

ORDINARY MEETING

OF

GRANTS SUBCOMMITTEE

AGENDA

Time: 9.30am
Date: Wednesday, 6 September 2017
Venue: Committee Room 1
Ground Floor, Council Offices
101 Wakefield Street
Wellington

MEMBERSHIP

Mayor Lester
Councillor Dawson
Councillor Day
Councillor Free (Chair)
Councillor Gilbert
Councillor Young

Have your say!

You can make a short presentation to the Councillors at this meeting. Please let us know by noon the working day before the meeting. You can do this either by phoning 803-8334, emailing public.participation@wcc.govt.nz or writing to Democratic Services, Wellington City Council, PO Box 2199, Wellington, giving your name, phone number and the issue you would like to talk about.

AREA OF FOCUS

The Grants Subcommittee is responsible for the effective allocation and monitoring of the Council's grants.

Quorum: 3 members

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1 Meeting Conduct

1.1 Apologies

The Chairperson invites notice from members of apologies, including apologies for lateness and early departure from the meeting, where leave of absence has not previously been granted.

1.2 Conflict of Interest Declarations

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

1.3 Confirmation of Minutes

The minutes of the meeting held on 29 June 2017 will be put to the Grants Subcommittee for confirmation.

1.4 Public Participation

A maximum of 60 minutes is set aside for public participation at the commencement of any meeting of the Council or committee that is open to the public. Under Standing Order 3.23.3 a written, oral or electronic application to address the meeting setting forth the subject, is required to be lodged with the Chief Executive by 12.00 noon of the working day prior to the meeting concerned, and subsequently approved by the Chairperson.

1.5 Items not on the Agenda

The Chairperson will give notice of items not on the agenda as follows:

Matters Requiring Urgent Attention as Determined by Resolution of the Grants Subcommittee.

1. The reason why the item is not on the agenda; and
2. The reason why discussion of the item cannot be delayed until a subsequent meeting.

Minor Matters relating to the General Business of the Grants Subcommittee.

No resolution, decision, or recommendation may be made in respect of the item except to refer it to a subsequent meeting of the Grants Subcommittee for further discussion.

2. General Business

BUILT HERITAGE INCENTIVE FUND ROUND 1 (OF 2) 2017/18 FINANCIAL YEAR

Purpose

1. The purpose of this paper is to seek Committee approval to allocate grants, recommended by officers, for the first of two rounds of the Built Heritage Incentive Fund (BHIF) for the 2017/18 financial year.

Summary

2. This is the third and final financial year of the \$3 million Built Heritage Incentive Fund. The increased Built Heritage Incentive Fund is not currently provided for beyond the 2018/19 financial year but will be a consideration during the upcoming Long Term Plan process.
3. A total of \$573,000 is available for allocation in two rounds of the BHIF this financial year; this takes into account the \$700,000 reallocated from the 2017/18 BHIF to support the unreinforced masonry parapet and façade securing initiative (URM) as well as the prior year's \$223,000 carry forward.
4. Ten applications were received this round seeking funding of \$612,236. The original information provided through the online applications has been made available to Councillors through the Hub dashboard.
5. The recommendation is that a total of \$284,522 is allocated to the ten applications received in this round. Allocations are based on the funding criteria, equitability and comparison of like requests.
6. A summary of each of applications received is outlined in Attachment One. This includes project description, outcomes for the heritage building and commentary relating to previously allocated grants.
7. Officers are satisfied that there are no conflicts of interest related to and of the applications recommended for grants.

Recommendation/s

That the Grants Subcommittee:

1. Receive the information.
2. Agree to the allocation of Built Heritage Incentive Fund grants as recommended below:

	Project	Total Project Cost	Amount Requested	Amount eligible for funding	Amount Recommended ex GST if applicable
1	Ashleigh Court – 114 Riddiford Street	\$37,200	\$27,200	\$37,200	\$25,000

2	Former People's Palace Hotel – 207-219 Cuba Street	\$1,400,000	\$200,000	\$1,113,720	\$50,000
3	144-146 Riddiford Street	\$5,300	\$5,300	\$5,300	\$2,150
4	58 Ghuznee Street	\$3,700	\$3,700	\$3,700	\$3,700
5	Karitane Products Society Factory Building – 21A Manchester Terrace	\$34,688	\$8,672	\$34,688	\$8,672
6	Former William Booth Memorial College – 33 Aro Street	\$259,501	\$99,501	\$259,501	\$50,000
7	Scots College Main Building – Monorgan Road	\$185,241	\$35,241	\$185,241	\$30,000
8	Watkins Building – 176-182 Cuba Street	\$98,613	\$66,250	\$98,613	\$50,000
9	Wellington Trades Hall Incorporated – 124 Vivian Street	\$290,184	\$111,372	\$290,184	\$50,000
10	Former Wellington Harbour Board Shed 7 – 1 Queens Wharf	\$110,538	\$55,000	\$110,538	\$15,000

Background

Funding

8. A total of \$573,000 is available for allocation over the two rounds of the BHIF scheduled this financial year. This figure excludes the \$700,000 of the fund that was reallocated from this financial year to support the government's unreinforced masonry parapet and façade securing initiative.
9. The Built Heritage Incentive Fund (BHIF) is a key initiative of the Wellington Heritage Policy 2010. The policy demonstrates Council's "commitment to the city's built heritage to current owners, the community, visitors to the city and to future generations". The BHIF helps meet some of the costs associated with owning and caring for a heritage property.
10. During the 2012/22 Long Term Plan deliberations it was agreed that the BHIF will focus on "*on remedying earthquake prone related features or securing conservation plans / initial reports from engineers.*" As such, funding has been prioritised accordingly with 15% of the allocation going toward projects conservation projects (e.g. repairs to joinery or glazing, protective works on archaeological sites, and maintenance reports) and 85% to seismic strengthening projects annually.
11. In the 2015/16 the BHIF was increased to \$3 million to be allocated over a period of three years. The increased Built Heritage Incentive Fund is not currently provided for beyond the 2018/19 financial year. In the 2018/19 financial year the BHIF reduces to \$400,000 to be allocated annually.

12. In light of the upcoming LTP process officers will be evaluating the effectiveness of the BHIF in achieving its purpose. As part of this exercise future priorities and funding requirements will be considered.

State of Earthquake Prone heritage buildings

13. There are currently 158 Earthquake Prone (EQP) heritage buildings; this includes individually listed buildings and those contributing to listed heritage areas. A total of 75 heritage buildings are at some stage of seismic strengthening related work:
- 38 are currently strengthening or have recently completed strengthening
 - 37 have completed seismic assessment, or concept plans or have developed detailed designs for seismic strengthening
 - Council has contributed \$1,900,940 of the BHIF to 38 of these projects.
14. Of the 158 EQP heritage buildings there are 81 that, as far as our records show, are not undertaking seismic strengthening related work.
- 10 are owned by Council or the Government or other organisations ineligible for BHIF funding
 - The remaining 71 buildings are in the ownership of 57 individuals who were written to in January 2017 informing them of Council's incentives to seismically strengthen their buildings
15. Between 2015 and 2017 22 EQP heritage buildings have been removed from the Earthquake Prone Building List, seven of these received BHIF funding for seismic strengthening.

Criteria

16. In accordance with the current eligibility and assessment criteria the following factors are considered in determining the support of BHIF applications:
- The risk of the heritage value diminishing if funding is not granted
 - Confidence in the proposed quality of the work/professional advice
 - The project is visible and/or accessible to the public
 - The project will provide a benefit to the community.
17. Continuing on from above, consideration is then given to the following when recommending the amount of funding:
- The value of the funding request
 - The value of the funding request when considered against the total project cost
 - Parity with similar projects in previous rounds
 - Equitable distribution in the current round
 - The amount of funding available for allocation.
18. There are additional allocation guidelines for conservation and seismic applications as follows:
- For conservation, repairs, maintenance or restoration works:
 - The heritage significance of the building¹ and the degree to which this significance will be enhanced or negatively impacted by the works
 - If the building is on the Heritage New Zealand list

¹ The Council has assessed all heritage buildings and a heritage inventory report is available from the Heritage Team.

- Consistency of the proposal with the ICOMOS New Zealand Charter for the conservation of places of cultural heritage value
 - For seismic strengthening projects:
 - The heritage significance of the building and how the works will benefit or negatively impact its heritage significance.
 - If the building is on the [Heritage New Zealand list](#).
 - If the building is on the [WCC Earthquake-prone building list](#)
 - The expiry date of a s124 Notice under the Building Act 2004.
 - The building being in one of the following focus heritage areas². Cuba Street, Courtenay Place or Newtown shopping centre heritage area.
19. To ensure funds are used appropriately, conditions may be suggested in certain circumstances should funding be approved.

Discussion

20. It is recommended that ten applicants are allocated \$284,522 from the 2017/18 BHIF. The applications recommended for funding have provided the necessary information and meet the criteria for the fund.
21. The officer panel (consisting of Heritage, Funding, District Plan and Building Resilience officers) have assessed the ten applications received this round against the current priority and stated criteria of the BHIF (Attachment Two). Assessment summaries are included at Attachment One.
22. Not all applications were recommended grants of the total amount requested. When assessed against the criteria outlined in paragraphs 17-19 above, allocations are considered to be equitable across those received in this round, equivalent to grants awarded in previous rounds of the BHIF and within the funding levels provided for in the 2017/18 Annual Plan . Officers have confidence that where the total amount of funding requested is not granted, applicants will be able to source the difference and projects will still be completed.

Options

23. The Grants Subcommittee are asked to approve the Officers recommendations on funding allocations as above.

Next Actions

24. Successful applicants have 18 months to undertake the work and provide evidence of completion to Officers before the allocated funding is paid out.

Attachments

Attachment 1.	Attachment One Assessment Summaries	Page 12
Attachment 2.	Attachment Two BHIF Criteria	Page 32

Author	Vanessa Tanner, Senior Heritage Advisor
Authoriser	David Chick, Chief City Planner

² This focus is based on high numbers of earthquake prone buildings in one heritage area as well as the levels of traffic that occur in these areas

SUPPORTING INFORMATION

Engagement and Consultation

Not applicable

Treaty of Waitangi considerations

Not applicable

Financial implications

The recommended allocations for this round of the BHIF are within the funding levels provided for in the 2017/18 Annual Plan.

Policy and legislative implications

The Built Heritage Incentive Fund is a key initiative of the Wellington Heritage Policy 2010.

Risks / legal

Officers are satisfied that there are no conflicts of interest regarding recommendations for funding in this round of the BHIF.

Climate Change impact and considerations

Not applicable.

Communications Plan

A press release is created on the day Committee makes its decision on funding applications.

