

MINUTES

THURSDAY 28 SEPTEMBER 2006

9.24AM

**Committee Room Two
Ground Floor, Council Offices
101 Wakefield Street
Wellington**

PRESENT:

Councillor Wain (Chair)
Councillor Gill
Councillor Ritchie (10.09am – 12.03pm)
Councillor Ahipene-Mercer (11.33am – 12.03pm)

APOLOGIES:

Mayor Prendergast
Councillor Ahipene-Mercer (for lateness)
Councillor Shaw

IN ATTENDANCE:

Councillor McKinnon (9.24 – 9.27am, 9.50 – 10.19am)

022/06KG **APOLOGIES**
(1215/52/03/IM)

RESOLVED:

THAT the Grants Subcommittee:

- 1. Accept apologies for absence from Mayor Prendergast and Councillor Shaw.*
- 2. Accept apologies for lateness from Councillor Ahipene-Mercer.*

023/06KG **PUBLIC PARTICIPATION**
(1215/52/03/IM)

NOTED:

1. There was no public participation.

024/06KG **CONFLICT OF INTEREST DECLARATIONS**
(1215/52/03/IM)

NOTED:

1. Councillor Wain declared a conflict of interest in relation to application three of Economic Grants. She advised she would refrain from voting on this item.

025/06KG **MINUTES FOR CONFIRMATION**
(1215/52/03/IM)

NOTED:

1. *Approve the minutes of the ordinary meeting of Wednesday 10 May 2006 and Wednesday 22 May 2006, having been circulated be taken as read and confirmed as an accurate record of the meeting.*

(Councillor McKinnon left the meeting at 9.24am.)

026/06KG **WELLINGTON CITY COUNCIL GENERAL GRANTS**
Consideration of Applications received for the Wellington City Council
General Grants funds.
(1215/52/03/IM) (REPORT 1)

RESOLVED:

THAT the Grants Subcommittee:

1. *Receive the information.*
2. *Note that the following applications were withdrawn by the applicant:*

| <i>Application No</i> | <i>Organisation Name</i> |
|-----------------------|--------------------------------|
| <i>Economic</i> | |
| <i>1</i> | <i>Capital Markets</i> |
| <i>Social</i> | |
| <i>15</i> | <i>Maori Providers (Forum)</i> |

| <i>Environmental</i> | |
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| <i>1</i> | <i>Aotearoa Sustainable Consumption Action (ASCA) Trust</i> |
| <i>8</i> | <i>Trust Sustainability Trust</i> |

3. Allocate the following funds to applicants for the Cultural Grants funds:

| <i>App. No</i> | <i>Organisation Name</i> | <i>Project Description</i> | <i>Amount Granted</i> | <i>Conditions for grant</i> |
|----------------|--|---|-----------------------|--|
| <i>1</i> | <i>Asian Events Trust</i> | <i>Festival Day and new clothes for Chinese New Year festival</i> | <i>\$19,000.00</i> | |
| <i>2</i> | <i>Enjoy Trust</i> | <i>for Enjoy exhibition and event documentation, and improvement of research facility</i> | <i>\$2,000.00</i> | <i>priority \$945 \$ for \$ on equipment, balance for other items specified in budget</i> |
| <i>3</i> | <i>Footnote Dance Company</i> | <i>for the show "Dancing by Design"</i> | <i>\$4,500.00</i> | |
| <i>5</i> | <i>Kilbirnie Festival Committee (Kilbirnie Lyall Bay Community Centre)</i> | <i>for the annual Kilbirnie Festival</i> | <i>\$5,000.00</i> | <i>release of funds subject to providing a multi day programme confirming the involvement of the Recreation Centre over & above the Fair Day</i> |
| <i>6</i> | <i>Magdalena Aotearoa Trust</i> | <i>National Gathering - 5 days of workshops and discussions</i> | <i>\$3,000.00</i> | |
| <i>7</i> | <i>Mana Tiaki Incorporated Society</i> | <i>Kapahaka costuming for Nga Taitamariki</i> | <i>\$2,500.00</i> | <i>for piupiu</i> |
| <i>8</i> | <i>Mana Tiaki Incorporated Society</i> | <i>Mana Tiaki Maori Cultural Festival</i> | <i>\$2,000.00</i> | <i>for sound/ lighting & advertising costs</i> |

