Absolutely Positively **Wellington** City Council
Me Heke Ki Pōneke

ORDINARY MEETING

OF

COUNCIL CONTROLLED ORGANISATIONS SUBCOMMITTEE

AGENDA

Time: **9:30 am**
Date: **Tuesday, 3 December 2019**
Venue: **Ngake (16.09)**
Level 16, Tahiwi
113 The Terrace
Wellington

MEMBERSHIP

Mayor Foster
Councillor Condie (Chair)
Councillor Foon
Councillor O'Neill
Councillor Rush
Councillor Sparrow
Councillor Young

Have your say!
You can make a short presentation to the Councillors at this meeting. Please let us know by noon the working day before the meeting. You can do this either by phoning 04-803-8334, emailing public.participation@wcc.govt.nz or writing to Democracy Services, Wellington City Council, PO Box 2199, Wellington, giving your name, phone number, and the issue you would like to talk about.

AREA OF FOCUS

The Council-Controlled Organisations Subcommittee is responsible for communicating the Council's priorities and strategic outcomes to CCOs and ensuring delivery by CCOs through the development of Statements of Intent and integration of CCO outcomes with the Council's Long-term Plan and Annual Plan funding processes and decisions. The Subcommittee is also responsible for monitoring the financial performance and delivery on strategic outcomes of the Council's CCOs.

Quorum: 3 members

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1. Meeting Conduct

1.1 Apologies

The Chairperson invites notice from members of apologies, including apologies for lateness and early departure from the meeting, where leave of absence has not previously been granted.

1.2 Conflict of Interest Declarations

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

1.3 Confirmation of Minutes

There is no previous meeting minutes to confirm.

1.4 Items not on the Agenda

The Chairperson will give notice of items not on the agenda as follows.

Matters Requiring Urgent Attention as Determined by Resolution of the Council Controlled Organisations Subcommittee.

The Chairperson shall state to the meeting:

1. The reason why the item is not on the agenda; and
2. The reason why discussion of the item cannot be delayed until a subsequent meeting.

The item may be allowed onto the agenda by resolution of the Council Controlled Organisations Subcommittee.

Minor Matters relating to the General Business of the Council Controlled Organisations Subcommittee.

The Chairperson shall state to the meeting that the item will be discussed, but no resolution, decision, or recommendation may be made in respect of the item except to refer it to a subsequent meeting of the Council Controlled Organisations Subcommittee for further discussion.

1.5 Public Participation

A maximum of 60 minutes is set aside for public participation at the commencement of any meeting of the Council or committee that is open to the public. Under Standing Order 3.23.3 a written, oral or electronic application to address the meeting setting forth the subject, is required to be lodged with the Chief Executive by 12.00 noon of the working day prior to the meeting concerned, and subsequently approved by the Chairperson.

Requests for public participation can be sent by email to public.participation@wcc.govt.nz, by post to Democracy Services, Wellington City Council, PO Box 2199, Wellington, or by phone at 04 803 8334, giving the requester's name, phone number and the issue to be raised.

2. General Business

REVIEW OF ANNUAL REPORTS FOR COUNCIL CONTROLLED ORGANISATIONS FOR THE YEAR ENDING 30 JUNE 2019

Purpose

1. This report provides the subcommittee with a review of the annual reports submitted by Council Controlled Organisations for consideration in accordance with the requirements of the Local Government Act 2002.

Recommendations

That the Council Controlled Organisations Subcommittee:

1. Receive the information.
2. Note any issues for the Chair to raise with the entities covered by this report.

Background

2. The subcommittee is tasked with monitoring the performance of the following entities:
    - Basin Reserve Trust
    - Karori Sanctuary Trust
    - Wellington Cable Car Limited
    - Wellington Museums Trust
    - Wellington Regional Economic Development Agency Limited
    - Wellington Regional Stadium Trust
    - Wellington Zoo Trust
3. Wellington Regional Economic Development Agency Ltd is jointly owned (80% / 20%) by the Wellington City Council and the Greater Wellington Regional Council respectively. In addition to the monitoring by this sub-committee, the stakeholders jointly monitor the company via the Wellington Regional Strategy Committee.
4. Wellington Water Limited is owned in equal (20%) shares with Greater Wellington Regional Council, Lower Hutt City Council, Porirua City Council and Upper Hutt City Council. The shareholders jointly monitor the company via the Wellington Water Committee.
5. Wellington International Airport Limited is 34% owned by the Council and majority owned by Infratil Limited, a publicly listed company. The reporting from Wellington International Airport Limited for their financial year ended 31 March 2018 has previously been considered by this sub-committee.

6. In terms of a Court Of Appeal Judgement (CA164/04) on 6 September 2005 between the Commissioner of Inland Revenue and the Wellington Regional Stadium Trust, it was established that Sections 5 and 6, Schedules 8 and 9 and Part 5 of the Local Government Act 2002 do not apply to the Wellington Regional Stadium Trust and accordingly the Trust is not a CCO.

7. In recognition of the Council's original investment in the Wellington Regional Stadium Trust and the non-recourse loan from Council to the Trust that was fundamental in the establishment of the Trust and the building of the stadium, the relationship operates as if the Trust was a CCO. This approach is consistent with the Greater Wellington Regional Council's relationship with the Trust.

Discussion

8. Audited annual reports have been received from the following entities for consideration by the subcommittee and are attached as appendices:

   - Basin Reserve Trust
   - Karori Sanctuary Trust
   - Wellington Cable Car Limited
   - Wellington Museums Trust
   - Wellington Regional Economic Development Agency Limited
   - Wellington Regional Stadium Trust
   - Wellington Zoo Trust

9. The annual reports have been reviewed by officers to assess any risks or issues and where any significant issues were identified these have been discussed with the relevant entity.

10. Representatives of the entities covered in this report will attend the subcommittee meeting to present both the annual report and first quarter report for the entities, and answer any questions from the subcommittee. The first quarter reports (to 30 September) are presented under the cover of a separate subcommittee report.

11. BASIN RESERVE TRUST

EXECUTIVE SUMMARY

Junior sport continues its popular inclusion in the Basin Reserve's calendar with junior rugby played on Saturdays and junior football on Sundays during the winter months. Both Wellington Rugby and Capital Football are very supportive of the role played by the Basin Reserve in hosting junior sport. Last winter over 100 games of junior rugby and junior football were played at the Basin Reserve.



Junior Rugby (Saturdays)



Girls only Junior Football (Sundays)

'Beers at the Basin' was once again a successful event that hosted a sold out crowd of 5,800 fans and showcased some of the best craft breweries, local wineries, street food and music within the Wellington region. The attendance highlights the demand for the Basin Reserve as a venue for alternate events outside of the cricket calendar. A repeat event is planned again this year.



Beers at The Basin

The Basin Reserve hosted two international test cricket matches; a test match against the Sri Lanka (Dec-2018) and a test match against Bangladesh (Mar-2019). The ground also hosted another full schedule of domestic cricket including the Super Smash men's and women's double headers and a "Fill the Basin "event which attracted the largest crowd in the history of domestic women's cricket and the largest men's domestic cricket crowd since 2011.



Lunchtime at the Sri Lanka Test

Council held a vigil for the victims of the Christchurch mosque attacks at the Basin Reserve on Sunday 17th March. The event attracted over 10,000 people to gather and show their support for the victims and families of the Christchurch attacks.



Vigil held at the Basin Reserve

Despite unseasonably poor weather in April, the night noodle markets still attracted 80,000 visitors and the Basin Reserve is expected to host this popular event again.

The ground continued to be used by St Mark's school as a football training and cross-country venue. It also hosted the popular Wellington Scottish Running Club Night of Miles.

The Basin Reserve redevelopment programme saw the redevelopment of the players' pavilion completed in time for the first international match of the season. This programme continues to receive strong support from New Zealand Cricket and the media, the Wellington Cricket community and players and fans alike.

The winter programme of work is focussed on the seismic strengthening and refurbishment of the Museum Stand which is intended to be completed in time for the test cricket match between the Black Caps and India in February 2020.

SUMMARY FINANCIALS

Variance (Actual minus Budget). ✔ *Favourable variance to budget* ✘ *Unfavourable variance to budget*

FINANCIAL PERFORMANCE 30 JUNE	Actual 2016	Actual 2017	Actual 2018	**Actual** **2019**	Budget 2019	*Variance* *2019*
Total Revenue	859,322	988,626	964,562	**957,364**	1,005,050	*47,686* ✘
Operating Exp Before Depn	778,988	947,989	839,654	**861,757**	797,570	*64,187* ✘
Depreciation	80,334	40,637	124,908	**118,970**	120,000	*1,030* ✔
Surplus(Deficit)	(11,879)	(68,661)	9,487	**(23,363)**	87,480	*110,843* ✘
FINANCIAL POSITION						
Total Assets	901,135	776,358	769,732	**835,780**	795,568	*40,212* ✔
Total Liabilities	241,027	184,911	169,198	**258,609**	63,308	*195,301* ✘
Equity	660,108	591,447	600,534	**577,171**	732,260	*155,089* ✘
CASH FLOWS						
Total Net Cash Flows	61,162	(81,620)	63,653	**60,063**	9,983	*50,080* ✘
Opening Cash	48,283	109,445	27,825	**91,478**	50,485	
Closing Cash	109,445	27,825	91,478	**151,541**	60,468	

Although the Trust returned a deficit for the year it maintains cash on hand of $151k at year end. The position would be improved with the sale of naming rights for the ground, but this situation has not been resolved as yet. The Trust is continuing its efforts in this area.

KPI DASHBOARD *(The table contains a selection of KPIs and is not a complete list)*

✔ *Achieved* ✘ *Not Achieved.*

30 JUNE		2015	2016	2017	2018	**2019**
Cricket days	Actual	28 ✔	49 ✔	36 ✘	46 ✔	**44** ✔
	Target	*26*	*27*	*38*	*38*	***38***
Other sports days	Actual	21 ✔	25 ✔	9 ✘	21 ✔	**25** ✔
	Target	*10*	*12*	*22*	*20*	***20***
Community event days	Actual	18 ✔	36 ✔	14 ✔	20 ✔	**31** ✔
	Target	*2*	*4*	*12*	*13*	***13***
Function bookings	Actual	18 ✔	18 ✔	8 ✘	20 ✔	**53** ✔
	Target	*2*	*4*	*15*	*17*	***25***
Number of practice days	Actual	71 ✔	101 ✔	147 ✔	95 ✘	**100** ✔
	Target	*70*	*71*	*85*	*100*	***100***
Attendance at all events	Actual	22,506 ✘	49,778 ✔	37,336 ✔	37,362 ✘	**134,858** ✔
	Target	*29,800*	*27,300*	*31,000*	*40,000*	***41,000***
Ground hire income	Actual	$127,750	$196,500 ✔	$206,600 ✔	$290,250 ✔	**$223,282** ✘
	Target	*n/a*	*$100,000*	*$149,000*	*$173,000*	***$234,800***

KPI DASHBOARD *(The table contains a selection of KPIs and is not a complete list)*

Operational grant per attendance	Actual	$16.00	$7.00 ✗	$10.26 ✓	$10.68 ✗	**$3.09** ✓
	Target	*n/a*	*$6.00*	*$12.27*	*$9.47*	***$9.97***

On the whole the operational performance metrics were strong. The significant positive variance in the numbers attending events at the Basin Reserve was due to the Night Noodle markets which were not budgeted when the 2018-19 SOI was finalised. Added to this was the hosting of the Council Vigil on 17 March 2019 for the victims of the Christchurch mosque attacks. This also caused the operational grant per attendee metric to show a significant favourable variance.

The partnership with Wellington Rugby and Capital Football saw 12 junior rugby and 12 junior girls football events held over the winter. Multiple games were played across three fields during each event day. Over 100 games were played involving almost 5,000 children. The ground held the annual Scottish Night of Miles which featured 500 athletes in December.

The Basin Reserve continues to receive positive reports from NZ Cricket regarding the quality and consistency of the pace and bounce from the wicket block which has improved in recent years in response to junior winter sports replacing senior rugby at the Basin. However, it is noted that the outfield will require renovation in 2020.

ISSUES & OUTLOOK

No issues to note.

First Class cricket begins with the Plunket Shield starting 21st October with the Firebirds vs Otago Volts. The first game at the Basin Reserve for the Hallyburton Johnstone Shield is 16th November with the Wellington Blaze playing the Auckland Hearts.

Super Smash starts at the Basin on 18th December with the Firebirds playing the Central Stags.

The first Ford Trophy match at the Basin Reserve is on 26th January with the Firebirds vs Northern Districts.

The international cricket season begins with a five day test match against India starting 15th February.

The Trust's fund raising programme to support the strengthening and refurbishment of the Museum Stand has started well with approximately $330,000 raised to date.

12. KARORI SANCTUARY TRUST

ACTIVITY SUMMARY

The Karori Sanctuary Trust had another successful year in 2018/19 with another record number of visitors to ZEALANDIA which led to several other firsts in the sanctuary's list of achievements for the year.

Some highlights for the year

- This year's record visitor numbers of over 138,000 helped ZEALANDIA deliver its highest ever paid admissions of $1,987,775 (up from $1,737,429 last year).
- 22,150 people took a guided tour, up 21% on last year and another record for the sanctuary.
- Average revenue per visitor has further increased to $32.85 against a target of $26.48.
- A record 11,727 students, teachers and adults engaged with ZEALANDIA through its education programmes.
- 613 volunteers (another record figure) helped to deliver ZEALANDIA's conservation goals and are a very important part of the success of this conservation activity.
- 1 Takahē chick hatched during the year which contributes materially to the survival of the overall population of just over 370 birds.
- 60 Tītipounamu/rifleman were translocated to ZEALANDIA.
- In October a weasel was discovered in the sanctuary and successfully trapped just over a week later.
- 200 kākahi (freshwater mussels) were translocated from Wairarapa to Roto Mahanga, the ZEALANDIA upper lake in August 2018.
- The international Society for Conservation Biology Oceania conference, held 2-6 July 2018, was a success and provided significant exposure for ZEALANDIA's research.
- Successfully delivered the pilot Predator Free Wellington Schools project, and now delivering an expanded two-year programme as part of the Predator Free Miramar project.



Visitor numbers have comfortably exceeded the 100,000 barrier for the past four years and look set to continue to exceed this level in future.



Guided tours have grown to become an important product both from a user experience perspective and also a revenue item for the organisation.

ZEALANDIA's partnership and friendship with mana whenua and iwi continues to flourish through a major project to translocate kākahi (freshwater mussels) to ZEALANDIA. The 2 species of kākahi that were reintroduced are considered as 'at risk–declining' by the Department of Conservation and have an important role as an 'ecosystem engineer' that is, they can help keep lakes clean and healthy.



Kākahi in kete made specially for the translocation by whanau members. Photo credit: Linton Miller.



The takahē chick, named Te Āwhiorangi, at ZEALANDIA. Photo Credit: Chris Helliwell.

ZEALANDIA's Conservation and Restoration Strategy 2018-2038 was completed during year to

guide the next generation of restoration work. The strategy involved over 30 experts in restoration or species conservation from across New Zealand and is designed to provide an overarching framework to guide the next 20-years of restoration and conservation work in the sanctuary.

ZEALANDIA partnered with Chamber Music New Zealand to host the world premiere of Ornithological Anecdotes - a work in poetry and music describing 4 New Zealand birds. This collaboration between poet Bill Manhire and composer Gareth Farr was commissioned and performed by New Zealand baritone, Julien van Mellaerts, accompanied by pianist James Baillieu. With the generous donation of a photographic work from wildlife photographer Tony Stoddard, the event raised sufficient funds for ZEALANDIA to provide annual membership passes to 31 low decile schools across the region.

The Trust's 2017/18 annual report was recognised by receiving two awards. It won the New Zealand Charity Reporting Award for the Tier 2 group. The award, organised by Chartered Accountants Australia and New Zealand (CA ANZ), recognises best practice among registered charities in adopting financial reporting standards which give greater transparency and consistency among charities. ZEALANDIA also won the Silver Award at the 2019 Australasian Reporting Awards in June.

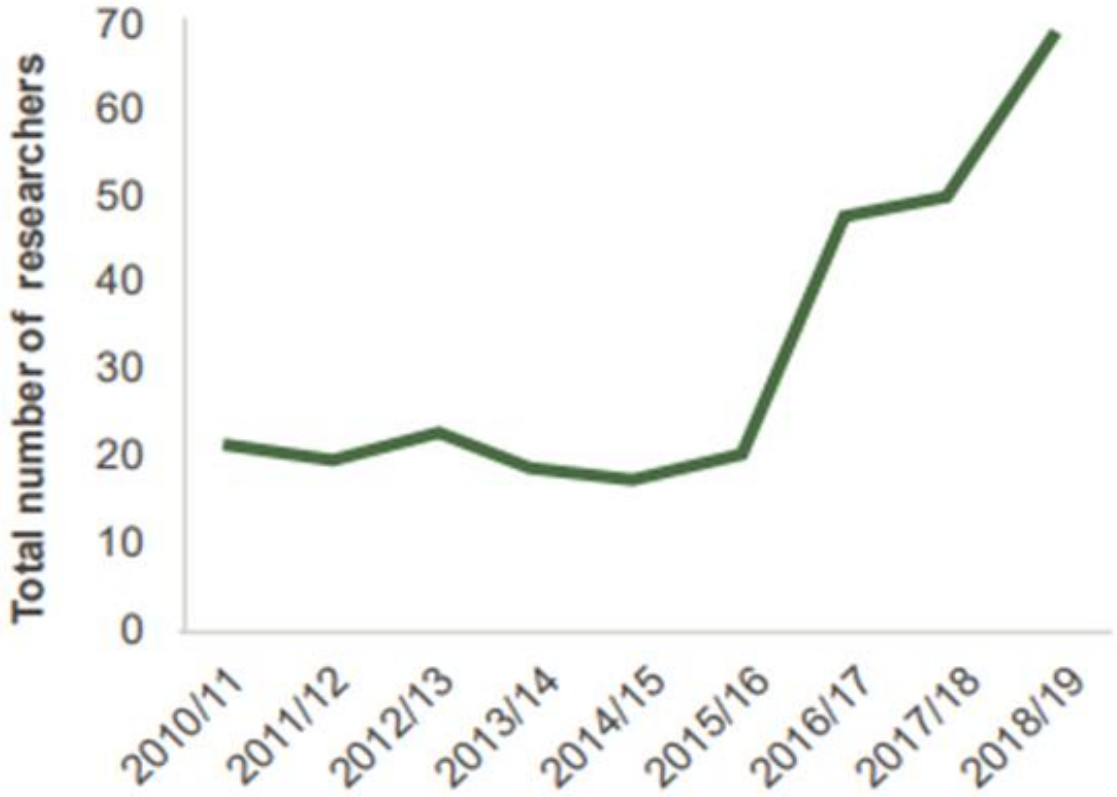
The Trust continued to make good progress on strategic plans and initiatives. A small selection include:

- Sanctuary to Sea strategic plan: This year the Trust finalised the long-term strategy for the catchment restoration project
- Lower lake restoration: Planning and permits for the programme is and ongoing. A draft operational plan has been delivered, and the fish management plan is completed. Resource consent application has been lodged. The operation is scheduled for 2020.
- Visitor experience plan aligned with the restoration and valley management plans: Detailed visitor research has been completed to inform this plan. The development of new visitor maps, botanical signage and wayfinding improvements is underway. A pilot tactile guided walk was held during Blind Week, and an NZSL-interpreted walk during NZSL Week. Funding is being sought for further accessibility improvements in 2019/20.

This year ZEALANDIA said farewell to the Board Chair of 6 years, Denise Church. The Trust also welcomed Jo Breese and Libby Harrison to the Board, and Phillip Meyer in his new role as Board Chair. The Trust board acknowledged the leadership of Roy Sharp who was re-elected to the Guardians and continued in the role of Chair. In February, ZEALANDIA welcomed former Prime Minister and Minister of Conservation, Rt Hon Helen Clark as its new Patron.

Tanglewood House

Peter Eastwood is a successful businessman and philanthropist with a strong interest in conservation. Through the Tanglewood Foundation, he has become a major supporter of ZEALANDIA, providing significant funding towards the creation of the Centre for People and Nature Hub. The Hub will provide a purpose-built facility for researchers, educators, academics and interns to meet and work together.



Total number of researchers and collaborators involved in ZEALANDIA research projects over time

The project to construct the building is underway. Resource Consent was granted during 2018/19 and the planning and design for this building is the main priority for the current financial year.

Sanctuary to Sea

The Sanctuary to Sea project has a 100-year vision to restore the Kaiwharawhara catchment to full health—'Kia mouriora te Kaiwharawhara'. The Kaiwharawhara Stream begins in ZEALANDIA and so the health of the sanctuary both directly affects what happens downstream, and will deliver benefits to the waterway as fish migratory pathways are restored and water quality improves.

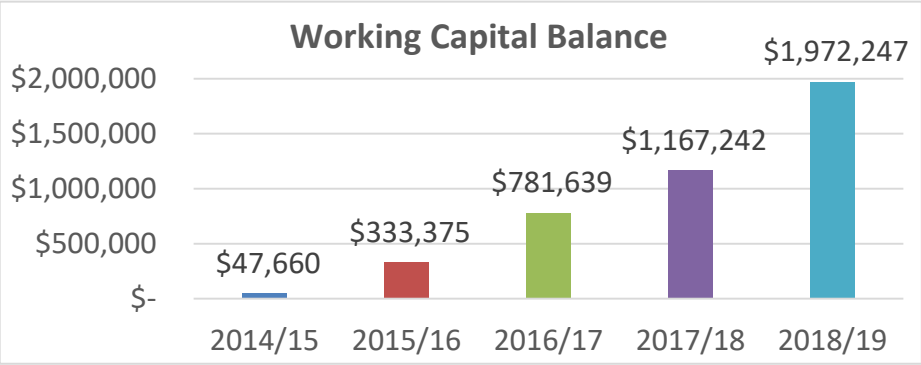
This year ZEALANDIA finalised the long-term strategy for the catchment restoration project. The Sanctuary to Sea project achieves outcomes through partnerships, including people from community groups, Taranaki Whānui te Upoko o te Ika, Wellington City Council, Greater Wellington Regional Council, Department of Conservation, NIWA, Morphum Environmental, and many more.

SUMMARY FINANCIALS

** Variance (Actual minus Budget).* ✔ *Favourable variance to budget* ✘ *Unfavourable variance to budget*

FINANCIAL PERFORMANCE ($000)	Actual	Actual	Actual	**Actual**	Budget	*Variance**
30 JUNE	2016	2017	2018	**2019**	2019	*2019*
Total Revenue	4,223	4,465	5,201	**6,415**	4,815	*1,600* ✔
Op. Exp. before Depn. & Int.	3,550	3,814	4,479	**4,936**	4,491	*446* ✘
Earnings before Depn & Int.	673	651	722	**1,478**	325	*1,154* ✔
Net Surplus (Deficit)	108	(219)	174	**1,145**	(269)	*1,414* ✔
FINANCIAL POSITION						
Total Assets	15,322	4,667	4,621	**5,983**	4,300	*1,683* ✔
Total Liabilities	11,251	815	594	**812**	750	*62*
Equity	4,072	3,853	4,027	**5,171**	3,550	*1,622* ✔
CASH FLOWS						*0*
Total Net Cash Flows	(148)	(11)	310	**880**	276	*603* ✔
Opening Cash	389	241	230	**540**	230	--
Closing Cash	241	230	540	**1,420**	506	--

This year The Trust further strengthened its financial position with revenue again exceeding $5 million. On the back of record visitors to ZEALANDIA and combined with a growth in tours, retail, café sales and overall fundraising, the Trust has delivered a year-end net operating surplus (before extraordinary items) of $442,622.



Careful financial management has allowed the Trust to build a healthy and appropriate working capital balance of $1.9 million. The Trust continues to manage an appropriate level of working capital to enable it to reinvest in crucial projects including Tanglewood House, and other strategically important investments across the organisation.

KPI DASHBOARD *(The tables contain a selection of KPIs and not a complete list)*

✔ *Achieved* ✘ *Not Achieved.*

Measure	Actual	Actual	Actual	Actual	**Actual**	*Target*
30 JUNE	2015	2016	2017	2018	**2019**	*2019*
Non-financial						
Visitors	97,543 ✔	125,849 ✔	125,179 ✔	132,337 ✔	**138,141** ✔	*99,300*
Individual members	9,680 ✘	10,572 ✔	10,944 ✔	10,886 ✔	**10,932** ✔	*10.800*
Students & education visits	6,890 ✘	9,478 ✔	11,621 ✔	9,316 ✔	**11.727** ✔	*8.800*
Satisfaction rating	91% ✘	99% ✔	95% ✔	96% ✔	**97%** ✔	*>95%*
Volunteer numbers	>400 ✔	417 ✔	556 ✔	584 ✔	**608** ✔	*>450*
Financial						
Full cost to Council per visitor		$11.34 ✔	$11.23 ✔	$13.71 ✔	**$13.44** ✔	*$18.84*
Average subsidy per visit	$8.97 ✔	$6.95 ✔	$6.99 ✔	$6.31 ✔	**$6.21** ✔	*$8.80*
Average revenue per visit	$25.52 ✘	$26.03 ✔	$28.01 ✔	$31.44 ✔	**$32.85** ✔	*$26.48*
Non-Council donations/funding		$402k ✔	$419k ✔	$461k ✔	**$697k** ✔	*$270k*

Conservation	**Actual**	*Target*
Restore missing species to the wild in accordance with the Restoration Strategy		
Percentage of transferred animal species (17) regarded as self-sustaining (assuming ongoing management)	**66%**	*73%*
Number of new animal species transferred	**3**	*1*
Improve the population status of nationally threatened species present		
Number of threatened species present (excluding species held for advocacy or temporarily e.g. takehe, kakapo)	**5**	*4*
Manage species held for captive breeding purposes to ensure they remain healthy and breed successfully		
Number of species held for captive breeding	**2**	*2*
Monitor animal pest status, control mice & successfully respond to any incursions		
Mice maintained at levels below or similar to previous years (abundance per 100 trap nights)	**6.6**	*<10*
Percentage incursions successfully eradicated	**100%**	*100%*
Monitor plant pest status and reduce distribution of environmental weeds (currently 123) within and near the fence perimeter		
Number of species actively controlled or surveyed	**52**	*44*
Number of species where control has achieved a decline to low levels of infestation	**120**	*53*

ISSUES & OUTLOOK

No issues to note.

The Trust will be introducing a new training programme for guides, making further improvements to the quality of the tours experience for our visitors.

- This will include a revision of the tour content to tell an up-to-the-minute story about the impact being achieved by ZEALANDIA, and to inspire action among our visitors. Aspects of mātauranga Māori and te ao Māori will be woven through the programme in order to tell the rich and diverse story of transforming our ability to live with nature.

The Trust will be setting up mechanisms to share the research carried out under the umbrella of the ZEALANDIA Centre for People and Nature.

- Over 80 people have been involved in research projects associated with ZEALANDIA and the Centre over the past year, which has helped us enhance our understanding of the role and value of the natural world in the places where people live. A core goal of the Centre is to connect end-users with this work, and this will be a focus of our effort over the next year.

ZEALANDIA has worked closely with Council and specialist contractors to address soil erosion issues around the base of the fence externally and build new drainage channels to minimize any possibility of future erosion.

- ZEALANDIA will continue to work with Council on the development of a longer-term plan for this type of track maintenance.

13. WELLINGTON CABLE CAR LIMITED

EXECUTIVE SUMMARY

Overhead Network

Trolley Bus services were terminated on 31 October 2017 and decommissioning works largely completed during the 2017/18 year but the final close-out of the project extended into the early part of 2018/19. The project was completed to a high standard, on time and budget and the company is proud of how it performed in this significant downsizing of its business in response to the termination of the services.

Cable Car

The Cable Car operating division had a successful year in terms of passenger trip numbers and revenue, both of which hit an all-time high, for the second year in a row. There is a seasonal component to the tourism traffic that uses the Cable Car, but local patronage also remained strong.

The Cable Car passenger trips exceeded 1.1 million for the year, supported by increased marketing of the service. WellingtonNZ assisted the company with marketing and a broader presence in the tourism market.

The 40-year old Cable Car rolling stock and associated infrastructure remained fully operational and compliant with all relevant legislation. This is supported by the original equipment manufacturer (Doppelmayr New Zealand), who actively participate In all of the company's major equipment upgrades and scheduled servicing periods. The rolling stock is nearing the end of its working life and plans are well advanced to commence the design of the replacements.

The increase in passenger trip numbers and associated improvement in financial performance has eased the pressure on any requirement to seek additional subsidies to assist with funding the replacement of the rolling stock, which is scheduled to commence with detailed design in 2024, with installation in 2026.

SUMMARY FINANCIALS

Variance (Actual minus Budget). ✔ *Favourable variance to budget* ✘ *Unfavourable variance to budget*

FINANCIAL PERFORMANCE ($000)	Actual	Actual	Actual	**Actual**	Budget	*Variance*
30 JUNE	2016	2017	2018	**2019**	2019	*2019*
Total Revenue	8,984	7,257	8,671	**5,304**	3,792	*1,512* ✔
Operating Expenses	9,054	6,724	8,120	**4,373**	3,096	*1,277* ✘
Operating Surplus/(Deficit)	(70)	533	551	**930**	696	*234* ✔
Net Surplus/(Deficit)^	(49)	375	365	**785**	494	*291* ✔
FINANCIAL POSITION						
Liquid Assets	2,731	2,481	3,035	**3,583**		
Total Assets	11,878	12,183	12,372	**12,878**	12,106	*772* ✔
Total Liabilities	2,528	2,458	2,282	**2,003**	1,075	*928* ✘
Equity	9,350	9,725	10,090	**10,876**	11,031	*155* ✘
CASH FLOWS						
Total Net Cash Flows	722	448	514	**(1,101)**	279	*1,380* ✘
Opening Cash	1,084	1,806	2,254	**2,768**	3,787	--
Closing Cash	1,806	2,254	2,768	**1,667**	4,066	--
Closing Cash + Liquid Assets	2,100	2,556	4,096	**5,007**		

^ *after tax and subvention payments*

With the decommissioning of the overhead network completed during the year, the company's financial performance displays the final stages of the decommissioning programme and will shrink further in the current financial year with the sole activity being the operation and maintenance of the Wellington Cable Car.

Financially, the Cable Car business performed well during the year with passenger revenue for the year up by 18% from $3,035k last year to $3,583k, an increase of $548k. Total passenger numbers increased from 1,091,928 in 2017/18 to 1,135,246 during this reporting period.

The Company achieved a Net Surplus before Taxation of $785k, well ahead of target due to the final close-out of the decommissioning project falling in the 2018/19 year.

The Company continues to maintain solid cash reserves, which have been built up and retained for the replacement of the Cable Car rolling stock (including the passenger vehicles) which is scheduled to commence in 2024. No dividends were paid to Wellington City Council.

KPI DASHBOARD *(The table contains a selection of KPIs and is not a complete list)*

✔ *Achieved* ✘ *Not Achieved. The tables contain a selection of KPIs and not a complete list.*

30 JUNE		2015	2016	2017	2018	**2019**
Total Passengers	Actual	976,416 ✘	1,047,000 ✔	970,336 ✘	1,145,278 ✔	**1,170,392** ✔
	Target	*1,005,847*	*1,010,905*	*997,511*	*1,091,928*	***1,135.246***
Fare Income^ ($000)	Actual	2,399	2,731	2,481	3,035	**3,583**
	Target	*n/a*	*n/a*	*2,626*	*2,890*	***3,521***
Passenger Satisfaction**		2015	2016	2017	2018	
Tourist passengers: rate experience >6 (1 – 10)	Actual	n/a	n/a	n/a	91.6% ✔	**81.8%** ✔
	Target	*n/a*	*n/a*	*n/a*	*90%*	***91%***

^ *This is not a KPI*

** *The company intends to improve its passenger satisfaction survey methods and reporting in 2020.*

^^ *Noting this survey was conducted in Cable Car Lane – this approach will be reconsidered in future.*

ISSUES & OUTLOOK

No issues to note.

The process of replacing the company's former chief executive is expected to conclude in the near future.

14. WELLINGTON MUSEUMS TRUST

ACTIVITY SUMMARY

During the year, Wellington Museums Trust (trading as Experience Wellington) presented 25 exhibitions, 17 theatre shows - touring four of those theatre shows nationally - and toured three exhibitions across New Zealand. The Trust produced four publications, and presented over 500 unique events and public programmes – a total of 564 activities for its 770,320 visitors.

The Cable Car Museum reached its highest visitation ever in 2018-19, with 288,889 visitors. As part of the 2018 World of Wearable Art, Wellington Museum and the Cable Car Museum displayed two previous winners: *Reflection in Time* designed by Julie Brawley; and *Voyage to Revolution* designed by Carolyn Gibson.

The 9th Capital E National Arts Festival sold over 40,000 tickets to 11 shows representing Denmark, Australia and Japan as well as New Zealand. The Festival opened with the premiere of *Te Kuia me te Pūngāwerewere (The Kuia and the Spider)*, a full Te Reo Māori co-production with Taki Rua Theatre Company.

Over Christmas 2018 Wellington Museum presented Racing the Wellington 500, celebrating the story of the Nissan Mobil 500 car race that transformed Wellington's waterfront into an internationally regarded racing destination from 1985 to 1996.

The City Gallery presented international double feature: *Eva Rothschild: Kosmos* (6 April – 28 July 2019) and *Semiconductor: The Technological Sublime* (23 March – 14 July 2019) with funding support from WellingtonNZ, the City Growth Fund and a sponsorship arrangement for marketing with NZME.



'Semiconductor: The Technological Sublime', City Gallery Wellington, April 2019.

The Trust has leveraged Councils grant funding by raising $4.30 million through trading activities, contracts and fundraising. This compares to $3.79 million in 2017-18 and reflects increases in all revenue sources.

Holden Hohaia resigned in March 2019. On 1 June 2019 the Board welcomed new Trustees Peter Jackson and Peter Johnston.

Some other highlights include

Wellington Museum

- Wellington Museum celebrated Suffrage 125 by working with Vinnies Re Sew and Voice Arts for the Suffrage in Stitches project which has re-created and re-worked the Suffrage Petition in fabric and stitches.
- A Cameo Affair by Genevieve Packer which is a textile artwork featuring silhouettes of 31 prominent women of New Zealand Aotearoa, opened on 28 November 2018.
- He Whare Taonga Iti, House of Small Treasures, was Wellington Museum's contribution to the Wellington Sculpture Trust's Parking Day, an international event held on the same date each year.

City Gallery

- Iconography of Revolt, 28 July – 18 November 2018.
- Yona Lee: In Transit, 8 December 2018 – 24 March 2019.
- From Scratch performed Car Horn Hocket, on 17 November 2018, a choreographed musical performance using car horns in Te Ngākau Civic Square.

Capital E

- *Story Studio Live* which was co-created with children and young people, toured schools throughout New Zealand, reaching 10,000 young people before a performance in Parliament's Grand Hall hosted by Paul Eagle MP in front of the young writers, their mentors and supporters.
- Around 28,000 children and their caregivers have accessed Capital E free drop-in play space, PlayHQ, which has become an important destination to enjoy anything from yoga to science and craft to dance.
- Makers came from far and wide to Wellington for New Zealand's inaugural *Maker Faire*. Over 3,000 people filled Shed 6 to experience everything from basket-weaving and robotics, to quilting and coding.



Bouncing around in 'Bobbles' in Capital E's PlayHQ. Credit: Justine Hall.

Space Place at Carter Observatory

Experience Wellington governs manages and controls Space Place at Carter Observatory for Council under a Memorandum of Understanding (MOU) as if it were an institution under the Trust Deed but subject to and with the benefit of the MOU. Under this agreement the Council has agreed to reimburse Experience Wellington for any deficit incurred through the operations of Space Place.

Hannah Playhouse

Experience Wellington operates the Hannah Playhouse as part of the Capital E business unit for the owners which are the Hannah Playhouse Trust and the Wellington City Council under a Management Agreement which was first executed on 25 February 2016. Experience Wellington operates the Hannah Playhouse as a theatre for performing arts with the benefit of Council underwriting the operating budget up to $60,000 per annum for 2017-18 and 2018-19.

SUMMARY FINANCIALS

Variance (Actual minus Budget). ✔ *Favourable variance to budget* ✘ *Unfavourable variance to budget*

FINANCIAL PERFORMANCE ($000)	Actual	Actual	Actual	**Actual**	Budget	*Variance*
30 JUNE	2016	2017	2018	**2019**	2019	*2019*
Total Revenue	12,162	13,653	12,937	**13,602**	12,749	*853* ✔
Op. Exp. before Depreciation	11,432	13,329	12,461	**13,111**	12,210	*901* ✘
Depreciation	467	548	529	**480**	550	*70* ✘
Net Surplus	262[#]	(224)	(53)	**12**	(11)	*23* ✔
FINANCIAL POSITION						*0*
Total Assets	7,173	6,092	6,075	**6,809**	6,080	*729* ✔
Total Liabilities	2,435	1,578	1,614	**2,320**	1,621	*699* ✘
Equity	4,738	4,514	4,461	**4,490**	4,459	*31* ✔
CASH FLOWS						*0*
Total Net Cash Flows	(1,344)	(843)	64	**138**	0	*138* ✔
Opening Cash	3,066	1,722	880	**944**	830	--
Closing Cash	1,722	880	944	**1,082**	830	--

[#]*Due to a change in accounting policy requiring the inclusion of grants totaling $227,500 for projects which have not yet taken place. Previously these grants were held in Revenue in Advance until the purpose of the grant was fulfilled and the associated expenditure incurred.*

The Trust's total revenue was $13.6 million for the year to 30 June 2019 ($12.9 million in 2018) which includes $4.30m raised from non-council sources ($3.79 million last year). The Trust's financial performance is better than budget having reported a surplus of $11,813 for the period.

During the year the Trustees decided to place the proceeds from the Sir Alexander Grant bequest into an endowment fund managed by the Nikau Foundation. It is hoped this fund will attract further bequests to provide a lasting income stream for Experience Wellington to support the City Gallery. The fair value of this fund increased by $17,208 during the year.

The Trust finished the year with cash on hand of $1.08 million which is moderately ahead of budget and a relatively consistent position for the Trust at year end.

KPI DASHBOARD *(The table contains a selection of KPIs and is not a complete list)*

✔ *Achieved* ✘ *Not Achieved.*

VISITS 30 JUNE		2015	2016	2017	2018	**2019**
Total Visits	Actual	689,414 ✔	688,169 ✔	780,414 ✔	725,214 ✔	**770,320** ✔
	Target	*583,123*	*600,000*	*659,000*	*661,500*	***753,500***
City Gallery	Actual	169,943 ✔	178,228 ✔	180,616 ✔	153,194 ✔	**153,676** ✘
	Target	*140,000*	*150,000*	*150,000*	*143,000*	***170.000***
*Wellington Museum	Actual	124,955 ✔	133,470 ✔	138,956 ✔	127,413 ✘	**432,946** ✔
	Target	*90,000*	*120,000*	*134,000*	*137,000*	***371.000***
Capital E	Actual	111,273 ✔	79,120 ✔	161,869 ✔	113,414 ✔	**137,015** ✘
	Target	*80,000*	*62,300*	*105,000*	*90,000*	***157,500***
*Cable Car Museum	Actual	237,099 ✔	241,638 ✔	242,250 ✔	269,028 ✔	**288,889** ✔
	Target	*220,998*	*221,000*	*220,000*	*237,000*	***237.000***
Space Place	Actual	42,633 ✘	52,838 ✔	54,109 ✔	60,441 ✔	**55,683** ✔
	Target	*50,000*	*44,500*	*46,800*	*52,000*	***55,000***
*Nairn St. Cottage	Actual	3,511 ✔	2,875 ✔	2,614 ✘	1,724 ✘	**2,104** ✔
	Target	*2,125*	*2,200*	*3,200*	*2,500*	***2,000***

**The aggregation of these facilities is referred to as Museums Wellington in parts of the Trust's reporting.*

Total visitation of 770,320 exceeded target and was boosted by the bi-annual Capital E National Arts Festival. The comparable period was 2017 when total visits were 780,414, boosted also by the Cindy Sherman exhibition at City Gallery.

City Gallery fell short of the 2018-19 target impacted by the closure of Te Ngākau Civic Square.

The cancellation of the LUX Lights Festival resulted in fewer visitors than target to Capital E. Capital E has been a regular participant in the festival which in previous years attracted 30,000 visitors to the Capita E installation.

30 JUNE	Actual 2016	Actual 2017	Actual 2018	**Actual 2019**	*Target 2019*
Council subsidy / visit ($)	**9.85** ✔	**8.89** ✔	10.11 ✔	**9.77** ✔	*10.05*
City Gallery	11.53 ✔	12.36 ✔	15.10 ✘	**15.65** ✘	*12.65*
Museums Wellington	4.29 ✔	4.55 ✔	4.67 ✔	**3.89** ✔	*5.00*
Capital E	16.02 ✔	9.32 ✔	12.22 ✔	**12.20** ✘	*10.76*
Space Place	8.89 ✔	9.33 ✔	8.05 ✔	**8.87** ✔	*9.72*

The Trust average subsidy per visitor metric is reasonably steady and achieved target for the year. The individual sites are based on an allocation as the operating grant is paid to the Trust as a lump sum.

30 JUNE	Actual 2016	Actual 2017	Actual 2018	**Actual 2019**	*Target 2019*
Average spend / visit ($)	**2.51** ✘	**3.07** ✘	3.19 ✘	**3.37** ✘	*3.40*
City Gallery	1.18 ✘	2.00 ✘	2.02 ✔	**2.36** ✔	*1.80*
Museums Wellington	1.97 ✔	2.25 ✔	2.28 ✔	**2.49** ✔	*2.28*
Capital E	3.20 ✘	4.03 ✘	4.58 ✔	**4.43** ✔	*3.12*
Space Place	8.39 ✘	9.56 ✘	8.74 ✘	**10.25** ✔	*9.85*

KPI DASHBOARD *(The table contains a selection of KPIs and is not a complete list)*

Again, the Trust average metric (spend per visit in this case) is relatively stable. It did not quite achieve target this year however the operating entities did achieve their targets.

30 JUNE	Actual 2016	Actual 2017	Actual 2018	**Actual 2019**	*Target 2019*
Non-Council revenue ($)	**3,049,374**	**4,847,283**	3,834,051 ✓	**4,147,000** ✓	*4,079,000*
City Gallery	609,542	1,183,565	695,600 ✓	**367,000** ✓	*307,000*
Museums Wellington	671,532	1,031,325	1,088,310 ✓	**1,055,000** ✓	*845,000*
Capital E	1,023,489	1,825,256	1,256,153 ✗	**608,000** ✓	*509,000*
Space Place	539,519	496,813	644,153 ✓	**570,000** ✓	*542.000*
Sub-letting, interest & other	205,292	310,324	149,835 ✗	**210,000** ✗	*275,000*

The Trust raised $4.1 million or 36.4% of operating revenue (excluding the Council's rental subsidy of $1.7 million).

The Trust's main non-Council sources of revenue continue to be from trading $2.8 million; contracts (Creative New Zealand and Ministry of Education) $0.78 million; and fundraising which includes grants from community trusts, donations and personal giving, and cash sponsorships $0.68 million.

30 JUNE	Actual 2016	Actual 2017	Actual 2018	**Actual 2019**	*Target 2019*
Full cost per visitor ($)	**n/a**	**n/a**	13.33 ✓	**12.16** ✓	*12.49*
City Gallery	n/a	n/a	15.10 ✗	**19.20** ✗	*16.05*
Museums Wellington	n/a	n/a	6.91 ✗	**4.48** ✓	*7.42*
Capital E	n/a	n/a	12.22 ✓	**12.20** ✓	*14.91*
Space Place	n/a	n/a	14.94 ✗	**18.97** ✗	*14.22*

Full costs include Council's property ownership costs and rental subsidy paid for Capital E. The Trust does not control Council's property costs.

ISSUES & OUTLOOK

No issues to note.

The Trust will focus its attention on advancing the Wellington Museum project and securing long-term accommodation for Capital E. It also expects to announce the next high profile international art exhibition to be presented at City Gallery Wellington before the end of the year.

- The Wellington Museum project is included in the Council's 10-year plan to complete earthquake strengthening the 126 year-old Category 1 heritage building and the upgrade of the visitor experience. Council has allocated $10 million in the 2018-28 Long-term Plan in the years 2020-21 and 2021-22. Design work to confirm the scope of works and costs is expected to be completed by the end of 2019. To date the Trust has incurred work in progress totalling $318,498 related to the planned earthquake strengthening and upgrade.

15. WELLINGTON REGIONAL ECONOMIC DEVELOPMENT AGENCY LIMITED

Note: The financial statements for WellingtonNZ are attached to this report. The annual report is accessed via this link. https://spark.adobe.com/page/vHUlw5EhmcI7I/

ACTIVITY SUMMARY



The Terracotta Warriors attracted 200,000 visitors to Te Papa, WellingtonNZ assisted in marketing and development

Highlights from the year include;

- $93 million economic impact from major events, a 22:1 economic return on the investment.
- Highlights included another record season for WOW, a sold out Eminem concert (over 46,000 attendees), an All Black's test match, Homegrown, Beervana.

- The Terracotta Warriors at Te Papa attracted nearly 200,000 visitors.
- There were 212 performance events, attended by 353,804 people, of which 49,300 were from out of region
- Sold out performances from Tash Sultana, Bill Bailey, Silver Ferns, David Byrne, Bryan Ferry, Bryan Adams, Nick Cave, and Danny Bhoy.
- 207 conference events, attended by 230,514 attendees, of which 19,000 were from out of region.
- Value of expenditure by out of town attendees at our Venues was $58.4 million
- Future business events worth an estimated $19.3 million were secured.
- $2.7 billion visitor spend for the year which was up on last year, commercial guest nights were also up on the previous year despite the growing influence of AirBnb.
- A record cruise season with 110 ship visits, 222,448 were passengers, a 37% increase on last year, bringing in an estimated $56m to the region's economy.
- A number of marketing campaigns to promote the region for tourism and attract international students were undertaken.
- Over 2,400 travel agents were hosted in Wellington or trained via market visits/webinars.
- 33 start-ups graduated through the CreativeHQ incubation programme.
- 325 graduates placed into internships.
- $8.5 million of Callaghan innovation grants allocated.
- Lighting Lab GovTech was held for the first time with 12 teams participating, including 7 from central government agencies.
- $2.9 million of services delivered by Creative HQ to corporate and government clients.
- 580 film permits issued across the region, a record number, value of $18.1 million to the region, lower than expected due delay in a major production and the ability to access data from private studios.

In the past year, WellingtonNZ provided hands on support to 472 businesses from a total of 786 businesses it had contact with from across the region



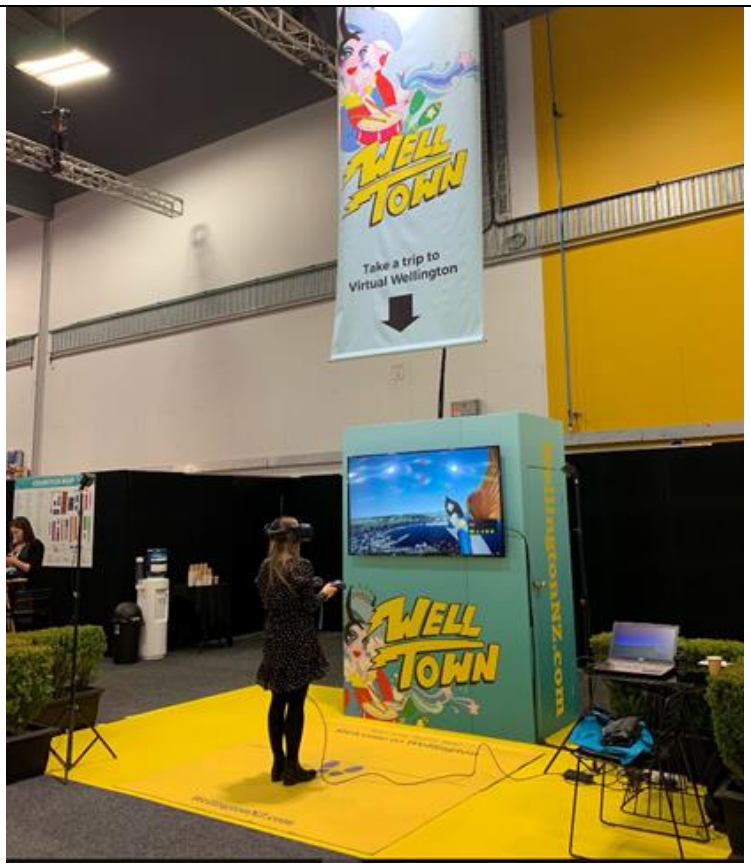








A number of sell out performances in our venues



Virtual Wellington



Eminem attracted 46,474 fans to Westpac Stadium

SUMMARY FINANCIALS

Variance (Actual minus Budget). ✔ *Favourable variance to budget* ✘ *Unfavourable variance to budget*

FINANCIAL PERFORMANCE ($000)	Actual	Actual	Actual	**Actual**	Budget	*Variance*
30 JUNE	2016	2017	2018	**2019**	2019	*2019*
Total Revenue	24,542	31,781	31,053	31,509	30,112	*1,397* ✔
Total Expenses	24,556	30,731	30,998	30,629	30,062	*(567)* ✘
Net Surplus	(14)	(24)	55	880	50	*830* ✔
FINANCIAL POSITION						
Total Assets	5,072	6,096	7,117	8,160	5,564	*2,596* ✔
Total Liabilities	3,557	3,682	4,648	4,812	3,500	*1,312* ✔
Equity	1,515	2,414	2,469	3,348	2,064	*1,284* ✔
CASH FLOWS						
Net Cash Flow	307	(252)	204	532	204	*328* ✔
Opening Cash	1,651	1,958	1,707	1,911	1,707	*204* ✔
Closing Cash On Hand	1,958	1,707	1,911	2,443	1,911	*532* ✔

- WREDA's net surplus of $880k is due to;
  - Revenue being received for specific programmes in 2018/19, the actual expenditure on these programmes will not occur until 2019/20.
  - Increased revenue through CreativeHQ commercial programme
  - Surplus arising from CreativeHQ's part ownership (73%) of FinTech, in excess of $300k
- The timing of the receipts and expenditure as noted above has resulted in higher assets including an increased closing cash balance than budgeted.
- Deferred revenue of $571k (revenue received in advance of monies being spent) has also increased total liabilities.

KPI DASHBOARD *(The tables contain a selection of KPIs and not a complete list)*

✔ *Achieved* ✘ *Not Achieved.*

30 JUNE		2017	2018	**2019**
Maintain Wellington's share of the convention market (1)	Actual	22% ✔	20% ✔	21% ✔
	*Target^*	*16%*	*18%*	*19%*
Number of events (1)	Actual	n/a	594 ✘	419 ✘
	*Target^*	*n/a*	*624*	*440*
International Student Enrolments (2)	Actual	8,179 ✘	8,504 ✘	n/a *
	*Target^*	*8,500*	*9,200*	*8,800*
Number of ventures on CHQ platform	Actual	n/a	31 ✔	136 ✔
	*Target^*	*n/a*	*25*	*70*
Total commercial guest nights (3)	Actual	3.11m ✘	3.15m ✘	3.22m ✘
	*Target^*	*3.15m*	*3.2m*	*3.25m*
Australian visitor spend (3)	Actual	$243m ✔	$230m ✘	$243m ✘
	Target	*$195m*	*$240m*	*$250m*
Interns placed in priority sectors	Actual	221 ✔	283 ✔	325 ✔
	*Target^*	*200*	*225*	*275*
Economic activity generated from each $1 invested in Major Events.	Actual	21:1 ✔	21:1 ✔	22:1 ✔
	*Target^*	*20:1*	*20:1*	*20:1*
Value of facilitated screen production	Actual	n/a	$93m ✘	$18.1m ✘
	*Target^*	*n/a*	*$100m*	*$65m*
Total event attendance (3)	Actual	657,700 ✔	733,962 ✔	619,232 ✘
	*Target^*	*600,000*	*700,000*	*700,000*

**Data not released yet*

Sources:

(1) Provided by the venue
(2) Education New Zealand
(3) Dept of Statistics

Comments

- The number of events at the Venues were impacted by the closure of the St James for earthquake strengthening
- Total guest nights were below target but still experienced an increase of 2% on the previous year. Air BnB listings in the region grew approximately 30% over the financial year, which has an impact on the commercial accommodation sector statistics.
- Australian visitor spend was down on target but still showed a 5% increase on last year.
- Event attendances compared to 2018 were impacted by there being no NZ Festival in 2019, also the Lions test in July 2017 also impacted.
- The value of facilitated film production was well below the budget target due to a delay a large film production coupled with the lack of available data from some studios has impacted on the number.

16. WELLINGTON REGIONAL STADIUM TRUST

ACTIVITY SUMMARY

Westpac Stadium hosted a total of 50 major event days for the year, plus several community event days. Over 431,000 fans attended events during the 12 months, with the cumulative attendance since opening now at 10.2 million.

The period from mid-January to the end of May was particularly busy with every weekend booked and 29 event days with 276,000 patrons visiting the Stadium.



Some of the year's highlights include:

- The Stadium set a new crowd attendance record with 46,474 fans in attendance for Eminem's Rapture 2019 concert. The record was previously held by the Robbie Williams concert in 2001, with a crowd of 42,500.
- The Eminem concert also set the record for the highest percentage of ticket purchasers from outside the Wellington region, with 56 percent of the crowd travelling for the event. Those 25,000 visitors also set a new record for a single event for Wellington.
- In February the Black Caps played India for two internationals (T20 and ODI) in the space of five days. Waitangi Day featured a historic double header with the day beginning with a T20 International between the White Ferns and their Indian counterparts. Over 9,000 fans witnessed a White Ferns win.
- The Stadium hosted a memorable test match with the Springboks beating the All Blacks in front of 33,561 fans.
- The Trust makes the Stadium available for several community events each year. Throughout the year the Police Dog Squad, Fire Service, Wellington Free Ambulance and Defence Force used the Stadium for a number of training exercises.
- The venue also hosted the Cancer Society: Relay for Life with 6,200 participants braving poor weather for a great cause. The annual Wellington Marathon was again held in 2019 with 3,500 runners and walkers lining up at the Stadium start line, representing over 19 countries.
- The Stadium hosted a total of 14 exhibition days with 55,000 patrons attending. These

events continue to enhance the Stadium's reputation as a multi-purpose venue and as a convenient location for large scale exhibitions. Armageddon, Beervana, Better Home & Living Show, the Food Show, and the Home & Garden Show were all well attended and provide variety of content for Wellingtonians.

- Te Matatini is the pinnacle event for Māori performing arts which also showcased food, education, health and Te Reo Māori. The Stadium hosted Te Matatini ki te Ao for the first time in February. Forty-six Kapa Haka groups competed for the ultimate prize, with Auckland group Ngā Tūmanako winning the competition, and first-time finalists Te Pikikōtuku o Ngāti Rongomai placed second.



Te Matatini ki te Ao (Feb 2019)

SUMMARY FINANCIALS

** Variance (Actual minus Budget).* ✔ *Favourable variance to budget* ✘ *Unfavourable variance to budget*

FINANCIAL PERFORMANCE ($000)	Actual	Actual	Actual	**Actual**	Budget	*Variance**
30 JUNE	2016	2017	2018	**2019**	2019	*2019*
Total Revenue	15,852	14,837	15,755	16,038	12,640	*3,398* ✔
Opex before Interest & Depn	9,718	9,521	10,300	9,993	9,140	*853* ✘
Interest & Depn	4,053	3,615	4,186	4,303	4,230	*73* ✘
Net Surplus	2,081	1,701	1,269	1,742	(730)	*2,472* ✔
FINANCIAL POSITION						*0*
Total Assets	96,426	97,715	96,927	97,941	101,280	*3,339* ✘
Bank borrowings	4,000	4,300	2,500	2,500	6,300	*3,800* ✔
Total Liabilities	9,909	9,497	7,440	6,712	9,610	*2,898* ✔
Equity	86,517	88,218	89,487	91,229	91,670	*441* ✘
CASH FLOWS						

SUMMARY FINANCIALS

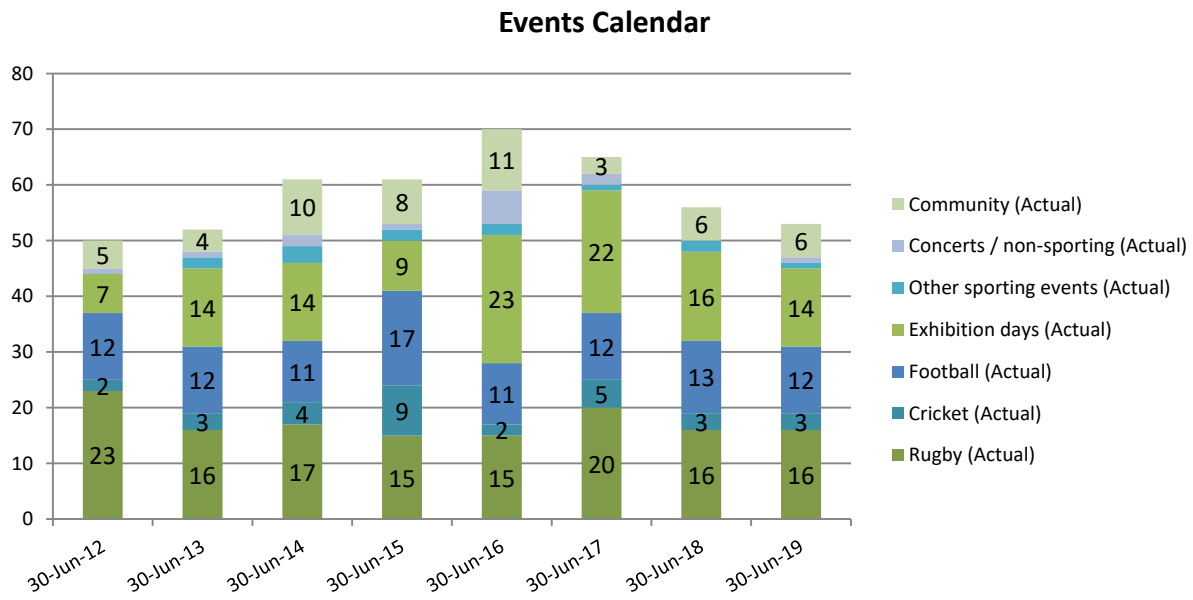
Net Cash Flow	(3,663)	(549)	794	1,943	60	*1,883* ✓
Opening Cash	4,332	669	120	914	950	--
Closing Cash On Hand	669	120	914	2,856	1,010	--

The Trust's net surplus for the year was $1.7 million and event revenues $6.3 million compared to a budget of $5.9 million. The net surplus also includes a non-cash gain of $1.38 million arising on the transfer of some building and fitout assets on the cessation of a tenancy agreement. It also includes $0.8 million grant contribution from Council towards the concourse upgrade. This is part of a $5 million Council grant which is payable as work progresses. $1.17 million has been received in prior years.

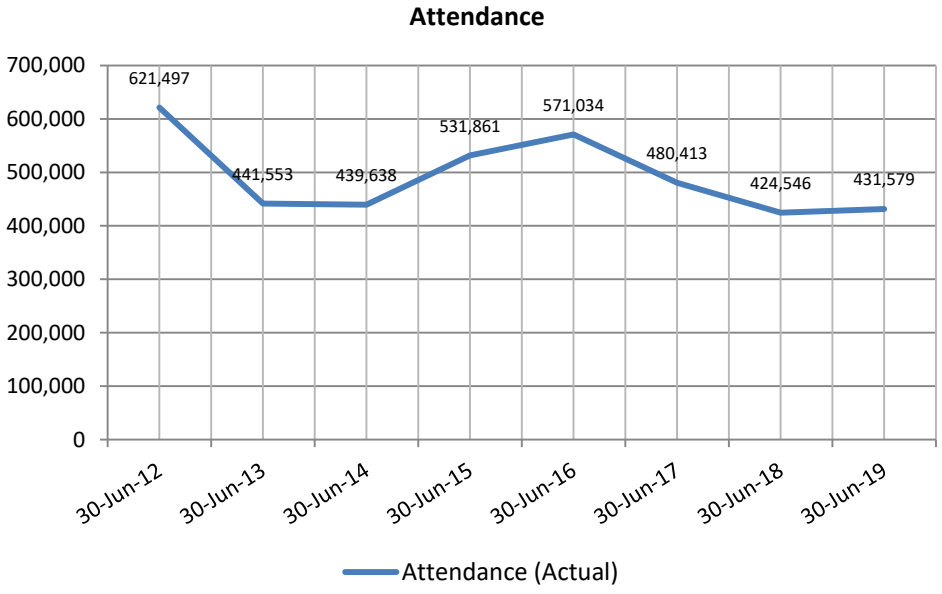
Operating cash flows remain positive at $3.6 million and after investments in the concourse and other works the net cash flow was $1.9 million boosting cash on hand to $2.8 million.

The variations relate to the timing of the concourse upgrade project which has extended beyond the SOI forecasts. The SOI forecasts were required well ahead of the project planning to meet the SOI deadlines.

EFFECTIVENESS INDICATORS



EFFECTIVENESS INDICATORS



ISSUES & OUTLOOK

No issues to report.

Over the coming year, the Trust looks forward to the next stage of the concourse upgrade. The replacement of a lot of the external cladding with glass has brightened up the overall space. The next stage will see refreshed food and beverage outlets as well as new lighting, way finding and digital signage.

In August the Trust announced a new naming rights partnership with Sky Network Television, which will see us known as Sky Stadium from 1 January 2020.



ARTIST'S IMPRESSION

17. WELLINGTON ZOO TRUST

ACTIVITY SUMMARY

Wellington Zoo Trust achieved its second highest visitation on record during 2018-19 and welcomed 252,973 visitors, against a target of 244,420. This is an increase of 3,272 visitors on 2017/18 and 8,553 ahead of target for the year. Overall, the Zoo met or exceeded 20 of 21 measures in 2018-19.

In the year to 30 June 2019 the Zoo generated revenue equivalent to 57% of its operating costs against a target of 56% and raised of $1.0 million for operational and capital purposes the year. This fund raising leverages Council's renewals budget and is a significant contributor to the improvements at Wellington Zoo.

Each week Wellington Zoo survey a selection of the visitors about their experience at the Zoo. The highest marks are often reserved for Wellington Zoo staff and this year was no exception. The Zoo surveyed 480 visitors and they rated the experience 9.1 out of 10 for overall experience 9.3 out of 10 for overall impression of Wellington Zoo staff.

Chimpanzee Habitat Upgrade

The revamped (award winning) Chimpanzee habitat in was opened in December 2018. The Chimpanzee habitat is the most significant capital project in the Zoo since Meet the Locals, He Tuku Aroha in 2015. The upgrade has provided increased environmental complexity for Chimpanzees; gives visitors improved viewing opportunities and enables the Zoo to share the story of their conservation and care in new ways.



Capybara habitat and Close Encounter

The Capybaras moved to a new habitat this year. The new area has better grazing opportunities for the Capybaras and a large body of water in which they can swim. Visitor experience was carefully considered in construction of this new habitat with large glass panes allowing smaller children to get a good view of the Capybaras.

A new Close Encounter with Capybaras was introduced in early 2019. This has proved immensely popular, with nearly 200 experiences pre-purchased before bookings were available. A special Close Encounter space was designed in their new habitat. Participants in Capybara Close Encounters get close to the animals and scratch them with a special scratching stick, which the Capybaras enjoy. 10% from all Capybara Close Encounters goes to the Wellington Zoo Conservation Fund.





Neighbours' Night

The 14th annual Neighbours' Night was held in January. This event is about giving back to the local community and Newtown neighbours, including Wellington City Council housing tenants, who could visit the Zoo for free after hours. Nearly 1,800 people from the Newtown community enjoyed animal talks, a sausage sizzle and warm weather.

Open Weekend

Open Weekend was held on 18 and 19 May in conjunction with Zealandia. It's an opportunity for people to visit the Zoo for just $2. It continues to be the most highly attended event on the Zoo calendar, and is an important event ensuring the Zoo remains accessible to the community. Total visitor attendance over the weather-friendly weekend was 13,335 and $26,747.70 was raised for the Wellington Zoo Conservation Fund.



Green geckos

19 Zoo staff were involved in seven trips to Matiu Somes Island from November to May, partnering with DOC on search and survey work for Wellington Green Geckos. 16 Zoo staff were trained in Gecko handling and search techniques. This staff training will also benefit Zoo staff participating in other field conservation projects.

Some Wellington Green Geckos were health checked and treated. One was released on Mana Island after its quarantine clearance.



Saving native species

The Nest Te Kōhanga is the Zoo's state of the art animal hospital where both Zoo animals and injured native wildlife are treated by an experienced veterinarian team. It is the hub for native wildlife care in the Wellington region. This year Wellington Zoo treated 504 injured native animals, 65% of which were able to be released back into the wild.

A Rowi Kiwi from Franz Josef was treated at The Nest Te Kōhanga for bacterial meningitis. It was sent back to a Kiwi crèche for further rehabilitation and then on to a monitored soft release on the West Coast.

Our Conservation Partners

Wellington Zoo continues to support 14 international and national conservation partners who work with the endangered, critically endangered, and cornerstone species that are cared for at the Zoo. Each partner also has strong ties to their local communities and works with people who share habitats with these animals to help save them in the wild.

Wellington Free Ambulance generously donated a retired ambulance to the Zoo. It will be fitted out with equipment to transport Zoo animals to The Nest Te Kōhanga for treatment. This will support the welfare of our animals and improve staff health and safety when transporting animals for veterinary treatment.



Other highlights during the year include:

- For World Environment Day in June Zoo staff planted 80 native plants within the Zoo grounds. The trees were planted right next to the area near Manchester Street where the Zoo has established a restoration site by clearing the site and planting seedlings.
- Seven members of staff received Conservation Fund grants
- Kids day out was held in September as part of the Learning experience
- Representatives from different areas of the Zoo highlighting careers across the organisation attended Victoria University of Wellington's (VUW) Conservation and Environment Careers Day. They brought along props, games, brochures and chatted with students and answered questions about career options and volunteering at Wellington Zoo.
- Wellington Zoo Close encounters experiences with Meerkats, Lions, Lemurs, Red Pandas, Giraffe, Cheetah and, from this year, Capybaras, attracted 5,265 visitors up from 4,411 for the 2017/18 year.
- Learning Experience outside the Classroom (LEOTC) welcomed a record breaking 12,016 students, compared to 10,414 from the previous year.
- This year 31 participating schools and 2,221 students from Wellington and the lower North Island from Hawke's Bay to Taranaki enjoyed Zoo-based conservation learning sessions as part of the Warehouse Zoofari programme or Zoo sleepovers.
- Eight schools from Wellington City, Upper Hutt and Porirua participated in Bush Builders programmes this year. Students then took action with projects such as restoration planting, weeding, bird strike prevention (window art) and planting for rongoā Māori.

WAZA Inaugural Sustainability Award. Inaugural winners of the World Association of Zoos and Aquariums (WAZA) Environmental Sustainability Award at the 73rd Annual WAZA Conference in October.

CarboNZero certification. The Zoo achieved carboNZero certification in October, for the sixth consecutive year, continuing their commitment to minimising the Zoo's environmental impact. Over the past six years the Zoo has implemented a range of initiatives to cut back on power use and

waste generation. This year's efforts included switching to New Zealand's first carboNZero certified electricity company (Ecotricity); upgrading to LED lights and sensors throughout the Zoo to reduce power consumption; adding another electric vehicle to their fleet; and installing new solar panels on the Reptile Breeding Facility.

SUMMARY FINANCIALS

** Variance (Actual minus Budget).* ✔ *Favourable variance to budget* ✘ *Unfavourable variance to budget*

FINANCIAL PERFORMANCE ($000) 30 JUNE	Actual 2016	Actual 2017	Actual 2018	**Actual 2019**	Budget 2019	*Variance* 2019*
Total Revenue	7,201	7,425	7,794	**8,568**	7,527	*1,041* ✔
Total Expenses	6,817	8,061	7,434	**8,752**	7,527	*1,225* ✘
Net Surplus (Deficit)	384	(636)	360	**(184)**	0	*184* ✘
FINANCIAL POSITION						
Total Assets	3,842	3,926	4,282	**4,454**	2,494	*1,960* ✔
Total Liabilities	1,516	2,236	2,232	**2,588**	798	*1,790* ✘
Equity	2,326	1,690	2,050	**1,866**	1,696	*170* ✔
CASH FLOWS						
Net Cash Flow	(170)	-916	1,762	**222**	-528	*750* ✔
Opening Cash	3,492	2,822	1,906	**3,668**	2,890	--
Closing Cash	3,322	1,906	3,668	**3,890**	2,362	--

Revenue was greater than budgeted by $1 million due largely to the successful fund raising efforts by the Trust during the year. Capital grants and donations exceeded target by $691k because the Trust does not budget for capital grants. Operating total grants totalled $431k which was above budget by $120k and contributed approximately 80% of the $1 million positive variance to the Zoo's budget. The Trust's $184k deficit for the year is largely comprised of the asset vesting programme ($753k) which helps fund the Zoo's capital upgrade programme for the zoo assets.

KPI DASHBOARD *(The tables contain a selection of KPIs and not a complete list)*

✔ *Achieved* ✘ *Not Achieved. The tables contain a selection of KPIs and not a complete list.*

30 JUNE		2016	2017	2018	**2019**
Visitors^	Actual	260,809 ✔	230,623 ✘	249,701 ✔	**252.973** ✔
	Target	*234,714*	*239,408*	*242,000*	***244,420***
Average Income per visitor (ex WCC grant)	Actual	$14.90 ✔	$16.86 ✔	$16.77 ✔	**$17.53** ✔
	Target	*>$14.86*	*>$15.94*	*>$16.26*	***$17.21***
Ratio of Trust generated income as % of WCC grant	Actual	138% ✔	131% ✔	129.25% ✔	**134%** ✔
	Target	*124%*	*122%*	*120%*	***127%***
Average WCC subsidy per visitor	Actual	$10.79 ✔	$12.86 ✔	$12.98 ✔	**$13.12** ✔
	Target	*<$11.99*	*<$13.05*	*<$13.57*	***<$13.58***
Full cost to Council per visitor	Actual	$19.01 ✔	$23.20 ✘	$20.71 ✔	**$20.73** ✔
	Target	*<$21.19*	*<$21.22*	*<$21.21*	***$21.73***
Students participating in LEOTC sessions	Actual	11,413 ✔	10,754 ✔	10,414 ✘	**12,023** ✔
	Target	*10,000*	*10,000*	*10,500*	***10.500***

ISSUES & OUTLOOK
No issues to note.

Attachments

Attachment 1.	Basin Reserve Trust 2018-19 Annual Report	Page 45
Attachment 2.	Karori Sanctuary Trust 2018-19 Annual Report	Page 65
Attachment 3.	Wellington Cable Car Ltd 2018-19 Annual Report	Page 133
Attachment 4.	Wellington Museums Trust 2018-19 Annual Report	Page 163
Attachment 5.	Wellington Regional Economic Development Agency Ltd 2018-19 Financial Statements	Page 227
Attachment 6.	Wellington Regional Stadium Trust 2018-19 Annual Report	Page 266
Attachment 7.	Wellington Zoo Trust 2018-19 Annual Report	Page 294

Authors	Warwick Hayes, Project Manager Economic & Commercial Tracey Newman, Business Support Officer
Authoriser	Danny McComb, Manager Economic & Commercial

SUPPORTING INFORMATION

Engagement and Consultation
Not applicable.

Treaty of Waitangi considerations
Not applicable.

Financial implications
The CCOs work within the confines of the Council's overall Long Term Plan and Annual Plan framework.

Policy and legislative implications
Not relevant.

Risks / legal
Not relevant.

Climate Change impact and considerations
The CCOs work with the Council and other organisations as part of considering environmental sustainability in their operations, including with the Council's Our Living City programme.

Communications Plan
Officers will incorporate feedback from the Committee into the Letters of Expectation that will be sent to the chair of the relevant CCO.

Health and Safety Impact considered
Not relevant.

BASIN RESERVE TRUST

ANNUAL REPORT

FOR THE YEAR ENDED 30 JUNE 2019

BASIN RESERVE TRUST
ANNUAL REPORT
For the year ended: 30 June 2019

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BASIN RESERVE TRUST
ENTITY INFORMATION
For the year ended: 30 June 2019

Legal name
Basin Reserve Trust ("the Trust").

Type of entity and legal basis
The Trust is incorporated in New Zealand under the Charitable Trusts Act 1957 and also registered with the Charities Commission, registration number CC29029. The Trust was established by the Wellington City Council ("WCC") and Cricket Wellington ("CW") and is a Council Controlled Organisation ("CCO") as defined by Part 1, section 6 of the Local Government Act 2002.

The Trust's purpose or mission
The primary objective of the Trust is to manage, administer, plan, develop, maintain, promote and operate the Basin Reserve for recreational activities and for the playing of cricket, for the benefit of the inhabitants of Wellington.

Structure of the Trust's operations, including governance arrangements
The Trust comprises a Board of four Trustees who oversee the governance of the Trust. The Trustees delegate the daily operation of the Trust to CW pursuant to a Management Agreement dated 13 May 2019. The Trust's financial affairs are managed by an external Accountant, who also attends Trustee meetings and partakes in financial discussions.

Main sources of the Trust's cash and reserves
Operating grants received from the WCC are the the primary sources of funding to the Trust. The terms under which this funding is provided are contained in a Management Deed dated 16 March 2005.

Contact details

Physical Address:	RA Vance Stand, Basin Reserve Sussex Street Wellington
Postal Address:	P O Box 578 Wellington
Phone	(04) 384-3171

BASIN RESERVE TRUST
STATEMENT OF SERVICE PERFORMANCE
For the year ended: 30 June 2019

Introduction

The iconic Basin Reserve has a rich history. The first game of cricket was played at the Basin on 11 January 1868, making it the oldest cricket ground in New Zealand. The ground not only hosts cricket games,but sporting fixtures of every variety. It has hosted national events and competitions including VE Day celebrations,Royal Tours, exhibitions,Scout jamborees,concerts and festivals. In 1998,the Basin Reserve was listed as a Heritage Area, becoming the first sports ground to receive such a designation and further enhancing its heritage significance. The Basin is also home to the William Wakefield Memorial that was erected in 1882 and commemrates one of Wellington's founders,William Wakefield.

The Basin Reserve plays a role in assisting Wellington City Council to achieve the recreation and leisure participation aims signalled in the 2018-28 Ten Year plan and the "Living WELL" Wellington Sport & Active Recreation Strategy. The redevelopment will reposition the Basin as New Zealand's premier cricket venue and help attract national and international events to Wellington.

The Statement of Service Performance highlights the achievements of the Basin Reserve Trust ("BRT") for the financial year ended 30 June 2019.

Objectives

The objectives of the Trust are stated in the Trust Deed as agreed between the Wellington City Council and the BRT and are highlighted below:

1. To manage,administer,plan,develop,maintain,promote and operate the Basin Reserve for recration and leisure activities and for the playing of cricket for the benefit of the inhabitants of Wellington;
2. To establish a long term policy for the further development of the Basin Reserve as a recreational facility and as a facility for the playing of cricket,other sports and as a venue for other community based activities;
3. To enter into management agreements and other contracts that are necessary or desirable to achieve the objects of the Trust;
4. To promote and co-ordinate the raising of funds to assist the management,administration,maintenance, planning,promotion and further development of the Basin Reserve;
5. Generally,to do all acts,matters and things that the Trustees consider necessary or conducive to further or attain the objects of the Trust set out above for the benefit of the public of Wellington;
6. To operate as a successful undertaking,managed on a not-for profit basis;
7. To preserve and enhance the significant and recognised heritage value of the Basin Reserve;
8. To comply with all legislative and regulatory provisions relating to its operation and performance,including statutory and general Council objectives for Council controlled organisations,and to acknowledge the Councils contribution where appropriate.

BASIN RESERVE TRUST
STATEMENT OF SERVICE PERFORMANCE
For the year ended: 30 June 2019

2018/19 Highlights

There were a number of significant highlights during the 2018/19 year,they include:

- Over 100 Community Junior Club Rugby and Junior Girls Club Football games
- A successful Beers at the Basin event,showing the best craft breweries,local wineries,street food and music to a sold-out crowd of 5,800
- Blackcaps Test Matches against Sri Lanka in December and Bangladesh in March
- A wide range of corporate functions and conferences with 53 held throughout the year
- The Wellington City Council Vigil for the victims of the Christchurch Terror Attacks
- Super Smash mens' and womens' double headers and the "Fill the Basin" event that attracted the largest crowd in the history of domestic women's cricket and the largest men's cricket crowd since 2011
- Night Noodle Markets attracting a crowd of approximately 80,000 people

2018/19 Performance

In-line with the objectives of the Trust and the 2018/19 Statement of Intent the BRT performed well in 2018/19, exceeding the majority of targets set. The table below provides a comparison between 2019 targets and actuals and the 2018 actuals.

		2019		2018
Measure	**Measurement**			
Number of event days		**Target**	**Actual**	**Actual**
Cricket Events	Cricket days	38	44	46
Other Sports Events	Sports days	20	25	21
Practice Facility Usage	Practice days	100	100	95
Community Events	Other days	21	31	20
Functions	Function days	25	53	20
Numbers attending events	Attendance figures	41,000	134,858	37,362

Non-financial Performance Measures

These targets are how the Trust is evaluated in the public eye. These measures are broken down into two areas, being number of event days and numbers attending events.