Health and Safety Impact considered

Not applicable

Attachment One

Summary of Applications to the Built Heritage Incentive Fund 2017/18 Round 1 (of 2)

Project 1	Ashleigh Court 114 Riddiford Street Newtown
Applicant	Ashleigh Court – 1 Rintoul Street Body Corp
Project:	Detailed seismic assessment and concept designs
Total project cost	\$37,200
Amount requested	\$27,200
Amount eligible for funding	\$37,200
Recommended Grant ex GST if applicable	\$25,000
Previous grants	2012 - \$10,000 for seismic assessment and preliminary design



Building Information

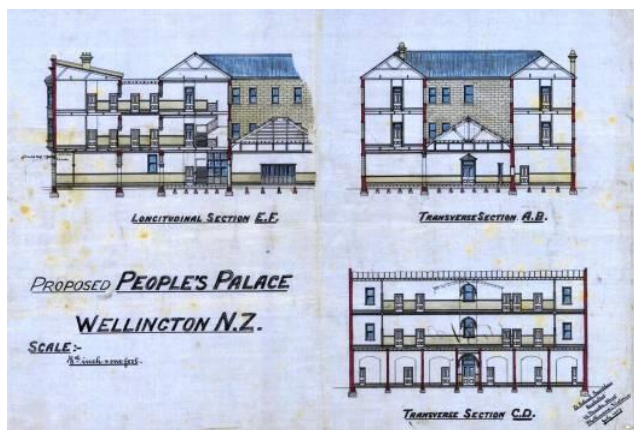
- District Plan Individually Listed Map Reference 6, Symbol Reference 259. Contributes to the Newtown Shopping Centre Heritage Area
- 112 – 122 Riddiford Street is a fine example of a mixed use Edwardian hotel building. It is notable for its vigorous and assertive design that makes full use of Classical motifs and ornamentation
- The building’s design qualities, prominent location and wedge shaped plan, make it one of the most recognisable and memorable buildings in Newtown
- This building makes an important contribution to the Newtown Shopping Centre Heritage Area
- Heritage New Zealand Category II

The Issue	<p>The building was issued a notice under section 124 of the Building Act 2004. The notice signifies that the building is earthquake prone as its seismic performance, based on engineering advice, falls below 33% of the NBS.</p> <p>The building is on Council’s list of Unreinforced Masonry Buildings requiring façade and parapet securing under the Hurunui/Kaikoura</p>
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	<p>Earthquakes Recovery (Unreinforced Masonry Buildings) Order.</p> <p>The building received a grant of \$10,000 in 2012 for seismic assessment and preliminary design. Heritage New Zealand commissioned a peer review of these documents in 2017 for Ashleigh Court Body Corp, as a result the detailed assessment and design proposal that forms this application was arrived at.</p>
Review of Proposal	<p>The Ashleigh Court Body Corp wish to seismically strengthen their EQP building to 100% NBS and address the URM matter, they are working closely with Heritage New Zealand who are contributing \$10,000 toward the engineering costs of this proposal and committing conservation architect time to finalising the strengthening design; this will satisfy BHIF requirements in terms of conservation architect input into the project.</p> <p>The project is supported from a heritage and building resilience perspective. The proposed work fits with the seismic strengthening component of the BHIF, previous grants for similar works include:</p> <ul style="list-style-type: none"> • \$25,000 seismic assessment and preliminary designs Jaycee Building 99 Willis Street, applications for which were phased over three rounds of BHIF - February 2017, February 2016 and March 2015 • \$30,000 seismic assessment and design Former Tramway Hotel 114 Adelaide Road, February 2016 round
BHIF Outcome	<p>The grant will:</p> <ul style="list-style-type: none"> • Acknowledge and protect the heritage values of this heritage building. • Acknowledge the additional costs associated with maintaining a heritage building.
Additional BHIF condition(s)	<p>Release of funds is subject to:</p> <ul style="list-style-type: none"> • Concept design, engineering reports and conservation architect advice to be supplied to Council

Item 2.1 Attachment 1

Project 2	Former People’s Palace Hotel 207-219 Cuba Street
Applicant	CQ Hotels Wellington Ltd
Project:	Seismic strengthening
Total project cost	\$1,400,000
Amount requested	\$200,000
Amount eligible for funding	\$1,113,720
Recommended Grant ex GST if applicable	\$50,000



Building Information

- District Plan Individually Listed Building (front façade, entrance lobby and tiled floor); Map 16, Symbol 89.4. Contributes to the Cuba Street Heritage Area
- The former People’s Palace Hotel at 207-219 Cuba Street is a fine representative example of an Edwardian Hotel. The fourth floor (and parapet) is a modern (2004) addition.
- This building has significant townscape value for the visual interest that it adds to the Cuba Streetscape
- The building was one of many People’s Palace hotels that were built by the Salvation Army in Australian and New Zealand cities in the late 19th and early 20th century. Although these buildings were generally built as grand Victorian or Edwardian hotels, their grandeur belied their use as refuges or shelters for the urban poor, and as cheap accommodation for travelling working class people. Of the three People’s Palace hotels built in New Zealand, only this Cuba Street building and its northern annexe remain
- Heritage New Zealand Category II

The Issue	The building is not included on Council’s list of Earthquake Prone Buildings, however the owner wishes to seismically strengthen all building elements of achieve a minimum of 70% NBS.
Review of	As part of this application the applicant proposes to engage a

Proposal	<p>conservation architect.</p> <p>The project is supported from a heritage and building resilience perspective. The proposed work fits with the seismic strengthening component of the BHIF, previous grants for similar works include:</p> <ul style="list-style-type: none"> • \$50,000 seismic strengthening 60-64 Courtenay Place, July 2016 round • \$50,000 seismic strengthening Hotel St George 124 Willis Street, October 2015 round
BHIF Outcome	<p>The grant will:</p> <ul style="list-style-type: none"> • Acknowledge and protect the heritage values of this heritage building. • Acknowledge the additional costs associated with maintaining a heritage building.
Additional BHIF condition(s)	<p>Release of funds is subject to:</p> <ul style="list-style-type: none"> • A BHIF sign to be supplied by WCC is affixed prominently to the front of the building or site throughout the duration of the works. • Supply of conservation architect report, recommendations and commentary on the implementation of any conservation recommendations • Project engineer sign off on completion of seismic strengthening works.

Item 2.1 Attachment 1

Item 2.1 Attachment 1

Project 3	144-146 Riddiford Street, Newtown
Applicant	J L & P Meanger Family Trust
Project	Detailed seismic assessment
Total project cost	\$5,300
Amount requested	\$5,300
Amount eligible for funding	\$5,300
Recommended Grant ex GST if applicable	\$2,150
Previous grants	2013 - \$3000 for parapet bracing and roof repairs




Building Information

- This building contributes to the District Plan Listed Newtown Shopping Centre Heritage Area
- Newtown is one of the city's largest and best-known suburbs. The heritage area includes many buildings of local heritage significance that illustrate the growth of the suburb from the 1880s to the present day
- 144 – 146 Riddiford Street is a two-storey interwar commercial building, built in rendered brick and concrete. It is notable for its interesting and unusual Arts and Crafts influenced style with hints of Spanish Mission emerging in its proportions and arrangement, particularly in the main arched window occupying the central bay.

The Issue	<p>The building was issued a notice under section 124 of the Building Act 2004. The notice signifies that the building is earthquake prone as its seismic performance, based on engineering advice, falls below 33% of the NBS.</p> <p>The building is on Council's list of Unreinforced Masonry Buildings requiring façade and parapet securing under the Hurunui/Kaikoura Earthquakes Recovery (Unreinforced Masonry Buildings) Order.</p>
Review of Proposal	<p>Detailed seismic assessment is required to determine the level of strengthening work required to remove this building from the EQP Building List.</p> <p>A recommendation of 50% of the costs of this seismic assessment has been made for this application as the building is eligible for Government funding, administered by MBIE, for façade and parapet securing and the applicant may apply to MBIE recover the remaining 50% of the cost of this assessment.</p> <p>The proposed work fits with the current priority of the BHIF and is consistent</p>

	<p>with other examples of work required to undertake detailed seismic assessment, such as:</p> <ul style="list-style-type: none"> • \$4,960 Detailed seismic assessment 136 Riddiford Street November 2014 round. • \$10,000 Seismic assessment and geotech report 306 Oriental Parade, March 2014 round
BHIF Outcome	<p>The grant will:</p> <ul style="list-style-type: none"> • Acknowledge and protect the heritage values of this heritage building
Additional BHIF condition(s)	<p>Release of funds is subject to:</p> <ul style="list-style-type: none"> • Detailed seismic assessment report to be supplied to Council

Item 2.1 Attachment 1

Project 4	58 Ghuznee Street
Applicant	J L & P Meanger Family Trust
Project	Detailed seismic assessment
Total project cost	\$3,700
Amount requested	\$3,700
Amount eligible for	\$3,700
Recommended Grant (ex GST if applicable)	\$3,700
	
<p>Building Information</p> <ul style="list-style-type: none"> • District Plan Individually Listed Map 16, Symbol 129. The building contributes to the Cuba Street Heritage Area • Designed by prominent architect Thomas Turnbull, this building has architectural value as a rare example of a two-story timber Victorian shop and dwelling, one of the last remaining on Ghuznee Street and environs • Purpose built as a dairy in 1897 the building remained in that use for over seventy years; as such the building has historic value for its association with the dairy industry • The façade of this building remains largely intact with a high level of original building fabric without intrusive additions or alterations. 	
The Issue	The building was issued a notice under section 124 of the Building Act 2004. The notice signifies that the building is earthquake prone as its seismic performance, based on engineering advice, falls below 33% of the NBS.
Review of Proposal	<p>Detailed seismic assessment is required to determine the level of strengthening work required to remove this building from the EQP Building List.</p> <p>The proposed work fits with the seismic strengthening component of the BHIF, previous grants for similar works include:</p> <ul style="list-style-type: none"> • \$4,960 Detailed seismic assessment 136 Riddiford Street November 2014 round. • \$28,175 Seismic assessment, concept design and conservation architect oversight 2-14 Riddiford Street,

	August 2014 round
BHIF Outcome	The grant will: <ul style="list-style-type: none">• Acknowledge the heritage values of this heritage building
Additional BHIF condition(s)	Release of funds is subject to: <ul style="list-style-type: none">• Detailed seismic assessment report to be supplied to Council

Project 5	Karitane Products Society Factory Building 21A Manchester Terrace
Applicant	Karitane Products Society Factory Body Corp
Project	Restoration of steel windows, painting and weatherproofing the building
Total project cost	\$34,688
Amount requested	\$8,672
Amount eligible for	\$34,688
Recommended Grant (ex GST if applicable)	\$8,672
Previous grants	2009 - \$8,177.50 for repair of the greenhouse 2011 - \$24,000 for painting and weatherproofing the 1923- 24 part of the factory and conservation planning for the 1930s component