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| 9 | <i>New Zealand Comedy Trust</i> | <i>for the Wellington International Comedy Festival</i> | <i>\$17,000.00</i> | <i>subject to confirmation that a Wgtn co-ordinator will be appointed to manage the Wgtn budget</i> |
| 10 | <i>Newtown Festival (Under Newtown Residents Assn)</i> | <i>for the week long Newtown Festival celebration</i> | <i>\$10,000.00</i> | |
| 11 | <i>Orpheus Choir</i> | <i>concerts and choral activities from October 2006 to December 2007</i> | <i>\$8,000.00</i> | |
| 12 | <i>Royal NZ Plunket Society - Onslow Branch</i> | <i>a community fair featuring performance, craft and display stalls</i> | <i>\$1,500.00</i> | |
| 13 | <i>School Library Assn of New Zealand Aotearoa</i> | <i>funding for speakers fees for 2007 Conference</i> | <i>transferred to Economic Pool</i> | |
| 14 | <i>Soft As Stone Sculpture Trust</i> | <i>for Sculpture symposium on the waterfront and bi-annual event on Illott Green</i> | <i>\$5,000.00</i> | <i>excludes catering costs</i> |
| 15 | <i>Sri Lankan Dance Academy</i> | <i>cultural show "Kolompure Shriya" celebrating 30 years of community service</i> | <i>\$2,000.00</i> | <i>for venue costs</i> |
| 16 | <i>Storylines Children's Literature Charitable Trust of New Zealand</i> | <i>Storylines Festival of Children's Authors & Illustrators - free family day</i> | <i>\$6,000.00</i> | <i>for venue/Wgtn publicity costs</i> |
| 17 | <i>Theatre Pataphysical (under Capital E)</i> | <i>marketing and design for new theatre work "Lorca"</i> | <i>\$3,000.00</i> | <i>for publicity & marketing costs</i> |

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| 18 | <i>Toi Maori Aotearoa- Maori Arts New Zealand</i> | <i>Maori Market - a showcase and celebration of Maori achievement and creativity</i> | <i>transferred to Economic Pool</i> | |
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(Councillor McKinnon returned to the meeting at 9.50am.)

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| 20 | <i>Wellington Dragon Boat Festival (Ian Ferguson Marine Sports Centre Ltd)</i> | <i>for Wellington Dragon Boat Festival on the waterfront</i> | <i>\$9,000.00</i> | |
| 22 | <i>Wgtn Citadel Salvation Army Band</i> | <i>perform in free outdoor concerts plus Christmas Parade and ANZAC Day service</i> | <i>\$600.00</i> | |
| 23 | <i>Young & Hungry Arts Trust</i> | <i>Workshopping /producing three new NZ plays</i> | <i>\$10,000.00</i> | |
| 24 | <i>Youthdance Education Trust</i> | <i>International Dance Day at Te Whaea on 28 April 2007</i> | <i>\$2,000.00</i> | <i>release of funds subject to confirmation that sufficient funding is available for the project to go ahead at Te Whaea</i> |
| <i>T1</i> | <i>Karori Festival</i> | <i>2006 Karori Festival</i> | <i>\$4,500.00</i> | <i>Fair day \$1,500, newspaper & radio advertising \$3000</i> |
| <i>T3</i> | <i>Wadestown School 125th Jubilee Committee</i> | <i>indoor banners celebrating Wadestown using children's artwork</i> | <i>\$1,950.00</i> | <i>subject to confirmation of a suitable umbrella organisation</i> |

4. Allocate the following funds to applicants from the Economic Grants funds:

| <i>App. No</i> | <i>Organisation Name</i> | <i>Project Description</i> | <i>Amount Granted</i> | <i>Conditions for grant</i> |
|----------------------------------|--|--|------------------------------|---|
| 2 | <i>Rona Preservation Trust</i> | <i>the preparation of a conservation plan for classic racing yacht Rona</i> | <i>\$6,222.00</i> | |
| <i>Transferred from Cultural</i> | <i>School Library Assn of New Zealand Aotearoa</i> | <i>funding for speakers fees for 2007 Conference</i> | <i>\$3,000.00</i> | <i>for venue costs</i> |
| <i>Transferred from Cultural</i> | <i>Toi Maori Aotearoa-Maori Arts New Zealand</i> | <i>Maori Market - a showcase and celebration of Maori achievement and creativity</i> | <i>\$40,000.00</i> | <i>release of funds subject to evidence of sufficient support for the project to proceed by 20 December</i> |

