /opportunities
- Support local volunteering and neighbourhood connectedness
- Deliver on outcomes that support Wellington's Urban Agriculture programme; with particular focus on building sustainable food networks
- Increase local community resilience and emergency preparedness
- Help develop social and community enterprises - profitable business entities meeting community need which in turn create opportunities for communities to participate in their governance.

- **Promoting community safety and wellbeing**

Priority is given to projects that:

- Enhance community safety and wellbeing
- Encourage a community participatory approach to local neighbourhood safety initiatives
- Assist in supporting the city's most vulnerable
- Support a Housing First approach to ending street homelessness

- **A child and youth friendly city**

Priority is given to projects that:

- Involve children and young people in their development and delivery.
- Help young people gain a better understanding of community, an increased sense of belonging as active citizens and positive contributors to society.

- **Operational support for residents and progressive associations (up to \$1,000)**

Priority is given to organisations that:

- Demonstrate a positive and inclusive approach to working with all residents, building connections and neighbourliness
- Communicate regularly with local residents in the area and have an up to date Community Finder profile

- Have an active membership of 10 or more, excluding the committee, meeting regularly (outside their AGM), keep minutes of these meetings.
- **2018-2019 priority: meaningful activities**
 - Activity should be able to engage people with different interests and needs and lead to various pathways for its participants.
 - There will be a strong collaborative and coordinated approach within the city for these projects to produce outcomes that align with other priorities.

Sportsville Partnership Feasibility Fund

9. The Sportsville Partnership Feasibility Fund was established in 2016/17 to provide support for projects in their developmental phase. Project should show evidence of community support, collaboration, partnership building, and demonstrate that there is community need for the facility. \$40,000 is available to allocate in 2019/20.
10. Criteria for the fund are:
 - Projects must be Wellington-based and mainly benefit the people of Wellington City.
 - The project should show evidence of community support, collaboration, and building partnerships with other organisations, and:
 - demonstrate that there is community need for the facility.
 - show alignment with Council service levels and provision (for sport and recreation facilities), and have support from regional and national sporting bodies e.g. Sport Wellington and Sport New Zealand
 - demonstrate that the facility is identified as a major sport and recreation hub and is located in Wellington city.
 - Applicants must demonstrate that there are no existing facilities, or existing facilities are aging, unsustainable (no longer fit for purpose) and in need of replacement, and:
 - that the new facility or partnership will improve and rationalise the sporting and recreation facilities in the area and region and generally support outdoor multipurpose sports use. It will improve community involvement and promote health and physical activity within the local and wider community.
 - Applicants will show evidence that the project can be partly self-funded. There needs to be over 50% funding that is independent from Council's contribution for the design and construction stage (this is a guideline only and not an indication of the amount of funding the Council will provide).
 - Applicants must be a legally constituted not-for-profit community group, trust or organisation, ie Incorporated Society or Charitable Trust, and financially sound.
 - Applicants will show evidence of good financial management and organisational practices, eg clear and detailed planning and reporting processes, or (for newly established groups/trust/organisations) evidence to show that processes are in place to support ongoing financial management.
 - Applicants cannot be individuals, commercial, or 'for profit' organisations.

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- These funds will not support retrospective funding applications, debt funding, or operation and/or maintenance costs.

Discussion- Social and Recreation Fund

11. The Social and Recreation Fund supports community organisations for projects that meet the criteria for the fund. This is the first funding round for 2019-20 financial year, with 36 applications requesting a total of \$463,443.
12. Officers are recommending the Grants Subcommittee support 21 projects with grants totalling \$185,690, with an additional grant from the Sportsville Partnership Feasibility Fund of \$21,399.
13. The next Social and Recreation Fund round will close on 31 October 2019 which will be considered alongside applications through the Arts and Culture and Natural Environment Funds at the December 2019 Grants subcommittee.