Building Information

- District Plan Individually Listed Map 6, Symbol 198.
- The Karitane Products Society Factory has historic value for its association with Truby King, a prominent New Zealander who is well known for his achievements in the improvement of the health of women and babies in New Zealand. The building also has an association with the Plunket Society, an institution that is currently New Zealand's largest provider of support services for the development, health and wellbeing of children under 5
- The Factory sits within a group of buildings, structures and gardens associated with Sir Frederic and Lady Isabella King and these include the family home, a mausoleum, the Truby King Park and a former Karitane Hospital
- The building is a good representative of an early twentieth century factory. It was built in two stages with the original small 1923 - 24 factory to the south, and the larger 1938 addition to the north and east. The 1930s addition is notable for its unusual non-rectilinear plan, and for its simplified Moderne / Art Deco façade
- Heritage New Zealand Category I building

The Issue	Repair of the steel framed windows and repainting of the building are works prescribed in the 2013 conservation plan as requiring completion.
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	In 2011 the applicant received a grant of \$24,000 for painting and weatherproofing the 1923-24 part of the factory and for conservation planning for the 1930s component of the building, the part subject to the present application.
Review of Proposal	Maintaining the building in a watertight condition is critical for its conservation and continued use. Repairing original fabric such as the steel windows is supported from a heritage perspective. Carrying out work in accordance with a conservation plan is considered best practice heritage management. The proposal is consistent with the conservation component of the BHIF previous grants for similar works include: <ul style="list-style-type: none"> • \$3,000 painting 33 Holloway Road October 2016 round. • \$24,100 Painting, window refurbishment, reinstallation of decorative detail - 290 Willis Street, February 2016 round.
BHIF Outcome	The grant will: <ul style="list-style-type: none"> • Acknowledge the heritage values of this individually listed heritage building.
Additional BHIF condition(s)	Release of funds is subject to: <ul style="list-style-type: none"> • WCC Heritage Team's onsite approval of works

Item 2.1 Attachment 1

Project 6	Former William Booth Memorial College / Philosophy House 33 Aro Street
Applicant	The School of Philosophy Inc.
Project:	Seismic strengthening enabling works and stage 1 critical works
Total project cost	\$259,501
Amount requested	\$99,501
Amount eligible for funding	\$259,501
Recommended Grant ex GST if applicable	\$50,000
Previous grants	2013 - \$21,500 for structural assessment, seismic strengthening design and conservation architect advice

Building Information



- District Plan Individually Listed Map Reference 16, Symbol Reference 12
- The former William Booth Memorial College is a very grand example of purpose-built training college designed in a Neo-Georgian Revivalist style. It makes good use of its prominent sloping site, particularly the approach of gates and steps that lead to the main entrance in the symmetrical street façade
- The building has a strong historic association with the Salvation Army for the nearly seventy years that Army staff trained there
- The building is a local landmark and has some group value with the buildings of the adjacent Aro Valley Cottages Heritage Area.

The Issue	<p>The building was issued a notice under section 124 of the Building Act 2004. The notice signifies that the building is earthquake prone as its seismic performance, based on engineering advice, falls below 33% of the NBS.</p> <p>Stage 1 works that form the components of this application include the removal of asbestos which must be undertaken before seismic strengthening of the building can begin. Critical seismic strengthening works include restraining the brick parapet, remediating a brick wall over the hall and parapet east of the workshop, roof tying, fibreglass strapping to brick walls in the residential flat to bring elements to 67% NBS and restraining a water tank.</p>
Review of Proposal	<p>The School of Philosophy (SOP) aims to increase the level of community use of the building. The present proposal is for enabling works to allow seismic strengthening to be undertaken. The applicant</p>

	<p>also proposes to address life safety hazard issues in the building such as the strengthening the residential flat to 67% NBS. There will be remaining elements that are less than 34% which will be addresses in stage 2 of the works.</p> <p>Stage 1 (present application) costs an estimated \$259,501 (+GST), the applicant proposes to complete this before 31 July 2018. Stage 2 costs and estimate of \$640,000 (+GST), the applicant proposes to undertake this work over the next 2-4 years, the SOP are currently investigating funding options for stage 2.</p> <p>The project is supported from a heritage and building resilience perspective. A conservation architect is engaged in the project and the detailed design for the proposed stage two.</p> <p>The proposed work fits with the seismic strengthening component of the BHIF, previous grants for similar works include:</p> <ul style="list-style-type: none"> • \$60,000 seismic strengthening to 40-50% NBS Mibar building, 81-83 Victoria Street, March 2017 round • \$44,000 Seismic strengthening to 35% NBS St Matthais' Church, Makara, July 2016 round
BHIF Outcome	<p>The grant will:</p> <ul style="list-style-type: none"> • Acknowledge and protect the heritage values of this heritage building. • Acknowledge the additional costs associated with maintaining a heritage building.
Additional condition(s)	<p>BHIF</p> <p>Release of funds is subject to:</p> <ul style="list-style-type: none"> • Confirmation from contractor that asbestos has been removed from the building enabling seismic strengthening to occur. • WCC Heritage Team's onsite approval of works

Item 2.1 Attachment 1

Item 2.1 Attachment 1

Project 7	Scots College Main Building 1 Monorgan Road
Applicant	Scots College
Project	Seismic strengthening
Total project cost	\$ 185,241
Amount requested	\$ 35,241
Amount eligible for funding	\$ 185,241
Recommended Grant ex GST if applicable	\$ 30,000

Building Information



- District Plan Individually Listed Map 5 Symbol 219
- Scots College Main Building is one of the finest collegiate versions of Georgian Revival architecture in Wellington designed by the style's most accomplished local advocate, architect William Gray Young.
- The primary façade has been simply and effectively detailed, with an excellent face work of English bond brick. The main entrance is framed by a Doric portico with a small balcony above
- The building, set in spacious grounds, creates an impressive image of the English country house and is one of the most architecturally significant buildings in Miramar
- The building is historically associated with Scots College and the Presbyterian community in Wellington
- Heritage New Zealand Category II building

The Issue	<p>The building was issued a notice under section 124 of the Building Act 2004. The notice signifies that the building is earthquake prone as its seismic performance, based on engineering advice, falls below 33% of the NBS.</p> <p>To seismically strengthening this building and remove it from Council's list of Earthquake Prone Buildings the entrance portico requires replication, the proposal is to replace the entrance like for like including constructing in techniques employed in the early 1900s when the building was originally constructed.</p>
Review of Proposal	<p>A conservation architect is involved with this project and advised on how the applicant should best respond to the strengthening requirement. The advice of the conservation architect has formed the basis of this proposal and can be supported from a heritage perspective.</p>

	<p>The proposed work fits with the seismic strengthening component of the BHIF, previous grants for similar works include:</p> <ul style="list-style-type: none"> • \$35,000 seismic strengthening 119 Cuba Street, February 2017 round • \$44,000 seismic strengthening St Matthais' Church, 379 Makara Road, July 2016 round
BHIF Outcome	<p>The grant will:</p> <ul style="list-style-type: none"> • Acknowledge and protect the heritage values of this individually listed heritage building • Acknowledge the additional costs associated maintaining a heritage building • Contribute to removing this building from Council's list of Earthquake prone buildings
Additional BHIF condition(s)	<p>Release of funds is subject to:</p> <ul style="list-style-type: none"> • A BHIF sign to be supplied by WCC is affixed prominently to the front of the building or site throughout the duration of the works. • Project engineer sign off on completion of seismic strengthening works

Item 2.1 Attachment 1

Project 8	Watkins Building 176-182 Cuba Street
Applicant	Watkins Building Body Corporate
Project	Detailed seismic assessment and detailed strengthening design
Total project cost	\$98,613
Amount requested	\$66,250
Amount eligible for	\$98,613
Recommended Grant (ex GST if applicable)	\$50,000



Building Information

- 176-182 Cuba Street is Individually Listed Map 16 Symbol 85.2. The Watkins Building contributes to the Cuba Street Heritage Area.
- The L.T. Watkins Building is a fine example of a large Edwardian warehouse/commercial building. The two street-facing facades are symmetrical, well-proportioned, and feature a restrained palette of Classical ornamentation
- The building has historic value for its connection to several successful Wellington businesses, first Veitch and Allan for whom the building was constructed in 1904, and then L.T. Watkins, with whom it is primarily associated now
- This building is the largest Edwardian commercial building on upper Cuba Street and is located on a prominent corner site. It adds visual interest to the streetscape and defines the end of the block between Ghuznee and Vivian Streets
- Heritage New Zealand category II building

The Issue	<p>The building is not on Council's list of Earthquake Prone Buildings however this status is currently under review by Council and the Body Corporate require a detailed assessment to determine whether the building falls below 33% of the NBS or not.</p> <p>The building is on Council's list of Unreinforced Masonry Buildings requiring façade and parapet securing under the Hurunui/Kaikoura Earthquakes Recovery (Unreinforced Masonry Buildings) Order.</p>
Review of Proposal	<p>As part of this application the applicant proposes to engage a conservation architect.</p> <p>The project is supported from a heritage and building resilience perspective. The proposed work fits with the current priority of the BHIF, previous grants for similar works include:</p>

	<ul style="list-style-type: none"> • \$30,000 Seismic assessment and detailed strengthening design The Former Tramway Hotel -114 Adelaide Road, February 2016 round • \$30,000 Seismic engineering assessment Former BNZ, 79 Manners Street, March 2014 round
BHIF Outcome	<p>The grant will:</p> <ul style="list-style-type: none"> • Acknowledge and protect the heritage values of this listed heritage building • Acknowledge the additional costs associated with maintaining heritage buildings.
Additional BHIF condition(s)	<p>Release of funds is subject to:</p> <ul style="list-style-type: none"> • Detailed seismic assessment report, seismic strengthening design and conservation architect advice being provided to Council

Item 2.1 Attachment 1

Item 2.1 Attachment 1

Project 9	Wellington Trades Hall 124 Vivian Street
Applicant	Wellington Trades Hall Incorporated
Project	Seismic strengthening
Total project cost	\$290,184
Amount requested	\$111,372
Amount eligible for funding	\$290,184
Recommended Grant ex GST if applicable	\$50,000
Previous grants	2015 - \$15,000 for seismic strengthening detailed design



Building Information

- District Plan Individually Listed Building; Map 16, Symbol 321
- The Wellington Trades Hall building has architectural value as a good example of mid-1920s neo-Classicism
- The building is historically significant for its direct association with the union movement and efforts to improve the welfare of workers. It has specific connections to events such as the 1951 Waterfront Dispute and it was the site of the 1984 Trades Hall bombing, which killed the building's caretaker. The building also has historical connections to the New Zealand Labour Party
- The building remains the symbolic and sentimental home of Wellington unions, some of which still use the building.

