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**ORDINARY MEETING**

**OF**

**FINANCE, AUDIT AND RISK MANAGEMENT SUBCOMMITTEE**

**MINUTES**

**Time:** 9:30am  
**Date:** Wednesday, 7 March 2018  
**Venue:** Committee Room 1  
Ground Floor, Council Offices  
101 Wakefield Street  
Wellington

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**PRESENT**

Mayor Lester  
Councillor Calvert  
Councillor Foster (Chair)  
Peter Harris (External)  
Phillippa Smith (External)  
Roy Tiffin (External)  
Councillor Young



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## **1 Meeting Conduct**

### **1.1 Apologies**

No apologies were received.

### **1.2 Conflict of Interest Declarations**

No conflicts of interest were declared.

### **1.3 Confirmation of Minutes**

**Moved Councillor Foster, seconded Peter Harris**

#### **Resolved**

That the Finance, Audit and Risk Management Subcommittee:

1. Approve the minutes of the Finance, Audit and Risk Management Subcommittee Meeting held on 7 December 2017, having been circulated, that they be taken as read and confirmed as an accurate record of that meeting.

**Carried**

### **1.4 Public Participation**

#### **1.4.1 Mr John Milne.**

Mr Milne addressed the Committee on the Council's financial spending and policies generally.

### **1.5 Items not on the Agenda**

There were no items not on the agenda.

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## **2. General Business**

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### **2.1 Draft 2017/18 financial statements and proposed sign off process**

**Moved Councillor Foster, seconded Councillor Calvert**

**Resolved**

That the Finance, Audit and Risk Management Subcommittee:

1. Receive the information.
2. Approve the broad approach to the Annual Report and Summary Annual Report as substantively the same as 2016/17 subject to:
  - a. Actual results being determined and any change in messaging and delivery required to be made.
3. Approve the proposed format and disclosures for the 2017/18 financial statements subject to:
  - a. Consideration of the implications of any changes in NZ GAAP arising up to 30 June 2018 which may be required to be applied retrospectively;
  - b. The determination and disclosure of the final results of operations, cash-flows and financial position for the year ending 30 June 2018 (and any subsequent impact on the notes to the financial statements); and
  - c. Receiving final clearance from Audit New Zealand.
4. Approve the sign-off process and timetable for the 2017/18 financial statements

**Carried**

(Mayor Lester arrived at the meeting at 09:36 a.m)

(Mayor Lester left the meeting at 09:45 a.m)

### **2.2 Audit New Zealand June 2018 Audit Plan**

**Moved Councillor Foster, seconded Roy Tiffin**

**Resolved**

That the Finance, Audit and Risk Management Subcommittee:

1. Receive the information.
2. Note the draft Audit Plan prepared by Audit New Zealand (attachment 1) and their approach to auditing the Council and Group.
3. Delegate the authority to finalise the Audit Plan to the Chief Financial Officer and Chair of the Finance, Audit and Risk Management Subcommittee.

**Carried**

### **2.3 Audit New Zealand Governing body Report**

**Moved Councillor Foster, seconded Councillor Young**

#### **Resolved**

That the Finance, Audit and Risk Management Subcommittee:

1. Receive the information.
2. Note the content of the 2016/17 Report to Council from Audit New Zealand.

**Carried**

### **2.4 Review of Changes to Investment and Liability Policies**

**Moved Councillor Foster, seconded Councillor Calvert**

#### **Resolved**

That the Finance, Audit and Risk Management Subcommittee:

1. Receive the information.
2. Note the changes to the Investment Policy and Liability Management Policy.
3. Recommend that the Treasury Management Committee ask Officers to alter the wording of the section, at item 2.4, page 178, regarding the Wellington International Shareholding, and that Officers then report back to the Finance, Audit, and Risk Management sub-Committee.

**Carried**

### **2.5 Audit of the consultation document and Long Term Plan**

**Moved Councillor Foster, seconded Phillippa Smith**

#### **Resolved**

That the Finance, Audit and Risk Management Subcommittee:

1. Receive the information.
2. Note the Audit Engagement Letter prepared by Audit New Zealand (attachment 1) and their approach to the audit of the Consultation Document and the Long Term Plan.

**Carried**

### 3. Public Excluded

#### Moved Councillor Foster, seconded Councillor Young

#### Resolved

THAT the Finance, Audit and Risk Management Subcommittee :

Pursuant to the provisions of the Local Government Official Information and Meetings Act 1987, exclude the public, except for Bede Kearney and Karen Young from Audit New Zealand, from the following part of the proceedings of this meeting namely,:

**Carried**

General subject of the matter to be considered	Reasons for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
3.1 Health and Safety Report	7(2)(b)(ii) The withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.	s48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.
3.2 Risk Management Update	7(2)(c)(ii) The withholding of the information is necessary to protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information would be likely to damage the public interest.	s48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.
3.3 Status of Audit Findings	7(2)(c)(i) The withholding of the information is necessary to protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information would be likely to prejudice the supply of similar information or information from the same source and it is in the	s48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.



public interest that such information should continue to be supplied.

7(2)(c)(ii)

The withholding of the information is necessary to protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information would be likely to damage the public interest.

3.4 Progress on Internal Audit Plan and Roadmap

7(2)(c)(i)

The withholding of the information is necessary to protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information would be likely to prejudice the supply of similar information or information from the same source and it is in the public interest that such information should continue to be supplied.

s48(1)(a)

That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.

7(2)(c)(ii)

The withholding of the information is necessary to protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information would be likely to damage the public interest.

The meeting went into public excluded session at 11.50pm.

The meeting concluded at 12.37pm.

Confirmed: \_\_\_\_\_

Chair