Discussion- Sportsville Partnership Feasibility Fund

14. Squash New Zealand owns and operates Club Kelburn which is located on the Wellington Town Belt close to Kelburn Park, the Salamanca Road netball and tennis courts and the Victoria University Kelburn Campus. The facility includes 8 squash courts and a gym and is used by students, staff and the wider community. Its proximity to the city centre and Victoria University campus make it an important sport and recreation asset for the city.
15. Club Kelburn was built in 1967 and has operated as a squash centre since then. The building is subject to a ground lease with Council which expired in June 2017 and is currently 'holding over' on a month to month basis. Officers have been in discussion with Squash New Zealand over the past 18 months in regards to the future use of the facility, including their plans to address deferred maintenance on the building.
16. Squash New Zealand is seeking support from Council to assist with a condition assessment, detailed seismic assessment and preparation of an Asset Maintenance and Management Plan for the facility. Squash NZ will contribute 50% of the cost of this work and are seeking the remaining 50% from Council. This work will inform decision making on the future of the facility to ensure that it is sustainable and continues to support the growth and development of squash and sport and recreation in the city more generally.
17. It is recommended that the Grants Sub-committee approve \$21,399 from the Sportsville Partnership Feasibility Fund to Squash New Zealand Incorporated.

Officers

Jenny Rains, Community Services Manager

Sarah Murray, Community Partnerships Manager, Parks, Sports and Recreation

Mark Farrar, Team Leader Funding and Relationships

Attachments

Nil

Author	Mark Farrar, Team Leader Funding and Relationships
Authoriser	Jenny Rains, Community Services Manager Barbara McKerrow, Chief Operating Officer

SUPPORTING INFORMATION

Engagement and Consultation

A number of organisations seeking support through our grant programmes have made detailed submissions within the 2018/2028 Long-Term Plan consultation process.

Treaty of Waitangi considerations

For each of these grant funds there are specific criteria and questions relating to Māori. The Social and Recreation Fund applicants are asked to describe how their project services to assist Māori potential.

Financial implications

The Long Term Plan makes provision for community grants in several places:

- 2.1.6 – Community environmental initiatives
- 3.1.4 – Grants and creative workforce
- 4.1.4 – (Arts and) Cultural grants
- 5.2.4 – Grants (Social and Recreation).

The Social and Recreation Fund comes under project (157.1124). Additional provision was made in the Long Term Plan (2018-28) for Transitional Housing funding, for Meaningful Activities and through the Sportsville Partnership Feasibility Fund.

Policy and legislative implications

Council funds have been created to assist community initiatives in line with Council strategy. Council Officers engage and consult widely with a range of groups and organisations before funding applications are made and throughout the assessment process.

Risks / legal

N/A

Climate Change impact and considerations

N/A

Communications Plan

N/A

Health and Safety Impact considered

Projects seeking support from Council are delivered by organisations and groups who are legal entities and responsible for health and safety of the project, events, etc.

NATURAL ENVIRONMENT FUND, AUGUST 2019

Purpose

1. This report asks the Grants Subcommittee allocate funding through the Natural Environment Fund, applications closed on 1 August 2019.

Summary

2. The Council provides grants to assist community groups and organisations to undertake projects that meet community needs. Grants are also a mechanism for achieving the Council's objectives and strategic priorities, especially those priorities that rely on community organisations carrying out specific activities.

Recommendation/s

That the Grants Subcommittee:

1. Receive the information.
2. Agree to the allocation of funding from the Natural Environment Fund as listed in the table below.