The Issue	The building was issued a notice under section 124 of the Building Act 2004. The notice signifies that the building is earthquake prone as its seismic performance, based on engineering advice, falls below 33% of the NBS.
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Review of Proposal	<p>The proposal is to seismically strengthen the building to 34% NBS to remove the building from the Earthquake Prone Building List. The applicant's goal is to seismically strengthen the building to 67%. Following strengthening to 34%, project engineers will develop a design to strengthen to 67% NBS. The Wellington Trades Hall would like to make the building more seismically resilient to facilitate their proposal to open parts of the building up to visitors as a place to learn about Union history.</p> <p>The project is supported from a heritage and building resilience perspective. The proposed work fits with the seismic strengthening component of the BHIF, previous grants for similar works include:</p> <ul style="list-style-type: none"> • \$60,000 seismic strengthening to 40-50% NBS Mibar building, 81-83
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	<p>Victoria Street, March 2017 round</p> <ul style="list-style-type: none"> • \$44,000 Seismic strengthening to 35% NBS St Matthais Church Makara, July 2016 round
BHIF Outcome	<p>The grant will:</p> <ul style="list-style-type: none"> • Acknowledge and protect the heritage values of this individually listed building • Acknowledge the additional costs associated maintaining a heritage building • Contribute to removing this building from Council’s list of Earthquake prone buildings.
Additional BHIF condition(s)	<p>Release of funds is subject to:</p> <ul style="list-style-type: none"> • A BHIF sign to be supplied by WCC is affixed prominently to the front of the building or site throughout the duration of the works. • Project engineers sign off that the structural upgrade has been completed.

Item 2.1 Attachment 1

Item 2.1 Attachment 1

Project 10	Former Wellington Harbour Board Shed 7, 1 Queens Wharf
Applicant	Wharf Offices
Project	Roof repairs
Total project cost	\$110,538
Amount requested	\$55,000
Amount eligible for funding	\$110,538
Recommended Grant ex GST if applicable	\$15,000
Previous grants	2013 - \$30,000 for seismic assessment 2016 - \$9,000 for investigation into causes and solutions for the building's leaking roof



Building Information

- District Plan Individually Listed Building; Map 17, Symbol 161. Contributes to the Post Office Square Heritage Area
- Shed 7 is a particularly fine example of a Harbour Board office building / warehouse that was designed by prominent local architect Frederick de Jersey Clere. The building is notable for the regularity of its facades, and the controlled and skilful use of Classical details and ornamentation; most particularly the oriel window to the south west corner
- The building is a local landmark that runs along the western boundary between the harbour and city. It has group value as one of a pair of buildings, designed by Clere, that flank the entrance gates to Queen's wharf, and contributes to the Post Office Square Heritage Area
- The building has a strong historical association with the Wellington Harbour Board and housed the wharfinger's office and a woolstore
- Heritage New Zealand Category I building

The Issue	<p>The building's roof has been leaking; this application covers roof remediation including removal of terrace tiles, replacement of flat Butynol membrane areas and re-fall of some drainage areas.</p> <p>In February 2016 the applicant was successful in receiving a contribution of \$9,000 for an investigation into causes and solutions for the building's leaking roof; the current application is for works recommended as a result of that assessment.</p>
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Review of Proposal	<p>Maintaining the building in a watertight condition is critical for its conservation and continued use. The proposal is consistent with the conservation component of the BHIF previous grants for similar works include:</p> <ul style="list-style-type: none"> • \$40,000 Steel window refurbishment, seismic repairs and waterproofing, Former Cambridge Terrace Post Office – 21-23 Cambridge Terrace March 2017 round • \$30,000 exterior repair, plaster and painting Columbia Private Apartments, 32 Cuba Street October 2015 round
BHIF Outcome	<p>The grant will:</p> <ul style="list-style-type: none"> • Acknowledge and protect the heritage values of this individually listed building
Additional BHIF condition(s)	<p>Release of funds is subject to:</p> <ul style="list-style-type: none"> • WCC Code of Compliance Certificate issued for the work

Item 2.1 Attachment 1

Built Heritage Incentive Fund

Eligibility Criteria

Criteria 1 to 5 must be met* or the application will not be accepted. If any of criteria 6 to 8 are not met, we may not accept the application, or alternatively any funding allocation will be conditional on meeting these criteria.

* For the purposes of retrospective applications made as a result of the November 14 2016 earthquake and resulting aftershocks, Criteria 5, 7 and 8 and Assessment Guideline 3 will be considered on a case by case basis.

The eligibility criteria are:

1. The application relates to a heritage-listed building or object, or a building identified as contributing to a listed heritage area. See the Wellington City District Plan [heritage listed areas, buildings and objects](#).
2. The applicant is the owner or part-owner of the heritage building or object. This includes a private owners, body corporates, charitable trusts or church organisations. If an application is from a body corporate or a trust, we need evidence that all relevant members approve of the project. The Crown, Crown entities, district health boards, community boards, Council-controlled organisations and Council business units are not eligible.
3. The planned work aims to physically improve the building's structural integrity, public access, safety or historic aesthetic.
4. The works applied for have not started prior to the Council Committee decision on the application. Exceptions will be made for stabilization and repair work, and engineering assessments required as a result of the Kaikoura Earthquake 14 November 2016 where that work was undertaken between the period 14 November 2016 to 5 April 2017.
5. The application includes at least one recent (within three months from fund round closing date) quote or estimate from a registered builder or recognised professional and relates directly to the work applied for. For quotes or estimates relating to a larger project, or including work not relating to heritage conservation work, the quote must identify the heritage component cost. If the invoiced amounts are significantly different from the original estimated costs or relate to work that was not applied for, the Council will revise your payment accordingly.
6. The application demonstrates the work will conserve and enhance the building or object's heritage significance. If your project is likely to impact

heritage elements of the building, we need you to work with a recognised conservation architect to ensure the works maintain and enhance the building or object's heritage significance. See assessment guideline 1 for further information on this.

7. The application includes evidence that the owner of the property can meet the full project costs. Typically this evidence will be in the form of financial documents such as audited accounts or bank statements.

8. The application does not relate to a building, object, or part of a building or object that has an unclaimed or not yet finalised funding agreement under the Built Heritage Incentive Fund.

Assessment Guideline

How we assess applications

Here are our primary assessment principles so you can make the best application you can. We strongly encourage you to contact Council's heritage team on 4994444 or heritage@wcc.govt.nz to get advice about how best to approach your project or application.

1. Our three primary assessment guidelines are: The project maintains and enhances the building or object's heritage significance. To achieve this, you will need to work with a recognised conservation architect. The Council will determine which category the work fits in.

Here is how the conservation architect requirement works:

- If the work is for the design phase of a seismic strengthening project, or for invasive testing as part of a detailed seismic investigation, the funding application can include quotes or estimates for advice from a recognised conservation architect once the project begins.
 - If the project is for construction works (including seismic works), conservation or large scale restoration works, you must send us advice from a recognised conservation architect as part of your application.
 - If the project is for a detailed seismic investigation that requires no invasive testing, or for a small repair, maintenance or restoration project, or for another project that avoids any effects on the heritage elements of the building, advice from a recognised conservation architect will not be required.
2. The project aims to remedy a seismic risk to the public and maintain the building's heritage significance and/ or its contribution to the heritage area. This includes:
 - Buildings on the [WCC Earthquake-prone building list](#)
 - The building has high-risk features that pose a threat to the public. These are architectural features, such as chimneys, veneers, gables, canopies, verandahs, pediments, parapets and other exterior ornamentation, water tanks, tower-like appendages, fire escapes, lift wells, facades, plaster, and other heavy renders that a seismic engineer identifies as posing a risk to the public.
 3. Evidence that the projected costs are as accurate as possible and Council has a high degree of confidence the building owner is willing to, and financially capable of proceeding with the project. See eligibility criterion 4 above.

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4. For the purposes of retrospective applications accepted under Eligibility Criteria 4, Assessment Guidelines 5 – 8 will be used.
 5. The applicant must provide evidence, such as an engineering report or statement, that the work undertaken was required as a result of the November 14 2016 earthquake and/or resulting aftershocks.
 6. A documentary record of any work required to stabilize and repair damaged buildings must be provided. Applicants should demonstrate methods employed to conserve the heritage values associated with a building for example: work was undertaken in accordance with a conservation plan or advice was sought from a conservation professional
 7. Where funding is sought for engineering assessments and reports those documents should be supplied as part of the application.
 8. Invoices for all work to stabilize, repair and employ engineers must be provided as part of the application as well as evidence that the invoices have been paid.
 9. Funds cannot be sought work that is covered by insurance.

How we allocate funding

For all applications, when allocating funding we consider:

- The risk of the heritage value diminishing if funding is not granted
- Confidence in the quality of the proposed work
- The project is visible and/or accessible to the public
- The project will provide a benefit to the community
- The value of the funding request
- The value of the funding request when considered against the total project cost
- Parity with similar projects in previous rounds
- Equitable distribution in the current round
- The amount of funding available for allocation.

There are additional allocation guidelines for conservation and seismic applications.

Conservation applications

When deciding allocations for conservation, restoration, repair or maintenance works, we use the above guidelines and also consider:

- The heritage significance of the building³ and the degree to which this significance will be enhance or negatively impacted by the works
- If the building is on the [Heritage New Zealand list](#)

Seismic strengthening applications

When deciding allocations for projects aiming to remedy seismic risk, we consider the above guidelines and:

- The heritage significance of the building⁴ and how the works will benefit or negatively impact its heritage significance.
- If the building is on the [Heritage New Zealand list](#).
- If the building is on the [WCC Earthquake-prone building list](#).
- The expiry date of a s124 Notice under the Building Act 2004.
- The building being in one of the following focus heritage areas⁵: Cuba Street, Courtenay Place or Newtown shopping centre heritage area.

³ The Council has assessed all heritage buildings and a heritage inventory report is available from the Heritage Team.

⁴ The Council has assessed all heritage buildings and a heritage inventory report is available from the Heritage Team.

⁵ This focus is based on high numbers of earthquake-prone buildings in one heritage area as well as the levels of traffic that occur in these areas.

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- Joint strengthening applications – a project that strengthens more than one attached building.
 - The building's 'Importance Level' (IL) as defined by Australian and New Zealand Structural Design Standard AS/NZS1170.0 or any revision of this standard.
 - The location of the building to a 'strategic route' as defined by all roads marked in colour on [District Plan Maps 33 & 34](#).

If you are allocated a grant

Once you have been allocated a grant by the Council Committee you have 18-months to complete works and submit an 'accountability' application in the online funding portal in order to get paid out.