5. Allocate the following funds to applicants from the Social Grants funds:

| <i>App. No</i> | <i>Organisation Name</i> | <i>Project Description</i> | <i>Amount Granted</i> | <i>Conditions for grant</i> |
|-----------------------|---------------------------------------|--|------------------------------|------------------------------------|
| 1 | <i>Alzheimer's Society Wellington</i> | <i>community worker salary to support people affected by dementia</i> | <i>\$3,500.00</i> | |
| 2 | <i>Awhina Wahine Inc</i> | <i>administrator salary and carry out survey of expanding Awhina Wahine services</i> | <i>\$3,500.00</i> | |
| 3 | <i>Brooklyn Residents Association</i> | <i>ongoing operational support</i> | <i>\$250.00</i> | |
| 4 | <i>Challenge 2000</i> | <i>salary for the leader of Challenge 2000</i> | <i>\$20,000.00</i> | |
| 5 | <i>Churton Park Community Assn</i> | <i>for Christmas Parade/Fun Day, newsletters and information &</i> | <i>\$250.00</i> | <i>for Newsletter</i> |

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| | | <i>map board</i> | | |
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(Councillor Ritchie joined the meeting at 10.09am.)

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| 8 | <i>Glenside Progressive Association Inc</i> | <i>to assist with office administration costs</i> | <i>\$250.00</i> | |
| 9 | <i>Hataitai Collective & Comm House</i> | <i>to purchase and lay new lino for community house floor</i> | <i>\$2,000.00</i> | |
| 10 | <i>Highland Park Progressive Assn Inc</i> | <i>general running costs</i> | <i>\$250.00</i> | |
| 11 | <i>Island Bay Tennis & Squash Club</i> | <i>tennis coaching for all junior members</i> | <i>\$600.00</i> | <i>for practice board & hydroblade with \$ for \$ contribution</i> |
| 12 | <i>Karori Festival</i> | <i>2006 Karori Festival</i> | | <i>Transferred to Cultural Pool</i> |

(The meeting adjourned at 10.19am for morning tea and reconvened at 10.35am. Councillor McKinnon was not present when the meeting reconvened.)

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| 13 | <i>Khandallah Croquet Club Inc</i> | <i>street signage on club and street to advertise the club</i> | <i>\$596.00</i> | |
| 14 | <i>Kilbirnie/Lyall Bay/Rongotai Progressive Assn Inc</i> | <i>continuation of newsletter drops to local residents</i> | <i>\$250.00</i> | |
| 16 | <i>Marching Wellington Inc.</i> | <i>to host the 2007 National Marching Championships</i> | <i>\$5,000.00</i> | <i>for publicity costs</i> |
| 17 | <i>Mothers' Network (Wellington) Inc.</i> | <i>providing eight week facilitated discussion groups for mothers of young babies/children</i> | <i>\$7,000.00</i> | |

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| 18 | <i>Ngati Kahungunu Ki Poneke Community Services Inc</i> | <i>a salary grant for social worker</i> | <i>\$8,000.00</i> | |
| 19 | <i>Parent Help Wellington Inc.</i> | <i>TSW liaison officer/administration assistant</i> | <i>\$5,000.00</i> | |
| 20 | <i>Parent to Parent Wellington Region</i> | <i>to provide information and support to parents of children with special needs</i> | <i>\$6,000.00</i> | <i>for salary costs</i> |
| 22 | <i>Post & Ante Natal Distress Support Group (Wgtn)</i> | <i>providing support for Post Natal Disorders</i> | <i>\$5,000.00</i> | |
| 23 | <i>Redman Productions (under Arts Access Aotearoa)</i> | <i>short film focussing on spa pool community at Freyberg Pool</i> | <i>\$4,600.00</i> | <i>for equipment hire, tapes, duplication & post production costs</i> |
| 25 | <i>Royal NZ Plunket Society - Wellington Branch Inc</i> | <i>refurbishment of Wadestown Plunket rooms</i> | <i>\$2,000.00</i> | |
| 26 | <i>Salvation Army Wgtn Youth Services</i> | <i>Transition House emergency accommodation</i> | <i>\$9,000.00</i> | <i>for salary costs</i> |
| 27 | <i>Salvation Army Wgtn Youth Services</i> | <i>Intervention programme for year 9 and 10 students from Wellington High School</i> | <i>\$5,000.00</i> | <i>for youth worker salaries</i> |
| 30 | <i>Thorndon School</i> | <i>for the annual Thorndon Fair</i> | | <i>transferred to Cultural Pool</i> |
| 31 | <i>Wadestown School 125th Jubilee Committee</i> | <i>indoor banners celebrating Wadestown using children's artwork</i> | | <i>transferred to Cultural Pool</i> |
| 33 | <i>Wellington Deaf Soc Inc</i> | <i>funding towards Secretary salary</i> | <i>\$1,500.00</i> | <i>monthly meetings with City</i> |

