

REPORT 1
(1215/53/03/IM)

WCC COMMUNITY GRANTS / C.H. IZARD BEQUEST

1. Purpose of Report

The purpose of this report is to provide recommendations for the distribution of

1. WCC Community Grants which has \$121,000 available for distribution.
2. C H Izard Bequest which has \$30,000 available for distribution.

2. Recommendations

It is recommended that the Grants subcommittee:

1. *Receive the information.*
2. *Use the officers' recommendations, as attached at appendix one, as a guide to allocating a grant amount from an appropriate Council grant pool.*
3. *Provide a list of recommendations to the trustees of the C. H. Izard Bequest of projects that meet their criteria, to be funded from that bequest.*

3. Background

Council uses grants as a means to enable community organisations to achieve initiatives and services that align with the Council's strategic direction. WCC Community Grants has an annual grant pool of \$141,000 available to projects from community organisations that meet the following general criteria and specific criteria noted below.

Generic grants criteria:

1. Project makes a positive contribution to achieving Council's Strategic Outcomes and Points of Difference as listed in Council's current Annual Plan.
2. Project is Wellington based and primarily benefits the people of Wellington (exceptions may be made for projects based elsewhere in the region but which significantly benefit residents of Wellington City).
3. Applicant is a legally constituted community group or organisation, not an individual or individuals. (Note: groups may apply under an appropriate umbrella organisation.)

4. Applicant group provides evidence of (or, if a new group, systems for): sound financial management, good employment practice (where applicable), clear and detailed planning, clear performance measures, demonstrated ability to report back on past funding as appropriate.
5. Projects will not be funded for the same purpose more than once in any financial year. (Note: different aspects of the same project may be eligible for more or different grants).
6. Failure to report adequately on past Council funding can result in a group being considered ineligible for future funding.
7. Project is physically and financially accessible either by a wide range of persons or by the intended users.
8. Project shows evidence of community support, collaboration and building partnerships with other organisations (e.g. letters of support from other organisations/leaders).
9. Applicant must demonstrate that the project expands the capacity, range or level of similar types of services in the community and that there was user input into identifying the need for the project.
10. The principal intent of the project is not for private or commercial pecuniary gain, though it may be that such gains occur as a side effect of the project.
11. Application demonstrates an awareness of the Treaty of Waitangi, in particular when involving Mana whenua and Taura Here.

Specific criteria relating to WCC Community Grants:

- Project encourages growth of communities and participation in community life.
- Preference for projects that assist the development of economically or socially disadvantaged groups in the community.

Specific criteria relating to C H Iazard Bequest:

- Charitable and/or educational purposes only. All projects must fit the charitable mould, and may or may not have an educational purpose.
- Charitable is interpreted as “needy” in the social welfare sense, not simply as a charitable trust.
- Wellington rate paying area projects only.
- Considered at the same time as WCC Community Grants and need to fit Council’s general criteria though with less emphasis on Council’s strategic priorities.
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4. Discussion

The WCC Community Grants pool available for allocation is \$121,000. \$20,000 of the \$141,000 total pool was allocated earlier this year as an emergency “Out of time” grant to Pablos Art Studio.

One late application has been received and is listed at the end of the schedule and included in the back of your book of applications. As in the past this can be considered after the main body of grant applications has been processed, should the committee decide to accept it for consideration.

Macalister Mazengarb, Solicitors, as trustees of the C.H. Izard Bequest have advised that \$30,000 is available from the trust fund for allocation to suitable projects recommended to them by the grants subcommittee. Those projects that best fit their criteria have been noted on the schedule.

Some unspent funds, or returned grants, remain available from other grant pools, and they could be allocated this round to augment the WCC Community Grants pool. As ongoing salaries are generally not considered eligible under WCC Community Grants this may give the subcommittee a small amount of leeway in their considerations as they may choose to fund some projects as out of time projects under different schemes. The amounts available are WCC Contestable Salary Grants \$4,746, WCC Youth Development Grants \$29,225, WCC Safer Community Grants \$2,605, Hillary Commission Sport Fund \$1,078. Any funds not allocated at this meeting can be considered again for out of time applications at the remaining grants subcommittee meetings for this financial year, or returned as savings to Council funds at 30 June 2006.