- Number of event days:
  - Cricket days
  - Other Sports days
  - Practice Facility days
  - Community Event days
  - Function days

- Numbers attending events

BASIN RESERVE TRUST
STATEMENT OF SERVICE PERFORMANCE
For the year ended: 30 June 2019

These measures simply summarise all events staged at the ground and the number of spectators attending these events. For high profile ticketed events such as Concerts, International and Domestic Cricket, accurate data is gained from the ticketing agents. These types of events represent approximately 90% of the total annual attendance. For smaller 'open to public' events such as rugby and football, we make an estimate of attendance based on head counts. Community events are events that are open to the public, whereas function events are generally private events and are booked through the Trust's Concessionaire and are held in the Long Room.

The Trust records usage of the venue's Cricket Practice Facilities. Following considerable investment in these practice facilities over the years, it is important to guage their level of use. Of note, the usage of the Practice Facilities includes international cricket practices for matches at Westpac Stadium. With no Practice Facilities of its own, Westpac Stadium contracts the Basin Reserve Trust to provide these facilities on its behalf. This is perhaps a good example of the close and positive relationship between the two venues.

Working alongside the simple metrics of events and attendance, the Trust is focused upon attaining a high level of customer satisfaction from its users. To assess customer satisfaction, the Trust relies upon a range of sources. For international and domestic cricket, online reporting tools provide an accurate and measurable review of the venue's performace both on and off the field. For other events, the Trust has relied upon feedback from non-independent sources and feedback was not received on all events.

In terms of on-field, the Basin Reserve continues to be recognised as the premier cricket venue in the country. The outfield drainage received an upgrade several years ago and offers an excellent playing surface for both cricket and other sports. The Cricket block itself is world renowned for its pace and bounce, key aspects for delivering high quality cricket entertainment to the public.

Numbers Attending Events

The significant increase in the attendance figures between the actual and the target was mainly due to the ground hosting the Wellington City Council Vigil on 17 March 2019 for the victims of the Christchurch Terror Attacks.

Event Days, Practice Days and Functions

The Basin Reserve continues to be the most used international sporting venue in New Zealand. In *2018/19* 100 event days,100 practise days and 53 functions were held. An overview of the wide range of events is outlined below;

Other Sports Events
In recent years the BRT has repositioned the Basin Reserve as a multi-sport venue providing year-round access to the community. Through a partnership with Wellington Rugby and Capital Football,12 junior rugby and 12 junior girls football events were held. As multiple games were played across three fields during each event day,over 100 games were played with just under 5,000 children involved.
On 8 December 2018 the Basin Reserve held the annual Scottish Night of Miles which featured 500 athletes.

Community Events
The BRT demonstrated its willingness to support event opportunities that connect the wider community by hosting the Wellington City Council Vigil on 17 March 2019 for the victims of the Christchurch Terror Attacks. The BRT was approached about the the opportunity to host the event nine hours before the event commenced. With the support of the Wellington City Council events team the BRT was able to meet Wellington City Council's operational requirements for the vigil that had 12,000 to 15,000 people crammed into the Basin Reserve to recognise those who lost theit lives in the tragic events of 15 March 2019.
The Beers at the Basin,a popular festival that showcases Wellington's craft beer industry,was held on 1 December

BASIN RESERVE TRUST
STATEMENT OF SERVICE PERFORMANCE
For the year ended: 30 June 2019

2018. This event is now an annual feature on the BRT's event calendar,attracting a sell-out crowd of 5,800 people. The BRT continues to support its local community,with use of the ground enabling neighbouring school's cross-country events to take place. A wide range of community cricket events were also held,including the boys and girls Primary School and Secondary School finals,Governor Generals XI game and junior field days.

Domestic Cricket
As the home of Cricket Wellington and the home ground of the Wellington Firebirds in the Plunket Shield,Ford Trophy and Men's Super-Smash,as well as the Wellington Blaze in the Hallyburton Johnston Shield and Women's Super-Smash,the Basin Reserve featured a busy schedule of games and practise days. In total 34 games of Domestic Cricket were held in 2018/19 and 100 practise days. A key feature of the 2018/19 season was the Super-Smash men's and women's double headers. Cricket Wellington also delivered a hugely successful "Fill the Basin" event on 6 January 2019,that attracted the largest crowd in the history of domestic women's cricket and the largest men's crowd since 2011 (outside of finals). The day showcased the Basin Reserve to a wider audience and attracted the largest television viewing audience of the 2018/19 Super-Smash season.

International Cricket
The BRT hosted two Blackcaps Test Matches. This included the first Test of the New Zealand summer against Sri Lanka on 15-19 December 2018. The Basin Reserve pitch received a good rating from the ICC and a strong crowd of 10,877 attended over four days. One day was lost to rain. The second game saw the Blackcaps beat Bangladesh in the second Test Match of the series from 8-12 March 2019. The Basin Reserve pitch also received a good rating from the ICC and NZC were very happy with the event delivery and venue presentation.

Functions
The BRT has has contracted Black and Gold Events to manage and promote the recently refurbished Norwood Room and Long Room in the R A Vance Stand as a venue for conferences,meetings,weddings,Christmas functions and team building workshops. In total 53 functions were held in 2018/19.

The Master Plan Redevolopment

The BRT and the Wellington City Council continue to make positive progress on the Master Plan Redevelopment. Key projects that were progressed in 2018/19 include;

- Completion of the northern entrance enhancing the entry to the Basin Reserve and improving spectator safety whilst also providing a functional area for the sale of food and beverage.
- Completion of the Players Pavilion,providing world class viewing and changing facilities for players and umpires. The new pavilion also contains physio and drug testing rooms. The pavilion was officially opened by Mayor Justin Lester before the Sri Lankan Test in December 2018.
- Installation of new netting in the off-field practice cage,improving safety at trainings for players and coaches.
- Completion of stage one of the southwest terraces,with the removal of the Brierley Pavilion and levelling of the area to create a flat grassed area for children to play on. It is anticipatedthat this area will be developed into a permanent chidren's play area with new designs being investigated. New timber bleachers were also installed with the surrounding area re-asphalted.
- The earthquake strengthening and redevelopment of the Old Pavilion (Museum Stand) commenced in May 2019. The Old Pavilion will be seismically strengthened and refurbished so that the 1,000 seat grandstand can be returned to service in February 2020. The building will also provide a home for the New Zealand Cricket Museum and Cricket Wellington administration offices.

BASIN RESERVE TRUST
STATEMENT OF SERVICE PERFORMANCE
For the year ended: 30 June 2019

An update on future projects is as follows;

- Council's plans for the upgrade of the embankment,toilet blocks and the perimeter fence and ground entrances are currently on hold,pending the outcome of the "Get Welly Moving" project.
- The BRT is progressing initial planning for replacement floodlights and are confident of securing funding, so that the consenting process for replacement floodlights can commence in 2019/20.

Wellington Regional Stadium Trust ("WRST") Turf Services Partnership

The BRT continued its positive partnership with the WRST. Under an agreement the WRST provides turf services, that ensures the Basin Reserve outfield,wicket blocks and practice wickets are maintained to international standards. A significant proportion of the operating grant provided to the BRT from the Wellington City Council covers the costs associated with the Turf Services Agreement between the BRT and the WRST.

BASIN RESERVE TRUST
STATEMENT OF COMPLIANCE AND RESPONSIBILITY
For the year ended: 30 June 2019

SUMMARY OF ANNUAL PERFORMANCE

The Basin Reserve hosted over 100 Community Junior Club Rugby and Junior Girls Club Football games, a successful Beers at the Basin event and two Blackcaps Test Matches. As well as this it also held a wide range of corporate functions and conferences,the Wellington City Council Vigil for the victims of the Christchurch Terror Attacks,the Night Noodle Markets and a Super Smash men's and women's double headers and a "Fill the Basin" event.

The Basin Reserve continues to be the most used international sporting venue in New Zealand. In *2018/19* 100 event days,100 practise days and 53 functions were held. An overview of the wide range of events is outlined below;

The playing surface continues to receive excellent reviews from New Zealand Cricket and the International Cricket Council. Overall the wicket block at the Basin Reserve was awarded Domestic short form cricket pitch of the year.

Pleasingly all of the operating targets were met with the numbers attending events hitting a record of just under 135,000.

The BRT and the Wellington City Council continue to make positive progress on the Master Plan Redevelopment. Key projects that were progressed in 2018/19 include;

- Completion of the northern entrance enhancing the entry to the Basin Reserve
- Completion of the Players Pavilion,providing world class viewing and changing facilities for players
- Installation of new netting in the off-field practice cage,improving safety at trainings for players and coaches.
- Completion of stage one of the southwest terraces,with the removal of the Brierley Pavilion
- The earthquake strengthening and redevelopment of the Old Pavilion (Museum Stand) commenced in May 2019.

An update on future projects is as follows;

- Council's plans for the upgrade of the embankment,toilet blocks and the perimeter fence and ground entrances are currently on hold,pending the outcome of the "Get Welly Moving" project.
- The BRT is progressing initial planning for replacement floodlights and are confident of securing funding, so that the consenting process for replacement floodlights can commence in 2019/20.

COMPLIANCE

The Board and management of the Basin Reserve Trust ("the Trust") confirm that all statutory reqiurements of the Local Government Act 2002 regarding financial and operational management have been complied with.

BASIN RESERVE TRUST
STATEMENT OF COMPLIANCE AND RESPONSIBILITY
For the year ended: 30 June 2019

RESPONSIBILITY

The Board and management of the Trust accept responsibility for the preparation of the annual Financial Statements and the judgements used in them.

The Board accepts responsibility for establishing and maintaining a system of internal control designed to provide reasonable assurance as to the integrity and reliability of the financial reporting and performance information of the Trust.

In the opinion of the Board and management, the Annual Report for the year ended 30 June 2019 fairly reflect the financial position, results of operations and service performance achievements of the Trust.

Alan Isaac
Chairman
Date: 16 September 2019

Michael Horsley
Trustee
Date: 16 September 2019

BASIN RESERVE TRUST
STATEMENT OF FINANCIAL PERFORMANCE
For the year ended: 30 June 2019

	Notes	Actual 2019	Budget 2019	Actual 2018
		$	$	$
Revenue				
Council funding	1	666,900	658,967	648,993
Other income		35,186	823	3,517
Sales of goods and services	2	255,012	345,100	312,461
Interest revenue		266	160	191
Total Revenue		957,364	1,005,050	965,162
Expenses				
Depreciation of property, plant and equipment	7	118,970	120,000	116,421
Costs related to providing goods and services	3	736,281	673,100	720,283
Other expenses	4	125,476	124,570	119,371
Total Expenses		980,727	917,670	956,075
Surplus/(Deficit) for the Year		(23,363)	87,380	9,087

Explanations of major variances against budget are provided in note 15

BASIN RESERVE TRUST
STATEMENT OF FINANCIAL POSITION
As at 30 June 2019

	Notes	Actual 2019	Budget 2019	Actual 2018
Assets		$	$	$
Current Assets				
Bank accounts and cash	5	151,807	60,468	91,478
Debtors and prepayments	6	135,033	165,000	111,805
Total Current Assets		286,840	225,468	203,283
Non-Current Assets				
Property, plant and equipment	7	548,940	570,100	566,449
Total Non-Current Assets		548,940	570,100	566,449
Total Assets		**835,780**	**795,568**	**769,732**
Liabilities				
Current Liabilities				
Creditors and accrued expenses	9	238,241	53,308	158,393
Income received in advance		20,368	10,000	10,805
Total Current Liabilities		258,609	63,308	169,198
Total Liabilities		**258,609**	**63,308**	**169,198**
Total Assets less Total Liabilities		**577,171**	**732,260**	**600,534**
Trust Equity				
Contributed capital	10	100	100	100
Accumulated surpluses	10	577,071	732,160	600,434
Total Trust Equity		**577,171**	**732,260**	**600,534**

Explanations of major variances against budget are provided in note 15

BASIN RESERVE TRUST
STATEMENT OF CASH FLOWS
For the year ended: 30 June 2019

	Note	Actual 2019	Budget 2019	Actual 2018
		$	$	$
Cash Flows from Operating Activities				
Receipts of council funding		707,655	668,000	627,292
Receipts of other income		45,857	823	3,181
Receipts from sale of goods and services		220,630	355,000	319,523
Interest receipts		266	160	191
Payments to suppliers and employees		(831,135)	(870,000)	(827,205)
GST (net)		(26,682)	(24,000)	11,207
Net Cash Flows from Operating Activities		116,591	129,983	134,189
Cash Flows from Investing and Financing Activities				
Payments to acquire property, plant and equipment		(56,262)	(120,000)	(70,536)
Net Cash Flows from Investing and Financing Activities		(56,262)	(120,000)	(70,536)
Net Increase/(Decrease) in Cash for the Year		60,329	9,983	63,653
Add opening bank accounts and cash		91,478	50,485	27,825
Closing Bank Accounts and Cash	5	**151,807**	**60,468**	**91,478**

Explanations of major variances against budget are provided in note 15

BASIN RESERVE TRUST
STATEMENT OF ACCOUNTING POLICIES
For the year ended: 30 June 2019

ACCOUNTING POLICIES APPLIED

BASIS OF PREPARATION
The Board has elected to apply PBE SFR-A (PS) Public Benefit Entity Simple Format Reporting - Accrual (Public Sector) on the basis that the Trust does not have public accountability (as defined) and has total annual expenses of less than $2 million.

All transactions in the financial statements are reported using the accrual basis of accounting.

The financial statements are prepared on the assumption that the Trust will continue to operate in the foreseeable future.

The accounts have been prepared in accordance with Tier 3 standards, using accounting policies that are consistent with those adopted by the Board in preparing these financial statements.

GOODS AND SERVICES TAX
The Trust is registered for GST. All amounts in the financial statements are recorded exclusive of GST. except for debtors and creditors, which are stated inclusive of GST.

INCOME TAX
The Trust is registered with the Charities Commission and is thus exempt from income tax under the Income Tax Act 2007. The Trust is not exempt from the need to comply with indirect tax obligations such as Goods and Services, Fringe Benefit and Entertainment and accordingly complies with those obligations that are applicable.

SIGNIFICANT ACCOUNTING POLICIES

Revenue

Grants
Council and other grants are recognised as revenue when the funding is received unless there is an obligation to return the funds if the conditions of the grant are not met ("use or return condition"). If there is such an obligation, the grant is initially recorded as a liability and recognised as revenue when conditions of the grant are satisfied.

Sale of goods
Revenue from the sale of goods is recognised when the goods are sold to the customer.

Sale of services
Revenue from the sale of services is recognised by reference to the stage of completion of the services delivered at balance date as a percentage of the total services to be provided.

Donated Assets
Revenue from donated assets is recognised upon receipt of the asset if the asset has a useful life of 12 months or more, and the value of the asset is readily obtainable and significant.

Interest revenue
Interest revenue is recorded as it is earned during the year.

BASIN RESERVE TRUST
STATEMENT OF ACCOUNTING POLICIES
For the year ended: 30 June 2019

Administration and overhead costs
These are expensed when the related service has been received.

Bank accounts and cash
Bank accounts and cash comprise cash on hand, cheque or savings accounts, and deposits held at call with banks.

Debtors
Debtors are initially recorded at the amount owed. When it is likely the amount owed (or some portion) will not be collected, a provision for impairment is recognised and the loss is recorded as a bad debt expense.

Property, plant and equipment
Property, plant and equipment is recorded at cost, less accumulated depreciation and impairment losses.

Donated assets are recognised upon receipt of the asset if the asset has a useful life of 12 months or more, and the current value of the asset is readily obtainable and significant. Significant donated assets for which current values are not readily obtainable are not reognised.

For an asset to be sold, the asset is impaired if the market price for an equivalent asset falls below its carrying amounts.

For an asset to be used by the Trust, the asset is impaired if the value to the Trust in using the asset falls below the carrying amount of the asset.

Depreciation is provided on a straight-line basis at rates that will write off the cost of the assets over their useful lives. The useful lives and associated depreciation rates of major classes of assets have been estimated as follows:

Leasehold improvements	1.5 to 45.5 years	(2.20% to 66.70%)
Drainage works	14 to 18 years	(5.50% to 7.20%)
Furniture & fittings	2.5 to 8.5 years	(12.00% to 48.00%)
Plant	3 to 6.5 years	(16.20% to 33.00%)

Creditors and accrued expenses
Creditors and accrued expenses are measured at the amount owed.

Budget figures
The budget figures are derived from the statement of intent as approved by the Board at the beginning of the financial year. The budget figures have been prepared in accordance with Tier 3 standards, using accounting policies that are consistent with those adopted by the Board in preparing these financial statements.

Tier 2 PBE Accounting Standards applied
The Trust has not applied any Tier 2 Accounting Standards in preparing its financial statements.

CHANGES IN ACCOUNTING POLICIES

There have been no changes in accounting policies from those used in the previous financial year.

BASIN RESERVE TRUST
NOTES TO THE FINANCIAL STATEMENTS
For the year ended: 30 June 2019

1 Council funding

	2019	2018
	$	$
Operational grant - WCC	416,900	398,993
Turf management grant - WCC	250,000	250,000
Total council funding	**666,900**	**648,993**

2 Sales of goods and services

	2019	2018
	$	$
Ground hire income	223,282	290,250
Concession income	30,000	20,263
Sponsorship	-	600
Picket fence income	1,730	1,348
Total sales of goods and services	**255,012**	**312,461**

3 Costs related to providing goods and services

	2019	2018
	$	$
Building expenses	63,239	37,233
Ground expenses	431,933	376,038
Occupancy expenses	146,096	147,227
Event running expenses	94,636	159,518
Picket fence expenses	377	267
Total costs related to providing goods and services	**736,281**	**720,283**

4 Other expenses

	2019	2018
	$	$
Audit fee for the financial statement audit	13,884	13,676
Management fee	84,000	68,000
Marketing	3,666	1,524
Other administrative expenses	23,926	36,171
Total other expenses	**125,476**	**119,371**

BASIN RESERVE TRUST
NOTES TO THE FINANCIAL STATEMENTS
For the year ended: 30 June 2019

5 Bank accounts and cash

	2019	2018
	$	$
Cash on hand	-	110
Cheque account	9,132	10,897
Savings accounts	142,675	80,471
Total bank accounts and cash	**151,807**	**91,478**

6 Debtors and prepayments

	2019	2018
	$	$
Gross debtors	130,001	111,275
Net debtors	130,001	111,275
Prepayments	5,032	530
Total debtors and prepayments	**135,033**	**111,805**

7 Property, plant and equipment

	Plant	Furniture & Fittings	Drainage Works	Leasehold Improvements	Total
	$	$	$	$	$
Carrying amount at 1 July 2017	50,562	10,514	43,846	517,132	622,054
Additions	21,138	8,332	20,750	10,596	60,816
Disposal (net of accumulated depreciation)	-	-	-	-	-
Depreciation expense	(32,377)	(5,240)	(10,190)	(68,614)	(116,421)
Carrying amount at 30 June 2018	39,323	13,606	54,406	459,114	**566,449**
Carrying amount at 1 July 2018	39,323	13,606	54,406	459,114	566,449
Additions	51,460	13,418	-	36,583	101,461
Disposal (net of accumulated depreciation)	-	-	-	-	-
Depreciation expense	(31,026)	(7,183)	(10,190)	(70,571)	(118,970)
Carrying amount at 30 June 2019	59,757	19,841	44,216	425,126	**548,940**

The land and buildings that the ground is situated on are owned by the WCC and are occupied under a lease agreement with them.

8 Operating lease commitments

The arrangements concerning occupation of the Basin Reserve are governed through a registered lease between the WCC and the Wellington Regional Stadium Trust Incorporated. The lease of the ground is from 1 July 1999 for a lease term of 33 years with a right of renewal for 33 years expiring in 2065. A registered variation to the lease allows for an assignment of the lease in favour of the Basin Reserve Trust, which assignment awaits perfection and registration. There is a nominal $1.00 rent payable per annum throughout the term of the lease, including the right of renewal.

BASIN RESERVE TRUST
NOTES TO THE FINANCIAL STATEMENTS
For the year ended: 30 June 2019

9 Creditors and accrued expenses

	2019	2018
	$	$
Creditors	224,357	91,091
Accrued expenses	13,884	67,302
Total creditors and accrued expenses	**238,241**	**158,393**

10 Equity

	2019	2018
	$	$
Contributed capital		
Balance at 1 July	100	100
Balance at 30 June	100	100
Accumulated surpluses		
Balance at 1 July	600,434	591,347
Surplus (Deficit) for the year	(23,363)	9,087
Balance at 30 June	577,071	600,434
Total equity	**577,171**	**600,534**

11 Commitments

There were no material operating or capital commitments as at 30 June 2019 (2018 Nil).

12 Contingent liabilities

There were no material contingent liabilities or assets as at 30 June 2019 (2018 Nil).

BASIN RESERVE TRUST
NOTES TO THE FINANCIAL STATEMENTS
For the year ended: 30 June 2019

13 Related-party transactions

Related-party disclosures have not been made for transactions with related parties that are within a normal supplier or client/recipient relationship on terms and conditions no more or less favourable than those that it is reasonable to expect the Trust would have adopted in dealing with the party at arm's length in the same circumstances.
WCC are a related-party of the Trust because the Trust is a Council Controlled Organisation and also the Trust has assumed an Operating lease commitment, with the WCC pursuant to Note 8 above.
Mr J P Greenwood is a Trustee of the Trust and also a Consultant to Greenwood Roche Lawyers.
CW is a related party of the Trust as well, as they appoint appoint two Trustees to the Trust.

Related-party transactions significant to the Trust requiring disclosure

1. WCC made a grant of $416,900 (2018 $398,993) to the Trust as a contribution towards the costs of operating the Trust.
2. WCC made a grant of $250,000 (2018 $250,000) to the Trust as a contribution towards the costs Turf Management. As at balance date there was an amount of $28,537 due from the WCC to the Trust for this.
3. The Trust paid WCC the sum of $10,000 (2018 $10,000) as a contribution for the Karori Park operation.
4. The Trust paid legal fees to Greenwood Roche totaling $5,063. This amount was 50% of the market rate. As at balance date there was an amount of $1,250 due from the Trust to Greenwood Roche.
5. The Trust paid a management fee to CW of $84,000 (2018 $68,000) during the year under review.

13 Trustee fees

In the year to 30 June 2019, the Trustees did not receive any remuneration in regard to their duties as trustees (2018 Nil).

14 Events after the balance date

There were no significant events after the balance date (2018 Nil).

15 Explanations of major variances against budget

Explanations for major variances from the Trust's budgeted figures in the 30 June 2019 statement of intent are as follows:

Statement of financial performance

1. The budget included Sponsorship Income of $80,000 which wasn't achieved.
2. There was an amount of $25,000 spent on painting the buildings, in particular the players changing rooms, that wasn't budgeted for.
3. Ground expenses are larger than what was budgeted for due to the Turf Management expense being significantly higher.

BASIN RESERVE TRUST
NOTES TO THE FINANCIAL STATEMENTS
For the year ended: 30 June 2019

Statement of financial position

1. Bank accounts and cash were higher than budgeted for due to there being lower payments for property, plant and equipment as detailed in the Statement of cash flow note below.
2. Debtors and prepayments are lower than budgeted for due to collections being better than anticipated.
3. Creditors and accrued expenses were higher than budgeted for due to the large amount of creditors received just before balance date and the size of them.
4. Equity is lower than budgeted for due to the opening equity being lower than envisaged and the Trust also producing a small loss in this financial year.

Statement of cash flows

1. The actual capital expenditure was lower than what was budgeted due to there being larger accruals at balance date for property, plant and equipment than was envisaged.


ZEALANDIA™
TE MĀRA A TĀNE
ANNUAL REPORT
2018/19

Introduction

Welcome to the Karori Sanctuary Trust's annual report for the financial year ending 30 June 2019. This document meets our reporting requirements for Wellington City Council and uses an integrated reporting format.

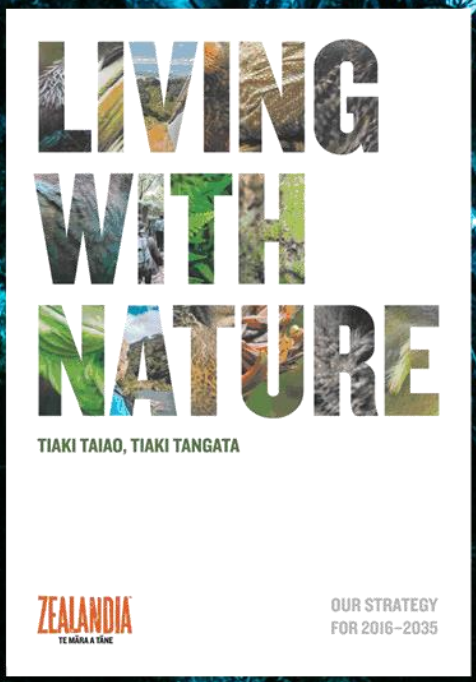
ZEALANDIA's 20-year strategy, **Living with Nature - Tiaki Taiao, Tiaki Tangata**, describes four strategic themes that guide and inform all we do. We are:

- A place that treasures
- A place that engages
- A place for learning
- A place that empowers

This year we continue our journey in telling our performance story through the lens of the Integrated Reporting (<IR>) Framework and demonstrate the impact and contribution we are making through four key <IR> areas, termed capitals: social, environmental, human and financial.

An integrated report is a concise communication about how an organisation's strategy, governance, performance and prospects, in the context of its external environment, lead to the creation of value in the short, medium and long term. The framework enables an organisation to best tell its value creation story.

This annual report was project managed by Matthew Valentine, Manager Corporate Services; content was provided by the ZEALANDIA team; and layout design was completed by volunteer, Caroline Cameron, and design foundations by Capiche Design.



Cover and inside photo: Glow-worms. Photo credit: Brendon Doran.

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4. Our Place in Transformation: He Wāhi Ahurei
6. This year's highlights demonstrating our impact
8. Creating value
10. Awards and recognitions
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12. Social Capital
12. Embracing and expressing mātauranga Maori
14. Restoring our ecosystem together: 'Sanctuary to Sea Kia Mouriora te Kaiwharawhara'
16. Our volunteers and members
18. Our partners and supporters
21. Connecting for influence and impact
24. Communicating our impact
25. Future focus: the ZEALANDIA Centre for People and Nature
26. Environmental Capital
26. Tītipounamu returned to Te Māra a Tāne
27. Vegetation monitoring in partnership with Greater Wellington Regional Council
27. Takahē chick contributes to DOC Takahē Recovery Programme
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29. The ZEALANDIA fence
30. Sustaining our sanctuary: our restoration strategy
31. Working for Wellington: from sanctuary to backyards
32. Environmental sustainability: leadership by example
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38. Experiencing nature: our visitors
40. Our people: management and staff
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Our Place in Transformation:
He Wāhi Ahurei

Tēnā koutou.

It has been another year of significant achievements for ZEALANDIA and we are delighted to welcome you to our 2018/19 annual report.

We have continued with an Integrated Reporting (<IR>) approach, following the success of our 2017/18 annual report which was awarded Tier 2 Charity Winner of the New Zealand Charity Reporting Awards, and the Silver Award at the 2019 Australasian Reporting Awards.

The framework of capitals you will see in the report sits within the overall context of our 20-year strategy, **Living with Nature - Tiaki Taiao, Tiaki Tangata**.

Our mission is to be a place that transforms biodiversity, people and knowledge, and through this transforms our capacity for living with nature. We aim to do this through being:

- A place that treasures
- A place that engages
- A place for learning
- A place that empowers

The full strategy document is available on our website at www.visitzealandia.com/livingwithnature.

In our last annual report, the word *transformation* was central to the message. The transformation of our organisation, our sanctuary - Te Māra a Tāne, and our city. Our activity this year has continued to build on that transformation to create lasting impact and value.

From an organisational sustainability perspective, we have achieved another highly successful year across all measures. Perhaps a good single indicator of this is our 4th consecutive positive financial bottom-line. The financial capital section of the report on page 44 provides more detail.

The secure and sustainable base this affords has enabled us to focus attention on delivering outstanding contributions across all other areas of our work – conservation and restoration, research, education, visitor experience and engagement, tours, commercially-focussed products, community engagement, and volunteering.

Through all our programmes, ZEALANDIA continues to play a leading role in creating nature-rich urban spaces. The impact we are having, in partnership with many others including Wellington City Council (WCC) and Predator Free Wellington, is being felt across the entire city. The benefits are wide-ranging and include health and wellbeing, community cohesion, economic growth and increased biodiversity. Our work is also attracting national and international attention as a model for what can be achieved to reverse decline in native biodiversity and stimulate societal change, towards placing greater value on the natural world.

ZEALANDIA's contribution to species restoration took another major step forward this year with the completion of the kākahi translocation project as mentioned in last year's annual report, the translocation of 60 tītipounamu/rifleman into the sanctuary, and the successful rearing of a takahē chick.

In early 2018 we launched the ZEALANDIA Centre for People and Nature with the mission to generate new knowledge that contributes to the creation of the liveable, nature-rich cities of the future. One aspect of the Centre is to provide a purpose-built hub where researchers, educators, academics and interns can meet and work together across disciplines within the unique living laboratory that is ZEALANDIA and Wellington.

It is through the extraordinary generosity of Peter Eastwood and his Tanglewood Foundation, alongside WCC's important contribution that we are able to progress with the design and build of this facility. See page 18 for more on this story.

Looking ahead to 2019/20, ZEALANDIA will continue to play an important role in transformational change beyond the physical boundaries of the sanctuary. We will use the UN Sustainable Development Goals (SDGs) to map our activity where relevant to this global framework. We have made a start this year as shown on pages 8-9.

Demonstrating how our successful working model can be applied to this framework is one of the ways we contribute knowledge and learning to the global effort, supporting transformational activity in New Zealand and beyond.



Tītipounamu are New Zealand's smallest birds weighing in at only 6g. We now have a population in ZEALANDIA that we hope will thrive, and we envision a future where the predator-free work across Wellington enables these birds to spread into our suburbs. The translocation was a delicate operation and we are extremely grateful to the large number of people who assisted. The full story is on page 26.

Tītipounamu/rifleman translocation. Photo credit: Chris Gee.



With less than 380 takahē in existence, the chick that hatched at ZEALANDIA made an important contribution to the national Takahē Recovery Programme and was a significant 'first' for us. For our visitors to experience seeing the adults with their chick was a unique and very special opportunity. More on this story can be found on page 27.

The takahē chick at ZEALANDIA. Photo credit: ZEALANDIA.

ZEALANDIA shows that with strong partnerships we can achieve large scale social change through environmental transformation….and vice versa.

Finally, we would like to acknowledge and thank the many people who contribute to making ZEALANDIA the success it is: WCC and colleagues in all our other partner organisations who contribute so generously of their time and skills; and our members, donors, volunteers, interns, researchers and staff.

We thank the Board for their considerable commitment of time and energy and their wise counsel in the important role of providing strategic leadership and governance of ZEALANDIA's contribution to conservation and tourism. This year we farewelled our Board Chair of six years, Denise Church. Denise's contribution to ZEALANDIA has been outstanding and we thank her most warmly. We welcomed Jo Breese and Libby Harrison to the Board. We also warmly thank Roy Sharp and the Guardians for their continued stewardship and wisdom throughout the year.

In particular we would like to express our gratitude to the representatives from mana whenua — Taranaki Whānui ki te Upoko o te Ika, who have worked tirelessly with us to establish firm bonds of partnership and friendship. It is through this that we are increasingly able to express our commitment to mātauranga Māori and te ao Māori in meaningful ways.

Finally, in late August 2019, ZEALANDIA received global recognition in being named by Time magazine as one of the greatest places in the world for 2019. We are very proud of this achievement and extend our thanks to everyone who has contributed to this success. Congratulations to you all!

We hope you enjoy reading this report and look forward to seeing you in 2019/20.

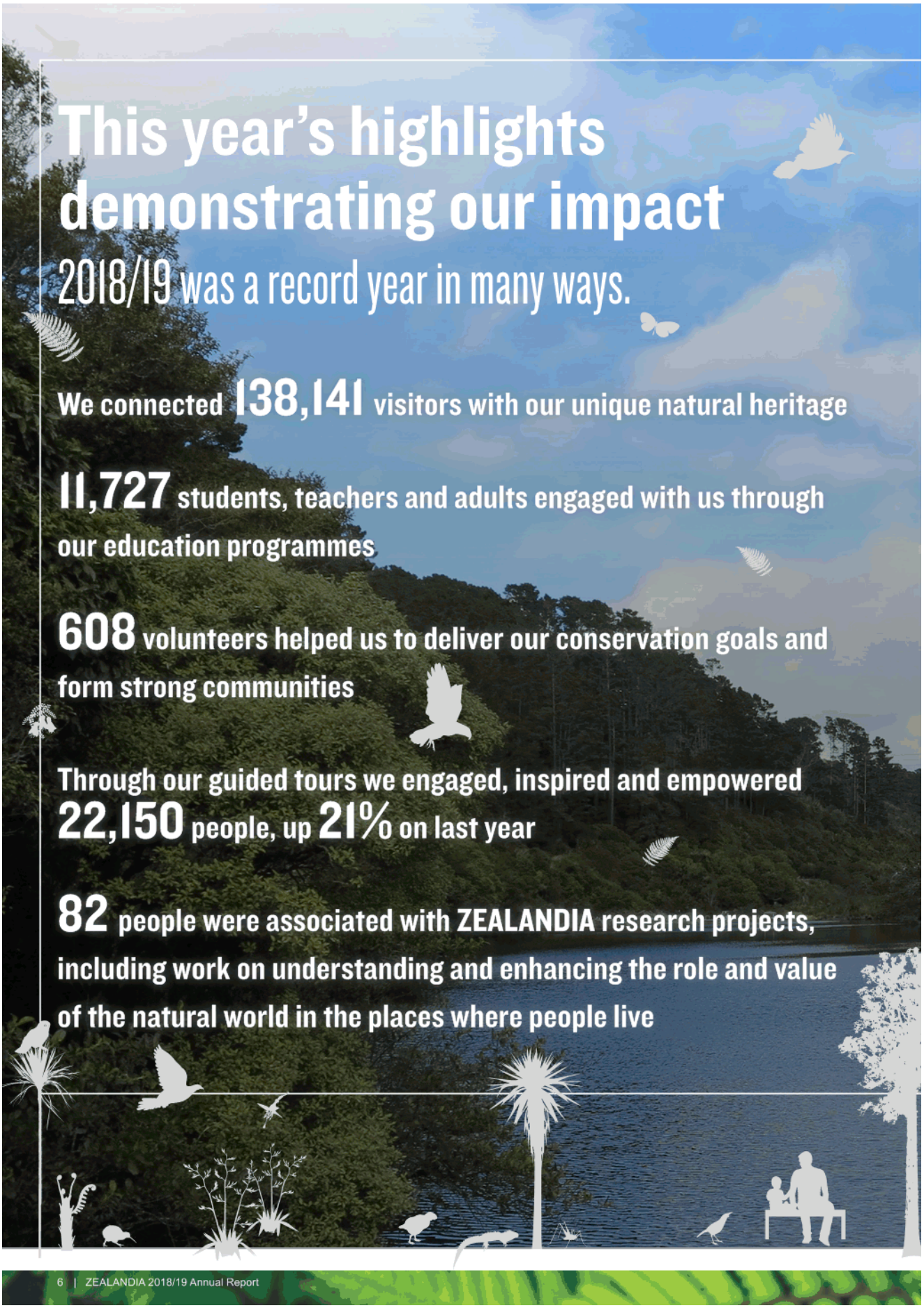
Ngā mihi maioha

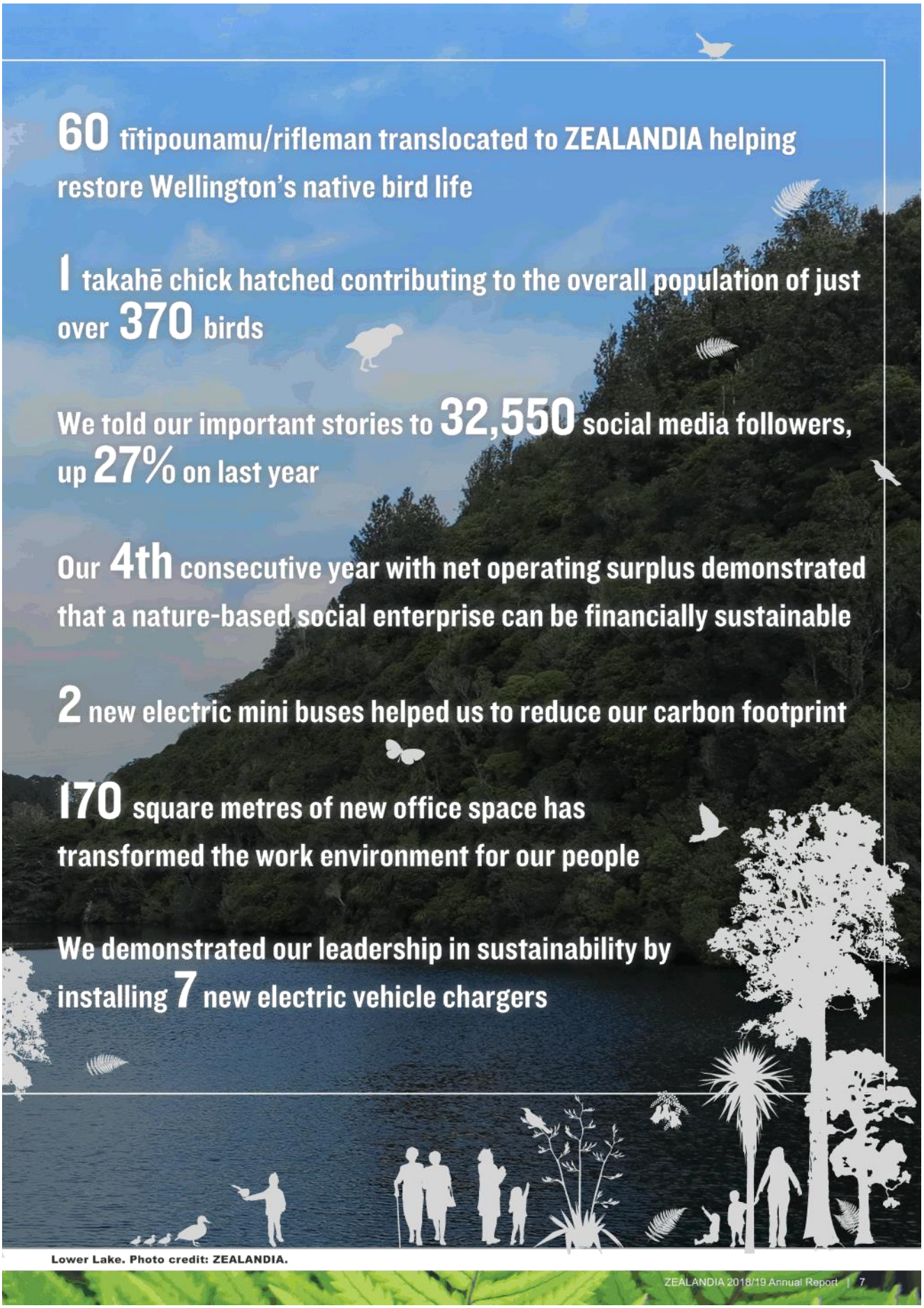




Paul Atkins
Chief Executive

Phillip Meyer
Chairman


This year's highlights demonstrating our impact
2018/19 was a record year in many ways.
We connected 138,141 visitors with our unique natural heritage
11,727 students, teachers and adults engaged with us through our education programmes
608 volunteers helped us to deliver our conservation goals and form strong communities
Through our guided tours we engaged, inspired and empowered 22,150 people, up 21% on last year
82 people were associated with ZEALANDIA research projects, including work on understanding and enhancing the role and value of the natural world in the places where people live
6 | ZEALANDIA 2018/19 Annual Report



Lower Lake. Photo credit: ZEALANDIA.

Creating value

The impact of our Integrated Reporting Capitals

Capitals	Our investment and commitment	What we are doing
Social Capital We are committed to all our people and the impact we are able to achieve together	• Employees • Volunteers • Communities • Visitors • Suppliers • Partners • Supporters • Members • Social networks	• Embracing mātauranga Māori and te ao Māori • Volunteer development • Public programmes • Open weekend • Volunteer appreciation night • Creating inspiring, accessible experiences • Education programmes • Holiday programmes • Research programmes
Environmental Capital The sanctuary, its biodiversity, and the increasing environmental gains being made.	The restoring ecosystem of ZEALANDIA and the expanding halo of impact across Wellington	• Environmental restoration • Translocations of species • Effective biosecurity • Lake restoration project • Stewardship of our sanctuary • Sanctuary to Sea project • Predator Free programmes
Human Capital The collective skills, knowledge and talents of individuals combining to create value	• Employees • Knowledge • Volunteers • Skills and expertise • Conservation experience	• Training and development • Health and wellbeing programme • Values driven culture • Health and Safety policies • Staff and volunteer engagement and feedback
Financial Capital Our assets needed to provide goods or services, as measured in terms of monetary value	• Cash flow earned from our operations • Efficient financial processes and systems • Sound internal controls	• Cash flow earned from our operations • Efficient financial processes and systems • Sound internal controls • Efficient allocation of our financial capital • Skilled financial management • Effective reporting and quarterly forecasting • Budget management • Corporate governance

Demonstrating leadership through creating value and impact are tenets of our organisational culture and are central to our overall mission. Mapping our work across the <IR> Capitals onto the UN Sustainable Development Goals (SDGs) enables us to assess our contribution to a sustainable future within this recognised global framework. We have begun this mapping project, as below, and will continue to add detail during 2019/20.

Value and impact	Supporting UN Sustainable Development Goals
• Job creation • Volunteer opportunities • Strong communities • Positive impact on society • Inspiring change through example and shared passion for action • Being a hub where people can learn, create and share new knowledge • Forming strong partnerships based on shared goals	3 GOOD HEALTH AND WELL-BEING 4 QUALITY EDUCATION 17 PARTNERSHIPS FOR THE GOALS
• Reduced carbon emissions • Creating a nature-rich capital city • Restoring Te Māra a Tāne, and extending halo of biodiversity • Transforming how we value and live with nature	13 CLIMATE ACTION 14 LIFE BELOW WATER 15 LIFE ON LAND
• Talent development • Enhanced learning experiences • Employee engagement • Equipping people with experience and skills for a nature-rich future • Improved productivity and efficiency • Safe and healthy workplace	3 GOOD HEALTH AND WELL-BEING 10 REDUCED INEQUALITIES
• Operating surpluses • Working capital balances • Infrastructure development funding • Economic growth for Wellington • Building our organisation's capacity to drive transformation	8 DECENT WORK AND ECONOMIC GROWTH

Awards and recognitions

This year ZEALANDIA has been honoured to receive a number of awards in recognition of the positive impact we are making in Wellington and beyond.



Ashley Joy from ZEALANDIA (centre) with ACC staff collecting the Volunteer Wellington award. Photo Credit: ZEALANDIA.

- Once again, Volunteer Wellington has recognised ZEALANDIA for our ongoing commitment to corporate volunteering, providing close to 400 opportunities to staff from the local business and public sector community. This is the second year in a row we have been honoured for our hosting of volunteer groups, specifically the team from ACC at the end of 2018.
- Our significant contribution to New Zealand has been recognised with another semi-finalist position in the 2019 New Zealander of the Year Awards, our second such recognition in two years. The award again recognised our commitment to making our community stronger and more vibrant and promoting true community spirit now and for generations to come.
- Our 2017/18 annual report was recognised by receiving two awards this year. We won the New Zealand Charity Reporting Award for the Tier 2 group. The award, organised by Chartered Accountants Australia and New Zealand (CA ANZ), recognises best practice among registered charities in adopting financial reporting standards which give greater transparency and consistency among charities. We also won the Silver Award at the 2019 Australasian Reporting Awards in June.







Our next steps



Tour at ZEALANDA. Photo credit: ZEALANDIA.

Our annual report provides an opportunity to demonstrate how ZEALANDIA can create significant value in the future through the contributions we are making across the four capitals. It also demonstrates how our activity and passion inspires action among others.

There are also a number of important, organisation-wide projects we will be embarking on over the next year that will contribute to ongoing transformation and the achievement of our mission and goals.

We will be introducing a new training programme for our guides, making further improvements to the quality of the tours experience for our visitors. This will include a revision of the tour content to tell an up-to-the-minute story about the impact being achieved by ZEALANDIA, and to inspire action among our visitors. Aspects of mātauranga Māori and te ao Māori will be woven through the programme in order to tell the rich and diverse story of transforming our ability to live with nature.

We will be setting up mechanisms to share the research carried out under the umbrella of the ZEALANDIA Centre for People and Nature. Over 80 people have been involved in research projects associated with ZEALANDIA and the Centre over the past year, which has helped us enhance our understanding of the role and value of the natural world in the places where people live. A core goal of the Centre is to connect end-users with this work, and this will be a focus of our effort over the next year.

Work will also begin on building a home for the Centre, a purpose-built hub for ZEALANDIA staff and partners engaged in all aspects of knowledge generation. It will be a place for researchers, educationalists, interns, students, conservation professionals and many others to come together in a multi-disciplinary environment, share information, and create new knowledge that enables improved outcomes for people and nature.

SOCIAL CAPITAL

Social Capital

Social capital is the value that is delivered from social networks, or groups of people, which allow individuals to achieve things they couldn't on their own.

ZEALANDIA delivers social capital value for the common good in Wellington and beyond, especially by building community connection and capability.

Our work in this area is underpinned by our organisational values of:

- Manaakitanga: We welcome all, share our love of nature with enthusiasm and generosity, and value our supporters.
- Hāporitanga: We call on and value active input from all parts of the community.
- Mātauranga: We wisely develop and use our understanding of people and our natural world.
- Kotahitanga: We work in a collaborative movement of communities and organisations, sharing our experiences, and valuing others' insights.



Visitors being welcomed to ZEALANDIA. Photo credit: ZEALANDIA.

Embracing and expressing mātauranga Māori



Kākahi in kete made specially for the translocation by whanau members. Photo credit: Linton Miller.

200 kākahi (freshwater mussels) were translocated from Wairarapa Moana and the Parangarahu lakes to Roto Mahanga, the ZEALANDIA upper lake in August 2018.

Kākahi are highly regarded as mahinga kai (a living food store) for many iwi. They were collected for translocation by mana whenua: Taranaki Whānui ki te Upoko o te Ika in the Parangarahu Lakes area, and Rangitāne o Wairarapa and Ngāti Kahungunu in the Wairarapa Moana area. These iwi farewelled the kākahi as they left the lakes and welcomed them with a series of events when they arrived at ZEALANDIA.



SOCIAL CAPITAL

Holden Hohoia participating in the kākahi translocation at Parangarahu Lakes. Photo credit: Owen Calder.

The two species of kākahi that were reintroduced are considered as declining or nationally vulnerable by the Department of Conservation, so this project has an important conservation purpose. Kākahi also have a very important role as an 'ecosystem engineer'—that is, they can help keep lakes clean and healthy.

The kākahi were able to be introduced to Roto Mahanga as introduced fish had been removed back in 2011, leaving us open to begin the process of restoring native species to the area.

This project was made possible by Riverscapes Freshwater Ecology scientist and PhD Student Amber McEwan, the Holdsworth Charitable Trust, our iwi partners Taranaki Whānui, Ngāti Kahungunu, and Rangitāne o Wairarapa, the Department of Conservation and Greater Wellington Regional Council. We are proud to be part of this partnership that involves many significant people and organisations.

In 2018/19 we also continued to grow our internal capabilities in mātauranga Māori and kaupapa Māori. During Māori Language Week we ran te reo Māori workshops for staff and volunteers and in June 2019, 33 staff attended 'Understanding Te Tiriti o Waitangi' one-day workshops. By learning about the context and significance of the Treaty, participants could recognise its relevance to our work, for example, the importance of our use of bilingual signage around both public and staff-only areas.

Through the support of the Wellington Community Trust, we have been able to create a fixed term Bicultural Engagement Ranger role to lead this work, and our kaupapa Māori group has become our internal champions for increasing the reflection of mātauranga Māori and kaupapa Māori across the organisation.

SOCIAL CAPITAL

Restoring our ecosystem together: 'Sanctuary to Sea Kia Mouriora te Kaiwharawhara'

The Sanctuary to Sea project has a 100-year vision to restore the Kaiwharawhara catchment to full health—'Kia mouriora te Kaiwharawhara'. The Kaiwharawhara Stream begins in ZEALANDIA and so the health of the sanctuary both directly affects what happens downstream, and will deliver benefits to the waterway as fish migratory pathways are restored and water quality improves.

This year we finalised the long-term strategy for the catchment restoration project.

We are supporting mana whenua to develop cultural health monitoring for the awa (river) within ZEALANDIA and the wider Kaiwharawhara. This project will contribute to the restoration of ZEALANDIA on an ongoing basis.

The Sanctuary to Sea project achieves outcomes through partnerships, including people from community groups, Taranaki Whānui te Upoko o te Ika, Wellington City Council, Greater Wellington Regional Council, Department of Conservation, NIWA, Morphum Environmental, and many more.

Engaging businesses in environmental outcomes

This year the Sanctuary to Sea project helped catalyse a pilot project which is exploring how businesses can become more engaged in catchment-based environmental outcomes. This project is being led by the Department of Conservation and Morphum Environmental Ltd. It takes a novel approach to identifying the myriad of ways businesses can help restore our unique natural heritage, recognising that businesses vary widely and have different interests, values and capacities for engagement.

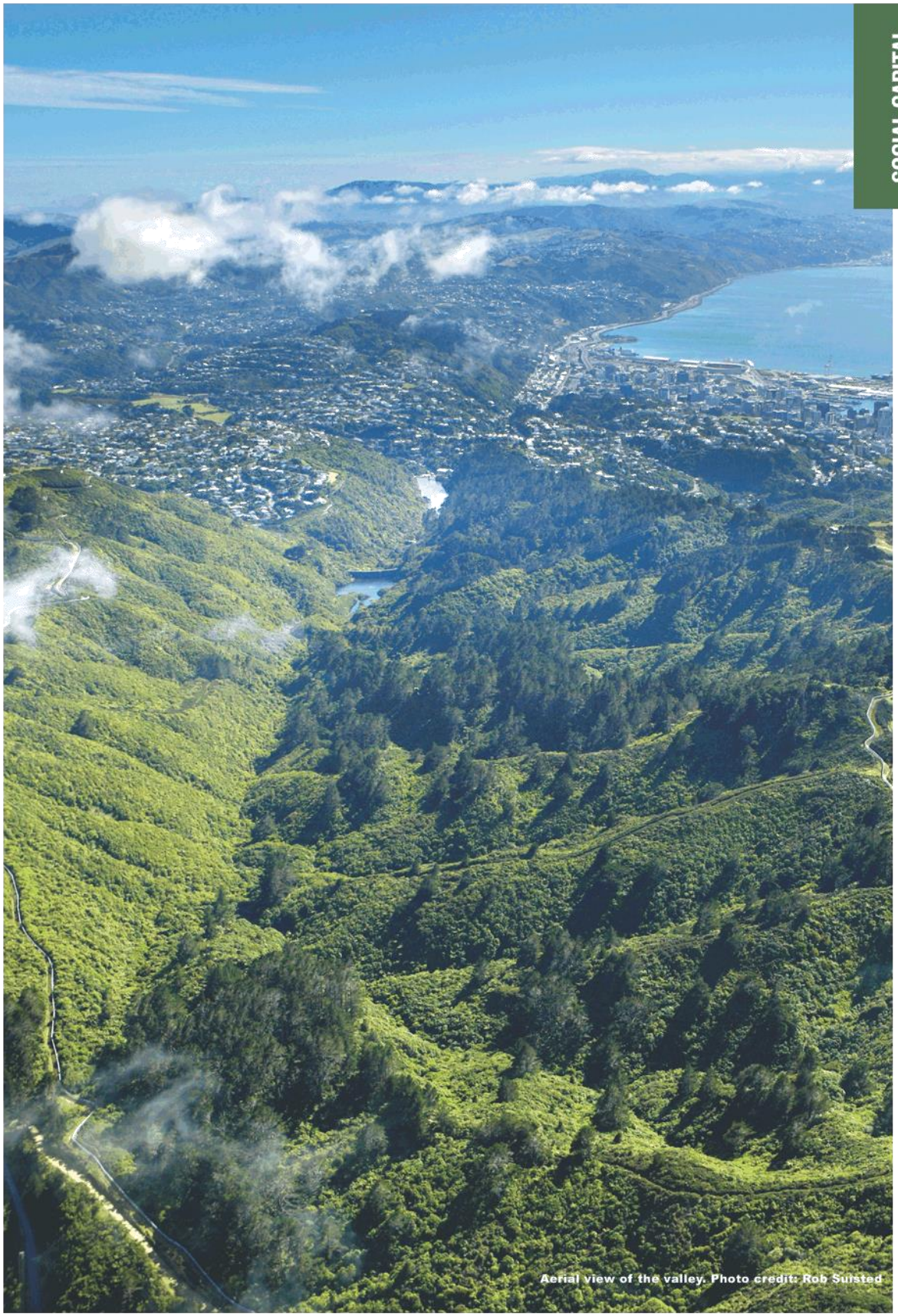
What is learned from the pilot will be shared with others who are driving urban-based landscape projects elsewhere in New Zealand.

This business engagement project epitomises how the Sanctuary to Sea project aims to operate—stimulating initiatives in the catchment through communicating a common vision, and through establishing partnerships. This work is in its early scoping phase and will likely lead to significant on-ground outcomes in the future.

Department of Conservation
Te Papa Atawhai

MORPHUM ENVIRONMENTAL LTD





Aerial view of the valley. Photo credit: Rob Suisted

SOCIAL CAPITAL

Our volunteers and members

Our volunteers



Our 600 plus volunteers provide important support to our operations and create significant value in every area of ZEALANDIA's work. We have volunteers who are regular fence-checkers, ensuring nothing is compromising our biosecurity; others monitor nests and provide supplementary food to birds; and gardeners and weeders ensure the sanctuary is well cared for. Many of our guides are volunteers, helping visitors get the most out of their visit; and still others share photos and stories via our website and social media.

During our busy summer months, 45% of volunteers spend between five and fourteen hours per month volunteering at ZEALANDIA in some capacity. Our 2019 volunteer survey showed that 83% of volunteers are satisfied/very satisfied with their volunteer experience, similar to the 2018 survey. 79% would recommend volunteering at ZEALANDIA to others, an increase on the 2018 results. Volunteering is well recognised as an important part of our Wellington community, helping people to build connections with others and add value to our city and enhance Wellington's biodiversity.

A total of 113 volunteers attended ZEALANDIA's annual volunteer appreciation evening, held in August 2018. Staff enjoy this opportunity to thank the many volunteers who give so freely of their time and energy and enable us to continue to manage and develop our work within the sanctuary and beyond. The evening included the presentation of our annual volunteer awards.



"Meeting and working with volunteers from everywhere and doing lots of different things has been great. It has helped me to see things from multiple perspectives, communicate with all kinds of people and improve my ability in public speaking."
- Jono Sylvester, Volunteer

Volunteer Jono Sylvester. Photo credit: ZEALANDIA



Michael and Alison Hamilton, recipients of the 2018 Faye Schaef Award. Photo credit: Judi Lapsley Miller.

Our highest honour, the Faye Schaef Award, is awarded to a volunteer or volunteers who exhibit the qualities and characteristics so treasured by Faye, one of our long-standing volunteers. These include kindness, generosity and dedication to the role.

In 2018 it was awarded to joint recipients Alison and Michael Hamilton who, for nine years, have volunteered in the areas of fence monitoring and conservation. They have made an enormous contribution to our continuing success, consistently going above and beyond what they are asked to do and always generous in sharing their knowledge.

Our members

SOCIAL CAPITAL

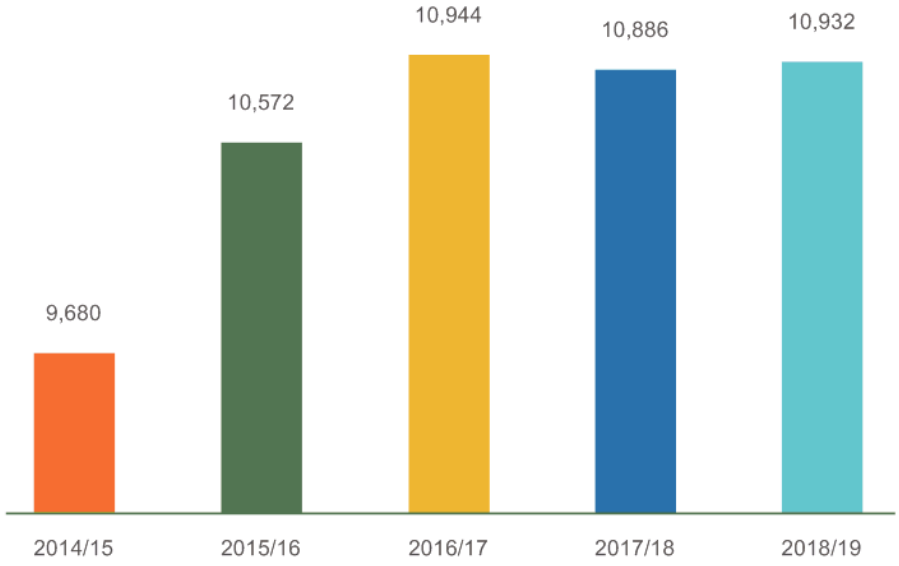
ZEALANDIA members are central to our organisation, being people who have chosen to join our journey and support our 500-year restoration vision. With help from our members, we have been able to bring many different species back to Wellington, including kākā, kākāriki, and tīeke. Biodiversity across the city is continuing to increase, contributing towards a healthy and sustainable future for all.

Our membership numbers have remained stable and strong at close to 11,000 for several years, making a very significant contribution to our ability to deliver major projects and programmes. The annual membership fee provides direct support for our conservation goals while enabling members to visit as often as they wish. Many are engaged in every element of the organisation: visiting, volunteering, guiding, and contributing generously to fundraising efforts.

We have made significant strides this year in providing additional information to members at the time they join to ensure they feel connected and valued. Next year we will develop a pocket guide to ZEALANDIA for all new members.

There were approximately 24,437 member visits in 2018/19; on average, our members visit twice a year. Members can also bring guests for half price and this continues to be an important way of introducing new visitors to the sanctuary with 5,984 friends or relatives visiting last year. Many members also join in order to support our conservation work.

ZEALANDIA's members



SOCIAL CAPITAL

Our partners and supporters

Our partners



ZEALANDIA and James Cook Hotel Grand Chancellor staff. Photo credit: ZEALANDIA.

"Our visitors will be supporting conservation even while they sleep. Visitors to Wellington are eco-conscious and want to experience the natural world New Zealand is known for. We'll also be encouraging them to visit ZEALANDIA, just 10 minutes from our hotel."
- Steve Martin, Hotel General Manager, James Cook Hotel Grand Chancellor

Peter Eastwood is a successful businessman and philanthropist with a deep concern for conservation and the people who enable that to happen. Through Peter's trust, the Tanglewood Foundation (www.tanglewood.org.nz/about), he has become a major supporter of ZEALANDIA, providing very significant funding towards the creation of our Centre for People and Nature hub. The hub will be named Tanglewood House and will provide a purpose-built facility for researchers, educators, academics and interns to meet and work together.

Peter's financial support and commitment to our work, alongside that of our principal partner, Wellington City Council (WCC), and our own working capital, enables us to move ahead with this important project in early 2019/20 without the need to borrow funds.

Our close partnership with WCC is crucial to our success and growth. This relationship is pivotal in helping ZEALANDIA contribute to the livability of our city and the wider Wellington region. WCC provides financial support through an annual grant and next year will also provide key capital funding towards our new building, the Centre for People and Nature hub. This year WCC also provided critical support to ZEALANDIA in helping address track erosion issues near our fence and therefore maintaining our strict biosecurity.

This year we established a partnership with the James Cook Hotel Grand Chancellor. The relationship aims to strengthen environmental goals and enrich the visitor experience to Wellington. The agreement will see $2 of every Wellington room night booked online donated to conservation efforts in the sanctuary. This new partnership shows our shared commitment to a more sustainable future in Wellington.

James Cook HOTEL GRAND CHANCELLOR WELLINGTON

We received a number of significant grants during the year, from the Lottery Environment and Heritage Committee, Wellington Community Trust, Stout Trust, the Holdsworth Family Trust and the Karori Brooklyn Community Charitable Trust/Lion Foundation. This essential funding enables ZEALANDIA to deliver key projects and we would like to thank these organisations for their generous support.



The Argent Family. Photo credit: Jessica Lee.

The Argent family have been committed supporters of ZEALANDIA and its mission for a long time.

As a child in the 1980s, Rosa grew up in Moana Road, overlooking the valley that is now ZEALANDIA. She would often spot possums on the power lines overhead, but seldom saw any native birds.

After living in England for a decade, where Rosa met Nathan while working for an international conservation organisation, the couple returned to raise their young family in Wellington's Northland Road - just a short walk from ZEALANDIA. They spent many weekends at the sanctuary, enjoying the peace of the valley and searching the undergrowth for tuatara. Their two girls grew up with the presence of tui, kākā, or kererū that had not been there a generation earlier.

Rosa says: "Although we now live in Switzerland, Wellington will always be our home. We feel privileged to be able to support the continued success of the world's coolest little conservation project."

Our supporters

SOCIAL CAPITAL

ZEALANDIA has always been for conservation, not profit. We rely on donations from the public as an important part of our income. In 2018/19 we raised $527,145 from members, bequests and other donations that directly supported our conservation work as well as the generous donations from the Tanglewood Foundation. People inspired to help the environment are often looking for ways to leave a legacy, and writing a bequest into their will is one of the ways people can support ZEALANDIA. Bequests allow us to continue our conservation work and enhance biodiversity for future generations. We would like to acknowledge and sincerely thank those people and their whanau for their generosity in choosing to support ZEALANDIA in this way.



The next generation discovering ZEALANDIA tracks. Photo credit: Peter Fisher.

SOCIAL CAPITAL

We also wish to offer our sincere thanks to the following for their generous support in 2018/19

Principal funder and strategic partner

Absolutely Positively Wellington City Council
Me Heke Ki Pōneke

Strategic partners

Victoria University of Wellington
Department of Conservation Te Papa Atawbai
Wellington Tenths Trust
Taranaki Whānui ki te Upoko o te Ika
Port Nicholson Block Settlement Trust
Manaaki Whenua Landcare Research
greater Wellington Regional Council Te Pane Matua Taiao
Wellington Water
Morphum Environmental Ltd
Woodlands & Wetlands Trust Caring for our local ecosystems
meridian
Wellington Zoo
Predator Free Wellington
Tanglewood Foundation NZ

Founding supporters

NZ Lotteries Grants Board
Todd Corporation & Todd Foundation
Greater Wellington Regional Council
Keith Taylor Charitable Trust
The Fletcher Trust
The Community Trust of Wellington

Other supporters

A.J Wills
Anna Moode
Beca
The Collins Family
David and Hilary Young
Donald and Pamela Paterson Trust
Dorothy L Newman Charitable Trust
Erin and Ian
EECA
Endangered Species Foundation
Ernst & Young
F H Muter Charitable Trust
Fix and Fogg
Fletchers Construction
Forest & Bird
Four Winds Foundation
The Holdsworth Charitable Trust
James Cook Hotel Grand Chancellor Wellington
John Flux
Kaimira Estate Wines
Karori Brooklyn Community Trust/The Lion Foundation
Karori Lions Club
Massey University
Ministry of Education
Museum of New Zealand Te Papa Tongarewa
New Zealand Community Trust
Ngāi Tahu
Ngāti Koata
Ngāti Kuia
Ngāti Manuhiri
Ngāti Pāoa
Ngāti Toa
Nikau Foundation
Paddy Brow Charitable Trust
Predator Free Karori
Prestons
Pub Charity
R&D Evans Charitable Trust
Russell McVeagh
Sally Gray
Steam & Sand
Stout Trust
Te Ati Awa ki Whakarongotai
Te Kawerau ā Maki
Techsoup/Microsoft
T Gear
The Combined Rotary Clubs of Wellington
The Pacific Development & Conservation Trust
The Rotary Club of Karori
Tuatara Breweries
United Arab Emirate Embassy, Wellington
W.N Pharazyn Charitable Trust
Waikato University
Wellington Botanical Society
Weta Digital
WWF-New Zealand

Connecting for influence and impact

SOCIAL CAPITAL



Our new patron, Helen Clark. Photo credit: Kieran Scott.

"I am delighted to become Patron of ZEALANDIA. I've long been impressed by its dedication to providing an urban ecosanctuary and restoring its corner of Wellington. I very much look forward to visiting ZEALANDIA again and seeing the positive impact it is having as a habitat for New Zealand's unique wildlife."
-Helen Clark

In February, we were delighted to welcome former Prime Minister and Minister of Conservation, Rt Hon Helen Clark as our new Patron. Both as Minister of Conservation and Prime Minister, Helen was a strong supporter of the protection of habitat for New Zealand's birds. She has visited ZEALANDIA and many other protected areas in New Zealand and around the world.

Helen has wide ranging interests in natural heritage globally and continues to advocate for the protection of wildlife and habitats. As Administrator of UNDP for eight years, she oversaw large programmes for wildlife and habitat protection on land and sea and in coastal areas. The Patron role at ZEALANDIA is largely ambassadorial, and Helen will be joining Vice-Patron Jim Lynch QSM in lending their voices to major events and milestones for the sanctuary.

ZEALANDIA has hosted a number of national and international leaders on tailored visit programmes during the year. These visits are an opportunity for the leaders to learn more about the breadth of our work and its impact, and to discuss with us the potential for drawing from the ZEALANDIA model in their own places.

We work closely with colleagues in the Visits and Ceremonial Office and MFAT to ensure these visits meet the requirements of our visitors. To facilitate this, ZEALANDIA hosted 28 ambassadors, high commissioners and senior representatives from the Diplomatic Corps in Wellington. Participants were taken on a guided tour followed by an opportunity to discuss areas of mutual interest.

During 2017/18 we hosted His Highness Sheikh Abdullah bin Zayed Al Nahyan, Minister of Foreign Affairs and International Cooperation from the UAE. In follow-up to that visit a funding agreement was signed confirming the generous support of the UAE for our 'Future Forests' programme. ZEALANDIA has hosted several other ministers from the UAE during 2018/19, including His Excellency Dr Thani Ahmad Al Zeyoudi, Minister of Climate Change and Environment, and His Excellency Ohoud Khalfan Al Roumi, Minister of State for Happiness. With the enthusiastic support of the UAE Ambassador to New Zealand we continue to explore areas of mutual interest between conservationists in both countries.

SOCIAL CAPITAL



Dr Jane Goodall with ZEALANDIA Chief Executive Paul Atkins. Photo credit: Edmund Hillary Fellowship.



Governor General of New Zealand, Dame Patsy Reddy and Sir David Gascoigne with ZEALANDIA Chief Executive Paul Atkins. Photo credit: Government House.

In May, ZEALANDIA was honoured to host a round table discussion with Dr Jane Goodall and members from the Edmund Hillary Fellowship. The group met to discuss approaches towards solving the complex challenges of our times, how we might create the most impact, and how to empower a whole generation to be kaitiaki (guardians) of our natural world.

Other international visitors have included the Singaporean High Commissioner and his guests; a delegation of eight senior Hawaiian scientists and administrators led by Bob Masuda, Deputy Chair of the Department of Land and Natural Resources; Professor Chris Daniels, Director, Cleland Wildlife Park, Adelaide; Board and staff from the Woodlands and Wetlands Trust in Canberra; regional leaders from The Nature Conservancy; Scott Saddler, Director of the National Arboretum of Canberra, and Events and Community Engagement Manager, Christine Callen.

Closer to home we were delighted to host the Governor General, Her Excellency The Rt Hon Dame Patsy Reddy, and Sir David Gascoigne at ZEALANDIA for a tour and an update on our programmes and the impact of our work.

A number of Members of Parliament have visited ZEALANDIA during the year including Hon Eugenie Sage, Minister of Conservation; Hon Grant Robertson, Minister of Finance; Hon Simon Bridges, Leader of the Opposition; Hon Scott Simpson; Sarah Dowie MP; Todd Muller MP; and Erica Stanford MP.

Professor Juliet Gerrard visited for a briefing on our work following her appointment to the role of Prime Minister's Chief Science Advisor in mid-2018.

We are pleased to host a range of events each year and during 2018/19 WWF New Zealand launched 9Wire at ZEALANDIA. 9Wire is "an innovation pipeline for all stages of development" for environmental solutions.



SOCIAL CAPITAL

New Zealand baritone, Julien van Mellaerts (right), accompanied by pianist James Baillieu (left) performed the world premiere of Ornithological Anecdotes at ZEALANDIA in March. Photo credit: Darcy Woods, Chamber Music New Zealand.

We also partnered with Chamber Music New Zealand to host the world premiere of Ornithological Anecdotes - a work in poetry and music describing four New Zealand birds. This collaboration between poet Bill Manhire and composer Gareth Farr was commissioned and performed by New Zealand baritone, Julien van Mellaerts, accompanied by pianist James Baillieu. With the generous donation of a photographic work from wildlife photographer Tony Stoddard, the event raised sufficient funds for ZEALANDIA to provide annual membership passes to 31 low decile schools across the region.

SOCIAL CAPITAL

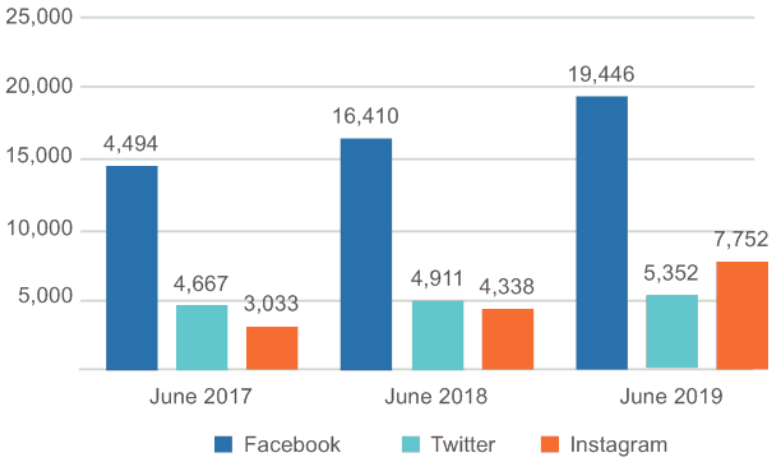
Communicating our impact



Dr Danielle Shanahan with a trap during the weasel incursion response. Photo credit: ZEALANDIA.

"Physically the sanctuary resembles Jurassic Park with huge predator-proof fences, rare animals and misty, verdant foliage. The guided trek included botany as well as birds and culminated in the sighting of tuatara and a little spotted kiwi." - Mark Story, Hawkes Bay Today.

Social media followers



Telling stories through the media is a powerful way to engage with people and helps broaden our reach. By hosting journalists and social media influencers, often with the support of Tourism New Zealand, we can reach millions of readers and viewers internationally and raise awareness about ZEALANDIA as one of the significant places people can experience when visiting New Zealand.

In 2018/19, ZEALANDIA's conservation achievements and its value as a tourism destination saw in the order of 70 mentions in news and feature articles in New Zealand and internationally.

One event that caught the attention of the news media in New Zealand and around the world was the weasel incursion in October 2018. We received overwhelmingly positive and supportive reactions from this coverage and were able to use this opportunity to share some of the more technical details of what it takes to remain predator-free, in this case how we detected the weasel and successfully trapped it.

Stories about our conservation research and successes help to spread the conservation message for endemic New Zealand species.

The kākahi (freshwater mussel) translocation demonstrated our partnership with iwi to restore and learn about these little-known shellfish. Through the hatching and growth of the takahē chick we told the story of the vulnerability of juvenile takahē and ZEALANDIA's contribution to the conservation of the species. Bringing the tiny tītipounamu back to Wellington caught the media's attention, again highlighting our role as a guardian and a nursery for wildlife in Wellington.

Our social media presence continues to grow with now 32,550 followers, up 27% since June 2018, and we are also telling more of our stories on our website blog.

For 2019/20 we are developing an overarching communications strategy for ZEALANDIA. This will help us communicate consistently, strategically, and in an engaging way with all our audiences and stakeholders. We will continue to build our reputation as a leader in research, conservation and engagement and increase public connection, value and active participation in nature.

Future focus: The ZEALANDIA Centre for People and Nature

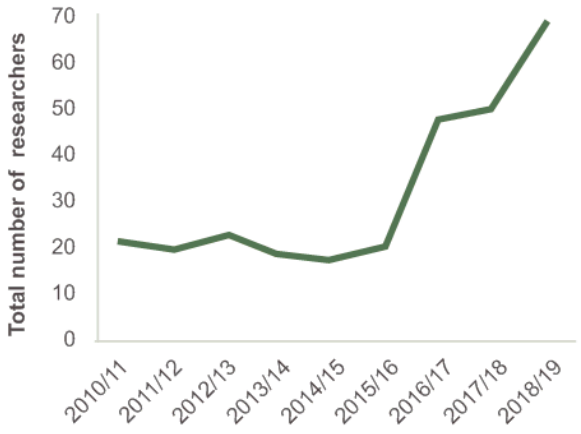
SOCIAL CAPITAL

Last year we launched ZEALANDIA's Centre for People and Nature. The vision for this Centre is to support the creation of nature-rich cities across the world through the generation of new knowledge and learning. It encompasses nationally and internationally leading-edge research, with a focus on understanding and enhancing the role and value of the natural world in the places where people live.

The Centre is extraordinarily well-placed to do this, being based at ZEALANDIA in the heart of the globally unique 'living laboratory' we have here in Wellington.

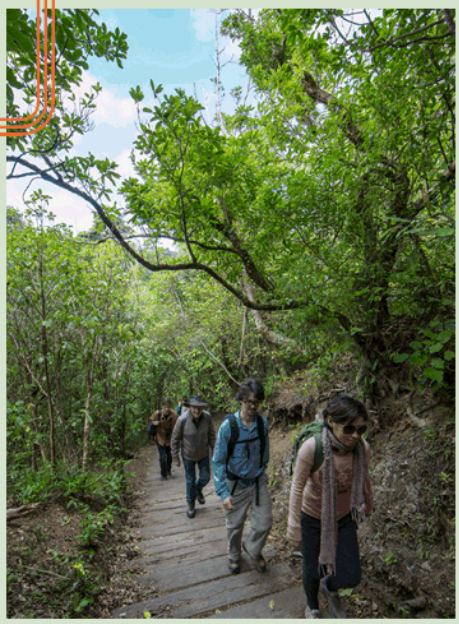
The first step in building the Centre's work has been to grow multidisciplinary research partnerships that are designed to learn from ZEALANDIA programmes, and to enhance New Zealand's knowledge of both how to create nature-rich cities and the benefits that people gain from nature. As shown in the graph below, the number of researchers and collaborators involved with ZEALANDIA has increased significantly during the last year. Some of our important collaboration partners include researchers and students from Victoria University of Wellington, Manaaki Whenua, University of Exeter, University of Queensland, University of Waikato and Whitirea Polytechnic.

A major priority now is to connect people who are involved in planning and managing cities with information that can add significant value to their roles and help promote the value of nature in their landscapes.



Total number of researchers and collaborators involved in ZEALANDIA research projects over time

This year the Centre has benefitted from the generous support of the Tanglewood Foundation and in 2019/20 we will start work on our purpose-built hub for the Centre for People and Nature, named Tanglewood House.



Visitors enjoying the health benefits of walking our tracks. Photo credit: ZEALANDIA.

This year Dr Danielle Shanahan, Director of ZEALANDIA's Centre for People and Nature, led pioneering work identifying various ways through which nature-based interventions can improve people's health. This article was the result of a multi-year expert elicitation process involving 20 researchers from across the globe. The resulting piece of work is specially targeted at health practitioners who are faced with the challenge of keeping up with new and emerging knowledge on the topic. This work helps them identify who nature-based health interventions might be useful for, what benefits people might receive from them, and some of the pitfalls and barriers to implementing these.

ENVIRONMENTAL CAPITAL

Environmental Capital

Environmental capital and restoration in action, includes all aspects of the natural environment needed to support life and human activity; things like soil, water, plants, animals, as well as minerals and energy resources.

ZEALANDIA continues to progress its work to add value to Wellington and the wider region through environmental restoration and transforming how we value and live with nature.

Our work in this area is underpinned by our organisational values of:

- Kaitiakitanga: We are effective stewards of Te Māra a Tāne, the sanctuary valley, its halo and our resources.

Tītipounamu returned to Te Māra a Tāne



Tītipounamu translocation in March. Photo credit: Paul Jansen.

This year ZEALANDIA carried out another translocation to help restore the native bird diversity within the sanctuary, bringing in 60 tītipounamu/rifleman from Wainuiomata Mainland Island. This translocation will hopefully enable the establishment of another protected population in the Wellington region and is important for the overall restoration of the sanctuary ecosystem. We hope that birds will spread beyond the sanctuary fence into the city and suburbs in coming years.

The advice and in-kind support ZEALANDIA received from many partners including Greater Wellington Regional Council, Wellington City Council, the Department of Conservation, Taranaki Whānui and volunteers enabled a complex operation to be planned and completed rapidly. Over 70 people assisted in some way. Most importantly, 60 birds were translocated and safely released within just a few hours of capture, very significantly decreasing any stress on the birds.

The translocation was postponed in 2017 due to a decline in tītipounamu at the Wainuiomata Mainland Island source site. Thanks to significant predator control efforts by Greater Wellington Regional Council, the population recovered to a level where translocation was possible. The translocation has provided an important example of the complexity of conservation work in New Zealand, and the knife edge of survival that many populations of native species are on. It has also allowed us to test new ideas for community involvement in citizen science through engaging the public in bird identification and recording.

ENVIRONMENTAL CAPITAL

Vegetation monitoring in partnership with Greater Wellington Regional Council



ZEALANDIA and Greater Wellington Regional Council staff review a vegetation monitoring plot. Photo credit: ZEALANDIA.