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| | | | | <i>Communities Advisor, to monitor progress of the project</i> |
| 34 | <i>Wellington Independent Rape Crisis Centre Inc</i> | <i>salary costs for agency Manager, supervision costs for paid workers and assistance with printing costs</i> | <i>\$9,500.00</i> | |
| 36 | <i>Wellington Russian Club Charitable Trust</i> | <i>for a Russian Christmas Children Festival</i> | <i>\$350.00</i> | <i>for sound system & venue hire costs</i> |
| 37 | <i>Wellington Sexual Abuse Help Foundation</i> | <i>contribution to salary of Service Coordinator /Social Worker</i> | <i>\$3,500.00</i> | |
| 38 | <i>Wellington Somali Council Inc</i> | <i>Community Development Salary, Youth Development Salary, Youth Leadership, Children's programme</i> | <i>\$30,000.00</i> | <i>to use across Community Development & Youth Development salary costs</i> |
| 39 | <i>Wellington Women's Health Collective</i> | <i>supervision for 3 part-time volunteer counsellors</i> | <i>\$2,500.00</i> | |
| 41 | <i>Wellington Workers Educational Assn</i> | <i>to help fund a part-time organiser</i> | <i>\$5,000.00</i> | <i>\$3,000 for salary, \$2,000 for new brochure costs</i> |
| 42 | <i>Wgtn Prisoners Aid & Rehabilitation Society Inc</i> | <i>to deliver support services to prison inmates and ex offenders</i> | <i>\$5,000.00</i> | |

6. Allocate the following funds to applicants from the Environmental Grants funds:

| <i>App. No</i> | <i>Organisation Name</i> | <i>Project Description</i> | <i>Amount Granted</i> | <i>Conditions for grant</i> |
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| 2 | <i>Churton Park Community Assn</i> | <i>a new seating unit and tools for use in 2007 winter planting season</i> | <i>\$500.00</i> | <i>For tools</i> |
| 3 | <i>Makara Peak Mountain Bike Park Supporters Group</i> | <i>supervision of volunteers planting native trees and clearing regrowth from track</i> | <i>\$4,930.00</i> | |
| 4 | <i>Otari Wilton's Bush Trust</i> | <i>Bioblitz</i> | <i>\$11,000.00</i> | <i>\$6,000 salary subsidy, balance for signage, advertising & security</i> |
| 6 | <i>Otari Wilton's Bush Trust</i> | <i>Oral History</i> | <i>\$2,200.00</i> | <i>for tape & hire costs & contribution towards training a volunteer to take oral histories</i> |

7. Decline the following applications:

| <i>Application No.</i> | <i>Organisation Name</i> | <i>Project description</i> |
|-------------------------------|--|---|
| <i>Cultural</i> | | |
| <i>4</i> | <i>Free Vietnamese Youth & Students Assn in NZ</i> | <i>assistance to continue running the Vietnamese Radio Programme on Wellington Access Radio</i> |
| <i>19</i> | <i>Victoria Broadcasting Club</i> | <i>establishment of a student run radio station</i> |
| <i>21</i> | <i>Wellington Musical Theatre</i> | <i>theatrical storage and the Helping Hand programme</i> |
| <i>T2</i> | <i>Thorndon School</i> | <i>for the annual Thorndon Fair</i> |
| <i>Social</i> | | |
| <i>6</i> | <i>Cook Island (NZ) Soc. Wgtn</i> | <i>to replace watermain pipe from toby to WCC supply at roadside</i> |
| <i>7</i> | <i>Emerge Supported Employment Trust</i> | <i>to provide School to Work transition services</i> |
| <i>21</i> | <i>Parenting with Confidence Inc</i> | <i>Toolbox group courses</i> |