Attach all invoices, reports and other information relating to the project. The submission must include funding agreement conditions, such as a site visit by WCC heritage advisor. If the invoiced amounts are significantly different from the original estimated costs or relate to work that was not applied for, the Council will revise your payment accordingly. The Council will pay the grant into your bank account once all information is received. We prefer to pay full and final payments, however we may agree on a part payment if a project has stalled for an acceptable reason.

ARTS AND CULTURE FUND- JULY 2017

Purpose

1. To provide recommendations for allocation of funding through the Arts and Culture Fund, July 2017.

Summary

2. The Council provides grants to assist community groups and organisations to undertake projects that meet community needs. Grants are also a mechanism for achieving the Council's objectives and strategic priorities, especially those priorities that rely on community organisations carrying out specific activities.

Recommendation/s

That the Grants Subcommittee:

1. Receive the information
2. Agree to the allocation of funding for the Arts and Culture Fund as listed in the table below.
3. Agree to transfer existing committed funding (\$64,189) for 2017/18 for Newtown Festival (Newtown Residents Association) to the Newtown Festival Trust.

Arts and Cultural Fund

#	Organisation	Project/Event Title	Amount requested	Recommended
1	Aro Creative Inc	Kilbirnie Festival 2018	\$7,062	\$2,000
2	Aro Valley Community Council Inc	Aro Valley Historical Tours	\$3,850	\$0
3	Boomtown Okrabats	The Okrabat Aerial Rig	\$6,995	\$0
4	Capital Corvette Club Inc	NZ Corvettes' 2018 National Convention	\$6,000	\$0
5	Choirs Aotearoa New Zealand Trust	Voices concert Salut Printemps	\$4,000	\$2,000
6	Creation Station Wellington Ltd	Wellington Festival of Knowledge	\$3,500	\$0

7	Enjoy Public Art Gallery	Running costs and visual arts programming	\$10,000	\$8,500
8	ENNOBLE Ltd	Wellington Expressions International Disability Day Tape Art	\$5,990	\$5,000
9	Everybody Cool Lives Here Trust Board	Development of Solos	\$6,000	\$4,000
10	Full Swing Vintage Dance Company	Wellington Swing Dance Festival - "Windy Lindy"	\$6,000	\$0
11	Holocaust Centre of New Zealand	Anne Frank Travelling Exhibition	\$10,000	\$4,000
12	Holocaust Centre of New Zealand	UNIHRD 2018	\$5,000	\$3,000
13	KidzStuff Theatre Inc	Defrosted September School Holiday Show	\$3,087	\$2,500
14	League of Lives Illustrators Ltd	Maui mural	\$3,000	\$3,000
15	Lilburn Residence Trust	Lilburn Residence Trust	\$4,020	\$4,000
16	Make Music Aotearoa Ltd	Young Music Workshop	\$3,530	\$3,000
17	Music Group under New Zealand Festival	Music Group with Ensemble MusikFabrik and the Miyata-Yoshimura-Suzuki Trio	\$4,000	\$0
18	New Zealand Polish Film Festival Trust	Wellington Polish Film Festival 2017	\$3,000	\$0
19	No Fefe Collective under Capital Theatre Productions Trust	Public Service Announcements: Stranger Politics	\$5,000	\$2,500
20	NZ Chinese Blossom Arts Association Inc.	An Evening with Blossom Arts	\$15,000	\$0
21	NZ Comedy Trust	NZ International Comedy Festival	\$25,000	\$15,000

22	PhotoForum (Incorporated)	Photobook New Zealand	\$5,000	\$3,500
23	Pure Creative under Capital Theatre Productions Trust	100% Pure Tour	\$4,285	\$3,000
24	Te Kōkī New Zealand School of Music - Victoria University of Wellington	NZSM Orchestra Concert	\$3,830	\$0
25	Te Rakau Hua O Te Wao Tapu	The Swing	\$7,000	\$3,000
26	Theatre Awards Trust	Wellington Theatre Awards	\$14,000	\$8,000
27	The French Film Arts Trust	Alliance Française French Film Festival New Zealand	\$7,000	\$0
28	The Kupe Charitable Trust	Kupe Trust Kapa Haka	\$1,350	\$1,350
29	The Miramar and Maupuia Community Trust Inc	Diwali in Miramar Maupuia	\$1,000	\$1,000
30	The Playground New Zealand Ltd	The Live Music Series - The Performance Arcade 2018	\$15,600	\$10,000
31	The Theatreview Trust	THEATREVIEW Editing & Management - Wellington	\$3,600	\$3,600
32	Wahine 50 Charitable Trust	Wahine 50th Anniversary Commemoration	\$12,913	\$4,000
33	Wellington Film Society	Live Cinema: The Last Command	\$1,500	\$1,000
34	Wellington Khmer Association Inc	Pchum Ben Festival (Cambodian Ancestor Day)	\$1,800	\$1,500
35	Wellington Potters Association Inc	Ceramicus 2017	\$3,000	\$2,000
36	Wellington Red Hackle Pipe Band Inc	Pipes In The Park Wellington	\$4,015	\$2,000

37	Wellington Russian Club	Annual Russian Cultural Festival 2017	\$3,000	\$1,000
38	Wellington Senior Citizens Health and Happiness Association	Running TaiChi and Waist Drum Dance Classes for Seniors	\$1,500	\$1,000
39	Wellington Youth Orchestras Inc	Cantata Memoria: for the children of Aberfan	\$5,000	\$3,500
40	Worth Loving Ltd	New Zealand's Worth Loving - Doubtful Dolphin - Pollution Awareness Mural	\$4,246	\$3,000
41	Zanetti Productions Ltd	Body Double	\$4,974	\$2,000

Additional

	Newtown Festival Trust	Additional request for Newtown Festival 2017/18	\$63,171	\$20,000
		Total:	\$307,818	\$132,950

Background- Arts and Culture Fund

3. Grants and funding are included in the Annual Plan to provide an appropriate mechanism for the Council to respond to community groups and organisations that are undertaking projects that:
 - Meet a need identified by the community.
 - Align with council's strategic goals and community outcomes.
 - Rely to some extent on participation and engagement by community organisations
4. All funding applications, made online have been made available to all Councillors.
5. Organisations and projects are funded through both contracts and contestable grants pools. The contestable pools provide grants that are discretionary, short term and generally project based in nature. The Council also enters into multi-year contracts when it has an interest in ensuring particular activities occur that contribute to Council's strategies or policies.
6. This fund serves to support organisations and deliver on the City's Arts and Culture Strategy and Events Policy. Council's Long Term and Annual plans outline a number of activities that support the Arts and Culture Strategy, notably positioning Wellington as

the place for all people to experiment with, learn about, and experience New Zealand's arts and culture, especially contemporary work.

7. Current Arts and Culture Fund priorities are:
 - To support the city as a hothouse for talent
 - To reinforce Wellington as a region of confident identities
 - To support active and engaged people
 - To encourage our creative future through technology

Background- Newtown Festival

8. In 2016/17 a three year commitment was made by Council to Newtown Residents Association (NRA) through Arts and Culture contract funding of \$62,240 pa. In addition \$30,000 was provided to NRA through Community Events Sponsorship.
9. Within the 2016/17 Annual Plan process a further \$60,000 was allocated to NRA for the Newtown Festival as a one off for the 2016/17 financial year. Council's ongoing commitment to Newtown Residents Association (NRA) with a cost of living increase applied is \$64,189 for 2017/18. Community Events Sponsorship of \$30,000 is also available for 2017/18 through City Arts and Events operational budget.

Discussion: Arts and Culture Fund

10. The Arts and Culture Fund supports community organisations for projects that meet the criteria for the fund. This is the first of three funding rounds for 2017-18 financial year. The next Arts and Culture funding round has a closing date of 31 October 2017.
11. Officers are recommending the Grants Subcommittee support projects with grants totalling \$112,950 through the Arts and Culture Fund. Recommendations, including amounts requested, contributed by organisations and Officers comments are listed in table 1 below.

Discussion- Newtown Residents Association- Newtown Festival

12. An application has been made by the Newtown Festival Trust Board for \$63,371 for the 2017/18 financial year. This is in addition to the existing Council commitment of \$64,189 in an ongoing funding contract with the Newtown Residents Association (NRA), through Arts and Culture Fund.
13. In 2016 NRA proposed changes to governance with a new trust (the Newtown Festival Trust) established in mid-2017 to take over running the Newtown Festival. A Newtown Residents' Association Special General Meeting will be convened in early September to move and approve the legal and financial hand over of the festival to the Newtown Festival Trust which gained Charitable Trust status on 10 August 2017. Community involvement from the Newtown Festival committee team made up of local community leaders will continue and move across to the new trust board to support the festival.
14. As the funding application is from a new legal entity Officers are proposing a new one year contract for the new entity, as the new trust establishes itself, strengthens its governance and delivers its first festival. The Newtown Festival Trust can apply in early 2018 for a new multi-year contract which would aligned with the timing of the Council's Long Term Plan.

15. Officers recommendation for funding is an additional \$20,000 with funding through the Arts and Culture Fund totalling \$84,189 for 2017/18 for the Newtown Festival Trust. This is in addition to \$30,000 of Community Events Sponsorship already committed through operational budgets.
16. Arts and Culture Fund- Table 1

Arts and Cultural Fund					
#	Organisation	Project/Event Title	Amount requested	Recom mended	Comments
1	Aro Creative Inc	Kilbirnie Festival 2018	\$7,062	\$2,000	Support for community festival, good fit with region of confident identities and hothouse for talent priorities.
2	Aro Valley Community Council Inc	Aro Valley Historical Tours	\$3,850	\$0	Lower priority given pressure on available funding, potential for a future application.
3	Boomtown Okrabats	The Okrabat Aerial Rig	\$6,995	\$0	Lower priority given pressure on available funding, Officers will offer advice for future applications.
4	Capital Corvette Club Inc	NZ Corvettes' 2018 National Convention	\$6,000	\$0	Lower priority given pressure on available funding and fit with fund arts and culture criteria
5	Choirs Aotearoa New Zealand Trust	Voices concert Salut Printemps	\$4,000	\$2,000	Support for choral concert. Good fit with hothouse for talent priority
6	Creation Station Wellington Ltd	Wellington Festival of Knowledge	\$3,500	\$0	Lower priority given pressure on available funding, potential for a future application.
7	Enjoy Public Art Gallery	Running costs and visual arts programming	\$10,000	\$8,500	Support for local artist-run gallery. Good fit with hothouse for talent priority.