This year offered the exciting opportunity to become part of the State of the Environment monitoring run by Greater Wellington Regional Council. This involved the establishment of a permanent vegetation monitoring plot within the sanctuary, and a team from Greater Wellington visited to identify and measure the various species that were present. ZEALANDIA Conservation team member, Dr Pascale Michel, is also exploring ways to match the new method of data collection with data from vegetation plots that were established before the sanctuary fence went up.

This work is a key way ZEALANDIA can contribute to the New Zealand knowledge base on what happens to our plant life when introduced animals such as possums and rats are removed from an ecosystem.

Takahē chick contributes to DOC Takahē Recovery Programme

In an exciting development for ZEALANDIA, a takahē chick was hatched to resident takahē Nio and Orbell in November 2018. Volunteers and staff spent many hours providing special food that helped ensure the chick's survival, as the birds are very vulnerable in the early days.

In April 2019, the male chick was bestowed the name Te Āwhiorangi by Taranaki Whānui ki te Upoko o te Ika. Te Āwhiorangi, 'the encircler of heaven', references a sacred pounamu adze (cutting tool) that is said to be used by the atua (god) Tāne to cut the sinews that bound Ranginui (the sky father) and Papatūānuku (the earth mother).

Te Āwhiorangi left ZEALANDIA in May and was transferred to the Department of Conservation Burwood Takahē Centre, Fiordland. He was fostered onto an adult pair of takahē to learn how to thrive in the wild. By successfully supporting Nio and Orbell in raising Te Āwhiorangi, ZEALANDIA has contributed to the survival of the national takahē population of just over 370 birds.



The takahē chick, named Te Āwhiorangi, at ZEALANDIA. Photo Credit: Chris Helliwell.

ENVIRONMENTAL CAPITAL

Biosecurity in the sanctuary



Weasel tracks detected in the sanctuary. Photo credit: ZEALANDIA.



Kōwhai the mustelid dog. Photo credit: ZEALANDIA.

In October 2018, ZEALANDIA's Conservation team discovered tracks of a weasel within the sanctuary. This discovery sparked international interest and further highlighted the vulnerability of New Zealand's native wildlife when exposed to these mammalian predators.

We are grateful for the advice and help of various colleagues from partner organisations including Zero Invasive Predators, the Department of Conservation, Wellington City Council and Greater Wellington Regional Council, which enabled a rapid, thorough and successful response to be mounted.

Over 150 new traps were deployed in the sanctuary, representing a significant upgrade to the existing biosecurity infrastructure. Camera traps recorded the intruder on video, enabling the team to target their effort in a specific area.

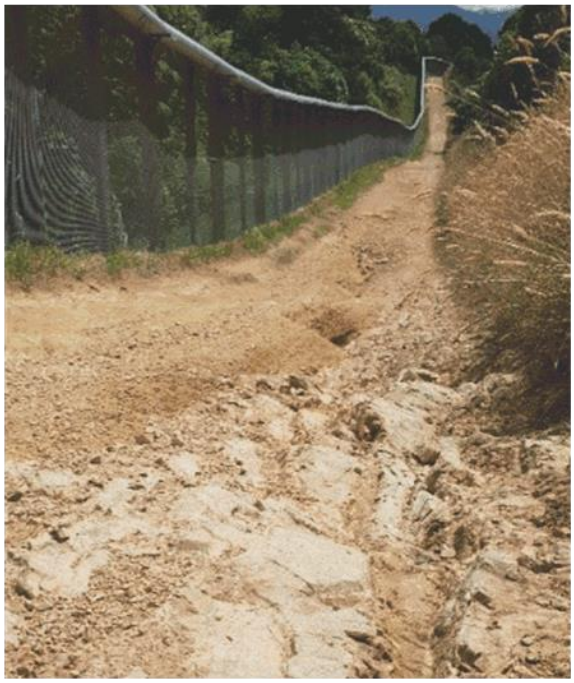
As part of this response DOC was extremely supportive and enabled Richard the dog handler, along with Kōwhai the mustelid dog, to search the sanctuary to see where we should focus our efforts.

The intruder was captured within two weeks, an outstanding result under any circumstances but especially so considering how notoriously difficult weasels are to locate and trap. The new infrastructure has also enabled the team to respond rapidly and efficiently in other incursion responses. This high level of preparedness forms a core part of the day-to-day operation of the sanctuary.

The positive outcome highlights the very high level of skills and knowledge held by New Zealand's conservation community. It also shows the effectiveness of our systems in maintaining ZEALANDIA as an area free of mammalian predators.

The ZEALANDIA fence

ENVIRONMENTAL CAPITAL



Past soil erosion issue now fixed in 2019.
Photo credit: ZEALANDIA.

A key question for the team following the discovery of the weasel was how it got in. The 8.6km fence is closely monitored on a weekly basis for any tiny flaws or failings, and during the incursion response it was checked and re-checked multiple times. Some potential emerging issues were identified, in particular rotting tree stumps and roots underneath the fence which could lead to the creation of tunnels, and erosion of the track outside the fence, issues that were not yet a problem but could be in the future. Significant effort has gone into dealing with these issues and so future-proofing this important structure.

In particular, the team has been progressively identifying rotting tree stumps and logs and back-filling any areas of concern. Further, we have worked closely with Wellington City Council (WCC) and specialist contractors to address the soil erosion issues around the base of our fence externally and build new drainage channels to minimise any possibility of future erosion. We will continue to work with WCC on the development of a longer-term plan for this type of track maintenance.



Ground movement monitoring equipment in place.
Photo credit: ZEALANDIA.

Other fence initiatives this year have included the introduction of new monitoring techniques to help us measure ground movement near our fence. We continue to update our fence maintenance and management plan on an annual basis. This plan details our key priorities, maintenance protocols, current fence condition and stock of fence components.

ENVIRONMENTAL CAPITAL

Sustaining our sanctuary: our restoration strategy

The Karori Sanctuary Trust Restoration Strategy 2000 set ambitious goals for the first generation of restoration in Te Māra a Tāne, the sanctuary valley: to begin rebuilding a Wellington forest and freshwater ecosystem just two kilometres from downtown Wellington. Today the sanctuary is flourishing far beyond expectations, and wildlife is spilling beyond the predator-exclusion fence. A key vision outlined in that original strategy has been achieved:

"We have a world class conservation site portraying our natural heritage that captures people's imagination, understanding and commitment".

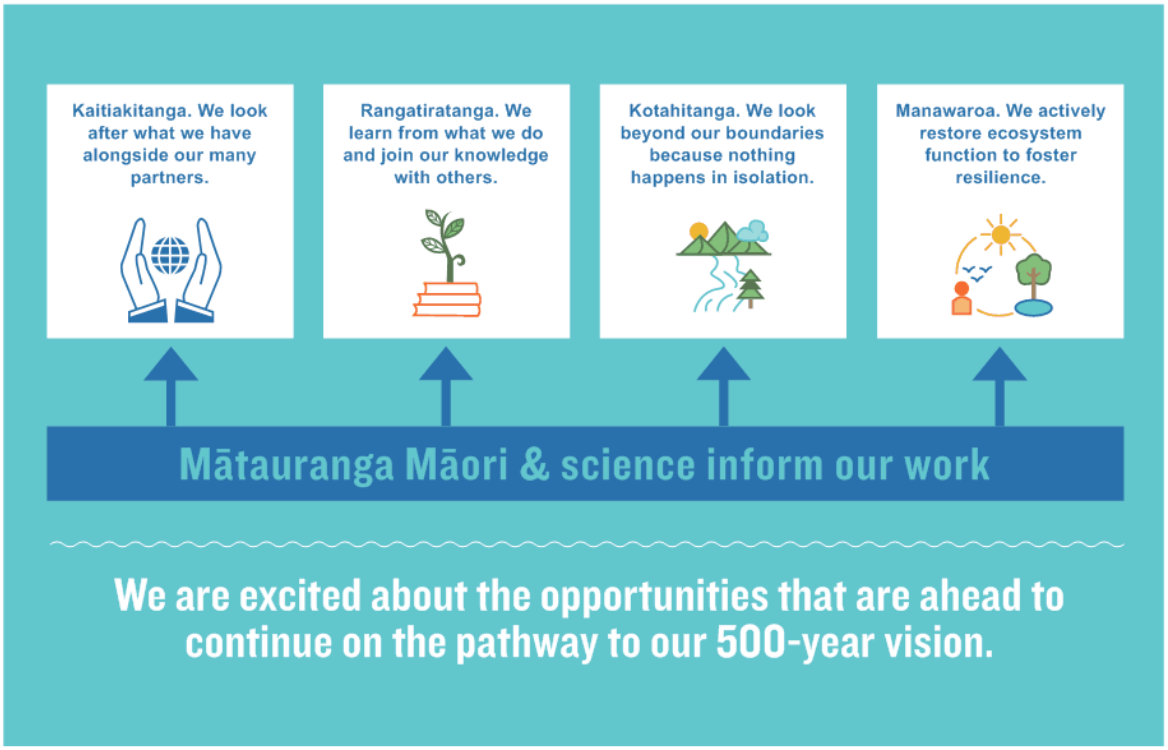
The revision of the **ZEALANDIA Te Māra a Tāne Conservation and Restoration Strategy 2018-2038** was completed this year to guide the next generation of restoration work. The strategy involved over 30 experts in restoration or species conservation from across New Zealand and is designed to provide an overarching framework to guide the next 20 years of restoration and conservation work in the sanctuary. It also sets out the progress and priorities across the various species groups, providing a more specific reference point against which emerging opportunities can be assessed.

The strategy identifies five principles that inform how ZEALANDIA approaches conservation and restoration priorities both within and beyond Te Māra a Tāne (see diagram below). We also have three goal areas within which ZEALANDIA will focus its efforts during 2018-2038. These goal areas each align with the four drivers of transformation outlined in **Living with Nature:** A place that treasures, a place that engages, a place for learning, and a place that empowers.

Goal 1 *Mātauranga Māori and science underpin ZEALANDIA's conservation and restoration decisions and actions.* This goal area covers how research within Te Māra a Tāne will be managed and outlines key approaches through which ZEALANDIA's partnership with mana whenua and tangata whenua can grow.

Goal 2 *The mouri of Te Māra a Tāne is healed.* This goal area outlines ZEALANDIA's core strategies and approaches for restoration and conservation within Te Māra a Tāne.

Goal 3 *Te Māra a Tāne is part of a nature-rich landscape.* This goal area highlights the importance of working with others 'beyond the fence' to generate greater impact and conservation outcomes and sets out key actions for enhancing collaborative effort.



Working for Wellington: from sanctuary to backyards

ENVIRONMENTAL CAPITAL

Predator Free Wellington schools



Students at Hataitai School have a kōrero with educator Karin Stillberg. Photo credit: ZEALANDIA.

After the success of a pilot programme in early 2018, we began delivery of the Predator Free Wellington schools Miramar programme under a service delivery contract with Predator Free Wellington Ltd. Joining with Predator Free Wellington for this project highlights and reflects our reputation for quality conservation education. The focus for this two-year programme is to connect Miramar schools with the value of nature and support them to take conservation action in their own special places as the area undergoes a transformation into a predator-free suburb.

Throughout the programme, schools will carry out a range of conservation and engagement activity around the peninsula, supported by a dedicated ZEALANDIA educator. A highlight has been a creative exhibition in Seatoun during June and July to showcase student involvement in the Predator Free Wellington pest eradication programme. The exhibition highlighted how the school community is getting involved, and was used by the wider Predator Free Wellington organisation as a key stakeholder engagement opportunity.

ENVIRONMENTAL CAPITAL

Environmental sustainability: leadership by example

At ZEALANDIA we recognise the importance of creating value by demonstrating leadership in sustainability. This year we have again demonstrated our commitment to sustainability by a further reduction in our carbon emissions. We continue to promote a sustainable workplace culture across ZEALANDIA in all our business operations.

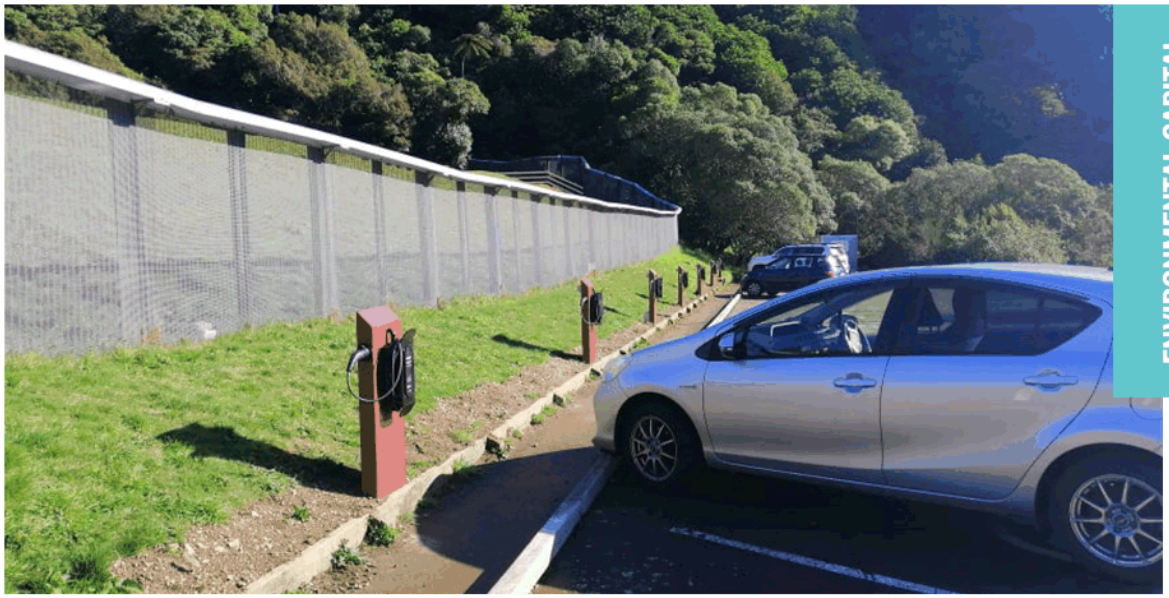
New electric minibuses



Paul Atkins (ZEALANDIA Chief Executive), Andrew Caseley (EECA Chief Executive), Minister Hon James Shaw and Julian Smith (Meridian) launch the first of our electric passenger shuttles. Photo credit: EECA.

In October 2018, we launched New Zealand's first fully electric passenger minibuses. With the support of Meridian and the Energy Efficiency and Conservation Authority (EECA) we purchased two fully electric vehicles to run between the i-Site, top of the Cable Car and ZEALANDIA.

Since their introduction the new minibuses have carried over 30,000 passengers and travelled over 31,000 kilometres, successfully proving the viability of electric vehicles for this use.



ENVIRONMENTAL CAPITAL

Seven new electric vehicle chargers were installed at ZEALANDIA in June 2019. Photo credit: ZEALANDIA.

Charging stations

In June we installed seven new electric vehicle chargers in our Visitor Centre car park in partnership with Mevo Ltd. ZEALANDIA now has ten public chargers in total and is one of the major charging stations in the Wellington region. As part of our commitment to demonstrating leadership, vehicle charging is offered at no cost to sanctuary visitors, facilitating an easy, accessible charging option for EV owners and, we hope, encouraging greater uptake of low-emission vehicles.

CarboNZero certification

We have successfully achieved carboNZero recertification again in 2018. ZEALANDIA emitted ninety-one tonnes of carbon in 2017/18, a 5% reduction from the previous year. We expect our emissions to drop further in future, due to the impact of running our two new electric minibuses.

The Green Team

In August 2018, we ran a staff workshop on how to make reusable and natural wraps from beeswax and create bin liners from newspaper. This helped us reduce our single-use plastic consumption.

The ZEALANDIA Green team continues to promote environmentally sustainable practices across our whole organisation and this year's achievements include:

- Developing a Sustainability Policy
- Commitment to source new retail goods from local suppliers for our gift shop
- Reusable cups supplied to all staff and for use by night tour visitors.

HUMAN CAPITAL

Human Capital

Human capital is the collective skills, knowledge, and talents of individuals that can be used to create economic value for people, ZEALANDIA and the wider community.

Our education work represents an investment in people, with significant returns through sharing environmental knowledge and helping to deliver wider conservation transformation beyond ZEALANDIA. We also value the talent and productivity that all our people contribute to our organisation.

Our work in this area is underpinned by our organisational values of:

- Manaakitanga: We welcome all, share our love of nature with enthusiasm and generosity, and value our supporters.
- Kotahitanga: We work in a collaborative movement of communities and organisations, sharing our experiences, and valuing others' insights.

Encouraging lifelong learning



Randwick School pupils planting at school. Photo credit: ZEALANDIA.

2018/19 has been a time of growth and development for the team responsible for fostering the next generation of conservationists. The Education and Youth team have explored new approaches, process improvements, and new partnerships to deliver a range of programmes and activities reaching a greater diversity of young people.

The new approach to our school holiday programme has paid dividends, with around 11 external holiday programme providers booking to visit the sanctuary with a total visitation of almost 845 programme participants, compared to 434 in 2017/18. Booked groups came from across the Wellington region, a positive and important indication that this approach is delivering against the learning and engagement strategic goal of reaching a more diverse audience.

In February 2019, we launched the new secondary school biology resource, *Where have all the Takahē Gone?* This is a unique resource, providing real-world examples of conservation in action for NCEA Level 2 biology. It can be used either in conjunction with a visit to ZEALANDIA or another takahē facility, or as a standalone resource for use in school. The launch of this nationally-significant resource is a major milestone for us.



Students at Taita Central School getting close to nature. Photo credit: ZEALANDIA.



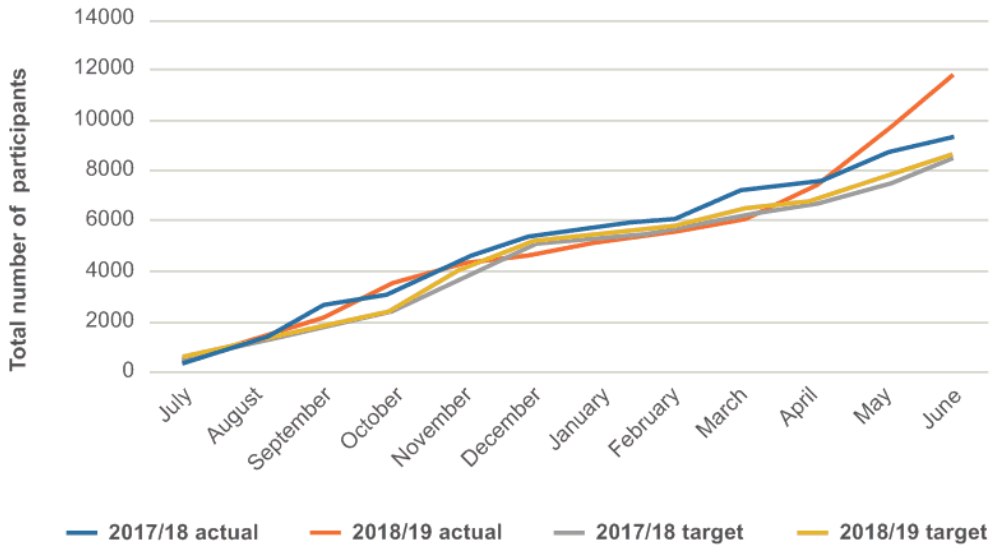
Students from Randwick School learning about the fence. Photo credit: ZEALANDIA.

HUMAN CAPITAL

This year also saw the launch of the T-Gear Trust funded low-decile programme: *Nature at your Place.* This programme is a key part of the ZEALANDIA mission to connect students with nature and it removes the cost barrier for participating schools for out-of-the-classroom nature education. A total of 25 schools have signed up to the *Nature at your Place* programme, which involves two outreach visits plus a visit to the sanctuary, at no cost to the school.

We are also participants in a partnership programme with Conservation Volunteers NZ called *Tamariki for Tuna*. This programme is focused on the protection of the longfin eel, a taonga species and an indicator of water quality. ZEALANDIA is one of the places participants can visit to learn about the longfin eel, the threats they face and how to protect it and its habitat.

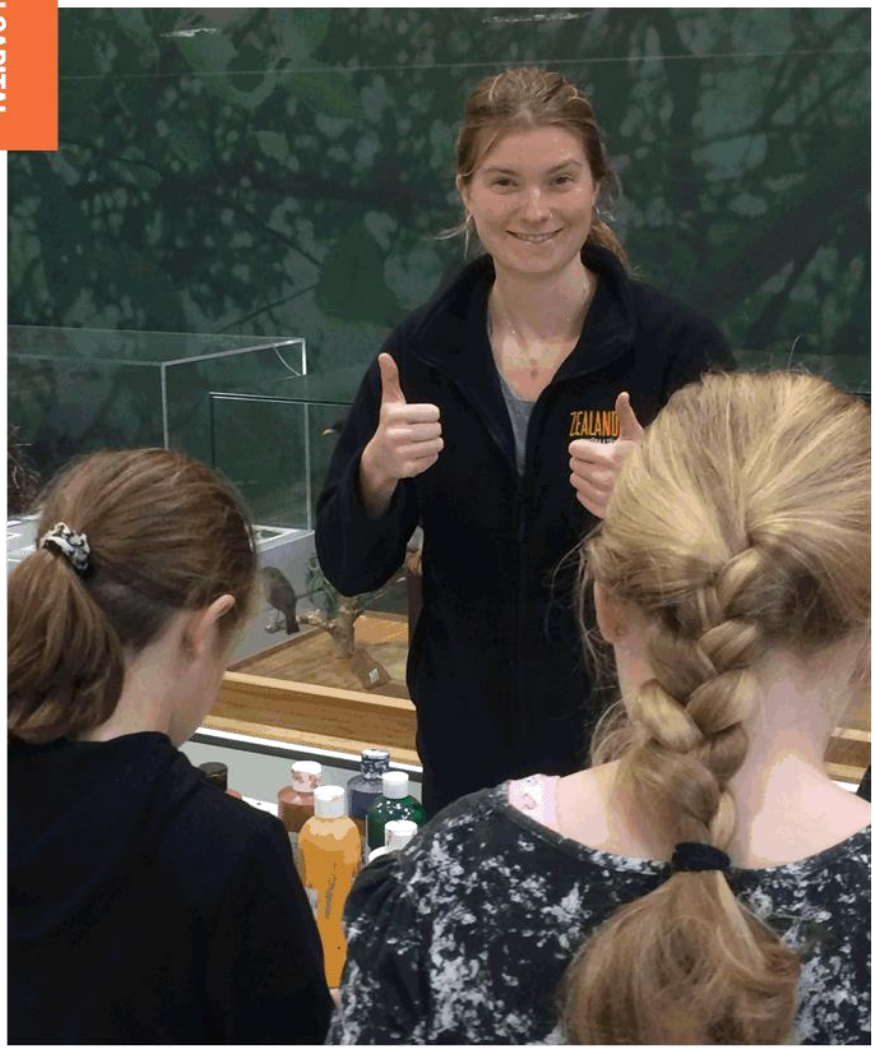
YTD total education visits 2017/18 - 2018/19



This above graph shows ZEALANDIA is reaching more students than ever. There are several reasons for this increase in participation including improved internal administrative processes, diversification of the range of programmes available to schools and young people, and an increase in support for the conservation education outcomes of partner organisations.

HUMAN CAPITAL

Interns



"My time as an intern with ZEALANDIA gave me many opportunities to learn about the local culture, people, environment and ways to incorporate sustainability into everyday lives. This has undoubtedly fuelled my passions and focused my future career plans."
- Sarah Shelov, intern

Intern Sarah Shelov takes a workshop during her time at ZEALANDIA. Photo credit: ZEALANDIA.

ZEALANDIA hosted 16 interns this year, providing an opportunity for the students to build the skills, knowledge and networks they need to begin their careers. The interns gained practical research experience across the areas of conservation, education, business and many other aspects of our work.

The enthusiasm and innovative-thinking that interns bring to ZEALANDIA contributes significantly to the achievement of our goals, making this a highly beneficial programme for all involved.

Some of the projects over the past year have included:

- Investigating current distribution of Cook Strait giant wētā in the sanctuary following the reintroduction over ten years ago. This research showed widespread distribution of the wētā.
- Observing kākāriki at the feeders and writing helpful guidelines for how best to spot them.
- Developing billboard signs for how to spot newly-introduced tītipounamu and encouraging visitors to record sightings.
- Helping develop and trial a self-guided resource kit for families.
- Supporting sustainability and plastic-free practices at ZEALANDIA.

Enriching visitor experience

HUMAN CAPITAL

As with our school programmes, 2018/19 saw a year of expanding opportunities for our visitors of all ages and backgrounds to engage in activities that enrich their ZEALANDIA experience and inform and empower positive conservation action after their visit.

A number of our events are designed for specific audiences, for example, guided tours during Heritage Week which appealed to people interested in the fascinating human history of the valley that is now our sanctuary.

A strategic focus has been making the sanctuary more accessible for those with sensory impairments. As part of Blind Week we ran our first ever tactile tour for the vision-impaired, and during New Zealand Sign Language Week, our first NZSL-interpreted guided walk. The speed at which these events booked out is an indication of the value and importance of specific programmes targeted to a particular audience. For these programmes, it is the depth of information, quality of preparation, and specialised delivery that provides meaning and value to audiences so often overlooked.

We also offer days designed to be attractive to families, such as a Nature Day during Conservation Week, full of activities and games which are fun for the whole family. Our traditional Easter weekend of activities – ZEALANDIA Egg-cellent Easter Adventure – was enjoyed by over 1,200 visitors, and Open Weekend brought over 4,500 visitors to the sanctuary for just a $2 donation.



We aim for our programmes and resources to enable all our visitors to be inspired by nature and take action for conservation.

In 2018 we hosted a Living with Nature Seminar Series. A total of 283 people attended the five seminars across a range of research topics. 70% rated the series very good or excellent and feedback was used to improve the series for 2019.



Conservation Week 2018. Photo credit: Leon Berard

Throughout 2019, in collaboration with Forest & Bird Wellington, we held Wild Wednesdays, a series of seminars, workshops and film screenings aimed at a range of audiences. Some of these have been very hands-on, such as a sold-out, all-ages workshop sorting plastics found in the Kaiwharawhara Stream.

We trialled new activities, such as the Summer at the Sanctuary programme for young people to engage with nature through some non-traditional means including jewellery making, cyanotypes (photographic printing process) and Wild Lights LED light creations. We will build on this approach to run more programmes reaching diverse audiences this summer.

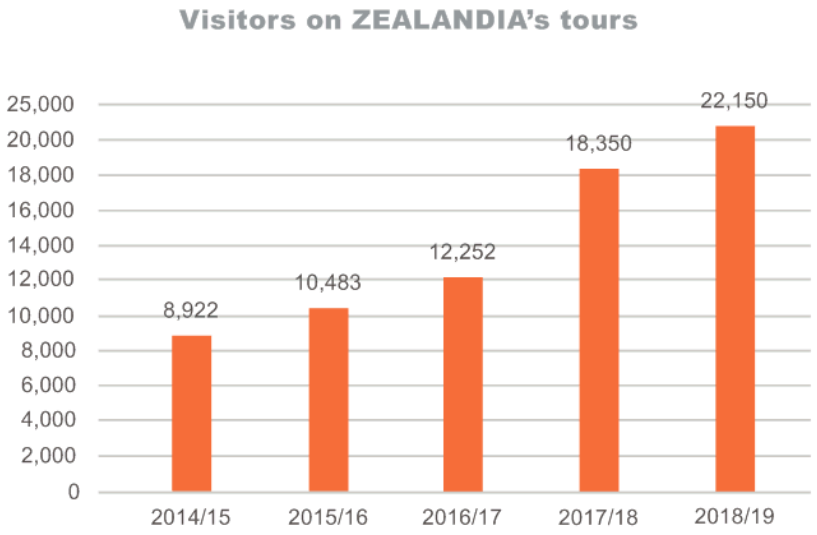
We hosted Dr Mike Dickison, New Zealand Wikipedian at Large, in February 2019 for a public seminar and workshops for volunteers and staff about conservation work reaching wider audiences with Wikipedia.

In late June we celebrated Matariki the Māori new year, looking upwards from our world of Papatūānuku, the earth mother, to explore the realm of Ranginui, the sky father. This is part of our commitment to integrate Te Ao Māori and mātauranga Māori throughout ZEALANDIA's programmes and processes. A week-long programme of activities included a Sanctuary Star Search and star-themed craft activities with 50 children and their families joining in the fun, and Matariki tales and waiata for about 20 pre-schoolers with storyteller Moira Wairama. Astrophysicist Dr Pauline Harris presented a sold-out seminar to almost 100 people on Maramataka (the Māori Lunar Calendar) and Matariki, and an evening star-viewing session with the Wellington Astronomical Society attracted around 140 people.



HUMAN CAPITAL

Experiencing nature: our visitors



Visitors to ZEALANDIA experience a unique, ambitious ecosanctuary, home to many of New Zealand's endangered plants and animals. We want our visitors to feel valued, engaged, inspired and empowered to take conservation action themselves.

Visitors to ZEALANDIA have two options for exploring the sanctuary – either through a self-guided visit or by joining one of ZEALANDIA's day or night guided tours.

During summer weekends we introduced short nature talks for self-guided visitors, to replace 'walk and talk' tours. The five daily talks saw guides sharing stories about some key species at ZEALANDIA, such as tuatara and kākā, and how we can aid their conservation. The talks were especially popular with families and helped visitors notice and understand more about some of our special species. We continued with four daily talks over winter weekends and will have a varied programme of talks over the 2019/20 summer.

This year 22,150 people experienced ZEALANDIA via a guided tour, up 21% on last year. This was due to:

- More cruise ships in Wellington this summer (111 in port up from 82 last year), resulting in 6,600 visitors on cruise ship booked tours, up from 4,600 last year.
- 8,475 visitors came on a ZEALANDIA by Day tour, up 25% from last year.
- The opportunity to see a kiwi in the wild at night is a popular attraction and as a result ZEALANDIA's night tours continue to be sold out during summer. This year ZEALANDIA hosted 7,075 visitors on ZEALANDIA's night and twilight tours, up 13% from last year.

The tours revenue increased to $954,746 in 2018/19 and this additional revenue is used to support other core activities including maintaining biosecurity of the sanctuary, restoration and funding key conservation projects.

We anticipate continued growth in the number of visitors taking tours during the 2019/20 financial year helped by an increase to 123 of cruise ships in port this summer.

This year we will be introducing a new training programme for our guides to ensure that all tour guides deliver consistent, quality content based on the messages and vision enshrined in our 20-year strategy, **Living with Nature.** Providing an excellent visitor experience is central to our goal of encouraging every visitor to use their ZEALANDIA experience as a springboard for taking conservation action where they live.

"Time your visit to interact with the volunteers who give the mini talks. They are knowledgeable and enthusiastic."
- ZEALANDIA visitor



HUMAN CAPITAL

Tour at ZEALANDIA. Photo credit: Chris Helliwell.

"I highly recommend doing the ZEALANDIA by Day guided tour. Our guide was not only very friendly and personable, but he was also extremely knowledgeable and had so much information to share. Aside from being excellent at finding the birds and tuatara and knowing how to get close to them, he was able to tell us loads about them and about the trees and plants. Our only regret is that we didn't make time to also come back for the evening tour where you can encounter kiwi as well."
- ZEALANDIA visitor

"Absolutely stunning! The tour guides are incredibly well informed and passionate about the sanctuary and its mission. Amazing up-close views of native birds, wētā, and reptiles. My favourite part of my stay in Wellington. The mission of the sanctuary is incredible, and I was so glad to support the development of native New Zealand forest and species in this way!"
- ZEALANDIA visitor

HUMAN CAPITAL

Our people: management and staff



ZEALANDIA staff participate in a wildlife first aid course. Photo credit: Chris Helliwell.

"Last week both operations teams participated in a wildlife first aid course with DOC wildlife vet Dr. Kate McInnes to upskill and improve our ability to assess and aid injured wildlife. We had an unexpected live demonstration as an injured shag was spotted just as Kate arrived, giving us all an opportunity to practise these skills!"
- Kari Beaven, ZEALANDIA Ranger Conservation, Special Projects

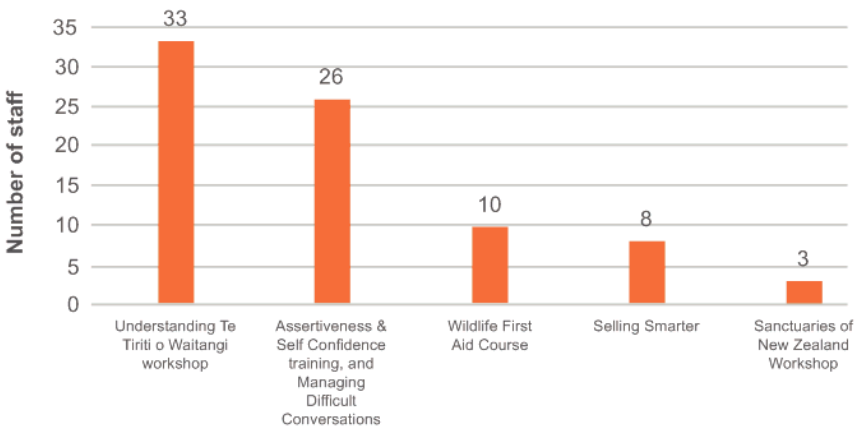
ZEALANDIA is fortunate to attract a high calibre of staff and this year's significant achievements are a direct result of the hard work and commitment of all.

We support our staff development to ensure everyone individually, and the organisation as a whole, can create significant value across our four capitals and help drive transformation.

Through investment in staff we are undoubtedly stronger and better able to work together towards a shared vision of securing a nature-rich future.

In 2018/19, we increased our staff training spend by 139%.

Key training courses attended by staff in 2018/19



HUMAN CAPITAL



ZEALANDIA staff. Photo credit: ZEALANDIA.

We aim for all our staff to feel valued, strongly engaged and connected to our mission. To this end we conducted another staff engagement survey in late 2018 to gather feedback and provide insight into where we can improve staff engagement and enhance organisational performance.

The results were reassuringly positive in important areas such as the level of happiness with work (80% positive rating) and personal achievement in jobs (87% positive rating). The results also identified areas where more work needs to be done. These included improving the effectiveness of our all-staff meetings, and more opportunities to develop knowledge and skills.

In response to this feedback we have committed to improve relevant areas and have an action plan. We have introduced more frequent and interactive staff meetings to improve communication across the organisation, all staff receive the weekly management team updates, and more is spent on staff training and development.

At the end of the year we farewelled Neil Anderson (Conservation Ranger) who has been part of the ZEALANDIA family for nearly 20 years. Neil has contributed in significant ways to all aspects of our conservation programme, though his most special leadership has been supporting the hihi population. His experience and knowledge of this species is exceptionally well-regarded on the national and international stage. We thank Neil for his contribution over the years.

HUMAN CAPITAL

Governance: the Board and Guardians



Denise Church. Photo credit: ZEALANDIA.

It has been a year of considerable change at Board level. Our Chair of six years retired in December, and we welcomed two new members onto the Board during the first half of the year.

The Board met eight times in 2018/19 including a half-day strategy session with the Chief Executive and the Senior Management Team. The workshop explored a wide range of strategic opportunities including aligning, where appropriate, ZEALANDIA's work with the United Nations Development Programme's Sustainable Development Goals. This will enable us to articulate our influence and impact against a global framework in future years.

At the end of December, Denise Church completed her second term as Chair of the Board, a role she fulfilled with significant achievement over a total of six years. Two events were held in December for people to express thanks to Denise for her hard work, commitment and positive impact on behalf of ZEALANDIA. We recognise and thank Denise for her outstanding leadership and service. Phillip Meyer, former Deputy Chair, took over as Board Chair from 1 January 2019.

Wellington City Council confirmed the appointment of Jo Breese and Dr Libby Harrison to the Board from July 2018 and January 2019 respectively. Both Jo and Libby bring significant experience in conservation, environmental science and governance to the ZEALANDIA Board.

Michael S Morris, ONZM

It was with great sadness that we learned Michael had passed away on 20 June 2019.

Michael was the first chairman of the Karori Sanctuary Trust from 1995-2002, and our Vice-patron since that time. A chartered accountant by profession, Michael held senior directorship roles in a number of industries and served on boards in the private and community sector, chairing many of them. In 1997 Michael received the award of Officer of the New Zealand Order of Merit (ONZM) for his services to business and the community.

We are grateful for Michael's significant contribution to our work over many years. He will be sorely missed by the ZEALANDIA community.



Michael S Morris, ONZM. Photo credit: Alastair Morris.

The Guardians

The Guardians met four times during the year, and the Board Chair and Chief Executive attended all meetings, enabling a close working relationship with the Guardians.

Roy Sharp was re-elected to the Guardians at the AGM in October and was unanimously supported to continue as Chair of this group. We are grateful for Roy's very considerable and ongoing commitment to our work.

Excellence in health and safety

HUMAN CAPITAL

We are committed to delivering a safe environment at ZEALANDIA and looking after the health and wellbeing of all our people and those who visit us. This commitment includes creating a workplace that facilitates positive mental health for all our staff.

We continue to improve our work environments and to protect our people from the risk of harm. We ensure that our health and safety practices and policies are aligned with best practices across New Zealand.

A detailed health and safety report and performance dashboard is presented to the Board at every full meeting for review and feedback.

We continue to provide an Employee Assistance Programme free to our staff. This year the service provided staff with health and wellbeing information, for example, looking after your mental health, making resolutions stick and the importance of friendliness.



One of two new defibrillators installed at ZEALANDIA in 2019. Photo credit: ZEALANDIA.

In 2018/19 we have:

- Improved our Maritime New Zealand audit rating for our boat, Ara Kawau, with our next review now required in 2022.
- Joined the Business Leaders Health and Safety forum that is committed to achieving Zero Harm workplaces across New Zealand.
- Delivered a successful talk to staff on the topic of "Nature and Wellbeing" as part of ZEALANDIA's commitment to supporting Mental Health Awareness Week in October.
- Improved on our health and safety awareness survey results from our 600 volunteers, with 73% agree/ strongly agree that ZEALANDIA has good health and safety practices in place. There has been a continuing improvement in this area over time.
- Delivered more office space for our people with our new relocated staff building, Pukeahu House fully completed in November.
- Conducted two successful Visitor Centre evacuation drills to ensure we are prepared in case of an emergency.
- Offered free flu vaccinations to staff that resulted in a 33% increase in uptake on 2017/18.
- Invested in our staff by providing training in "self-confidence, assertiveness and managing difficult conversations". The course was run to up-skill staff in dealing with conflict management situations and was a good personal development opportunity.
- We continue to focus on improving workplace mental health for all our staff and this year have introduced new social initiatives such as a staff dawn walk and a weekly running group.

FINANCIAL CAPITAL

Financial Capital

Financial capital includes our assets needed to provide goods or services, as measured in terms of monetary value.

Our increasingly sound financial capital base has helped us to invest in and optimise the outcomes delivered from our other capital areas including social, human and environmental.
Our work in this area is underpinned by our organisational value of:

- Kotahitanga: We work in a collaborative movement of communities and organisations, sharing our experiences, and valuing others' insights.



Kōwhai flowers. Photo credit: Allison Buchan.

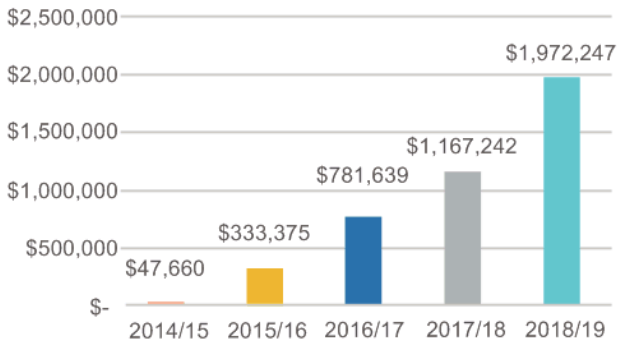
Building enduring financial sustainability

We continue to demonstrate strong financial management practices at ZEALANDIA. In 2018/19 we further strengthened our financial position delivering a record net operating surplus (before extraordinary items) of $444,622. This is the fourth consecutive year-end surplus and represents an increase of 155% from last year's position of $174,099. The surplus result has been driven by achieving a record income of $5.7m (before extraordinary items) this year that has been underpinned by growth in tours, retail and fundraising revenue.

FINANCIAL CAPITAL

ZEALANDIA has been paying very close attention to building its working capital over recent years as it is this that enables us to manage future financial risk and invest in infrastructure. At the end of 2018/19 our working capital balance was $1,972,247 representing an increase of 69% from last year's position of $1,167,242. Our year end working capital balance includes a very significant sum committed to the building of Tanglewood House. The remainder will used to deliver other capital projects and provide a buffer for our operating activities.

Working capital balance



Key achievements

This year we not only achieved a record net operating surplus (before extraordinary items) but also welcomed a record 138,141 visitors to the sanctuary.

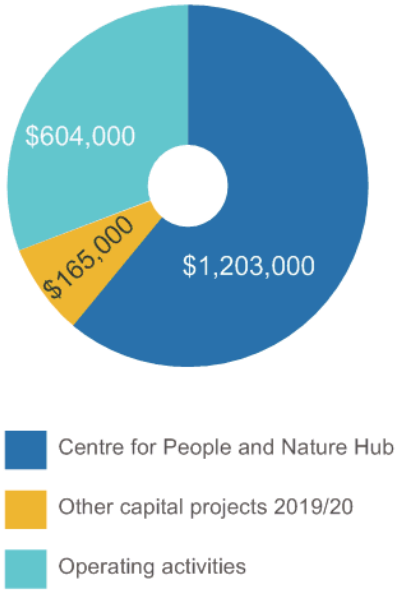
In 2018/19, the WCC grant (excluding living wage funding) contributed 15% of the total Trust revenue (before extraordinary items), down from 17% last year.

Average revenue per visitor has increased from $31.44 to $32.85 in 2018/19, substantially exceeding our target of $26.48.

We continue to diversify our different income streams and this year has seen our total tours revenue increase by 26% to $954,746 and retail revenue increase by 29% to $512,700.

We continue to ensure the long-term financial sustainability of our operations as demonstrated by four consecutive annual net operating surpluses, healthy cash and working capitals balances, and the final repayment of all loans.

Allocation of working capital



Net operating surplus (deficit) before extraordinary items

Year	$
2018/19	444,622
2017/18	174,099
2016/17	87,670
2015/16	107,892
2014/15	(511,349)
2013/14	(1,373,375)
2012/13	(1,698,643)



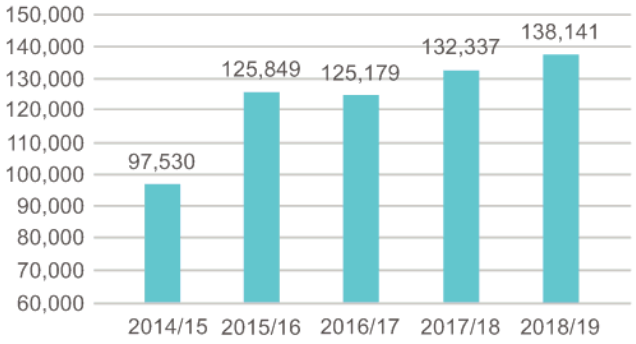
FINANCIAL CAPITAL

Our contribution to Wellington

ZEALANDIA offers an exceptional opportunity for people to see and experience New Zealand's native wildlife, just five minutes from the city centre. ZEALANDIA is recognised by Trip Advisor as a top ten Wellington tourist attraction. It is one of the reasons people visit Wellington, from New Zealand and from overseas.

WellingtonNZ's (formerly WREDA) vision is that by 2025, Wellington will be the most prosperous, liveable and vibrant region in Australasia.

Visitors to ZEALANDIA

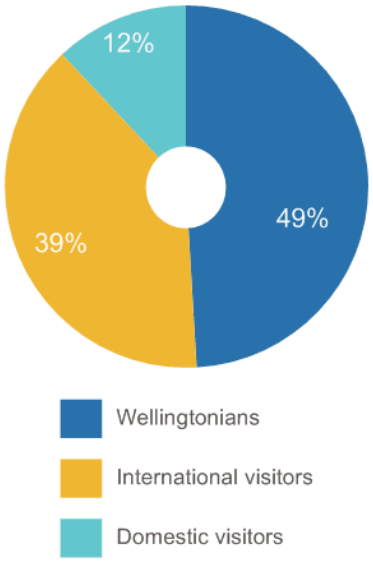


ZEALANDIA is marketed as an attractive and easy place to visit for people from overseas, contributing to Wellington's reputation as a tourist mecca. WellingtonNZ has calculated that in the 2017/18 summer, $59 million was poured into the Wellington economy by 162,000 cruise ship passengers. ZEALANDIA is popular with cruise ship tourists - 6,600 visitors on cruise ship booked tours, up by 2,000 from last year - helping generate a significant revenue for Wellington and economic growth for the region.

During the busy summer season we increased the number of free shuttles from the city centre to ZEALANDIA to help transport cruise ship visitors.

ZEALANDIA also benefits Wellington and its residents. The success of ZEALANDIA is one of the key reasons for the increased bird life now experienced across Wellington; Wellingtonians are becoming accustomed to seeing kākā, kererū and tūī freely flying around our city – unimaginable ten years ago.

Where our visitors come from



"ZEALANDIA was recommended as a 'must see'. I don't think I truly understood the history of the place and the scope of what the founders were attempting until I got there. We only had about 1.5 hours on site and that was barely enough to get a taste of what was offered; I could have stayed for the day. We were lucky to see many of the birds and reptiles that have made this sanctuary home, but I know there was much more that we did not see. If I lived close by, I would not hesitate to purchase a membership so that I could visit often."
- ZEALANDIA visitor

It is just one small indicator of this change that this year we have seen more 'slow down for kererū' signs pop up around Wellington City. The WCC Residents Monitoring Survey 2018 shows 31% view Wellington as an eco-city and 95% believe Wellington's connection with nature improves residents' quality of life.

ZEALANDIA continues to make a significant contribution to Wellington as an employer, with an annual salary expenditure of $3.26 million. Over 120 people were in paid employment during the peak summer season in 2018/19, a 15% increase from the previous year. In addition, with over 600 volunteers, we are a charity with one of the highest numbers of volunteers in Wellington. Our training programmes provide skills and experiences to ZEALANDIA volunteers, interns and casual staff, contributing in many cases to their work and career growth.

FINANCIAL CAPITAL

"I adored everything about this sanctuary. The highlight for me was the kererū bird that was enjoying a bath two metres in front of us in the bathroom drinking fountain outside. It was lovely seeing the birds in such a natural environment free from predators. A gorgeous few hours of tranquil downtime was spent wandering the many pathways across the dam and back to the water pump house. Highly recommend."
- ZEALANDIA visitor



Our Valley with the neighbouring Karori suburb (to the right of the lake). Photo credit: Rob Suisted.

FINANCIAL CAPITAL

Our infrastructure



Our new staff accommodation building Pukeahu House. Photo credit: ZEALANDIA.

In November 2018 we moved into our new staff building, named Pukeahu House (previously the Brierley Pavilion). The relocation of this building from the Basin Reserve involved the hard work of many people from Wellington City Council, Cricket Wellington and ZEALANDIA, and we are grateful to all. Pukeahu House provides essential office space for our people and is already transforming our work environment.

"Bringing several teams together in Pukeahu House has been great. We've been able to get to know each other better as we share lunch in our social spaces, which has helped us build closer working relationships."
- Manuela Fletcher, Lead Ranger Volunteers

In 2019/20 we will start work on our new purpose-built hub for the Centre for People and Nature, named Tanglewood House. This will provide an additional 500 square metres of new office space for 50 people including conservation and education staff, interns, researchers, volunteers and visiting colleagues from partner organisations.

This year we implemented a major IT project that included moving our document management system to the cloud and upgrading our computers to Windows10. This project has future-proofed our IT system by removing our dependence on an aging and high-cost server, as well as enabling significantly greater flexibility in the way we work, with staff now able to access our system from anywhere in the world.

Performance Reporting

2018/19 Statement of Intent targets

Non-financial Performance Measures

Measure	Actual	Annual Target	✓ Achieved ✗ Not achieved
Visitation	138,141	>99,300	✓
Education Visits (LEOTC, tertiary, early childhood, school holiday programme and outreach)	11,727	>8,800	✓
Members (Individual Members)	10,932	>10,800	✓
Volunteers numbers	608	>450	✓
Percentage of Satisfied Visitors above City Benchmark	97%	>95%	✓

Financial Performance Measures*

Measure	Actual	Annual Target	
Full cost per visitor (including WCC costs)	$13.44	< $18.84	✓
Average subsidy per visit (Total WCC operating grant/all visitors)	$6.21	< $8.80	✓
Average revenue per visitation (excludes Council & Government grants & extraordinary items)	$32.85	>$26.48	✓
Non-Council Donations/Funding	$697,089	>$270,000	✓
Net surplus(deficit) before depreciation and tax (excludes extraordinary items)	$778,119	>$324,600	✓
Membership subscription revenue	$338,774	>$312,000	✓

*For the purposes of financial performance measure reporting, we have excluded the Tanglewood House funding of $700,000 recognised in the Statement of Comprehensive Revenue and Expense given it is one-off in nature.



Conservation Measures

Conservation Measures	Actual	Annual Target	Commentary
Restore missing species to the wild in accordance with the Restoration Strategy			
% transferred animal species regarded as self-sustaining	66%	73%	Two species of kākahi (freshwater mussel) plus one bird species (tītipounamu) were reintroduced this year and will take some years to become self-sustaining. As such, 14/21 species are regarded as self-sustaining (assuming ongoing current management). Of these, two transfers failed (tomtit, weka) and two (bellbird, long-fin eels) are not regarded as self-sustaining.
Number of new species transferred or 'topped up'	3	1	Two new species of kākahi (freshwater mussel) were reintroduced this year, and titipounamu were introduced.
Maintain or improve the population status of nationally threatened species present			
Number of threatened fauna species present and breeding successfully	5	4	Hihi, Maud Island frog; Cook Strait giant wētā; tuatara, & takahē (usually excluded for reporting purposes as the pair is held for advocacy purposes, but they successfully raised a chick this year).
Manage species held for captive breeding purposes to ensure they remain healthy and breed successfully			
Number of species breeding in captivity	2	2	Maud Island frogs and barking geckos.
Monitor animal pest status, control mice & successfully respond to any incursions			
Mice maintained to target levels (abundance per 100 trap nights)	6.6	<10	This index was calculated in November 2018
Percentage of incursions successfully eradicated	100%	100%	Weasel incursions were successfully dealt with.
Monitor plant pest status and reduce distribution of environmental weeds (currently 123) within and near the fence perimeter			
Number of pest plant species actively controlled or surveyed	52	44	The weed team carried out control for a significant number of weed species.
Number of pest plant species where control has achieved a decline to low levels of infestation in the sanctuary	10	53	This number is improving over time as the weed team works across successive years.

Measures against Strategy Areas

MEASURE against Strategy Areas	TARGET 2018-19	ACTUAL 2018/19
Restoring Te Māra a Tāne and its extending halo of biodiversity		
Grow the Sanctuary to Sea project through the development and implementation of a three-year strategic plan.	Sanctuary to Sea establishment strategy developed.	Completed.
Finalise the draft Restoration Strategy (including operational objectives) for the period 2018 to 2028.	Restoration Strategy 2018 to 2028 finalised.	Completed.
Progress planning and permits for the lower lake restoration.	Lower lake restoration operational plan and fish management plan completed.	Completed and ongoing. A draft operational plan has been delivered, and the fish management plan is completed. Operation scheduled for 2020.
Grow involvement of iwi in restoration and conservation approaches within the sanctuary.	Conservation and restoration hui for iwi held, and elements incorporated into day-to-day practice.	Completed and ongoing. A cultural health monitoring project is now underway which provides a mechanism to monitor key sites for iwi.
Building our organisation's capacity to drive transformation		
Building our organisation's capacity to drive transformation.	A net surplus before depreciation and tax of $324,600.	The net surplus before depreciation and tax (excluding extraordinary items) is $778,119.
	Non-WCC grant revenues equating to >75% of overall income.	The Non-WCC grant (excluding living wage funding) revenues equating to 85% in 2018/19.
	10,800 members.	Achieved. We have 10,932 members as at 30 June 2019 (1.2% above target).
	Membership subscriptions $312,100.	Achieved. We received $338,774 of membership subscriptions in 2018/19 (9% above target).
	Full cost per visitor (including WCC costs) $18.84.	Achieved. The full cost per visitor is $13.44 in 2018/19.
	Average WCC subsidy per visitor $8.80.	Achieved with an average WCC subsidy per visitor of $6.21 due to the impact of achieving 39% above target visitor results in 2018/19.
	Average revenue per visit $26.48.	Achieved with an average revenue per visit of $32.85 due to better than budgeted commercial revenue including higher than expected Tours and Admissions revenue.
	Non-Council Donations/Funding $270,000.	Achieved with Non-Council Donations/Funding income of $697,089 in 2018/19.
Creating inspiring, accessible experiences and change through example and shared passion for action		
Develop new tours experiences that enable visitors to build a deeper understanding of our conservation and restoration activities, and our natural heritage.	Visitor numbers - 99,300 separate visitations with breakdown of visitor demographics	Visitor numbers during the full year were 138,141.
	8,800 education visitors	Achieved. The Education and Youth team hosted 11,727 in 2018/19
Continue development and delivery of signage and interpretation upgrades alongside overall visitor experience planning.	Visitor experience – ZEALANDIA achieves a satisfied visitor rating of 95% or greater.	Achieved. 97% satisfaction.
Continue to grow partnerships and programmes that enable us to work with and through others in community restoration projects.	Continue to improve accessibility and work to attain the Be.Accessible Gold rating.	A pilot tactile guided walk was held during Blind Week, and an NZSL-interpreted walk during NZSL Week. Funding being sought for further accessibility improvements in 2019/20.
	Maintain > 450 volunteers, with the establishment of new avenues for people to volunteer.	608 volunteers either active or in training, and new comprehensive valley guide training programme launched.
	> 80% of volunteers are satisfied with their relationship with ZEALANDIA.	Achieved. 83% satisfaction.



MEASURE against Strategy Areas	TARGET 2018-19	ACTUAL 2018-19
Forming strong and enduring local, national and international partnerships based on shared goals		
Significant progress has been made in 2017/18 in strengthening partnerships with Māori and building in to our structure and practice greater recognition of the importance of mātauranga Māori and Te Ao Māori. This work is ongoing and forms a key element of our relationship-based activity.	Capability developed to enable closer partnerships with iwi and integration of mātauranga Māori.	Relationship with Taranaki Whānui as mana whenua continues to strengthen. Iwi members have now take up discounted membership to increase access. A cultural health indicator project is well underway.
We will build our sanctuary-based research in collaboration with other sanctuaries to address key conservation management issues. We will cement our emerging international networks that help strengthen New Zealand's influence in the world in restoring people's connection with our natural heritage.	Continue to grow our relationship with VUW, the University of Waikato, and Manaaki Whenua Landcare Research among others, as the basis of our Centre for People and Nature.	Completed and ongoing. We have substantial numbers of researchers involved in work associated with the sanctuary, and sanctuary staff currently hold leadership roles in Predator Free Wellington research, the Biological Heritage Challenge, and the Wellington Biodiversity Framework.
We will grow and develop our core partnership with Wellington City Council to make an outstanding biophysical, community, learning and economic contribution to Wellington.	Develop our partnerships with schools to deliver our Sanctuary to Sea outreach programme.	Piloted an approach that would be rolled out should funding be achieved for this project.
We will continue to play an active role in Predator Free Wellington, contributing to the delivery of school-based programmes and supporting the creation of nature-rich areas following pest eradication.	Delivery of education programmes as part of the Predator Free Wellington partnership.	Successfully delivered the pilot Predator Free Wellington Schools project, and now delivering an expanded two-year programme as part of the Predator Free Miramar project.
Embracing mātauranga Māori and other knowledge frameworks		
Continue to grow and integrate mātauranga Māori perspectives into all elements of ZEALANDIA project and programme development processes.	Mātauranga Māori and iwi engagement incorporated into planning processes for ZEALANDIA projects.	A Lead Ranger,Bicultural Engagement has been appointed. An internal Kaupapa Māori working group is working to increase our organisational capacity in Te Reo and tikanga, support the development of further bicultural content, and develop and deliver programmes and activities for Matariki and Māori Language Week.
Develop our national strategic position in research through co-leadership of the international Society for Conservation Biology Oceania conference, 2018, being held in Wellington.	Delivery of the 2018 Conference of the Society for Conservation Biology Oceania in Wellington, as co-organiser with VUW.	Achieved. The international Society for Conservation Biology Oceania conference, held 2-6 July 2018, was a success and provided significant exposure for ZEALANDIA's research.
Build on and broaden the content emerging from the Centre for People and Nature with a primary focus on supporting our activities with exceptional evidence.	Support the ZEALANDIA team in giving talks and participating in other initiatives such as workshops that enable the broader communication of our knowledge for use in other locations.	Achieved. The communication about Centre activities has expanded substantially, for example through the Living with Nature seminar series.
Identify the range of avenues available for communicating our learnings to other sanctuaries and other conservation/ restoration initiatives.	Increase the number of schools and departments (university or polytech) that are engaged with the sanctuary.	Achieved. An additional school has engaged with sanctuary research this year (School of Information Management at VUW).
	Maintain (and grow where possible) the number of peer-reviewed science publications emerging from the ZEALANDIA team.	Completed and ongoing. The Centre for People and Nature has produced several significant research articles. For example, an article based on the sanctuary learnings about engagement with iwi through catchment-based restoration is in the final stages of review, and a paper was published on methods for carrying out nature-based health interventions.

MEASURE against Strategy Areas	TARGET 2018-19	ACTUAL 2018-19
Being a hub where people of all ages can learn, create new knowledge and share their insights and understanding		
Continue the development and establishment of ZEALANDIA's Centre for People and Nature as announced in mid-2017/18.	Maintain the number of interns per year currently engaging with the sanctuary to provide learning experiences to students across a range of disciplines.	Completed. The teams have a large number of interns.
Develop a long-term Learning and Engagement strategy to activate people-led conservation through formal and informal learning and conservation opportunities both in the valley and in the community	Learning and Engagement strategy developed that enables detailed and strategic long-term programme planning.	Completed and approved by the Board.
Continue to raise funds to support our education programmes, with a focus on opportunities for those less able to access conservation experiences and learning.	Deliver agreed education programmes under the partnership with Predator Free Wellington.	Successfully delivered the pilot Predator Free Wellington schools project, and now delivering an expanded two-year programme as part of the Predator Free Miramar project.
	Continue to deliver valley-based and outreach programmes under our Ministry of Education LEOTC contract.	Achieved.
Equipping people with experience and skills for a nature-rich future		
Develop a long term visitor experience plan aligned with the restoration and valley management plans.	A long term visitor experience plan developed and delivered.	This project is in our 2019/20 business plan. Detailed visitor research has been completed to inform this plan.
Review and develop ZEALANDIA's volunteer programme to provide learning and development opportunities that are applicable both inside and outside the sanctuary. Increase the diversity of ZEALANDIA's partners and volunteers by working with and through a wider variety of community organisations.	Greater diversity of learning opportunities and programmes offered to volunteers.	Regular lunchtime talks share staff learning, expertise and knowledge with other staff and volunteers.
Develop and deliver visitor programmes and events that appeal to both current and potential new audiences.	Greater diversity in the audiences attracted by our visitor programmes and events.	Welcoming community school holiday programmes rather than running our own has increased the diversity of young people visiting during the holidays. Our summer series of youth and family activities attracted a different and more diverse demographic.
	Improved signage and interpretation within the sanctuary.	Development of new visitor maps, botanical signage and way finding improvements underway.
	ZEALANDIA education programmes, resources and opportunities further developed.	Existing resources have been reviewed and enhanced further.



FINANCIAL STATEMENTS

KARORI SANCTUARY TRUST (INC.) FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2019

Statement of Comprehensive Revenue and Expense for the year ended 30 June 2019

	Note	2019 $	2018 $
Operating Revenue			
Membership Subscriptions		338,775	329,265
Wellington City Council Grant		1,006,950	980,000
Other Grants and Donations		697,089	547,782
Admissions		1,986,776	1,737,429
Sale of Goods		1,566,137	1,526,534
Other		72,569	31,828
Total Operating Revenue		**5,668,296**	**5,152,838**
Other Revenue			
Finance Income		46,315	48,279
Tanglewood House Funding*		700,000	-
Total Operating Revenue and Other Revenue	2	**6,414,611**	**5,201,117**
Operating Expenses			
Cost of Goods Sold		691,583	665,362
Other Operating Expenditure	3	4,152,179	3,723,064
Trustee Remuneration	11	92,733	91,000
Depreciation and Amortisation Expense	6,7	333,494	543,617
Finance Costs		-	3,975
Total Operating Expenses		**5,269,989**	**5,027,018**
Operating Surplus/(Deficit)		**1,144,622**	**174,099**
Other Comprehensive Revenue		-	-
Total Comprehensive Revenue and Expense		**1,144,622**	**174,099**

*In 2018/19 the Trust received a $700,000 contribution towards the future build of new premises, to be named Tanglewood House.

Statement of Changes in Equity for the year ended 30 June 2019

	2019 $	2018 $
Accumulated Funds at Beginning of Year	**4,026,807**	**3,852,708**
Net Comprehensive Revenue and Expenses	1,144,622	174,099
Accumulated Funds at End of Year	**5,171,429**	**4,026,807**

The accompanying notes on pages 57 to 64 form an integral part of these financial statements.

Karori Sanctuary Trust (Inc.)

Statement of Financial Position as at 30 June 2019

	Note	2019 $	2018 $
Current Assets			
Cash and Bank		1,419,943	540,346
Term Deposit		1,250,000	1,100,000
Accounts Receivable	4	40,218	35,145
Prepayments		14,443	34,673
GST Receivable		-	7,980
Stock on Hand		59,200	42,999
Total Current Assets		**2,783,804**	**1,761,143**
Non-Current Assets			
Property, Plant and Equipment	6	3,187,290	2,847,779
Intangible Assets	7	11,892	11,786
Total Non-Current Assets		**3,199,182**	**2,859,565**
Total Assets		**5,982,986**	**4,620,708**
Current Liabilities			
Accounts Payable and Accruals	5	325,894	285,036
GST Payable		13,446	-
Accrued Holiday Pay		125,466	112,785
Income in Advance		346,751	196,080
Total Current Liabilities		**811,557**	**593,901**
Total Liabilities		**811,557**	**593,901**
Net Assets		**5,171,429**	**4,026,807**
Equity			
Accumulated funds		**5,171,429**	**4,026,807**

The Board of Trustees authorised the financial statements for issue on;

Chairman: 

Date: 3 September 2019

Trustee: 

Date: 3 September 2019

The accompanying notes on pages 57 to 64 form an integral part of these financial statements.

Statement of Cash Flows for the year ended 30 June 2019

	Note	2019 $	2018 $
Cash Flows from Operating Activities			
Cash was provided from:			
Membership Subscriptions		348,509	309,990
Grants and Donations		1,862,238	1,442,782
Admissions and Other Revenue		3,603,147	3,314,603
Tanglewood House Funding		700,000	-
Total		**6,513,894**	**5,067,375**
Cash was applied to:			
Payments to Suppliers and Employees		(4,878,927)	(4,542,686)
Net GST (Payment) / Receipt		21,426	(12,575)
Total		**(4,857,501)**	**(4,555,261)**
Net Cash Flows from Operating Activities	10	**1,656,393**	**512,114**

Cash Flows from Investing Activities			
Cash was provided from:			
Sale of Plant, Equipment & Other Assets		-	2,435
Interest Received		46,315	48,279
Receipt from Maturity of Term Deposits		3,250,000	2,200,000
Total		**3,296,315**	**2,250,714**
Cash was applied to:			
Purchase of Plant, Equipment & Other Assets		(673,111)	(180,080)
Investment in Term Deposits		(3,400,000)	(2,100,000)
		(4,073,111)	(2,280,080)
Net Cash Flows from Investing Activities		**(776,796)**	**(29,366)**
Cash Flows from Financing Activities			
Cash was applied to:			
Interest Paid		-	(3,975)
Repayment of Loan	8	-	(168,333)
Net Cash Flows from Financing Activities		**-**	**(172,308)**
Opening Cash		540,346	229,906
Net Increase/(Decrease) in Cash		**879,597**	**310,440**
Closing Cash		**1,419,943**	**540,346**

The accompanying notes on pages 57 to 64 form an integral part of these financial statements.

Karori Sanctuary Trust (Inc.)

Statement of accounting policies

i. Statement of compliance and basis of preparation

Statement of compliance

The financial statements presented here are for the reporting entity, Karori Sanctuary Trust. The Trust is a charitable trust registered under the Charities Act 2005.

As the primary objective of the Trust is to develop a secure native wildlife sanctuary which benefits the community, rather than making a financial return, the Trust is a public benefit entity for the purpose of financial reporting.

These financial statements were authorised for issue by the Board of Trustees on 3 September 2019.

Basis of preparation

The financial statements are prepared in accordance with Generally Accepted Accounting Practice in New Zealand (NZ GAAP). They comply with Public Benefit Entities Standards Reduced Disclosure Regime (PBE Standards RDR) and authoritative notices that are applicable to entities that apply PBE standards.

The Trust applies Tier 2 PBE Standards and disclosure concessions. The Trust is eligible to report in accordance with Tier 2 PBE Standards RDR because it does not have public accountability and it is not large.

Management has applied judgement in determining whether revenue streams have been appropriately classified as exchange or non-exchange in nature.

The financial statements have been prepared on a going concern basis, and the accounting policies have been applied consistently throughout the period.

Measurement base

The financial statements have been prepared on a historical cost basis.

The financial report is measured in New Zealand dollars and all values are rounded to the nearest dollar ($) unless otherwise stated.

ii. Recognition of revenue

Grants are recognised as revenue when the requirements under the grant agreement have been met. Any grants for which the requirements under the grant agreement have not been completed are carried as liabilities until all the conditions have been fulfilled. Revenue received from membership subscriptions is allocated proportionally over the period to which they relate. The unearned portion of subscriptions is shown under current liabilities. Prepaid visits are also treated as current liabilities.

Sales of goods and admissions comprise the amounts received and receivable for goods and services supplied to customers in the ordinary course of business. This revenue is recognised when the goods or services are provided to the customer.

Exchange revenue is defined as transactions in which one entity receives assets or services, or has liabilities extinguished, and directly gives approximately equal value (primarily in the form of cash, goods, services or use of assets) to another entity in exchange. Revenue streams defined as exchange are membership subscriptions, admissions, sales of goods, certain other grants (where there is an exchange obligation) and certain items of other revenue.

Non-exchange transactions arise where an entity receives value from another entity without giving approximately equal value in exchange. Revenue streams defined as non-exchange are the Wellington City Council grant as well as other grants and donations and items of other revenue that are not included under exchange transactions.

Interest income is accounted for as earned.

In the financial statements, there is no financial recognition of support given in the form of donated labour and materials.

iii.Cost of goods sold

Cost of goods sold comprises the purchase of stock items and other directly attributable costs relating to the Café, Retail, Functions and Education services.

iv. Property, plant and equipment and intangible assets

Property, plant and equipment and intangible assets are measured initially at cost. Cost includes expenditure that is directly attributable to the acquisition of the items. The cost of an item is recognised only when it is probable that future economic benefit or service potential associated with the item will flow to the entity.

Subsequent costs that meet the recognition criteria above are recognised in the carrying value of the item of the fixed asset or intangible asset. Such cost includes the cost of replacing part of the asset if the recognition criteria are met. When significant parts of the asset are required to be replaced at intervals, the entity recognises such parts as individual assets with specific useful lives and depreciates them accordingly. Likewise, when a major inspection is performed, its cost is recognised in the carrying amount of the fixed asset as a replacement if the recognition criteria are satisfied. All other repair and maintenance costs are recognised in surplus or deficit as incurred.

Measurement subsequent to initial recognition:

Subsequent to initial recognition, Property, plant and equipment and intangible assets are measured using the cost model.

Statement of accounting policies

v. Depreciation and amortisation

Depreciation of Property, plant and equipment and amortisation of intangible assets is calculated on a straight-line basis so as to allocate the cost of the assets over their useful lives as follows:

Building/Infrastructure	5-100 years
Exhibitions	2-20 years
Leasehold improvements	10-25 years
Predator fence	25-50 years
Fixtures, Plant and Equipment	2-25 years
Vehicles	5-14 years
Other Assets	3-25 years
Computer Software	3 years

vi. Cash and Bank

Cash and bank includes bank balances, funds held at call with financial institutions and other short-term and highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value.

vii. Accounts and Sundry Receivables

Accounts receivable are stated at anticipated realisable value after providing against debt where collection is doubtful.

viii. Stock on Hand

Stock on hand comprise of retail, food and beverages. They are stated at the lower of cost and net realisable value. Cost is determined on a weighted average cost basis.

ix. Leased Assets

As Lessee:

Operating leases

Operating lease payments are recognised as an expense in the periods the amounts are payable.

Finance leases

A finance lease is a lease that transfers to the lessee substantially all the risks and rewards incidental to ownership of an asset, whether or not title is eventually transferred.

At the commencement of the lease term, finance leases where the Trust is the lessee are recognised as assets and liabilities in the statement of financial position at the lower of the fair value of the leased item or the present value of the minimum lease payments.

The finance charge is charged to the surplus or deficit over the lease period so as to produce a constant periodic rate of interest on the remaining balance of the liability.

x. Impairment

Property, plant and equipment and intangible assets held at cost that have a finite useful life are reviewed for impairment whenever events or changes in circumstances indicate that the carrying amount may not be recoverable. An impairment loss is recognised for the amount by which the asset's carrying amount exceeds its recoverable service amount.

The recoverable service amount is the higher of an asset's fair value less costs to sell and value in use. If an asset's carrying amount exceeds its recoverable service amount, the asset is regarded as impaired and the carrying amount is written-down to the recoverable amount. The total impairment loss is recognised in the surplus or deficit. The reversal of an impairment loss is recognised in the surplus or deficit.

xi. Employee Entitlements

Employee entitlements to salaries and wages, annual leave and other benefits are recognised when they accrue to employees.

The liability for employee entitlements is carried at the present value of the estimated future cash outflows.

xii. Goods and Services Tax (GST)

The financial statements have been prepared so that all components are stated exclusive of GST with the exception of receivables and payables that include GST invoiced.

xiii. Income Tax

The Trust being a charitable organisation is income tax exempt under the Income Tax Act 2007.

xiv. Statement of Cash Flows

The following are the definitions of the terms used in the statement of cash flows:

(a) Operating activities include all transactions and other events that are not investing or financing activities.

(b) Investing activities are those activities relating to acquisition, holding and disposal of property, plant and equipment and of investments.

(c) Financing activities are those activities that result in changes in the size and composition of the capital structure. This includes both equity and debt not falling within the definition of cash.

(d) Cash is considered to be cash on hand and current accounts in banks, net of bank overdrafts.

xv. Changes in accounting policies

There have been no changes in accounting policies in the year.

2. Revenue

	2019 $	2018 $
Revenue from exchange transactions:		
Sale of goods and services	3,964,256	3,625,056
Grant revenue	66,740	60,066
Interest Income	46,315	48,279
Revenue from non-exchange transactions:		
Grant revenue	1,110,155	980,000
Bequests	36,117	20,324
Gifts, Donations	491,028	467,392
Tanglewood House Funding	700,000	-
Total Revenue	**6,414,611**	**5,201,117**

3. Operating Expenditure

	2019 $	2018 $
Administration and Management	80,701	68,992
Personnel Costs	3,260,704	2,871,689
Fees to auditor		
- fees to PwC for audit	34,700	33,655
Other Operating Expenditure	776,074	748,728
Total Operating Expenditure	**4,152,179**	**3,723,064**

4. Accounts Receivable

	2019 $	2018 $
Total receivables comprises:		
Receivables from the sale of goods and services (exchange transactions)	40,218	35,145
	40,218	**35,145**

5. Accounts Payable and Accruals

	2019 $	2018 $
Total payables comprises:		
Trade Payables	175,415	170,357
Payroll Accruals	150,479	114,679
	325,894	**285,036**

6. Property, Plant and Equipment for the year ended 30 June 2019

	Trust Buildings	Exhibition Centre	Leasehold Improve-ments	Predator Fence	Fixtures, Plant and Equipment	Vehicles	Other Assets	Buildings - Work in Progress	Total
COST									
As at 1 July 2018	1,491,656	3,639,384	1,132,006	2,457,633	594,667	178,387	807,308	195,555	10,496,596
Additions at cost	-	-	-	-	60,857	196,940	55,132	345,317	658,246
Completion of Building	436,494	-	-	-	-	-	-	(436,494)	-
Disposals	-	-	-	-	-	-	-	-	-
As at 30 June 2019	1,928,150	3,639,384	1,132,006	2,457,633	655,524	375,327	862,440	104,378	11,154,842
ACCUMULATED DEPRECIATION									
As at 1 July 2018	624,300	3,610,510	607,033	1,711,959	319,581	139,868	635,566	-	7,648,817
Depreciation charge	63,455	9,794	53,415	95,231	36,046	30,868	29,926	-	318,735
Disposals	-	-	-	-	-	-	-	-	-
As at 30 June 2019	687,755	3,620,304	660,448	1,807,190	355,627	170,736	665,492	-	7,967,552
NET BOOK VALUE	**1,240,395**	**19,080**	**471,558**	**650,443**	**299,897**	**204,591**	**196,948**	**104,378**	**3,187,290**

During the year Pukeahu House (formerly the Brierley Pavilion) was completed.

The current balance in Buildings - Work in Progress is the development of Tanglewood House.

Karori Sanctuary Trust (Inc.)

6. Property, Plant and Equipment for the year ended 30 June 2018

	Trust Buildings	Exhibition Centre	Leasehold Improve-ments	Predator Fence	Fixtures, Plant and Equipment	Vehicles	Other Assets	Buildings - Work in Progress	Total
COST									
As at 1 July 2017	1,491,656	3,639,384	1,132,006	2,457,633	547,736	178,387	803,995	-	10,250,797
Additions at cost	-	-	-	-	66,212	-	3,313	195,555	265,080
Disposals	-	-	-	-	(19,281)	-	-	-	(19,281)
As at 30 June 2018	1,491,656	3,639,384	1,132,006	2,457,633	594,667	178,387	807,308	195,555	10,496,596
ACCUMULATED DEPRECIATION									
As at 1 July 2017	586,026	3,349,615	552,385	1,616,728	303,750	125,412	605,242	-	7,139,158
Depreciation charge	38,274	260,895	54,648	95,231	33,812	14,456	30,324	-	527,640
Disposals	-	-	-	-	(17,981)	-	-	-	(17,981)
As at 30 June 2018	624,300	3,610,510	607,033	1,711,959	319,581	139,868	635,566	-	7,648,817
NET BOOK VALUE	**867,356**	**28,874**	**524,973**	**745,674**	**275,086**	**38,519**	**171,742**	**195,555**	**2,847,779**

The Buildings - Work in progress relates to Pukeahu House (formerly, the Brierley Pavilion), consisting of $110,555 development costs plus $85,000 Building non-exchange donation.

The Trust was gifted the Brierley Pavilion by the Wellington City Council during the period. The Trust have recognised the building at fair value ($85,000) and have classified this along with the costs of relocation, as Work in Progress at year end.

7. Intangible Assets for the year ended 30 June 2019

	Computer Software	Total
COST		
As at 1 July 2018	47,936	47,936
Additions at cost	14,865	14,865
Disposals	-	-
As at 30 June 2019	**62,801**	**62,801**
ACCUMULATED DEPRECIATION		
As at 1 July 2018	36,150	36,150
Amortisation	14,759	14,759
Disposals	-	-
As at 30 June 2019	**50,909**	**50,909**
NET BOOK VALUE	**11,892**	**11,892**

7. Intangible Assets for the year ended 30 June 2018

	Computer Software	Total
COST		
As at 1 July 2017	47,936	47,936
Additions at cost	-	-
Disposals	-	-
As at 30 June 2018	**47,936**	**47,936**
ACCUMULATED DEPRECIATION		
As at 1 July 2017	20,173	20,173
Amortisation	15,977	15,977
Disposals	-	-
As at 30 June 2018	**36,150**	**36,150**
NET BOOK VALUE	**11,786**	**11,786**

8. Community Trust Loan

The Trust received a loan of $1,500,000 in 1999 from the Community Trust of Wellington to fund the construction of the predator fence with the Wellington City Council as a guarantor for this loan. Repayment commenced in 2005/6. Interest payments commenced in 2004/5. The Loan was fully repaid during the prior year. The interest for the prior year year was $3,975 and the rate was 4.99%.

9. Wellington City Council Loan

During the 2017 year, the sale of the Visitors Centre and associated assets was finalised to the Wellington City Council (WCC). The proceeds from the sale of the Visitors Centre were utilised as repayment of the WCC loan. Ownership of the assets was transferred to WCC in exchange for release from all obligations associated with the interest free limited recourse loan originally provided to the Trust by WCC to assist with the development of the Visitor Centre. The difference between the value of the Visitors Centre and associated assets and the amount of the loan was recorded as a loss on sale in the Statement of Comprehensive Revenue and Expense for the year ended 30 June 2017.

As part of the sale transaction the Trust signed an agreement to lease the Visitors Centre back from the Council for an initial 10 year term with the option for the Trust to extend the lease in 10 year increments in perpetuity. Annual rental of the Visitors Centre is $1 if demanded. The lease arrangement has been accounted for as a finance lease under PBE IPSAS 13, resulting in an immaterial asset and lease liability being recognised in the financial statements.