#	Organisation	Project	Amount requested	Recommendation	Comments
1	Friends of Tawa Bush Reserves Inc	Willowbank Reserve Invasive Weed Control	\$4,669	\$3,542	Support for clearing weeds on hard to access areas.
2	Ghost Fishing New Zealand Inc	GhostFishing NZ	\$6,068	\$899	Supported with operational funding of \$5,000 in December 2018, support for catch-bags.
3	Glenside Progressive Association Inc	Upper Glenside Road Reserve Restoration	\$1,380	\$1,380	Support for professional weed control, enabling further engagement of residents of this key area, improves habitat and the connection of the users to nature

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4	Guardians of Tyers Stream - Kaitiaki o Waitohi	Maintenance of Tyers Stream Reserve	\$4,150	\$0	This project looking at weed control, water quality and pests initiated by the community will be supported via our Parks, Sports and Recreation team through operational budgets.
5	House of Science Wellington Charitable Trust	Connecting young people to their natural environment through Plants, Petals & Pollination	\$5,000	\$5,000	Support for two science kits delivering better science education, working closely with Enviroschools, kits complement and expand children's connection to nature via a scientific lens.
6	Island Bay Natural Heritage Charitable Trust Incorporated	Pest Plant Control	\$6,986	\$6,986	Support for weed control efforts in hard to access areas.
7	Makara Peak Mountain Bike Park Supporters Inc	Porokapa 2020	\$10,925	\$10,000	Active and engaged volunteer group working to turn a problem area of weeds and pasture into an ecological asset.
8	Mountains to Sea Wellington Trust	Experiencing Marine Reserves - Rimurimu Project	\$14,000	\$0	Application is to develop and pilot a new programme alongside existing activity, not a priority given existing support in place through operational budgets and with other organisations working in our marine reserve.

9	Southern Environmental Association	Connector Track	\$11,384	\$0	Application is to cut a track on Council land to link privately owned (QE2 protected) Paekawakawa reserve to Tawatawa, not a priority for this fund.
10	Tawa Progressive & Ratepayers Association Inc.	Linden Stream Bank Restoration	\$6,493	\$6,493	Support for clearing weeds on hard to access areas around Linden stream, plants will be provided via WCC Nursery. Also recommending grant through Social for picnic bench area, connected to community development projects.
11	The Royal Forest and Bird Protection Society of New Zealand Inc	Forest & Bird - Youth Wellington Hub	\$2,700	\$2,700	Support for youth engagement and leadership programme, delivering good events using funding allocated last year, working with a targeted age group that benefit from specific events such as careers days.
Total			\$37,000		

Background

3. Grants and funding are included in the Annual Plan to provide an appropriate mechanism for the Council to respond to community groups that are undertaking projects that:
 - Meet a need identified by the community.
 - Align with Council's strategic goals and community outcomes.
 - Rely to some extent on participation and engagement by community organisations.

4. Organisations and projects are funded through both contracts and contestable grants pools. The contestable pools provide grants that are discretionary, short term and generally project based in nature.
5. The assessment process funding may include consultation with; the applicant, persons or organisations referred to in the application and Council officers, these would be across a range of activity areas in the case of these applications across Parks, Sports and Recreation (Biodiversity and Environmental Partnerships) and Community Services (Urban Agriculture).
6. In assessing applications Officers look at alignment with Council policies and priority areas from the specific fund as well as organisational capacity, ability to deliver projects and the financial position of the organisation. To ensure funds are used appropriately, conditions may be suggested should funding be approved. Applications were discussed with Council Park Rangers relating to site access, use of herbicides and health and safety.
7. Original information provided through online applications has been made available to Councillors.
8. Priorities (focus areas) for the Natural Environment Fund are:

Protect

Priority will be given to projects that:

- Control pest animals and plants on public land
- Reduce the impacts of urban environment on aquatic ecosystems

Restore

Priority will be given to projects that:

- Undertake restoration work in riparian and coastal ecosystems
- Create connections between reserves for key plant and animal species
- Support the growing of eco-sourced plants for restoration

Connect

Priority will be given to projects that:

- Help people engage with nature, including through community and edible gardening and community beekeeping
- Incorporate Te Ao Māori and Māturanga Māori, respecting mana whenua values and aspirations for the environment
- Increase people's awareness of nature
- Give children and young people the opportunity to experience and learn about nature
- Increase active participation in biodiversity projects

Research

Priority will be given to projects that:

- Monitor the success of biodiversity activities

Discussion

9. A total of \$80,000 is available through the Natural Environment Fund in 2019-20, with \$30,000 of this fund already allocated to contract funding for the EnviroSchools programme in Wellington City. This is the first funding round for the Natural Environment Fund in 2019-20, the next funding round will be in October 2019.

