
ORDINARY MEETING

OF

COUNCIL CONTROLLED ORGANISATIONS SUBCOMMITTEE

MINUTES

Time: 9:30 am
Date: Tuesday, 3 December 2019
Venue: Ngake (16.09)
Level 16, Tahiwī
113 The Terrace
Wellington

PRESENT

Councillor Condie (Chair)
Councillor Foon
Councillor O'Neill
Councillor Rush
Councillor Sparrow
Councillor Young

IN ATTENDANCE

Councillor Calvert

TABLE OF CONTENTS
3 DECEMBER 2019

Business	Page No.
1. Meeting Conduct	5
1.1 Apologies	5
1.2 Conflict of Interest Declarations	5
1.3 Confirmation of Minutes	5
1.4 Items not on the Agenda	5
1.5 Public Participation	5
2. General Business	6
2.1 Review of Annual Reports for Council Controlled Organisations for the Year Ending 30 June 2019	6
2.2 Review of Quarter One Reports for the Council Controlled Organisations for the Period Ending 30 September 2019	6
2.3 Review of the Half Year Report for Wellington International Airport Limited to 30 September 2019	6
2.4 Letter of Expectation to Wellington Regional Economic Development Agency Ltd	7
2.5 Letters of Expectation to Council Controlled Organisations	8

1. Meeting Conduct

The Chairperson opened the meeting at 9:32 am with the following karakia:

Karakia Timatanga - Blessing to Begin

Whakataka te hau ki te uru
Whakataka te hau ki te tonga
Kia mākinakina ki uta, kia mātaratara ki tai

E hī aka ana te atakura
He tio, he huka, he hau hū
Tīhei mauri ora!

Get ready for the westerly
Be prepared for the southerly
It will be icy cold inland
And icy cold on shore
May dawn rise red-tipped
On ice, on snow, on frost
Behold, the essence of life!

1.1 Apologies

No apologies were received.

1.2 Conflict of Interest Declarations

Councillor Rush declared a conflict of interest in relations to Basin Reserve Trust and Wellington Regional Stadium Trust.

1.3 Confirmation of Minutes

There were no previous meeting minutes to confirm.

1.4 Items not on the Agenda

There were no items not on the agenda.

1.5 Public Participation

There was no public participation.

Secretarial note: Council-controlled organisations were given 15 minutes each to give an update on their operations and answer questions from the members of the subcommittee. The order of speaking was as follows:

1. Wellington Regional Stadium Trust
2. Basin Reserve Trust
3. Wellington Regional Development Agency Ltd
4. Karori Sanctuary Trust
5. Wellington Zoo Trust
6. Wellington Museums Trust
7. Wellington Cable Car Ltd

(Councillor O'Neill joined the meeting at 9:47 am)

Secretarial note: The meeting adjourned for morning tea at 10:21 am and reconvened at 10:32 am with all the members present.

(Councillor Calvert joined the meeting at 10:35 am)

Secretarial note: The meeting adjourned at 11:45 am for a 10-minute break, and reconvened at 11:55 am with all the members present.

2. General Business

2.1 Review of Annual Reports for Council Controlled Organisations for the Year Ending 30 June 2019

Moved Councillor Condie, seconded Councillor Sparrow

Resolved

That the Council Controlled Organisations Subcommittee:

1. Receive the information.
2. Note any issues for the Chair to raise with the entities covered by this report.

Carried

2.2 Review of Quarter One Reports for the Council Controlled Organisations for the Period Ending 30 September 2019

Moved Councillor Condie, seconded Councillor Young

Resolved

That the Council Controlled Organisations Subcommittee:

1. Receive the information.
2. Note any issues for the Chair to raise with the entities covered by this report.

Carried

2.3 Review of the Half Year Report for Wellington International Airport Limited to 30 September 2019

Moved Councillor Condie, seconded Councillor Rush

Resolved

That the Council Controlled Organisations Subcommittee:

1. Receive the information.

Carried

2.4 Letter of Expectation to Wellington Regional Economic Development Agency Ltd

Moved Councillor Condie, seconded Councillor Foon

Resolved

That the Council Controlled Organisations Subcommittee:

1. Receive the information.
2. Agree that the letter of expectation be amended to include the following message:

As Council enters a new triennium we have an opportunity to shape the city through transformational projects such as Let's Get Wellington Moving. The resources and financing for this significant project need to be considered at a time when we are still dealing with the impacts of the Kaikoura earthquake, and the costs associated with resilience have added significantly to Council's budgets. The work programme for the next triennium will require us to look at our priorities as a Council and how we keep costs down for our ratepayers whilst providing good stewardship of the City and delivering the quality of services expected of us.
3. Agree that the letter of expectation be amended to include the Wellington Region Waste Management and Minimisation Plan 2017-2023 as one of the policies with which the Wellington Regional Economic Development Agency Ltd should engage.
4. Note that officers will prepare the final letter of expectation incorporating any changes required by the Subcommittee.
5. Note that the Greater Wellington Regional Council will consider this letter at their meeting in mid-December.
6. Recommend to the Strategy and Policy Committee to receive the information and approve the final letter of expectation **as amended**.

Carried

Secretarial Note: With the leave of the meeting clauses 2 and 3 (in red) were added to the main motion and introduced as amended officers' recommendations.

2.5 Letters of Expectation to Council Controlled Organisations

Moved Councillor Condie, seconded Councillor O'Neill

Resolved

That the Council Controlled Organisations Subcommittee:

1. Receive the information.
2. Confirm the messages in the draft letters of expectation to the following organisations:
 - a. Basin Reserve Trust
 - b. Karori Sanctuary Trust
 - c. Wellington Cable Car Limited
 - d. Wellington Museums Trust
 - e. Wellington Regional Stadium Trust
 - f. Wellington Zoo Trust

3. Agree that the above-mentioned letters of expectation be amended to include the following message:

As Council enters a new triennium we have an opportunity to shape the city through transformational projects such as Let's Get Wellington Moving. The resources and financing for this significant project need to be considered at a time when we are still dealing with the impacts of the Kaikoura earthquake, and the costs associated with resilience have added significantly to Council's budgets. The work programme for the next triennium will require us to look at our priorities as a Council and how we keep costs down for our ratepayers whilst providing good stewardship of the City and delivering the quality of services expected of us.

4. Agree that the letters of expectation be amended to include the Wellington Region Waste Management and Minimisation Plan 2017-2023 as one of the policies with which the council-controlled organisations should engage.
5. Agree that the letter of expectation for the Wellington Museums Trust be amended to include the following message:

Council recognises the importance of Te Ngākau Civic Square to the community and is mindful of the effect of the building closures and associated construction works. As a key stakeholder in Te Ngākau Civic Square we welcome suggestions from the Trust on how it, and in particular the City Gallery, could partner with Council to activate this area.

6. Recommend to the Strategy and Policy Committee to receive the information and approve the letters of expectation **as amended**.
7. Note that officers will prepare final letters of expectation incorporating the directions of the sub-committee and the Strategy and Policy Committee for signing by the Chair of the sub-committee.

Carried

Secretarial Note: With the leave of the meeting clauses 3, 4 and 5 (in red) were added to the main motion and introduced as amended officers' recommendations.

The meeting concluded at 12:15 pm with the following karakia:

Karakia Whakamutunga - Blessing to Finish

Unuhia, unuhia, unuhia ki te uru tapu nui	Draw on, draw on
Kia wātea, kia māmā, te ngākau, te tinana, te wairua	Draw on the supreme sacredness To clear, to free the heart, the body and the spirit of mankind
I te ara takatū	Oh Rongo, above (symbol of peace)
Koia rā e Rongo, whakairia ake ki runga	Let this all be done in unity
Kia wātea, kia wātea	
Āe rā, kua wātea!	

Authenticated: _____
Chair