10. Reconciliation of Cash Flow Statement

Reconciliation of net cashflow from operating activities with operating surplus

	2019 $	2018 $
Net Surplus/(Deficit) from Operations	**1,144,622**	**174,099**
Adjustments		
Depreciation and amortisation	333,494	543,617
Non-cash revenue	-	(85,000)
Loss/(Gain) on disposal of fixed assets	-	(1,136)
Interest Received	(46,315)	(48,279)
Interest Paid	-	3,975
Movements in Working Capital Items		
Decrease / (Increase) in GST Receivable	21,426	(12,575)
Decrease / (Increase) in Stock on Hand	(16,201)	1,207
Decrease/(Increase) in Receivables and Prepayments	15,157	(15,950)
(Decrease) / Increase in Income in Advance	150,671	(9,881)
(Decrease) / Increase in Accounts Payable from Operations	53,539	(37,963)
	224,592	**(75,162)**
Net Cash Flow from Operating Activities	**1,656,393**	**512,114**

11. Related Party Transactions

During the year, the following related party transactions occurred.

	2019 $	2018 $
Related Party Transactions:		
Grants from Wellington City Council	1,006,950	980,000
Sales to Wellington City Council	17,160	14,043
Fee for payroll services provided by Wellington City Council	9,000	9,000
Rental expense paid to Wellington City Council	20,055	20,055

Wellington City Council charged the Trust for a number of other services in the ordinary course of business, including rates, licence fees, consent fees and contractor fees relating to perimeter track repairs.

The partner of one of the Board Trustees was employed by the Trust in our Conservation team.

	2019 $	2018 $
Key management personnel compensation:		
Leadership team remuneration	701,534	690,001
Full-time equivalent members	5	5
Board remuneration paid to Trustees	92,733	91,000

Key management personnel are defined as the Board of Trustees, the Chief Executive and the Strategic Management Team.

12. Lease Commitments

i.ZEALANDIA land and Trust offices

The Trust is a party to an agreement with the Wellington City Council and Wellington Regional Council for the transfer of ZEALANDIA land and its ultimate lease to the Karori Sanctuary Trust. The Current Deed of Lease is dated 8 January 2013. The Trust also leases its office building from the Wellington City Council.

ii.Photocopiers, telephone system and EFTPOS terminals

Commitments for minimum lease payments in relation to non-cancellable operating leases are payable as follows:

	2019 $	2018 $
Within one year	11,752	4,099
Later than one year but not later than five years	33,668	5,349
Later than five years	-	-
	45,420	**9,448**

13. Capital Commitments

As at 30 June 2019, there are no capital commitments (2018: none).

14. Contingent Liabilities

There are no contingent liabilities as at 30 June 2019 (2018: none).

15. Post balance date events

There are no post balance date events which affect these financial statements (2018: none).

pwc

Independent auditor's report

To the readers of Karori Sanctuary Trust (Inc.)'s financial statements and performance reporting for the year ended 30 June 2019

The Auditor-General is the auditor of Karori Sanctuary Trust (Inc.) (the 'Trust)'. The Auditor-General has appointed me, Chris Ussher, using the staff and resources of PricewaterhouseCoopers, to carry out the audit of the financial statements and performance reporting of the Trust on his behalf.

Opinion

We have audited:

- the financial statements of the Trust that comprise the statement of financial position as at 30 June 2019, the statement of comprehensive revenue and expense, statement of changes in equity and statement of cash flows for the year ended on that date and the notes to the financial statements that include accounting policies and other explanatory information; and

- the performance reporting of the Trust, comprising the 2018/19 statement of intent targets.

In our opinion:

- the financial statements of the Trust

  - present fairly, in all material respects:
    - its financial position as at 30 June 2019; and
    - its financial performance and cash flows for the year then ended; and
  - comply with generally accepted accounting practice in New Zealand in accordance with the New Zealand Public Benefit Entity Reduced Disclosure Regime; and

- the performance reporting of the Trust presents fairly, in all material respects, the Trust's actual performance compared against the performance targets and other measures by which performance was judged in relation to the Trust's objectives for the year ended 30 June 2019.

Our audit was completed on 6 September 2019. This is the date at which our opinion is expressed.

The basis for our opinion is explained below. In addition, we outline the responsibilities of the Board of Trustees (the 'Trustees') and our responsibilities relating to the financial statements and the performance reporting, and we explain our independence.

Basis for our opinion

We carried out our audit in accordance with the Auditor General's Auditing Standards, which incorporate the Professional and Ethical Standards and the International Standards on Auditing (New Zealand) issued by the New Zealand Auditing and Assurance Standards Board. Our responsibilities under those standards are further described in the Responsibilities of the auditor section of our report.

We have fulfilled our responsibilities in accordance with the Auditor-General's Auditing Standards.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibilities of the Board of Trustees for the financial statements and the performance reporting

The Trustees are responsible on behalf of the Trust for preparing financial statements that are fairly presented and that comply with generally accepted accounting practice in New Zealand. The Trustees are also responsible for preparing the performance reporting for the Trust.

The Trustees are responsible for such internal control as it determines is necessary to enable it to prepare financial statements and performance reporting that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements and the performance reporting, the Trustees are responsible on behalf of the Trust for assessing the Trust's ability to continue as a going concern. The Trustees are also responsible for disclosing, as applicable, matters related to going concern and using the going concern basis of accounting, unless the Trustees intends to liquidate the Trust or to cease operations, or has no realistic alternative but to do so.

The Trustees' responsibilities arise from the Local Government Act 2002.

Responsibilities of the auditor for the audit of the financial statements and the performance reporting

Our objectives are to obtain reasonable assurance about whether the financial statements and the performance information, as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit carried out in accordance with the Auditor-General's Auditing Standards will always detect a material misstatement when it exists. Misstatements are differences or omissions of amounts or disclosures, and can arise from fraud or error.

Misstatements are considered material if, individually or in the aggregate, they could reasonably be expected to influence the decisions of readers, taken on the basis of these financial statements and the performance reporting.

For the target information reported in the performance reporting, our procedures were limited to checking that the information agreed to the Trust's statement of intent.

We did not evaluate the security and controls over the electronic publication of the financial statements and the performance reporting.

As part of an audit in accordance with the Auditor-General's Auditing Standards, we exercise professional judgement and maintain professional scepticism throughout the audit. Also:

- We identify and assess the risks of material misstatement of the financial statements and the performance reporting, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- We obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the company's internal control.
- We evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the Trustees.
- We evaluate the appropriateness of the reported performance reporting within the Trust's framework for reporting its performance.
- We conclude on the appropriateness of the use of the going concern basis of accounting by the Trustees and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Trust's ability to continue as a going concern. If we conclude that a material uncertainty exists we are required to draw attention in our auditor's report to the related disclosures in the financial statements and the performance reporting or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Trust to cease to continue as a going concern.
- We evaluate the overall presentation, structure and content of the financial statements and the performance reporting, including the disclosures, and whether the financial statements and the performance reporting represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with the Trustees regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Our responsibilities arise from the Public Audit Act 2001.

Other Information

The Trustees are responsible for the other information. The other information does not include the financial statements and the performance reporting, and our auditor's report thereon.

Our opinion on the financial statements and the performance reporting does not cover the other information and we do not express any form of audit opinion or assurance conclusion on other information. At the time of our audit, there was no other information available to us.

In connection with our audit of the financial statements and the performance reporting, our responsibility is to read the other information. In doing so, we consider whether the other information is materially inconsistent with the financial statements and the performance reporting or our knowledge obtained in the audit, or otherwise appears to be materially misstated. If, based on our work, we conclude that there is a material misstatement of this other information, we are required to report that fact.

Independence

We are independent of the Trust in accordance with the independence requirements of the Auditor-General's Auditing Standards, which incorporate the independence requirements of Professional and Ethical Standard 1(Revised): Code of Ethics for Assurance Practitioners issued by the New Zealand Auditing and Assurance Standards Board.
Other than the audit, we have no relationship with, or interests in, the Trust.

Chris Ussher
PricewaterhouseCoopers
On behalf of the Auditor-General
Wellington, New Zealand

PricewaterhouseCoopers

Karori Sanctuary Trust (Inc.)

Directory

Trustees:
Phillip Meyer, Chairman FIML, Life FNZIM, CF Inst D, F Fin
Emeritus Professor David Bibby CNZM, PhD, DSc
Russell Spratt
Pete Monk
Libby Harrison, PhD
Jo Breese
Glen Scanion (Board Observer)
Guardians:
Roy Sharp, Chair
John Burnett
Jim Lynch QSM
Kevin Mason
Associate Professor Nicola Nelson, PhD
Peter Gilberd, PhD
Julia Bracegirdle
Anaru Smiler
Senior Management
Paul Atkins, Chief Executive
Danielle Shanahan, PhD, Director Centre for People and Nature
Chris Fitzgerald, Manager Commercial Development
Anastasia Turnball, Manager Learning and Engagement
Matthew Valentine, Manager Corporate Services


ZEALANDIA
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ZEALANDIA Track. Photo credit: Janice McKenna.

Wellington Cable Car Limited

Annual Report
For the year ended 30 June 2019

Wellington Cable Car Limited

Annual Report
For the year ended 30 June 2019

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Wellington Cable Car Limited

Chairman's Report
For the year ended 30 June 2019

2018/19 has been another stellar year for Wellington Cable Car Limited, with the Cable Car achieving its best ever passenger figures, being 1,170,392 for the year. Despite anecdotal evidence that international visitor numbers have declined from previous years, Wellington has bucked this trend, and Cable Car passenger numbers have risen again by 2.19% from the 2017/18 figures. These passenger figures are based upon the two main markets that the Cable Car services – local residents and students at Victoria University of Wellington, plus visitors to Wellington, with a significant proportion of these being cruise ship passengers.

As a result, I am pleased to report that the Cable Car remains the second most visited tourist attraction in the Lower North Island (after Te Papa Tongarewa Museum of New Zealand); a position it has held for many years. I am deeply appreciative of the huge efforts by our staff and supporting contractors to ensure that the Cable Car continues to achieve this by offering a high quality, customer-focused experience that reflects the values of the Wellington community that we work for. The Company is also supported by many other partners in its endeavours, including our shareholder Wellington City Council, WellingtonNZ (ex-WREDA)..

The strategic environment for future growth in Cable Car operations remains strong, based upon the projected, continued rise in Cruise Ship visits to Wellington, but the Company must not rest on its laurels and assume that growth is a given. It is vitally important that the Cable Car continues to improve its service offering and enhances the quality of experience the passengers receive. This includes continuing to invest in upgrading and replacing infrastructure to ensure reliability remains high and the place looks pristine and attractive for visitors.

The Trolley Bus overhead electrical network decommissioning project also was completed during this financial year, and the project team did an amazing job to complete physical works two months early and significantly under budget as well. The Health and Safety record was exemplary and the engagement with local residents and affected businesses was slickly done with a minimum of fuss. I offer my congratulations to the whole project team, including the main subcontractor Broadspectrum, and thank them for their hard work and dedication.

I also wish to express my thanks and appreciation to Anthony Wilson (the previous Chair) who stepped down from the Board of Directors on completion of his term in June 2019. Anthony had served as the Chair since April 2014 and his tenure had included several challenging and complex projects that were all highly successful, including the Trolley Bus Overhead Protection Project, the Cable Car Electric Drive Upgrade, and the Trolley Bus Network Decommissioning Project. The Company wishes him well now that he has moved back to the Taranaki region.

Finally, I also wish to express my thanks to our Chief Executive, Simon Fleisher, who will be departing later in the year to take on new challenges, now that the Trolley Bus Network Decommissioning Project is complete. He has worked for the Company since October 2013, and in that time, the Company has been very successful and earned significant plaudits for its customer service and contribution to the Wellington tourism economy. One of the significant metrics that pays testimony to this is the increase in annual passenger trip numbers from 2014 to 2019, which have increased by 250,000 (from 0.95 Million to 1.20 Million).

Andy Matthews
Chair

Wellington Cable Car Limited

CEO's Report
For the year ended 30 June 2019

During this financial year, Wellington Cable Car bid its final farewell to the remnants of the Trolley Bus overhead electrical network, as the Network Decommissioning Project completed and all remaining infrastructure assets were either sold or transferred to Wellington City Council. The Company worked very closely with Broadspectrum and other suppliers, and we were also assisted by Wellington City Council, Greater Wellington Regional Council and the New Zealand Transport Agency in this endeavour. The project was one of the most successful I have been involved with in 25 years of project management, and the development and delivery phases were handled in an exemplary fashion.

The Cable Car operating division has had a very successful year in terms of passenger trip numbers and revenue, both of which hit an all time high, for the second year in a row. Wellington Cable Car has been extremely well supported by our colleagues at WellingtonNZ who assist us with marketing and a broader presence in the tourism market. The collective Wellington effort in attracting cruise ship passengers' free independent travellers to the capital city has been outstanding. There is a seasonal component to the tourism traffic that uses the Cable Car, and local patronage has also remained strong, assisting us in generating the record numbers that we have seen throughout the year.

Our technical support staff have had a busy year, ensuring the 40-year old Cable Car rolling stock and associated infrastructure remains fully operational and compliant with all relevant legislation. This is no mean feat due to the niche and specialist nature of funicular railways, but we are well supported by the original equipment manufacturer (Doppelmayr New Zealand), and they actively participate in all of our major equipment upgrades and scheduled servicing periods. The rolling stock is nearing the end of its working life and plans are well advanced to commence the design of the replacements in the next 5 years.

It has been a pleasure working with our amazing staff and the myriad of other people throughout Wellington who assist us, from the staff at WellingtonNZ to the Local Hosts who give up their spare time to volunteer helping visitors to the iconic Cable Car. The professionalism and dedication of our staff never ceases to amaze me, and I am also extremely grateful for our loyal, local users who use the Cable Car to travel between Kelburn and Lambton Quay. Thanks to this support, the Company's financial standing is strong, and our current business plan to replace the rolling stock using a combination of retained earnings and debt funding is viable and achievable.

Wellington Cable Car Limited

CEO's Report
For the year ended 30 June 2019

The Company achieved a Net Surplus before Taxation of $930K which is a 68.73% increase over the prior year and 31.09% ($0.22m) over that budgeted for the year. This positive variance is largely due to the increased marketing activities put in place which resulted in increased Cable Car fare revenue, along with a strong year in terms of tourist numbers and the number of cruise ships visiting Wellington and a continued focus on gaining cost efficiencies.

Cable Car passenger revenue for the 2018/19 year was $3,582K. This is an increase of $548K (18.06%) over the previous year ($3,034K). Total annual passenger numbers increased from 1,145,278 in 2017/18 to 1,170,392 during this reporting period, a 2.19% increase. The increase would have been greater for the 2018/19 year, however the passenger numbers in June 2019 were significantly reduced due to the unplanned outage.

Grant funding for the year was a significant reduction over prior years given the completion of the trolley bus network decommissioning, giving a total of $969k received from GWRC. The Company does not expect further funding to be received in the 2019/20 year for the decommissioning.

The Company continues to maintain solid cash reserves, which have been built up and retained for the replacement of the Cable Car rolling stock (including the passenger vehicles) which is scheduled to commence in 2024. No dividends were paid to Wellington City Council.

These financial results are completed in accordance with the reporting standards for Public Benefit Entities. They should be read in conjunction with the associated financial statements and notes to the accounts enclosed with this annual report for the financial year 2018/19.

Simon Fleisher
Chief Executive

Wellington Cable Car Limited

Statement of Compliance
As at 30 June 2019

The Directors of Wellington Cable Car Limited hereby confirms that all statutory requirements in relation to the Annual Report, as outlined in the Local Government Act 2002, have been complied with.

Director .....

Director .....

Date: 30 September 2019

Wellington Cable Car Limited

Statement of Comprehensive Revenue and Expense
For the year ended 30 June 2019

	Note	Actual 2019 $	Budget 2019 $	Actual 2018 $
REVENUE				
Cable Car Revenue		3,582,803	3,520,749	3,034,707
Operating Revenue	5	1,671,918	2,704,532	5,588,241
Interest Revenue		48,881	56,250	48,095
Total Operating Revenue		5,303,602	6,281,531	8,671,043
EXPENSES				
Operations and general	6	2,308,909	3,462,180	5,686,959
Auditor's remuneration	7	36,413	50,000	36,093
Directors' remuneration	8	45,388	45,000	45,000
Depreciation	15	376,930	385,000	473,755
Amortisation	16	12,352	15,000	20,029
Employees' remuneration		1,551,608	1,573,151	1,714,524
Operating leases		41,573	41,439	143,268
Total Operating Expenses		4,373,172	5,571,770	8,119,628
SURPLUS / (DEFICIT) BEFORE TAX		930,430	709,761	551,415
Income Tax Expense/(Benefit)	13	145,140	205,733	186,007
NET SURPLUS / (DEFECIT) AFTER TAX		785,289	504,028	365,407
OTHER COMPREHENSIVE REVENUE OR EXPENSE		-	-	-
TOTAL COMPREHENSIVE REVENUE AND EXPENSE		785,289	504,028	365,407

The accompanying notes form part of these Financial Statements and should be read in conjunction with the reports contained herein.

For and on behalf of the Board:

Director .....

Director .....

Date: 30 September 2019

Wellington Cable Car Limited

Statement of Changes in Equity
For the year ended 30 June 2019

	Note	Actual 2019 $	Budget 2019 $	Actual 2018 $
EQUITY AT START OF YEAR		10,090,256	10,066,834	9,724,849
Total Comprehensive Revenue and Expense		785,289	504,028	365,407
EQUITY AT END OF YEAR		$10,875,546	$10,570,863	$10,090,256
MOVEMENTS IN ACCUMULATED	20			
Accumulated Comprehensive Revenue and Expense at start of year		2,655,410	-	2,290,003
Net Surplus		785,286	504,028	365,407
Accumulated Comprehensive Revenue and Expense at End of Year		3,440,697	504,028	2,655,410
MOVEMENTS IN ISSUED CAPITAL	20			
Balance at Start of Year		7,434,846	7,434,846	7,434,846
Balance at End of Year		7,434,846	7,434,846	7,434,846
EQUITY AT END OF YEAR		$10,875,543	$10,570,863	$10,090,256

The accompanying notes form part of these Financial Statements and should be read in conjunction with the reports contained herein.

For and on behalf of the Board:

Director .....

Director .....

Date: 30 September 2019

Wellington Cable Car Limited

Statement of Financial Position
As at 30 June 2019

	Note	Actual 2019 $	Budget 2019 $	Actual 2018 $
CURRENT ASSETS				
Cash and cash equivalents		1,666,969	1,942,126	2,767,943
Short term deposits		3,340,287	1,328,793	1,328,793
Trade and other receivables	10	81,013	150,000	323,903
Inventories	11	51,525	-	30,777
Prepayments		-	-	23,956
Income Tax Receivable		9,591	-	-
GST Recoverable		27,194	-	-
Total Current Assets		5,176,578	3,420,919	4,475,372
NON-CURRENT ASSETS				
Property, plant & equipment	15	7,692,533	7,992,720	7,888,351
Intangibles	16	9,146	10,000	8,493
Total Non-Current Assets		7,701,679	8,002,720	7,896,844
TOTAL ASSETS		12,878,257	11,423,639	12,372,216
CURRENT LIABILITIES				
GST Payable		-	-	81,791
Income Tax Payable		-	-	92,002
Trade and other payables	12	810,763	152,777	918,747
Employee Benefit Liabilities		167,584	200,000	288,351
Total Current Liabilities		978,348	352,777	1,380,892
NON-CURRENT LIABILITIES				
Deferred tax liability	14	1,024,366	500,000	901,068
Total Non-Current Liabilities		1,024,366	500,000	901,068
TOTAL LIABILITIES		2,002,714	852,777	2,281,960
NET ASSETS		10,875,543	10,570,863	10,090,256
EQUITY				
Contributed Equity		7,434,846	7,434,846	7,434,846
Accumulated Surplus		3,440,697	3,136,017	2,655,410
		10,875,543	10,570,863	10,090,256

The accompanying notes form part of these Financial Statements and should be read in conjunction with the reports contained herein.

For and on behalf of the Board:

Director .....

Director .....

Date: 30 September 2019

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Wellington Cable Car Limited

Statement of Cash Flow
For the year ended 30 June 2019

	Note	Actual 2019 $	Budget 2019 $	Actual 2018 $
Cash flows from operating activities				
Receipts from operations		5,551,475	6,403,021	9,689,362
Payments to suppliers and employees		(4,563,061)	(5,559,075)	(8,042,565)
Payments of Tax		(123,436)	-	(52,969)
Subvention Payment		-	(205,733)	(78,072)
Goods and services tax (net)		(109,001)	-	(24,153)
Net cash from operating activities		755,976	638,213	1,491,603
Cash flows from investing activities				
Receipts from interest		57,290	56,250	59,158
Net purchases of property, plant and equipment		97,252	(197,000)	(9,908)
Investment in term deposits		(2,011,494)	-	(1,027,052)
Net cash from investing activities		(1,856,951)	(140,750)	(977,802)
Cash flows from financing activities				
Net cash from financing activities		-	-	-
Net (decrease)/increase in cash and cash equivalents		(1,100,975)	497,463	513,802
Cash and cash equivalents as at the beginning of the year		2,767,944	1,444,663	2,254,141
Cash and cash equivalents at the end of the year		1,666,969	1,942,126	2,767,943

1. STATEMENT OF ACCOUNTING POLICIES

Reporting Entity
These are the financial statements of Wellington Cable Car Limited. Wellington Cable Car Limited is a company wholly owned by Wellington City Council and is registered under the Companies Act 1993. It is a Council Controlled Organisation (CCO) as defined by Section 6 of the Local Government Act 2002 and is domiciled in New Zealand.

The primary objective of the Wellington Cable Car Limited is to provide goods or services for the community or social benefit rather than making a financial return. Accordingly, Wellington Cable Car Limited has designated itself as a public benefit entity for Financial Reporting Purposes.

The financial statements are for the year ended 30 June 2019 and were approved by the Board of Directors on 30 September 2019

Basis of Preparation
These financial statements have been prepared on the basis that the company is a going concern and has the continuing support of its shareholders. Based on the continuing financial support of its shareholders, the company would satisfy the solvency requirements of the Companies Act 1993.

Statement of Compliance
The financial statements of Wellington Cable Car Limited have been prepared in accordance with the reporting requirements of the Companies Act 1993 and the Local Government Act 2002.

The financial statements have been prepared in accordance with Tier 2 PBE accounting standards. The company is eligible to report as a Tier 2 reporting entity with reduced disclosures on the basis that it does not have public accountability and is not large.

The financial statements have been prepared in accordance with generally accepted accounting practice in New Zealand (NZ GAAP) and they comply with PBE accounting standards.

Other accounting policies set out below have been applied consistently to all periods presented in these financial statements.

Measurement Base
The financial statements of Wellington Cable Car Limited have been prepared on an historical cost basis, except where modified by the revaluation of trolley bus overhead lines.

The information is presented in New Zealand dollars. Rounding of amounts is to the nearest dollar.

Changes in Accounting Policies
There have been no changes in accounting policies during the current financial year.

Specific Accounting Policies
In the preparation of these financial statements, the specific accounting policies are as follows:

(a) Judgements and Estimations
The preparation of financial statements requires judgements, estimates and assumptions that affect the application of policies and reported amounts of assets and liabilities, revenue and expenses.

Where material, information on the major assumptions is provided in the relevant accounting policy or will be provided in the relevant note.

The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised when the revision affects only that period. If the revision affects both current and future periods, it is reflected in the current and future periods.

Judgements that have significant effect on the financial statements and estimates with a significant risk of material adjustment in the next year are discussed in the relevant notes and highlighted below:

(b) Property, Plant & Equipment

Recognition

Property, plant and equipment consist of operational assets. Expenditure is capitalised as property, plant and equipment when it creates a new asset or increases the economic benefits over the total life of an existing asset and can be measured reliably. Costs that do not meet the criteria for capitalisation are expensed.

Property, plant and equipment is shown at cost, less accumulated depreciation and impairment losses.

Measurement

Property, plant and equipment are initially recorded at cost.

The initial cost of property, plant and equipment includes the purchase consideration and those costs that are directly attributable to bringing the asset into the location and condition necessary for its intended purpose. Subsequent expenditure that extends or expands the asset's service potential and that can be measured reliably is capitalised. In accordance with PBE IPSAS 17, borrowing costs are capitalised if they are directly attributable to the acquisition, construction, or production of a qualifying asset.

Trolley Bus Overhead and Poles

The Traction network is valued at cost less accumulated depreciation in accordance with PBE IPSAS 17, and annually reviewed for impairment to ensure its carrying value is accurately reflected.

Cable Car Assets

The Cable Car assets comprising the Cable Car Tracks & Wires and Cable Car Equipment are valued at cost less accumulated depreciation in accordance with PBE IPSAS 17, and annually reviewed for impairment to ensure its carrying value is accurately reflected..

Impairment

The carrying amounts of property, plant and equipment are reviewed at least annually to determine if there is any indication of impairment in accordance with PBE IPSAS 21 and PBE IPSAS 26. Where an asset's recoverable amount is less than its carrying amount, it will be reported at its recoverable amount and an impairment loss will be recognised. The recoverable amount is the higher of an item's fair value less costs to sell and value in use. Losses resulting from impairment are reported in the Statement of Comprehensive Revenue and Expense.

Disposal

Realised gains and losses arising from the disposal of property, plant and equipment are determined by comparing the proceeds with the carrying amount and are recognised in the Statement of Comprehensive Revenue and Expense in the period in which the transaction occurs. Any balance attributable to the disposed asset in the asset revaluation reserve is transferred to Accumulated Comprehensive Revenue and Expense.

Depreciation

Depreciation is provided on all property, plant and equipment, except for assets under construction (work in progress). Depreciation is calculated on a straight line basis, to allocate the cost or value of the asset (less any residual value) over its useful life. The depreciation rates of the major classes of property, plant and equipment are as follows:

Cable Car Tracks & Wires	2%
Cable Car & Equipment	2%-33%
Computer Equipment	33%
Motor Vehicles	20%
Furniture & Fittings	20%
Trolley Bus Overhead Wire	2.5%-20%

The residual values and useful lives of assets are reviewed, and adjusted if appropriate, at each balance date.

Work-in-progress

The cost of projects within work in progress is transferred to the relevant asset class when the project is completed. It is transferred to the relevant asset class only if it is probable that future economic benefits associated with the item will flow to Wellington Cable Car Limited and the cost of the item can be reliably measured.

Restatement of Figures

Where appropriate, prior year figures have been restated for comparability with current year's figures.

(c) Foreign Currencies
Transactions in foreign currencies that are settled in the accounting period are translated into NZD (the functional currency) using the spot exchange rates at the dates of the transaction. Transactions in foreign currency that are not settled in the accounting period, resulting in monetary assets and liabilities denominated in foreign currencies at the Statement of Financial Position date are translated to NZD at the foreign exchange rate ruling at that date. Foreign exchange differences arising on their translation are recognised in the Statement of Comprehensive Revenue and Expense.

(d) Intangible Assets
Intangible assets comprise computer software which has a finite life and is initially recorded at cost less any amortisation and impairment losses. Amortisation is charged to the Statement of Comprehensive Revenue and Expense on a straight-line basis over the useful life of the asset.

Typically, the estimated useful lives of these assets are as follows:

Computer Software	3 years

Realised gains and losses arising from disposal of intangible assets are recognised in the Statement of Comprehensive Revenue and Expense in the period in which the transaction occurs. Intangible assets are reviewed at least annually to determine if there is any indication of impairment. Where an intangible asset's recoverable amount is less than its carrying amount, it will be reported at its recoverable amount and an impairment loss will be recognised. Losses resulting from impairment are reported in the Statement of Comprehensive Revenue and Expense.

(e) Goods & Services Tax
These financial statements have been prepared on a GST exclusive basis with the exception of accounts receivable and accounts payable which are shown inclusive of GST. Where GST is not recoverable as an input tax, it is recognised as part of the related asset or expense.

(f) Income Tax
Income tax expense is charged in the Statement of Comprehensive Revenue and Expense in respect of the current year's results. Income tax on the surplus or deficit for the year comprises current and deferred tax.

Current tax is the expected tax payable on the taxable revenue for the year, using tax rates enacted or substantively enacted at the balance sheet date, and any adjustment to tax payable in respect of previous periods.

Deferred tax is the amount of income tax payable or recoverable in future periods in respect of temporary differences and unused tax losses.

Deferred tax is provided using the balance sheet liability method, providing for temporary differences between the carrying amounts of assets and liabilities for financial reporting purposes and amounts used for taxation purposes. The amount of deferred tax provided is based on the expected manner of realisation or settlement of the carrying amount of assets and liabilities, using tax rates enacted or substantively enacted at balance date. Deferred income tax assets are recognised to the extent that it is probable that future taxable surplus will be available against which the temporary differences can be utilised.

(g) Inventories
Wellington Cable Car Limited's inventory comprises of items held in respect of maintaining and operating the Cable Car (in prior years this also included the maintaining and operating the Overhead Trolley Bus network). In accordance with PBE IPSAS 12, all inventory has been valued at the lower of cost using the weighted average cost formula or net realisable value.

(h) Leases

Operating Leases
Leases where the lessor effectively retains substantially all the risks and rewards of ownership of the leased items are classified as operating leases. Payments made under these leases are expensed in the Statement of Comprehensive Revenue and Expense in the period in which they are incurred. Payments made under operating leases are recognised in the Statement of Comprehensive Revenue and Expense on a straight-line basis over the term of the lease. Lease incentives received are recognised in the Statement of Comprehensive Revenue and Expense as an integral part of the total lease payment.

(i) Statement of Cash Flow
The Statement of Cash Flow has been prepared using the direct approach.
Operating activities include cash received from all revenue sources of the company and record the cash payments made for the supply of goods and services. Investing activities relate to the acquisition and disposal of assets. Financing activities relate to activities that change the equity and debt capital structure of the company.

(j) Related Parties
Related parties arise where one entity has the ability to affect the financial and operating policies of another through the presence of control or significant influence. Related parties also include key management personnel or a close member of the family of any key management personnel.

Directors' remuneration is any money, consideration or benefit received, receivable or otherwise made available, directly or indirectly, to a Director during the reporting period. Directors' remuneration does not include reimbursement of legitimate work expenses or the provision of work-related equipment such as cell phones and laptops.

(k) Financial Instruments
Wellington Cable Car Limited classifies its financial assets and financial liabilities according to the purpose for which the investments were acquired. Management determines the classification of its investments at initial recognition and re-evaluates this designation at every reporting date.

Trade and other receivables
Trade and other receivables are recorded at their fair value, less any provision for impairment. A provision for impairment is established where there is objective evidence that the company will not be able to collect all amounts according to the original terms of receivable. The amount of the provision is the difference between the asset's carrying amount and the present value of estimated future cash flows discounted using effective interest method. Receivables with a short duration are not discounted.

Cash and cash equivalents
Cash and cash equivalents comprise cash balances and call deposits with up to three months maturity from the date of acquisition. These are recorded at their fair value.

Short Term Investments
Short term investments comprise an ANZ term deposits that are invested for a period of less than 12 months. This is recorded at its fair value.

Trade and other payables
Short term payables are recorded at face value.

(l) Revenue
Wellington Cable Car Limited derives revenue from the cable car passenger service with fares being the sole source of income along with a minor amount of income from merchandise sales.
Additional revenue was received from Greater Wellington Regional Council in relation to the decommissioning of the Overhead Network and cessation of the Trolley Bus division of the Company. There are also pole occupancy licences in place in relation to third parties with equipment attached to the Traction Network, however this ceased in November 2018 when the pole network was transferred to Wellington City Council.

Revenue is recognised when billed or earned on an accrual basis. The non-exchange revenue consists of the funding for the operation and decommissioning of the Trolley Bus Network which is received from Greater Wellington Regional Council.

- Exchange	4,115,614
- Non -Exchange	1,187,988
	5,303,602

(m) Grants
The trolley bus overhead wiring system funding is from contract payments by the Greater Wellington Regional Council.

Grants are recognised as revenue when received, unless conditions apply. Any grants for which conditions apply under the grant agreement are carried as liabilities until all the conditions have been fulfilled.

(n) Expenses
Expenses are recognised when the goods or services have been received on an accrual basis.

(o) Employee Benefit liabilities
Provisions for employee benefits, being holiday leave and other employee entitlements are recognised as a liability when benefits are earned but not paid.

Holiday leave is calculated on an actual entitlement basis at the greater of the average or current hourly earnings in accordance with sections 16(2) and 16(4) of the Holidays Act 2003.

2. NATURE OF THE BUSINESS

Wellington Cable Car Limited owned the trolley bus overhead network in the Wellington City area and some suburbs through to November 2018 when the poles comprising the network were transferred to Wellington City Council for no cost. From 1 July 2018 through to the final decommissioning of the network in October 2018 the Company managed the decommissioning of the network under contract to Greater Wellington Regional Council, who fully funding this project.

Wellington Cable Car Limited also owns and operates the Wellington Cable Car providing a passenger service and acting as a tourist attraction for the city of Wellington.

The cable car business is funded from cable car fares.

The funding agreement with the Greater Wellington Regional Council provided revenue to meet the cost of the decommissioning of the system. Further revenue was derived from pole service charges levied on third parties utilising the company's poles to support telecommunication cables and other equipment. Revenue has also been derived from various pole placements arising from changes to the trolley overhead system to accommodate street and underground services changes. Management fees are also collected from third parties operating high vehicle/loads and those requiring safe access in proximity to the overhead wires by having the lines de-energised.

3. CHANGE IN NATURE OF BUSINESS

During the year the Company fully ceased the Trolley Bus division of the business, which included the completion of the decommissioning of the Overhead Network, disposal of all assets relating to the division and restructuring of staff roles. Linked in with this, the Company also entered into an agreement with Wellington City Council in November 2018 to transfer the Trolley Bus Pole Network to Wellington City Council for nil consideration. The Company believes adequate consideration was received given the rights and obligations transferred to Wellington City Council and the ongoing staffing and overhead costs that would have been required to be maintained should the asset have been retained. As a result of these transactions, the Company now solely comprises the operation of the Cable Car business.

4. CONTINGENCIES

At balance date there is no known contingent liabilities and/or assets (2018: Nil).

5. OPERATING REVENUE

	2019 $	*2018* $
GWRC grant funding for the Trolley Bus overhead electrical network - operations and maintenance	-	*1,320,113*
GWRC grant funding for the Trolley Bus overhead electrical network - decommissioning project	1,187,988	*2,857,941*
Third party decommissioning revenue	252,397	*971,385*
Third party contract revenue	8,863	*139,880*
Miscellaneous revenue	222,671	*298,922*
	1,671,919	*5,588,241*

Third party decommissioning revenue includes revenue from organisations such as CityLink and Wellington City Council that asked us to undertake additional works during the decommissioning and the disposal of scrap material resulting from the decommissioning of the network.

Third party contract revenue refers to revenue received from organisations that either wish us to undertake works to accommodate construction or earthquake strengthening, or monies received for the sale of vehicles and tools that are no longer required.

6. OPERATIONS AND GENERAL EXPENSES

	2019 $	2018 $
Cable car operational costs	549,338	671,766
Overhead contractor expenses	-	862,126
Overhead operational costs	-	72,562
Overhead impairment of inventory	-	525
Overhead repairs and maintenance	-	15,711
Overhead decommissioning	1,166,966	3,494,620
Miscellaneous expenses	592,605	569,649
	2,308,909	5,686,959

7. AUDITOR'S REMUNERATION

	2019 $	2018 $
Auditing the financial statements	36,413	36,093
	36,413	36,093

8. RELATED PARTIES

Wellington Cable Car Limited (100% owned by WCC) contracts various services from Wellington City Council.

Related party disclosures have not been made for transactions with related parties that are within a normal supplier or client/recipient relationship on terms and conditions no more or less favourable than those that it is reasonable to expect Wellington Cable Car Limited would have adopted in dealing with the party at arm's length in the same circumstances. Further, transactions with other Councils / Council Controlled Organisations are not disclosed as related party transactions when they are consistent with the normal operating arrangements between Councils / Council Controlled Organisations and undertaken on the normal terms and conditions for such transactions.

We are required to disclose the remuneration and related party transactions of key management personnel, which comprise the Directors, the Chief Executive, the Overhead Manager, the Cable Car Maintenance Manager, Chief Financial Officer, Project Manager and the Passenger Service Manager.

Key management personnel

	2019 $	2018 $
Key management personnel remuneration	704,103	681,759
Full-time equivalent members	5.2	5.2

Directors' remuneration

	2019 $	2018 $
A Matthews (Appointed 1 April 2014)	15,000	15,000
A Wilson (Appointed 1 April 2014 and ceased on 30 June 2019)	30,388	30,000
Total Directors' remuneration	45,388	45,000
Full-time equivalent members	2	2
Total Related Party Remuneration	749,491	726,759
Total Full-time equivalent members	7.2	7.2

There have been no other transactions with Directors other than Directors' remuneration.

In respect of director's remuneration, the amount stated above in respect of the 2019 year discloses actual amounts accrued and paid. Due to the difficulty in determining the full-time equivalent for Board members, the full-time equivalent is taken as the number of Board members.

It is noted that the directors' remuneration listed above for A Matthews and A Wilson is payable to Wellington City Council.

The company purchases accounting services from Add Smart Limited. These costs total $154,871 (2018: $133,881) and were supplied on normal commercial terms. There was outstanding balance on unpaid invoices of $12,697 (2019:$12,457). Bruce Jensen, the Chief Financial Officer of the Company is a director of Add Smart Limited.

9. FINANCIAL INSTRUMENTS

The accounting policies for financial instruments have been applied to the line items below:

Financial Assets

	2019	2018
	$	$
Cash and cash equivalents	1,666,969	2,767,943
Short term deposits	3,340,287	1,328,793
Trade receivables	43,683	312,840
Other receivables	37,330	11,063
Total financial assets	5,088,268	4,420,639

Financial Liabilities	2019	2018
	$	$
Trade payables	579,507	293,957
Accrued expenses	384,238	612,332
Related party payables	14,602	12,458
Total financial liabilities	978,347	918,747

10. TRADE AND OTHER RECEIVABLES

	2019	2018
	$	$
Trade receivables	16,937	255,551
Related party receivables	26,745	57,289
Net trade receivables	43,682	312,840
Accrued Income	37,330	11,063
Total trade and other receivables	81,013	323,903

The above balance comprise the following :
Exchange: $81,012 (2018: $99,058)
Non-Exchange: $Nil (2018: $224,845)

The Company has not provided for any impairment of debtors based on a review of significant debtor balances and a collective assessment of all debtors. The collective impairment assessment is based on an analysis of past collection history and write-offs.

11. INVENTORY

	2019	2018
	$	$
Cable Car inventory	51,525	30,777

12. TRADE AND OTHER PAYABLES

	2019	2018
	$	$
Trade payables	579,507	293,957
Accrued Expenses	216,654	612,332
Related party payables	14,602	12,458
Total trade and other payables	810,763	918,747

The above consists of:		
Total payables from exchange transactions	810,762	918,747
Total payables from non-exchange transactions	-	-
	810,762	918,747

Wellington Cable Car Limited
Notes to the Financial Statements
For the year ended 30 June 2019

13. INCOME TAX EXPENSE

	2019	2018
	$	$
Current year	27,429	104,752
Adjustments to current tax in prior periods	(5,587)	-
Deferred tax	123,297	81,255
	145,140	186,007

Reconciliation of effective tax rate:	2019	2018
	$	$
Surplus for the period excluding income tax	930,430	551,415
Prima facie income tax at 28%	260,520	154,396
Effect of non-deductible expenses	270,921	1,170,069
Effect of tax exempt income	(270,624)	(1,169,855)
Prior period adjustment	(31,374)	-
Effect of group loss offset	-	-
Deferred tax adjustment	(84,304)	31,397
	145,140	186,007

14. DEFERRED TAX ASSETS AND LIABILITIES

Recognised deferred tax assets/(liabilities):

	Property, plant & equipment	Provisions	Total
	$	$	$
Balance, 30 June 2017	(993,257)	177,194	(816,063)
Charged to Revenue	41,779	(126,784)	(85,005)
Charged to other comprehensive income	-	-	-
Balance, 30 June 2018	(951,478)	50,410	(901,068)
Charged to Revenue	(102,666)	(20,631)	(123,297)
Charged to other comprehensive income	-	-	-
Balance, 30 June 2019	(1,054,145)	29,779	(1,024,364)

15. PROPERTY, PLANT & EQUIPMENT

	2019	2018
Cable Car and equipment Cost	$	$
Opening balance	8,593,055	8,593,055
Additions	15,153	-
Transfer from WIP	-	-
Disposals	-	-
Closing balance	8,608,208	8,593,055
Accumulated depreciation		
Opening balance	1,696,594	1,462,008
Current year depreciation	232,980	234,586
Disposals	-	-
Closing balance	1,929,574	1,696,594
Carrying amount	6,678,633	6,896,461

Wellington Cable Car Limited
Notes to the Financial Statements
For the year ended 30 June 2019

Cable car tracks and wires Cost		
Opening balance	1,363,778	1,363,778
Additions	103,906	-
Closing balance	1,467,684	1,363,778
Accumulated depreciation		
Opening balance	518,239	490,963
Current year depreciation	27,968	27,276
Closing balance	546,208	518,239
Carrying amount	921,476	845,539
Trolley bus overhead Cost/Valuation		
Opening balance	-	-
Impairment	-	-
Closing balance	-	-
Accumulated depreciation		
Opening balance	-	-
Current year depreciation	-	-
Elimination of depreciation on impairment	-	-
Closing balance	-	-
Carrying amount	-	-
Wire system equipment Cost		
Opening balance	79,506	79,506
Impairment	-	-
Closing balance	79,506	79,506
Accumulated depreciation		
Opening balance	73,888	67,878
Current year depreciation	3,069	6,010
Elimination of depreciation on impairment	-	-
Closing balance	76,957	73,888
Carrying amount	2,549	5,618
Motor vehicles Cost		
Opening balance	1,026,850	1,026,850
Additions	27,526	-
Disposals	(825,468)	-
Closing balance	228,908	1,026,850
Accumulated depreciation		
Opening balance	919,779	732,967
Current year depreciation	94,029	186,812
Disposals	(815,671)	-
Closing balance	198,137	919,779
Carrying amount	30,771	107,071

Wellington Cable Car Limited
Notes to the Financial Statements
For the year ended 30 June 2019

Furniture Cost		
Opening balance	77,929	74,379
Additions	7,258	3,550
Disposals	-	-
Closing balance	85,187	77,929
Accumulated depreciation		
Opening balance	65,673	59,543
Current year depreciation	4,344	6,130
Closing balance	70,017	65,673
Carrying amount	15,169	12,256
Computer equipment Cost		
Opening balance	282,382	280,141
Additions	29,007	2,241
Disposals	-	-
Closing balance	311,390	282,382
Accumulated depreciation		
Opening balance	266,049	253,110
Current year depreciation	14,539	12,939
Disposals	-	-
Closing balance	280,588	266,049
Carrying amount	30,801	16,333
Work-In-Progress Cost		
Opening balance	5,073	958
Additions	8,062	4,115
Transfer to Cable Car and equipment	-	-
Closing balance	13,135	5,073
Accumulated depreciation		
Opening balance	-	-
Current year depreciation	-	-
Closing balance	-	-
Carrying amount	13,135	5,073
Total Property, Plant & Equipment Cost		
Opening balance	11,428,573	11,418,667
Additions	190,912	9,906
Transfer to/from WIP	-	-
Disposals	(825,468)	-
Impairment	-	-
Closing balance	10,794,017	11,428,573
Accumulated depreciation		
Opening balance	3,540,222	3,066,469
Current year depreciation	376,930	473,753
Elimination of depreciation on impairment	-	-
Disposals	(815,671)	-
Closing balance	3,101,481	3,540,222
Carrying amount	7,692,533	7,888,351

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Trolley Bus Overhead Network
During the year the poles comprising the Trolley Bus overhead network were transferred to Wellington City Council for no consideration. These poles had a nil carrying value in the financial statements of the Company. Please refer to note 3 in respect of this transaction.

Restrictions
There are no restrictions over Wellington Cable Car Limited's property, plant & equipment. No property, plant or equipment are pledged as security for liabilities.

16. INTANGIBLES

	2019 $	2018 $
Cost		
Opening balance	204,707	204,707
Acquired by direct purchase	13,005	-
Closing balance	217,712	204,707
Accumulated amortisation		
Opening balance	196,214	176,185
Current year amortisation	12,352	20,029
Closing balance	208,566	196,214
Carrying amount	9,146	8,493

Restrictions
There are no restrictions over the title of Wellington Cable Car Limited's intangible assets. No intangible assets are pledged as security for liabilities.

17. OPERATING LEASE COMMITMENTS

	2019 $	2018 $
Non-cancellable operating lease commitments:		
Land and Buildings		
Not later than 1 year	68,620	-
Later than 1 and not later than 2 years	61,142	-
Later than 2 and not later than 5 years	65,501	-
	195,262	-
Plant and equipment		
Not later than 1 year	35,465	22,110
Later than 1 and not later than 2 years	13,606	15,850
Later than 2 and not later than 5 years	9,362	
	58,433	37,959
	253,695	37,959

18.CAPITAL COMMITMENTS

At balance date there are no capital commitments. (2018: $0)

19. BORROWINGS

Bank overdraft
Wellington Cable Car Limited's bank overdraft facility totals $50,000. The current interest rate on the facility is 11% (2018: 11.00%). The actual overdraft facility was un-drawn as at 30 June 2019 (2018: un-drawn).

20. SHAREHOLDERS' EQUITY

Capital

These shares have full voting rights and participate fully in all dividends and proceeds upon winding up.

	2019 $	2018 $
7,434,846 fully paid Ordinary Shares (Par Value $1)	7,434,846	7,434,846
Total Issued and Paid up Capital	7,434,846	7,434,846

Accumulated Comprehensive Revenue and Expense

	2019 $	2018 $
Accumulated Comprehensive Revenue & Expense Opening Balance	2,655,410	2,290,003
Net Surplus after tax	785,289	365,407
Available for appropriation	3,440,700	2,655,410
Accumulated Comprehensive Revenue & Expense Closing Balance	3,440,700	2,655,410

21. SIGNIFICANT EVENTS AFTER BALANCE DATE

There are no significant events that have occurred after balance date.

22. STATUTORY DEADLINE

Section 67 of the Local Government Act 2002 requires delivery to shareholders and available to the public within three months of balance date.

23. MAJOR VARIANCES TO BUDGET

The following are explanations in respect of the major variances between the actual and budgeted results for the year ended 30 June 2019 for the financial reports on pages 5 to 8.

Statement of Comprehensive Revenue and Expense

The Company achieved a significant increase in the surplus before tax on the previous year and exceeded budget by $0.22m. This was due mainly to the continued growth in Cable Car Revenue and also cost savings in a number of areas.

For the year ending 30 June 2019, the major variances relate to increased revenue and also costs savings in regard to the following areas:

(a) Overhead Division Decommissioning Costs/Revenue - The project of decommissioning the overhead network commenced in November 2017 and achieved practical completion in October 2018, with the final contract completion work and wind-up of the overhead division of the Company being completed through to March 2019. This has resulted in operations and general costs being $1.1m less than budget for the year and the revenue from Greater Regional Wellington Council by the same amount (given the Company does not make a profit on the costs incurred in the overhead division).

(b) Cable Car Fare Revenue - for the current year the Cable Car fare revenue exceeded the budget by $0.62m and also the prior year by $0.55m. This was due to increased marketing activities, including events run by the Company, and another positive year for tourism in Wellington including cruise ship visitation.

(c) Cable Car Operational Costs - Due to cost efficiencies and marketing work being completed in-house, Cable Car Operational costs were $0.20m under budget for the year, which reflects the continued hard work and dedication by all the staff involved.

Statement of Changes in Equity

The major variance between the actual position as at 30 June 2019 and that originally budgeted by the Company relates to the increased surplus for the year which is outlined above in the Statement of Comprehensive Revenue and Expense section along with the effects of the opening equity balance.

Statement of Financial Position

Other than the impact of the variance between the budgeted and actual surplus for the 2018/19 year which resulted in larger cash reserves than expected, the major variances in the Statement of Financial Position between the actual and budgeted positions is due to trade payables and trade receivables and also the impact of less capital expenditure being incurred than budgeted in the current year. The planned capital expenditure that is now expected to be incurred in the 2019/20 year relates to the seismic strengthening of the tunnels and portals as the assessment work took longer than originally envisaged.

Trade payables are higher due to increased maintenance work completed in June over that budgeted and also a remaining accrual for funds to be passed to GWRC in respect of asset sales in the Trolley Bus Division of the business that occurred late in the financial year. Trade receivables are reduced over budget given the completion of the decommissioning project, and also focussed debtor management by the Company.

Statement of Cash Flow

The receipts from operations are less than budgeted given the lower spend on the decommissioning project, but compensated by the strong financial performance of the Company.

Also, given the strong financial performance of the Company and the cash reserves generated from this, further term deposits of $2m were invested during the year.

Wellington Cable Car Limited

Statement of Service Performance
For the year ended 30 June 2019

Cable Car Service Performance Measures

Performance Indicator	Measure	Target/Result	Actual - 2019	*Actual - 2018*
Cable car vehicles, track, tunnels, bridges, buildings and equipment are maintained to required safety standards	Approval by NZTA to be obtained each year.	Timely approval received	Achieved	Achieved.
Cable Car service reliability	Percentage reliability	Greater than 99%	Due to weaknesses in the system and method recording trip information, the Company is not able to report on this performance measure for the current year. The Company is currently working on a revised system and process for calculating trip information which will allow accurate reporting for the year ended 30 June 2020	Result 99.83%. Achieved
Cable Car User Satisfaction Survey	How often do you use the Cable Car?	X% travel on the Cable Car at least once every year 2017/18 – 50% 2018/19 – 52% 2019/20 – 54% 2020/21 – 56%	The Company engaged an external provider to complete this survey which provided a result of 98.2%. The Company believes that this survey did not reach a sufficiently broad segment of the Wellington population. As such, the Company is working on a new survey process to be implemented during the 2020 year	100%, noting that the survey was provided to people in Cable Car lane, and the approach for people completing the survey will be reconsidered for the next period
	How do you rate the visitor experience on the Cable Car?	Y% of respondents provide a rating of greater than 3 on a scale of 1 to 5 2017/18 – 90% 2018/19 – 91% 2019/20 – 92% 2020/21 – 93%	91.76%. This result was achieved via the Company completing an online survey for Cable Car passengers over a period of time during the year. Given this is the first year the survey was completed in this format, the Company will review an appropriate measure for future years	91.60%
Cable Car Service maintains Qualmark endorsement to confirm that the Cable Car Service meets the established tourism standards	Qualmark endorsement maintained	Qualmark endorsement maintained when annual requalification is required	Qualmark endorsement applied for and achieved in 2019	*Qualmark endorsement applied for and achieved in 2018.*
Cable Car Asset Management Plan (AMP) produced and implemented	Asset Management Plan agreed and signed off	Asset Management Plan implemented and long term planning and financial implications fed into WCCL and WCC planning systems	Asset Management Plan reviewed and updated as part of completing the 2018/19 business plans in March 2019. A full update of the asset management plan will take place in the 2019/20 year	*Asset Management Plan reviewed and updated as part of completing the 2018/19 business plan in February 2018*
Cable Car Passenger Trips	Passenger trips as per the estimates in the table below	Passenger trip estimates achieved, or variances explained	Achieved	*Achieved.*

Cable Car Passenger

All Passenger Trips

2018/19	First Quarter	Second Quarter	Third Quarter	Fourth Quarter		Full Year
Estimated Passenger Trips	190,269	325,642	375,856	243,479		1,135,246
Actual Passenger Trips	216,349	341,982	397,856	214,205		1,170,392

WCCL Corporate and Financial Performance Measures

Performance Indicator	Measure	Target/Result	Actual - 2019	*Actual - 2018*
Compliance with appropriate regulations and statutes	Number of adverse comments from the relevant regulatory authorities	Nil adverse comments	Achieved	*Achieved*
WCCL Corporate and Operational Risks are proactively identified, assessed and managed to an As Low As Reasonably Practicable (ALARP) level in accordance with the principles contained in AS/NZS ISO 31000:2009.	WCCL Corporate and Operational Risks are proactively identified, assessed and managed	Nil Extreme Risks extant High Risks are proactively managed and eliminated or minimised	Achieved - WCCL management has a risk register and monitors and manages all identified risks including regular reporting to the Board.	*Achieved - WCCL management has a risk register and monitors and manages all identified risks including regular reporting to the Board.*
WCCL disaster recovery plan update	WCCL completes a detailed review and update of the existing disaster recovery plan given the recent natural events in Wellington and the inherent nature of its business	Update of the WCCL disaster recovery plan	Not achieved - this is in progress as at balance date due to the change in business structure and personnel	*Not achieved - this is in progress as at balance date*
Budgetary requirements approved by the WCCL Board are met	Degree of variance from budget	Within 10% of Board approved variance	Achieved. All variances approved and signed off by the Directors at the following Board meeting.	*All variances approved and signed off by the Directors at the following Board meeting.*
Board delegations are adhered to	Board and leadership team approvals of financial and contractual commitments and expenditure	All approvals of financial and contractual commitments and expenditure are in accordance with delegations policy	Achieved	*Achieved*
WCCL can fund its long- term Cable Car capital expenditure programme	Appropriate budgetary amount set aside each year for long- term capital works programme	Sufficient financial reserves are maintained to permit funding of capital works programme as included in the Asset Management Plan, through a combination of cash, external borrowings and grants / external funding	Achieved. Based on the Company's financial results and forecast position, it is currently working on the basis of the required works being funded by existing cash reserves along with external borrowings. However it will continue to liaise with Wellington City Council in relation to potential funding	*Achieved. WCCL has made submissions to WCC for funding under its long term plan which was not accepted in the current plan. The Company is currently working on the basis of the required works being funded by existing cash reserves along with external borrowings.*

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Wellington Cable Car Limited

Company Directory
As at 30 June 2019

Issued Capital:	7,434,746 fully paid Ordinary Shares
Registered Office:	30 Glover Street Ngauranga Wellington, NEW ZEALAND
Directors:	Mr A W Matthews Mr A E Wilson
Company Number:	502158
Auditors:	Audit New Zealand on behalf of the Auditor-General
Bankers:	ANZ Bank New Zealand Limited
Share Registry	101 Wakefield Street Wellington, NEW ZEALAND
Solicitors:	Morrison Mallet
Date of Formation	2 April 1991

AUDIT NEW ZEALAND
Mana Arotake Aotearoa

Independent Auditor's Report

To the readers of the Wellington Cable Car Company Limited's financial statements and performance information for the year ended 30 June 2019

The Auditor-General is the auditor of Wellington Cable Car Company Limited (the company). The Auditor-General has appointed me, Karen Young, using the staff and resources of Audit New Zealand, to carry out the audit of the financial statements and performance information of the company on his behalf.

Opinion

We have audited:

- the financial statements of the company on pages 5 to 21, that comprise the statement of financial position as at 30 June 2019, the statement of comprehensive income, statement of changes in equity and statement of cash flows for the year ended on that date and the notes to the financial statements that include accounting policies and other explanatory information; and
- the performance information of the company on page 22.

In our opinion:

- the financial statements of the company on pages 5 to 21:
  - present fairly, in all material respects:
    - its financial position as at 30 June 2019; and
    - its financial performance and cash flows for the year then ended; and
  - comply with generally accepted accounting practice in New Zealand in accordance with Public Benefit Entity Standards Reduced Disclosure Regime.
- the performance information of the company on page 22 presents fairly, in all material respects, the company's actual performance compared against the performance targets and other measures by which performance was judged in relation to the company's objectives for the year ended 30 June 2019.

Our audit was completed on 30 September 2019. This is the date at which our opinion is expressed.

The basis for our opinion is explained below. In addition, we outline the responsibilities of the Board of Directors and our responsibilities relating to the financial statements and the performance information, we comment on other information, and we explain our independence.

Basis for our opinion

We carried out our audit in accordance with the Auditor-General's Auditing Standards, which incorporate the Professional and Ethical Standards and the International Standards on Auditing (New Zealand) issued by the New Zealand Auditing and Assurance Standards Board. Our responsibilities under those standards are further described in the Responsibilities of the auditor section of our report.

We have fulfilled our responsibilities in accordance with the Auditor-General's Auditing Standards.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibilities of the Board of Directors for the financial statements and the performance information

The Board of Directors is responsible on behalf of the company for preparing financial statements that are fairly presented and that comply with generally accepted accounting practice in New Zealand. The Board of Directors is also responsible for preparing the performance information for the company.

The Board of Directors is responsible for such internal control as it determines is necessary to enable it to prepare financial statements and performance information that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements and the performance information, the Board of Directors is responsible on behalf of the company for assessing the company's ability to continue as a going concern. The Board of Directors is also responsible for disclosing, as applicable, matters related to going concern and using the going concern basis of accounting, unless the Board of Directors intends to liquidate the company or to cease operations, or has no realistic alternative but to do so.

The Board of Directors' responsibilities arise from the Local Government Act 2002.

Responsibilities of the auditor for the audit of the financial statements and the performance information

Our objectives are to obtain reasonable assurance about whether the financial statements and the performance information, as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion.

Reasonable assurance is a high level of assurance, but is not a guarantee that an audit carried out in accordance with the Auditor-General's Auditing Standards will always detect a material misstatement when it exists. Misstatements are differences or omissions of amounts or disclosures, and can arise from fraud or error. Misstatements are considered material if, individually or in the aggregate, they could reasonably be expected to influence the decisions of readers, taken on the basis of these financial statements and the performance information.

For the budget information reported in the financial statements and the performance information, our procedures were limited to checking that the information agreed to the company's statement of intent.

We did not evaluate the security and controls over the electronic publication of the financial statements and the performance information.

As part of an audit in accordance with the Auditor-General's Auditing Standards, we exercise professional judgement and maintain professional scepticism throughout the audit. Also:

- We identify and assess the risks of material misstatement of the financial statements and the performance information, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- We obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the company's internal control.
- We evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the Board of Directors.
- We evaluate the appropriateness of the reported performance information within the company's framework for reporting its performance.
- We conclude on the appropriateness of the use of the going concern basis of accounting by the Board of Directors and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the company's ability to continue as a going concern. If we conclude that a material uncertainty exists we are required to draw attention in our auditor's report to the related disclosures in the financial statements and the performance information or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the company to cease to continue as a going concern.
- We evaluate the overall presentation, structure and content of the financial statements and the performance information, including the disclosures, and whether the financial statements and the performance information represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with the Board of Directors regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Our responsibilities arise from the Public Audit Act 2001.

Other Information

The Board of Directors is responsible for the other information. The other information comprises the information included on the contents page, and pages 1 to 3.

Our opinion on the financial statements and the performance information does not cover the other information and we do not express any form of audit opinion or assurance conclusion thereon.

In connection with our audit of the financial statements and the performance information, our responsibility is to read the other information. In doing so, we consider whether the other information is materially inconsistent with the financial statements and the performance information or our knowledge obtained in the audit, or otherwise appears to be materially misstated. If, based on our work, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

Independence

We are independent of the company in accordance with the independence requirements of the Auditor-General's Auditing Standards, which incorporate the independence requirements of Professional and Ethical Standard 1(Revised): Code of Ethics for Assurance Practitioners issued by the New Zealand Auditing and Assurance Standards Board.

Other than the audit, we have no relationship with, or interests in, the company.

Karen Young

Karen Young
Audit New Zealand
On behalf of the Auditor-General
Wellington, New Zealand


experience
Wellington
wellington museums trust
Annual Report
Te Pūrongo ā-tau
2018 - 19



'The Eel and Sina', Auckland Theatre Company perform as part of the 2019 Capital E National Arts Festival. Credit: Stephen A'Court. Cover Page: Visitors experiencing 'Earthworks' in 'Semiconductor: The Technological Sublime', City Gallery Wellington, April 2019.

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Our Contribution to Wellington – Tā mātou tāpaetanga ki te Whanganui-a-Tara



Families make creations inspired by geometric shapes in 'Eva Rothschild: Kosmos', at Family Day, City Gallery Wellington, April 2019.

Tēnā Koutou

We are pleased to report on another successful year for Experience Wellington during which we delivered remarkable visitor experiences for the enjoyment of Wellington's citizens and visitors, finalised a 10-year strategic plan, and progressed the Wellington Museum development.



'Stitchbomb', Wellington Museum, May 2019.

- Our popularity continues to grow and this report is a celebration of the achievements of our talented team who delivered a total of 564 experiences and engaged 770,320 visitors. This included 25 exhibitions, 17 theatre shows, four of which went on national tours, three exhibitions toured to other New Zealand cities and towns, producing four publications, and presenting over 500 events and public programmes.
- Our strategic planning work has helped us focus on our vision *Engaged Curious Communities* and the kind of organisation we need to be to keep that promise to Wellington. By deepening audience engagement, by embracing Te Ao Māori, and by continuing to build our organisation effectiveness which includes a commitment to whanaungatanga and environmental sustainability, we have created a simple but challenging road map for the future.
- The Wellington Museum development has been included in Wellington City Council's 10-year plan and will complete earthquake strengthening of this 126 year-old Category 1 heritage building and the upgrade of the visitor experience. Design work to confirm the scope of works is on schedule to be completed by the end of 2019.
- Leveraging Wellington City Council funding by raising $4.30 million through trading activities, contracts and fundraising. This compares to $3.79 million in 2017-18 and reflects increases in all revenue sources.

We are immensely proud of our hard-working, innovative team who each day contribute to our success and Wellington's standing as the undisputed cultural capital of New Zealand. There have been many standout performances and our annual staff awards ceremony has become an important occasion to celebrate staff success. Some of the team were recognised by other organisations too. We are also very grateful for the volunteers who support our work. Please refer to pages 53 - 56 for more information about staff achievements.

We would also like to thank Ray Ahipene-Mercer for his Mihi Whakatau at openings and other Experience Wellington events. His commitment to the arts and his passion for Wellington bring warmth and generosity to our activities.

Our financial performance is better than budget and we are reporting a modest surplus for the period of $11,813 after fully funding depreciation. We are also recognising an increase in the value of the Experience Wellington Endowment Fund by $17,208. The Fund was established



A child exploring Capital E PlayHQ's 'Joy is Holidays'. Credit: Justine Hall.

in 2018 with the proceeds of the Sir Alexander Grant bequest to City Gallery Wellington.

Wellington City Council contributes the major proportion of our operating funding for which we thank Mayor Justin Lester and Councillors. We are also very grateful to the many supporters, sponsors and partners who have contributed to our programmes during the year.

In particular we would like to thank:

- **City Gallery Wellington Foundation** for its commitment to fundraise for City Gallery Wellington, and this year for its major support of *Eva Rothschild: Kosmos and Semiconductor: The Technological Sublime*. These exhibitions were also supported by **WellingtonNZ** and **NZME**.
- **Creative New Zealand** (CNZ) for its continued support through the Toi Tōtara Haemata Investment Programme for Capital E's National Theatre for Children and the biennial Capital E National Arts Festival.
- **The Lion Foundation, Wellington Community Trust, Wellington City Council, WETA, the Asia Foundation and Tranzit** for their help with the 2019 Capital E National Arts Festival. We also thank our venue partners for this event, **WellingtonNZ** and the **Museum of New Zealand Te Papa Tongarewa.**
- The **Ministry of Education** for its continued support for our curriculum-aligned education programmes.
- ***Tuia – Encounters 250*** Lottery Fund for its support for the production and delivery of Capital E's 2019 *Story Studio LIVE, and The Navigators which* is a new planetarium show for Space Place based on Māori, Pacific and European voyaging knowledge.
- **Seresin Wines** who continue to support City Gallery events, and **Tuatara Brewing Limited** who have sponsored City Gallery's *Tuatara Open Late* programme over the past five years, which was a finalist in the Vibrant Gold category of the 2019 Wellington Gold Awards.
- The **Voice Arts Trust** with whom we celebrate 10 years of collaboration.

A full list of our Supporters can be found on pages 57 - 58.

Looking Ahead – He tirohanga whakamua

We will focus our attention on progressing key projects such as the Wellington Museum development and securing long-term accommodation for Capital E. We also expect to announce before the end of the year the next high profile international art exhibition to be presented at City Gallery Wellington. Our commitment to deepening our engagement with audiences and embracing Te Ao Māori will shape our visitor experiences and our organisation culture, and will bring us closer to realising our vision of *Engaged Curious Communities*.

Jackie Lloyd
Chair

Pat Stuart
Chief Executive

Engaged Curious Communities - He hononga māhirahira e hāngai ana ki ngā hapori

315,152
Total online engagement via website and social media

Physical Visitation
770,320
We exceeded our Total Visitation target

2%
25,222 (physical and online) by

We delivered
564
individual exhibitions, theatre shows, public programmes, events and publications
142 more than in 2017-18.

80,208
Children and Young People visited for a learning experience.
21,413 more than in 2017-18.

The 9th Capital E National Arts Festival welcomed
over 40,000 people
into venues across Wellington City

City Gallery's international exhibition double feature *Eva Rothschild: Kosmos* and *Semiconductor: The Technological Sublime* include Te Reo Māori wall text.

We premiered *Te Kuia me te Pūngāwerewere* (The Kuia and the Spider), a full Te Reo Māori co-production with Taki Rua Theatre Company before it began its national tour of festivals, kura and marae.

45%
of our staff completed a Te Reo Māori course during the year.

Non-Council revenue $4.30 million was raised

Trading	Contract	Fundraising
$2,799,745	$778,170	$675,729

Finance income $50,648

This represents 36.4% of our operating revenue

We are becoming environmentally sustainable

- 75% of our lighting is now LED or low energy.
- Energy audits for City Gallery Wellington and Wellington Museum are showing noticeable reduction in energy use for heating and cooling.

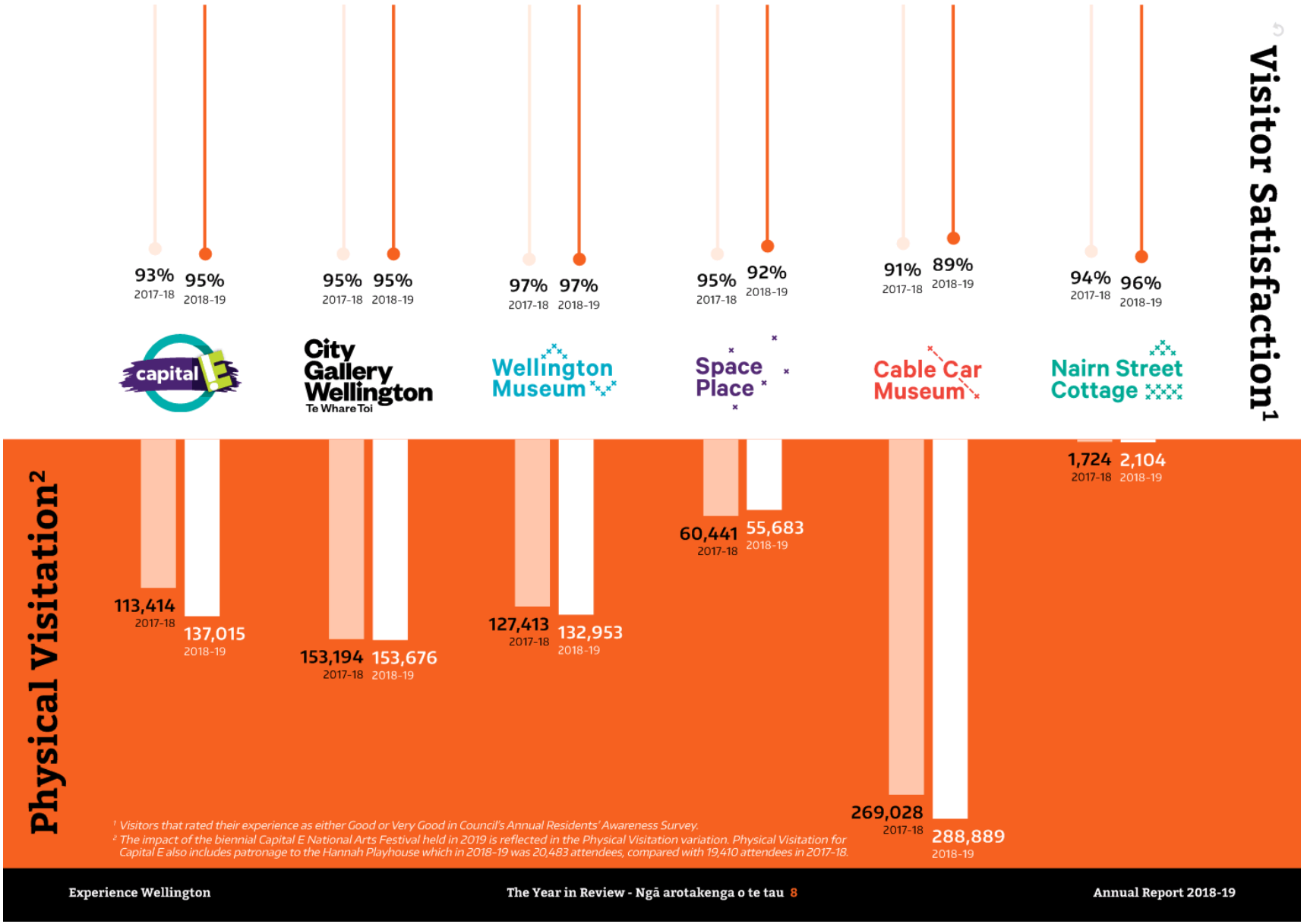
We are award winners

- We won the inaugural Wellington City Council Innovative Design in Accessibility for The Attic at Wellington Museum.
- Museums Wellington with partner Auckland War Memorial Museum Tāmaki Paenga Hira, won the 2019 ServiceIQ New Zealand Museum Awards Museum Shops Association of Australia and New Zealand Best New Product Range award for the Kate Sheppard Camelia product range.
- Capital E's Fundraising Coordinator won Fundraising Institute of New Zealand's Fundraising Newcomer of the Year 2019.
- Five Years of City Gallery's *Tuatara Open Late* was a finalist in the Vibrant Gold section for the 2019 Wellington Gold Awards.

The Year in Review
– Ngā arotakenga o te tau



Contemporary Feminism Panels 'Feminism and Faith', City Gallery Wellington, October 2018.


Visitor Satisfaction[1]
93% 2017-18
95% 2018-19
capital
95% 2017-18
95% 2018-19
City Gallery Wellington
Te Whare Toi
97% 2017-18
97% 2018-19
Wellington Museum
95% 2017-18
92% 2018-19
Space Place
91% 2017-18
89% 2018-19
Cable Car Museum
94% 2017-18
96% 2018-19
Nairn Street Cottage
Physical Visitation[2]
113,414 2017-18
137,015 2018-19
153,194 2017-18
153,676 2018-19
127,413 2017-18
132,953 2018-19
60,441 2017-18
55,683 2018-19
269,028 2017-18
288,889 2018-19
1,724 2017-18
2,104 2018-19
[1] Visitors that rated their experience as either Good or Very Good in Council's Annual Residents' Awareness Survey.
[2] The impact of the biennial Capital E National Arts Festival held in 2019 is reflected in the Physical Visitation variation. Physical Visitation for Capital E also includes patronage to the Hannah Playhouse which in 2018-19 was 20,483 attendees, compared with 19,410 attendees in 2017-18.
Experience Wellington
The Year in Review - Ngā arotakenga o te tau 8
Annual Report 2018-19

Capital E Nōku Te Ao

Growing up in the Capital city is full of opportunities to play and create

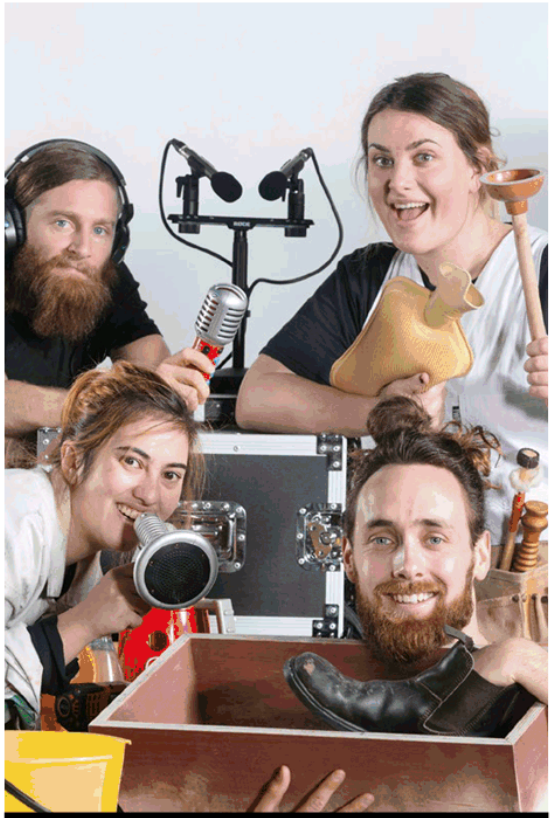


Bouncing around in 'Bobbles' in Capital E's PlayHQ. Credit: Justine Hall.



The 9th Capital E National Arts Festival sold over 40,000 tickets to 11 shows representing Denmark, Australia and Japan as well as New Zealand. The Festival opened with the premiere of *Te Kuia me te Pūngāwerewere* (*The Kuia and the Spider*), a full Te Reo Māori co-production with Taki Rua Theatre Company. *Te Kuia* then toured New Zealand Aotearoa featuring in festivals as well as performances at kura and marae.

Credit: Stephen A'Court.



Capital E National Theatre for Children's innovative production *Story Studio Live* which is co-created with children and young people, toured schools throughout New Zealand Aotearoa, reaching 10,000 young people before a performance in Parliament's Grand Hall hosted by Paul Eagle MP in front of the young writers, their mentors and supporters.

'Story Studio LIVE' cast (L-R Thomas Lambert, Neenah Dekkers-Reihana, Hannah Kelly, Barney Olsen). Credit: Stephen A'Court.

Capital E's Digital Team continued its track record of strong partnerships with a series of holiday programmes connecting young Wellingtonians including *Trash to Fash*, in collaboration with World of Wearable Arts (WoW).





Around 28,000 children and their caregivers have accessed our free drop-in play space, PlayHQ, which has become an important destination to enjoy anything from yoga to science and craft to dance.

A child exploring Capital E PlayHQ's 'Joy is Holidays'. Credit: Justine Hall.



Makers came from far and wide to Wellington for New Zealand Aotearoa's inaugural *Maker Faire*. Over 3,000 people filled Shed 6 to experience everything from basket-weaving and robotics, to quilting and coding.

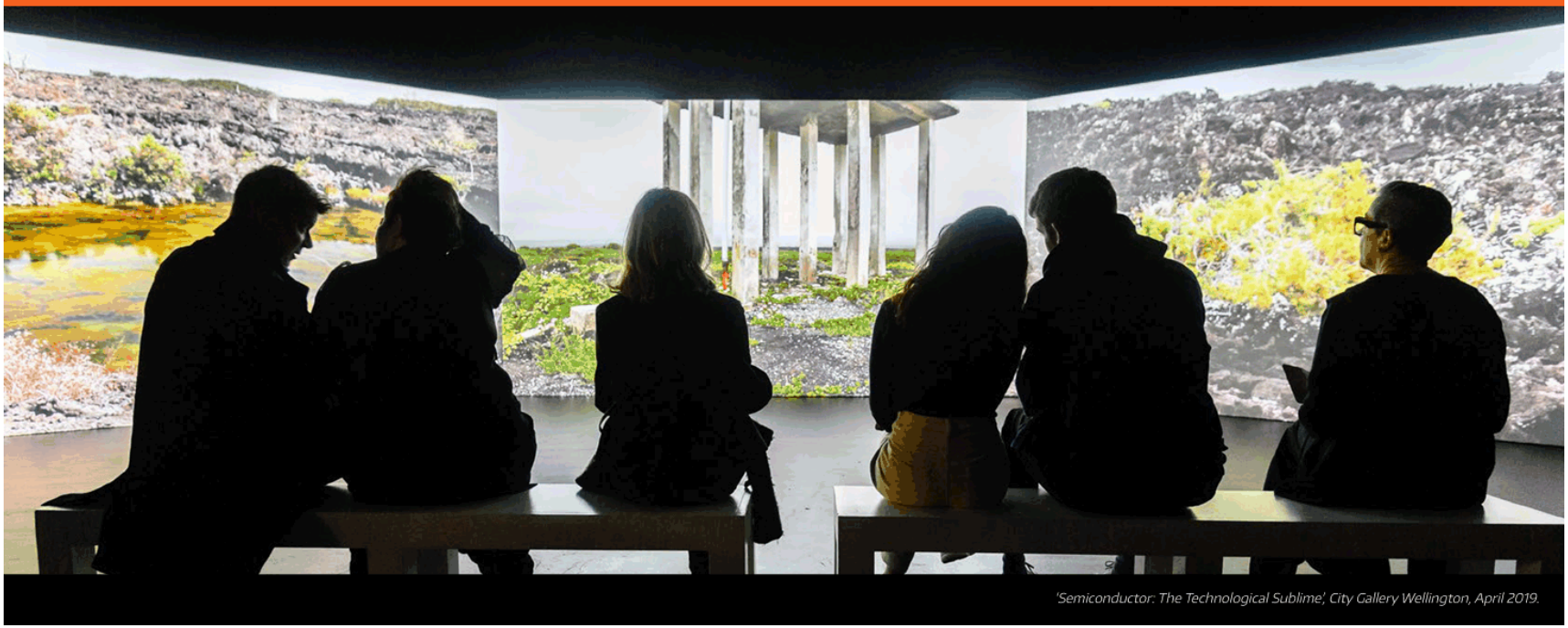
Credit: Justine Hall.

Refer page 57 for details of programmes and events at Capital E during 2018-19.