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| 24 | <i>Royal NZ Foundation for the Blind</i> | <i>financial assistance for the provision of Adaptive Daily Living service</i> |
| 28 | <i>SPELD Wgtn Central Inc</i> | <i>to provide financial help to families paying for learning assessments</i> |
| 29 | <i>Tawa Baptist Church</i> | <i>purchase and installation of sound system and amplifier for church hall</i> |
| 32 | <i>Wellington Action Roleplay Group</i> | <i>subsidised interactive role play workshops for youth</i> |
| 35 | <i>Wellington Judo & Jujitsu Academy</i> | <i>to increase ratio of female participants in Judo and Self Defence courses</i> |
| 40 | <i>Wellington Workers Educational Assn</i> | <i>to fund start-up costs and equipment</i> |
| 43 | <i>YWCA of Wellington & Hutt Valley</i> | <i>for a launch evening and Awards Ceremony for Centenary celebrations</i> |
| <i>Environmental</i> | | |
| 5 | <i>Otari Wilton's Bush Trust</i> | <i>History Book</i> |
| 7 | <i>Royal Forest & Bird Protection Society</i> | <i>restoring locally rare and endangered native plants and trees</i> |

(Councillor Wain left the meeting at 10.18am.)

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| <i>Economic</i> | | |
| 3 | <i>Wgtn Regional 2020 Communications Trust</i> | <i>ongoing costs of providing Community ICT services</i> |

(Councillor Wain returned to the meeting at 10.19am.)

8. *Carry forward sufficient funds in each grant pool to meet expected demand for funds in the November 2006 and March 2007 grant rounds.*

027/06P ORDER OF BUSINESS
(1215/52/03/IM)

RESOLVED:

THAT the Grants Subcommittee:

1. *Agree to discuss Report 2 "Grants Framework Implementation" last.*

028/06KG IMPLEMENTATION OF RISK MANAGEMENT MEASURES

Report of Deborah Hope, Grants Team Leader
(1215/52/03/IM)

(REPORT 3)

RESOLVED:

THAT the Grants Subcommittee:

1. *Receive the information.*
2. *Note the Grants team responses to the recommendations made under the Risk Assurance review.*
3. *Approve statements listed under 4.1, 4.2 and 4.3 of the officer's report to be used in public advice on grants.*

029/06KG REALLOCATION OF THE MAYOR'S RELIEF FUND

Report of Deborah Hope, Grants Team Leader
(1215/52/03/IM)

(REPORT 4)

RESOLVED:

THAT the Grants Subcommittee:

1. *Receive the information.*
2. *Recommend to the Strategy and Policy Committee that the Mayor's Relief Fund be allocated to the Wellington City Mission for 2006/09.*

(Councillor Ahipene-Mercer joined the meeting at 11.33am)

030/06KG GRANTS FRAMEWORK IMPLEMENTATION

Report of Helen Walker, Principal Policy Advisor.
(1215/52/03/IM)

(REPORT 2)

RESOLVED:

THAT the Grants Subcommittee:

1. *Receive the information.*
2. *Note contracts made as a result of implementation of the new grants framework approved in November 2005 (attached as Appendix 1 of the officers report).*

3. *Agree that for the 2007/08 financial year transitional contracts will not be offered except to Wellington Basketball Association.*
4. *Agree that for the 2007/08 financial year Fringe Festival and Katherine Mansfield Birthplace be offered three year contracts.*
5. *Note that a new initiative bid is proposed to address cost of living increases and additional funding for some contracted organisations.*
6. *Note officers will prepare advice to Strategy and Policy Committee to amend and update the Grants Subcommittee terms of reference. The report will address upper thresholds for grants.*
7. *Recommend to SPC that it agrees that the criteria for allocating grants for youth participation in sports and recreation are:*
 - a. *Programme targets youth 13 to 20 year age group.*
 - b. *Spending that supports active participation by youth by providing essential items for the activity.*
 - c. *Projects that encourage volunteer involvement to support active participation by youth.*
 - d. *Priority will be given to projects that historically would have been eligible for Hillary Commission funding and have unsuccessfully sought funding from other sources.*

The meeting concluded at 12.03pm.

Confirmed: _____
Chair
/ /