8	ENNOBLE Ltd	Wellington Expressions International Disability Day Tape Art	\$5,990	\$5,000	Support for Tape Art workshops and 3 exhibitions during International Disability Day. Fit with active and engaged and region of confident identities priorities.
9	Everybody Cool Lives Here Trust Board	Development of Solos	\$6,000	\$4,000	Support for development of new works. Good fit with hothouse for talent priority.
10	Full Swing Vintage Dance Company	Wellington Swing Dance Festival - "Windy Lindy"	\$6,000	\$0	Lower priority given pressure on available funding
11	Holocaust Centre of New Zealand	Anne Frank Travelling Exhibition	\$10,000	\$4,000	Support for Anne Frank exhibition. Good fit with region of confident identities priority.
12	Holocaust Centre of New Zealand	UNIHRD 2018	\$5,000	\$3,000	Support for Holocaust Remembrance Day. Good fit with region of confident identities.
13	KidzStuff Theatre Inc	Defrosted September School Holiday Show	\$3,087	\$2,500	Support for children's theatre show. Good fit with hothouse for talent priority.
14	League of Lives Illustrators Ltd	Maui mural	\$3,000	\$3,000	Support for mural. Good fit with hothouse for talent priority.
15	Lilburn Residence Trust	Lilburn Residence Trust	\$4,020	\$4,000	Support for operation of the Lilburn House. Good fit with hothouse for talent priority.
16	Make Music Aotearoa Ltd	Young Music Workshop	\$3,530	\$3,000	Support for workshops with young people. Good fit with hothouse for talent and active and engaged priorities.

17	Music Group under New Zealand Festival	Music Group with Ensemble MusikFabrik and the Miyata-Yoshimura-Suzuki Trio	\$4,000	\$0	Lower priority given pressure on available funding
18	New Zealand Polish Film Festival Trust	Wellington Polish Film Festival 2017	\$3,000	\$0	Lower priority given pressure on available funding
19	No Fefe Collective under Capital Theatre Productions Trust	Public Service Announcements: Stranger Politics	\$5,000	\$2,500	Support for theatre show. Good fit with hothouse for talent priority.
20	NZ Chinese Blossom Arts Association Inc.	An Evening with Blossom Arts	\$15,000	\$0	Lower priority given pressure on available funding
21	NZ Comedy Trust	NZ International Comedy Festival	\$25,000	\$15,000	Support for NZ International Comedy Festival. Good fit with hothouse for talent priority.
22	PhotoForum (Incorporated)	Photobook New Zealand	\$5,000	\$3,500	Support for Photobook Festival. Good fit with hothouse for talent priority
23	Pure Creative under Capital Theatre Productions Trust	100% Pure Tour	\$4,285	\$3,000	Support for promenade theatre work. Good fit with hothouse for talent priority
24	Te Kōkī New Zealand School of Music - Victoria University of Wellington	NZSM Orchestra Concert	\$3,830	\$0	Lower priority given pressure on available funding
25	Te Rakau Hua O Te Wao Tapu	The Swing	\$7,000	\$3,000	Support for development of new theatre work. Good fit with hothouse for talent and region of confident identities.

26	Theatre Awards Trust	Wellington Theatre Awards	\$14,000	\$8,000	Support for Wellington Theatre Awards, good fit with hothouse for talent priority.
27	The French Film Arts Trust	Alliance Française French Film Festival New Zealand	\$7,000	\$0	Lower priority given pressure on available funding
28	The Kupe Charitable Trust	Kupe Trust Kapa Haka	\$1,350	\$1,350	Support for kapa haka. Good fit with region of confident identities
29	The Miramar and Maupuia Community Trust Inc	Diwali in Miramar Maupuia	\$1,000	\$1,000	Support for local Diwali celebrations. Good fit with region of confident identities.
30	The Playground New Zealand Ltd	The Live Music Series - The Performance Arcade 2018	\$15,600	\$10,000	Support for the Performance Arcade's Live Music series. Good fit with hothouse for talent priority.
31	The Theatreview Trust	THEATREVIEW Editing & Management - Wellington	\$3,600	\$3,600	Support for local theatre and dance online review site. Good fit with hothouse for talent priority.
32	Wahine 50 Charitable Trust	Wahine 50th Anniversary Commemoration	\$12,913	\$4,000	Support for Wahine 50th anniversary Interviews project. Good fit with region of confident identities priority.
33	Wellington Film Society	Live Cinema: The Last Command	\$1,500	\$1,000	Support for live cinema event. Good fit with hothouse for talent priority.
34	Wellington Khmer Association Inc	Pchum Ben Festival (Cambodian Ancestor Day)	\$1,800	\$1,500	Support for Cambodian Ancestor Day event, good fit with region of confident identities.

35	Wellington Potters Association Inc	Ceramicus 2017	\$3,000	\$2,000	Support for pottery exhibition, good fit with hothouse for talent and active and engaged priorities.
36	Wellington Red Hackle Pipe Band Inc	Pipes In The Park Wellington	\$4,015	\$2,000	Support for pipe band event. Good fit with region of confident identities priority.
37	Wellington Russian Club	Annual Russian Cultural Festival 2017	\$3,000	\$1,000	Support for Russian festival. Good fit with region of confident identities priority.
38	Wellington Senior Citizens Health and Happiness Association	Running TaiChi and Waist Drum Dance Classes for Seniors	\$1,500	\$1,000	Support for arts and cultural classes for seniors. Good fit with active and engaged priorities.
39	Wellington Youth Orchestras Inc	Cantata Memoria: for the children of Aberfan	\$5,000	\$3,500	Support for youth orchestra and choral concert. Good fit with active and engaged and hothouse for talent priorities.
40	Worth Loving Ltd	New Zealand's Worth Loving - Doubtful Dolphin - Pollution Awareness Mural	\$4,246	\$3,000	Support for mural, good fit with hothouse for talent priority.
41	Zanetti Productions Ltd	Body Double	\$4,974	\$2,000	Support for theatre show, good fit with hothouse for talent priority.
Additional					

	Newtown Festival Trust	Additional request for Newtown Festival 2017/18	\$63,171	\$20,000	Additional support for Newtown Festival 2018, one year contract for the new entity, as the new trust establishes itself, strengthens its governance and delivers the 2018 festival. Transfer existing 2017/18 allocation of \$64,189 FROM the Newtown Residents Association to the Newtown Festival Trust. Newtown Festival Trust can apply in early 2018 for multi-year funding from 1 July 2018 onwards.
		Total:	\$307,818	\$132,950	

Officers

Felicity Birch, Arts Programme Advisor

Natasha Petkovic-Jeremic, Manager City Arts and Events

Mark Farrar, Senior Advisor Funding and Relationships

Attachments

Attachment 1. Arts and Culture Fund Criteria

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Author	Mark Farrar, Team Leader Funding and Relationships
Authoriser	Jenny Rains, Community Services Manager Barbara McKerrow, Chief Operating Officer

SUPPORTING INFORMATION

Engagement and Consultation

Officers work closely with groups and organisations to communicate the availability of support for projects that help deliver in Council goals and outcomes, this involves discussions about the availability of funding through grant funds.

Treaty of Waitangi considerations

For each of these grant funds there are specific criteria and questions relating to Maori, for the Arts and Culture Fund applicants are asked to describe how their project serves to value and increase the visibility of Maori cultural traditions and or contemporary applications. For the Social and Recreation Fund applicants are asked to describe how their project serves to assist Maori potential.

Financial implications

The Long Term Plan makes provision for community grants in several places -2.1.6 - Community environmental initiatives, 3.1.4 - Grants and creative workforce, 4.1.4 – (Arts and) Cultural grants, and 5.2.4 - Grants (Social and Recreation). **Arts and Culture Funding comes under project C661 (157.1098)**, Neighbours Day Aotearoa and Social and Recreation contract funding under project C678 (157.1124).

Policy and legislative implications

Council funds have been created to assist community initiatives in line with Council strategy. Council Officers engage and consult widely with a range of groups and organisations before funding applications are made and throughout the assessment process.

Risks / legal

Funding allocated through community grants are subject to a detailed funding agreement which sets out outcomes based on those proposed within funding applications, these form the basis for a funding agreement and subsequent accountability reporting provided by applicants on completion of their projects.

Climate Change impact and considerations

No climate change impacts

Communications Plan

Community grants are promoted through various channels in consultation with Council's Communication and Marketing team.

Health and Safety Impact considered

Projects seeking support from Council are delivered by organisations and groups who are legal entities and responsible for health and safety of the project, events, etc. Many of the projects supported through Arts and Culture funding will be delivered at professional arts venues, galleries and theatres in the city.

Attachment 1 - Arts and Culture Fund Criteria

Fund objectives

- To support the city as a hothouse for talent
- To reinforce Wellington as a region of confident identities
- To support active and engaged people
- To encourage our creative future through technology.

Criteria

- Projects make a positive contribution to achieving the Council's strategic outcomes:
 - Towards 2040: Smart Capital strategy
 - Long Term Plan priorities
- The project is Wellington-based and mainly benefits the people of Wellington. (exceptions may be made for projects based elsewhere in the region, but which significantly benefit Wellington City residents).
- The applicant is a legally constituted community group or organisation.
- The applicant provides evidence of sound financial management, good employment practice, clear and detailed planning, clear performance measures, and reporting processes.
- The applicant outlines how physical accessibility has been built into project development.
- The applicant outlines how pricing has been set to ensure access by a wide range of people or by the intended users.
- The project should show evidence of community support, collaboration, and building partnerships with other organisations (e.g. social media interest, letters of support from other organisations/leaders).
- The applicant must show that the project discernibly improves community wellbeing and adds value to the range of similar types of services in the community.
- The Council acknowledges the significance of Māori cultural practice. Demonstrate how your project values and increases the visibility of Māori cultural traditions and contemporary applications.
- New and developmental arts projects. We can support new and developmental arts projects. Applicants will need to demonstrate the formative nature of the project.

Focus Areas

The city as a hothouse for talent

Priority will be given to projects that:

- Ensure there is an appropriate range of platforms for local talent to present their works
- Value new talent and connect it with support networks

Wellington as a region of confident identities

Priority will be given to projects that:

- Recognise and celebrate the role of mana whenua and Māori history in the city
- Enable all ethnic, demographic and suburban communities to explore, celebrate and share their own cultural identity
- Enable suburban and other geographical communities to undertake projects that explore, celebrate and share their own identity

Active and engaged people

Priority will be given to projects that:

- Support arts practitioners to work with communities to develop work of, by and for that community
- Ensure the sustainability of organisations that facilitate and/or undertake activities within communities
- Maximise the potential of arts and cultural activities to increase community connectedness, resilience and participation in community/city decision-making

Our creative future through technology

Priority will be given to projects that:

- Increase access to technology for use in the creation, distribution and marketing of creative products and services

NATURAL ENVIRONMENT FUND- AUGUST 2017

Purpose

1. To provide recommendations for allocation of funding through the Natural Environment Fund.

Summary

2. The Council provides grants to assist community groups and organisations to undertake projects that meet community needs. Grants are also a mechanism for achieving the Council's objectives and strategic priorities, especially those priorities that rely on community organisations carrying out specific activities.