City Gallery Wellington
Te Whare Toi

City Gallery Wellington Te Whare Toi

Generating ideas and experiences through Contemporary Art



'Semiconductor: The Technological Sublime', City Gallery Wellington, April 2019.



Iconography of Revolt, City Gallery Wellington, 28 July – 18 November 2018.



This Is New Zealand was a finalist in the Best Exhibition category of the 2019 ServiceIQ New Zealand Museum Awards.

Gavin Hipkins, 'The Homely II 2001-17' in 'This Is New Zealand', City Gallery Wellington, July 2018.







Yona Lee: In Transit , City Gallery Wellington, 8 December 2018 – 24 March 2019.

Left: Curator Aaron Lister in conversation with Yona Lee at the opening weekend of 'Yona Lee: In Transit', City Gallery Wellington, December 2018

Centre: From Scratch performs in 'Yona Lee: In Transit', City Gallery Wellington, December 2018.

Right: Visitors exploring the steel structures in 'Yona Lee In Transit', City Gallery Wellington, December 2018.



City Gallery and Tuatara Brewing Limited celebrated five years of *Tuatara Open Late* in June 2019.

Visitors enjoy a guided tour the 47th Tuatara Open Late, City Gallery Wellington, June 2019.



From Scratch performed *Car Horn Hocket*, on 17 November 2018, a choreographed musical performance using car horns in Te Ngākau Civic Square as part of the exhibition *From Scratch: 555 Moons*.



Three *Family Days* were held during three school holidays with drop-in activities for the whole whānau inspired by the exhibitions on show. *Family Days* were supported this year by the Chartwell Trust and City Gallery Wellington Foundation.

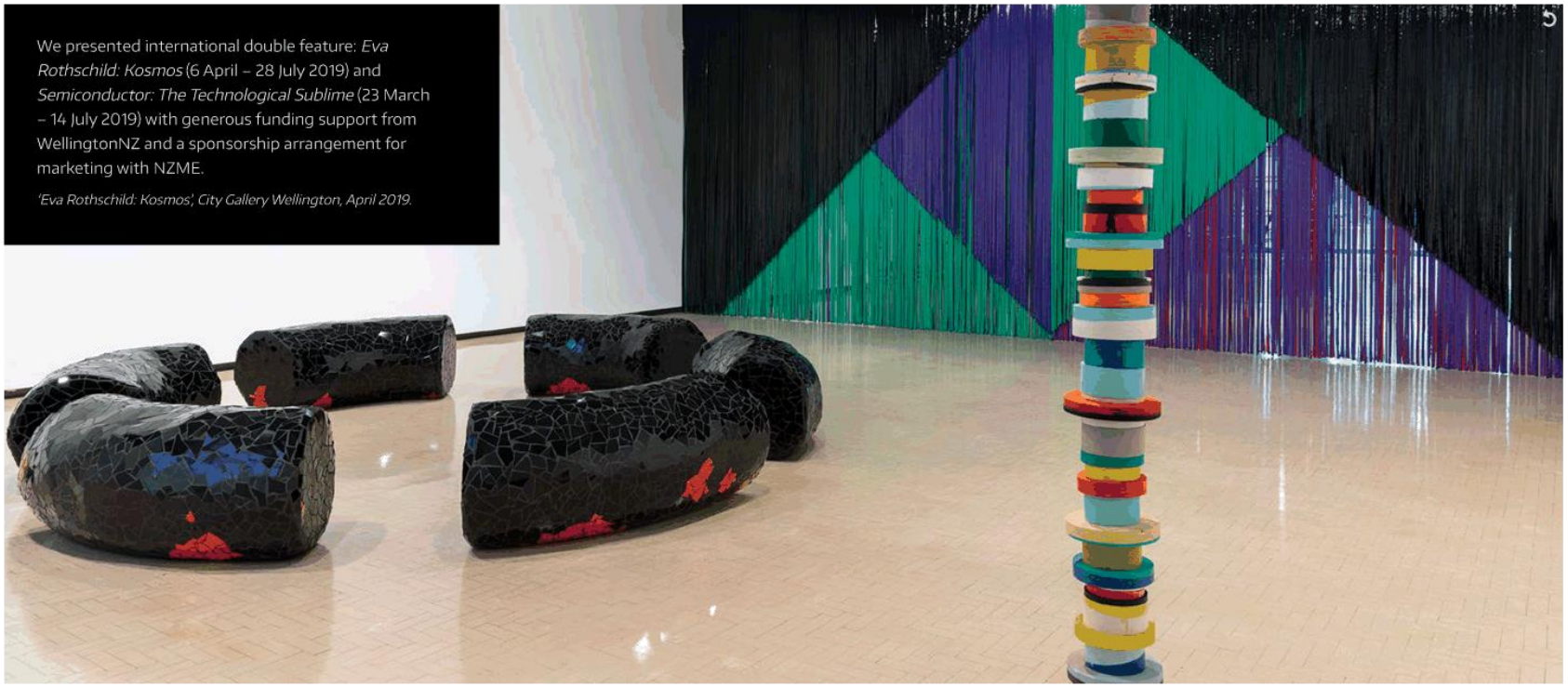
Left: 'Family Day', City Gallery Wellington, April 2019.

Below: 'Family Day', City Gallery Wellington, July 2018.



We presented international double feature: *Eva Rothschild: Kosmos* (6 April – 28 July 2019) and *Semiconductor: The Technological Sublime* (23 March – 14 July 2019) with generous funding support from WellingtonNZ and a sponsorship arrangement for marketing with NZME.

'Eva Rothschild: Kosmos', City Gallery Wellington, April 2019.





'Semiconductor: The Technological Sublime', City Gallery Wellington, April 2019.

Refer page 57 for details of exhibitions, programmes and events at City Gallery during 2018-19.

Wellington Museum

Wellington Museum Te Waka Huia o Ngā Taonga Tuku Iho

Sharing the stories and objects of Wellington

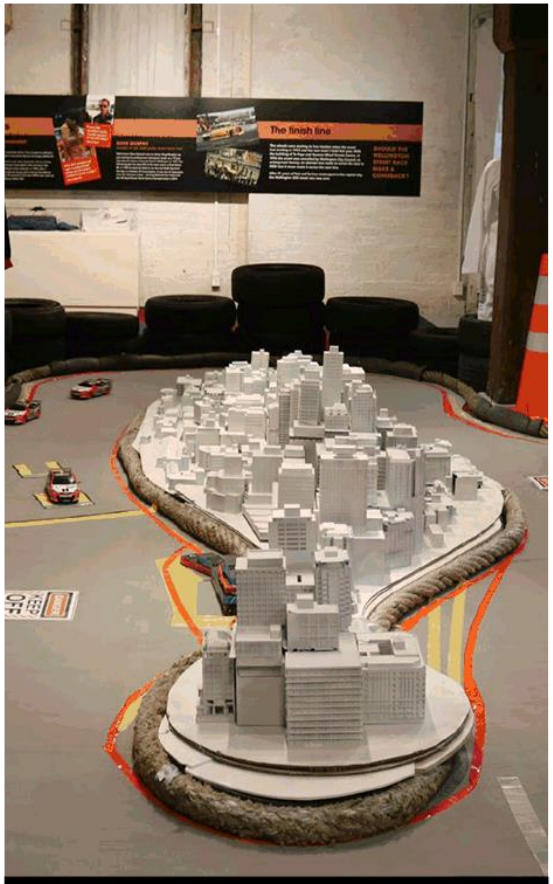


Raukura Hoerara-Smith, Museums Wellington Kaiwhakahau Māori, models the Kate Sheppard Camelia merchandise created to commemorate Suffrage 125.





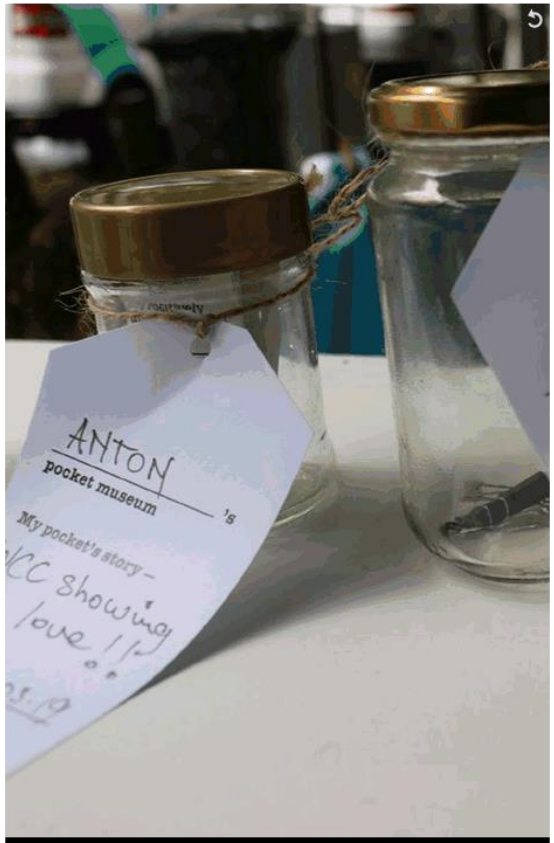
Wellington Museum celebrated Suffrage 125 by working with Vinnies Re Sew and Voice Arts for the *Suffrage in Stitches* project which has re-created and re-worked the Suffrage Petition in fabric and stitches.



Over Christmas 2018 Wellington Museum presented *Racing the Wellington 500*, celebrating the story of the Nissan Mobil 500 car race that transformed Wellington's waterfront into an internationally regarded racing destination from 1985 to 1996. For a time, the race began and ended at the Wellington Museum.

A Cameo Affair by Genevieve Packer which is a textile artwork featuring silhouettes of 31 prominent women of New Zealand Aotearoa, opened on 28 November 2018.





He Whare Taonga Iti, House of Small Treasures, was Wellington Museum's contribution to the Wellington Sculpture Trust's *Parking Day*, an international event held on the same date each year.

Refer page 57 for details of exhibitions, programmes and events at Wellington Museum during 2018-19.

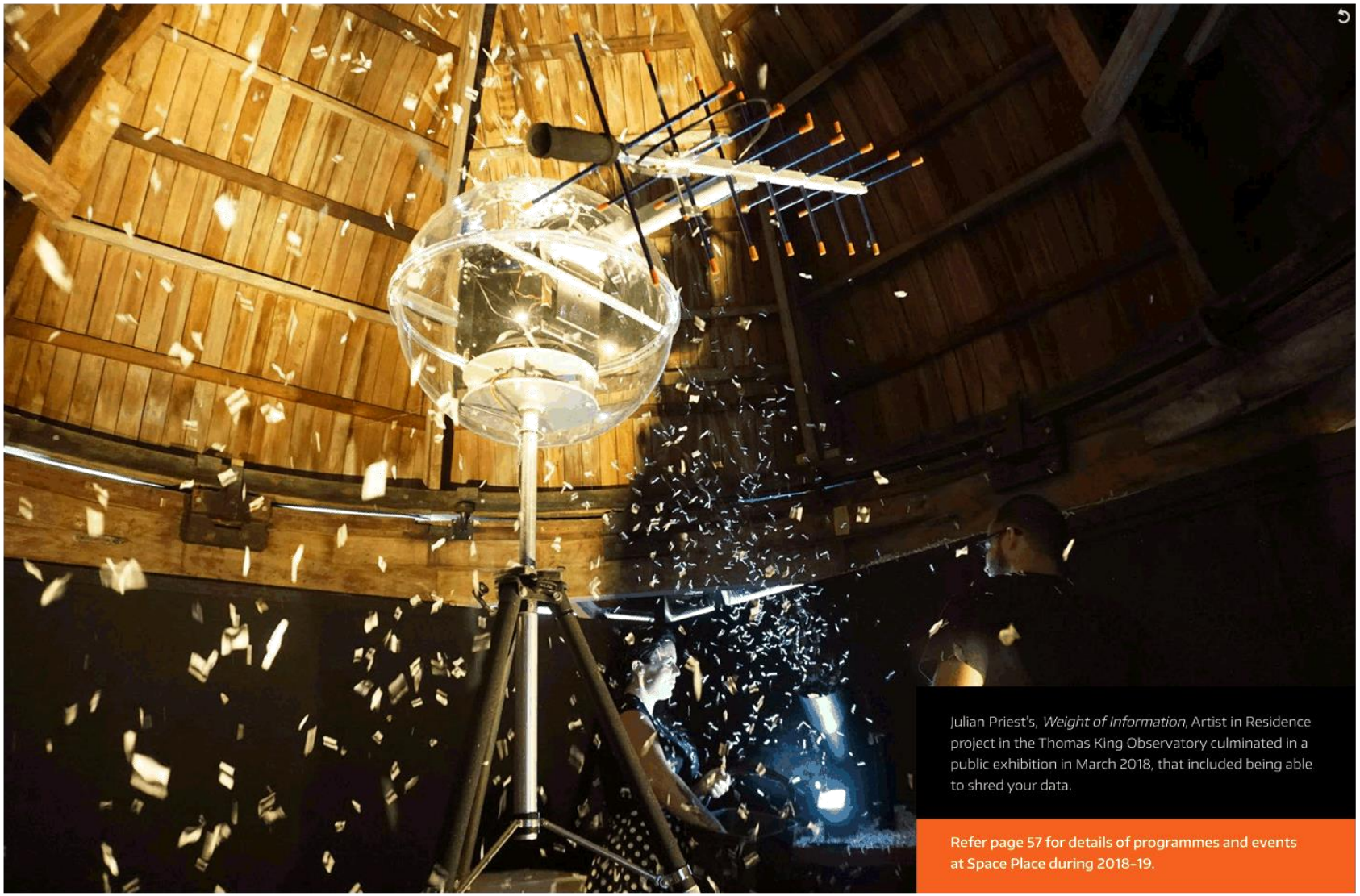
Space Place

Space Place
Te Ara a Whānui Ki Te Rangi

Transporting visitors from Wellington
to outer space



Annabel Alpers, Space Place, February 2019.



Julian Priest's, *Weight of Information*, Artist in Residence project in the Thomas King Observatory culminated in a public exhibition in March 2018, that included being able to shred your data.

Refer page 57 for details of programmes and events at Space Place during 2018–19.

Cable Car Museum

Cable Car Museum

Explores how technology and commerce shaped the city



Exterior view of Cable Car Museum.



The Cable Car Museum reached its highest visitation ever in 2018-19, with 288,889 visitors proving its popularity with national and international tourists.

Barry Saunders performs in the Cable Car Museum during May Music Month, May 2019.

As part of the 2018 World of Wearable Art, Wellington Museum and the Cable Car Museum displayed two previous *winners: Reflection in Time* designed by Julie Brawley; and *Voyage to Revolution* designed by Carolyn Gibson.

'Voyage to Revolution' on display in the Cable Car Museum.





Clucky the Hen returned to distribute Easter treats, this year in the Cable Car Museum. Clucky was a popular feature in Kirkcaldie & Stains store during Easter.

Refer page 57 for details of programmes and events at Cable Car Museum during 2018-19.

Nairn Street Cottage

Nairn Street Cottage

Illustrates the story of Wellington through the Wallis family



Interior view of Nairn Street Cottage.



We reopened Nairn Street Cottage in September 2018 presenting four snapshots of the Cottage's history between 1860 and 1970. The changes have been highly successful, especially for school groups.

Descendants of the Wallis Family, 31 August 2019. Credit: Alex Efimoff.

Refer page 57 for details of programmes and events at Nairn Street Cottage during 2018-19

NEW ZEALAND CRICKET MUSEUM

New Zealand Cricket Museum
Ngā Taonga Kirikiti

Cricket lives here.



The New Zealand Cricket Museum closed in January 2019 for major earthquake strengthening to the Museum Stand at the Basin Reserve. A fully refurbished museum experience is expected to open in early 2020.

Strategic Projects Progress – Ngā rautaki whakamua

Strategic Priority To ensure that there is a Māori dimension in all Experience Wellington plans and activities, and in what its visitors see, feel and experience.

Planned 2018-19 Milestones	What was achieved?
A three-year plan for better engagement with Māori is agreed and draft Key Performance Indicators are developed.	• Our commitment to Te Ao Māori has been included in our 2019-29 Strategic Plan. • A three-year plan with performance indictors is in development. • 45% of our staff completed a Te Reo Māori course during the year.

Strategic Priority To present high profile, large scale international contemporary art exhibitions at City Gallery Wellington.

Planned 2018-19 Milestones	What was achieved?
Schedule and present a high profile international contemporary art exhibition at City Gallery, and identify the next high value exhibition, for presentation in 2020-21.	• We presented international double feature *Eva Rothschild: Kosmos* and *Semiconductor: The Technological Sublime*. • We have identified a third exhibition for presentation in 2021.

Strategic Priority To complete the development of Wellington Museum.

Planned 2018-19 Milestones	What was achieved?
Wellington City Council confirms its support for the project via the Business Case. Fundraising and Communication strategy is in place, and procurement policy and procedure are confirmed.	• The presentation of the Business Case to Council has been deferred until November 2019 so that information on the scope of works required to achieve a seismic rating of at least 67% of the New Building Code can be included. • Fundraising and Communication strategies are in development. • A procurement policy and procedure has been confirmed.

Strategic Priority To develop and deliver better tools to monitor our audience profile that will enable us to programme, position ourselves and communicate more responsively.

Planned 2018-19 Milestones	What was achieved?
The audience data collection trial is evaluated, adjustments made, and the system applied in the context of preparing the 2019-20 Statement of Intent.	• We reviewed the audit of our data collection methodologies against research on current trends and objectives. • We have identified three types of data to be collected and trials are underway. • This project is closely connected to other work e.g. the new Customer Relationship Management system.

Strategic Priority To upgrade our IT equipment and systems.

Planned 2018-19 Milestones	What was achieved?
Complete the IT hardware upgrade and the transfer to new cloud-based operating system. New Customer Relationship Management system and Ticketing and Memberships system ready for implementation.	• The IT hardware upgrade has been completed and Office 365 is in the process of being installed. • The design and implementation of the new Customer Relationship Management system – Salesforce – is underway and the system will go live in August 2019. • A new Ticketing and Membership system has been selected and design is underway, and a new Retail Point of Sale system has been identified.

Strategic Priority To grow revenue achieved through fundraising.

Planned 2018-19 Milestones	What was achieved?
Strategic Fundraising Manager recruited. Wellington Museum Development Fundraising strategy is developed by June 2019. Experience Wellington Fundraising strategy is developed by June 2019. Endowment Fund is officially launched with Nikau Foundation. Internal capability building initiatives are developed and implemented.	• A Fundraising strategy was developed by the Strategic Fundraising Manager and approved by the Board. • A centralised fundraising team will be established in 2019-20. • Wellington Museum Development Fundraising and Communication strategies are in development. • The Experience Wellington Endowment Fund has been established with the Nikau Foundation and the value of the Fund has increased by $17,208.

Auditor's Report – Te rīpoata kaitātari

To the readers of Wellington Museums Trust Incorporated's financial statements and performance information for the year ended 30 June 2019

The Auditor-General is the auditor of Wellington Museums Trust Incorporated "the Trust". The Auditor-General has appointed me, David Gates using the staff and resources of KPMG to carry out the audit of the financial statements and performance information of the Trust on his behalf.

Opinion

We have audited:

- the financial statements of the Trust on pages 36 to 51, that comprise the statement of financial position as at 30 June 2019, the statement of comprehensive revenue and expense, statement of changes in equity and statement of cash flows for the year ended on that date and the notes to the financial statements that include accounting policies and other explanatory information; and
- the performance information of the Trust on pages 30 to 35.

In our opinion:

- the financial statements of the Trust on pages 36 to 51:
  - present fairly, in all material respects:
    - its financial position as at 30 June 2019; and
    - its financial performance and cash flows for the year then ended; and
  - comply with generally accepted accounting practice in New Zealand in accordance with Public Benefit Entity Accounting Standards applying the reduced disclosure regime; and
- the performance information of the Trust on pages 30 to 35 presents fairly, in all material respects, the Trust's actual performance compared against the performance targets and other measures by which performance was judged in relation to the Trust's objectives for the year ended 30 June 2019.

Our audit was completed on 6 August 2019. This is the date at which our opinion is expressed.

The basis for our opinion is explained below. In addition, we outline the responsibilities of the Board of Trustees and our responsibilities relating to the financial statements and the performance information, and we explain our independence.

Basis for our opinion

We carried out our audit in accordance with the Auditor-General's Auditing Standards, which incorporate the Professional and Ethical Standards and the International Standards on Auditing (New Zealand) issued by the New Zealand Auditing and Assurance Standards Board of Trustees. Our responsibilities under those standards are further described in the Responsibilities of the auditor section of our report.

We have fulfilled our responsibilities in accordance with the Auditor-General's Auditing Standards.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibilities of the Board of Trustees for the financial statements and the performance information

The Board of Trustees is responsible on behalf of the Trust for preparing financial statements that are fairly presented and that comply with generally accepted accounting practice in New Zealand. The Board of Trustees is also responsible for preparing the performance information for the Trust.

The Board of Trustees is responsible for such internal control as it determines is necessary to enable it to prepare financial statements and performance information that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements and the performance information, the Board of Trustees is responsible on behalf of the Trust for assessing the Trust's ability to continue as a going concern. The Board of Trustees is also responsible for disclosing, as applicable, matters related to going concern and using the going concern basis of accounting, unless the Board of Trustees intends to liquidate the Trust or to cease operations, or has no realistic alternative but to do so.

The Board of Trustees' responsibilities arise from the Local Government Act 2002.

Responsibilities of the auditor for the audit of the financial statements and the performance information

Our objectives are to obtain reasonable assurance about whether the financial statements and the performance information, as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion.

Reasonable assurance is a high level of assurance, but is not a guarantee that an audit carried out in accordance with the Auditor-General's Auditing Standards will always detect a material misstatement when it exists. Misstatements are differences or omissions of amounts or disclosures, and can arise from fraud or error. Misstatements are considered material if, individually or in the aggregate, they could reasonably be expected to influence the decisions of readers, taken on the basis of these financial statements and the performance information.

For the budget information reported in the financial statements and the performance information, our procedures were limited to checking that the information agreed to the Trust's statement of intent.

We did not evaluate the security and controls over the electronic publication of the financial statements and the performance information.

As part of an audit in accordance with the Auditor-General's Auditing Standards, we exercise professional judgement and maintain professional scepticism throughout the audit. Also:

- We identify and assess the risks of material misstatement of the financial statements and the performance information, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- We obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Trust's internal control.
- We evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the Board of Trustees.
- We evaluate the appropriateness of the reported performance information within the Trust's framework for reporting its performance.
- We conclude on the appropriateness of the use of the going concern basis of accounting by the Board of Trustees and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Trust's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements and the performance information or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Trust to cease to continue as a going concern.
- We evaluate the overall presentation, structure and content of the financial statements and the performance information, including the disclosures, and whether the financial statements and the performance information represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with the Board of Trustees regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Our responsibilities arise from the Public Audit Act 2001.

Independence

We are independent of the Trust in accordance with the independence requirements of the Auditor-General's Auditing Standards, which incorporate the independence requirements of Professional and Ethical Standard 1(Revised): *Code of Ethics for Assurance Practitioners* issued by the New Zealand Auditing and Assurance Standards Board of Trustees.

Other than the audit, we have no relationship with, or interests in, the Trust.

David Gates
KPMG
On behalf of the Auditor-General
Wellington, New Zealand

Statement of Service Performance – Te tauākī ratonga mahi

For the year ended 30 June 2019
Key Result Indicators



'Joy is Holidays' at Capital E's PlayHQ. Credit: Justine Hall.

Our Visitors – Ā mātou manuhiri

Outputs		Status at 30 June 2018	Measures 2018-19	Status at 30 June 2019
		Achieved Total 725,214 visits	Total visits of 753,500 are achieved	Achieved Total 770,320 visits
Physical Visitation	City Gallery Wellington[1]	153,194	170,000	153,676
	Wellington Museum	127,413	132,000	132,953
	Capital E[2]	113,414	157,500[3]	137,015
	Cable Car Museum	269,028	237,000	288,889
	Space Place	60,441	55,000	55,683
	Nairn Street Cottage	1,724	2,000	2,104
		Not Achieved Total 232,335 unique visits	Total unique visits of 253,000 to institutional web/mobile sites are achieved	Achieved Total 274,093 unique visits
Virtual Visitation	City Gallery Wellington	76,515	120,000	87,922
	Museums Wellington	103,525	88,000	140,646
	Capital E	40,719	45,000	45,525
		Achieved Snapshot of 61,254 Facebook friends and Instagram and Twitter followers	Snapshot target of 53,750 Facebook friends and Instagram and Twitter followers	Achieved Snapshot of 68,059 Facebook friends and Instagram and Twitter followers
Social Media Profile	City Gallery Wellington	34,724	26,000	37,923
	Museums Wellington[4]	10,401	10,000	12,218
	Capital E	6,905	6,250	8,040
	Space Place	9,224	11,500	9,878

[1] *City Gallery Wellington was closed for three months in 2017-18 for the Entrance/Foyer development.*
[2] *The biannual Capital E National Arts Festival was held in 2018-19. Capital E Visitation figures includes the Hannah Playhouse.*
[3] *Capital E's 2018-19 Physical Visitation Target included 30,000 visitors for their participation in the LUX Lights Festival which did not take place.*
[4] *Museums Wellington includes Wellington Museum, Cable Car Museum and Nairn Street Cottage. It excludes Space Place which has its own Social Media Profile.*



Visitors enjoy 'Eva Rothschild: Kosmos', City Gallery Wellington, April 2019.

Our Visitors (continued) – Ā mātou manuhiri

Outputs		Status at 30 June 2018		Measures 2018-19	Status at 30 June 2019	
First Time Wellington City Visitors[5]	City Gallery Wellington	Was not measured in 2017-18		2018-19 was benchmarking this measure so there were no targets set	20%	
	Wellington Museum				18%	
	Capital E				24%	
	Cable Car Museum				45%	
	Space Place				42%	
	Nairn Street Cottage				55%	
Quality of Visit[6]	City Gallery Wellington	88%	Not Achieved	90%	86%	Not Achieved
	Wellington Museum	92%	Achieved	90%	93%	Achieved
	Capital E	93%	Achieved	90%	95%	Achieved
	Cable Car Museum	85%	Not Achieved	90%	84%	Not Achieved
	Space Place	87%	Not Achieved	90%	91%	Achieved
	Nairn Street Cottage	-[7]	Not Achieved	90%	96%	Achieved

Quality of visit was affected by reduced access to City Gallery.
The popularity of the Cable Car Museum particularly during the peak tourism season affected the quality of visit.

		Achieved 58,795 Children & Young People visited for a Learning Experience	69,750 Children & Young People visited for a Learning Experience	Achieved 80,208 Children & Young People visited for a Learning Experience
Children & Young People Visiting for a Learning Experience[8]	City Gallery Wellington	3,355	4,500	4,038
	Museums Wellington[9]	7,819	7,000	5,627
	Capital E[10]	39,429	50,000	64,422
	Space Place	8,192	8,250	6,121

[5] *The percentage of visitors who are residents of Wellington visiting for the first time.*
[6] *Quality is measured in terms of: the relevance of experience; information acquired; friendliness of staff; length of visit; and overall enjoyment.*
[7] *There was no Visitor Satisfaction Survey completed at Nairn Street Cottage during 2017-18.*
[8] *The number of students as part of a booked group visiting us for learning experiences. The delivery of LEOTC is part-funded by the Ministry of Education.*
[9] *Museums Wellington includes Wellington Museum, Cable Car Museum and Nairn Street Cottage. It excludes Space Place which is reported separately.*
[10] *The biannual Capital E National Arts Festival was held in 2018-19.*



2019 Capital E National Arts Festival, 'Treat' by Java Dance Theatre Company. Credit: Stephen A'Court.

Our Sustainability
- Tā mātou whakapūmautanga

Outputs		Status at 30 June 2018	Measures 2018-19	Status at 30 June 2019
		Achieved $2,548,000 of non-Council revenue	$2,478,000 of non-Council revenue is achieved	Achieved $2,825,000 of non-Council revenue
Non-Council Revenue	City Gallery Wellington[11]	$311,000	$307,000	$363,000
	Museums Wellington[12]	$910,000	$845,000	$1,056,000
	Capital E[13]	$562,000	$509,000	$608,000
	Space Place	$528,000	$542,000	$570,000
	Sub Total	$2,311,000	$2,203,000	$2,597,000
	Sub-letting, Interest & Other	$237,000	$275,000	$228,000
		Achieved $1,286,000 of non-Council revenue	$1,601,000 of non-Council revenue is achieved	Not Achieved $1,480,000 of non-Council revenue
Fundraising	City Gallery Wellington	$300,000	$274,000	$467,000
	Museums Wellington	$178,000	$173,000	$148,000
	Capital E	$692,000	$1,051,000	$784,000
	Space Place	$116,000	$103,000	$81,000

City Gallery exceeded its fundraising target.

		Not Achieved $3.19 was the average spend per visitor	The average spend per visitor is $3.40	Not Achieved $3.37 was the average spend per visitor[14]
Spend per Visitor	City Gallery Wellington[15]	$2.02	$1.80	$2.36
	Museums Wellington[16]	$2.28	$2.28	$2.49
	Capital E[17]	$4.58	$3.12	$4.43
	Space Place	$8.74	$9.85	$10.25

While the aggregated stretch target of $3.40 was not achieved, institutional targets were achieved.

[11, 15] *City Gallery Wellington revenue in 2017-18 was impacted by the three-month closure for the Entrance/Foyer development.*
[12, 16] *Museums Wellington includes Wellington Museum, Cable Car Museum and Nairn Street Cottage. It excludes Space Place which is reported separately.*
[13] *The biannual Capital E National Arts Festival was held in 2016-17. Capital E's Non-Council Revenue figure includes the Hannah Playhouse.*
[14] *Overall the spend per visitor was not achieved due to visitor numbers at certain venues being below expectations.*
[17] *The biannual Capital E National Arts Festival was held in 2018-19. Capital E's Spend per Visitor figure includes the Hannah Playhouse.*



Kate Sheppard Camelia BLUNT Umbrella - part of the Museums Wellington Suffrage 125 merchandise range.

Our City – Tā mātou tāone

Outputs		Status at 30 June 2018		Measures 2018-19	Status at 30 June 2019	
City Residents' Awareness (Annual Survey)[18]	City Gallery Wellington	91%	Not Achieved	95%	93%	Not Achieved
	Wellington Museum	93%	Not Achieved	97%	94%	Not Achieved
	Capital E	81%	Not Achieved	90%	92%	Achieved
	Cable Car Museum	95%	Not Achieved	97%	96%	Not Achieved
	Space Place	90%	Not Achieved	97%	92%	Not Achieved
	Nairn Street Cottage	50%	Not Achieved	60%	60%	Achieved

Residents' awareness increased between 2018 and 2019. Four institutions did not achieve revised target.

Our Heritage – Ā mātou taonga tuku iho

Outputs		Status at 30 June 2018		Measures 2018-19	Status at 30 June 2019	
Collection Development	New to Collection[19]	23[20]	Not Achieved	45	26	Not Achieved
	Collection Assessment[21]	370	Not Achieved	1,875	2,044	Achieved
	Collection Accessibility[22]	5.1%	Achieved	7.5%	6.04%	Not Achieved

Incomplete records meant that "new to collection" was not achieved.
Collection accessibility has been affected by our planning work for the Wellington Museum development.

[18] *The number of Wellingtonians who know about our visitor experiences, as assessed through the Annual Residents' (ratepayers') Survey conducted by Council.*
[19] *New to Collection means: Commissions, acquisitions or donations of an item or a collection of items that have been accessioned into the collection.*
[20] *This result includes two collections: the Ron Lambert Ceramic Collection of 33 items, and the Waituhi Matariki Public Art Project of 25 Flags.*
[21] *Collection Assessment means: The number of items (individual or type e.g. lifebuoys) that are reviewed for retention or disposal.*
[22] *Collection Accessibility means: The % of the Collection that is on display, on loan, used for research purposes or accessed through other mediums such as online.*



A pair of Wellington Polytechnic mechanics overalls collected on the back of the popular 'Racing the Wellington 500' exhibition.

Our People – Ā mātou Iwi

Outputs	Status at 30 June 2018	Measures 2018-19	Status at 30 June 2019
Health and Safety	Not Achieved One serious harm incident reported	No preventable serious harm incidents involving workers or visitors as defined by the Health and Safety at Work Act 2015	Achieved No serious harm incidents reported
Staff Satisfaction	Not Achieved 71% of respondents feel engaged with Experience Wellington	At least 75% of staff are engaged with the organisation as indicated through the annual Staff Engagement Survey	Not Achieved 68% of respondents feel engaged with Experience Wellington

Lower participation and changes to survey format and some questions have affected the level of engagement.

Council's Subsidy per Visit – Ngā pūtea tāpiri o te Kaunihera

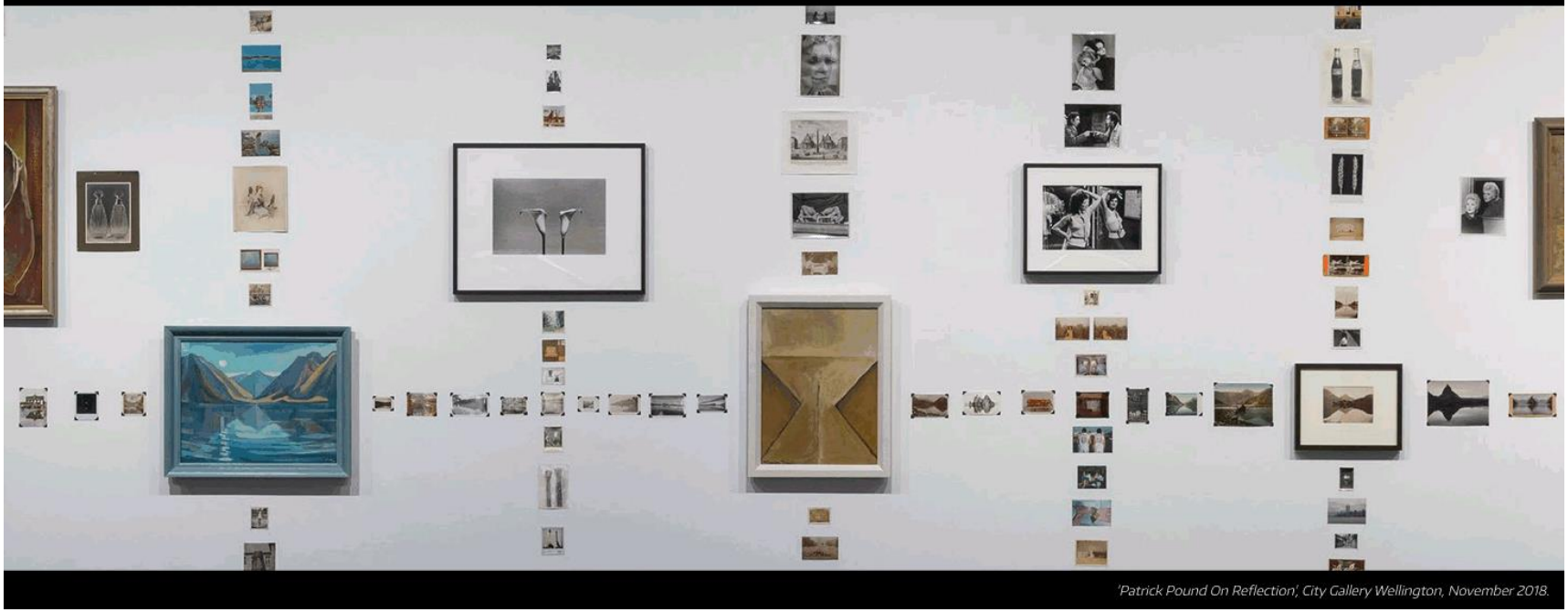
Outputs		Status at 30 June 2018	Measures 2018-19	Status at 30 June 2019
		Achieved $10.11 was the average subsidy per visit	The average subsidy per visit is $10.05	Achieved $9.77 was the average subsidy per visit
Operating Subsidy per Visit	City Gallery Wellington	$15.10	$12.65	$15.65
	Museums Wellington[23]	$4.67	$5.00	$3.89
	Capital E [24]	$12.22	$10.76	$12.20
	Space Place	$8.05	$9.72	$8.87
		Achieved $13.33 was the average subsidy per visit	The average subsidy per visit is $12.49	Achieved $12.16 was the average subsidy per visit
Full Subsidy per Visit, inclusive of Council's Ownership Costs[25]	City Gallery Wellington	$15.10	$16.05	$19.20
	Museums Wellington	$6.91	$7.42	$4.48
	Capital E	$12.22	$14.91	$12.20
	Space Place	$14.94	$14.22	$18.97

[23] *Museums Wellington includes Wellington Museum, Cable Car Museum and Nairn Street Cottage. It excludes Space Place which is reported separately.*
[24] *The biannual Capital E National Arts Festival was held in 2018-19. Capital E's Spend per Visitor figure includes the Hannah Playhouse.*
[25] *Council's estimated ownership costs are supplied by Council and include costs such as insurance, maintenance and depreciation.*



After hours exhibition tour of 'From Scratch: 555 Moons' at 'Tuatara Open Late', City Gallery Wellington, February 2019.

Financial Statements – Te tauākī pūtea



Statement of Financial Position – Te tauākī tūnga pūtea

For the year ended 30 June 2019 – *In New Zealand Dollars*

	Note	2019 Actual	2019 Forecast	2018 Actual
Assets				
Property, plant and equipment	7	2,265,890	2,153,000	1,990,188
Collection and artefacts	8	2,338,816	2,339,000	2,338,816
Intangible assets	9	47,998	8,000	9,610
Endowment Fund with Nikau Foundation	12	252,208	-	-
Total non-current assets		4,904,912	4,500,000	4,338,614
Inventories		182,912	150,000	162,122
Trade and other receivables	10	639,414	600,000	629,728
Cash and cash equivalents	11	1,082,238	830,000	944,131
Total current assets		1,904,564	1,580,000	1,735,981
Total assets		**6,809,476**	**6,080,000**	**6,074,595**
Equity				
Reserves	12	2,560,723	2,601,000	2,529,386
Retained earnings	12	1,928,876	1,869,000	1,931,192
Total equity		4,489,599	4,470,000	4,460,578
Liabilities				
Employee benefits	13	66,846	50,000	54,312
Total non-current liabilities		66,846	50,000	54,312
Trade and other payables	14	1,869,444	1,310,000	1,309,505
Employee benefits	13	383,587	250,000	250,200
Total current liabilities		2,253,031	1,560,000	1,559,705
Total liabilities		2,319,877	1,610,000	1,614,017
Total equity and liabilities		**6,809,476**	**6,080,000**	**6,074,595**

Trustee
6 August 2019

Trustee
6 August 2019

Statement of Comprehensive Revenue and Expense – Te tauākī o ngā whiwhinga moni whānui

For the year ended 30 June 2019 – *In New Zealand Dollars*

	Note	2019 Actual	2019 Forecast	2018 Actual
Revenue	4	13,551,415	13,114,000	12,890,642
Total revenue		**13,551,415**	**13,114,000**	**12,890,642**
Personnel expenses	6	(6,217,378)	(6,237,000)	(6,228,788)
Depreciation and amortisation expenses	7, 9	(479,507)	(548,000)	(529,371)
Other operating expenses	5	(6,893,365)	(5,887,000)	(6,232,705)
Total operating expenses		**(13,590,250)**	**(13,200,000)**	**(12,990,864)**
Operating Surplus/(Deficit) before finance income		(38,835)	(86,000)	(100,222)
Finance income		50,648	42,000	46,755
Net finance income		50,648	42,000	46,755
Surplus/(Deficit) for the period		11,813	(44,000)	(53,467)
Other comprehensive revenue and expense				
Endowment fund fair value movement		17,208	-	-
Total comprehensive income for the period		**29,021**	**(44,000)**	**(53,467)**

Statement of Changes in Equity – Te tauākī nekeneke tūtanga

For the year ended 30 June 2019 – *In New Zealand Dollars*

	Note	2019 Actual	2019 Forecast	2018 Actual
Balance at 1 July 2018	12	4,460,578	4,514,000	4,514,045
Surplus/(Deficit) for the period		29,021	(44,000)	(53,467)
Total comprehensive income for the period		**29,021**	**(44,000)**	**(53,467)**
Balance at 30 June 2019	12	4,489,599	4,470,000	4,460,578

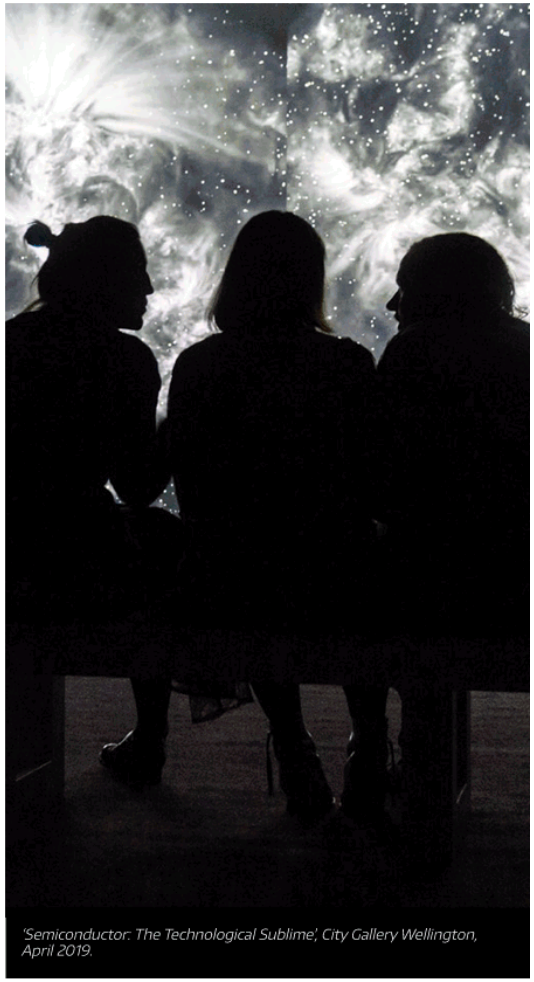


Nairn Street Preservation Society 'Crystal Radio' programme, March 2019.

Statement of Cash Flows – Te tauākī kapewhiti

For the year ended 30 June 2019 – *In New Zealand Dollars*

	Note	2019 Actual	2019 Forecast	2018 Actual
Cash Flows from Operating Activities				
Cash was provided from:				
Receipts from customers		4,647,606	4,009,000	3,648,202
Receipts from related parties		9,524,239	9,105,000	9,345,921
		14,171,845	13,114,000	12,994,123
Cash was applied to:				
Payments to suppliers and employees		(11,817,330)	(8,969,000)	(10,694,764)
Payments to related parties		(1,257,083)	(1,339,000)	(1,730,060)
Net GST received/(paid)		(24,452)	(140,000)	(105,483)
		(13,098,865)	(12,580,000)	(12,530,307)
Net Cash Inflow from Operating Activities	17	1,072,980	534,000	463,816
Cash Flows from Investing Activities				
Interest received		50,648	42,000	46,755
Cash was applied to:				
Purchase of property, plant and equipment		(750,521)	(626,000)	(446,125)
Endowment Fund		(235,000)	-	-
Net Cash Outflow from Investing Activities		(934,873)	(584,000)	(399,370)
Cash Flows from Financing Activities				
Net Cash Inflow from Financing Activities		-	-	-
Net Increase/(Decrease) in cash and cash equivalents		138,107	(50,000)	64,446
Cash and cash equivalents at the beginning of the period		944,131	880,000	879,685
Cash and cash equivalents at the end of the period	11	1,082,238	830,000	944,131



'Semiconductor: The Technological Sublime', City Gallery Wellington, April 2019.

Notes to the Financial Statements – Ngā whakamārama mō ngā tauākī pūtea

Significant Accounting Policies

1. Reporting Entity

The Wellington Museums Trust Incorporated, now trading as Experience Wellington, is a registered charity under the Charities Act 2005 and domiciled in New Zealand. It is a Wellington City Council (Council) Controlled Organisation (CCO) in terms of the Local Government Act 2002.

The financial statements of Experience Wellington include the activities of the following business units: the Wellington Museums Trust; Wellington Museum; City Gallery Wellington; Capital E; Nairn Street Cottage; Cable Car Museum; and Space Place at Carter Observatory.

The principal activity of Experience Wellington is to manage and develop cultural institutions and to operate them for the benefit of the residents of Wellington and the public generally.

The financial statements of Experience Wellington are for the year ended 30 June 2019. The financial statements were authorised for issue by the Trustees on 5 August 2019.

2. Basis of Preparation

a. Statement of Compliance and Basis of Preparation

The financial statements have been prepared in accordance with Tier 2 Public Benefit Entity Standards. Experience Wellington is a public sector entity and is listed in Schedule 2 of the Public Audit Act 2001. The criteria under which Experience Wellington is eligible to report in accordance with Tier 2 PBE Standards are that it is not publicly accountable and is not large and disclosure concessions have been applied.

b. Basis of Measurement

The financial statements are prepared on the historical cost basis except for donations into the Endowment Fund which is recorded at fair value.

c. Presentation Currency

These financial statements are presented in New Zealand dollars ($).

3. Significant Accounting Policies

The accounting policies set out below have been applied consistently to all periods presented in these financial statements.

a. Property, Plant and Equipment

Items of property, plant and equipment are stated at cost, less accumulated depreciation and impairment losses.

i. Subsequent Costs

Subsequent costs are added to the carrying amount of an item of property, plant and equipment when that cost is incurred if it is probable that the future economic benefits or service potential embodied with the item will flow to Experience Wellington and the cost of the item can be measured reliably. All other costs are recognised in surplus/(deficit) as an expense as incurred.

ii. Depreciation

Depreciation is charged to surplus/(deficit) using the straight line method. Depreciation is set at rates that will write off the cost or fair value of the assets, less their estimated residual values, over their useful lives. The estimated useful lives of major classes of assets and resulting rates are as follows:

• Computer & AV equipment	33% SL
• Office and equipment	25% SL
• Motor vehicles	20% SL
• Building Fittings	5%-25% SL
• Exhibitions	10% SL
• Collections & artefacts	Not depreciated

The residual value of assets is reassessed annually.

b. Collections and Artefacts

Collections are artefacts that are of cultural or historical importance. A substantial amount of the Collections were acquired on 29 February 1996 from the Wellington Maritime Museum Trust (WMMT) with others added either as gifts or purchases since 1996. Collections are carried at historic cost as assessed at the time of transfer from the WMMT. All subsequent acquisitions to the collections are recorded at cost if purchased. Where an asset is acquired through a non-exchange transaction, its cost is measured at its fair value as at the date of acquisition. Where the fair value of the assets is not able to be reliably measured, they are recorded at nil. Because the useful life of the collections is indeterminate, they are not depreciated.

An external valuation of the Collections from an independent valuer is obtained on a periodic basis to ensure that the carrying value of the Collections that are held at cost does not exceed their fair value.

The Trustees obtained a valuation at 30 June 2014 and have confirmed that the carrying value at 30 June 2019 is appropriate and that no impairment has occurred.

c. Intangible Assets

Computer Software

Software applications that are acquired by Experience Wellington are stated at cost less accumulated amortisation and impairment losses. Amortisation is recognised in surplus/(deficit) on a straight-line basis over the estimated useful lives of intangible assets, from the date that they are available for use. The estimated useful lives for the current and comparative periods are as follows:

• Computer software	33% SL

d. Trade and Other Receivables

Trade and other receivables are measured at their cost less impairment losses.

e. Inventories

Inventories (merchandise) are stated at the lower of cost and net realisable value. Net realisable value is the estimated selling price in the ordinary course of business, less the estimated costs of completion and selling expenses.

Cost is based on the first-in first-out principle and includes expenditure incurred in acquiring the inventories and bringing them to their existing location and condition.

f. Cash and Cash Equivalents

Cash and cash equivalents comprise cash balances and call deposits.

g. Impairment

The carrying amounts of Experience Wellington's assets other than inventories are reviewed at each balance date to determine whether there is any indication of impairment. If any such indication exists, the assets recoverable amount is estimated.

An impairment loss is recognised for the amount by which the asset's carrying amount exceeds its recoverable service amount. The recoverable service amount is the higher of an asset's fair value less costs to sell and value in use.

Value in use is determined using an approach based on either a depreciated replacement cost approach, restoration cost approach, or a service units approach. The most appropriate approach used to measure value in use depends on the nature of the impairment and availability of information.

If an asset's carrying amount exceeds its recoverable service amount, the asset is regarded as impaired and the carrying amount is written-down to the recoverable amount. The total impairment loss is recognised in the surplus or deficit. The reversal of an impairment loss is also recognised in the surplus or deficit.

h. Employee Benefits

Long Service Leave

Experience Wellington's net obligation in respect

Notes to the Financial Statements - Ngā whakamārama mō ngā tauākī pūtea *Continued*

of long service leave is the amount of future benefit that employees have earned in return for their service in the current and prior periods. The obligation is calculated using the projected unit credit method and is discounted to its present value. The discount rate is the market yield on relevant New Zealand government bonds at the Statement of Financial Position date.

i. Provisions

A provision is recognised when Experience Wellington has a present legal or constructive obligation as a result of a past event, and it is probable that an outflow of economic benefits will be required to settle the obligation. If the effect is material, provisions are determined by discounting the expected future cash flows at a pre-tax discount rate that reflects current market rates and, where appropriate, the risks specific to the liability.

j. Trade and Other Payables

Trade and other payables are stated at cost.

k. Revenue

i. Funding

The trading activities of Experience Wellington are supported by grants and sponsorship. Grants received that have an obligation in substance to return the funds if conditions of the grant are not met are initially recognised as a liability and revenue is recognised only when the services are performed or conditions fulfilled. Funds that have no such obligation attached, and merely a restriction imposed on the use of the funds, are recognised as revenue when they become available.

ii. Services Provided

Revenue from services rendered is recognised in proportion to the stage of completion of the transaction at the reporting date. Income is recognised as the service is provided (e.g. exhibition run). Where exhibitions are not scheduled to run until the following fiscal year, revenue is deferred and amortised to income throughout the period of the exhibition.

iii. Donations

Cash donations from the community are recognised in the Statement of Comprehensive Income at the point at which they are receipted into the Trust's bank account.

iv. Sale of Merchandise

Revenue from the sale of merchandise is recognised when the significant risks and rewards of ownership have been transferred to the buyer. No revenue is recognised if there are significant uncertainties regarding recovery of the consideration due, associated costs or the possible return of the merchandise, or where there is continuing management involvement with the merchandise.

l. Expenses

i. Operating Lease Payments

Payments made under operating leases are recognised in surplus/(deficit) on a straight-line basis over the term of the lease. Lease incentives received are recognised in surplus/(deficit) over the lease term as an integral part of the total lease expense.

ii. Finance Income and Expenses

Finance income comprises interest income. Interest income is recognised as it accrues, using the effective interest method.

Finance expenses comprise interest expense on borrowings. All borrowing costs are recognised in surplus/(deficit) using the effective interest method.

m. Endowment Fund

The Endowment Fund is categorised as a financial asset designated at fair value through other comprehensive revenue and expense. After initial recognition, the Endowment Fund is measured at fair value, with gains and losses recognised in other comprehensive revenue and expense, except for impairment losses, which are recognised in the surplus or deficit. When sold, the cumulative gain or loss previously recognised in other comprehensive revenue and expense is transferred to the surplus or deficit.

n. Availability of Future Funding

Experience Wellington is reliant on the Council for a large part of its income and operates under a Funding Deed with the Council. The Funding Deed was for a period of three years and is extended annually for a further year subsequent to the initial 3 year term. Funding from the Council has been approved for the year ended 30 June 2020.

The Council has agreed to fund $430,494.96 (plus GST) being the current proportion of rental subsidy previously allocated to the Capital E building rental, for use by Experience Wellington for Capital E's interim accommodation.

If Experience Wellington was unable to continue in operational existence for the foreseeable future, adjustments may have to be made to reflect the fact that assets may need to be realised other than at the amounts stated in the balance sheet. In addition, Experience Wellington may have to provide for further liabilities that might arise, and to reclassify property, plant and equipment as current assets.

o. Income tax

Experience Wellington is registered as a Charitable Trust and is exempt from income tax. Experience Wellington is not exempt from indirect tax legislation such as Goods and Services Tax, Fringe Benefit Tax, PAYE or ACC and accordingly it is required to comply with these regulations.

p. Goods and services tax

All amounts are shown exclusive of Goods and Services Tax (GST), except for receivables and payables that are stated inclusive of GST.

q. Statement of Intent Forecast Financial Statements

Forecast Financial Statements are approved by the Board of Trustees and issued as part of the annual Statement of Intent. The Forecast Financial Statements are prepared in accordance with Generally Accepted Accounting Practice in New Zealand (NZ GAAP), using accounting policies that are consistent with those used in preparing these Financial Statements. The Forecast Financial Statements are not audited. The Forecast for the 2018-19 financial period is included in the Financial Statements.

Notes to the Financial Statements
- Ngā whakamārama mō ngā tauākī pūtea *Continued*

4. Revenue and Other Operating Income

	Note	2019	2018
Revenue from exchange transactions			
Retail Sales		1,199,572	1,136,963
Admissions income		927,953	697,424
Facility hire		469,037	434,532
Sub-lease income		73,910	58,968
Other income		129,273	173,737
		2,799,745	2,501,624
Revenue from non-exchange transactions			
Wellington City Council operational grant		7,341,217	7,144,090
Wellington City Council rental grant		1,768,980	1,768,980
Wellington City Council underwrite	21, 22	187,574	190,276
Ministry of Education contracts for service		323,170	340,465
Creative New Zealand contracts for service		455,000	407,000
Other grants, sponsorship & donations	20	675,729	538,207
		10,751,670	10,389,018
Total revenue		13,551,415	12,890,642



Circa Ensemble from Australia perform 'Wolfgang's Magical Musical Circus' during the 2019 Capital E National Arts Festival. Credit: Stephen A'Court.

Notes to the Financial Statements
- Ngā whakamārama mō ngā tauākī pūtea *Continued*

5. Other Operating Expenses

	Note	2019	2018
Cost of sales		644,356	531,637
Exhibitions & programmes		2,355,665	1,853,148
Rent paid		1,826,257	1,815,461
Marketing & promotions		661,820	638,575
Occupancy costs (excluding rent)		680,300	687,185
Other administration expenses		200,055	169,449
Communication costs		156,522	144,855
Trustee fees & expenses		84,078	81,163
Technology costs		182,686	173,055
Professional fees		66,736	101,756
Bad debts written off		-	2,206
Auditors' remuneration		34,890	34,215
		6,893,365	6,232,705

6. Personnel Expenses

	Note	2019	2018
Wages and salaries		6,217,378	6,228,788
		6,217,378	6,228,788



'Suffrage in Stitches' event at Wellington Museum.

Notes to the Financial Statements
- Ngā whakamārama mō ngā tauākī pūtea *Continued*

7. Property, Plant and Equipment

	Computer equipment	Office & equipment	Motor vehicles	Building fittings	Work in progress	Exhibitions	Total
Balance at 30 June 2019							
Cost	874,501	1,499,756	23,730	2,482,239	616,998	1,363,906	6,861,130
Accumulated depreciation	543,384	1,456,002	23,730	2,094,811	-	477,313	4,595,240
Carrying value	**331,117**	**43,754**	**-**	**387,428**	**616,998**	**886,593**	**2,265,890**
Current year depreciation	**161,184**	**15,453**	**-**	**154,287**	**-**	**137,991**	**468,915**
Balance at 30 June 2018							
Cost	652,022	1,489,995	23,730	2,474,114	112,746	1,363,906	6,116,513
Accumulated depreciation	382,200	1,440,549	23,730	1,940,524	-	339,322	4,126,325
Carrying value	**269,822**	**49,446**	**-**	**533,590**	**112,746**	**1,024,584**	**1,990,188**
Current year depreciation	**91,455**	**140,592**	**-**	**153,293**	**-**	**137,745**	**523,085**

Work in progress includes $318,498 related to the planned earthquake strengthening and upgrade of the Wellington Museum which is owned by the Wellington City Council (a related party). The Council has allocated $10 million in its 2018-28 Long-Term Plan for this project in the years 2020-21 and 2021-22 and on confirmation of this project these costs would be reimbursed to Experience Wellington and absorbed within the project budget.

8. Collections and Artefacts

	2019	2018
Opening balance	2,338,816	2,338,816
Additions	-	-
Disposals	-	-
Closing balance	2,338,816	2,338,816

Notes to the Financial Statements
- Ngā whakamārama mō ngā tauākī pūtea *Continued*

9. Intangible Asset

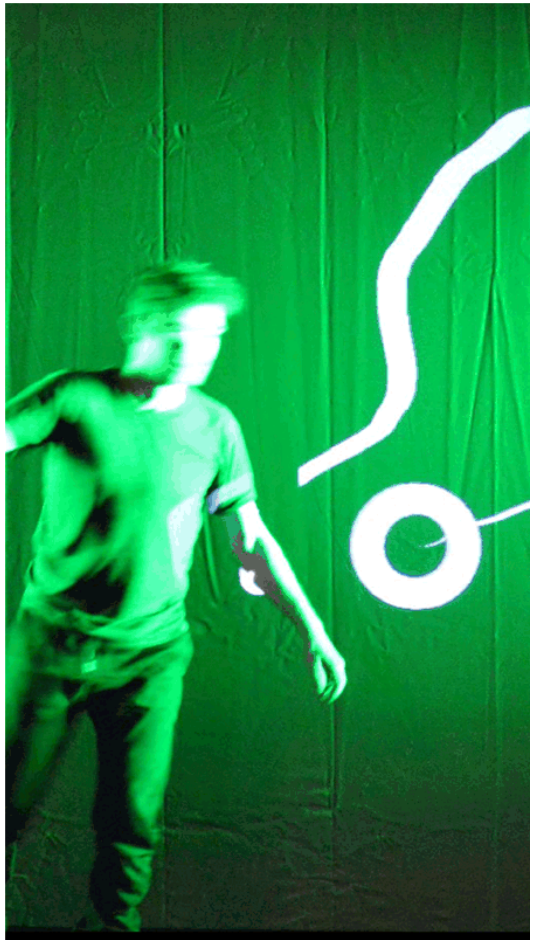
	2019	2018
Cost	240,020	191,040
Accumulated amortisation	192,022	181,430
Carrying value	47,998	9,610
Current year amortisation	10,592	6,286

10. Trade and Other Receivables

	2019	2018
Accounts receivable	254,062	263,895
Receivables from related parties	192,564	235,363
Prepayments	27,336	16,729
GST receivable	165,452	113,741
	639,414	629,728

11. Cash and Cash Equivalents

	2019	2018
Bank balances	253,934	96,009
Call deposits	828,304	848,122
	1,082,238	944,131



Ann-Droid workshop by BANDART Productions, presented by Capital E.

Notes to the Financial Statements - Ngā whakamārama mō ngā tauākī pūtea *Continued*

12. Equity and Reserves

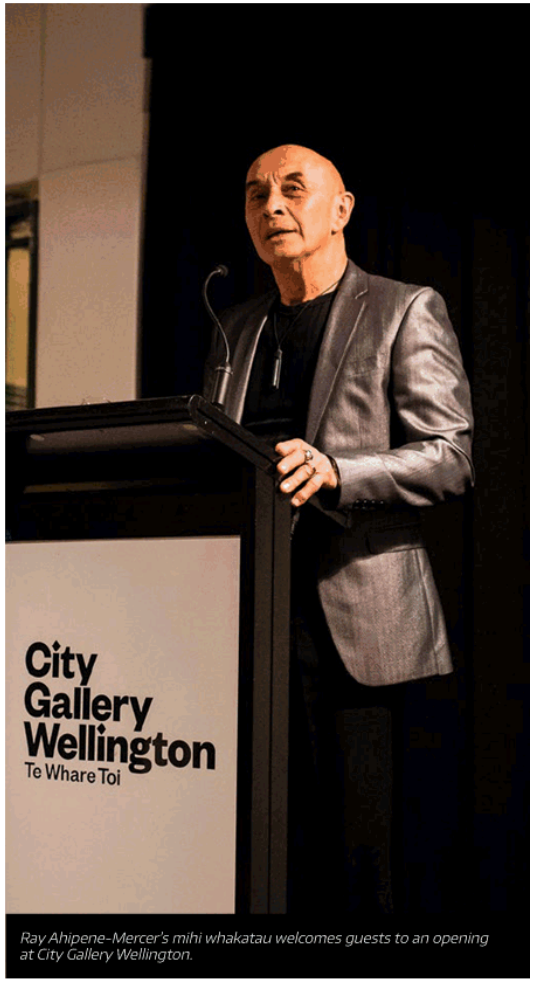
Reconciliation of Movement in Equity and Reserves	Capital Reserve	Capital E	Endowment Fund	Nairn Street Cottage Collection	Wellington Museum	Retained earnings	Total equity
Balance at 1 July 2018	2,122,961	44,630	235,200	23,895	102,700	1,931,192	4,460,578
Surplus/(Deficit) for the period	-	-	-	-	-	29,021	29,021
Transferred to Endowment Fund	-	-	17,208	-	-	(17,208)	-
Transferred to Wellington Museum	-	-	-	-	14,129	(14,129)	-
Balance at 30 June 2019	2,122,961	44,630	252,408	23,895	116,829	1,928,876	4,489,599
Balance at 1 July 2017	2,122,961	60,000	291,832	23,895	102,700	1,912,657	4,514,045
Surplus/(Deficit) for the period	-	-	-	-	-	(53,467)	(53,467)
Transferred from Wellington Museum Inc. Collection	-	-	(56,632)	-	-	56,632	-
Transferred from Capital E	-	(15,370)	-	-	-	15,370	-
Balance at 30 June 2018	2,122,961	44,630	235,200	23,895	102,700	1,931,192	4,460,578

Capital Reserve
The Capital Reserve was established on 29 February 1996 on the transfer from the Wellington Maritime Museums Trust of their collection and artefacts, cash and other sundry office equipment of the Wellington Maritime Museum.

Nairn Street Cottage Reserve (formerly the Colonial Cottage Museum) Collection Reserve
During the year ended 30 June 2003 The Colonial Cottage Friends Society wound up the society and donated the remaining funds ($11,948) to Experience Wellington for the purpose of establishing a collection fund for the Colonial Cottage Museum now known as the Nairn Street Cottage. Experience Wellington agreed to transfer this and a similar amount to the fund.

Wellington Museum (formerly the Museum of Wellington City & Sea) Collection Reserve
During the year ended 30 June 2005 the Trustees decided to place all donations received from the Poneke History Club membership into a collection reserve for future museum acquisitions.

Endowment Fund
During the year the Trustees decided to place the proceeds from the Sir Alexander Grant bequest into an endowment fund managed by Nikau Foundation. It is hoped this fund will attract further bequests to provide a lasting income stream for Experience Wellington. The fair value of this fund increased by $17,208 during the year.



Ray Ahipene-Mercer's mihi whakatau welcomes guests to an opening at City Gallery Wellington.

Notes to the Financial Statements
- Ngā whakamārama mō ngā tauākī pūtea *Continued*

13. Employee Benefits

	2019	2018
Current		
Payroll accruals	125,155	11,033
Liability for holiday pay	258,432	239,167
	383,587	250,200
Non-current		
Liability for long-service leave	66,846	54,312
	66,846	54,312
	450,433	304,512

14. Trade and Other Payables

	2019	2018
Trade payables	418,173	495,702
Payables to related parties	128,673	-
Funds held and Revenue in advance	1,121,424	541,960
ACC premiums	5,661	15,501
GST Payable	-	-
Non-trade payables and accrued expenses	195,913	256,342
	1,869,844	1,309,505



NZ Opera performs 'The Barber of Seville' during the 2019 Capital E National Arts Festival. Credit: Stephen A'Court.

Notes to the Financial Statements - Ngā whakamārama mō ngā tauākī pūtea *Continued*

15. Operating Leases

Leases as Lessee

Non-cancellable operating lease rentals are payable as follows:

	2019	2018
Less than one year	1,584,112	1,849,564
Between one and five years	2,352,668	3,936,531
More than five years	-	-
	3,936,779	5,786,095

Experience Wellington holds leases on property, office equipment and motor vehicles.

Two of the property leases are for Council owned buildings, Wellington Museum on Queens Wharf and City Gallery on Civic Square. Under the Funding Deed between Experience Wellington and the Council, rental payable to Council under these leases is covered by a rental subsidy.

Since 1 September 2013 Experience Wellington has leased premises for the operation of Capital E and by agreement with Council, the cost of these leases is covered by the rental subsidy.

Other property leases are held by Experience Wellington for storage of Collections and the operation of the Executive Office.

16. Capital Commitments

As at 30 June 2019, there are no capital commitments (2018: $nil), which have not been accounted for.

17. Contingencies

There are no material contingent liabilities at balance date (2018: $nil).

18. Reconciliation of Operating Surplus to Net Cash Flows from Operating Activities

	2019	2018
Operating Surplus/(Deficit) for the Year	11,813	(53,467)
Adjustments:		
Add Non-Cash Items:		
Depreciation and amortisation expense	479,507	529,371
Movements in Working Capital:		
Decrease/(Increase) in Other Current Assets	21,235	(1,408)
(Decrease)/Increase in Trade Creditors	(101,878)	22,847
(Decrease)/Increase in Accruals and Provisions	509,195	13,228
Investing Income	(50,648)	(46,755)
Net Cash Inflow from Operating Activities	1,072,980	463,816

19. Related parties

i. Identity of related parties

Experience Wellington is not related to the Council by shareholding. It was established by, and is reliant upon, the Council for a large part of its income which indicates sufficient reliance on the Council, by Experience Wellington, for a related party relationship to exist. Additionally, the Council consolidates the financial results of Experience Wellington for its own reporting purposes.

Experience Wellington operates under a Funding Deed with the Council which requires delivery of services in accordance with the provisions of the Trust Deed, the Funding Deed and the Statement of Intent, agreed with Council on an annual basis.



Family Day, City Gallery Wellington, April 2019.

Notes to the Financial Statements - Ngā whakamārama mō ngā tauākī pūtea *Continued*

The Funding Deed was for a period of three years and is extended annually for a further year subsequent to the initial 3-year term. The rental grant is paid back to the Council as rent on properties owned by the Council and occupied by Wellington Museum and City Gallery Wellington.

In the case of Capital E which no longer occupies a Council owned building the rental grant is used to meet Capital E's accommodation costs. Experience Wellington purchased accounting services during the year totalling $5,560 (2018: $1,243) from an accounting firm of which a trustee is a partner.

ii. Related party transactions

During the year, Experience Wellington entered into related party transactions of the following nature:

	Transaction value year ended		Balance outstanding as at 30 June	
	2019	2018	2019	2018
Receipts				
Wellington City Council - operational grant	7,341,217	7,144,090	-	-
Wellington City Council - rental grant	1,768,980	1,768,980	-	-
Wellington City Council - miscellaneous	67,674	432,851	192,564	235,363
Total	**9,177,871**	**9,345,921**	**192,564**	**235,363**
Payments				
Wellington City Council - rental	1,338,485	1,338,485	-	-
Wellington City Council - miscellaneous	98,431	391,575	128,673	-
Total	**1,436,916**	**1,730,060**	**128,673**	**-**

iii. Remuneration of key management personnel

Total remuneration is included in "personnel" expenses (see note 6).

	2019	2018
Trustees	84,078	80,000
Executive officers	896,379	872,689
	980,457	**952,689**



Mark's Model Works 'Maker Faire' Wellington. Credit: Justine Hall.

Notes to the Financial Statements - Ngā whakamārama mō ngā tauākī pūtea *Continued*

20. Other Grants, Sponsorship and Donations

The following other grants, sponsorships and donations were received during the year.

	2019	2018
Captial E		
Aileen Drewitt Charitable Trust	8,000	19,812
Asia New Zealand Foundation	3,000	-
Community Trust of Southland	-	1,000
Dixon & Dunlop Ltd	-	5,000
ECCT	9,500	-
Foundation North	20,000	20,000
Glenice and John Gallagher Foundation	-	2,000
Infinity Foundation	2,622	-
Ministry of Social Development	10,000	-
Ministry of Youth Development	-	45,000
New Plymouth District Council	3,053	-
New Zealand Film Commission	6,000	6,000
Nikau Foundation	1,739	-
NZCT	-	15,000
One Foundation	5,900	-
Otago Community Trust	2,000	-
Public Trust	5,000	-
Rata Foundation	10,000	-
Rotary Club of Invercargill	-	1,500
Sargood Bequest	2,174	4,348
The Lion Foundation	80,000	43,410
The Southern Trust	6,000	-
Thomas George Macarthy Trust	-	5,000
Trust House	5,000	-
Trust Waikato	2,000	-
Wellington City Council Arts & Culture Fund	60,605	-
Weta Digital	5,000	-
Sundry	9,502	3,527
City Gallery Wellington		
Assignment	5,000	-
Celebrate Wellington	4,000	-
Chartwell Trust	-	3,750
City Gallery Wellington Foundation	-	181,130
Creative New Zealand	-	435
Govett-Brewster Art Gallery	5,000	-
New Zealand Lottery Grants Board	-	28,500
Nikau Foundation	-	1,000
Wellington City Council	11,900	21,300
Wellington Regional Economic Development Agency (WellingtonNZ)	108,000	-
Sundry	232,919	8,541
Wellington Museum		
Gazley Nissan	2,000	-
NZ Post	-	2,000
Stout Trust	8,696	-
Wellington City Council	5,500	-
Wellington Sculpture Trust	300	-
Sundry	28,289	87,129
Space Place		
Deep South National Science Challenge	-	3,000
Otago Museum Trust Board	-	4,000
Pelorus Trust	-	3,000
Sundry	2,803	980
Executive Office		
Sundry	4,227	21,846
Total other grants, sponsorship & donations	675,729	538,207

Notes to the Financial Statements - Ngā whakamārama mō ngā tauākī pūtea *Continued*

21. Space Place at Carter Observatory

Experience Wellington governs manages and controls Space Place at Carter Observatory for Council under a Memorandum of Understanding (MOU) as if it were an institution under the Trust Deed but subject to and with the benefit of the MOU. Under this agreement the Council has agreed to reimburse Experience Wellington for any deficit incurred through the operations of Space Place. Therefore, Experience Wellington has recognised the operations of Space Place in the financial statements.

22. Hannah Playhouse

Experience Wellington operates the Hannah Playhouse as part of the Capital E business unit for the owners which are the Hannah Playhouse Trust and the Wellington City Council (Council) under a Management Agreement which was first executed on 25 February 2016 and extended on 22 November 2016. The agreement covers the period 1 January 2017 to 30 June 2019. Under the agreement, Experience Wellington operates the Hannah Playhouse as a theatre for performing arts with the benefit of Council underwriting the operating budget up to $60,000 for each of the financial years 2017-18 and 2018-19. Therefore, Experience Wellington has recognised the operations of Hannah Playhouse in the financial statements.

23. Subsequent Events

There have been no significant events after balance date that have affected the accuracy of these financial statements.



'Arwa Alneami Never Never Land', City Gallery Wellington, August 2018.

Governance Report – He rīpoata kāwanatanga

Experience Wellington is governed by a Deed between Wellington City Council and the Wellington Museums Trust Incorporated, first executed on 18 October 1995 and updated on 15 August 2007.

Governance – Te mana whakahaere

Trustees are appointed by Council and are standard-bearers for Experience Wellington's vision. They are responsible for setting the strategic direction and approving the Statement of Intent and the Strategic Plan. The Board monitors organisational performance, the organisation's ongoing viability and the maintenance of its competitiveness. It delegates the day-to-day operation of Experience Wellington to the Chief Executive, who reports to the Board.

The Board meets no fewer than nine times per year and operates three committees which review relevant matters prior to consideration by the full Board. These are the Audit and Risk (A&R) Committee; the People, Performance, and Safety (PPS) Committee; and the Chief Executive Performance and Remuneration (CEP&R) Committee. In addition, the Board will convene ad hoc working groups to consider specific issues. Guidance in specialist areas is also provided as appropriate.

The Board undertake regular health and safety observations and monitor Health and Safety through the PPS Committee and regular Board reports from management.

The Board strives to meet best practice governance standards and undertakes an annual review of the overall Board, individual Trustees and the Chair's performance and reports back to the Chief Executive of Council by 30 September each year.

Board Committees – Te komiti whakahaere

Audit and Risk (A&R) Committee assists the Board in carrying out its duties in regard to financial reporting, risk management and legislative compliance.

Chief Executive Performance and Remuneration (CEP&R) Committee advises the Chair in connection with the performance and remuneration of the Chief Executive.

People, Performance and Safety (PPS) Committee provides guidance and support to the Chief Executive in a Human Resources context and assists the Board to meet its due diligence responsibilities regarding Experience Wellington's compliance with Health and Safety legislation.

Board Membership Changes during 2018-19 – Ngā hurihanga o te Poari Kaiwhiri 2018-19

John-Paul (JP) Tocker concluded his year-long Future Director experience with the Board on 31 December 2019. JP considered his year on the Experience Wellington Board as an absolute highlight. The Board was pleased to have contributed to developing JP's governance skills. Increasing the pool of talented potential directors remains a focus for the Board, who will look to appoint another Future Director in the next year or so.

Holden Hohaia resigned in March 2019.

On 1 June 2019 the Board welcomed new Trustees Peter Jackson and Peter Johnston.

Board Membership and Meeting Attendance during 2018-19 – Te Poari matua me ngā tangata i tae a-tinana mai ki ngā hui 2018-19

Members	Appointed	Term expires	Meetings eligible to attend	Meetings attended
Jackie Lloyd (Chair from 01.01.16)	01.07.11	30.06.20	9	9
Diane Calvert	01.11.16	31.10.19	9	6
Rachel Farrant	01.07.13	30.06.21	9	8
Holden Hohaia	01.07.18	01.03.19	6	4
Peter Jackson	01.06.19	30.06.22	1	1
Peter Johnston	01.06.19	30.06.22	1	1
Jane Wrightson	01.01.16	31.12.21	9	9

Staff Contribution – Ngā tāpaetanga kaimahi

Our passionate and committed staff sit at the heart of our organisation success.

Experience Wellington Staff Awards 2018 – Ngā paraihe kaimahi 2018

Employees were invited to nominate individuals, teams or projects for achievement during 2018 within six Award categories, 44 nominations were received, and 15 Awards made as follows:

Environment Champion

For an Employee or Team who has shown leadership by implementing and sustaining practices that consider environmental impact and sustainability.

Award Recipients

Nik Brocklehurst *(3 nominations)*
Registrar, Museums Wellington

The Environmental Sustainability Committee:
Casimar Larkin, Daniel Campbell-MacDonald, Hana Makin, Judith Cooke, Meredith Elley, Richard Latty, Simon Jones, and Zofia Miliszewska.

Nominees

Hana Makin, Relationship Development Coordinator and **Meredith Elley**, Head of Business & Development, Capital E

Zofia Miliszewska, Executive Support Manager

Honouring Te Tiriti o Waitangi

For a Team or Employee who has shown leadership in honouring Te Tiriti o Waitangi by learning about and putting into practice Tikanga Māori and Te Reo Māori. Their efforts make a positive contribution to our goal that there is a Māori dimension in all plans and activities, and in what visitors see, feel and experience.

Award Recipients

Helen Lloyd
Educator, City Gallery Wellington

The Capital E National Theatre for Children's partnership with Taki Rua *(2 nominations)*

Nominees

Michelle Cheriton, Manager People & Capability

Amber Baldock, , Exhibitions Manager, City Gallery Wellington



Award winners, The Environmental Sustainability Committee, with Board Chair Jackie Lloyd.



Award winners, Capital E National Theatre for Children, with Trustee Jane Wrightson.



Award winner, Alex Kinzett, Museums Wellington, with Chief Executive Pat Stuart.



Awards winners, 'Maker Faire' - Capital E Public Programmes team, with Board Chair Jackie Lloyd.

Experience Wellington Staff Awards 2018 – Ngā paraihe kaimahi 2018 *Continued*

Engaged Curious Communities

For a Team approach or a defined Project that brings us closer to achieving our vision of Engaged Curious Communities; has involved collaboration with external stakeholders and has had a positive impact on Wellington.

Award Recipients

Nik Bullard
History Communicator, Museums Wellington

Maker Faire
Sarah Rusholme and Capital E Public Programmes Team led by Karen Carey

Nominees

Sarah Rusholme, Director Children and Young People

2018 Roxy 5 Short Film Competition, Capital E

Marianne Taylor, Creative Producer Live and **Peter Graham**, Creative Producer Digital, Capital E

Story Studio Live, Capital E Live and Digital teams: Marianne Taylor, Sonia van der Hayden, Joe Newman, Peter Graham

City Gallery Wellington

Values our Visitors

For the Experience Wellington Employee or Team who are dedicated to our visitors. They go the extra mile, always making sure that the time visitors spend with us is the best possible experience.

Award Recipients

Kit Benham
Digital Tutor, Capital E

Alex Kinzett
Site Supervisor, Space Place and Cable Car Museum

Nominees

City Gallery Wellington Visitor Services Team

Wellington Museum Visitor Services Team

Harriet Newman, Education Bookings Coordinator, Capital E



Award winners, Retail Team - City Gallery Wellington, with Trustee Jane Wrightson.



Award winner, Brent Fafeita - Project Manager, Museums Wellington, with Chief Executive Pat Stuart.

Experience Wellington Staff Awards 2018 – Ngā paraihe kaimahi 2018 *Continued*

Increasing Revenue

For an Employee, Team or Project that has resulted in a positive increase in revenue through fundraising or trading, and a sustainable change in Experience Wellington's non-Council Revenue position.