10. Following discussions with members of the Grants subcommittee at the last meeting, Officers initiated a promotional campaign through extensive networks of community and voluntary environmental groups as well as on social media through. We received 16 funding requests seeking a total of \$73,755 from the Natural Environment Fund.
11. Officers are recommending the Grants Subcommittee support 8 projects with grants totalling \$37,000.

Officers

- Tim Park, Environmental Partnership Leader, Parks, Sport and Recreation
- Daniela Biaggio, T/L Urban Ecology, Parks, Sport and Recreation
- Mark Farrar, Team Leader, Funding and Relationships

Attachments

Nil

Author	Mark Farrar, Team Leader Funding and Relationships
Authoriser	Jenny Rains, Community Services Manager Barbara McKerrow, Chief Operating Officer

SUPPORTING INFORMATION

Engagement and Consultation

Officers work closely with groups and organisations to communicate the availability of support for projects that help deliver in Council goals and outcomes, this involves discussions about the availability of funding through grant funds.

Treaty of Waitangi considerations

For each of these grant funds there are specific criteria and questions relating to Māori. For the the Natural Environment Fund, reference is made within the funding criteria to Council's respect for mana whenua values and aspirations for the environment, requesting that applications demonstrate how they incorporates Te Ao Māori and Māturanga Māori.

Financial implications

The Long Term Plan makes provision for community grants in several places – Natural Environment Fund 2.1.6 - Community environmental initiatives (157-1031).

Policy and legislative implications

Council funds have been created to assist community initiatives in line with Council strategy. Council Officers engage and consult widely with a range of groups and organisations before funding applications are made and throughout the assessment process.

Risks / legal

Funding allocated through community grants are subject to a detailed funding agreement which sets out outcomes based on those proposed within funding applications, these form the basis for a funding agreement and subsequent accountability reporting provided by applicants on completion of their projects.

Climate Change impact and considerations

No climate change impacts.

Communications Plan

Community grants are promoted through various channels in consultation with Council's Communication and Marketing team.

Health and Safety Impact considered

Projects seeking support from Council are delivered by organisations and groups who are legal entities and responsible for health and safety of the project, events, etc. Park Rangers play a significant role in ensuring that volunteer groups have appropriate plans in place.

ARTS AND CULTURE FUND, AUGUST 2019

Purpose

1. This report asks the Grants Subcommittee to allocate funding through the Arts and Culture Fund for the first funding round of the 2019/20 financial year, applications closed 1 August 2019.

Summary

2. The Council provides grants to assist community groups and organisations to undertake projects that meet community needs. Grants are also a mechanism for achieving the Council's objectives and strategic priorities, especially those priorities that rely on community organisations carrying out specific activities.

Recommendation/s

That the Grants Subcommittee:

1. Receive the information.
2. Agree to the allocation of funding for the Arts and Culture Fund as listed in the table.

#	Organisation	Project	Amount requested	Amount recommended	Comments
1	Alliance Française Wellington	Alliance Française French Film Festival	\$8,000	\$0	Due to demand on the fund, not recommended for support
2	A Mulled Whine Limited	Massive Crushes	\$4,000	\$3,000	Support for a theatre work, good fit with the hothouse for talent priority
3	Arohanui Strings - Sistema Hutt Valley	Arohanui Strings Music in Wellington Schools	\$6,620	\$6,600	Support for children's musical education operating in Mt Cook and Holy Cross Miramar schools, good fit with the hothouse for talent priority
4	Arts Foundation of New Zealand	Boosted NZ Crowdfunding One-on-one Mentoring	\$15,630	\$0	Due to demand on the fund, not recommended for support