Recommendation/s

That the Grants Subcommittee:

1. Receive the information
2. Agree to the allocation of funding for the Natural Environment Fund as listed below:

#	Organisation	Project	Amount requested	Recom- mended
1	Friends of Central Park	Moturoa Stream restoration	\$1,452	\$1,452
2	Johnsonville Community Association Incorporated	Totara Park	\$5,800	\$2,800
3	Polhill Restoration Project	Polhill - Hoki Mai planting site development	\$2,420	\$2,420
4	Rotary Club of Wellington	Forest at the heart of Wellington. Centennial project for Rotary to plant 100,000 trees	\$4,500	\$3,000
		Total:	\$14,172	\$9,672

Background

3. Grants and funding are included in the Annual Plan to provide an appropriate mechanism for the Council to respond to community groups that are undertaking projects that:

- Meet a need identified by the community.
 - Align with council's strategic goals and community outcomes.
 - Rely to some extent on participation and engagement by community organisations
4. Organisations and projects are funded through both contracts and contestable grants pools. The contestable pools provide grants that are discretionary, short term and generally project based in nature. The Council also enters into multi- year contracts when it has an interest in ensuring particular activities occur that contribute to Council's strategies or policies.
 5. Criteria for the Natural Environment Fund are included as Attachment 1.
 6. The assessment process funding may include consultation with; the applicant, persons or organisations referred to in the application and Council officers, these would be across a range of activity areas, in the case of these applications across Parks, Sports and Recreation (Biodiversity and Environmental Partnerships) and Community Services (Urban Agriculture).
 7. To ensure funds are used appropriately, conditions may be suggested should funding be approved, primarily around liaison with Council Park Rangers relating to site access, use of herbicides and health and safety. Original information provided through online applications has been made available to Councillors

Discussion

8. This is the first funding round for the Natural Environment Fund (formerly the Our Living City Fund) which supports community organisations for projects that meet the criteria for the fund. Key changes made aligned the priorities with the strategic document 'Our Natural Capital' as well as priorities identified through both the Annual Plan and the Resilience Strategy (notably in relation to food systems and community/edible gardening). Priorities (Focus areas) for this new fund are;
 - **Protect**
 - Priority will be given to projects that:
 - Control pest animals and plants on public land
 - Reduce the impacts of urban environment on aquatic ecosystems
 - **Restore**
 - Priority will be given to projects that:
 - Undertake restoration work in riparian and coastal ecosystems
 - Create connections between reserves for key plant and animal species
 - Support the growing of eco-sourced plants for restoration
 - **Connect**
 - Priority will be given to projects that:
 - Help people engage with nature, including through community and edible gardening and community beekeeping'
 - Incorporate Te Ao Māori and Māturanga Māori, respecting mana whenua values and aspirations for the environment
 - Increase people's awareness of nature
 - Give children and young people the opportunity to experience and learn about nature

- Increase active participation in biodiversity projects
 - **Research**
 - Priority will be given to projects that:
 - Monitor the success of biodiversity activities
9. This is the first funding round for 2017-18 which had a closing date of 4 August 2017. Four organisations have requested support, the next funding round will close on 31 October 2017.
10. Officers are recommending the Grants Subcommittee support all four projects with grants totalling \$9,672.

Table 1

Natural Environment Fund

#	Organisation	Project/Event Title	Amount requested	Recom-mended	Comments
1	Friends of Central Park	Moturoa Stream restoration	\$1,452	\$1,452	Support for local active volunteer group to replace tools.
2	Johnsonville Community Association Incorporated	Totara Park	\$5,800	\$2,800	Support for vegetation control and picnic table, excludes backyard trapping which is outside the scope of this fund, which specify public land.
3	Polhill Restoration Project	Polhill - Hoki Mai planting site development	\$2,420	\$2,420	Volunteer led project, support for temporary track to give volunteers safe access for planting, includes provision for a lockable gate at the top of the temporary track.
4	Rotary Club of Wellington	Forest at the heart of Wellington. Centennial project for Rotary to plant 100,000 trees	\$4,500	\$3,000	Engagement project, good fit with active participation in biodiversity priority, support Rotary centenary project. Information signage, Officers will work with Rotary and resource design elements of the budget.
		Total:	\$14,172	\$9,672	

Contact Officers

Myfanwy Emeny, T/L Urban Ecology, Parks, Sport and Recreation

Tim Park, Environmental Partnership Leader, Parks, Sport and Recreation

Mark Farrar, Senior Advisor- Funding and Relationships

Attachments

Attachment 1. Natural Environment Fund Criteria

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Author	Mark Farrar, Team Leader Funding and Relationships
Authoriser	Jenny Rains, Community Services Manager Barbara McKerrow, Chief Operating Officer

SUPPORTING INFORMATION

Engagement and Consultation

Officers work closely with groups and organisations to communicate the availability of support for projects that help deliver in Council goals and outcomes, this involves discussions about the availability of funding through grant funds.

Treaty of Waitangi considerations

For each of these grant funds there are specific criteria and questions relating to Maori, for the Arts and Culture Fund applicants are asked to describe how their project serves to value and increase the visibility of Maori cultural traditions and or contemporary applications. For the Social and Recreation Fund applicants are asked to describe how their project serves to assist Maori potential. For the The Natural Environment Fund reference is made within the funding criteria to Councils respect for mana whenua values and aspirations for the environment, requesting that applications demonstrate how they incorporates Te Ao Māori and Māturanga Māori.

Financial implications

The Long Term Plan makes provision for community grants in several places -**2.1.6 - Community environmental initiatives (157-1031)**, 3.1.4 - Grants and creative workforce, 4.1.4 – (Arts and) Cultural grants, and 5.2.4 - Grants (Social and Recreation). Arts and Culture Funding comes under project C661 (157.1098), Neighbours Day Aotearoa and Social and Recreation contract funding under project C678 (157.1124).

Policy and legislative implications

Council funds have been created to assist community initiatives in line with Council strategy. Council Officers engage and consult widely with a range of groups and organisations before funding applications are made and throughout the assessment process.

Risks / legal

Funding allocated through community grants are subject to a detailed funding agreement which sets out outcomes based on those proposed within funding applications, these form the basis for a funding agreement and subsequent accountability reporting provided by applicants on completion of their projects.

Climate Change impact and considerations

No climate change impacts

Communications Plan

Community grants are promoted through various channels in consultation with Council's Communication and Marketing team.

Health and Safety Impact considered

Projects seeking support from Council are delivered by organisations and groups who are legal entities and responsible for health and safety of the project, events, etc. Park Rangers play a significant role in ensuring that volunteer groups have appropriate plans in place.

Natural Environment Fund Criteria

Absolutely Positively
Wellington City Council
Me Heke Ki Pōneke

Fund criteria

Your project makes a positive contribution to achieving the Council's Strategic Outcomes outlined in the [Towards 2040: Smart Capital strategy](#) and [Long Term Plan 2015-2025](#). The Annual Plan for 2017/18 includes the Mayor and Councillors goals for the next three years and sets out in detail what Council's priorities are, you can see the draft here, which was adopted by Council on 29 June 2016.

See The Mayor and Councillors' 3-year work programme (Triennium Plan) on page 9 of the [2017/18 Annual Plan](#)

- The project is Wellington-based and mainly benefits the people of Wellington. (Exceptions may be made for projects based elsewhere in the region, but which significantly benefit Wellington City residents).
- The applicant is a legally constituted community group or organisation.
- The applicant provides evidence of sound financial management, good employment practice, clear and detailed planning, clear performance measures, and reporting processes.
- The applicant outlines how physical accessibility has been built into project development.
- The applicant outlines how the project ensures access by a wide range of people or by the intended users.
- The project should show evidence of community support, collaboration, and building partnerships with other organisations (e.g. social media interest, letters of support from other organisations/leaders).
- The applicant must show that the project discernibly improves community wellbeing and adds value to the range of similar types of services in the community.
- The Council respects mana whenua values and aspirations for the environment and should show how it incorporates Te Ao Māori and Māturanga Māori.

Focus areas

Protect

Priority will be given to projects that:

- Control pest animals and plants on public land
- Reduce the impacts of urban environment on aquatic ecosystems

Restore

Priority will be given to projects that:

- Undertake restoration work in riparian and coastal ecosystems
- Create connections between reserves for key plant and animal species
- Support the growing of eco-sourced plants for restoration

Connect

Priority will be given to projects that:

- Help people engage with nature, including through community and edible gardening and community beekeeping

- Incorporate Te Ao Māori and Māturanga Māori, respecting mana whenua values and aspirations for the environment
- Increase people's awareness of nature
- Give children and young people the opportunity to experience and learn about nature
- Increase active participation in biodiversity projects

Research

Priority will be given to projects that:

- Monitor the success of biodiversity activities

SOCIAL AND RECREATION FUND- AUGUST 2017

Purpose

1. To provide recommendations for allocation of funding through the Social and Recreation Fund, July 2017.

Summary

2. The Council provides grants to assist community groups and organisations to undertake projects that meet community needs. Grants are also a mechanism for achieving the Council's objectives and strategic priorities, especially those priorities that rely on community organisations carrying out specific activities.

Recommendation/s

That the Grants Subcommittee:

1. Receive the information
2. Agree to the allocation of funding for the Arts and Culture Fund as listed in the table below.