Award Recipients

Ruby Armstrong-Kooy *(3 nominations)*
Fundraising Coordinator, Capital E

Karryn Baudet *(3 nominations)*
Commercial and Business Development Manager, Museums Wellington

City Gallery Wellington Retail Shop
Led by Erika McClintock and the Retail Team

Nominees

Erika McClintock, Visitor and Commercial Services Manager, City Gallery Wellington

Hana Makin, Relationship Development Coordinator, Capital E

Team Spirit

The Employee leading the way to help those around them to achieve the best possible outcomes. They value the work of their teammates and others in Experience Wellington, taking time to give support, feedback and encouragement.

Award Recipients

Delyse Diack *(2 nominations)*
Marketing and Communications Manager, Capital E

Judith Cooke
Operations Manager, City Gallery Wellington

Brent Fafeita
Project Manager, Museums Wellington

Richard Latty
Site Supervisor, Wellington Museum and Nairn Street Cottage

Nominees

Matt Henry, Exhibitions Technician, Museums Wellington

City Gallery Wellington Exhibitions Team

Experience Wellington Social Club Committee - Brent Fafeita, Shelley Gardiner, Caleb Gordon, Zofia Miliszewska

Jack Weterings, Visitor Services Host, Museums Wellington

Sonia Hardy, Associate Producer Live, Capital E

The Environmental Sustainability Committee - Casimar Larkin, Daniel Campbell-MacDonald, Hana Makin, Judith Cooke, Meredith Elley, Richard Latty, Simon Jones, and Zofia Miliszewska

Kirsten Rowe, OnTV Coordinator, Capital E



Members of the Teaching and Learning Research Initiative co-led by Director Children and Young People, Dr Sarah Rusholme, and Victoria University of Wellington's Dr Andrea Mulligan.



Museums Wellington's Commercial staff, with colleagues from Auckland War Memorial Museum, accepting the award for Best New Product or Range for the Kate Sheppard Camellia Range.

Leaders in our Field - Ngā kaiārahi

Our staff also achieve acknowledgement for their knowledge and skills within the wider sector. During 2018-19:

- **Ruby Armstrong-Kooy,** Capital E's Fundraising Coordinator was named the Fundraising Institute of New Zealand's Fundraising Newcomer of the Year 2019.
- **Karryn Baudet**, Museums Wellington's Commercial and Business Development Manager accepted, on behalf of her team, the 2019 ServiceIQ New Zealand Museum Awards Museum Shops Association of Australia and New Zealand Best New Product Range award for their Kate Sheppard Camelia product range. This was a project developed and delivered in partnership with Auckland War Memorial Museum Tāmaki Paenga Hira with the National Council of Women of New Zealand receiving a proportion of the sale proceeds.
- **Amber Baldock**, City Gallery Wellington's Exhibitions Manager was selected by Creative New Zealand to project manage the 2019 exhibition by Dane Mitchell at the Venice Biennale.
- City Gallery Wellington Director, **Elizabeth Caldwell**, was invited to be a mentor in a Women in National Security Mentoring Programme established by the Department of the Prime Minister and Cabinet.
- Director Children and Young People, **Dr Sarah Rusholme**, in partnership with the Associate Dean of the Faculty of Education at Victoria University of Wellington, Dr Andrea Mulligan, was awarded a $200,000 Teaching and Learning Research Initiative Grant to study the ways that experiences outside the classroom can influence students' learning.

Staff Departures - He wehenga kaimahi

During 2018-19 we said thank you and farewell to a number of staff who have been with the organisation for five or more years:

- **Cory Anderson**, Museums Wellington's Venue Hire Coordinator. Starting as a Visitor Services Supervisor 12 years ago, Cory quickly showed his interest in developing the venue hire business which he grew year on year. He is also responsible for starting new events such as the annual Valentine's Day event at Space Place.
- **Bridget Swift**, Museums Wellington's Merchandise Coordinator left the organisation after six years of service. She was part of the team who developed the Kate Sheppard Camelia product range.
- **Joanna Matthes-Tuisila**, Accounts Manager, left after six years of service, moving from what was originally a support role into a management role.
- **Peter Graham**, Capital E's Creative Producer Digital, started out as MediaLab Coordinator nine years ago and during this time designed, developed and delivered engaging and educational digital experiences to thousands of students.
- **Becky Bateman**, Museums Wellington's Educator Space Place, left after seven years of service in a variety of Education and Public Programme roles for the Museums Wellington Team.

Volunteers - Ngā kaitūao

We would like to thank all the volunteers who worked with and supported us throughout 2018-19 through 1,780 hours of volunteer service. Volunteers assisted us with a variety of jobs, including supporting our collections, caring for our chickens at the Nairn Street Cottage, and mentoring students at Capital E Code Club.

Our Supporters – Ngā pou whirinaki 2018-19

Experience Wellington enjoys support from a wide range of individuals and organisations through sponsorships, donations, grants, in-kind support; and partnerships for our exhibitions and public programmes.

Sponsors – Ngā kaitautoko

Individuals or organisations that have supported our activities either through cash and/or in kind sponsorship and grants.

Aileen Drewitt Charitable Trust
Alistair Fraser
Anne de Gues
Anne Peranteau
Art Hack Wellington
Assignment
Auckland Art Gallery Toi o Tāmaki
Avalanche Inclusive Band
Avalon Studios
BCITO
Berhampore School
Budget Rentals
Canape Company
Chartwell Trust
Chris Swasbrook
City Gallery Wellington Foundation
Community Trust South
Creative New Zealand
d-i-ply
Eastern and Central Community Trust
Exhibit A
Expressions Whirinaki Arts & Entertainment Centre
Fab Lab Wellington
Felt
Fireight Films
Foundation North
Gazely Nissan
Govett-Brewster Art Gallery
Grace Patisserie
Hamish McKay Gallery
Indoor Drone Racing
Infinity Foundation
Interislander
J D Stout Charitable Estate (The Stout Trust)
James Anderson, Fliway Special Services Wellington
Kristy Holly
Levity Beet
make [Wellington]
Make Room
Maker Faire Global
Makerstudio
Mayhem Sound
Meow
Merge NZ
Meshed
Ministry of Education Te Tāhuku o te Mātauranga
Ministry of Youth Development
MJF Lighting
Model Makers NZ
National Council of Women of New Zealand
New Zealand Book Council
New Zealand Community Trust
New Zealand Film Commission
New Zealand Lottery Grants Board
Nikau Foundation
NZ Productions
NZART
NZME
One Foundation
Otago Community Trust
Park Road Post Production
Penguin Random House New Zealand
Performing Arts Foundation of Wellington
Porirua City Council
QT Wellington
Radio Active
Rātā Foundation
RC 2014
Regional Facilities Auckland - *Auckland Live*
Resene
Richard Burrell
Roadshow Films
Rocket Rentals
Sargood Bequest
Schoon Family
Seresin Estate Limited
Southern Trust
Spencer Levine Design
Stupid Robot Fighting League
Sustainable Coastlines
Tanya Marriott Dolls
Terry McKee - Harrington Butchers
The Amazing Travelling Photobooth
The Fletcher Trust
The Lion Foundation
The Willow Place
Thomas George Macarthy Trust
Toi Whakaari: NZ Drama School
Toulouse Ltd
Tranzit Coachlines
Trish Clark Gallery
Trust House Foundation
Trust Waikato
TSB Community Trust
Tuatara Brewing Limited
Tubs Audio
Vertigo Technologies
VEX Robots
Victoria University of Wellington: Faculty of Education; Infant and Child Laboratory; and Faculty of Engineering
Victoria University Press
Vinnies Re Sew
Wellington City Council
Wellington City Council - Community Events Sponsorship
Wellington City Council - Wellington Venues Subsidy
Wellington City Council Arts and Culture Fund
Wellington City Libraries
Wellington Community Trust
Wellington Quiltmakers
Wellington Regional Economic Development Agency (trading as WellingtonNZ)
Wellington Remote-Controlled Car Club
Wellington Zinefest
Weta Digital
Wilson Parking
World of Wearable Arts

Partners – Ngā hoa kaipakihi

Individuals or organisations that have supported our activities by working with us during the year.

Adam Art Gallery Te Pātaka Toi
Anna-Maria Miller, Wellington City Council
Arts Access Aoteaora
Auckland Art Gallery Toi o Tāmaki
Audioculture
Australian Centre for Contemporary Art
Barbarian Productions
Boquita
Boulcott School
Bridget Williams Books
Caroline O'Reilly
Carter Observatory Trust
Chamber Music New Zealand
Circuit Artist Film and Video Aotearoa New Zealand
CityLink
Corinna School
CraftCamp
Creative New Zealand
Dutchy's Burger Joint
Evans Bay Intermediate School
FLUX Co-operative
Gecko Press
Genevieve Packer
Greg Stitt
Hutt Intermediate School
Java Dance Theatre Company
Julian Priest
Kerrie Poliness
La Boca Loca
Leanne Pooley
Len Lye Foundation
LitCrawl
Little Dog Barking Theatre Company
Lynette Shum
Maritime Archaeological Association of New Zealand
Maritime Friends
Massey University, College of Creative Arts and Whiti o Rehua School of Art
Milky-Way.Kiwi
Ministry of Education Te Tāhuku o te Mātauranga
Modica
Mt Cook School
Museum of New Zealand Te Papa Tongarewa
Museums Wellington Education Reference Group
National Council of Women of New Zealand
New Zealand Art Crime Research Trust
New Zealand Astrobiology Network Trust
New Zealand Institute of Architects
Newtown Festival Committee
Newtown School
Ngā Taonga Sound & Vision
Nikau Gallery Café
NZ Games Festival - Level Up
NZTrio
Olivia Forman
Otago Museum
Pirate & Queen
Piripri Smith
Pomegranate Kitchen
QT Wellington
Radio Active
Radio New Zealand
Rangiwahia Environmental Arts Centre Trust (REACT)
Ray Ahipene-Mercer
Ready Steady Studio
Richard Pointon Collection
Ronnie van Hout
Satvika Iyer
Shaun Waugh
Sofia Roberts
Space Place Education Reference Group
Square Eyes Film Foundation
Stardome Observatory and Planetarium
String Bean Puppets
Stroma
Suffrage 125
Sustainable Coastlines
Taki Rua Productions
Te Aro Pā Trustees
Te Aro School
Te Uru Waitakere Contemporary Gallery
The Dowse Art Museum
The Estate of Douglas Wright
The Formary, Bernadette Casey
The Greek Food Truck
The Hits
The Performance Arcade
The Shed Project
Timotimo
Tina Makereti
Trevor Haysom
Trick of the Light Theatre Company
University of Canterbury, School of Fine Arts
University of Otago
Vanisa Dhiru
Victoria University of Wellington: Centre for Science in Society; Faculty of Education; Infant and Child Laboratory; Faculty of Engineering; Museum and Heritage Studies; and School of Art History, Classics and Religious Studies
Vincents Art Workshop
Vinnies Re Sew
Voice Arts
Wellington Astronomical Society
Wellington Botanic Garden
Wellington Cable Car Limited
Wellington City Archives
Wellington City Council Arts and Culture Fund
Wellington City Libraries
Wellington Remote-Controlled Car Club
Wellington Sculpture Trust
Wellington Regional Economic Development Agency (trading as WellingtonNZ)
World of Wearable Arts

Exhibitions/Tours/ Events/Publications – Ngā whakakitenga/ tāpoi/takunetanga/ pānuitanga

During 2018-19 we presented 25 exhibitions, 17 theatre shows - touring four of those theatre shows nationally - and toured three exhibitions across New Zealand. We produced four publications, and presented over 500 unique events and public programmes – a total of 564 activities which engaged our 770,320 visitors.

Exhibitions – Ngā whakakitenga

Capital E

Muka Youth Prints

City Gallery Wellington

This Is New Zealand
Iconography of Revolt
Patrick Pound: On Reflection
Arwa Alneami: Never Never Land
Soda_Jerk: Terror Nullius
From Scratch: 555 Moons
Yona Lee: In Transit
Cao Fei: #18
Semiconductor: The Technological Sublime
Eva Rothschild: Kosmos

Hannah Playhouse

Display of Wellington Repertory Theatre Programmes

Space Place

The Weight of Information 2.0

Wellington Museum

Flux Massey Students
Big Girls
Lotus Roots 2.0
Life in All its Colours
Project Putoetoe
Racing the Wellington 500
Māpuna
Tararua
Level Up @NZ Games Festival
Photival
Ko wai ka hua? Ko wai ka tohu?

Wellington Museum and Cable Car Museum

WOW Wander

Exhibition Tours – Ngā whakakitenga

City Gallery Wellington

John Stezaker: Lost World: Toured to Christchurch Art Gallery Te Puna o Waiwhetu, Christchurch, New Zealand, 24 March – 22 July 2018; and to Centre for Contemporary Photography, Melbourne, Australia, 21 September – 4 November 2018.

Gavin Hipkins: The Homely II: toured to Te Uru Waitakere Contemporary Gallery, Auckland, New Zealand, 23 February – 2 June 2019.

Productions – Ngā whakaaturanga

Capital E National Theatre for Children

Odd One Out
Dead Letter Office (Development Workshop)
TRÖLL (Test Performances)
Story Studio LIVE
Story Studio LIVE (Parliament Performance)

Capital E Presents

Ann-Droid - The Wonderful Adventures of Robot Girl: Hannah Playhouse, 2 October 2018. Capital E partnered with Dunedin, Nelson and Hawkes Bay Regional Arts Festivals, Isaac Theatre Royal and Clarence St Theatre to bring Hungarian artists Band Art to New Zealand.

2019 Capital E National Arts Festival

Wolfgang's Magical Musical Circus, by Circa Ensemble, Australia
Gabez, by Yoshimoto Creative Agency, Japan
Te Kuia me te Pūngāwerewere, by Taki Rua Productions and Capital E National Theatre for Children
The Barber of Seville, by New Zealand Opera
Tröll, by Trick of the Light Theatre, Wellington
Swamp Juice, by Bunk Puppets, Australia
The Eel and Sina, by Auckland Theatre Company
Young and Cinematic, by Capital E and Miramar Events Trust
Treat, by Java Dance Theatre Company, Wellington
Black Dog, by Little Dog Barking Theatre, Wellington
Wind, by Madam Bach Theater, Denmark

Theatre Tours – Ngā tāpoi whakaari

Capital E National Theatre for Children

Odd One Out: South Island Tour, 3 July – 1 August 2018; Expressions Whirinaki Arts & Entertainment Centre, Upper Hutt, 3 October 2018; Southwards Car Museum, Kapiti Coast, 5 – 6 October 2018.

Story Studio LIVE: North Island Tour, 6 August – 7 September 2018; South Island Tour, 11 September – 26 September 2018

BLOOM: Wellington Airport, 2 – 13 October 2018; Porirua City Council Festival of the Elements; 6 February 2019

Mr McGee & the Biting Flea: Expressions Whirinaki Arts & Entertainment Centre, Upper Hutt, 27 April 2019, North Island Tour, 6 May - 14 June 2019

Capital E National Theatre for Children Tour Partnerships

Te Kuia me te Pūngāwerewere: Te Reo Maori National Schools Tour; 19 March - 13 April 2019, Auckland, Northland, Waikato. Co-Produced by Taki Rua Productions and Capital E National Theatre for Children

Events and Public Programmes – Ngā takunetanga me ngā pānui pāpori

Wahine Experience is an education programme organised by Capital E's OnTV Studio and Wellington Museum.

Art and Sound is an education programme organised by Capital E's MediaLab and City Gallery Wellington.

Collections and Connections is an education programme organised by City Gallery Wellington and Wellington Museum.

Picturing Science is an education programme organised by City Gallery Wellington and Space Place.

Cable Car Museum

Meet an Engineer
Clucky the Chicken
May Music Month: Barry Saunders and Kelburn JugBand

Capital E

Roxy5 Short Film Competition
Imagi-Nation
Blobbles
Digital Day - Sports Desk
Bubble Artack
Mini MediaLab (Two Sessions)
Slimertist Lab
Showtime with Playshop (Two Sessions)
Digital Day - Wake Up NZ!
Big Bubble Pop!
Soap Opera
Yoga (34 Sessions)
Music Magic (34 Sessions)
Little Creators (34 Sessions)
Science Thursday - Tech Explorers (12 Sessions)
Science Thursday - Science Jam (27 Sessions)
Spin Around (34 Sessions)
Code Club Aotearoa
Band Art Masterclass
Maker Mayhem
Digital Day - Alien Invasion
Trash to Fash (Two Sessions)
Digital Day - Once Upon a Crime
Playmaker (Two Sessions)
Maker Faire
Professor Inventus - Maker Lab
Cardboard Maker
Robo Wars - Code to Fight
Joy Installation, Development Workshop
Joy is... Holidays!
Joy is... Birthdays!
Joy is... Autumn!
Joy is... Play!
Fairy Tale Adventures (Four Sessions)
Made Just for You
Children's Day - Te rā o ngā Tamariki
Blox
Digital Day - Late Night!
Play it by Ear
Level Up workshops: Digital (7 different workshops)
Level Up workshops: Physical (3 different workshops)
NZSL workshop
Science Thursday - Science Jam (NZSL interpreted)
Les Petits Kiwis
Alpacas with Maracas - National Siultaneous Storytime
Cirque du Play
Ahi Kā - Matariki Celebrations
Whānau Day
OnTV Education Programmes:
- *Wake Up New Zealand*
- *Eye on the Hive*
- *Newscast*
- *Once upon a Crime*
- *Sports Desk*
- *Tonightline*
- *Alien Invasion*
- *Full Day NCEA Acheivement*
- *Taku Tohu*

MediaLab Education Programmes:
- Multiplayer Gaming
- 2D Animation
- Music Making
- VFX
- Your Virtual Reality
- Coding: App Making
- Soundtrack Design
- 3D Game Design
- 3D Movie Making
- Full Day NCEA Achievement

City Gallery Wellington

Weekend Exhibition Tours accompanied all exhibitions

Special Exhibition Tours for World of Wearable Arts

Tuatara Open Late:
- Matariki: Bic Runga performs live, Anthony Byrt introduces Emilie Rākete, Mike Joy, Brooke van Veldne, Oliver Bruce and Julia Whaipooti who offer radical propositions for the future of Aotearoa, and Hau Manu ki Te Papa perform with taonga puoro and the Parekōwhai piano. Food from La Boca Loca
- Robert Leonard gives a curatorial tour of Iconography of Revolt. Artist talk and screening from UK duo Semiconductor. Plus DJ B.Lo plays sounds of revolt. Food from Nikau Gallery Café
- Suffrage 125: Julia Deans performs live, the SheJays are on the decks, screenings of *Pussy Riot: A Punk Prayer* plus Saudi short films *Zaina's Cake and Lollipop*, introduced by Moya Lawson and Missy Molloy. And Milly Mitchell-Anyon on *Patrick Pound: On Reflection*. Food from Pomegranate Kitchen
- Irish artist Eva Rothschild in conversation with Robert Leonard, Circuit Artist Film and Video presents *Truth or Consequences*, a programme of five new works for cinema by artists Andrew de Freitas, Jeremy Leatinu'u, Vea Mafile`o, Janine Randerson, and Bridget Reweti. Plus a special LitCrawl Taster: writers Nick Ascroft, Sam Duckor-Jones, Gigi Fenster, Helen Heath, and Tayi Tibble respond to *Patrick Pound: On Reflection*. And DJ TV Disko plays music for the revolution. Food from Greek Food Truck
- Emily Perkins and the City Gallery Book Club guest – writer Lynda Chanwai-Earle, cartoonist Dylan Horrocks, and journalist Donna Miles-Mojab – riff off the exhibition *Iconography of Revolt*. Alexander Maxwell presents an illustrated talk *From Uniforms to Futurist Fashion*, and the Black Panthers short documentary *Off the Pig!* (1968). Plus *SODA_JERK's TERROR NULLIUS* (2018, R13), exhibition tour, and DJ Kedron plays songs for *Never Never Land*. Food from La Boca Loca and Boquita
- Performance from Anthonie Tonnon. Fresh perspectives on From Scratch from Eve de Castro-Robinson, Gareth Farr, and Sasha Leitman. Early members of From Scratch, Don McGlashan and Geoff Chapple are joined by Gemma Gracewood and Ria Hall, for a discussion *Can Music be Political?* chaired by Nick Bollinger. Exhibition tour. Food from La Boca Loca and Boquita
- Performance from Orchestra of Spheres. Artists Peter Robinson and Kerry Ann Lee, writer and curator Bruce E. Phillips, and composer Samuel Holloway offer distinct perspectives on Yona Lee's work. The City Gallery Book Club returns with 2019's host, Pip Adam, along with writers Chris Tse and Megan Dunn and academic Stephen Epstein. Radio Active DJ Peach Fuzz. Food from the Greek Food Truck
- Ticketed performance from Samuel Flynn Scott. Writer Tim Corballis' panel discussion *The World's Way of Revealing Itself* with astrophysicist Pauline Harris, writer and biologist, Danyl McLauchlan, and artist Joyce Campbell. A screening of experimental short film *Acoustic Geometries*

– selected by Catherine Fowler, University of Otago. Exhibition tour. Radio Active DJ Ludus. Food from the Greek Food Truck
- Ticketed performance from Nadia Reid. Heather Galbraith and Thomasin Sleigh discuss Eva Rothschild's work. Pip Adam and the City Gallery Book Club return with a sci-fi reading list and panellists Elizabeth Knox, Gregory Kan, and Whiti Hereaka. Exhibition tour. Radio Active DJ B.Lo. Food from Dutchy's Burger Joint

Family Day (three events)

Gallery Babes (nine tours)

Talks by artists and curators accompanied the opening weekend of all exhibitions

Talks:

- *Green Are the Islands: A Conversation about Dance with Jill Allan*. Choreographer Malia Johnston, and Artistic Producer Dilys Grant
- *Ngā Tāngata Kōrero mō te Reo: True Stories Told Live*, with speakers Jill Day, Colin Feslier, Te Ripowai Higgins, Horomona Horo, Nadine Hura, Matariki Williams, and Johnson Witehira. MC'd by Khali Philip-Barbara and Te Kahureremoa Taumata, with kaitiaki Ray Ahipene-Mercer
- *How Do Artists Work with the National Collection?* Patrick Pound, City Gallery Curator Aaron Lister, and Te Papa Curators Rebecca Rice and Megan Tamati-Quennell. Chaired by Te Papa's Sarah Farrar
- *Gordon H Brown Lecture: How to Look at Art in Aotearoa – Lessons from Māori Experiments in Cultural Heritage 1920–40* Conal McCarthy
- *Tania Kovats: Drawing Water*
- *Shore Lines*: ARTicle Panel Discussion with Sam Trubridge, Claire O'Loughlin, Marcus McShane, Mark Jeffrey, and Judd Morrissey.
- Semiconductor Artists Talks
- *Semiconductor: The Technological Sublime*: Science in Society Public Seminar
- *Matariki Kōrero*: Darcy Nicholas—My Ancestor is Me

New Zealand Institute of Architects (NZIA) City Talks:

- Gareth Watkins and Roger Smith: *Rainbow Walks*
- Ben Schrader: *Four Lanes to the Planes? Yeah Right*
- Sarah Treadwell: *Keeping Watch—A Space of Hesitation*
- Simon Devitt: *We Trust Our Eyes Too Much*
- Jan and Marian Weststrate: *Looking At Care Another Way*
- *Extreme Conservation: Conserving Architectural Heritage in Antarctica with* Chris Cochran and Pip Cheshire
- *Suburban/Urban Space at Newtown Festival* with Anna Kemble Welch and Martin Hanley
- *Te Aro Pa Greta Point: Returning iwi homes, a new hope*, with Taku Parai, Earl Hope-Pearson and Roger Walker

Bridget Williams Books (BWB) Talks:

- *The Broken Estate? The State of the New Zealand Media* with Mel Bunce
- *From Luminous Moments to Island Time: The BWB Texts Story*. Editor Tom Rennie in conversation with writers Mike Berridge, Ralph Chapman, David Hall, Philippa Howden-Chapman, Prue Hyman, Mike Joy, Kathleen Kuehn, K. Emma Ng, Vincent O'Malley, Max Rashbrooke and more
- Lana Lopesi and Emma Ng: *The Pacific – Divider or Connector?*
- *Tax Is Love*: A Panel Discussion featuring Shamubeel Eaqub, Lisa Marriott, and Jess Berentson-Shaw. Chaired by Max Rashbrooke
- Kinley Salmon on the *Future of Work*
- *Wealth, Wellbeing and Capital Gains Tax: What Next?* Lisa Marriott and Max Rashbrooke

Contemporary Feminism Panels:

- *Feminism and Ethnicity*: Māni Dunlop, Donna Miles-Mojab, Tuiloma Lina-Jodi Samu, Farida Sultana and chair Leigh-Marama McLachlan
- *Feminism and Faith*: Saziah Bashir, Caroline Blyth, Reverend Jean Malcolm, Lilia Tarawa with chair Kim Hill
- *Art and/or Science*: Siouxsie Wiles, Rebecca Priestley, Huhana Smith and Anne Noble, with chair Kim Hill

Art Crime Symposium: Provenance Matters

LitCrawl: For a Five Year Old, with Lana Lopesi, Leah McFall, Pip Adam, Zoya Patel, Ebony Lamb and Hana Aoake. Hosted by Caitlin Cherry

LitCrawl Extended:

- *No Country Woman* – Zoya Patel speaks with Kiran Dass
- *Of Mermaids and Mermen* – Megan Dunn
- *Bringing Down the Man* with Michele A'Court, Sasha Borissenko, Lizzie Marvelly and Zoya Patel
- *Writing Art Right for Aotearoa* with Anthony Byrt, Matariki Williams, Lana Lopesi, and Simon Gennard

Film screenings:

- *Blue Orchids*, introduced by Johan Grimonprez
- Spring Sunday Screenings: *The Black Panthers: Vanguard of the Revolution; Weekend*, introduced by Thierry Jutel; *Wadjda*
- Peter Peryer Tribute Screening, introduced by Sian van Dyk
- Douglas Wright Tribute Screening, introduced by Jo Randerson
- *Pilgrimage from Scattered Points*: Screening and Discussion with Luke Fowler
- Philip Dadson: *Sonics from Scratch* (two screenings)
- *Horizon/tal*, introduced by Catherine Fowler
- *2001: A Space Odyssey*, with an introduction by Robert Leonard

School Holiday Programmes

- *Craftcamp*: Workshops with Artist Becca Hasselman's
- Riddle + Squizz Workshops
- *Craftcamp*: Workshops with Artist Gabby O'Connor's (three iterations)

Workshops:

- *Drawing Is for Everyone!* Teachers' Professional Development Workshop with Gabby O'Connor
- *Instrument Making From Scratch*: Workshop for Families; Workshop for Adults

Performances:

- *Sunday Sessions*
- *Stroma: Iconic Sonics*
- NZTrio: *Braid*
- From Scratch: *Carhorn Hocket* eight car live sound performance in Te Ngākau Civic Square; *Visitors; Heart'Heart'Heart* Dress Rehearsal; *Heart'Heart'Heart*

Nairn Street Cottage

Nairn Street Preservation Society: DIY Sash Window Repair; Shoe School; Edible Weeds and Flowers (twice); Crystal Radio; Sausage Making

Natural Dyes with Barbara Wheeler

Nairn Street Cottage Open Day

Victoria Vilisano Sewing Workshop

Seed Swap and Rongoā Māori

Space Place

Astronomy on Tap (11 sessions)

Winter Science Shows (twice daily)

Sci Fi Sunday: Flight of the Navigator; The Thing; Mars Attacks; Spaceballs; The Adventures of Buckaroo Banzai Across the Eight Dimension; Gremlins; Inner Space; CJ7; The Man with Two Brains, The Fly, City of the Lost Children, Armageddon

Space Place School Holidays: Let there be Light!; Mars Rovers; Lenses and Light

Tuesday Talks: Ocean Discoveries with Underwater Robots, Joanne O'Callaghan; Lift Off! Weather Permitting, Mark Schwarz; *Aviation Weather-Surface to Stratosphere,* Ravi Kandula

Space Place Presents: Womb; The All Seeing Hand; Glass Vault; Annabel Alpers Remote

Space Talk: Mitch Schulte

Aphrodite's Delight: Valentine's Day (two sessions)

The Astronomical Unit

Kōtuku and the Moon Child

Where Memories Sleep

Stargazing 101

Yuri's Night

Stargazing 101.2

May Music Month: Singing Under the Stars: Vox Ethno; Motte + Paper Ghost

Te wā whakanui i a Matariki

Asteroids 101

Asteroid Day

Wellington Museum

Flux Co-op Fund Fest

String Bean Puppets: *The Tree Friends*

Labour History Project

Maritime Friends Public Talks (10 sessions)

Maritime Archaeological Association of New Zealand Public Talks (four sessions)

After Hours: Big Girls in Flux; Eb & Sparrow; Synaesthesia Returns; Joe Blossom; *Sounds and Gifted; Racing the Wellington 500;* Paul Urbana Jones; Orchestra of Spheres; *The HeART of the Matter* – film screening and Q&A, *Bob Ross Painting;* She Shreds; Matariki with NZTrio and Horomona Horo

Big Girls Workshops

Big Girls Parade: Shine a Light on Your Rights

In Conversation: Feminisms with Hera Cook; *#MeToo* with Hera Cook; Nicky Hager; Bernadette Casey and The Formary

Suffrage in Stitches

Book Launch: *The Imaginary Lives of James Pōneke*

Chinese Footprints – Lynette Chum (four sessions)

Celebrating Suffrage 125

Magical Mystery Drawing Tour

A Cameo Appearance – Suffrage 125 artwork launch

Waterfront Clean-up with Sustainable Coastlines

MovieNight in Flux - *Māpuna*

Captain Cook Thinks Again (20 sessions)

Upcycling Workshops

Parking Day

Poetry in Motion

Crafty Volunteers

Victoria Vilisano Sewing Workshops (two sessions)

Songs of Land and Sea (two sessions)

Fringe – *Eleanor's Story*

Secrets of Newtown Walk

Matariki Pre-Dawn Viewing at Tangi Te Keo

Publications – Ngā pānuitanga

Capital E

Mr McGee and the Biting Flea Teachers Resource Kit, March 2019. By Caroline Dennis with editing from Delyse Diack and Marianne Taylor

Story Studio LIVE Classroom Workbook, July 2018. By Peter Graham and Melissa Conway

National Arts Festival Social Scripts, March 2019. By Hana Makin, Ariane Galope, and a selection of Wellington theatre venues and National Arts Festival theatre companies

City Gallery Wellington

Eva Rothschild: Kosmos, 2019. Essays by Declan Long and Max Delany. 84 pages. Partnership with ACCA, Melbourne. Designed by Matt Hinkley

Heritage Collections - Ngā taonga tuku iho

Experience Wellington has continued to build upon its heritage collections in 2018-19. As we look towards the Wellington Museum development more active collecting is taking place. Highlights include the Poly 1 computer, so named as it was designed at Wellington Polytechnic in the early 1980s. Another highlight is the acquisition of an original USO Cycling jersey. USO is the Samoan word for man, and USO cycling is a cycling community united to improve the health and wellbeing of the Pasifika community through cycling.

A pair of Wellington Polytechnic mechanics overalls were collected on the back of the popular *Racing the Wellington 500* exhibition.

Milk bottles and a Little John's slave clock from the Wellington Municipal Milk Department where generously donated in early 2019. Our *Centennial Exhibition* collections were expanded with donation of a vase and knife.

New Acquisitions to the Wellington Museums Trust Collection – Ngā kohikohinga hōu

During 2018-19 there were 26 new acquisitions to the Wellington Museums Trust Collection.

Object Name/Title	Accession Date	Accession Number	Institution	Current Location
NZ Post Wahine Anniversary Proof Coin	19 Jul 2018	2018.10.1	Wellington Museum	Collections Store
NZ Post Wahine Anniversary First Day Cover	19 Jul 2018	2018.10.2	Wellington Museum	Collections Store
NZ Post Wahine Anniversary Presentation Pack	19 Jul 2018	2018.10.3	Wellington Museum	Collections Store
Book, 'Three Little Maids'	31 Aug 2018	2018.11	Nairn Street Cottage	Nairn Street Cottage
Bath towel, 'Centennial Exhibition'	01 Oct 2018	2018.12	Wellington Museum	Collections Store
Dress, cocktail	15 Oct 2018	2018.13	Wellington Museum	Collections Store
Chair, dining 'Wright, Ranish and Co'	28 Sep 2018	2018.14	Wellington Museum	Collections Store
Brooch, 'Elephant'	23 Oct 2018	2018.15.1	Wellington Museum	Collections Store
Pin, 'Dachshund'	23 Oct 2018	2018.15.2	Wellington Museum	Collections Store
Model ship, 'Cutty Sark'	08 Nov 2018	2018.16	Wellington Museum	Wellington Museum
Banner, 'Suffrage 125'		2018.17	Wellington Museum	Wellington Museum
Vase, 'Cordial Boy'	31 Jan 2019	2018.18	Wellington Museum	Collections Store
Screen print, 'Midnight Espresso'	30 Jan 2019	2018.19	Wellington Museum	Collections Store
Whale tooth, scrimshaw	30 Jan 2019	2018.20	Wellington Museum	Collections Store
Painting, 'Holmwood on Patent Slip'	18 Jan 2019	2018.21	Wellington Museum	Collections Store
Wellington Municipal Milk Department collection	26 Mar 2019	Still to be catalogued	Wellington Museum	Collections Store
Computer, 'Poly 1'	11 Mar 2019	2019.3	Wellington Museum	Collections Store
Vase, 'Centennial Exhibition'	14 Mar 2019	2019.4	Wellington Museum	Collections Store
Bottle, milk	05 Feb 2019	2019.5	Wellington Museum	Collections Store
Helmet, firefighter	14 Mar 2019	2019.7	Wellington Museum	Wellington Museum
Door, prison	20 May 2019	2019.10	Wellington Museum	Other Institution
Knife, 'Centennial Exhibition'	07 May 2019	2019.11	Wellington Museum	Collections Store
Model ship, 'Halcione'	31 May 2019	2019.12	Wellington Museum	Collections Store
Trap, 'goodnature'	07 Jun 2019	2019.13	Wellington Museum	Collections Store
Chair, 'Michael Payne Osaka Expo'	17 Jun 2019	2019.14	Wellington Museum	Other Institution
Shirt, cycling 'USO Cycling'	28 Jun 2019	2019.15	Wellington Museum	Collections Store

Directory – Te papatohu

Experience Wellington
Pat Stuart, *Chief Executive*

Executive Office
Level 8, AMI Plaza, 342 Lambton Quay
PO Box 893, Wellington
P: 04 471 0919
E: experience@experiencewellington.org.nz
www.experiencewellington.org.nz

Capital E
Sarah Rusholme, *Director Children & Young People*
4 Queens Wharf
PO Box 893, Wellington
P: 04 913 3740
E: capitale@experiencewellington.org.nz
www.capitale.org.nz

City Gallery Wellington
Elizabeth Caldwell, *Director*
Te Ngākau Civic Square
101 Wakefield Street
PO Box 893, Wellington
P: 04 913 9032
E: citygallery@experiencewellington.org.nz
www.citygallery.org.nz

Hannah Playhouse
Sarah Rusholme, *Director Children & Young People*
12 Cambridge Terrace
PO Box 893, Wellington
P: 04 894 7412
E: hannahplayhouse@experiencewellington.org.nz
www.hannahplayhouse.org.nz

New Zealand Cricket Museum
Ruth Harley, *NZCM Chair*
The Old Grandstand, Basin Reserve
PO Box 578, Wellington
P: 04 385 6602
E: cricket@experiencewellington.org.nz
www.nzcricketmuseum.co.nz

Museums Wellington
Brett Mason, *Director*

Wellington Museum
The Bond Store, Queens Wharf
PO Box 893, Wellington
P: 04 472 8904 F: 04 496 1949
E: museumswellington@experiencewellington.org.nz
www.museumswellington.org.nz/wellington-museum

Space Place
Carter Observatory
Botanic Gardens
PO Box 893, Wellington
P: 04 910 3140
E: spaceplace@experiencewellington.org.nz
www.museumswellington.org.nz/space-place

Cable Car Museum
1 Upland Road
PO Box 893, Wellington
P: 04 475 3578
E: cablecar@experiencewellington.org.nz
www.museumswellington.org.nz/cable-car-museum

Nairn Street Cottage
68 Nairn Street
PO Box 893, Wellington
P: 04 384 9122
E: cottage@experiencewellington.org.nz
www.museumswellington.org.nz/nairn-street-cottage

Plimmer's Ark Galleries
Old Bank Arcade (timbers in situ)
www.museumswellington.org.nz

FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 JUNE 2019

Wellington Regional Economic Development Agency Limited

WellingtonNZ.com

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AUDIT NEW ZEALAND
Mana Arotake Aotearoa

INDEPENDENT AUDITOR'S REPORT

To the readers of Wellington Regional Economic Development Agency Limited group's financial statements and performance information for the year ended 30 June 2019

The Auditor-General is the auditor of Wellington Regional Economic Development Agency Limited group (the Group). The Auditor-General has appointed me, Karen Young, using the staff and resources of Audit New Zealand, to carry out the audit of the financial statements and performance information of the Group on his behalf.

OPINION

We have audited:

- the financial statements of the Group on pages 6 to 32, that comprise the consolidated statement of financial position as at 30 June 2019, the consolidated statement of comprehensive revenue and expenses, consolidated statement of changes in equity and consolidated statement of cash flows for the year ended on that date and the notes to the consolidated financial statements that include accounting policies and other explanatory information; and
- the performance information of the Group on pages 35 to 37.

In our opinion:

- the financial statements of the Group on pages 6 to 32:
  - present fairly, in all material respects:
    - its financial position as at 30 June 2019; and
    - its financial performance and cash flows for the year then ended; and
  - comply with generally accepted accounting practice in New Zealand in accordance with the Public Benefit Entity Reporting Standards; and
- the performance information of the Group on pages 35 to 37 presents fairly, in all material respects, the Group's actual performance compared against the performance targets and other measures by which performance was judged in relation to the Group's objectives for the year ended 30 June 2019.

Our audit was completed on 30 June 2019. This is the date at which our opinion is expressed.

The basis for our opinion is explained below and we draw your attention to the uncertainties in the carrying value of the unlisted shares in incubator and accelerator companies, and investment in associate. In addition, we outline the responsibilities of the Board of Directors and our responsibilities relating to the financial statements and the performance information, we comment on other information, and we explain our independence.

UNCERTAINTIES IN THE CARRYING VALUE OF UNLISTED SHARES IN INCUBATOR AND ACCELERATOR COMPANIES AND INVESTMENT IN ASSOCIATE

Without modifying our opinion, we draw your attention to note 8 on pages 21 and 22 of the financial statements that explain how the fair value of the shares in incubator and accelerator companies, including the shares held by the associate, Lightning Lab Fintech 2017 Limited Partnership, has been determined and the uncertainties in measuring that fair value. Although the fair value of these unlisted shares is based on the best information available, there is a high degree of uncertainty about the value due to the early stage nature of the investments, the absence of quoted market prices and the reliance placed on the information supplied by the companies. This uncertainty could have a material effect on the consolidated statement of comprehensive revenue and expenses and consolidated statement of financial position.

BASIS FOR OUR OPINION

We carried out our audit in accordance with the Auditor-General's Auditing Standards, which incorporate the Professional and Ethical Standards and the International Standards on Auditing (New Zealand) issued by the New Zealand Auditing and Assurance Standards Board. Our responsibilities under those standards are further described in the Responsibilities of the Auditor section of our report.

We have fulfilled our responsibilities in accordance with the Auditor-General's Auditing Standards.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

RESPONSIBILITIES OF THE BOARD OF DIRECTORS FOR THE FINANCIAL STATEMENTS AND THE PERFORMANCE INFORMATION

The Board of Directors is responsible on behalf of the Group for preparing financial statements that are fairly presented and that comply with generally accepted accounting practice in New Zealand. The Board of Directors is also responsible for preparing the performance information for the Group.

The Board of Directors is responsible for such internal control as it determines is necessary to enable it to prepare financial statements and performance information that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements and the performance information, the Board of Directors is responsible on behalf of the Group for assessing the Group's ability to continue as a going concern. The Board of Directors is also responsible for disclosing, as applicable, matters related to going concern and using the going concern basis of accounting, unless the Board of Directors intends to liquidate the Group or to cease operations, or has no realistic alternative but to do so.

The Board of Directors' responsibilities arise from the Local Government Act 2002.

RESPONSIBILITIES OF THE AUDITOR FOR THE AUDIT OF THE FINANCIAL STATEMENTS AND THE PERFORMANCE INFORMATION

Our objectives are to obtain reasonable assurance about whether the financial statements and the performance information, as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion.

Reasonable assurance is a high level of assurance, but is not a guarantee that an audit carried out in accordance with the Auditor -General's Auditing Standards will always detect a material misstatement when it exists. Misstatements are differences or omissions of amounts or disclosures, and can arise from fraud or error. Misstatements are considered material if, individually or in the aggregate, they could reasonably be expected to influence the decisions of readers, taken on the basis of these financial statements and the performance information.

For the budget information reported in the financial statements and the performance information, our procedures were limited to checking that the information agreed to the Group's statement of intent.

We did not evaluate the security and controls over the electronic publication of the financial statements and the performance information.

As part of an audit in accordance with the Auditor-General's Auditing Standards, we exercise professional judgement and maintain professional scepticism throughout the audit. Also:

- We identify and assess the risks of material misstatement of the financial statements and the performance information, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.

- We obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Group's internal control.
- We evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the Board of Directors.
- We evaluate the appropriateness of the reported performance information within the Group's framework for reporting its performance.
- We conclude on the appropriateness of the use of the going concern basis of accounting by the Board of Directors and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Group's ability to continue as a going concern. If we conclude that a material uncertainty exists we are required to draw attention in our auditor's report to the related disclosures in the financial statements and the performance information or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Group to cease to continue as a going concern.
- We evaluate the overall presentation, structure and content of the financial statements and the performance information, including the disclosures, and whether the financial statements and the performance information represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with the Board of Directors regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Our responsibilities arise from the Public Audit Act 2001.

OTHER INFORMATION

The Board of Directors is responsible for the other information. The other information comprises the 'WellingtonNZ 2018/19 Annual Report' and information included on pages 32 to 37, but does not include the financial statements and the performance information, and our auditor's report thereon.

Our opinion on the financial statements and the performance information does not cover the other information and we do not express any form of audit opinion or assurance conclusion thereon.

In connection with our audit of the financial statements and the performance information, our responsibility is to read the other information. In doing so, we consider whether the other information is materially inconsistent with the financial statements and the performance information or our knowledge obtained in the audit, or otherwise appears to be materially misstated. If, based on our work, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

INDEPENDENCE

We are independent of the Group in accordance with the independence requirements of the Auditor General's Auditing Standards, which incorporate the independence requirements of Professional and Ethical Standard 1(Revised): Code of Ethics for Assurance Practitioners issued by the New Zealand Auditing and Assurance Standards Board.

Other than the audit, we have no relationship with, or interests in, the Group.

Karen Young

Karen Young
AUDIT NEW ZEALAND
ON BEHALF OF THE AUDITOR GENERAL
WELLINGTON, NEW ZEALAND

WELLINGTON REGIONAL ECONOMIC DEVELOPMENT AGENCY LIMITED

STATEMENT OF COMPLIANCE AND RESPONSIBILITY

STATEMENT OF COMPLIANCE

The Board and Management of the Wellington Regional Economic Development Agency Limited (WREDA the Company and Group) confirm that all statutory requirements in relation to this annual report, as outlined in the Local Government Act 2002 and the Companies Act 1993, have been met.

STATEMENT OF RESPONSIBILITY

The Board and Management accept responsibility for:

- the preparation of WREDA's financial statements and the judgements used in them
- having in place a system of internal control designed to provide reasonable assurance as to the integrity and reliability of financial and service performance reporting.

In our opinion:

- the financial statements fairly reflect the financial position of WREDA as at 30 June 2019 and its operations for the year ended on that date
- the service performance statements fairly reflect the performance achievements for WREDA for the year reported.



Tracey Bridges
CHAIR
30 SEPTEMBER 2019



Grant Guilford
CHAIR, RISK AND AUDIT COMMITTEE
30 SEPTEMBER 2019

WELLINGTON REGIONAL ECONOMIC DEVELOPMENT AGENCY LIMITED
CONSOLIDATED STATEMENT OF COMPREHENSIVE REVENUE AND EXPENSES

FOR THE YEAR ENDED 30 JUNE 2019

		GROUP		
	NOTES	2019 ACTUAL $	2019 BUDGET $	2018 ACTUAL $
REVENUE				
Service revenue	2	18,953,591		20,479,343
Management fee revenue	2	4,798,296		5,079,935
Interest revenue		77,078		67,718
Rental revenue		48,200		96,250
Other revenue	2	7,631,717		5,330,030
TOTAL REVENUE		31,508,882	30,111,767	31,053,276
EXPENSES				
Personnel costs	3	(13,130,209)		(12,825,208)
Directors fees and expenses	22	(259,996)		(271,365)
Depreciation and amortisation	6,7	(247,338)		(170,138)
Other expenses	4	(17,038,997)		(18,009,580)
TOTAL EXPENSES		(30,676,540)	(30,061,767)	(31,276,291)
SURPLUS / (DEFICIT) BEFORE INCOME TAX AND SUBVENTION PAYMENTS		832,342	50,000	(223,015)
Subvention payment		-		(78,072)
Income tax expense	5	(113,492)		(200,271)
SURPLUS / (DEFICIT) FOR THE YEAR		718,850	50,000	(501,358)
Other comprehensive revenue and expense				
Fair value movement of investment		148,220		246,854
Share of Associate's other comprehensive revenue and expense	8	12,652		309,563
TOTAL OTHER COMPREHENSIVE REVENUE AND EXPENSE		160,872		556,417
TOTAL COMPREHENSIVE REVENUE AND EXPENSE		**879,722**	**50,000**	**55,059**

THE ACCOMPANYING NOTES FORM PART OF THESE FINANCIAL STATEMENTS.

EXPLANATION OF MAJOR VARIANCES AGAINST THE ORIGINAL 2018/19 BUDGET ARE PROVIDED IN NOTE 26.

WELLINGTON REGIONAL ECONOMIC DEVELOPMENT AGENCY LIMITED
CONSOLIDATED STATEMENT OF FINANCIAL POSITION

FOR THE YEAR ENDED 30 JUNE 2019

		GROUP		
	NOTES	2019 ACTUAL $	2019 BUDGET $	2018 ACTUAL $
ASSETS				
Current assets				
Cash and cash equivalents	11	2,443,459		1,911,315
Trade and other receivables	9	2,294,452		2,680,719
Prepayments		368,657		182,968
Inventories		2,025		1,588
Taxes receivable	15	123,056		-
TOTAL CURRENT ASSETS		5,231,649	3,714,056	4,776,590
Non-current assets				
Property, plant and equipment	6	809,821		369,494
Intangible assets	7	184,713		90,850
Other financial assets	10	23,182		31,984
Investments in incubator and accelerator companies	8	1,513,791		1,455,528
Investment in associate		371,960		360,716
Deferred tax assets	5	25,243		31,939
TOTAL NON-CURRENT ASSETS		2,928,710	1,850,000	2,340,511
TOTAL ASSETS		8,160,359	5,564,056	7,117,101

WELLINGTON REGIONAL ECONOMIC DEVELOPMENT AGENCY LIMITED CONSOLIDATED STATEMENT OF FINANCIAL POSITION (CONTINUED)

AS AT 30 JUNE 2018

		GROUP		
	NOTES	2019 ACTUAL $	2019 BUDGET $	2018 ACTUAL $
LIABILITIES				
Current liabilities				
Trade payables	13	1,671,878		1,739,626
Employee entitlements	12	1,117,971		969,545
Sundry creditors and accruals	14	1,373,487		1,307,029
Borrowings		28,650		-
Deferred Revenue		571,451		567,321
Taxes payable	15	-		64,465
TOTAL CURRENT LIABILITIES		4,763,437	3,500,000	4,647,986
Non current liabilities				
Borrowings		48,085		-
TOTAL NON-CURRENT LIABILITIES		48,085	-	-
TOTAL LIABILITIES		4,811,522	3,500,000	4,647,986
NET ASSETS		3,348,837	2,064,056	2,469,115
EQUITY				
Contributed equity		1,000		1,000
Accumulated funds		731,446	-	12,597
Other reserves		1,039,254	-	878,381
Capital injection from shareholder		1,577,137	-	1,577,137
TOTAL EQUITY		3,348,837	2,064,056	2,469,115

THE ACCOMPANYING NOTES FORM PART OF THESE FINANCIAL STATEMENTS.
EXPLANATION OF MAJOR VARIANCES AGAINST THE ORIGINAL 2018/19 BUDGET ARE PROVIDED IN NOTE 26.

WELLINGTON REGIONAL ECONOMIC DEVELOPMENT AGENCY LIMITED
CONSOLIDATED STATEMENT OF CHANGES IN EQUITY

FOR THE YEAR ENDED 30 JUNE 2019

		GROUP		
	NOTES	2019 ACTUAL $	2019 BUDGET $	2018 ACTUAL $
BALANCE AT 1 JULY		2,469,115	2,014,056	2,414,056
Surplus / (deficit) for the year		718,850	50,000	(501,358)
Movement in investment reserve		160,872	-	556,417
BALANCE AT 30 JUNE	16	3,348,837	2,064,056	2,469,115

THE ACCOMPANYING NOTES FORM PART OF THESE FINANCIAL STATEMENTS.
EXPLANATION OF MAJOR VARIANCES AGAINST THE ORIGINAL 2018/19 BUDGET ARE PROVIDED IN NOTE 26.

WELLINGTON REGIONAL ECONOMIC DEVELOPMENT AGENCY LIMITED
CONSOLIDATED STATEMENT OF CASH FLOWS

FOR THE YEAR ENDED 30 JUNE 2019

		GROUP		
	NOTES	2019 ACTUAL $	2019 BUDGET $	2018 ACTUAL $
Cash flows from operating activities				
Receipts from other revenue		14,011,925		11,135,306
Receipts from grants		18,956,291		20,479,343
Payments to suppliers/employees		(31,713,001)		(30,990,039)
Goods and Services tax (net)		(134,427)		(40,031)
Income tax paid		(113,492)		(185,421)
NET CASH FLOW FROM OPERATING ACTIVITIES	20	1,007,296	(222,840)	399,158
Cash flows from investing activities				
Interest received		77,078		64,743
Receipts from CHQ Investments		-		2,975
Receipt from return of capital investment		95,000		-
Proceeds from repayment of loan		15,000		15,000
Purchases of property, plant and equipment		(497,363)		(152,789)
Purchases of intangibles		(164,867)		(124,730)
NET CASH FLOWS FROM/(USED IN) INVESTING ACTIVITIES		(475,152)	114,100	(194,801)
Net increase / (decrease) in cash and cash equivalents		532,144	(108,740)	204,357
Cash and cash equivalents at beginning of the period		1,911,315	2,100,000	1,706,958
CASH, CASH EQUIVALENTS AT THE END OF THE PERIOD		2,443,459	1,991,260	1,911,315

THE ACCOMPANYING NOTES FORM PART OF THESE FINANCIAL STATEMENTS.
EXPLANATION OF MAJOR VARIANCES AGAINST THE ORIGINAL 2018/19 BUDGET ARE PROVIDED IN NOTE 26.
RECONCILIATION OF OPERATING CASHFLOWS TO NET SURPLUS/(DEFICIT) IS INCLUDED AT NOTE 20.

WELLINGTON REGIONAL ECONOMIC DEVELOPMENT AGENCY LIMITED

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 JUNE 2019

1. STATEMENT OF ACCOUNTING POLICIES

REPORTING ENTITY

Wellington Regional Economic Development Agency Limited (WREDA), the controlling entity and 'Parent', is a council controlled organisation as defined under section 6 of the Local Government Act 2002 and domiciled in New Zealand. WREDA is a public benefit entity for the purposes of financial reporting.

The controlling entities registered office is 111 Wakefield St, Wellington and its principal place of business is both 175 Victoria Street and 111 Wakefield Street, Wellington.

These consolidated financial statements for the year ended 30 June 2019 comprise the controlling entity and its controlled entity, together referred to as the 'Group' and individually as 'Group Entities'.

WREDA combines activities, functions and funding of particular business units previously under the control of the Wellington City Council and the Greater Wellington Regional Council. WREDA is the 100% shareholder of Creative HQ Limited, the regions business incubator and accelerator, which also has a reporting date for the year ended 30 June 2019.

WREDA aims to integrate, streamline, strengthen and, as required, modify the core activities of the legacy organisations so that the Wellington Region's prosperity will be improved and its global reputation as a centre of creativity, enterprise, diversity and liveability will be enhanced. As a result, the Region will be more attractive to visitors, investors, migrants, students and businesses, and will also retain existing enterprises and enable them to grow.

BASIS OF PREPARATION

(A) STATEMENT OF COMPLIANCE

The consolidated financial statements have been prepared in accordance with New Zealand Generally Accepted Accounting Practice ("NZ GAAP"). They comply with the Public Entity Standards ("PBE Standards") as appropriate for Tier 1 public benefit entities and have been prepared on a going concern basis. The accounting policies have also been applied consistently throughout the year.

These financial statements were authorised for issue by the Board of Directors on 30 September 2019.

(B) MEASUREMENT BASIS

The consolidated financial statements have been prepared on the historical cost basis except for the following material items in the statement of financial position, which are measured at fair value:

- Investment in incubator and accelerator companies
- Employee entitlements
- Loan issued

(C) FUNCTIONAL AND PRESENTATION CURRENCY

The financial statements are presented in New Zealand dollars ($) which is the controlling entity's functional and Group's presentation currency.

There has been no change in the functional currency of the Group during the year.

(D) CHANGES IN ACCOUNTING POLICIES

There have been no changes in the controlling entity and Group's accounting policies since the date of the last audited financial statements. The accounting policies are detailed in the following notes and have been applied consistently to all periods presented in these financial statements and have been applied consistently by the Group.

STANDARDS ISSUED AND NOT YET EFFECTIVE THAT HAVE BEEN EARLY ADOPTED

WREDA has not adopted early any Accounting Standards that are issued but not yet effective.

STANDARDS ISSUED AND NOT YET EFFECTIVE AND NOT EARLY ADOPTED

Standards and amendments, issued but not yet effective that have not been early adopted, and which are relevant to WREDA are:

Financial instruments

In January 2017, the XRB issued PBE IFRS 9 Financial Instruments. This replaces PBE IPSAS 29 Financial Instruments: Recognition and Measurement. PBE IFRS 9 is effective for financial years beginning on or after 1 January 2021, with earlier application permitted. The main change under the standard relevant to WREDA are:

- New financial asset classification requirements for determining whether an asset is measured at fair value or amortised cost.
- A new impairment model for financial assets based on expected losses, which might result in the earlier recognition of impairment losses.

Interests in other entities

In January 2017, the XRB issued new standards for interests in other entities (PBE IPSAS 34 38). These new standards replace the existing standards for interests in other entities (PBE IPSAS 6 8). The new standards are effective for annual reporting periods on or after 1 January 2019, with early application permitted.

WREDA plans to apply the new standards in preparing the 30 June 2020 financial statements. WREDA has not yet assessed the effects of these new standards.

SIGNIFICANT ACCOUNTING JUDGEMENTS, ESTIMATES AND ASSUMPTIONS

The preparation of the financial statements requires management to make judgements, estimates and assumptions that affect the application of accounting policies and the reported amounts of assets, liabilities, income and expenses. Actual results may differ from those estimates.

Estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which estimates are revised and in any future periods affected.

(A) JUDGEMENTS

Judgements made in applying accounting policies that have had the most significant effects on the amounts recognised in the consolidated financial statements include the following:

- Intangible assets are considered to have finite lives. Refer to Note 7.
- The parent's subsidiary is considered to be 100% under the parent's control. Refer to Note 28.
- The loan issued is assumed that it will be repayable in full. Refer to Note 10.

(B) ESTIMATION AND ASSUMPTION UNCERTAINTIES

Estimation and uncertainties that have a significant risk of resulting in a material adjustment in the year ended 30 June 2019 include the following:

- Uncertainties are inherent in estimating fair value of the investments in incubator, accelerator companies and investment in associate and care has been made in exercising judgement and making the necessary estimates. Accounting standards require a gain or loss on fair value of these investments to be recognised in surplus or deficit but there is no certainty that any gain or loss based on the estimate of fair value will actually be realised if a sale was completed.

(C) SIGNIFICANT ACCOUNTING POLICIES

Significant accounting policies are included within the notes below to which they relate. Other significant accounting policies that do not relate to a note are included within Note 27.

(E) BUDGET FIGURES

The budget figures are those approved by the Board in the 2018/19 Statement of Intent. The budget figures have been prepared in accordance with NZ GAAP, using accounting policies that are consistent with those adopted by WREDA in preparing these financial statements.

2. REVENUE

Revenue is recognised when the amount of revenue can be measured reliably, and it is probable that economic benefits will flow to the Group and measured at the fair value of consideration received or receivable.

Revenue may be derived from either exchange or non-exchange transactions.

(A) REVENUE FROM EXCHANGE TRANSACTIONS

Revenue from exchange transactions arises where WREDA provides goods or services to another entity or individual and receives approximately equal value or greater in a willing arm's length transaction between a willing buyer and willing seller.

(I) GRANTS

Grants are in large received from shareholders Wellington City Council and Greater Wellington Regional Council, but also from some Central Government organisations. Grants are recognised when received and all the conditions associated with the grants have been met. Where grants have been given for specific services, income will be recognised in the same period in which the specific service is provided. At balance date any unexpended specific funding is treated as a liability (income in advance).

(II) INTEREST REVENUE

Interest income is recognised as the interest accrues to the net carrying amount of the financial asset using the effective interest method.

(III) RENTAL REVENUE

Rental revenue is recognised on a straight-line basis over the lease term.

(IV) OTHER REVENUE

Other revenue received includes fee revenue, capital raising success fees and sponsorships. Fee revenue received from incubator residents partly offsets the costs of running the incubator and is recognised when the future economic revenue is measurable and probable of future economic revenue being received.

Capital raising success fees received from the introduction of companies and individuals to Angel investors. These fees are received when those introduced raise capital. The fee is based on a negotiated percentage of the capital raised.

Sponsorships are received from third parties to partly cover the costs of running the subsidiary programmes and projects. Sponsors were linked to the programme and recognised in all promotions associated with the activity they sponsored. Sponsorships are recognised when measurable and probable of future economic benefits being received.

Other revenue received are from third parties to cover contracted and other services provided for the third party.

(V) SERVICE REVENUE

Service revenues are grants received by WREDA in large from its shareholders Wellington City Council & Greater Wellington Regional Council as well as both central Government organisations and private sector organisations. Service revenues are used to further economic development in the Wellington Region.

	GROUP	
	ACTUAL 2019	ACTUAL 2018
TOTAL SERVICE REVENUE	18,953,591	20,479,343

(VI) MANAGEMENT FEES

WREDA manages venues on behalf of the Wellington City Council and receives Management fee revenue for those services. The venues currently managed on behalf of the Wellington City Council include the Michael Fowler Centre, Opera House, TSB Bank Arena and Conference Centre (Shed 6). Management fee income is recognised in the accounting period in which the services are rendered.

Fees are chargeable at a value equivalent to the aggregate of employee and directors' costs contained within the Parent's venue management division and fluctuate year on year depending on those costs.

	GROUP	
	ACTUAL 2019	ACTUAL 2018
TOTAL	4,798,296	5,079,935

(VII) OTHER REVENUE

	GROUP	
	ACTUAL 2019	ACTUAL 2018
Wellington i-SITE Visitor Information Centre revenue	356,688	439,041
Partner revenue	2,067,995	2,942,942
Cruise shuttle revenue	-	278,590
Contract income, non-government	2,749,605	918,378
Gain on sale of investments	336,818	-
Share of associate's profit	93,592	-
Surplus Share - Wellington Venues	93,414	27,600
Other Income	1,933,605	723,479
TOTAL	7,631,717	5,330,030

Under a management agreement with WCC, WREDA also earned a surplus share from its operation of Venues Wellington. This share of the Venues Wellington surplus is to be used for the future enhancement of the Venues Wellington experience.

(B) REVENUE FROM NON-EXCHANGE TRANSACTIONS

Non exchange transactions are only those where the Group receives an inflow of resources (i.e. cash and other tangible or non tangible items) but provides no (or nominal) direct consideration in return.

3. PERSONNEL COSTS

A. SHORT TERM BENEFITS

Short term employee entitlements are those that WREDA expects to be settled within 12 months of balance date and are measured at nominal values based on accrued entitlements at current rates of pay. These include salaries and wages accrued up to balance date, and annual leave earned, but not yet taken at balance date.

B. SUPERANNUATION SCHEME

Obligations for contributions to KiwiSaver are accounted for as defined contribution superannuation schemes and are recognised as an expense in Statement of Comprehensive Revenue and Expenses when incurred.

	GROUP	
	ACTUAL 2019	ACTUAL 2018
Salaries and wages	12,592,126	12,547,941
Kiwisaver contributions	332,823	301,250
Increase/(decrease) in employee entitlements accruals	136,426	(111,754)
Other personnel costs	68,834	87,771
TOTAL	13,130,209	12,825,208

4. OTHER EXPENSES

	GROUP	
	ACTUAL 2019	ACTUAL 2018
Marketing, advertising and printing costs of delivering programs of work	7,865,999	9,119,117
Major event sponsorship and activation	4,249,671	3,850,304
Audit fees	105,365	120,538
Conferences and catering	113,526	124,186
Consultants and legal fees	244,671	197,715
Contractors	1,644,790	1,867,128
Direct costs - i SITE	37,677	54,830
Grants and contributions	291,854	291,401
Information and communication technology	399,837	499,553
Loss on disposal of asset	67,089	3,073
Share of associate's deficit	-	29,230
Impairment to investment	89,957	124,120
Leased copier and office equipment	54,788	38,729
Utilities	39,036	36,842
Rent	621,770	570,282
Travel	267,624	213,544
Stationery	5,549	41,444
Technical services	146,080	222,527
Membership fees	72,222	46,038
Recruitment, training and development	109,347	198,259
Cleaning	66,938	65,094
Repairs and maintenance	70,653	48,573
Other expenses	474,554	247,053
TOTAL OTHER EXPENSES	17,038,997	18,009,580

5. INCOME TAX

Income tax expense includes components relating to both current tax and deferred tax.

Current tax is the amount of income tax payable based on the taxable profit for the current year, plus any adjustments to income tax payable in respect of prior years. Current tax is calculated using tax rates (and tax laws) that have been enacted or substantively enacted at balance date.

Deferred tax is the amount of income tax payable or recoverable in future periods in respect of temporary differences and unused tax losses. Temporary differences are differences between the carrying amount of assets and liabilities in the statement of financial position and the corresponding tax bases used in the computation of taxable profit.

Deferred tax is measured at the tax rates that are expected to apply when the asset is realised or the liability is settled, based on tax rates (and tax laws) that have been enacted or substantively enacted at balance date. The measurement of deferred tax reflects the tax consequences that would follow from the manner in which the entity expects to recover or settle the carrying amount of its assets and liabilities.

Deferred tax liabilities are generally recognised for all taxable temporary differences. Deferred tax assets are recognised to the extent that it is probable that taxable profits will be available against which the deductible temporary differences or tax losses can be utilised.

Deferred tax is not recognised if the temporary difference arises from the initial recognition of goodwill or from the initial recognition of an asset or liability in a transaction that is not a business combination, and at the time of the transaction, affects neither accounting profit nor taxable profit.

	GROUP	
COMPONENTS OF TAX EXPENSE	ACTUAL 2019	ACTUAL 2018
Current tax expense	110,213	32,518
Adjustments in current tax in prior years	(960)	87,537
Deferred tax expense	4,239	80,216
TAX EXPENSE	113,492	200,271

	GROUP	
RELATIONSHIP BETWEEN TAX EXPENSE AND ACCOUNTING PROFIT	ACTUAL 2019	ACTUAL 2018
Net (deficit)/surplus before tax	832,342	(223,015)
Tax at 28%	233,056	(62,444)
Plus / (less) tax effect of:		
Non-deductible expenditure	6,347,775	6,394,627
Non-taxable income	(6,514,207)	(6,261,562)
Prior Period Adjustment	-	85,378
Under provision of income tax in previous period	(960)	2,163
Deferred tax adjustment	47,828	42,109
TAX EXPENSE	113,492	200,271

DEFERRED TAX ASSET / (LIABILITY) GROUP	PROPERTY, PLANT AND EQUIPMENT	INTANGIBLE ASSETS	EMPLOYEE ENTITLEMENTS	OTHER PROVISIONS	TAX LOSSES	TOTAL
Balance at 30 June 2017	(96,426)	(3,290)	200,227	10,459	-	110,970
Charged to surplus or deficit	(7,928)	(22,147)	(62,524)	3,599	9,969	(79,031)
Charged to other comprehensive income	-	-	-	-	-	-
Balance at 30 June 2018	(104,354)	(25,437)	137,703	14,058	9,969	31,939
Charged to surplus or deficit	(28,796)	1,513	25,814	(1,523)	(3,704)	(6,696)
Charged comprehensive income	-	-	-	-	-	-
Balance at 30 June 2019	(133,150)	(23,924)	163,517	12,535	6,265	25,243

6. PROPERTY, PLANT AND EQUIPMENT

PROPERTY, PLANT, AND EQUIPMENT CONSISTS OF:

Furniture and equipment - included within the office environment that WREDA operates, including but not limited to desks, chairs, cupboards etc.

Property improvements - within the buildings that WREDA leases to operate within, included but not limited to decoration, carpet etc.

Computer hardware - computers for employees including laptops, printers etc.

A. RECOGNITION AND MEASUREMENT

Property, plant and equipment are measured at cost, less accumulated depreciation and impairment losses. Cost includes expenditure that is directly attributable to the acquisition of the asset.

When parts of an item of property, plant and equipment have different useful lives, they are accounted for as separate items (major components) of property, plant and equipment.

B. SUBSEQUENT EXPENDITURE

Subsequent Expenditure is capitalised only when it is probable that the future economic benefits associated with the expenditure will flow to the Group. Ongoing repairs and maintenance is expensed as incurred.

C. DEPRECIATION

Depreciation is recognised in surplus or deficit on a straight line basis on all property, plant and equipment over the estimated useful life.

The estimated useful lives:

a.	Computer Hardware	2-3 years
b.	Property Improvement	2-8 years
c.	Furniture and Equipment	3-10 years

Depreciation methods, useful lives, and residual values are reviewed at reporting date and adjusted if appropriate.

D. ADDITIONS

The cost of an item of property, plant, and equipment is recognised as an asset only when it is probable that future economic benefits or service potential associated with the item will flow to the group and the cost of the item can be measured reliably.

Work in progress is recognised at cost less impairment and is not depreciated. An item of property, plant, and equipment is initially recognised at its cost.

Costs incurred after initial acquisition are capitalised only when it is probable that future economic benefits or service potential associated with the item will flow to the group and the cost of the item can be measured reliably.

The costs of day to day servicing of property, plant, and equipment are recognised in the surplus or deficit as they are incurred.

E. DISPOSALS

Gains and losses on disposals are determined by comparing the disposal proceeds with the carrying amount of the asset. Gains and losses on disposals are reported net in the surplus or deficit. When revalued assets are sold, the amounts included in asset revaluation reserves in respect of those assets are transferred to accumulated funds.

F. IMPAIRMENT OF PROPERTY, PLANT, AND EQUIPMENT

Property, plant, and equipment that have a finite useful life are reviewed for impairment at each balance date and whenever events or changes in circumstances indicate that the carrying amount may not be recoverable.

An impairment loss is recognised for the amount by which the asset's carrying amount exceeds its recoverable amount. The recoverable amount is the higher of an asset's fair value less costs to sell and its value in use.

If an asset's carrying amount exceeds its recoverable amount, the asset is regarded as impaired and the carrying amount is written down to the recoverable amount. For revalued assets, the impairment loss is recognised against the revaluation reserve for that class of asset. Where that results in a debit balance in the revaluation reserve, the balance is recognised in the surplus or deficit. For assets not carried at a revalued amount, the total impairment loss is recognised in the surplus or deficit. The reversal of an impairment loss on a revalued asset is credited to other comprehensive revenue and expense and increases the asset revaluation reserve for that class of asset. However, to the extent that an impairment loss for that class of asset was previously recognised in the surplus or deficit, a reversal of the impairment loss is also recognised in the surplus or deficit. For assets not carried at a revalued amount, the reversal of an impairment loss is recognised in the surplus or deficit.

Value in use for non cash generating assets.

Non cash generating assets are those assets that are not held with the primary objective of generating a commercial return. For non cash generating assets, value in use is determined using an approach based on a depreciated replacement cost approach. All WREDA's assets are non cash generating.

Value in use for cash generating assets.

Cash generating assets are those assets that are held with the primary objective of generating a commercial return. The value in use for cash generating assets and cash generating units is the present value of expected future cash flows. WREDA does not currently hold any cash generating assets.

G. CRITICAL ACCOUNTING ESTIMATES AND ASSUMPTIONS/ RESTRICTIONS OF TITLES

No critical assumptions have been applied to assets held. There are no restrictions on titles nor have any property, plant or equipment been pledged as security for liabilities.

H. WORK IN PROGRESS

No work in progress assets are currently held.

I. CAPITAL COMMITMENTS

The group holds no contractual commitments for acquisition of assets.

2018	GROUP			
	FURNITURE AND EQUIPMENT	PROPERTY IMPROVEMENT	COMPUTER HARDWARE	TOTAL
Cost				
At 30 June 2017	327,078	30,673	182,015	539,766
Additions	78,590	34,862	39,337	152,789
Disposals	(48,463)	(5,250)	-	(53,713)
At 30 June 2018	357,205	60,285	221,352	638,842
At 30 June 2018	357,205	60,285	221,352	638,842
Additions	428,954	232,420	31,051	692,425
Disposals	(132,509)	-	-	(132,509)
At 30 June 2019	653,650	292,705	252,403	1,198,758
Depreciation				
At 1 July 2017	(45,601)	(18,920)	(130,865)	(195,386)
Depreciation for the period	(82,727)	(5,772)	(36,010)	(124,509)
Write back of depreciation on disposal	48,001	2,546	-	50,547
At 30 June 2018	(80,327)	(22,146)	(166,875)	(269,348)
At 1 July 2018	(80,327)	(22,146)	(166,875)	(269,348)
Depreciation for the period	(113,392)	(26,688)	(36,254)	(176,334)
Write back of depreciation on disposal	56,745	-	-	56,745
At 30 June 2019	(136,974)	(48,834)	(203,129)	(388,937)
Net book value				
As at 1 July 2017	281,477	11,753	51,150	344,380
As at 30 June 2018	276,878	38,139	54,477	369,494
As at 30 June 2019	516,676	243,871	49,274	809,821

7. INTANGIBLE ASSETS

Intangible assets that are acquired, which have finite useful life, are measured at cost less accumulated amortisation and accumulated impairment losses.

The useful lives and associated amortisation rates have been estimated as follows:

- Computer Software 3 years
- Websites 3 years

Amortisation is recognised in the consolidated statement of comprehensive revenue and expenses on a straight line basis over the estimated useful lives of the intangible assets. Amortisation begins when the asset is available for use and ceases at the date that the asset is derecognised.

Acquired software licenses are capitalised based on the costs incurred to acquire and bring to use the specific software. The costs associated with maintaining computer software are recognised as an expense when incurred.

Costs associated with developing websites are recognised as an intangible asset where it can be demonstrated that the asset will generate probable future economic benefits or service potential. Costs associated with maintaining websites are recognised as an expense when incurred.

There are no internally generated intangible assets. There are no contractual commitments for acquisition of any intangible assets nor any restriction or titles. No intangible assets have been pledged as security for liabilities or have any restrictions on titles. No critical assumptions have been applied to intangible assets held.

Management review intangible assets on a periodic basis and are currently of the view that there is no impairment to these assets.

	GROUP	
	ACTUAL 2019	ACTUAL 2018
Cost at 1 July	157,107	51,554
Additions	164,867	124,730
Disposals	(115,501)	(19,177)
Cost at 30 June	206,473	157,107
Amortisation at 1 July	(66,257)	(39,805)
Amortisation for the period	(71,004)	(45,629)
Write back on disposal	115,501	19,177
Amortisation at 30 June	(21,760)	(66,257)
Net Book Value at 30 June	184,713	90,850

8. INVESTMENT IN INCUBATOR, ACCELERATOR COMPANIES AND ASSOCIATES

The measurement of financial assets depends on their classification based on the purpose for which financial assets were acquired. Management determines the classification of financial assets at initial recognition.

Creative HQ receives shares from clients involved in its incubation programme as part consideration for the services and support provided by Creative HQ and the Lightning Lab to the client. The shares represent a small proportion of the total equity of the client company. These shares are investments in equity instruments that do not have a quoted market price in an active market and are designated as available for sale.

Creative HQ recognises the initial investment in the companies according to the programme the company is involved in, incubator programme or accelerator programme. Companies in the incubator do not have a value on initial recognition as no external investment has yet occurred and therefore the fair value of the initial investment is valued at nil. Companies in the accelerator programme have initial recognition at fair value though other comprehensive revenue and expense.

The valuation of these investments is undertaken by Creative HQ using accepted industry guidelines. The International Private Equity and Venture Capital Valuation Guidelines (IPEV) have been accepted as the industry standard guidelines are based on the principle of 'fair value' and are reviewed following any relevant changes in accounting standards or market practices. The IPEV Guidelines provide a framework for private equity and venture capital investors to arrive at fair value for their investments. The IPEV are of the view that compliance with PBE accounting standards can be achieved by following the guidelines.

IPEV Guidelines recommend that for early stage investments, where it is difficult to assess the future profitability of the company, fair value is generally determined by the price of the most recent investment. This methodology is appropriate until the circumstances of the company change such that an alternative valuation methodology (such as, but not limited to price/earnings analysis or discounted cash flow) is appropriate or there is evidence that the value of the investment should be adjusted. An adjustment is considered necessary where the performance of the investment is significantly below the expectations on which the investment was based, leading to a diminution in value. The level of the adjustment can range from nil to 100% of the value.

A significant or prolonged decline in fair value of the investment below its cost is considered to be objective evidence of impairment. Where the asset is disposed of or is determined to be impaired, the cumulative gain or loss previously recognised in the fair value reserve is reclassified from equity to profit or loss as a reclassification or adjustment. Any increase in fair value after an impairment loss is recognised in other comprehensive revenue and accumulated as a separate component of equity in the fair value reserve.

As at 30 June 2019 the valuation of Creative HQ's investments is based on the price of the most recent investment made by external investors, unless there is evidence that the value of the investment should be adjusted as the performance of the investment is significantly below the expectations on which the investment was based, leading to a diminution in value. Creative HQ is reliant on receiving recent investment information from incubator and accelerator companies directly through yearly information requests.

ASSOCIATES

An associate is an entity over which Creative HQ has significant influence. Significant influence is the power to participate in the financial and operating policy decisions of the investee but is not control or joint control over those policies. The results and assets and liabilities of associates are incorporated in these financial statements using the equity method of accounting. Under the equity method, an investment in an associate is initially recognised in the statement of financial position at cost and adjusted thereafter to recognise Creative HQ's share of the profit or loss and other comprehensive income of the associate.

Lightning Lab Fintech 2017 Limited Partnership, an associate of Creative HQ, also holds early stage shares and applies an accounting policy for these that is consistent with Creative HQ's accounting policy for investments.

	GROUP	
	ACTUAL 2019	ACTUAL 2018
Opening balance	1,455,528	1,413,177
Impairments to investment	(89,957)	(124,120)
Movement in fair value of accelerator and incubator companies	148,220	246,854
Transfer to associate	-	(80,383)
TOTAL	1,513,791	1,455,528

Creative HQ invests in unlisted early stage companies. Unlisted investments are generally not publicly traded. As there may be no open market to establish an independent value for certain unlisted investments, there can be no assurance that a determination for fair value for an unlisted investment will be obtainable in the market, or that there will be a market for the unlisted investment.

The accounting policy is to recognise such investments both initially and subsequently at fair value following accounting standards. This will be based on information provided by each company.

At year end, the fair value of its investments has been determined at $1,513,791 (2018: 1,455,828). Notwithstanding the uncertainty of the valuation of the investment, the Creative HQ Board is of the view that the fair values of unlisted investments in these financial statements represent the best available information and the WREDA Board has accepted this view.

Creative HQ's exposure to changes in investment value could be material to the financial statements. As Creative HQ is not reliant on the cash flows from the investments, changes in value do not impact the underlying viability of Creative HQ or the Group. The Creative HQ Board reviews regular reports from the companies.

In the event that an investment will be considered to be impaired, it will have a non cash effect on the surplus / (deficit) of Creative HQ and Group.

INVESTMENT IN ASSOCIATE

Creative HQ holds a 73.08% interest in the Lightning Lab Fintech 2017 Limited Partnership. The Partnership invests in early stage companies and those are measured at fair value. At 30 June 2019 the value of the CHQ interest in the Limited Partnership was $371,960 (2018: $360,716). The Partnership has a balance date of 31 March and this date is used to value CHQ's interest.

	GROUP	
	ACTUAL 2019	ACTUAL 2018
Opening balance	360,716	-
Transfer (to)/from investments	(95,000)	80,383
Share of associate's profit / (loss)	93,592	(43,846)
Impairment of investments recognised in prior year	-	14,616
Share of Associates other comprehensive income	12,652	309,563
TOTAL INVESTMENT IN ASSOCIATE	371,960	360,716

Summarised financial information of Associate presented on a gross basis.

	GROUP	
	ACTUAL 2019	ACTUAL 2018
Assets	513,638	508,612
Liabilities	34,618	35,000
Revenue	486,727	-
Surplus / (deficit)	471,845	(60,000)
Creative HQ's Ownership Interest	73.08%	73.08%

During the year, there was a 53% sale of the Sharesies investment within the associate. This sale generated cash of $477,327.