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5	Arts Foundation of New Zealand	Boosted NZ Crowdfunding Workshops	\$6,480	\$0	Due to demand on the fund, not recommended for support. Officers will discuss other options for Council support.
6	Binge Culture Collective Limited	Means to Ends	\$11,990	\$11,990	Support to create a new theatre work, good fit with the priorities for the Professional Performing Arts Fund.
7	Centre for New Zealand Music Trust	Kaitito Kaipuoro Wānanga	\$5,500	\$0	Due to demand on the fund and limited public engagement, not recommended for support
8	Choirs Aotearoa New Zealand Trust	National Choirs in Wellington 2019	\$4,500	\$2,000	Support for choral activity, good fit with the hothouse for talent priority. Support for costs taking place after 4/9/2019 only.
9	Community Connections Supported Living Trust	All Access exhibition	\$4,500	\$3,500	Support for a visual arts exhibition, good fit with the active and engaged priority.
10	digisauce Limited	Make Art Map Free Again!	\$3,283	\$3,000	Support for an Arts Map, good fit with the hothouse for talent priority.
11	Ekta NZ Incorporated	Punjab Under Siege - The Jallianwala Bagh Story	\$9,094	\$3,000	Support for an exhibition and public programme, good fit with the region of confident identities priority
12	Everybody Cool Lives Here Trust Board	TAUPOU	\$3,500	\$0	Due to demand on the fund and unconfirmed presentation, not recommended for support. Officers will discuss resubmitting the application
13	Food Court	VERB Journal	\$2,170	\$2,000	Support for a literary journal, good fit with the hothouse for talent priority

14	Kahurangi Friends Inc	Kotahi 2020	\$4,000	\$2,000	Support for a community event in Strathmore, good fit with the region of confident identities
15	KidzStuff Theatre Inc	KidzStuff 2020 Season	\$5,000	\$4,000	Support for children's theatre works, good fit with the hothouse for talent priority
16	New Zealand Beatbox Community	New Zealand Beatbox Championships	\$4,000	\$3,000	Support for a beatboxing event, good fit with the hothouse for talent priority
17	NZ Comedy Trust	NZ International Comedy Festival	\$25,000	\$15,000	Support for a comedy festival, good fit with the hothouse for talent priority
18	PhotoForum (Incorporated)	PhotobookNZ 2020	\$5,000	\$3,500	Support for a photobook event, good fit with the hothouse for talent priority
19	Pirate and Queen Ltd.	Lōemis 5 (2020). Towards Free Public Spectacle Elements	\$15,000	\$9,000	Support for free public events in mid-winter, good fit with the hothouse for talent priority
20	Red Rock and Roll	Red Rock and Roll 3	\$3,000	\$1,000	Support for a free music event, good fit with the hothouse for talent priority
21	Red Scare Theatre Trust T/A Red Scare Theatre Company	Four Nights in the Green Barrow Pub	\$3,600	\$3,000	Support for a theatre work, good fit with the hothouse for talent priority
22	Soy People Productions	Wise Guy	\$750	\$0	Due to demand on the fund, not recommended for support
23	Supertonic Inc	Environment Concert	\$2,000	\$0	Due to demand on the fund, not recommended for support
24	The 48 Hour Circus Project	The 48 Hour Circus Project	\$4,000	\$3,000	Support for a circus initiative, good fit with the hothouse for talent priority