Social and Recreation Fund

#	Organisation	Project	Amount requested	Recommended
1	Autism Intervention Trust	Holiday programmes for children with autism	\$6,000	\$0
2	Big Buddy Mentoring Trust	Recruiting mentors for fatherless boys	\$16,000	\$0
3	Brooklyn Residents Association Incorporated	Growth and redevelopment of greater Brooklyn community organisation	\$2,600	\$600
4	Churton Park Community Association Inc	Churton Park Community Association	\$1,500	\$1,000
5	Ethiopian Community In Wellington Inc	Strengthening the Ethiopian Community in Wellington	\$11,220	\$0
6	Highland Park Progressive Assoc. Inc	Residents' Association Operational Funding	\$1,500	\$1,000
7	Horokiwi Community Association Inc	Operation of the Horokiwi Community Association Inc	\$1,085	\$1,000

8	Horokiwi Community Association Inc	Security camera	\$2,400	\$0
9	InsideOUT Koāro	QSA Schools coordinator	\$10,000	\$7,000
10	Kidz Need Dadz Wellington	Wellington Education Meetings	\$800	\$0
11	Nisa Clothing Limited	Opportunities for former refugees through sewing	\$12,000	\$10,000
12	Outerspaces Charitable Trust	Volunteer Coordinator	\$5,000	\$0
13	Pomegranate Kitchen	Pomegranate Kitchen training and capacity building	\$7,384	\$0
14	Royal New Zealand Foundation of the Blind	Community and Life Enhancement Programme	\$10,000	\$0
15	Sexual Abuse Prevention Network	Sexual Abuse Prevention Network Co-ordinator Wages	\$15,000	\$10,000
16	Shakti Ethnic Women's Support Group (Wellington) Inc.	Culturally Specialist Response to Family Violence	\$10,000	\$7,000
17	Vulnerable Support Charitable Trust	Wellington CBD Support Zone	\$71,500	\$50,000
18	Wellington Homeless Women's Trust	Operational support	\$10,000	\$8,000
19	Wellington Inner City Residents and Business Association	ICW marketing, events and website support	\$1,500	\$1,000
20	Wellington Senior Citizens Health and Happiness Association	Fitness and Recreational Programs for seniors in 2018	\$6,500	\$0
21	Wellington Women's Boarding House (Wellington) Inc	Wellington Women's House - wraparound support to transition out of homelessness	\$10,000	\$8,000
22	Worser Bay Boating Club Inc	Boat & Beach Wise Schools Programme	\$15,000	\$0

		Total:	\$226,989	\$104,600
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Background

3. Grants and funding are included in the Annual Plan to provide an appropriate mechanism for the Council to respond to community groups and organisations that are undertaking projects that:
 - Meet a need identified by the community.
 - Align with council's strategic goals and community outcomes.
 - Rely to some extent on participation and engagement by community organisations
4. All funding applications, made online have been made available to all Councillors.
5. Organisations and projects are funded through both contracts and contestable grants pools. The contestable pools provide grants that are discretionary, short term and generally project based in nature. The Council also enters into multi-year contracts when it has an interest in ensuring particular activities occur that contribute to Council's strategies or policies.
6. This is the first funding round with new criteria and priorities, which were updated to enable the fund to deliver on outcomes relating to the 2017/18 Annual Plan and Resilience Strategy.
7. Priorities (focus areas) for the Social and Recreation Fund are;
 - Building strong resilient communities
 - Promoting community safety and wellbeing
 - A Child and Youth Friendly City
 - Operational support for residents and progressive associations
 Criteria and focus areas are included as Attachment 1.

Discussion; Social and Recreation Fund

8. The Social and Recreation Fund supports community organisations for projects that meet the criteria for the fund.
9. This is the first of two funding rounds for 2017-18 financial year. The next funding round has a closing date of 31 October 2017. Officers are recommending the Grants Subcommittee support projects with grants totalling \$104,600.
10. Recommendations, including amounts requested, contributed by organisations and Officers comments are listed in table 1 below.

Table 1

Social and Recreation Fund

#	Organisation	Project Title	Amount requested	Recom mended	Comments
1	Autism Intervention Trust	Holiday programmes for children with autism	\$6,000	\$0	Not a priority, not well aligned with new focus areas

2	Big Buddy Mentoring Trust	Recruiting mentors for fatherless boys	\$16,000	\$0	Not a priority, not well aligned with new focus areas and existing support for youth development organisations.
3	Brooklyn Residents Association Incorporated	Growth and redevelopment of greater Brooklyn community organisation	\$2,600	\$600	Support for residents association, can seek advice from Community Law on proposed changes to rules.
4	Churton Park Community Association Inc	Churton Park Community Association	\$1,500	\$1,000	Support for local residents association.
5	Ethiopian Community In Wellington Inc	Strengthening the Ethiopian Community in Wellington	\$11,220	\$0	Council supports a range of multi-purpose community centres and facilities and agencies delivering community services across the City.
6	Highland Park Progressive Assoc. Inc	Residents' Association Operational Funding	\$1,500	\$1,000	Support for local residents association.
7	Horokiwi Community Association Inc	Operation of the Horokiwi Community Association Inc	\$1,085	\$1,000	Support for local residents association.
8	Horokiwi Community Association Inc	Security camera	\$2,400	\$0	Not a priority, not well aligned with new focus areas. Officers can provide advice and support about placement and specifications.
9	InsideOUT Koāro	QSA Schools coordinator	\$10,000	\$7,000	Support for proactive community education project.
10	Kidz Need Dadz Wellington	Wellington Education Meetings	\$800	\$0	Not a priority, not well aligned with new focus areas
11	Nisa Clothing Limited	Opportunities for former refugees through sewing	\$12,000	\$10,000	Support for social enterprise start up working with refugees and former refugees making garments, Officers will work with group. Good fit with social enterprise seed funding priority.

12	Outerspaces Charitable Trust	Volunteer Coordinator	\$5,000	\$0	Not a priority, not well aligned with new focus areas
13	Pomegranate Kitchen	Pomegranate Kitchen training and capacity building	\$7,384	\$0	Supported previously with start-up and with moving costs for new kitchen.
14	Royal New Zealand Foundation of the Blind	Community and Life Enhancement Programme	\$10,000	\$0	Lower priority in relation to new fund priorities and ability of foundation to support programmes.
15	Sexual Abuse Prevention Network	Sexual Abuse Prevention Network Co-ordinator Wages	\$15,000	\$10,000	Fit with Community Safety and Child and Youth priorities, Officers will discuss potential links with local community safety plans and links to work with hospitality sector.
16	Shakti Ethnic Women's Support Group (Wellington) Inc.	Culturally Specialist Response to Family Violence	\$10,000	\$7,000	Support for work with women, contributes to safety outcomes.
17	Vulnerable Support Charitable Trust	Wellington CBD Support Zone	\$71,500	\$50,000	Support for Saturday pilot 'safe zone', supported by Interagency Alcohol Forum, good partnership approach to addressing safety issues.
18	Wellington Homeless Women's Trust	Operational support	\$10,000	\$8,000	Council supports a citywide Housing First approach to homelessness, contribution towards WHWT's operational costs.
19	Wellington Inner City Residents and Business Association	ICW marketing, events and website support	\$1,500	\$1,000	We support a range of multi-purpose community centres and facilities and agencies delivering community services across the City.
20	Wellington Senior Citizens Health and Happiness Association	Fitness and Recreational Programs for seniors in 2018	\$6,500	\$0	Newly established, other groups provide similar activities to seniors, some support recommendation in Arts and Culture

21	Wellington Women's Boarding House (Wellington) Inc	Wellington Women's House - wraparound support to transition out of homelessness	\$10,000	\$8,000	Council has prioritised funding Housing First service models rather than transitional housing. Contribution to WWH operational costs.
22	Worser Bay Boating Club Inc	Boat & Beach Wise Schools Programme	\$15,000	\$0	Schools and water skills programme. Lower priority in relation to new fund priorities and support in place for initial scoping of redevelopment of facilities. Officers will discuss potential for support through Natural Environment Fund in next round.
		Total:	\$226,989	\$104,600	

Officers

Jenny Rains, Community Services Manager
 Mark Farrar, Senior Advisor, Funding and Relationships

Attachments

Attachment 1. Social and Recreation Fund Criteria

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Author	Mark Farrar, Team Leader Funding and Relationships
Authoriser	Jenny Rains, Community Services Manager Barbara McKerrow, Chief Operating Officer

SUPPORTING INFORMATION

Engagement and Consultation

Officers work closely with groups and organisations to communicate the availability of support for projects that help deliver in Council goals and outcomes, this involves discussions about the availability of funding through grant funds.

Treaty of Waitangi considerations

For each of these grant funds there are specific criteria and questions relating to Maori, for the Arts and Culture Fund applicants are asked to describe how their project serves to value and increase the visibility of Maori cultural traditions and or contemporary applications. For the Social and Recreation Fund applicants are asked to describe how their project serves to assist Maori potential.

Financial implications

The Long Term Plan makes provision for community grants in several places -2.1.6 - Community environmental initiatives, 3.1.4 - Grants and creative workforce, 4.1.4 – (Arts and) Cultural grants, and 5.2.4 - Grants (Social and Recreation). Arts and Culture Funding comes under project C661 (157.1098), **Social and Recreation funding under project C678 (157.1124).**

Policy and legislative implications

Council funds have been created to assist community initiatives in line with Council strategy. Council Officers engage and consult widely with a range of groups and organisations before funding applications are made and throughout the assessment process.

Risks / legal

Funding allocated through community grants are subject to a detailed funding agreement which sets out outcomes based on those proposed within funding applications, these form the basis for a funding agreement and subsequent accountability reporting provided by applicants on completion of their projects.

Climate Change impact and considerations

No climate change impacts

Communications Plan

Community grants are promoted through various channels in consultation with Council's Communication and Marketing team.

Health and Safety Impact considered

Projects seeking support from Council are delivered by organisations and groups who are legal entities and responsible for health and safety of the project, events, etc. Many of the projects supported through Arts and Culture funding will be delivered at professional arts venues, galleries and theatres in the city.

Social and Recreation Fund Criteria

Absolutely Positively
Wellington City Council
Me Heke Ki Pōneke

Fund criteria

Your project makes a positive contribution to achieving the Council's Strategic Outcomes outlined in the [Towards 2040: Smart Capital strategy](#) and [Long Term Plan 2015-2025](#). The Annual Plan for 2017/18 includes the Mayor and Councillors goals for the next three years and sets out in detail what Council's priorities are.

See The Mayor and Councillors' 3-year work programme (Triennium Plan) on page 9 of the [2017/18 Annual Plan](#)

Focus areas (priorities)

Building strong resilient communities

Priority will be given to projects that:

- Strengthen the local community, contribute to community wellbeing and deliver local solutions to issues /opportunities
- Support local volunteering and neighbourhood connectedness
- Deliver on outcomes that support Wellington's Urban Agriculture programme; with particular focus on building sustainable food networks
- Increase local community resilience and emergency preparedness
- Help develop social and community enterprises - profitable business entities meeting community need which in turn create opportunities for communities to participate in their governance.

Promoting community safety and wellbeing

Priority will be given to projects that:

- Enhance community safety and wellbeing
- Encourage a community participatory approach to local neighbourhood safety initiatives
- Assist in supporting the city's most vulnerable
- Support a Housing First approach to ending street homelessness

A child and youth friendly city

Priority will be given to projects that:

- involve children and young people in their development and delivery.
- help young people gain a better understanding of community, an increased sense of belonging as active citizens and positive contributors to society.

Operational support for residents and progressive associations (up to \$1000)

Priorities will be given to organisations that:

- Demonstrate a positive and inclusive approach to working with all residents, building connections and neighbourliness
- Communicate regularly with local residents in the area and have an up to date CommunityFinder profile
- Have an active membership of 10 or more, excluding the committee, meeting regularly (outside their AGM), keep minutes of these meetings.

When submitting an application residents and progressive associations should:

- give a summary of their current membership and how often they hold meetings
- provide a copy of minutes from recent meetings.