The uncertainties and judgements exercised in measuring the fair value of the unlisted shares held by the Limited Partnership is similar to that explained above for shares held by Creative HQ in incubator and accelerator companies.

9. TRADE AND OTHER RECEIVABLES

Short term receivables are recorded at the amount due, less any provision for uncollectability. A receivable is considered to be uncollectable when there is evidence that the amount due will not be fully collected. The amount that is uncollectable is the difference between the amount due and the present value of the amount expected to be collected. The group does not currently have any receivables considered to be impaired.

Receivables are non-interest bearing and are generally on terms of 30 days. Therefore, the carrying value of receivables approximates their fair value.

	GROUP	
	ACTUAL 2019	ACTUAL 2018
Trade receivables	1,635,381	1,349,674
Management fee receivable	439,105	501,189
Sundry receivables	219,966	829,856
TOTAL RECEIVABLES	2,294,452	2,680,720

	GROUP	
AGEING PROFILE	ACTUAL 2019	ACTUAL 2018
Gross receivables	2,294,452	2,680,720
Provision for uncollectability	-	-
TOTAL RECEIVABLES	2,294,452	2,680,720
Not past due	2,106,172	2,314,342
Past due 0-3 months	188,280	366,378
TOTAL RECEIVABLES	2,294,452	2,680,720

10. OTHER FINANCIAL ASSETS

At 30 June 2019 a loan provided to the Wellington Culinary Events Trust (WCET) with an initial value of $75,000 was recorded at its current fair value of $23,182 (2018: $31,984). This loan was drawn down in May 2015. Repayments of $45,000 have been made. An initial impairment in 2015 of $28,431 has been written back to $6,818 in 2019. This write back of impairment was taken to the consolidated statement of comprehensive revenue & expense by the Parent.

The loan is repayable in 5 years from drawdown or on demand with 60 days written notice and no interest is charged. Its fair value shall be revisited yearly and adjusted if necessary. The Board and the WCET have an expectation that the full loan of $75,000 shall be repaid.

	GROUP	
	ACTUAL 2019	ACTUAL 2018
Loan	75,000	75,000
Partial repayment	(45,000)	(30,000)
Less provision for impairment	(6,818)	(13,016)
TOTAL OTHER FINANCIAL ASSETS	23,182	31,984

11. CASH AND CASH EQUIVALENTS

Cash and cash equivalents include cash on hand. The group currently maintains a $1 million overdraft facility, of which $997,232 is undrawn (2018: no bank overdrafts). There are no restrictions over cash.

	GROUP	
	ACTUAL 2019	ACTUAL 2018
Cash at bank and on hand	2,443,459	1,911,315
TOTAL CASH AND CASH EQUIVALENTS	2,443,459	1,911,315

12. EMPLOYEE ENTITLEMENTS

Employee entitlements are all due to be settled within 12 months after the end of the year in which the employee provides the related service and are measured based on accrued entitlements at current rates of pay. These include salaries and wages accrued up to balance date, annual leave earned to, but not yet taken at balance date. The group holds no liability for employee entitlements greater than 12 months. A liability and an expense are recognised for bonuses where the group has a contractual obligation or where there is a past practice that has created a constructive obligation and a reliable estimate of the obligation can be made. No accruals are made for sick leave as the probability of any requirement cannot be accurately recorded.

	GROUP	
	ACTUAL 2019	ACTUAL 2018
Annual leave	571,940	498,093
Accrued salaries and wages	546,031	471,452
TOTAL EMPLOYEE ENTITLEMENTS	1,117,971	969,545

13. TRADE PAYABLES

Creditors and other payables are obligations to pay for goods or services that have been acquired in the ordinary course of business from suppliers and are recorded at their face value. They are classified as current liabilities if payment is due within one year or less. If not, they are presented as non current liabilities.

These amounts represent liabilities for goods and services provided to WREDA prior to the end of the financial year which are unpaid. The amounts are unsecured and are usually paid within 30 days of recognition.

Trade payables are non interest bearing and are normally settled on 20th of the month following terms. All payables are current and recorded at amounts payable.

	GROUP	
	ACTUAL 2019	ACTUAL 2018
TOTAL TRADE PAYABLES – EXCHANGE TRANSACTIONS	1,671,878	1,739,626

14. SUNDRY CREDITORS AND ACCRUALS

	GROUP	
	ACTUAL 2019	ACTUAL 2018
Expense accruals	1,232,918	1,171,802
Audit fee accrual	55,000	78,000
ACC payable	44,767	50,208
Other payables	40,802	7,019
TOTAL SUNDRY CREDITORS AND ACCRUALS	1,373,487	1,307,029

15. TAXES RECEIVABLE / (PAYABLE)

	GROUP	
	ACTUAL 2019	ACTUAL 2018
GST receivable / (payable)	87,266	(47,161)
Income tax receivable / (payable)	35,790	(17,304)
TOTAL TAXES RECEIVABLE / (PAYABLE)	123,056	(64,465)

16. EQUITY AND SHARE CAPITAL

Equity is Wellington City Council and Greater Wellington Regional Council's interest in WREDA, being a council controlled organisation, as measured by total assets less total liabilities. Equity has been classified into various components to identify those portions of equity held for specific purposes.

17. OPERATING AND FINANCE LEASES

An operating lease is a lease that does not transfer substantially all the risks and rewards incidental to ownership of an asset. Payments made under operating leases are recognised in the Statement of Comprehensive Revenue and Expenses on a straight line basis over the term of the lease. Lease incentives received are recognised as an integral part of the total expenses of the lease expense, over the term of the lease.

OPERATING LEASES AS LESSEE

The Group leases buildings, plant and equipment in the normal course of its business. The Group can renew leases at its own discretion at current market rates. There are no restrictions placed on the Group by any of the leasing arrangements.

Future minimum lease payments payable under non cancellable operating leases are as follows:

	GROUP	
	ACTUAL 2019	ACTUAL 2018
No later than one year	570,490	624,005
Later than one year but not later than five years	819,521	1,331,383
TOTAL NON CANCELLABLE OPERATING LEASE	1,390,011	1,955,388

OPERATING LEASES AS LESSOR

The Group entered into a commercial property sub lease on a surplus building. This non cancellable lease expired on 30 June 2019 and has not been renewed.

Future minimum rentals receivable under non cancellable operating leases as at 30 June 2019 and 2018 are, as follows:

	GROUP	
	ACTUAL 2019	ACTUAL 2018
No later than one year	-	48,200
TOTAL NON CANCELLABLE OPERATING LEASE	-	48,200

No critical assumptions have been applied to leases.

FINANCE LEASES AS LESSEE

CHQ has entered into finance leases for furtniture and mobile phones.

	GROUP	
	ACTUAL 2019	ACTUAL 2018
No later than one year	28,650	-
Later than one year and not later than five years	48,085	-
TOTAL MINIMUM LEASE PAYMENTS	76,735	-
Future finance charges	(17,532)	-
TOTAL MINIMUM LEASE CHARGES	59,203	-

18. CONTINGENT LIABILITIES AND GUARANTEES

At 30 June 2019, the Group had no contingent liabilities and had not entered into any guarantees. (2018: Nil).

19. FINANCIAL INSTRUMENTS

Financial instruments include financial assets (loans and receivables or recoverables) and financial liabilities (payables and borrowings). Financial instruments are classified into the categories outlined below based on the purpose for which they were acquired. The classification is determined at initial recognition and re-evaluated at the end of each reporting period.

	GROUP	
FINANCIAL ASSETS	ACTUAL 2019	ACTUAL 2018
Loans and receivables		
Cash and cash equivalents	2,443,459	1,911,315
Receivables and recoverables	2,294,452	2,680,719
Other financial assets	23,182	31,984
Total loans and receivables	4,761,093	4,624,018
Total financial assets	4,761,093	4,624,018
FINANCIAL LIABILITIES		
Financial liabilities at amortised cost		
Trade and other payables	1,671,878	1,739,626
Sundry creditors and accruals	1,348,487	1,307,029
Borrowings	28,650	-
Total financial liabilities at amortised cost	3,074,015	3,046,655
Total financial liabilities	3,074,015	3,046,655

FAIR VALUE

The fair value of all financial instruments equates or are approximate to the carrying amount recognised in the consolidated statement of financial position.

RELEVANT SIGNIFICANT ACCOUNTING POLICIES

Financial instruments are initially recognised on trade date at their fair value plus transaction costs. Subsequent measurement of financial instruments depends on the classification determined by the Group.

FINANCIAL ASSETS

Financial assets are classified as loans and receivables. Loans and receivables comprise cash and cash equivalents, receivables or recoverables and loans and deposits.

- Cash and cash equivalents comprise cash balances and bank deposits with maturity dates of three months or less.
- Receivables and recoverables have fixed or determinable payments. They arise when the Group provides money, goods or services directly to a debtor, and has no intention of trading the receivable or recoverable.
- Loans include loans to other entities.

Financial assets in this category are recognised initially at fair value plus transaction costs and subsequently measured at amortised cost using the effective interest rate method. Fair value is estimated as the present value of future cash flows, discounted at the market rate of interest at the reporting date for assets of a similar maturity and credit risk. Receivables or recoverables due in less than 12 months are recognised at their nominal value. A provision for impairment is recognised when there is objective evidence that the asset is impaired.

Financial assets are re-recognised when the rights to receive cash flows have expired or have been transferred and the Group has transferred substantially all of the risks and rewards of ownership.

FINANCIAL LIABILITIES

Financial liabilities include payables, taxes and transfers. Financial liabilities with duration of more than 12 months are recognised initially at fair value plus transaction costs and subsequently measured at amortised cost using the effective interest rate method. Amortisation is recognised within surplus or deficit. Financial liabilities with duration of less than 12 months are recognised at their nominal value.

On disposal any gains or losses are recognised within surplus or deficit.

FINANCIAL RISK MANAGEMENT

As part of its normal operations, the Group is exposed to a number of risks. The most significant are credit risk, liquidity risk and market risk, which includes interest rate risk. The Group's exposure to these risks and the action that the Group has taken to minimise the impact of these risks is outlined below:

CREDIT RISK

Credit risk is the risk that a third party will default on its obligations to the Group, thereby causing a financial loss. The Group is not exposed to any material concentrations of credit risk. Exposure is considered to be the same as reported in the consolidated statement of financial position.

Receivables and recoverables balances are monitored on an ongoing basis with the result that the Group's exposure to bad debt is not significant.

CREDIT QUALITY OF FINANCIAL ASSETS

The credit quality of financial assets that are neither past due or impaired can be assessed by reference to Standard & Poor's credit ratings. All cash is held in a registered bank with a Standard & Poor's rating of AA-.

LIQUIDITY RISK

Liquidity risk is the risk that the Group will encounter difficulty raising liquid funds to meet commitments as they fall due. The Group operates prudent liquidity risk management by maintaining sufficient cash to meet debts as they fall due. The Group operates within its budgets which have been set to operate alongside its financial policies.

FAIR VALUE

After initial recognition financial assets and liabilities are recorded at their fair value, with gains and losses recognised in other comprehensive revenue and expense, except for impairment losses, which are recognised in the surplus or deficit. When sold, the cumulative gain or loss previously recognised in other comprehensive revenue and expense is transferred to the surplus or deficit.

20. RECONCILIATION OF OPERATING CASH FLOWS TO NET (DEFICIT) / SURPLUS

	GROUP	
	ACTUAL 2019	ACTUAL 2018
Surplus / (deficit) after tax	718,850	(501,358)
Add / (deduct) non cash items		
Depreciation & amortisation	249,791	170,138
Loss on disposal of property, plant and equipment	66,958	3,073
Share of associates deficit	(93,592)	29,230
Write off of investments	89,785	124,120
Add (Deduct) items classified as investing activities		
Interest Received	(77,078)	(64,743)

	GROUP	
	ACTUAL 2019	ACTUAL 2018
Adjustments for movements in:		
Decrease in receivables	386,268	385,441
(Increase) / decrease in prepayments	(185,689)	26,490
Increase in inventories	(437)	(651)
Increase in taxes receivable	(187,251)	-
(Decrease) Increase in payables	(179,053)	329,818
Increase / (decrease) in employee entitlements	148,426	(111,754)
Increase in revenue in advance	4,130	-
Increase in other payables	66,458	9,354
Net cash inflow from operating activities	1,007,296	399,158

21. RELATED PARTY TRANSACTIONS

WREDA is a council controlled organisation that is controlled by a Board of Directors appointed by its shareholders. The Shareholders of WREDA are the Wellington City Council, which owns 80% of WREDA's shares and the Greater Wellington Regional Council, which owns the remaining 20%.

Related party means parties that are related if one party has the ability to either control the other party, or exercise significant influence over the other party in making financial and operating decisions, or if the related party entity and another entity are subject to common control.

Related party disclosures have not been made for transactions with related parties that are within a normal supplier or client/recipient relationship on terms and conditions no more or less favourable than those that is reasonable to expect the Group would have adopted in dealing with the party at arm's length in the same circumstances.

Related party disclosures have also not been made for transactions with entities within the Group and the Group's shareholders (such as funding and financing flows), where the transactions are consistent with the normal operating relationships between the entities and are on normal terms and conditions for such Group transactions.

Related parties include key management personnel, directors and their close family members and entities controlled by them. Key management personnel are the chief executive of WREDA and Creative HQ Limited and the Senior Leadership team of WREDA, all of whom are employed as employees of the Group, on normal employment terms. Subsidiaries are also related parties due to WREDA's influence over them.

DIRECTORS

Director Thomas Pippos is the National Chief Executive of Deloitte. Deloitte provided accountancy services to WREDA's subsidiary Creative HQ Ltd (of which Thomas Pippos is not a director) during the period.

During the year, Creative HQ received professional accounting services from Deloitte for mentoring of participating entities and professional legal services from Chapman Tripp at no charge.

SUBVENTION PAYMENT AND GROUP LOSS EFFECT

During the year, no tax losses were transferred to the company from Wellington City Council by subvention payment or loss offset (2018: $78,072 subvention payment and $200,756 loss offset).

22. DIRECTORS' FEES

The parent has 8.0 full time equivalents based on the length of service on the board (2018: 7.5) and the subsidiary has 5.0 full time equivalents on the same basis (2018: 4.0).

The total value of remuneration paid or payable to each Board Member during the year was:

PARENT WREDA LIMITED	ACTUAL 2019	ACTUAL 2018
Tracey Bridges (appointed 1 January 2018, Chair from 1 January 2019)	37,500	12,500
Thomas Pippos	25,000	25,000
Matthew Clarke	25,000	25,000
William (Grant) Guilford	25,000	25,000
David Gibson	25,000	25,000
Wayne Mulligan (appointed 1 January 2018)	25,000	12,500
Kylie Archer (appointed 1 January 2018)	25,000	12,500
Steven Maharey (appointed 1 January 2019)	12,500	-
Peter Biggs (Chair ceased 31 December 2018)	25,000	50,000
Richard Laverty (ceased 31 December 2017)	-	12,500
Lorraine Witten (ceased 31 December 2017)	-	12,500
TOTAL WREDA DIRECTORS' FEES	225,000	212,500

SUBSIDIARY CREATIVE HQ LIMITED	ACTUAL 2019	ACTUAL 2018
Barry Brook (Chairman)	15,000	15,000
Susan Reynolds	10,000	10,000
Richard Laverty	10,000	10,000
Wayne Mulligan (appointed 1 July 2018)	10,000	-
Lance Walker (appointed 1 July 2018)	-	-
Roanne Parker (appointed 1 August 2017, resigned 28 February 2019)	6,667	10,000
TOTAL SUBSIDIARY DIRECTORS' FEES	51,667	45,000

TOTAL DIRECTORS' FEES	276,667	257,500

23. REMUNERATION

Total remuneration includes any non financial benefits provided to employees.

As at 30 June 2019 the Group employed 128 (2018: 138) full time equivalent employees. The Group also employs a similar number of casual employees in its Venues Wellington division.

SEVERANCE PAYMENTS

During the year the Group has made termination payments totalling $205,017 to 11 employees (2018: $170,212).

KEY MANAGEMENT PERSONNEL

Key management personnel of the Group for 2019 and 2018 were the Chief Executives of WREDA and Creative HQ Limited, the Senior Leadership Team of WREDA and the Boards of both entities.

The total remuneration and the number of individuals, on a full time equivalent basis, considered key management personnel receiving remuneration are:

	GROUP	
	ACTUAL 2019	ACTUAL 2018
Key Management Personnel		
Directors remuneration	276,667	223,665
WREDA Limited director full-time equivalents	8	7.5
Creative HQ director full-time equivalents	5	4
Key management personnel non directors	1,689,289	1,351,244
Management full-time equivalents	7	7

(2018: During the period WREDA engaged the services of a key management personnel member from Wellington City Council. WREDA paid Wellington City Council $216,194 for these services. WREDA received two months of service for no charge. The amount paid to Wellington City Council is not included in the above 2018 Key management personnel figures)

Due to the difficulty in determining full time equivalents for directors, the full time equivalent figures are the number of directors serving on the boards of WREDA Limited and Creative HQ Limited as at 30 June 2019.

Key management personnel did not receive any remuneration or compensation other than in their capacity as key management personnel (2018: nil).

The Group did not provide any compensation at non arm's length terms to close family members of key management personnel during the year (2018: nil).

The Group did not provide any loans to key management personnel or their close family members.

REMUNERATION BANDS

The annual remuneration by band for employees as at 30 June:

	NO: OF CURRENT EMPLOYEES GROUP	
	ACTUAL 2019	ACTUAL 2018
$100,000 - $109,999	6	3
$110,000 - $119,999	4	8
$120,000 - $129,999	5	4
$130,000 - $139,999	2	3
$140,000 - $149,999	1	-
$150,000 - $159,999	1	2
$160,000 - $169,999	1	2
$170,000 - $179,999	1	-
$180,000 - $189,999	1	2
$190,000 - $199,999	1	-
$200,000 - $209,999	1	1
$220,000 - $229,999	-	1
$230,000 - $239,999	-	2
$240,000 - $249,999	1	-
$260,000 - $269,999	-	1
$290,000 - $299,999	1	-
$350,000 - $359,999	1	-
TOTAL EMPLOYEES	27	29

24. EVENTS AFTER THE BALANCE DATE

During August 2019 the Subsidiary drew down a $150,000 loan from the parent to assist with its growth plans. A further draw down of $100,000 occured in September 2019. There were no other events (2018: Nil) occurring subsequent to balance date which require adjustment to or disclosure in the financial statements.

25. OPERATING FUNDS

WREDA is reliant for a large part of its revenue from its shareholders, Wellington City Council and Greater Wellington Regional Council (the Councils).

The Councils have accepted the Group's Statements of Intent, which includes funding for the Group and its activities for the next three years.

26. EXPLANATION OF SIGNIFICANT VARIANCES TO BUDGET

Explanations of actual results compared to WREDA's budgeted result in the Statement of Intent are as follows:

REVENUE

Some income that WREDA became eligible for in the financial year will not be expended until the next financial year, due to the timings of programmes of work WREDA is supporting. Creative HQ has had unbudgeted growth in it's corporate revenue as it starts expanding it's services offered. These have both also contributed to achieving a surplus higher than budgeted.

EXPENSES

Some expenditure anticipated for 2019, which revenue has been received for has yet to occur and will occur in the next financial year.

ASSETS

WREDA has ended the year with higher cash holdings than originally budgeted due to the above timing of expenditure. During the period the organisation also undertook unbudgeted fit outs of the Creative HQ premises to prepare for growth and the Wellington iSITE which has resulted in increased assets over that budgeted.

27. OTHER SIGNIFICANT ACCOUNTING POLICIES

A. PROVISIONS

The Group recognises a provision for future expenditure of uncertain amount or timing when there is a present obligation (either legal or constructive) as a result of a past event. It is probable that expenditures will be required to settle the obligation and a reliable estimate can be made of the amount of the obligation. Provisions are not recognised for future operating losses.

Provisions are measured at the present value of the expenditure expected to be required to settle the obligation using a pre tax discount rate that reflects the current market assessments of the time value of money and the risks specific to the obligation. The increase in the provision due to the passage of time is recognised as a finance cost.

A provision for onerous contracts is recognised when the expected benefits to be derived by the Parent from a contract are lower than the unavoidable cost of meeting its obligation under the contract.

B. GOODS AND SERVICES TAX (GST)

All items in the financial statements are stated exclusive of GST, except for receivables and payables, which are stated on a GST inclusive basis. Where GST is not recoverable as input tax then it is recognised as part of the related asset or expense.

The net amount of GST recoverable from, or payable to, the Inland Revenue Department (IRD) is included as part of receivables or payables in the Consolidated statement of financial position.

Commitments and contingencies are disclosed exclusive of GST.

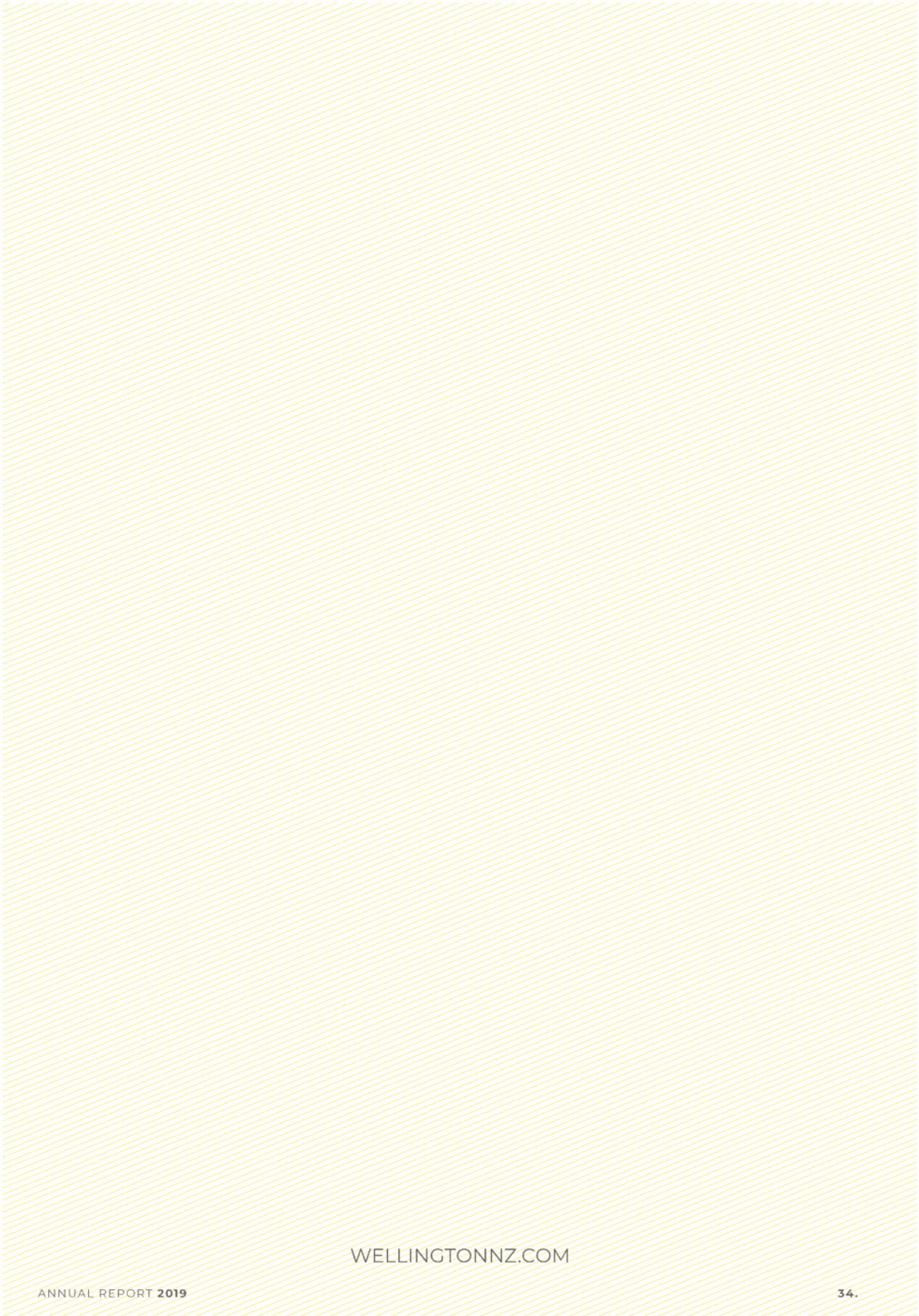
28. COMPANY STRUCTURE

WREDA Limited is owned 20% by Greater Wellington Regional Council and 80% by Wellington City Council. WREDA Limited has a 100% owned subsidiary, Creative HQ Limited. Creative HQ Limited owns a 73.08% shareholding in the Lighting Lab Fintech Accelerator 2017 Limited Partnership.



DIRECTORY FOR THE YEAR ENDED 30 JUNE 2019
COMPANY NO. 3237332

SHAREHOLDERS	WELLINGTON CITY COUNCIL - 800 shares (80%) 101 Wakefield Street, Wellington 6011 New Zealand GREATER WELLINGTON REGIONAL COUNCIL - 200 shares (20%) Shed 39, 2 Fryatt Quay Pipitea Wellington 6011 New Zealand
REGISTERED OFFICE	111 Wakefield Street, Wellington Central Wellington 6011 New Zealand
AUDITOR	Audit New Zealand Level 1, 100 Molesworth Street Wellington 6140 New Zealand
BANKERS	ANZ Bank New Zealand Ltd 22 Willis Street, Wellington 6011 New Zealand
SOLICITORS	QUIGG PARTNERS Level 7, 36 Brandon Street Wellington 6011 New Zealand DLA PIPER 50 64 Customhouse Quay Wellington 6011 New Zealand
TAX ACCOUNTANTS	PWC 10 Waterloo Quay Wellington 6011 New Zealand


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ANNUAL REPORT 2019
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WREDA 2018/19 PERFORMANCE MEASURES

KEY GOALS		MEASURE	2018/19 ANNUAL TARGET	2018/19 ACTUAL
Promote the region's brand and identity and tell Wellington's stories	Media programmes to boost the reputation of the Wellington region	Lifestyle and visitor attraction content in NZ, Australian media[1]	1250	910
		Work, do business, invest content in local NZ and Australian media[1]	105	191
		Unique visitors to WellingtonNZ.com and subsidiary sites	2.7m	2.5m
Grow the visitor economy	Marketing to the visitor sector locally and internationally	Weekend hotel guest night occupancy	80%	81%
		Value of investment from International marketing partnership partners[2]	$500k	$910k
		International travel trade interactions[3]	3,750	2,426
Attract an increased number of students to the region	Marketing to the student sector locally and internationally	Audience engagements from marketing and storytelling[4]	150,000	748,217
		# of agent interactions	450	441
Grow and expand innovative new businesses, especially in the creative and tech sectors	Creative HQ leading the way in innovation, start-ups, acceleration and scale-ups	No. of start-up ventures and early stage businesses on the CHQ Platform	70	136
		No of acceleration programmes (Lightning Lab and Venture Up)	3	2
		No. of members in "Start-up Garage"	3,500	3,501
		No. of companies becoming investable	10	11
		Deliver Lightning Lab GovTech programme with # of teams/agencies participating	8	Complete with 12 teams
		Generate income from Creative HQ's innovation services	$2.4m	$2.9m
Be a partner in the Māori Economy	Establishing a working relationship with Mana Whenua and Māori business in the Wellington region	Mana Whenua satisfaction score with engagement	80%	N/A[5]
		Deliver specific initiatives and projects in partnership with Māori business[6]	N/A	Yes
Facilitate the leveraging of the opportunities from new investment in the region	Screen Wellington	Number of permits for film production issued[7]	350	580
		Value of facilitated screen production[8]	$65m	$18.1 m
	Visitor Infrastructure	WellingtonNZ will have activated plans in place for the delivery of visitor infrastructure projects reflecting their advancement by investing stakeholders	Yes	Yes
	Trails framework	Actions underway or completed in the Trails Framework programme of work.	50%	80%

KEY GOALS		MEASURE	2018/19 ANNUAL TARGET	2018/19 ACTUAL
Build workforce and employer capability	Regional Business Partner Programme	Number of actively supported businesses	445	472
	Development and delivery of a Labour Market plan for the region	Wellington regional Labour Market Plan completed by WRS office with WREDA support	Yes	Yes
		Students supported in youth entrepreneurship programmes	505	505
		Interns placed in priority sectors	275	325
Deliver an unrivalled business, consumer and major events programme	Business Events Wellington and Wellington Major Events	ROI via out of Wellington spend	20:01	22:01
		Total event attendance	700,000	619,232
		Number of international business event bids submitted and/or supported in FY	35	38
		Proportion of business events submitted that are successful	60%	68%
		Value of business events (international and domestic) secured in FY[9]	$25m	$19.3m
Utilise the management of Wellington city venues to make Wellington more vibrant and deliver an outstanding customer experience	Venues Wellington	Value of expenditure by out of town venue attendees	$58m	$58.4m
		Establish a model to measure Venues Wellington customer satisfaction	Establish baseline	Yes
		Advance the Cultural well-being of Wellington – number of Wellingtonians attending performance events at Venues Wellington[10]	230,720	353,804
		Number of Events: Total[11]	440	419
		Performance	220	212
		Conference	220	207
WREDA in action	Partner/ Stakeholder Engagement	Partner/Stakeholder satisfaction score with engagement[12]	80%	90%

1 Work, do business, invest content in local NZ and Australian media
a. The successful coverage generated around Major Events during the Summer, led by the Eminem concert, resulted in media coverage that was substantially more than target.

2 Value of investment from International marketing partnership partners
a. Additional funding was received from the establishment of the Team Wellington Partnership and a targeted marketing activity - Virtual Wellington.

3 International travel trade interactions
a. The events in Christchurch during March 2019 led to a decrease in famils to Wellington and New Zealand based training events.

4 Audience engagements from marketing and storytelling
a. The 'Best Friend or Mum' student attraction campaign exceeded expectations with 527,345 engagements alone.

5 Mana Whenua satisfaction score with engagement
a. Not measured in 2018/19. A Maori Business Specialist has been appointed and will commence their role in Q1 19/20.

6 Deliver specific initiatives and projects in partnership with Māori business
a. Development of Tokihi, a tool grounded in tikanga Māori and Design Sprint thinking that converts needs into transformational solutions.

7 Number of permits for film production issued
a. An increase in low impact productions such as student film projects in 18/19 drove a high increase in the number of permits issued.

8 Value of facilitated screen production
a. A lot of medium and high impact filming took place in studios in the region. The value of studio based productions are not publicly available and has influenced the reported value. The delay in an anticipated large impact production has also influenced the value.

9 Value of business events (international and domestic) secured in FY
a. New venues under construction in Auckland and Christchurch and Wellington's current lack of venue space to hold multi-day conferences has impacted on the number of businesses events we have secured.

10 Advance the Cultural well-being of Wellington – number of Wellingtonians attending performance events at Venues Wellington
a. Ticket sales were very successful across events during 18/19. The season of Westside story in particular performed very well.

11 Number of Events: Total
a. The continued closure of St James theatre impacted on the total number of events held across our venues.

12 Partner/Stakeholder satisfaction score with engagement
a. Whilst the 82% last year was based on an average score of a 1-5 Likert scale. In 2018/19 the survey format changed to use a rating scale questions of "Below expectations, meet expectations and above expectations" The 90% score is a % of the those who responded "Meet expectations" and "above expectations" over the total number of responses.

WREDA 2018/19 BENCHMARK INDICATORS

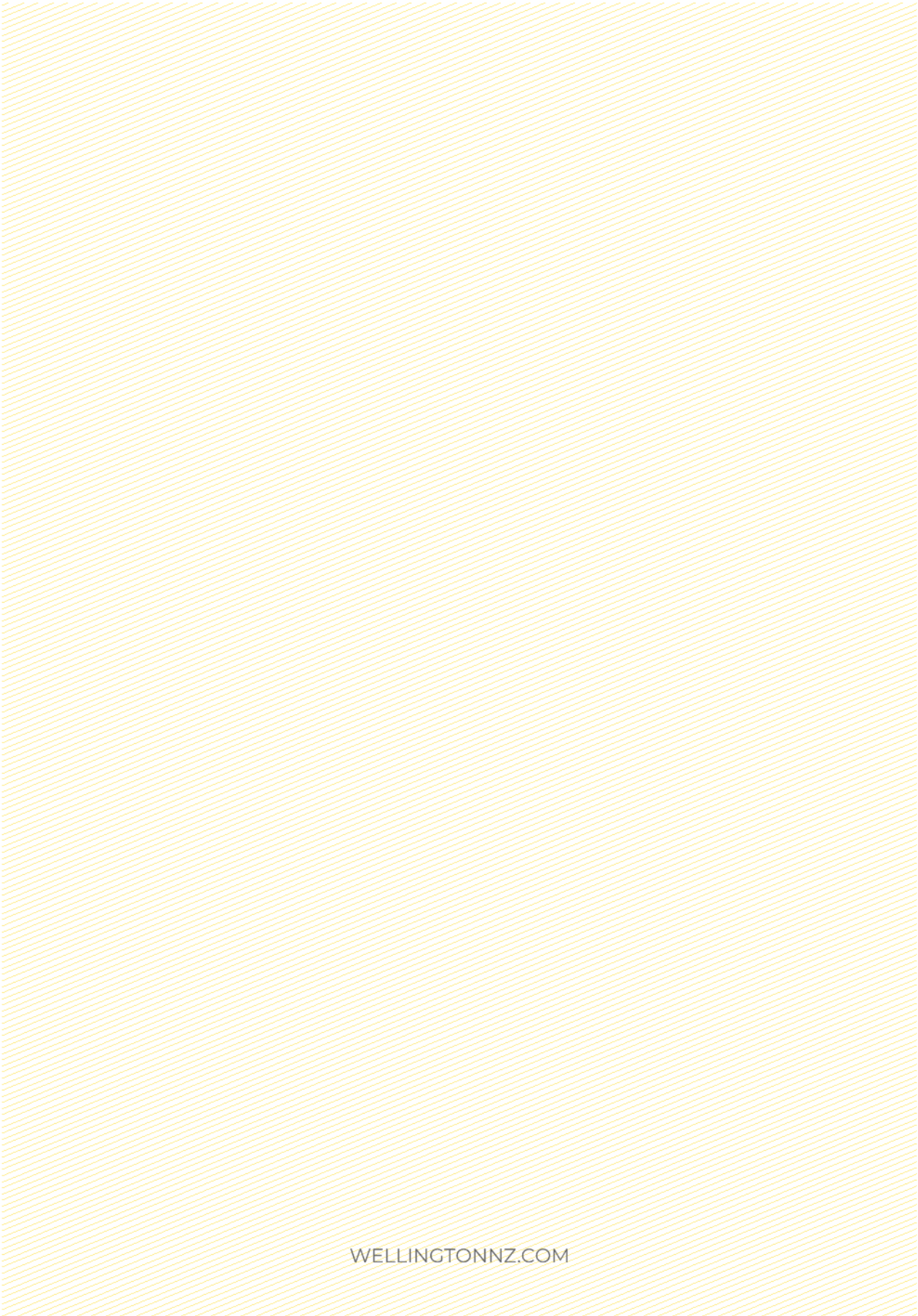
KEY GOALS	MEASURE	2018/19 ANNUAL TARGET	2018/19 ACTUAL
Grow the Economy	Total commercial guest nights	3.25m	3.22m
	Visitor spend: Total	$2,640m	$2,702m
	International	$890m	$857m
	(of which from Australia)	$250m	$243m
	(of which from China)	$65m	$64m
	Domestic	$1,750m	$1,845m
	Australian Arrivals via Wellington Airport	156.9K	154.1K
Attract business, skills and talent in the region	Net permanent and long-term arrivals	3,650	N/A[1]
Attract an increased number of students to the region	International student enrolments	8,800	N/A[2]
	Market Share of all students enrolled in tertiary education in New Zealand	7%	N/A[3]
Grow and expand innovative new businesses, especially in the creative and tech sectors	Net growth in the number of businesses in Wellington, with sub sectors as appropriate	56,500	56,570
Growth of the Screen Sector	Total value of screen sector in Wellington	$660m	$627m
Build workforce and employer capability	Number of people in the Wellington region engaged in remunerated work	281,500	287,711
Deliver an unrivalled business, consumer and major events programme that utilises WREDA's management of Venues Wellington to drive desired outcomes	Economic value of major events invested in[4]	$83m	$93m
	NZ market share multi-day conferences	19%	21%

1 Net permanent and long-term arrivals
a. Due to the removal of departure cards in NZ in September 2018, this figure is no longer available.

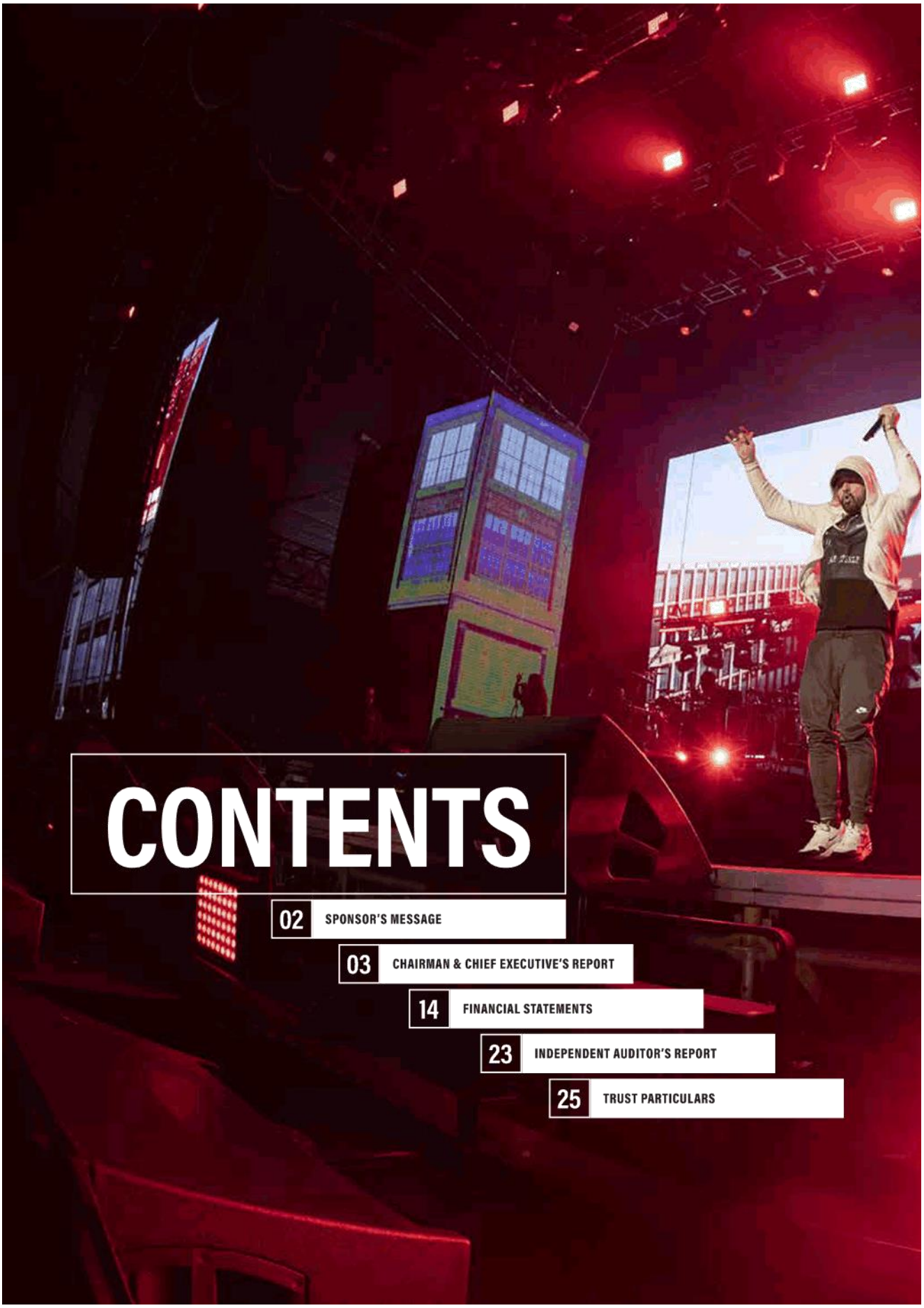
2 International student enrolments
a. Data not yet available. EducationNZ has delayed the data release for the current figure.

3 Market Share of all students enrolled in tertiary education in New Zealand
a. Data not yet available. EducationNZ has delayed the data release for the current figure.

4 Economic value of major events invested in
a. Economic impact was boosted by Eminem concert and the Terracotta Warriors exhibition which both delivered greater results than budgeted.


WELLINGTONNZ.COM

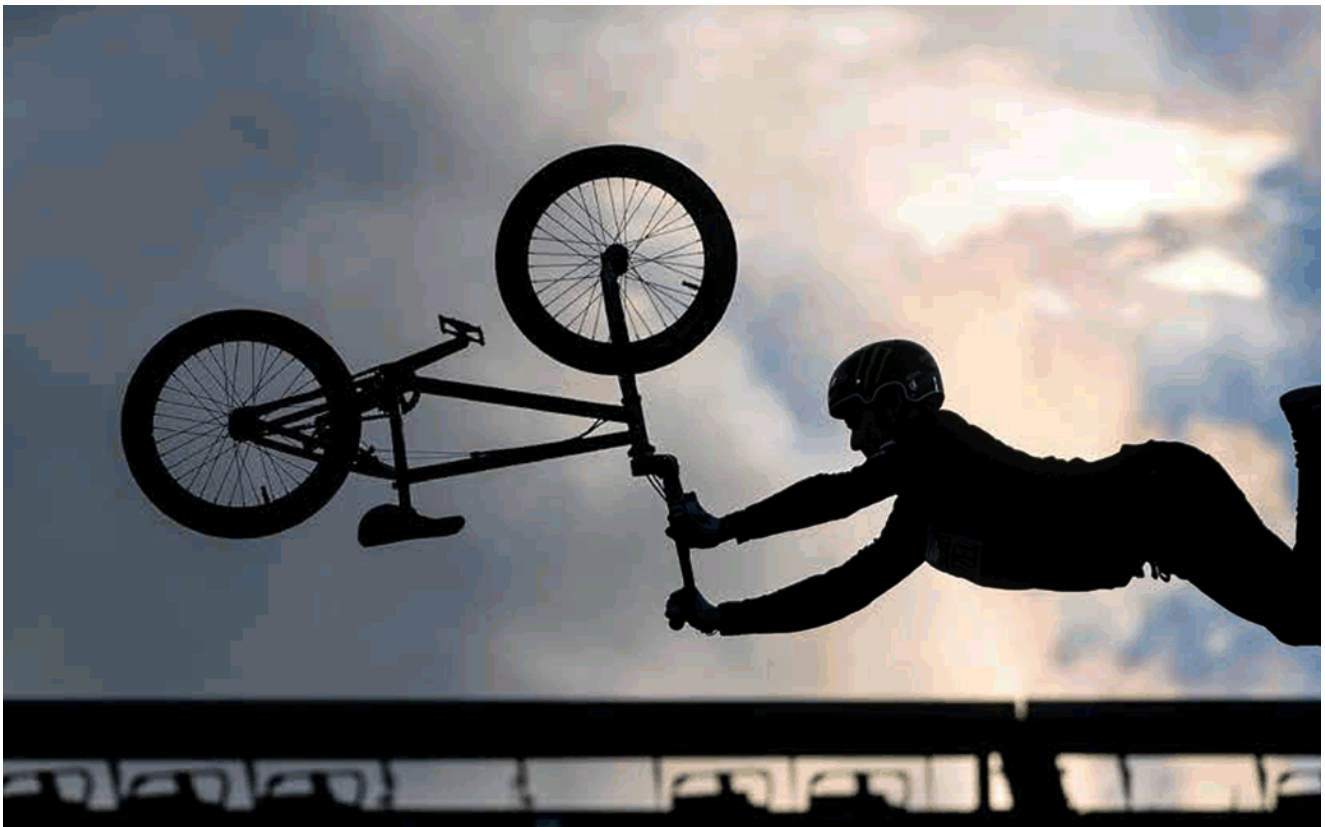

Westpac | STADIUM
2019
ANNUAL
REPORT
WELLINGTON REGIONAL STADIUM TRUST (INC)



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313
Eminem images credit: Jeremy Deputat



SPONSOR'S MESSAGE

2019 was the end of an era for us at Westpac and for the Stadium. It is an opportunity to reflect on our 20-year partnership with New Zealand's most successful stadium and to look ahead to exciting times under a new sponsor.

In February, we jointly announced we would not be renewing our principal naming rights partnership with the Stadium Trust. Our mission, beginning in the late 1990s had been to support the building of a new Stadium for Wellington, and then ensure it could operate on a firm footing. 20 years later, that mission has been achieved, and we are pleased to hand the baton on to a new principal naming rights partner, Sky, to help take the Stadium to the next level. We remain deeply committed to supporting the Wellington region, with a renewed focus on community partnerships.

Since the opening on 3 January 2000, Westpac Stadium has become synonymous with some of our greatest sporting triumphs: Dan Carter running rings around the Lions in 2005, the All Whites beating Bahrain to qualify for the Football World Cup in 2009, and Martin Guptill's historic double-hundred against the West Indies in the 2015 Cricket World Cup quarter-final.

Equally, it has served as an important cultural and community hub. The Eminem concert this year drew a ground record 46,474 fans - past performers include Robbie Williams, AC/DC and the Rolling Stones - while the venue has also recently played host to the popular Beervana festival, Nitro Circus and Te Matatini Kapa Haka festival.

Westpac NZ's vision is to help our customers financially, to grow a better New Zealand. Through a remarkably diverse range of events and occasions, the Stadium has brought Wellingtonians together, and welcomed ten million visitors – delivering not just happy memories, but real cultural and economic benefits to the region and the country.

I'd like to thank the Stadium Board, management and staff for their tireless work in delivering world-class events at a world-class venue. We wish the Stadium Trust and their partner, Sky, all the best for the coming years. We'll be watching from the stand!

David McLean

Chief Executive
Westpac New Zealand Limited



CHAIRMAN AND CHIEF EXECUTIVE'S REPORT

It was another year of big events and great attendances at Westpac Stadium, which saw some massive events and large visitor numbers come to the capital.

Some highlights of the year:

- One of the most memorable test matches in recent times with the Springboks beating the All Blacks in front of 33,561 fans.
- A rejuvenated Wellington Phoenix side which made the finals for the first time since 2015.
- Back to back cricket internationals between the Black Caps and India which also included the historic double header matches featuring the men's and women's sides from both countries.
- Hosting the four-day Kapa Haka spectacular, Te Matatini for the first time.
- The Eminem concert which was the largest single day event ever held at the Stadium.

The financial year began with the very memorable test match between the All Blacks and the Springboks. The gripping encounter saw the visitors pip New Zealand at the post securing a 36-34 win in a classic test match before an enthralled crowd of 33,561 fans.

In February we welcomed the Black Caps and India for two internationals (T20 and ODI) in the space of five days. Waitangi Day featured a historic double header with the day beginning with a T20 International between the White Ferns and their Indian counterparts. Over 9,000 fans witnessed a Ferns win.

In February we hosted 30,000 Kapa Haka enthusiasts over four memorable days of Te Matatini ki te Ao. Te Matatini is the pinnacle event for Māori performing arts and a significant cultural festival which also showcased food, education, health and Te Reo Māori.

And who can forget Eminem. By far the biggest single day event we have ever hosted, the award-winning artist enthralled over 46,000 fans. The concert also set the record for the highest number of ticket purchasers from outside the Wellington region. Operationally the event went smoothly thanks to the great work of the 1,500-plus staff.

We hosted another full season of sport, with the Wellington Lions, Wellington Phoenix and the Hurricanes all making their respective finals. We kicked off the financial year with a home quarter final for the Hurricanes. The Lions made the finals in their first season back in the Premiership and a rejuvenated Phoenix treated their fans to a strong season and great performances that saw memberships and crowds increase.

Looking ahead, we have a full calendar of exciting events secured for the next year including the Queen and Adam Lambert concert in February 2020.

Over the coming year, we also look forward to the next stage of the concourse upgrade. The replacement of a lot of the external cladding with glass has certainly brightened up the overall space. The next stage will see refreshment of all the food and beverage outlets as well as new lighting, way finding and digital signage.

Thanks to the Board of Trustees for their ongoing support and guidance and to the staff whose hard work and commitment contributes directly to the success of the Stadium. A special mention must be made of our hirers who choose Westpac Stadium to host their events and to the fans and attendees who make these events so special.

In August we announced a new naming rights partnership with Sky Network Television, which will see us known as Sky Stadium from 1 January 2020. Earlier in the year we announced the conclusion of our naming rights sponsorship with Westpac, bringing to an end one of the longest partnerships in New Zealand sport. We cannot express our gratitude strongly enough to Westpac for their immeasurable support over twenty years.

EVENTS

Westpac Stadium hosted a total of 50 major event days for the year, plus several community event days. 431,579 fans attended events during the 12 months, with the cumulative attendance since opening now at 10.2 million. We welcomed our 10 millionth patron during the year.

The period from mid-January to the end of May was particularly busy with every weekend booked. That period saw 29 event days and 276,00 patrons come through our doors. It is a real credit to the Stadium staff, in particular the Turf team, for managing the variety of events and maintaining a smooth and successful transition between formats.

EMINEM

The Stadium set a new crowd attendance record with 46,474 fans in attendance for Eminem's Rapture 2019 concert. The record was previously held by the Robbie Williams concert in 2001, with a crowd of 42,500.

We were thrilled to host an international artist of this calibre in Wellington and deliver a smooth event for this record-breaking crowd. It certainly was a night to remember. We thank the 1,500 plus event staff across security, catering and cleaning whose hard work and commitment enabled this event to be the success it was.

The concert also set the record for the highest percentage of ticket purchasers from outside the Wellington region, with 56 percent of the crowd travelling for the event. Those 25,000 visitors also set a new record for a single event for Wellington.

TE MATATINI KI TE AO

We were honoured to host Te Matatini ki te Ao for the first time in February. Forty-six Kapa Haka groups competed for the ultimate prize, with Auckland group Ngā Tūmanako winning the competition, and first-time finalists Te Pikikōtuku o Ngāti Rongomai placed second.

We thank the board of Te Matatini led by Chairman, Selwyn Parata, and CEO Carl Ross for entrusting us to deliver this iconic event.

NITRO CIRCUS

We welcomed back the team from Nitro Circus for the fourth time. The very talented team provided a spectacle of stunts that delighted a crowd of almost 12,000.



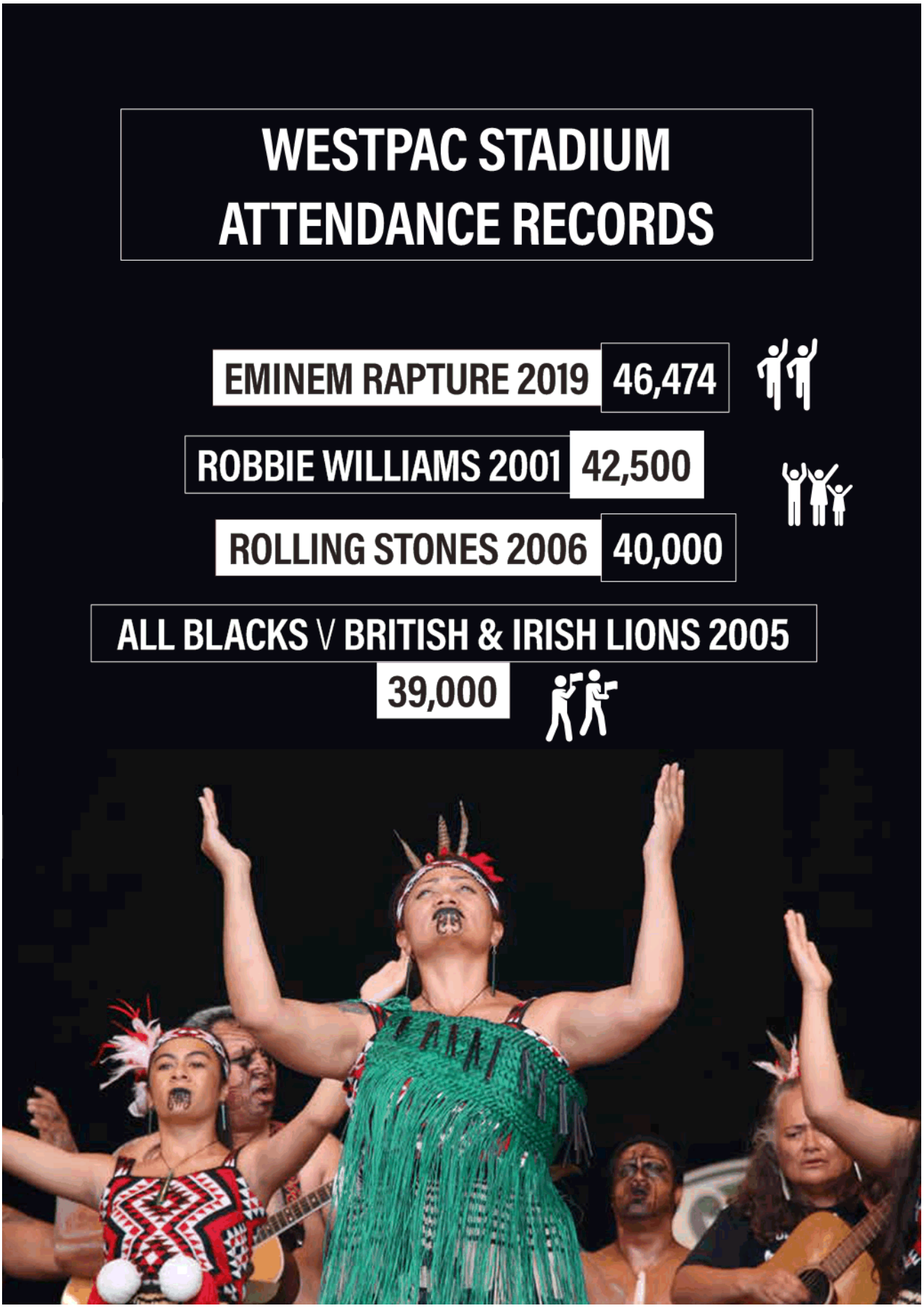
HURRICANES FANS
8 March 2019



10 MILLIONTH FAN
8 March 2019



TE MATATINI
21-24 February 2019


WESTPAC STADIUM ATTENDANCE RECORDS
EMINEM RAPTURE 2019 46,474
ROBBIE WILLIAMS 2001 42,500
ROLLING STONES 2006 40,000
ALL BLACKS V BRITISH & IRISH LIONS 2005 39,000

RUGBY

SUPER RUGBY

We welcomed back Super Rugby finals action in 2018, with the Hurricanes beating the Chiefs 32-21 in an entertaining quarter-final in July. And we wrapped up the financial year with another quarter-final with the Hurricanes beating the Bulls 35-28 in a close encounter. We hosted over 140,000 fans across ten Super Rugby matches.

We welcomed our 10 millionth fan at the Hurricanes v Highlanders Super Rugby match. The lucky fan was Michelle who was surprised with the good news as she came through the turnstiles on entry to the game. Michelle has been a regular Westpac Stadium attendee over the years and her family are Hurricanes members.

MITRE 10 CUP

The Wellington Lions had a strong return to the premiership making the knock-out stages in their first season back.

ALL BLACKS V SOUTH AFRICA

The 2018 clash between the All Blacks and the Springboks produced a test for the ages, with the Springboks the victors 36-34 in a nail-biter win before a crowd of 33,561 fans. It was the first time the Springboks had defeated the All Blacks in New Zealand since 2009 and continues the series of very close results between the sides in recent times.

HURRICANES		
v Blues (2018)	WIN	42-24
v Chiefs (QF 2018)	WIN	32-21
v Highlanders	WIN	25-22
v Stormers	WIN	34-28
v Crusaders	LOSS	8-32
v Chiefs	WIN	47-19
v Rebels	WIN	29-19
v Jaguares	LOSS	20-28
v Blues	WIN	29-24
v Bulls (QF)	WIN	35-28



HURRICANES V BLUES
15 June 2019



HURRICANES V BULLS
22 June 2019



WELLINGTON LIONS V SOUTHLAND
31 August 2018

WELLINGTON LIONS		
v Otago	WIN	34-16
v Southland	WIN	52-7
v North Harbour	WIN	35-23
v Tasman	LOSS	22-28
v Auckland	LOSS	24-29


ALL BLACKS
adidas
AIG
adidas
AIG


KERR
48
ANZ



PHOENIX V WANDERERS
17 March 2019

WELLINGTON PHOENIX FC 2018-19		
v Newcastle Jets	WIN	2-1
v Western Sydney Wanderers	LOSS	0-3
v Adelaide United	LOSS	1-3
v Perth Glory	DRAW	1-1
v Central Coast Mariners	WIN	2-0
v Brisbane Roar	WIN	4-1
v Central Coast Mariners	WIN	3-2
v Sydney FC	LOSS	0-1
v Melbourne City FC	WIN	1-0
v Western Sydney	WIN	3-1
v Newcastle Jets	WIN	4-1
v Melbourne City FC	WIN	3-2



BLACK CAPS V INDIA
6 February 2019

CRICKET		
ODI Black Caps v India	LOSS	INDIA BY 35 RUNS
T20 White Ferns v India	WIN	NZ BY 23 RUNS
T20 Black Caps v India	WIN	NZ BY 80 RUNS

FOOTBALL

WELLINGTON PHOENIX

The Phoenix had a great season, returning to finals action for the first time since 2015 under coach Mark Rudan. There were many standout performances, none greater than Roy Krishna's superlative season which saw him break the club record for goals scored and secure the prestigious Johnny Warren Medal.

When the season wrapped up, stalwarts Krishna, long-time Captain Andrew Durante and Sarpreet Singh all headed to new pastures and we wish them all the best for their playing futures.

2019/20 will see a new look team under coach Ufuk Talay with a strong contingent of young Kiwi players.

CRICKET

We hosted two Black Caps games in the 2018-19 summer when they took on India in T20 and ODI matches over the space of five days. We were particularly proud to host the White Ferns as part of a double header on Waitangi Day.

The Black Caps lost to India in the ODI by 35 runs but turned the tables for the T20 with a 23-run win, while the White Ferns were victorious over India with an 80-run win.

EXHIBITIONS

We hosted a total of 14 exhibition days with 55,000 patrons attending. These events continue to enhance Westpac Stadium's reputation as a multi-purpose venue and as a convenient location for large scale exhibitions. Armageddon, Beervana, Better Home & Living Show, the Food Show, and the Home & Garden Show were all well attended and provide an enormous variety of content for Wellingtonians.

RUGBY LEAGUE

In a move to grow rugby league in New Zealand and engage with fans further afield, the Warriors announced in October a partnership with Westpac Stadium to play a home game in Wellington in each of the next two NRL seasons. The Warriors had played nine games in Wellington since 2001 with the match against the Sharks in July 2019 their 10th game at Westpac Stadium.

COMMUNITY EVENTS

The Trust is proud to be able to give back to the regional community through making the Stadium available for several community events each year. Throughout the year we provided the venue to the Police Dog Squad, Fire Service, Wellington Free Ambulance and Defence Force for a number of training exercises.

We were also proud to host the Cancer Society: Relay for Life with 6,200 participants braving poor weather for a great cause. The annual Wellington Marathon was again held in 2019 with 3,500 runners and walkers lining up at the Stadium start line, representing over 19 countries.



ARMAGEDDON
13-15 April 2019



CRICKET FANS
3 February 2019



FOOD SHOW
24-26 May 2019

FINANCIAL PERFORMANCE

Our net surplus for the year was $1.7 million compared to $1.3 million in 2018. Event revenues were $6.3 million compared to $7.8 million in the previous year and a budget of $5.9 million.

The net surplus includes $0.8m from the Wellington City Council as a grant contribution towards the concourse upgrade works currently underway. $1.17m has been received in prior years. This is part of a $5 million contribution which is payable as work progresses.

The net surplus also includes a non-cash gain of $1.38 million arising on the transfer of some building and fitout assets on the cessation of a tenancy agreement.

The budgeted surplus for the year was $2.7 million which included $3.3 million of council grant income. Less grant income has been received in the current year than was budgeted due to changes in the timing of the upgrade works.

Operating cash flows remain positive at $3.6 million.

MASTER PLAN PROGRESS

CONCOURSE UPGRADE

During the year work on the concourse upgrade commenced. A substantial part of the steel cladding was removed and replaced by glass, the primary aim being to deliver a lighter, warmer, more welcoming environment for fans at all events, including exhibitions.

BASIN RESERVE

The Trust's turf team also provides turf management services to the Basin Reserve Trust. It was another busy year at the Basin Reserve, hosting test matches against Sri Lanka and Bangladesh.

The ground played host to the following:

DAYS	
Cricket match days	53
Cricket practice days	86
Junior Sports (Rugby/Football)	21
Other Events	12
Total	172

MEMBERSHIPS AND CORPORATE BOXES

The Stadium Members Club remains an active and passionate supporter group as does our Corporate Box holder group and we thank both for their ongoing support of the Stadium. We saw a rise in membership numbers over the year.

Our Annual Members' Function in September was again popular and those who attended were treated to some fantastic stories by sports broadcasting legend Keith Quinn which spanned the length of his phenomenal career.

KEY SPONSOR

In February we announced the conclusion of our naming rights partnership with Westpac which will end in December 2019.

As the proud naming rights sponsor of the Stadium since its opening in 2000, Westpac NZ has played a critical role in the growth of the venue in its foundation years, establishing it as the go-to venue for a range of world-class sport and entertainment events. We have thoroughly enjoyed working with Westpac over the past two decades, developing the partnership at both the local and national level.

We remain very appreciative for the support from the Board of Westpac, Chief Executive Officer David McLean, his predecessors and the wider Westpac team in what has been one of New Zealand's longest commercial sporting partnerships.

As we move into our third decade, we are thrilled to welcome Sky Network Television as our next naming rights partner. From 1 January 2020, the Stadium will be known as Sky Stadium. The six-year agreement will include a number of activations aimed at improving the fan experience both at the Stadium and on TV.

ACKNOWLEDGEMENTS

Westpac Stadium is proud of its position as an iconic venue for the Wellington Region. The diverse range of events that we provide each year is possible thanks to the support of our key stakeholders, the Wellington City Council and Greater Wellington Regional Council as well as WellingtonNZ.

We achieve such a diverse and successful calendar of events only with the support of our clients. We are most appreciative and thank the following:

- Hurricanes Rugby
- Wellington Rugby Union
- New Zealand Rugby
- Wellington Phoenix Football Club
- New Zealand Football
- Cricket Wellington
- New Zealand Cricket
- Armageddon
- Jade Promotions
- North Port Events
- Wellington Culinary Events Trust
- Te Matatini
- TEG Dainty
- Nitro Circus

Thank you also to our dedicated staff, who worked tirelessly over the year to deliver great events for Wellington.

The team is supported by a number of key suppliers and contractors all of whom go above and beyond in their provisions, often with short notice. We thank you all for your professionalism and support.

We also acknowledge the retirement of long-term Chief Operating Officer Linda Rieper who has worked with the Stadium for over 20 years, initially in a consulting capacity and then as an employee soon after opening. In that period, she oversaw nearly 1000 event days involving 10 million people and it was very fitting that her last event at the Stadium was the record-breaking Eminem concert.

Finally, we offer our sincere thanks to the fans who support all of our events throughout the year. We hope that you have enjoyed your various experiences here at Westpac Stadium over the past twelve months and we look forward to welcoming you back again soon.

John Shewan
Chairman

Shane Harmon
Chief Executive



BEERVANA
10-11 August 2019

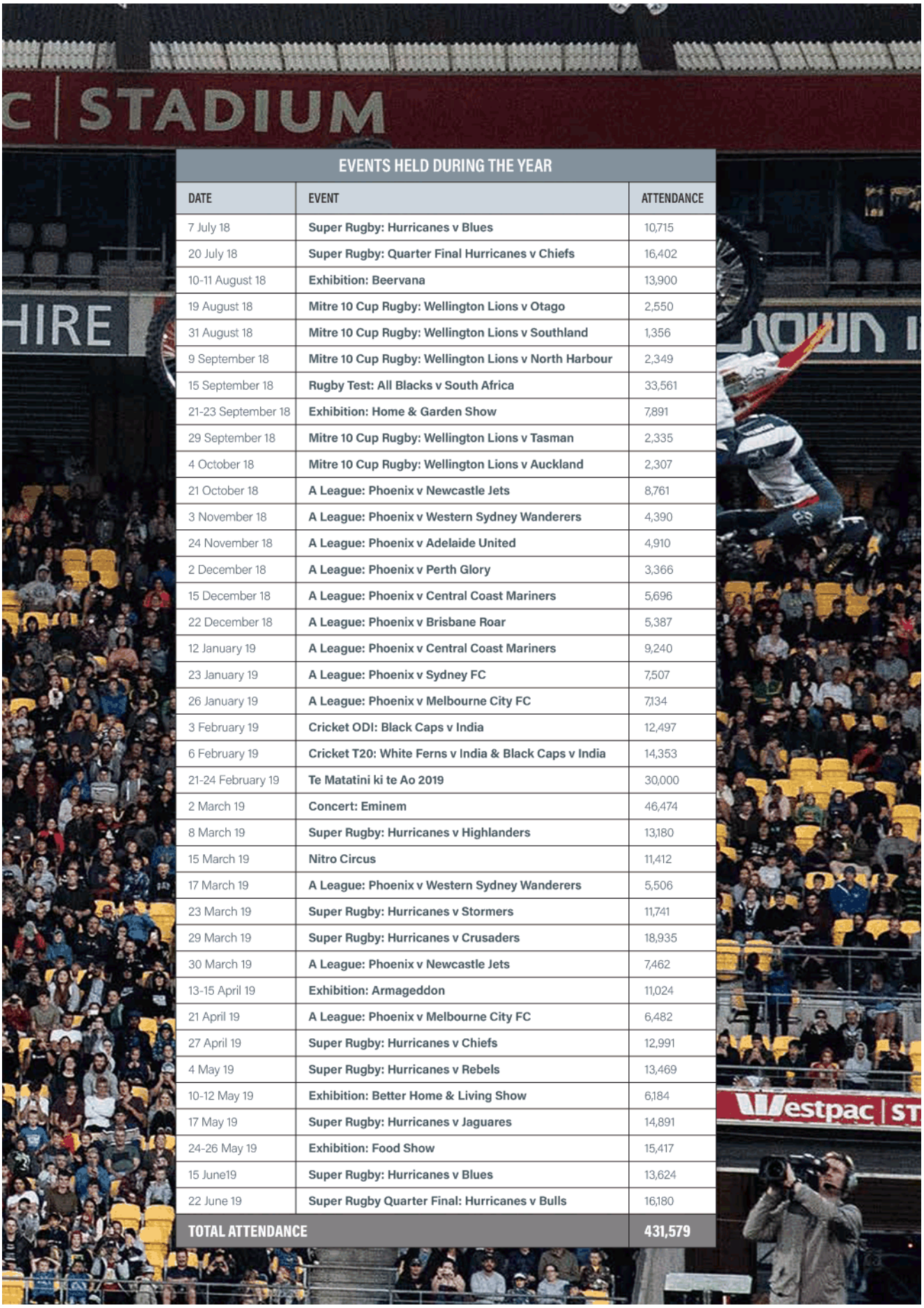


TE MATATINI
21-24 February 2019



COMING SOON


HIRE
24
Westpac



EVENTS HELD DURING THE YEAR

DATE	EVENT	ATTENDANCE
7 July 18	Super Rugby: Hurricanes v Blues	10,715
20 July 18	Super Rugby: Quarter Final Hurricanes v Chiefs	16,402
10-11 August 18	Exhibition: Beervana	13,900
19 August 18	Mitre 10 Cup Rugby: Wellington Lions v Otago	2,550
31 August 18	Mitre 10 Cup Rugby: Wellington Lions v Southland	1,356
9 September 18	Mitre 10 Cup Rugby: Wellington Lions v North Harbour	2,349
15 September 18	Rugby Test: All Blacks v South Africa	33,561
21-23 September 18	Exhibition: Home & Garden Show	7,891
29 September 18	Mitre 10 Cup Rugby: Wellington Lions v Tasman	2,335
4 October 18	Mitre 10 Cup Rugby: Wellington Lions v Auckland	2,307
21 October 18	A League: Phoenix v Newcastle Jets	8,761
3 November 18	A League: Phoenix v Western Sydney Wanderers	4,390
24 November 18	A League: Phoenix v Adelaide United	4,910
2 December 18	A League: Phoenix v Perth Glory	3,366
15 December 18	A League: Phoenix v Central Coast Mariners	5,696
22 December 18	A League: Phoenix v Brisbane Roar	5,387
12 January 19	A League: Phoenix v Central Coast Mariners	9,240
23 January 19	A League: Phoenix v Sydney FC	7,507
26 January 19	A League: Phoenix v Melbourne City FC	7,134
3 February 19	Cricket ODI: Black Caps v India	12,497
6 February 19	Cricket T20: White Ferns v India & Black Caps v India	14,353
21-24 February 19	Te Matatini ki te Ao 2019	30,000
2 March 19	Concert: Eminem	46,474
8 March 19	Super Rugby: Hurricanes v Highlanders	13,180
15 March 19	Nitro Circus	11,412
17 March 19	A League: Phoenix v Western Sydney Wanderers	5,506
23 March 19	Super Rugby: Hurricanes v Stormers	11,741
29 March 19	Super Rugby: Hurricanes v Crusaders	18,935
30 March 19	A League: Phoenix v Newcastle Jets	7,462
13-15 April 19	Exhibition: Armageddon	11,024
21 April 19	A League: Phoenix v Melbourne City FC	6,482
27 April 19	Super Rugby: Hurricanes v Chiefs	12,991
4 May 19	Super Rugby: Hurricanes v Rebels	13,469
10-12 May 19	Exhibition: Better Home & Living Show	6,184
17 May 19	Super Rugby: Hurricanes v Jaguares	14,891
24-26 May 19	Exhibition: Food Show	15,417
15 June19	Super Rugby: Hurricanes v Blues	13,624
22 June 19	Super Rugby Quarter Final: Hurricanes v Bulls	16,180
TOTAL ATTENDANCE		**431,579**



WELLINGTON REGIONAL STADIUM TRUST (INCORPORATED)
STATEMENT OF COMPREHENSIVE REVENUE & EXPENSE
FOR THE YEAR ENDED 30 JUNE 2019

	NOTES	2019 $000	2018 $000
Revenues			
Event Revenues		6,254	7,780
Corporate Box, Membership & Sponsorship Revenues		4,580	4,644
Sundry income	1	5,205	3,331
Total Revenue		**16,038**	**15,755**
Less Operating Expenses	**2**	**9,993**	**10,300**
Operating Surplus before Depreciation & Finance costs		**6,045**	**5,455**
Less:			
Depreciation	8	4,094	3,987
Finance costs	3	209	199
Total comprehensive revenue & expense		**1,742**	**1,269**

WELLINGTON REGIONAL STADIUM TRUST (INCORPORATED)
STATEMENT OF CHANGES IN TRUST FUNDS & LIMITED RECOURSE LOANS
FOR THE YEAR ENDED 30 JUNE 2019

	NOTES	2019 $000	2018 $000
Balance at 1 July		**89,487**	**88,218**
Total comprehensive revenue & expense for the year		1,742	1,269
Balance at 30 June		**91,229**	**89,487**

The accompanying accounting policies and notes form part of these financial statements

WELLINGTON REGIONAL STADIUM TRUST (INCORPORATED)
STATEMENT OF FINANCIAL POSITION
AS AT 30 JUNE 2019

	NOTES	2019 $000	2018 $000
TRUST FUNDS			
Accumulated Surplus		50,834	49,092
Limited Recourse Loans			
Greater Wellington Regional Council	4	25,000	25,000
Wellington City Council	4	15,395	15,395
Total Trust Funds & Limited Recourse Loans		**91,229**	**89,487**
NON-CURRENT LIABILITIES			
Revenue in Advance		292	809
Borrowings	5	2,500	2,500
Total Non-Current Liabilities		**2,792**	**3,309**
CURRENT LIABILITIES			
Revenue in Advance	6	2,465	2,444
Payables	7	1,455	1,687
Total Current Liabilities		**3,920**	**4,131**
TOTAL FUNDING		**97,941**	**96,927**
Represented by:			
NON-CURRENT ASSETS			
Property Plant & Equipment	8	93,585	93,635
Total Non-Current Assets		**93,585**	**93,635**
CURRENT ASSETS			
Cash		2,856	914
Receivables & Prepayments	10	1,500	2,378
Total Current Assets		**4,356**	**3,292**
TOTAL ASSETS		**97,941**	**96,927**

On behalf of the Trustees:

TRUSTEE
18 September 2019

TRUSTEE
18 September 2019

The accompanying accounting policies and notes form part of these financial statements

WELLINGTON REGIONAL STADIUM TRUST (INCORPORATED)
STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 30 JUNE 2019

	NOTE	2019 $000	2018 $000
CASH FLOWS FROM / (USED IN) OPERATING ACTIVITIES			
Cash was provided from:			
Event and operating income		6,758	8,192
Corporate box, membership and sponsorship income		3,973	4,550
Interest received		2	2
Goods and services tax	16	162	34
Sundry income		2,996	2,954
		13,890	**15,732**
Cash was applied to:			
Payments to suppliers and employees		(10,100)	(10,694)
Interest paid		(191)	(214)
		(10,291)	**(10,908)**
Net cash inflow from operating activities		**3,599**	**4,824**
CASH FLOWS FROM / (USED IN) INVESTING ACTIVITIES			
Cash was provided from:			
Grant income		1,170	–
Disposal of property, plant & equipment		–	3
Cash was applied to:			
Purchase of property, plant & equipment		(2,827)	(2,233)
Net cash (outflow) from investing activities		**(1,657)**	**(2,230)**
CASH FLOWS FROM / (USED IN) FINANCING ACTIVITIES			
Cash was applied to:			
Loan repayment		–	(1,800)
Net cash inflow (outflow) from financing activities		**–**	**(1,800)**
NET INCREASE/(DECREASE) IN CASH HELD		1,942	794
Cash at beginning of the period		914	120
CASH AT END OF THE PERIOD		**2,856**	**914**

The accompanying accounting policies and notes form part of these financial statements

WELLINGTON REGIONAL STADIUM TRUST (INCORPORATED)
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2019

1. SUNDRY INCOME

	2019 $000	2018 $000
Carpark income	1,933	1,771
Tenancy income	276	309
Grant income	840	330
Gain on transferred assets	1,377	–
Interest income	2	2
Other sundry income	777	919
Total sundry income	**5,205**	**3,331**

The Grant income has been received from the Wellington City Council as a contribution to the concourse upgrade project which is currently underway.

The Gain on transferred assets arose from assets transferred to the Trust on termination of a lease of premises within the Stadium building. Under the lease agreement, the tenant was responsible for the construction of the exterior walls, floor slab and the internal fit out. Upon termination, the ownership of these items passed to the Trust, with no consideration payable. An external valuation of the assets transferred was obtained, and they have been recorded in the asset register at that value and are being depreciated over their remaining useful lives.

2. OPERATING EXPENSES

	NOTE	2019 $000	2018 $000
Event operating expenses		3,345	3,651
Maintenance and facility operation		2,210	2,436
Insurance		1,353	997
Personnel *	12	2,305	2,284
Loss on disposal of assets		34	23
Audit Fee – annual audit		34	33
Rental expense on operating leases		11	18
Doubtful debt expense		62	–
Other operating expenses		639	858
Total operating expenses		**9,993**	**10,300**

*Personnel expense includes Kiwisaver employer contributions of $59,000 (2018: $58,000)

3. FINANCE COSTS

	2019 $000	2018 $000
Interest on bank loan	178	205
Interest rate swaps – fair value adjustment	26	(14)
Other financing charges	5	8
Total finance costs	**209**	**199**

4. LIMITED RECOURSE LOANS

The development of the stadium was partially funded by the Wellington City Council ($15 million) and the Greater Wellington Regional Council ($25 million). The funding was by way of unsecured limited recourse loans. No interest has been charged on these loans by the Councils.

The Wellington City Council loan includes an amount for accrued interest (face value $394,893) which arose under a membership underwrite agreement. The interest component is not payable until both of the original Council limited recourse loans have been repaid. The underwrite was fully repaid in a previous financial year and no further interest will accrue.

The Trust is required to pay surplus funds to the Wellington City Council and the Greater Wellington Regional Council in reduction of their loans after meeting costs, liabilities, and debt reductions and after allowing for the appropriate capital expenditure and transfers to reserves. No surplus funds are available for repayment in the current year.

To maintain the Stadium asset to a suitable standard will require ongoing investment in the asset. This will be funded either from accumulated earnings or commercial borrowings. The Trust's view is that it will need to maintain a level of commercial borrowing for the foreseeable future. Until the commercial loan is extinguished, the Trust is not required to make any repayments of the settlor loans.

5. BORROWINGS

	2019 $000	2018 $000
Non-Current Borrowings		
Westpac New Zealand Ltd	2,500	2,500

The Westpac borrowing is secured by a Composite General Security Agreement and a registered first mortgage over the Stadium property.

The following interest rate swap has been entered into, effectively fixing the interest rate at:

	Interest Rate	Expires
$2.5 million	4.67%	October 2021

At balance date the loan limit is $10 million, and therefore $7.5 million remains available for drawdown if required. Repayment terms relating to the balance of the loan at 30 June 2022 will be renegotiated at or before that date.

6. REVENUE IN ADVANCE (CURRENT)

This balance represents the portion of funds received from corporate box holders, stadium members and signage and sponsorship agreements that will be recognised as revenue in the next 12 months, as the services deliverable under the contracts are delivered to those clients.