A number of applications have been received that would possibly have a better fit with Arts & Cultural Projects criteria. These could be funded in advance from the arts grants pool, although the flexibility within the WCC Community Grants criteria could permit funding from this scheme. A very late application from the Sub Continent Artists Guild, that fits the Arts & Cultural Projects grant criteria, is attached to your agenda. The remainder can be found in the book of grants applications.

Schedule One in the grants subcommittee book of applications relates to information as originally presented by the applicant. The assessment process may result in revised or extra material about an application (most commonly relating to accounts or budgets) that will be presented at the meeting in support of the officers' recommendations around any application.

Recommendations given are the result of an assessment process which can include consultation with all or some following: the applicant, persons or organisations referred to in the application, Council officers, and persons operating or knowledgeable about similar services to that of the applicant.

The recommendation sheet provided gives the applicant's name, a brief project description, total project cost, amount requested, strategic fit reference (which includes any concerns about criteria fit, and risk management issues), a priority level based on strategic and criteria fit, a minimum level of funding, and the grant pool the application could be funded from if approved.

The grants team collects statistical information to provide an overview of spending after the allocations have been made, to help give an indication of the type of projects most funded, and the age groups who receive most benefit.

Recommendations will be spoken to by officers at the meeting. They will relate to the degree of fit any particular project has with Council's strategic priorities and their fit with grant criteria. The strategic priority the project has the closest fit to are listed on the recommendation sheet. The grading A, B or C will be affected both by criteria fit and strategic alignment. Criteria we have concerns about after our initial assessments of the project are noted. These concerns can be discussed at the meeting. Some recommendations may be subject to change where our questions have been answered satisfactorily. Council officers often receive information they have requested right up until the meeting date. Tags to ensure money is used appropriately will be suggested in certain circumstances should funding be approved. This is usually in cases where applicants need to use funds for a specific aspect of their budget, or are awaiting confirmation of sufficient other funds to proceed.

A minimum level of funding is suggested and will indicate a minimum level of funding for the activity to proceed, or an amount in line with past precedents, or will reflect the level of fit with general and strategic criteria. A lower level of funding than this is considered inadequate. Where the applicant's expectations exceed Council's capacity to fund it may show nil, as Council usually wishes to avoid funding to fail scenarios.

Wadestown Toy Library has withdrawn its application and The Wellington Deaf Society Inc have been advised that their application does not meet enough key criteria to allow it to be considered.

Lender of the Last Resort was discussed at the last Grants subcommittee meeting when they were declined. The Chair of the Grants subcommittee has made contact with the group and will visit them soon. An application to WCC Community Grants has not been received.

If more information is required by the subcommittee on applications prior to the grants meeting, please contact the grants team, who will do their best to get this ready for the grants meeting. Where requested and when appropriate, officers from City Communities, Safer Communities, Strategy & Policy and the Treaty Relations Unit can be present to answer queries at the meeting. Recommendations spoken to by the grants team will include comments by these units where available.

Contact Officer: *Deborah Hope* , *Grants Team Leader*

Supporting Information

1) Strategic Fit / Strategic Outcome

WCC Community Grants supports strategic aims of building social cohesion and sound social infrastructure and looks to build capability and capacity within the community. The pool largely supports Social and recreational policies.

2) LTCCP/Annual Plan reference and long term financial impact

WCC Community Grants project is contained in the Council Plan # C130A. WCC Contestable Salary Grants \$4,746 (project #C476), WCC Youth Development Grants \$29,225(project #C475), WCC Safer Community Grants \$2,605(project # C466), Hillary Commission Sport Fund \$1078 sits in the balance sheet. Grants amounts allocated do not exceed budgets.

C.H. Izard Bequest is held by Macalister Mazengarb Solicitors. Projects approved for funding under this scheme are paid directly by the Trustees

3) Treaty of Waitangi considerations

Any grants application that could have implications for Maori are referred to WCC Treaty office for recommendations. The Treaty office is sent the full list of applicants and projects for comments.

4) Decision-Making

This is not a significant decision. The report sets out a number of options and reflects the views and preferences of those with an interest in this matter who have been consulted with.

5) Consultation

a) General Consultation

The Grants team sends the full list of applicants and projects for comment to appropriate Council officers prior to presentation to the subcommittee. Applicants and persons or organisations referred to in the applications, and others may be spoken to for comments where appropriate.

b) Consultation with Maori

The WCC Treaty office is sent the full list of applicants and projects for comment prior to presentation to committee..

6) Legal Implications

n/a.

7) Consistency with existing policy

The grant pools have been created to assist community initiatives in line with Council strategy.