GRANTS SUBCOMMITTEE

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25	The Queen's Closet	All the Pleasures	\$3,538	\$3,000	Support for a musical concert, good fit with the hothouse for talent priority
26	The Theatreview Trust	THEATREVIEW editing & management - Wellington	\$12,000	\$12,000	Support for local reviews of theatre and dance, good fit with the hothouse for talent and creative future through technology priorities
27	The Zimbelstern Foundation	New Zealand International Organ Festival	\$4,000	\$3,000	Support for an organ festival, good fit with the hothouse for talent priority
28	Urban Art Ltd - T/A Urban Art Foundation	Urban Art Foundation	\$12,650	\$2,300	Support for the curation of digital exhibitions on Lambton Quay only, fit with the creative future through technology priority.
29	Was It Good Limited	'Was It Good' Review Series Season Three	\$2,160	\$2,000	Support for a series of video reviews, good fit with the creative future through technology priority
30	Wellington Irish Dance Trust Board	Spring Workshop/ Feis	\$2,937	\$2,500	Support for an Irish dancing workshop, good fit with the active and engaged and region of confident identities priorities
31	Wellington Jazz Orchestra Incorp.	WJO gigs in Wellington	\$17,000	\$3,000	Support for a jazz concert, good fit with the hothouse for talent priority
32	Wellington Potters Association Inc	Ceramicus 2019	\$5,500	\$2,000	Support for a pottery exhibition, good fit with the active and engaged and hothouse for talent priorities
33	Wellington Red Hackle Pipe Band Inc	Pipes in the Park Wellington	\$4,097	\$2,000	Support for a Scottish pipe band event, good fit with the active and engaged and region of confident identities priorities

34	Wellington Russian Club	Annual Russian Cultural Festival 2019	\$3,400	\$1,500	Support for a Russian community event, good fit with the active and engaged and region of confident identities priorities
35	Youthdance Education Trust	International Dance Day 2020	\$4,000	\$2,000	Support for dance initiative, good fit with the active and engaged priority
			Total	\$113,890	

Background

3. Grants and funding are included in the Annual Plan to provide an appropriate mechanism for the Council to respond to community groups and organisations that are undertaking projects that:
 - Meet a need identified by the community.
 - Align with council's strategic goals and community outcomes.
 - Rely to some extent on participation and engagement by community organisations
4. All funding applications, which are made online, have been made available to Councillors.
5. Organisations and projects are funded through both contracts and contestable grants pools. The contestable pools provide grants that are discretionary, short term and generally project based in nature. The Council also enters into multi-year contracts when it has an interest in ensuring particular activities occur that contribute to Council's strategies or policies.
6. This fund serves to support organisations and deliver on the City's Arts and Culture Strategy and Events Policy. Council's Long Term and Annual Plans outline a number of activities that support the Arts and Culture Strategy, notably positioning Wellington as the place for all people to experiment with, learn about, and experience New Zealand's arts and culture, especially contemporary work.
7. Criteria for the fund are as follows:
 - The project is Wellington-based and mainly benefits the people of Wellington. (Exceptions may be made for projects based elsewhere in the region, but which significantly benefit Wellington City residents).
 - The applicant is a legally constituted community group or organisation.
 - The applicant provides evidence of sound financial management, good employment practice, clear and detailed planning, clear performance measures, and reporting processes.
 - The applicant outlines how physical accessibility has been built into project development.
 - The applicant outlines how pricing has been set to ensure access by a wide range of people or by the intended users.

- The project should show evidence of community support, collaboration, and building partnerships with other organisations (e.g. social media interest, letters of support from other organisations/leaders).
- The applicant must show that the project discernibly improves community wellbeing and adds value to the range of similar types of services in the community.
- The Council acknowledges the significance of Māori cultural practice and projects. Demonstrate values and increases the visibility of Māori cultural traditions and contemporary applications.

8. Current Arts and Culture Fund focus areas (priorities) are:

The city as a hothouse for talent

Priority will be given to projects that:

- Ensure there is an appropriate range of platforms for local talent to present their works
- Value new talent and connect it with support networks

Wellington as a region of confident identities

Priority will be given to projects that:

- Recognise and celebrate the role of mana whenua and Māori history in the city
- Enable all ethnic, demographic and suburban communities to explore, celebrate and share their own cultural identity
- Enable suburban and other geographical communities to undertake projects that explore, celebrate and share their own identity

Active and engaged people

Priority will be given to projects that:

- Support arts practitioners to work with communities to develop work of, by and for that community
- Ensure the sustainability of organisations that facilitate and/or undertake activities within communities
- Maximise the potential of arts and cultural activities to increase community connectedness, resilience and participation in community/city decision-making

Our creative future through technology

Priority will be given to projects that:

- Increase access to technology for use in the creation, distribution and marketing of creative products and services

Support for Professional Performing Arts

9. In the 2018/28 Long-Term Plan, Wellington City Council proposed 'Arts and Culture' as one of the Council's five priority areas. Public responses to the plan confirmed our residents' commitment to supporting and celebrating the arts in Wellington and Council has now confirmed this priority.

10. As part of this focus, an additional \$75,000 has been made available to professional performing arts companies or organisations applying to the Arts and Culture Fund. Funding is allocated alongside the Arts and Culture Fund in 2019/20, with up to \$75,000 available to allocate through the three Arts and Culture Fund rounds.
11. In order to be considered, performing arts organisations must:
 - meet the funding criteria of the Arts and Culture Fund
 - have a strong track record in creating high quality professional productions, and
 - have a confirmed performance outcome in Wellington City
12. Priority will be given to:
 - groups containing a majority of Wellington-based practitioners in theatre, dance or inter-arts practice with a strong performance focus
 - the development of new work that will be premiered in Wellington
 - work that has a Wellington specific focus, i.e. tells a Wellington story or is responding to a Wellington location

Discussion

13. The Arts and Culture Fund supports community organisations for projects that meet the criteria for the fund. This is the first of three funding rounds for 2019-20 financial year.
14. 34 applications were received, seeking \$227,899. Officers are recommending the Grants Subcommittee support 28 projects with grants totalling \$113,890, through the Arts and Culture Fund, this includes \$11,990 allocated to one organisations seeking support through the 'Professional Performing Arts Fund'.
15. The next Arts and Culture funding round will close on 31 October 2019 which will be considered alongside applications through the Social and Recreation and Natural Environment Fund at the December 2019 Grants subcommittee.

Officers

Felicity Birch, Senior Arts Advisor

Natasha Petkovic-Jeremic, Manager City Arts and Events

Mark Farrar, Team Leader, Funding and Relationships

Attachments

Nil

Author	Mark Farrar, Team Leader Funding and Relationships
Authoriser	Jenny Rains, Community Services Manager Barbara McKerrow, Chief Operating Officer

SUPPORTING INFORMATION

Engagement and Consultation

Officers work closely with groups and organisations to communicate the availability of support for projects that help deliver in Council goals and outcomes. This involves discussions about the availability of funding through grant funds.

Treaty of Waitangi considerations

For each of these grant funds there are specific criteria and questions relating to Māori, for the Arts and Culture Fund applicants are asked to describe how their project serves to value and increase the visibility of Māori cultural traditions and or contemporary applications.

Financial implications

The Long Term Plan makes provision for community grants in a number of activity areas; Arts and Culture Funding comes under project C661 (157.1098). Provision for support for the Professional Performing Arts Fund is made through the long terms plan provision for support for Cultural activity.

Policy and legislative implications

Council funds have been created to assist community initiatives in line with Council strategy. Council Officers engage and consult widely with a range of groups and organisations before funding applications are made and throughout the assessment process.

Risks / legal

Funding allocated through community grants are subject to a detailed funding agreement which sets out outcomes based on those proposed within funding applications, these form the basis for a funding agreement and subsequent accountability reporting provided by applicants on completion of their projects.

Climate Change impact and considerations

Na

Communications Plan

Community grants are promoted through various channels in consultation with Council's Communication and Marketing team.

Health and Safety Impact considered

Projects seeking support from Council are delivered by organisations and groups who are legal entities and responsible for health and safety of the project, events, etc. Many of the projects supported through Arts and Culture funding will be delivered at professional arts venues, galleries and theatres in the city.