APPENDIX 1

Appendix 2

Community Grants July 2004 to June 2005

Organisation Name	Project Description	Amount Granted
Assyrian Cultural House	For venue and PA costs for event around teaching Assyrian language	\$450.00
Athletics Wellington (Inc) Development Office	Develop a pool of equipment for child athletes with physical disabilities	\$970.00
Athletics Wellington (Inc) Development Office	Expand collection of indoor athletics equipment for use in primary schools	\$1,200.00
B'Nai B'Rith Wellington unit No. 5187	Jewish Culture & Arts Symposium	\$600.00
Brooklyn Residents Association	Provision of a community notice board	\$1,400.00
Brooklyn Toy Library Trust	Equipment for Toy Library	\$300.00
Capital Gymnastic Club	Equipment to assist in development of gymnastic skills	\$3,300.00
Catacombs	Laundry facilities	\$3,350.00
Child Cancer Foundation Central NZ Division	For venue costs of conference for families caring for a child with cancer	\$2,700.00
Citizens Advice Bureau / Central Regional Office	To run a workshop for bureaux office bearers to develop their skills	\$250.00
Crossways Community Creche	Purchase of new educational resources	\$170.00
Downtown Community Ministry	Purchase of a banner to advertise the book fair	\$1,500.00
Emerge Supported Employment Trust	Venue costs to facilitate the Transition Expo 2005	\$2,000.00
Epilepsy Association Of NZ, Wellington Branch	For Wellington rate paying area publicity costs plus \$100 towards meeting venues	\$2,000.00
GAP Business & Professionals Assn Inc	Replacement banner for Gay & Lesbian Fair	\$200.00
Hataitai Collective & Comm House	To replace and extend the crèche deck, subject to conditions including other funding being received	\$20,000.00
Kidzone Childcare Centre	To renew blocked and broken drains	\$2,000.00
New Zealand Artificial Limb Board	Towards venue costs of March 2006 conference	\$3,000.00

Newtown Community Creche	Funds to build new sole purpose premises. Grant release subject to balance of funds required being approved by January 2006	\$36,000.00
Parent to Parent Wellington Region	A weekend for mothers/caregivers of children with disabilities	\$800.00
Parent to Parent Wellington Region	Weekend camp for families of children with disabilities	\$3,000.00
Phobic Trust of New Zealand	For a newspaper advertising campaign	\$1,200.00
Presbyterian Support (Central)	Funding to run a parenting programme	\$4,900.00
Raumati South School	Towards venue costs of Kids Conference at the Overseas Terminal	\$2,400.00
Redwood School Board of Trustees	To build a new adventure playground accessible by the general public	\$5,000.00
Royal NZ Foundation for the Blind	For 30 Wellington rate paying area members to receive tuition in communication skills	\$3,000.00
Samaritans of Wellington Inc.	Recruitment advertisements in local newspapers prior to three training courses	\$3,500.00
SIDS Wellington Inc	Support, counselling and monitor services for SIDS families	\$2,000.00
SPELD Wgton Central Inc	To help low income families with a reading project	\$2,000.00
Volunteer Wellington	To initiate a research project	\$5,000.00
Wellington Boys and Girls Institute Inc	PoolFest 2	\$1,500.00
Wellington Boys and Girls Institute Inc	BGI "Bag o' Tricks" and equipment	\$4,100.00
Wellington Boys and Girls Institute Inc	Challenge for Change Volunteer Mentor Training	\$5,000.00
Wellington Hospital Volunteers	Training for hospital volunteers	\$1,000.00
Wellington Independent Rape Crisis Centre Inc	Funding to provide supervision for two paid support workers	\$3,000.00
Wellington Night Shelter Trust	Purchase of a new computer and fax machine	\$1,320.00
Wellington North Parents Centre	Equipment for music and movement classes for children	\$375.00
Wellington North Parents Centre	A selection of parent education courses	\$1,400.00
Wellington Region Free Kindergarten Association	Installation of 3 weather screens at Wgtn South Kindergarten	\$2,000.00

Wesley Wellington Mission Inc	Supervision for volunteer counsellors and production of a pamphlet	\$4,500.00
Winner Everyday (Under Arts Access Aotearoa)	Documentary on intellectual disability for community use	\$3,900.00
Work & Age Trust NZ Inc	Operating costs of Nework centre	\$3,500.00
	Total:	\$145,785.00