7. PAYABLES

	2019 $000	2018 $000
Trade payables	874	944
Accrued expenses	305	492
Employee entitlements	189	190
Fair value of interest rate swaps	87	61
	1,455	**1,687**

8. PROPERTY PLANT & EQUIPMENT

	1-JUL-17 $000		30-JUN-18 $000	ADDITIONS $000	DISPOSALS & IMPAIRMENT $000	30-JUN-19 $000
Cost						
Land	4,225		4,225			4,225
Pitch	3,397		3,397			3,397
Stadium Buildings	86,279		86,409	4,077	(160)	90,326
Fitout	16,731		16,963	339	(12)	17,290
Replay screen & production equipment	3,771		3,740	18	(4)	3,754
Fittings	1,741		1,743	41	(3)	1,781
Plant, machinery & equipment	28,854		31,071	702	(83)	31,690
Work in progress	2,250		1,920	2,106	(3,204) *	822
	147,248		**149,468**	**7,281**	**(3,465)**	**153,284**

Depreciation	**1-Jul-17**	**Charge for year**	**30-Jun-18**	**Charge for year**	**Disposals**	**30-Jun-19**
Land	–		–			–
Pitch	(326)	(230)	(556)	(229)		(785)
Stadium Buildings	(26,576)	(1,710)	(28,286)	(1,752)	130	(29,908)
Fitout	(8,310)	(441)	(8,750)	(453)	10	(9,193)
Replay screen & production equipment	(2,763)	(196)	(2,897)	(197)	4	(3,090)
Fittings	(1,414)	(63)	(1,475)	(57)	3	(1,529)
Plant, machinery & equipment	(12,627)	(1,347)	(13,869)	(1,406)	81	(15,194)
Work in progress	–		–			–
	(52,016)	**(3,987)**	**(55,833)**	**(4,094)**	**227**	**(59,700)**

Carrying value	**1-Jul-17**	**30-Jun-18**	**30-Jun-19**
Land	4,225	4,225	4,225
Pitch	3,071	2,841	2,612
Stadium Buildings	59,703	58,123	60,418
Fitout	8,421	8,213	8,096
Replay screen & production equipment	1,008	843	664
Fittings	327	268	252
Plant, machinery & equipment	16,227	17,202	16,496
Work in progress	2,250	1,920	822
	95,232	**93,635**	**93,585**

*The majority of this item represents projects that have been completed during the year and transferred into fixed assets.

There is no evidence of impairment in the carrying amount of any Property Plant and Equipment at balance date.

For details of the security held by Westpac over the stadium land and buildings refer to Note 5.

9. INSURANCE

The Trust has insurance cover for the Stadium asset with the key maximum policy limits being $200m for material damage and $30m for business interruption. This is less than the building reinstatement value which was last assessed in September 2017 at $264m. The Trust has received advice which supports the limits as being appropriate cover in the context of modelled probable losses from fire, earthquake and other loss events, and taking account of the current insurance market. The Trust is required to cover the first $7.0 million of any earthquake claim.

10. RECEIVABLES

	2019 $000	2018 $000
Trade receivables	896	1,675
Prepayments	666	703
Less provision for doubtful debts	(62)	
	1,500	**2,378**

11. FINANCIAL INSTRUMENTS RISK

INTEREST RATE RISK

Interest rate risk is the risk that the fair value of future cash flows of a financial instrument will fluctuate because of changes in the market interest rates. The Trust uses interest rate swaps to manage the interest rate risk on its borrowings. The interest rates on the Trust's borrowings are disclosed in Note 5. The interest rate swaps are recorded at fair value and classified as held for trading.

CREDIT RISK

Financial instruments which potentially expose the Trust to credit risk consist of bank deposits, short term investments, accounts receivable and interest rate swaps. The Trust invests with high credit quality financial institutions. Accordingly, the Trust does not require any collateral or security to support financial instruments with organisations it deals with. There is no concentration of credit risk with respect to accounts receivable.

CURRENCY RISK

The Trust has no exposure to currency risk.

12. RELATED PARTY TRANSACTIONS

Related parties arise where one entity has the ability to affect the financial and operating policies of another through the presence of control or significant influence. Related parties include the settlors of the Trust, the governing body and key management personnel.

Related party disclosures have not been made for transactions with related parties that are within normal supplier relationships on terms and conditions no more or less favourable than those it is reasonable to expect the Trust would have adopted in dealing with the party at arm's length in the same circumstances.

SETTLORS OF THE TRUST

Wellington City Council

During the period Wellington City Council's representative on the Board of Trustees has been Councillor Simon Marsh. Trustee Fees for Councillor Marsh are paid directly to the Council.

Details of the Advance from the Wellington City Council are given in Note 4.

The Basin Reserve Trust is a Council Controlled Organisation of the Wellington City Council. During the year the Trust received income from the provision of turf management services to the Basin Reserve Trust, of $368,146 (2018: $312,296). The receivables balance outstanding is $109,477 (2018: $87,712).

During the period the Trust also received grant income of $840,000 (2018: $330,000) from the Wellington City Council as detailed in Note 1.

Greater Wellington Regional Council

Councillor David Ogden has been the Greater Wellington Regional Council's representative on the Board of Trustees since October 2016. Trustee Fees for the Council representative are paid directly to the Council.

Details of the Advance from the Greater Wellington Regional Council are given in Note 4.

	2019 $000	2018 $000
Key management personnel compensation		
Board members		
Trustee Fees	171	171
Full time equivalents based on number of Trustees	8	8
Management team		
Remuneration	1,183	1,152
Full time equivalent members	6	6

13. COMMITMENTS

The following amounts have been committed to by the Trust, but not recognised in the financial statements:

	2019 $000	2018 $000
Operating leases		
Non cancellable operating lease commitments		
Within one year	16	18
Between one and five years	53	55
More than five years	7	20
	76	**93**
Capital expenditure		
Amounts committed to capital expenditure	**1,863**	**1,659**

14. CONTINGENCIES

The Trust has no contingent liabilities at 30 June 2019 (2018: Nil).

15. EVENTS AFTER BALANCE DATE

There were no events subsequent to balance date that require adjustment of amounts in the financial statements or additional disclosures.

16. GOODS & SERVICES TAX IN CASH FLOW STATEMENT

In the Statement of Cash Flows, the GST (net) component of operating activities reflects the net GST paid and received with the Inland Revenue Department. The GST (net) component has been presented on a net basis, as the gross amounts do not provide meaningful information for financial statement purposes.

17. SIGNIFICANT ACCOUNTING POLICIES

REPORTING ENTITY AND PERIOD

Wellington Regional Stadium Trust Incorporated (the Trust) is a charitable trust established by the Wellington City Council ('WCC') and Greater Wellington Regional Council ('GWRC'). The Trust is domiciled in New Zealand.

The Trust is responsible for the planning, development, construction, ownership, operation and maintenance of the Westpac Stadium, Wellington, as a multi-purpose sporting and cultural venue.

The Trust was incorporated under the Charitable Trust Act 1957. The Trust is also a charitable entity under the Charities Act 2005, registration CC10754.

The financial statements of the Trust are for the year ended 30 June 2019. The financial statements were authorised for issue by the Trustees on 18 September 2019.

STATEMENT OF COMPLIANCE AND BASIS OF PREPARATION

The financial statements have been prepared in accordance with the Trust Deed which requires compliance with generally accepted accounting practice in New Zealand.

As the primary purpose of the Trust is to provide a community and social benefit, it is a public benefit entity for financial reporting purposes.

The financial statements of the Trust comply with Public Benefit Entity (PBE) standards.

The financial statements have been prepared in accordance with Tier 2 PBE Standards. The Trust meets the requirements for Tier 2 reporting as it does not have public accountability and is not large (as defined by XRB A1).

The financial statements have been prepared on an historical cost basis, except for interest rate swaps.

The financial statements are presented in New Zealand dollars, and all values are rounded to the nearest thousand dollars (000) unless otherwise stated.

The financial statements have been prepared on a going concern basis, and the accounting policies have been applied consistently throughout the period.

REVENUE

Revenue is recognised when billed or earned on an accrual basis.

Corporate Box, Memberships & Sponsorship Revenues

Licenses for Corporate boxes are issued for terms of between four and six years. Signage and sponsorship properties are sold for a range of terms of between one and ten years. The related license fees/revenues are paid annually with the revenue recognised on a straight line basis throughout the year.

Stadium memberships have been sold for terms ranging between two and five years. Payment may be made upfront or in a series of instalments. The payments received are recorded as Revenue in Advance, and recognised on a straight line basis over the term of the membership.

Interest

Interest income is accrued using the effective interest rate method.

Rental income

Rents are recognised on a straight line basis over the term of the lease.

EXPENSES

Expenses are recognised on an accrual basis when the goods or services have been received.

Interest

Interest expense is accrued using the effective interest rate method. The effective interest rate exactly discounts estimated future cash payments through the expected life of the financial liability to that liability's net carrying amount. The method applies this rate to the principal outstanding to determine interest expense each period.

TAXATION

As a Charitable Trust, the Trust meets requirements for exemption from income tax and accordingly no provision for income tax is recorded in the financial statements.

All items in the financial statements are exclusive of GST, with the exception of receivables and payables, which are stated as GST inclusive.

FINANCIAL INSTRUMENTS

The Trust classifies its financial assets and financial liabilities according to the purpose for which they were acquired. The Trust determines the classification of its investments at initial recognition and re-evaluates this designation at every reporting date.

Non-derivative Financial Instruments

Non-derivative financial instruments comprise trade and other receivables, cash and cash equivalents, loans and borrowings, and trade and other payables.

Non-derivative financial instruments are recognised initially at fair value plus, for instruments not at fair value through profit and loss, any directly attributable transaction costs. Subsequent to initial recognition non-derivative financial instruments are measured as described below.

A financial instrument is recognised if the Trust becomes a party to the contractual provisions of the instrument. Financial assets are derecognised if the Trust's contractual rights to the cash flows from the financial assets expire or if the Trust transfers the financial asset to another party without retaining control or substantially all risks and rewards of the asset. Purchases and sales of financial assets in the ordinary course of business are accounted for at trade date. Financial liabilities are derecognised if the Trust's obligations specified in the contract expire or are discharged or cancelled.

Financial Assets

Cash and cash equivalents comprise cash balances and call deposits with up to six months' maturity. These are recorded at their nominal value.

Trade and other receivables are stated at their cost less impairment losses.

Financial Liabilities

Financial liabilities comprise trade and other payables and borrowings, and are all classified as other financial liabilities. Financial liabilities with a duration of more than 12 months are recognised initially at fair value less transaction costs and subsequently measured at amortised cost using the effective interest rate method.

Amortisation is recognised in the Statement of Comprehensive Revenue & Expense as is any gain or loss when the liability is derecognised.

Financial liabilities entered into with duration less than 12 months are recognised at their nominal value.

Derivative Financial Instruments

Derivative financial instruments are recognised at fair value as either assets or liabilities. The Trust does not hold any derivatives that qualify for hedge accounting. Derivatives that do not qualify for hedge accounting are classified as held for trading financial instruments with fair value gains or losses recognised in the Statement of Comprehensive Revenue & Expense. Fair value is determined based on quoted market prices.

EMPLOYEE ENTITLEMENTS

Employee entitlements that the Trust expects to be settled within 12 months of balance date are measured at undiscounted nominal values based on accrued entitlements at current rates of pay. These benefits are principally annual leave earned but not yet taken at balance date, and bonus payments.

No provision for sick leave is accrued, as past experience indicates that compensated absences in the current year are not expected to be greater than sick leave entitlements earned in the coming year.

OTHER LIABILITIES & PROVISIONS

Other Liabilities and provisions are recorded at the best estimate of the expenditure required to settle the obligation. Liabilities and provisions to be settled beyond 12 months are recorded at their present value.

LEASES

Leases where the lessor effectively retains substantially all the risks and rewards of ownership of the leased items are classified as operating leases. Payments made under these leases are expensed in the Statement of Comprehensive Revenue & Expense in the period in which they are incurred. Payments made under operating leases are recognised in the Statement of Comprehensive Revenue & Expense on a straight-line basis over the term of the lease.

PROPERTY, PLANT AND EQUIPMENT

Recognition

Expenditure is capitalised as property, plant and equipment when it creates a new asset or increases the economic benefits over the total life of an existing asset and can be measured reliably. Costs that do not meet the criteria for capitalisation are expensed.

Measurement

Items of property, plant and equipment are initially recorded at cost.

The initial cost of property, plant and equipment includes the purchase consideration and those costs that are directly attributable to bringing the asset into the location and condition necessary for its intended purpose. Subsequent expenditure that extends or expands the asset's service potential and that can be measured reliably is capitalised. Borrowing costs are not capitalised.

Impairment

The carrying amounts of property, plant and equipment are reviewed at least annually to determine if there is any indication of impairment. Where an asset's recoverable amount is less than its carrying amount, it will be reported at its recoverable amount and an impairment loss will be recognised. The recoverable amount is the higher of an item's fair value less costs to sell and value in use. Losses resulting from impairment are reported in the Statement of Comprehensive Revenue & Expense.

Disposal

Gains and losses arising from the disposal of property, plant and equipment are determined by comparing the proceeds with the carrying amount and are recognised in the Statement of Comprehensive Revenue & Expense in the period in which the transaction occurs.

Depreciation

Depreciation is provided on all property, plant and equipment, with certain exceptions. The exceptions are land, some aspects of the pitch and assets under construction (work in progress). Depreciation is calculated on a straight line basis, to allocate the cost or value of the asset (less any residual value) over its useful life. The estimated useful lives of the major classes of property, plant and equipment are as follows:

Land	Indefinite
Pitch	10 years to indefinite
Buildings	8 to 70 years
Replay screen & production equipment	3 to 25 years
Fitout	5 to 50 years
Fittings	3 to 20 years
Plant & machinery & equipment	2 to 70 years

The residual values and useful lives of assets are reviewed, and adjusted if appropriate, at each balance date.

Work in progress

The cost of projects within work in progress is transferred to the relevant asset class when the project is completed, and then depreciated.

CRITICAL ACCOUNTING ESTIMATES AND ASSUMPTIONS

In preparing these financial statements, the Trust has made estimates and assumptions concerning the future. These estimates and assumptions may differ from the subsequent actual results. Estimates and assumptions are continually evaluated and are based on historical experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances. The estimates and assumptions that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year are discussed below.

Estimating useful lives and residual values of property, plant, and equipment

At each balance date, the useful lives and residual values of property, plant, and equipment are reviewed. Assessing the appropriateness of useful life and residual value estimates of property, plant, and equipment requires a number of factors to be considered such as the physical condition of the asset, expected period of use of the asset by the Trust, and expected disposal proceeds from the future sale of the asset.

An incorrect estimate of the useful life or residual value will affect the depreciation expense recognised in the statement of comprehensive revenue and expense, and carrying amount of the asset in the statement of financial position. The Trust minimises the risk of this estimation uncertainty by regular physical inspection of assets, including periodic independent review, and a planned preventative maintenance and asset replacement programme.

STATEMENT OF CASH FLOWS

The statement of cash flows has been prepared using the direct approach. Operating activities include cash received from all income sources of the Trust, record cash payments made for the supply of goods and services and include cash flows from other activities that are neither investing nor financing activities. Investing activities relate to the acquisition and disposal of assets. Financing activities relate to the funding structure of the Trust.

CHANGES IN ACCOUNTING POLICIES

There have been no changes in accounting policies in the year ended 30 June 2019.

AUDIT NEW ZEALAND
Mana Arotake Aotearoa

INDEPENDENT AUDITOR'S REPORT

To the readers of Wellington Regional Stadium Trust's financial statements for the year ended 30 June 2019

The Auditor-General is the auditor of Wellington Regional Stadium Trust (the Trust). The Auditor-General has appointed me, Andrew Clark, using the staff and resources of Audit New Zealand, to carry out the audit of the financial statements of the Trust on his behalf.

OPINION

We have audited the financial statements of the Trust on pages 14 to 22, that comprise the statement of financial position as at 30 June 2019, the statement of comprehensive revenue and expense, statement of changes in trust funds and limited recourse loans and statement of cash flows for the year ended on that date and the notes to the financial statements that include accounting policies and other explanatory information.

In our opinion the financial statements of the Trust on pages 14 to 22:

- present fairly, in all material respects:
  - its financial position as at 30 June 2019; and
  - its financial performance and cash flows for the year then ended; and
- comply with generally accepted accounting practice in New Zealand in accordance with Public Benefit Entity Standards Reduced Disclosure Regime.

Our audit was completed on 18 September 2019. This is the date at which our opinion is expressed.

The basis for our opinion is explained below. In addition, we outline the responsibilities of the Trustees and our responsibilities relating to the financial statements, we comment on other information, and we explain our independence.

BASIS FOR OUR OPINION

We carried out our audit in accordance with the Auditor-General's Auditing Standards, which incorporate the Professional and Ethical Standards and the International Standards on Auditing (New Zealand) issued by the New Zealand Auditing and Assurance Standards Board. Our responsibilities under those standards are further described in the Responsibilities of the auditor section of our report.

We have fulfilled our responsibilities in accordance with the Auditor-General's Auditing Standards.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

RESPONSIBILITIES OF THE TRUSTEES FOR THE FINANCIAL STATEMENTS

The Trustees are responsible on behalf of the Trust for preparing financial statements that are fairly presented and that comply with generally accepted accounting practice in New Zealand.

The Trustees are responsible for such internal control as they determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Trustees are responsible on behalf of the Trust for assessing the Trust's ability to continue as a going concern. The Trustees are also responsible for disclosing, as applicable, matters related to going concern and using the going concern basis of accounting, unless the Trustees intend to liquidate the Trust or to cease operations, or have no realistic alternative but to do so.

The Trustees' responsibilities arise from clause 15 of the Trust Deed of the Trust.

RESPONSIBILITIES OF THE AUDITOR FOR THE AUDIT OF THE FINANCIAL STATEMENTS

Our objectives are to obtain reasonable assurance about whether the financial statements, as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion.

Reasonable assurance is a high level of assurance, but is not a guarantee that an audit carried out in accordance with the Auditor-General's Auditing Standards will always detect a material misstatement when it exists. Misstatements are differences or omissions of amounts or disclosures, and can arise from fraud or error. Misstatements are considered material if, individually or in the aggregate, they could reasonably be expected to influence the decisions of readers, taken on the basis of these financial statements.

We did not evaluate the security and controls over the electronic publication of the financial statements.

As part of an audit in accordance with the Auditor-General's Auditing Standards, we exercise professional judgement and maintain professional scepticism throughout the audit. Also:

- We identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.

- We obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Trust's internal control.
- We evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the Trustees.
- We conclude on the appropriateness of the use of the going concern basis of accounting by the Trustees and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Trust's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Trust to cease to continue as a going concern.
- We evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with the Trustees regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Our responsibilities arise from the Public Audit Act 2001.

OTHER INFORMATION

The Trustees are responsible for the other information. The other information comprises the information included on pages 2 to 13, but does not include the financial statements, and our auditor's report thereon.

Our opinion on the financial statements does not cover the other information and we do not express any form of audit opinion or assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information. In doing so, we consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit, or otherwise appears to be materially misstated. If, based on our work, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

INDEPENDENCE

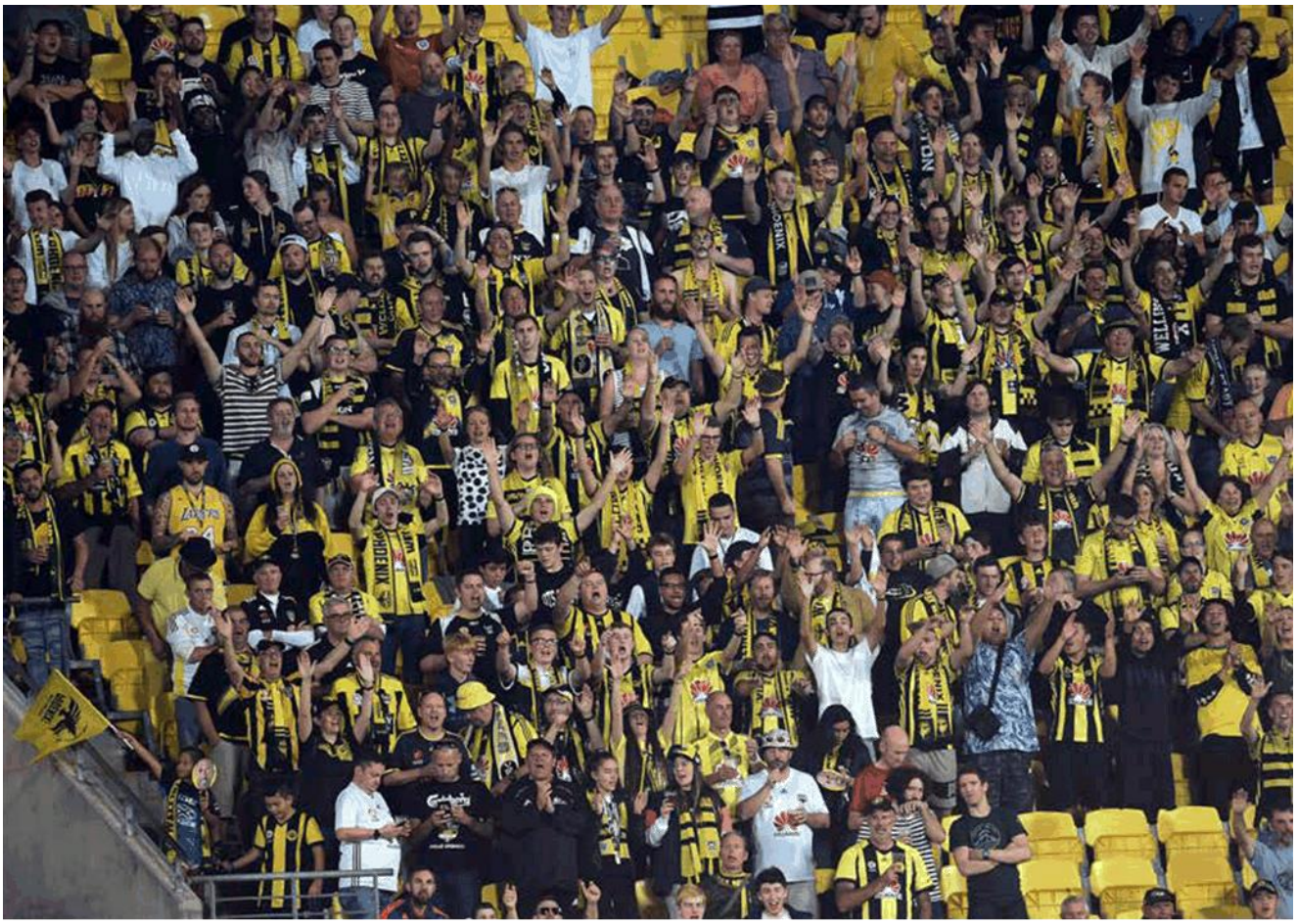
We are independent of the Trust in accordance with the independence requirements of the Auditor-General's Auditing Standards, which incorporate the independence requirements of Professional and Ethical Standard 1(Revised): Code of Ethics for Assurance Practitioners issued by the New Zealand Auditing and Assurance Standards Board.

Other than the audit, we have no relationship with, or interests in, the Trust.



Andrew Clark

Audit New Zealand
On behalf of the Auditor-General
Wellington, New Zealand



WELLINGTON REGIONAL STADIUM TRUST (INCORPORATED)

TRUST PARTICULARS AT 30 JUNE 2019

SETTLORS
Wellington City Council
Greater Wellington Regional Council

TRUSTEES
John Shewan
Tracey Bridges
Steven Fyfe
Simon Marsh
Mark McGuinness
David Ogden
Rachel Taulelei
Dame Therese Walsh

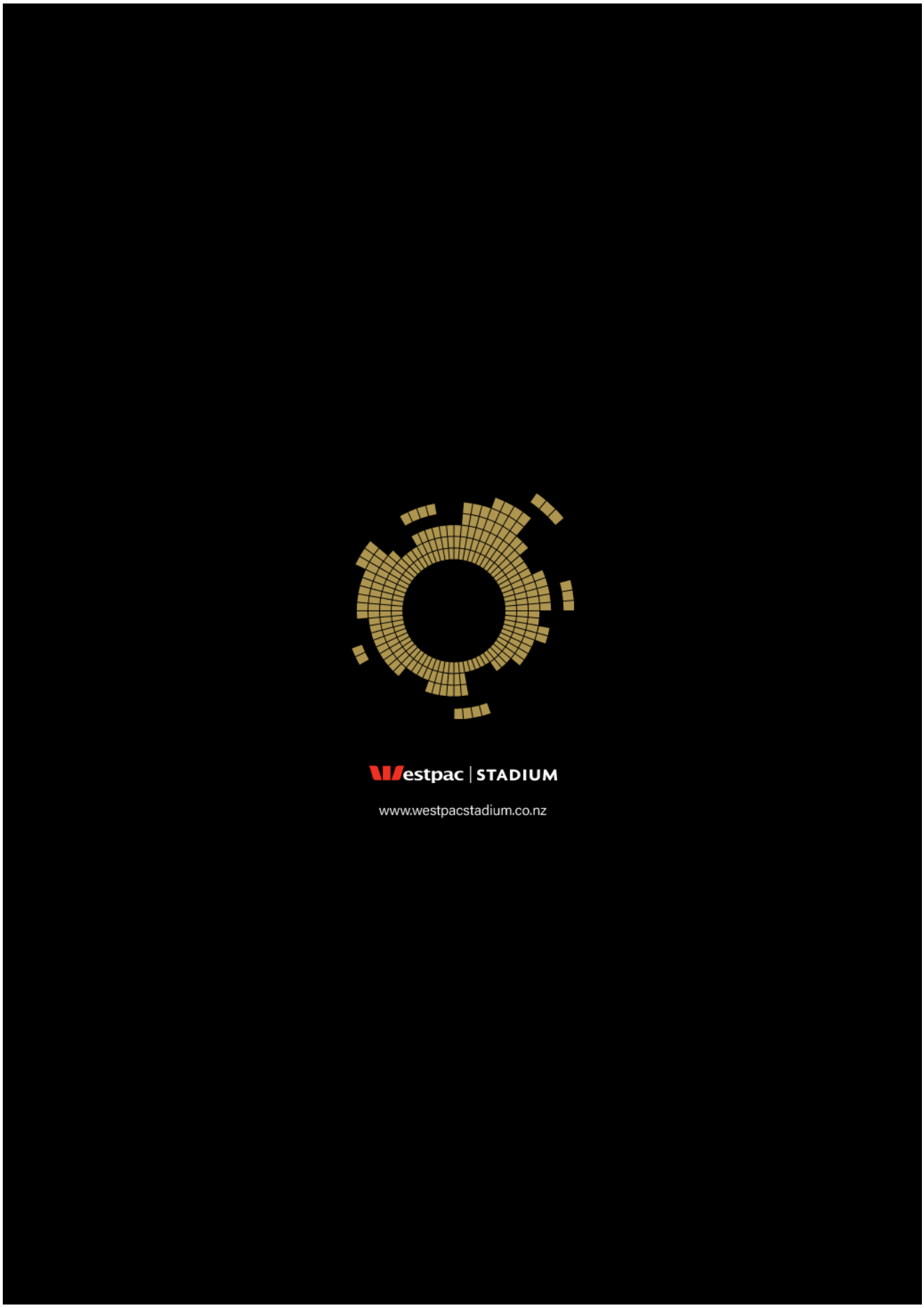
DATE OF SETTLEMENT
1 January 1998

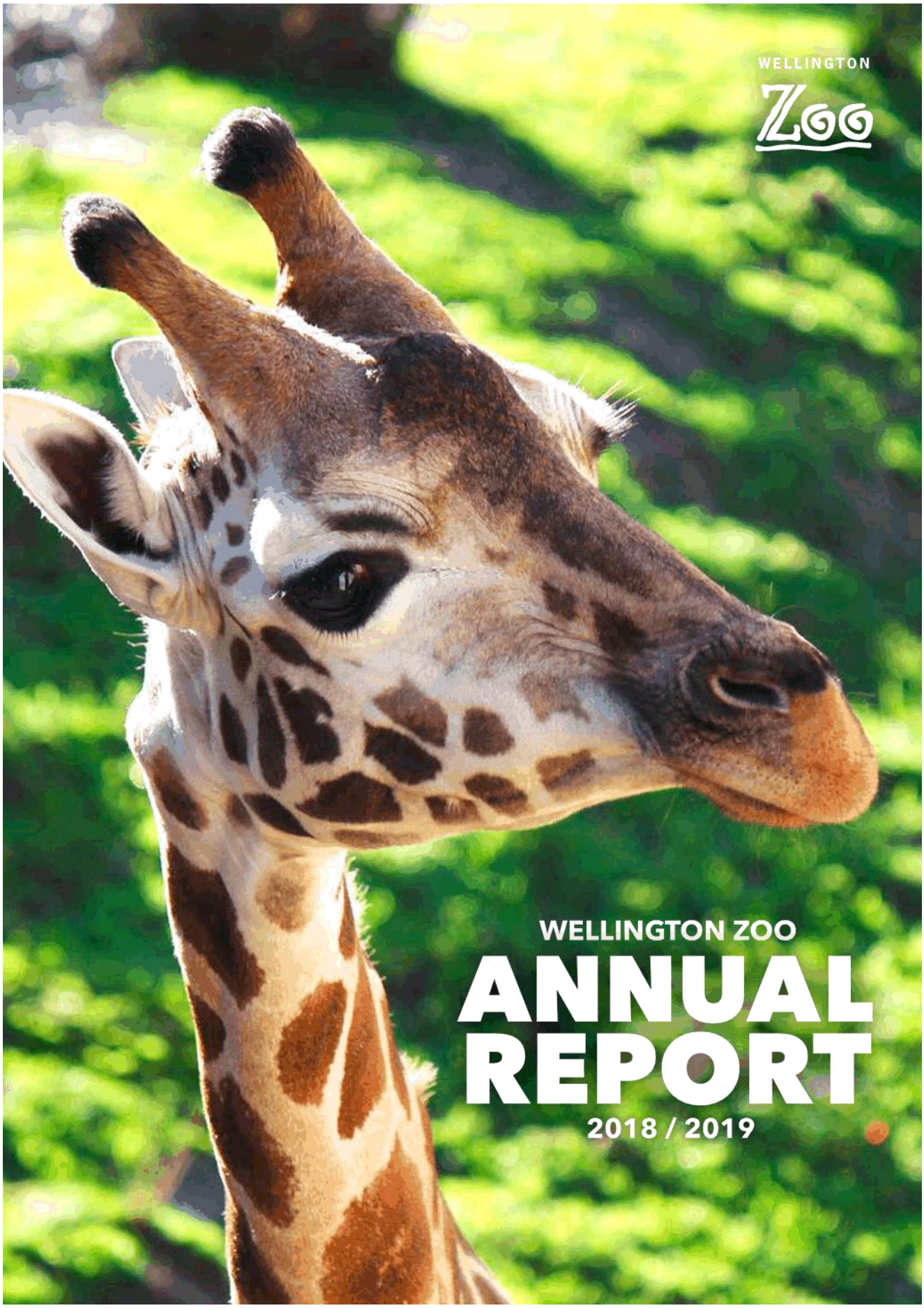
AUDITORS
Audit New Zealand, Wellington
on behalf of the Controller and Auditor-General

SOLICITORS
Maude & Miller

BANKERS
Westpac New Zealand Ltd

Photography courtesy of Photosport, Jeremy Deputat (Eminem images), Te Matatini and Mark Tantrum.


Westpac | STADIUM
www.westpacstadium.co.nz


WELLINGTON
Zoo
WELLINGTON ZOO
ANNUAL REPORT
2018 / 2019

Highlights

Saving Animals in the Wild

Support 14 conservation partners around the world with expertise and funding

504 injured native animals treated at The Nest Te Kōhanga

$594,415 which is 7.6% OPEX contributed directly to field conservation

Connect People and Animals

252,973 people visited the Zoo, our second highest visitation ever

Successful launch of **new Chimpanzee habitat,** loved by visitors and Chimpanzees

New Capybara habitat and a Capybara Close Encounter introduced

People Love and Support the Zoo

1,758 neighbours joined us for Neighbours' Night; busiest ever Valentine's Night and Zoo Late Nights

13,335 visitors over Open Weekend donated $26,747.70 for conservation

Wellington Free Ambulance donated a retired ambulance to help us save wildlife

Lead the Way

Achieved carboNZero certification for the **sixth year running**

Inaugural winners of the World Association of Zoos and Aquariums (WAZA) Environmental Sustainability Award

Achieved accreditation again for **positive animal welfare** from the Zoo and Aquarium Association Australasia (ZAA)

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43. People Love and Support the Zoo
59. Lead the Way
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86. Financial Statements



Me Tiaki, Kia Ora!

Wellington Zoo is the Zoo with the biggest heart: a creative, innovative and progressive zoo that exists to create value for our community and to solve social and environmental problems. We have local and global influence in animal welfare, sustainability initiatives, community engagement and conservation outcomes.

Wellington Zoo has renewed our strategy for 2019-23. We have been successful with our strategic outcomes since 2006 and are now in the process of setting the new frontier for our strategy. The strategy integrates Te Ao Māori, the Global United Nations Sustainable Development Goals (SDGs) and the key strategic focus areas for the Zoo over the coming five years. The strategy outlines the why, how and what of our work, reflects the SDG materiality research undertaken with Enviro-Mark Solutions and the Te Ao Māori approach embarked on with Neavin Broughton from Taranaki Whānui ki Te Upoko o Te Ika.

Me Tiaki, Kia Ora

Wellington Zoo is a team of powerfully passionate individuals who are champions for the welfare of all animals – within and beyond the boundaries of the Zoo. We are supported by a community that actively takes part in our commitment to caring for and saving species locally, nationally and globally. We live by the kaupapa Me Tiaki, Kia Ora! We must look after our environment so all things will flourish. It is up to us collectively to make a difference for animals and the wild places they call home.

Global UN Sustainable Development Goals (SDGs)

We have been working with Enviro-Mark Solutions on a potential SDG certification pilot programme. This process involved stakeholder communication, staff workshops and intensive reviews of our current sustainability work to come up with a materiality matrix to help us develop our strategy going forward. The SDGs we'll focus on are: Life on Land, Life below Water, Sustainable Cities and Communities, Quality Education, Climate Action and Responsible Consumption and Production. These goals were identified as the most important for the Zoo to be active in across all of our stakeholder groups including visitors and Zoo staff. These goals will provide the basis for work plans in the new Zoo strategy.



Trust Chair Report

The new Wellington Zoo five year strategy 2019-23 blends the major outcomes for the Zoo into key areas - it embraces our role as a community organisation, the capital city Zoo and as an organisation that values its people. Using the inspiration of Atua and Māori concepts we are able to define our kaupapa over the coming five years – Hinengaro, Wairua, Whānau, Tinana and Oranga. It is an exciting vision for the Zoo and creates a strategic context for our kaupapa *Me Tiaki, Kia Ora!*

Wellington Zoo's strategy seeks to take us into a new realm, building on our successes of the past few years. We will be using the Zoo's rebuilt physical platform to unlock the potential for Wellington Zoo to be seen as a leader and trusted voice in the conservation of species, engagement with community, excellence in animal welfare and sustainability outcomes. We have a global vision with local action so that we can be change makers for a better planet for people and animals.

We have, again, met or exceeded most of our organisational targets in 2018-19 but the real value is what our people create for our communities. The Zoo is a community place and we have welcomed our community with open arms and aroha in line with our organisational value of Manaakitanga. As you read the annual report you will be inspired by the passion and commitment of our people and by the many achievements of our progressive zoo.

I would like to express my thanks for the dedication of our Trustees in embracing the work of the Zoo. The Trustees work in partnership with the Zoo team to ensure Wellington Zoo achieves its goals. Our Board is keen and motivated for the Zoo to achieve success across all facets of our work. I want to pay respects to our Trustee, Sue Paterson ONZM who sadly passed away in 2018. We loved working with Sue and she was a special part of our Zoo whānau.

As we move into 2019-20 we are ambitious for the next five years of our new strategy and to continue to achieve. Our flagship animal hospital, The Nest Te Kōhanga, is 10 years old in 2019 and we will celebrate with The Nestival in December. Our team is professional and world leading and we will continue to develop our people, provide the very best care for our animals and embrace our community so that we can, together, care for animals, people and the planet. Me Tiaki, Kia Ora!



Craig Ellison
Chair, Wellington Zoo Trust

Chief Executive Report

Wellington Zoo has embraced opportunities and risen to challenges in 2018-19. Wellington Zoo Trust met or exceeded 20 of the 21 targets we set ourselves for 2018-19.

We welcomed 252,973 visitors this year, our second highest visitation ever, and we appreciate how important community support is for our success. We supported our 14 conservation partners from New Zealand and across the globe to save animals in the wild and our state of the art animal hospital, The Nest Te Kōhanga, cared for many endangered native animals. Our professional team have worked in the field for conservation and contributed their expertise to support our conservation partners at the coalface to save species. We achieved carboNZero certification in October, for the sixth consecutive year, demonstrating our continued commitment to minimising the Zoo's environmental impact. We were over the moon to win the inaugural World Association of Zoos and Aquariums (WAZA) Environmental Sustainability Award, at the 73rd Annual WAZA Conference in October.

Wellington Zoo has again been recognised for promoting positive animal welfare by achieving Accreditation from the Zoo and Aquarium Association Australasia (ZAA). Accreditation means an organisation has high standards of welfare for all animals in its care, and is involved in conservation, education and research. This year we have welcomed new animals to the Zoo, many of whom are endangered in the wild, notably the arrival of a male Cotton Top Tamarin and Sunny, the male Giraffe. However, we also felt the sadness of losing our last four Hamadryas Baboons. In February the extremely difficult decision was made to euthanise the group of four male Hamadryas Baboons at Wellington Zoo due to the breakdown of their social group. Another heartfelt loss this year was Sean, our male Sun Bear. Sean was one of the earliest Bear rescues for Free the Bears and came to live at Wellington Zoo in 2004.

The Chimpanzee Park redevelopment opened in December 2018 and provides an improved habitat for our iconic Chimpanzees, as well as engaging viewing opportunity for visitors. Many of the new features inside the habitat were carefully sourced, reflecting the Zoo's commitment to sustainability. We are grateful to Pub Charity for granting $500,000 which has supported the extensive upgrade of the Chimpanzee habitat this year.

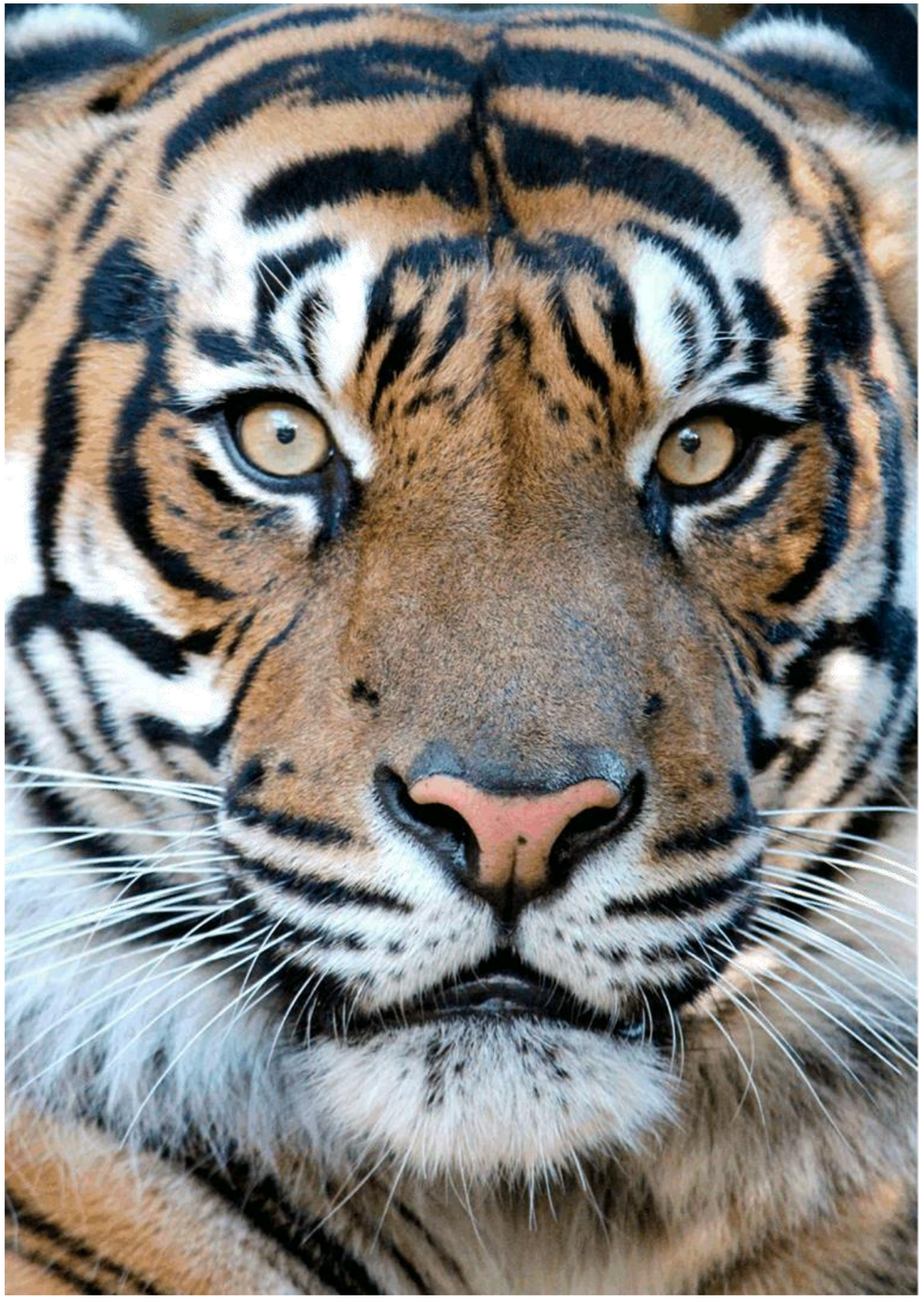
We have been well supported this year by our funders and supporters and this is greatly appreciated. As we strive to achieve our goals, we must grow our funding base through sound business practice and funding support. As a charitable trust this is always our greatest challenge. This year Wellington Free Ambulance generously donated a retired ambulance to the Zoo. It will be fitted out with equipment to transport Zoo animals to The Nest Te Kōhanga for treatment. Wellington Community Trust's donation of $303,500 has allowed us to provide more critical veterinary equipment in The Nest Te Kōhanga.

As we prepare to start 2019-20 I am excited for what we have planned for Wellington Zoo. We will be planning for a habitat for Snow Leopards which will complete the Asia precinct. Snow Leopards are a climate change litmus test species, as their natural habitat is subject to the impacts of global warming. We look forward to increasing our conservation medicine research and continuing to grow the professionalism of our people.

We thank everyone who has supported Wellington Zoo in 2018-19 by visiting, by partnering with us, volunteering or in whatever way you have helped us. We will be striving to ensure that next year brings success for our zoo as we again embrace opportunities and rise to our challenges.
Me Tiaki, Kia Ora!



Karen Fifield MNZM
Chief Executive, Wellington Zoo Trust



Saving Animals in the Wild

SUPPORT LOCAL AND GLOBAL CONSERVATION PROGRAMMES

Our Conservation Partners

Wellington Zoo is proud to continue to support 14 global and national conservation partners who work with the endangered, critically endangered, and cornerstone species we care for at Wellington Zoo. Each partner also has strong ties to their local communities and works with people who share habitats with these animals to help save them in the wild. We support these partners through funding support from the Wellington Zoo Conservation Fund, and knowledge sharing and network building through their relationships with Wellington Zoo.

MEASURE	2018/19 ACTUAL	2018/19 TARGET	✓	2017/18 ACTUAL
Number of Field Conservation Projects supported for threatened (NZ) endangered or critically endangered (global) species	9	8	✓	9
% of OPEX directly contributed to field conservation*	7.6%	5%	✓	6.6%

*This measure uses the Zoo Aquarium Association (ZAA) Australasia Framework to measure direct contributions to field conservation.

Conservation Partner Map



1 **Kea Conservation Trust,** New Zealand
2 **Madagascar Fauna and Flora Group,** Madagascar
3 **Proyecto Titi,** Colombia
4 **Golden Lion Tamarin Association,** Brazil
5 **WildCats Conservation Alliance,** Asia and Europe
6 **Save the Tasmanian Devil Program,** Australia
7 **Fauna and Flora International,** Vietnam
8 **Red Panda Network,** Nepal
9 **Jane Goodall Institute,** New Zealand
10 **West Coast Penguin Trust,** New Zealand
11 **Free the Bears,** Cambodia, Laos, Vietnam
12 **TRAFFIC,** South East Asia
13 **Cheetah Outreach,** South Africa
14 **Wild Welfare,** worldwide

“The Save the Tasmanian Devil Program is proud to work with our Ambassador Program partners at Wellington Zoo for the conservation of our iconic Tasmanian devil.
Wellington Zoo have not only contributed via the care of Ambassador animals but they have also provided staff to work on in-situ conservation projects in Tasmania as well as providing funding for facilities that allows for the successful export of devils internationally.
The Save the Tasmanian Devil Program is grateful for the support of Wellington Zoo and we look forward to further collaborations in the future.”

David Schaap, Save the Tasmanian Devil Program

We also supported the work of our global Zoo and Aquarium colleagues by contributing funds to help respond to emergency situations. This year, we contributed funds to enable the rescue of Flamingo chicks from Kamfers Dam in South Africa, when they were threatened by a severe drought.

We were thrilled to open our new Chimpanzee habitat in December 2018 with messages of support from partners Dr Jane Goodall DBE and Kim Carstensen, Managing Director of FSC. They highlighted the connection between the animals we care for and conservation and sustainability at Wellington Zoo.

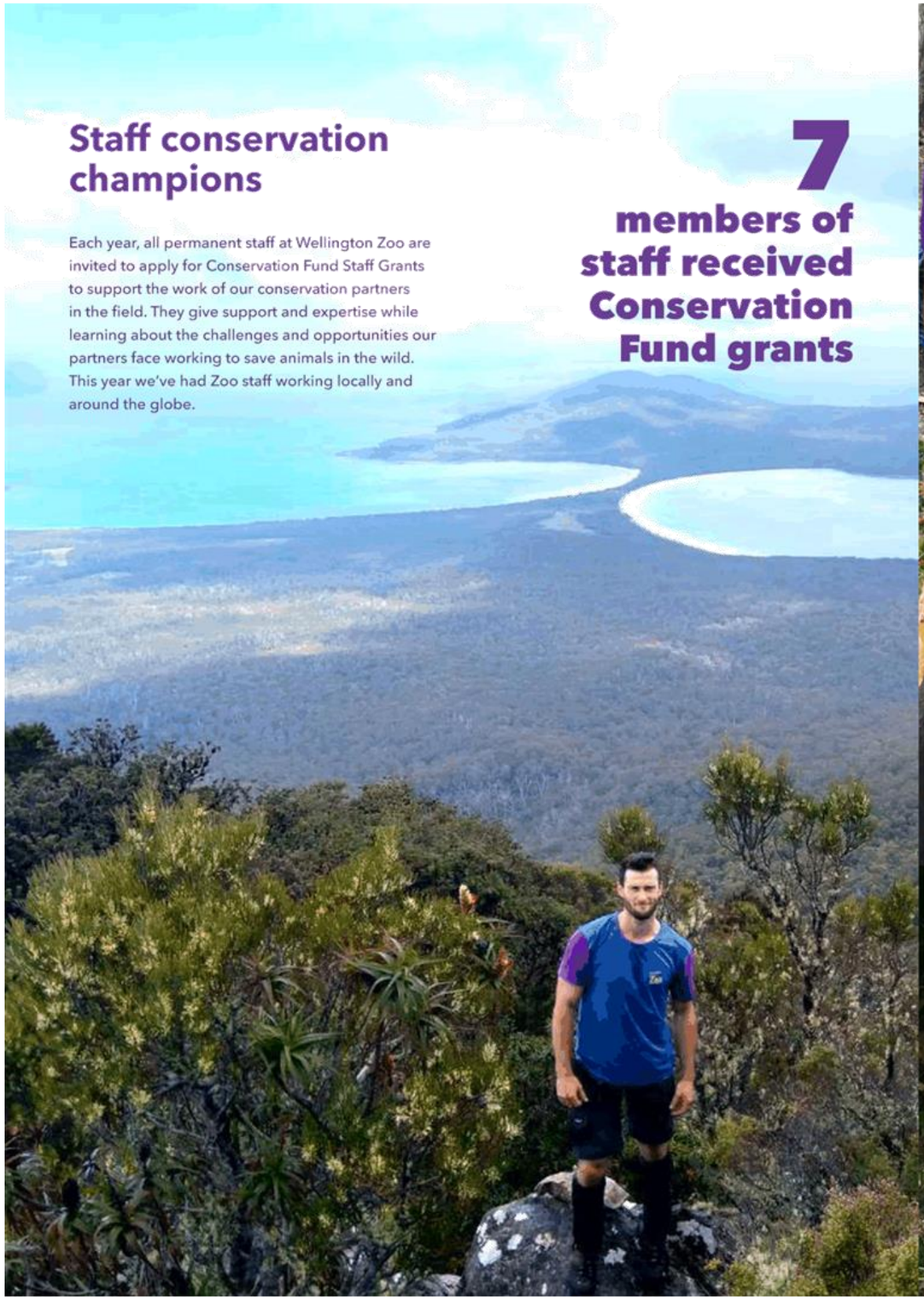
Wellington Zoo Conservation Fund

We raise funds for the Wellington Zoo Conservation Fund through a portion of income from the Zoo’s Close Encounters and Zoo Crew memberships, Open Weekend entry fees and donations.
The Fund helps finance projects managed by our conservation partners. It also gives our staff the opportunity to contribute to these conservation projects in New Zealand and overseas, through fieldwork and sharing their expertise. Through the conservation fund, staff time and other operational expenditure, most notably in The Nest Te Kōhanga, we have contributed 7.6% of our annual OPEX directly to field conservation this year.

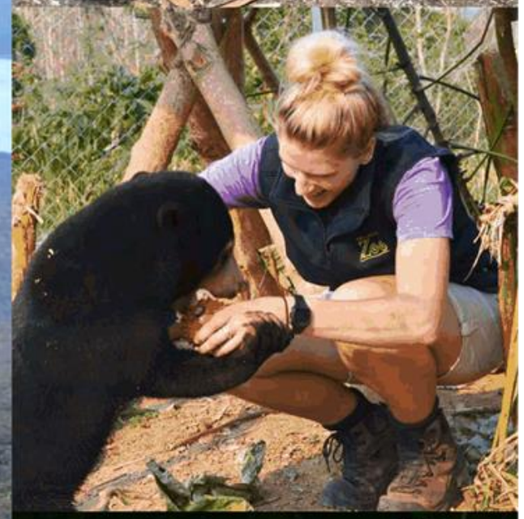
Staff conservation champions

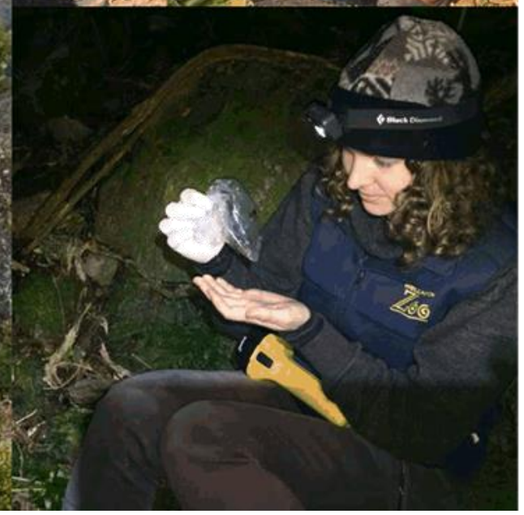
Each year, all permanent staff at Wellington Zoo are invited to apply for Conservation Fund Staff Grants to support the work of our conservation partners in the field. They give support and expertise while learning about the challenges and opportunities our partners face working to save animals in the wild. This year we've had Zoo staff working locally and around the globe.

7
members of staff received Conservation Fund grants











Jeff Lewis
Save the Tasmanian Devil Program, Tasmania

Jeff, Herbivore and Bird Keeper, spent time on Maria Island (east of Tasmania) surveying the Tasmanian Devil population. The Tasmanian Devils on Maria Island came from the insurance population bred in Australian zoos to ensure a disease-free population on the Island. Jeff also worked in Tasmanian Devil holding facilities in Tasmania, assisting with animal care and veterinary work.



Amy Saunders
Free the Bears, Laos

Amy Saunders, Carnivore Keeper, worked in Laos with Free the Bears. Amy helped the keepers with their daily husbandry tasks, making enrichment for the Bears or helping with conditioning of the animals. She also supported work revamping the Bear nursery with new enrichment items and helped check the health of a rescued Moon Bear.



Anna McKenzie-Pollock
Department of Conservation, Victoria University of Wellington, University of Otago, Maud Island

Anna McKenzie-Pollock, Community Engagement Advisor, spent a week on Maud Island assisting with population research on the Maud Island Frog. Anna spent four to five hours each night looking for signs of the frog which is only 11-50mm in size. Anna and the team found 286 frogs in total over five nights of surveying.



Melissa Williamson
Jane Goodall Institute, Senegal

Melissa Williamson, Veterinary Technician, went to West Africa to assist Jane Goodall Institute Spain focusing on ecological surveys, identification and habituation (getting Chimpanzees used to certain humans doing research without disturbing them) of Chimpanzee groups.





Craig Pritchard and Baukje Lenting
Department of Conservation, Whenua Hou (Codfish Island)

Craig Pritchard, Manager Wildlife Health Services, and Baukje Lenting, Senior Veterinarian, gave veterinary and wider assistance for the 2019 Kākāpō breeding season. More than 70 chicks hatched in a bumper season.

At the Invercargill hand-rearing facility, they gave veterinary support to Kākāpō chicks and general rearing assistance such as feeding and health checks. On Whenua Hou (Codfish Island), their range of work included monitoring adult birds and chicks in the wild, supporting chick treatment in the hospital facility and microchipping chicks for permanent identification.

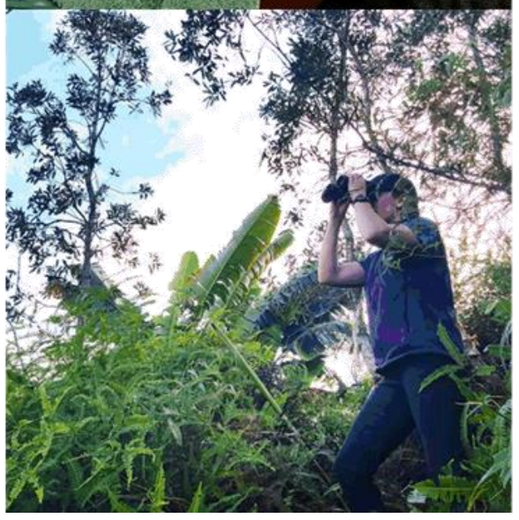


Danni Rae
Madagascar Fauna and Flora Group, Madagascar

Danni Rae, Carnivore Keeper, spent three weeks in the field with the Madagascar Fauna and Flora Group. She conducted an ecological fauna study at Ivoloina Zoological Park to establish what native species were present in the Park's forests and to identify any introduced species inside the Park.







Zoo Team
Department of Conservation (DOC), Matiu Somes Island, Wellington Harbour

19 of our people were involved in seven trips from November to May, partnering with DOC on search and survey work for Wellington Green Geckos. 16 Zoo staff were trained in Gecko handling and search techniques. This staff training will also benefit Zoo staff participating in other field conservation projects.

A Ngahere Gecko was sighted, one of the first sightings since their initial release in 2012. Zoo staff collated data on seven confirmed sightings of Wellington Green Geckos since 2013; this identified five separate individuals, which confirms this species' presence on the Island. We installed monitoring equipment and will continue to work with DOC monitoring Geckos on the Island.

MEASURE	2018/19 ACTUAL	2018/19 TARGET	✓	2017/18 ACTUAL
Number of vulnerable, endangered or critically endangered species (IUCN Red List and DOC National list) in the Zoo's collection	31	27	✓	27









Saving native species at The Nest Te Kōhanga

The Nest Te Kōhanga is the Zoo's state of the art animal hospital where both Zoo animals and injured native wildlife are treated by our experienced veterinarian team. It's the hub for native wildlife care in the Wellington region. This year we treated 504 injured native animals, 65% of which were able to be released back into the wild.

Native wildlife treatment included the following:

Kārearea New Zealand Falcon

A Kārearea New Zealand Falcon from the Wairarapa was treated for spinal trauma and referred for longer term rehabilitation at Massey University's Wildbase recovery centre. It was then successfully released back to the wild.

Rowi Kiwi

A Rowi Kiwi from Franz Josef was treated at The Nest Te Kōhanga for bacterial meningitis. It was sent back to a Kiwi crèche for further rehabilitation and then on to a monitored soft release on the West Coast.

Giant Storm Petrel

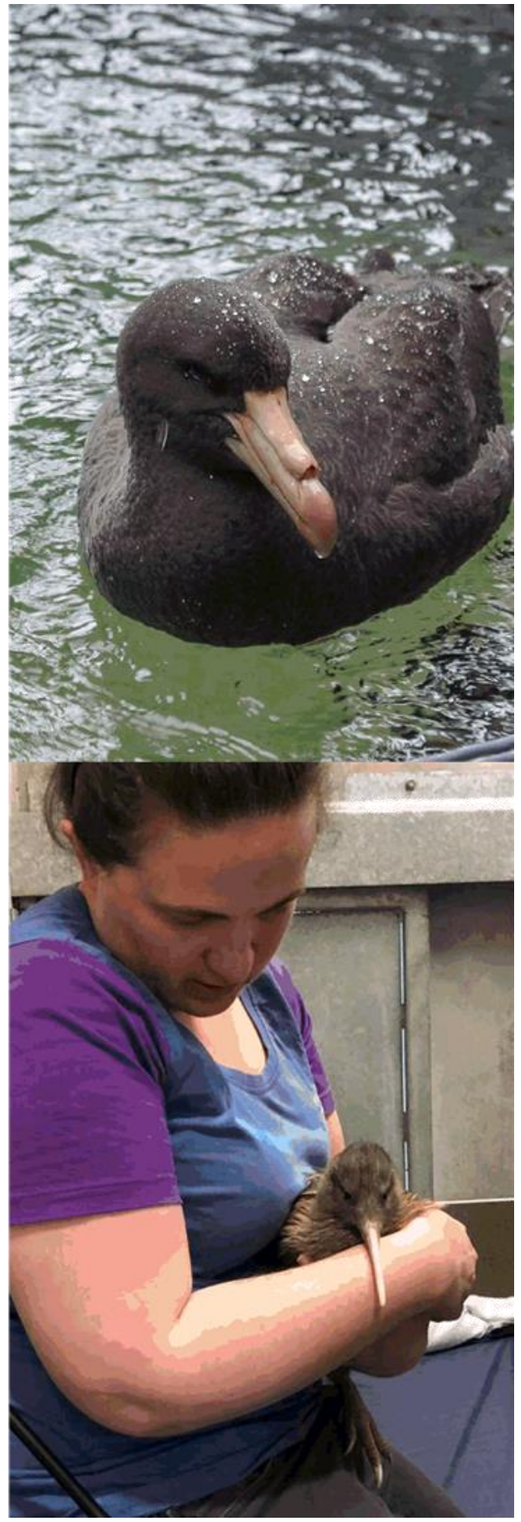
A Giant Storm Petrel was successfully treated and rehabilitated and returned to Cook Strait with help from the Maritime division of the New Zealand Police.

Wellington Green Geckos

Some Wellington Green Geckos were health checked and treated. One was released on Mana Island after its quarantine clearance.

Tawaki Fiordland Crested Penguin

A Tawaki Fiordland Crested Penguin from Westport was referred to the Zoo for treatment of a foot injury in October 2018.



The Nest Te Kōhanga partnerships

The importance of key conservation and wildlife health partnerships are crucial to our clinical and research success at Wellington Zoo. We are fortunate to have strong collaborative partnerships. Some of our interactions this year with these partners are outlined below:

Department of Conservation

Kākāpō

Wildlife Health Services Manager, Craig Pritchard, and Senior Veterinarian Baukje Lenting, were both involved with providing veterinary support to Kākāpō on Whenua Hou (Codfish Island) and at the Kākāpō chick rearing facility in Invercargill, as outlined in the conservation section. Veterinary Technician support from Wellington Zoo has also been provided to a number of unwell Kākāpō who are suffering from a fungal disease called Aspergillosis, three Veterinary Technicians from Wellington Zoo worked with the team at Auckland Zoo to help treat these sick animals.

Grand and Otago Skinks

Zoo staff were involved in disease screening an insurance population of Western Grand Skinks and Western Otago Skinks, as part of a plan to release these endangered Skinks back to a protected wild habitat. They were released into the wild in December 2018.

Pacific Radiology

Pacific Radiology performed CT scans on the following animals:

Brown Kiwi – for a chronic beak injury.
Female Capybara – to image her abdominal organs and hind limbs.
Male Hamadryas Baboon – to investigate seizures.
Shingleback Skink – to investigate reproductive tract and gut abnormalities.

SPCA

Dr Megan Jolly, Fixed Term Veterinarian, ran a learning session on wild bird handling and transportation for SPCA inspectors-in-training as part of their induction.

Zealandia

Wildlife health services were provided for the following species from Zealandia:

Kākā
Tieke Saddleback
Kāruhiruhi Pied shag
Wellington Green Geckos
Tuatara
Toutouwai Robin
Little Spotted Kiwi

> **“The Nest Te Kōhanga and the wider Wellington Zoo community are invaluable partners for Zealandia. They provide insights and expertise that directly contribute to conservation of Wellington wildlife on a day to day basis. Their cutting-edge care of sick and injured wildlife in particular has meant the survival of many Kākā, Shags, Tuatara and other animals that may not have made it. We are thrilled to work alongside the Zoo to get better outcomes for nature.”**
>
> Danielle Shanahan, Director,
> ZEALANDIA Centre for People and Nature

Massey University/Wildbase

Wellington Zoo continues to appreciate the knowledge sharing and specialist support for a number of clinical cases this year from Massey University and Wildbase. Our collaboration is also linked through our successful veterinary residency Masterate programme.

NIWA

Wellington Zoo loaned a capnograph (an anaesthetic monitoring device) to a NIWA-led project in Antarctica for monitoring anaesthesia in large pinnipeds, as part of a larger study in which Weddell Seals were anaesthetised to place cameras and tracking devices to examine their foraging and diving habits.

MEASURE	2018/19 ACTUAL	2018/19 TARGET	✓	2017/18 ACTUAL
Percentage of native patients successfully released to the wild after treatment in The Nest Te Kōhanga (TNTK)*	65%	70%	✗	76%

*% of animals successfully treated after being admitted into TNTK post 72 hour triage period. This past year we had a higher proportion of patients presenting with complex clinical needs, that despite us persisting with treatment were unable to be saved. Our measure of 70% is ambitious, and many wildlife hospitals globally focus on a 50% release rate.



LEAD SCIENCE AND RESEARCH PROJECTS

Research projects

Wellington Zoo works with New Zealand and overseas universities and other partners on research projects that contribute to the global understanding of wildlife welfare.

Major Histocompatibility Complex (MHC) Detection in Cheetahs: Massey University
Project examined whether MHC contributes to how Cheetahs choose their mates.

Feline Gastrointestinal Flora: Massey University
We are cooperating on this research by Dr Nick Cave.

Anaesthesia Effects on Zoo Animals: Massey University
Nigel Dougherty is one of our current Masterate Residents. He has used Zoo animal anaesthesia data for this project and his Master's publication.

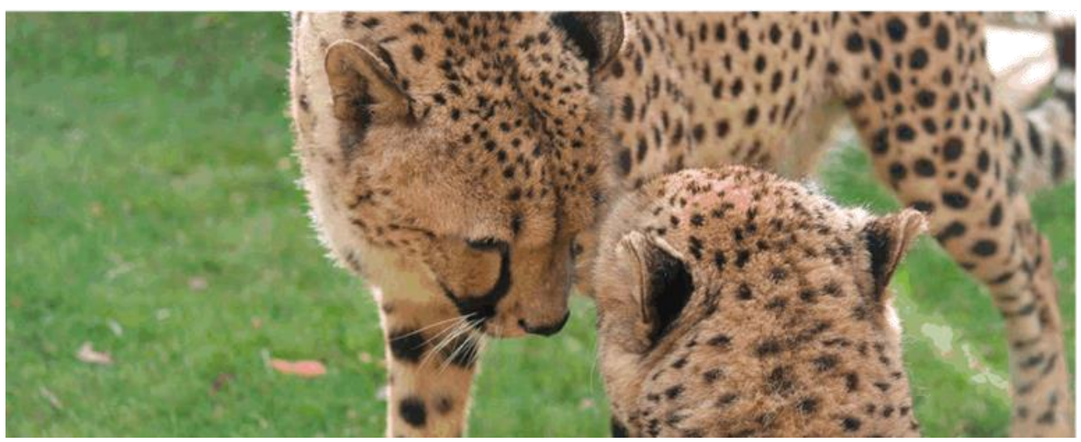
Other research projects include:

- Logistics and medical aspects of translocating Ngahere Geckos from a proposed mine expansion site to an off-shore island with Ecogecko consultants and DOC

Other research projects include:

- Mycobacterium pinnipedii tuberculosis in marine mammals in New Zealand [Massey University]
- Causes of adult mortality in two populations of NZ Sea Lions [Massey University]
- A toxicology study on Kiwi faecal samples with the Institute of Environmental Science and Research (ESR)
- Provided faecal samples from herbivorous Zoo animals to Plant and Food Research to increase understanding of how dietary fibre from plants is used by human gut microbiota.

MEASURE	2018/19 ACTUAL	2018/19 TARGET	✓	2017/18 ACTUAL
Participate in zoo-based research projects and paper publication	10	10	✓	6





BUILD COMMUNITY ACTION FOR WILDLIFE

World Environment Day planting

For World Environment Day in June our people rolled up their sleeves and planted 80 native plants within the Zoo grounds. The trees were planted right next to the area near Manchester Street where we've established a restoration site by clearing the site and planting seedlings. The restoration site is currently flourishing, so we have spread our native plantings out around this original site.

Forest Stewardship Council (FSC)

FSC is a global, non-profit organisation that sets environmental and social standards for sustainably managed forests. FSC-certified products are guaranteed to come from a responsibly-managed forest and supply chain.

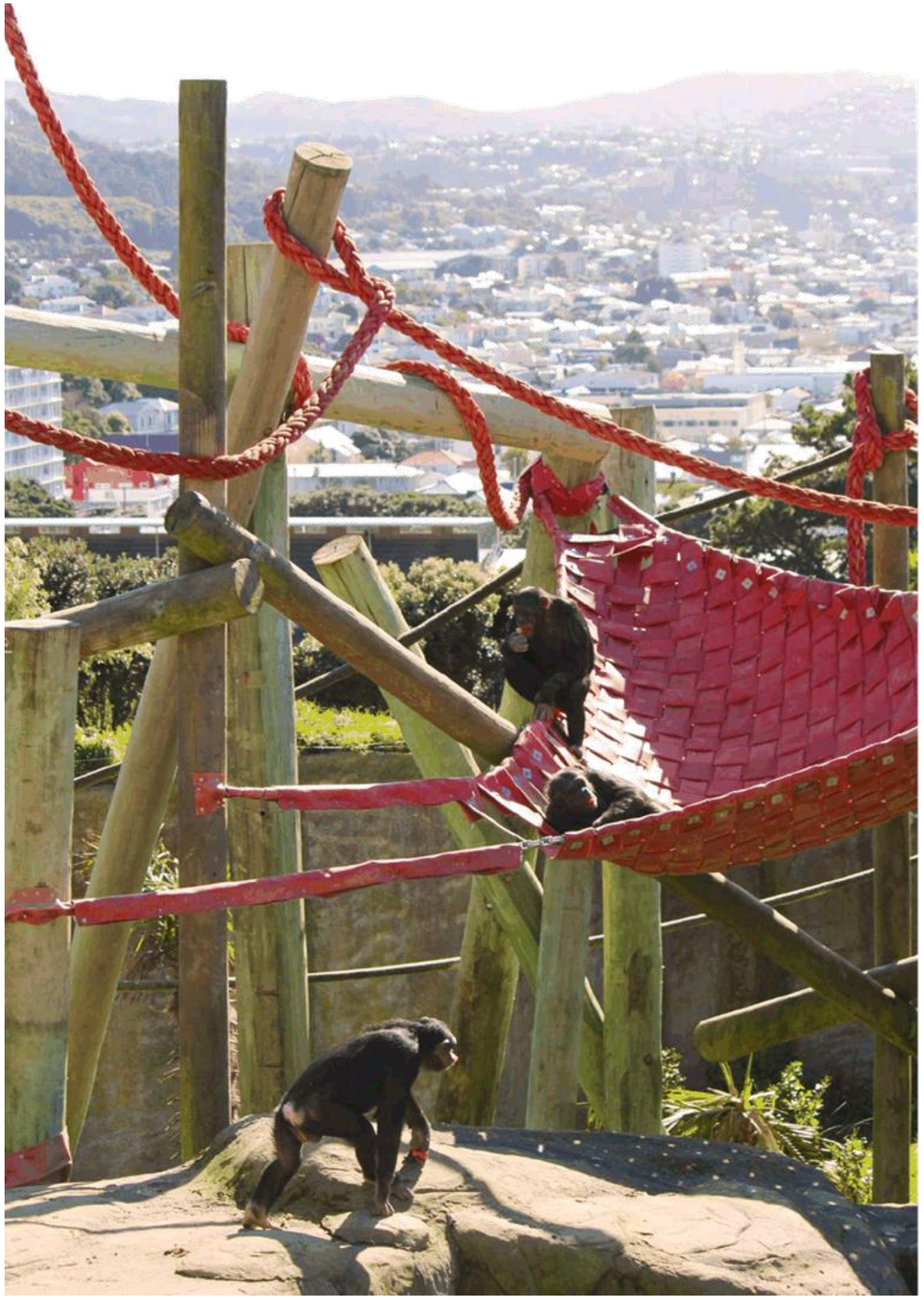
We have a strong partnership with FSC and continue to advocate for them throughout the Zoo in all our channels including social media, Zoo signage and animal talks, and through our choice of suppliers in both the materials we source, and the sustainable products we sell in our shop.

Kids' Day Out Wellington Botanic Garden

Our Learning Experience Team was part of Kids' Day Out at the Botanic Garden in September, along with other conservation organisations from around the capital. We had a stand with activities for kids, giveaways and the chance to encounter a native Wētā.

Conservation and Environment Victoria University of Wellington (VUW) Careers Day

Representatives from different areas of the Zoo highlighting careers across the organisation were present at Victoria University of Wellington's (VUW) Conservation and Environment Careers Day. They brought along props, games, brochures and chatted with students and answered questions about career options and volunteering at Wellington Zoo.



Connect People with Animals

DESIGN CREATIVE AND EXCITING MESSAGE-DRIVEN EXPERIENCES

Building our future Zoo

Chimpanzee Habitat Upgrade

Wellington Zoo celebrated the grand opening of our revamped Chimpanzee habitat by Mayor of Wellington Justin Lester in December. Visitors were treated to an opening weekend celebration to highlight all things Chimpanzee.

The Chimpanzee habitat is the most significant capital project in the Zoo since Meet the Locals He Tuku Aroha in 2015. Construction began in July 2018 and was completed in December. The upgrade has provided increased environmental complexity for Chimpanzees; gives our visitors improved viewing opportunities and enables us to share the important story of their conservation and care in new ways.

We worked closely with habitat designers and our in-house animal behaviour experts. The new features in the outdoor habitat aim to improve the Chimpanzees' wellbeing and encourage natural behaviours through environmental complexity.

For example, high steel nests for climbing and surveying reflect that Chimpanzees are arboreal. Trees and vegetation immerse them into the habitat, and they're now calling to each other more, an increase in this natural behaviour.

Another feature is the new visitor area and playground at the bottom of the habitat. The immersive glass viewing area and conservation messages help visitors connect with Chimpanzees and understand how they can help Chimpanzees in the wild. The new children's playground is parallel play, designed to mirror elements of the new habitat and for children to explore and play like Chimpanzees.

Building awareness of Chimpanzees' status in the wild was further supported by a video message from Dr Jane Goodall DBE. Wellington Zoo proudly partners with the Jane Goodall Institute NZ. Kim Carstensen, Director General of FSC also sent us a video message in support of our new Chimpanzee habitat highlighting the choice of FSC timber in protecting wild Chimpanzee habitats.

Many of the new features inside the habitat were carefully sourced, reflecting the Zoo's commitment to sustainability. For example, hammocks were made from recycled fire hose from Fire and Emergency, ropes came from C3 and Centreport, and additional poles were sourced from Wellington Cable Car Company and Transpower. The poles from the Wellington Cable Car Company were poles previously used to hold up the city's trolley bus network of wires.

Wellington Zoo has worked with our partner, Weta Digital, to create a video that's now played at the Chimpanzee habitat. This tells the story of how Weta Digital observed the Zoo's Chimpanzees over time to enable them to create their incredibly lifelike digitally rendered Chimpanzees in the Planet of the Apes films.

We acknowledge Wellington City Council and Pub Charity Limited for their generous financial support to upgrade the Chimpanzee habitat.

"I hope that this new exhibit along with new materials will help visitors to understand Chimpanzees better and I hope that they are inspired to help some of the Jane Goodall Institute's programmes in Africa conserving wild Chimpanzee populations."

Dr Jane Goodall DBE













Capybara habitat and Close Encounter

The Capybaras moved to a new habitat this year. The new area has better grazing opportunities for the Capybaras and a large body of water in which they can swim - a purpose built pond was installed for them in the new space.

They have covered shelters and even a heated rock for winter. Visitor experience was carefully considered in construction of this new habitat with large glass panes allowing smaller children to get a good view of the Capybaras.

We were excited to introduce a new Close Encounter with Capybaras in early 2019. This has proved immensely popular, with nearly 200 experiences pre-purchased before bookings were available. A special Close Encounter space was designed in their new habitat. Participants in Capybara Close Encounters get close to the animals and scratch them with a special scratching stick, which the Capybaras enjoy.

10% from all Capybara Close Encounters goes to the Wellington Zoo Conservation Fund, through this fund we actively support a range of conservation projects to help animals that live in the same home range as Capybaras.





MAXIMISE CONNECTION WITH ANIMALS

This year Wellington Zoo joined in national and international celebrations of our environment and animals.

Celebrating DOC Conservation Week

Wellington Zoo held a Conservation Week event on the weekend of 22 and 23 September. The theme for Conservation Week was Threatened Species. Our event focused on the native species Wellington Zoo helps support through the Wellington Zoo Conservation Fund, caring for them in the Zoo and the partners we support.

Visitors could learn about Kororā Little Blue Penguin adaptations through a blubber glove activity, make enrichment for Kea, match feathers to bird species and make camouflaged reptiles.

World Chimpanzee Day

Wellington Zoo celebrated World Chimpanzee Day to celebrate this incredible species, their endangered situation in the wild and what we can do to help them. Wellington Zoo cares for the second largest Chimpanzee community in Australasia.

World Chimpanzee Day was on Saturday 14 July; the anniversary of Dr Jane Goodall DBE's arrival in what is now Gombe Stream National Park to study Chimpanzees in the wild. We had a range of activities for visitors over the weekend including making some behavioural enrichment (physical or mental stimulation) for the Chimpanzees to enjoy; and, discovering how the FSC helps to protect animal habitats, like the homes of wild Chimpanzees.

San Diego Zoo Kids

San Diego Zoo Kids is a global initiative that creates zoo-based content for children who spend long periods of time in hospital. San Diego Zoo approached Wellington Zoo to participate in this programme with Wellington Children's Hospital.

San Diego Zoo and Wellington Zoo created special Wellington Zoo based content highlighting our work with native animals and our commitment to the five domains of animal welfare. The Wellington Zoo stories will be shown at Wellington Children's Hospital and children's hospitals worldwide that subscribe to the channel (eight countries so far).

New animal arrivals and breeding programmes

A number of different animals came into our care this year. We also had success with regional and international breeding programmes at the Zoo.

The majority of our new animals came from other zoos, as part of Wellington Zoo's participation in regional and international breeding programmes. This ensures a healthy and genetically diverse population of animals in human care.

For each new animal that arrives here or moves to another zoo, we contribute 5% of the transport cost to our partner organisation TRAFFIC South East Asia to help combat illegal wildlife trade.

Sumatran Tigers

The Sumatran Tiger breeding plan has progressed with Bashii the male Sumatran Tiger being habituated to the main Tiger habitat and off visitor view den area where the Tigers will be introduced to one another. This is key in ensuring both Tigers are comfortable in the environment and with each other in close proximity before protected or full introductions are started. All behaviours observed from both Tigers have been very positive and the plan is to move onto protected contact introductions as the next stage.

Goliath Bird Eating Tarantulas

We started a breeding programme for Goliath Bird Eating Tarantulas last year, the first ever in Australasia. While mating was successful, unfortunately both egg sacs produced were destroyed by the female Tarantula. The programme will continue next year.

Sunny the Giraffe

In May we welcomed Sunny, a young male Giraffe, from a zoo in Australia. Sunny arrived here as part of the regionally managed Giraffe programme and will hopefully breed with our young female Zuri when he is older. Giraffes need to live in herds, so his introduction to our two female Giraffes, Zahara and Zuri, introduces a different dynamic into this family group.

Cotton Top Tamarins

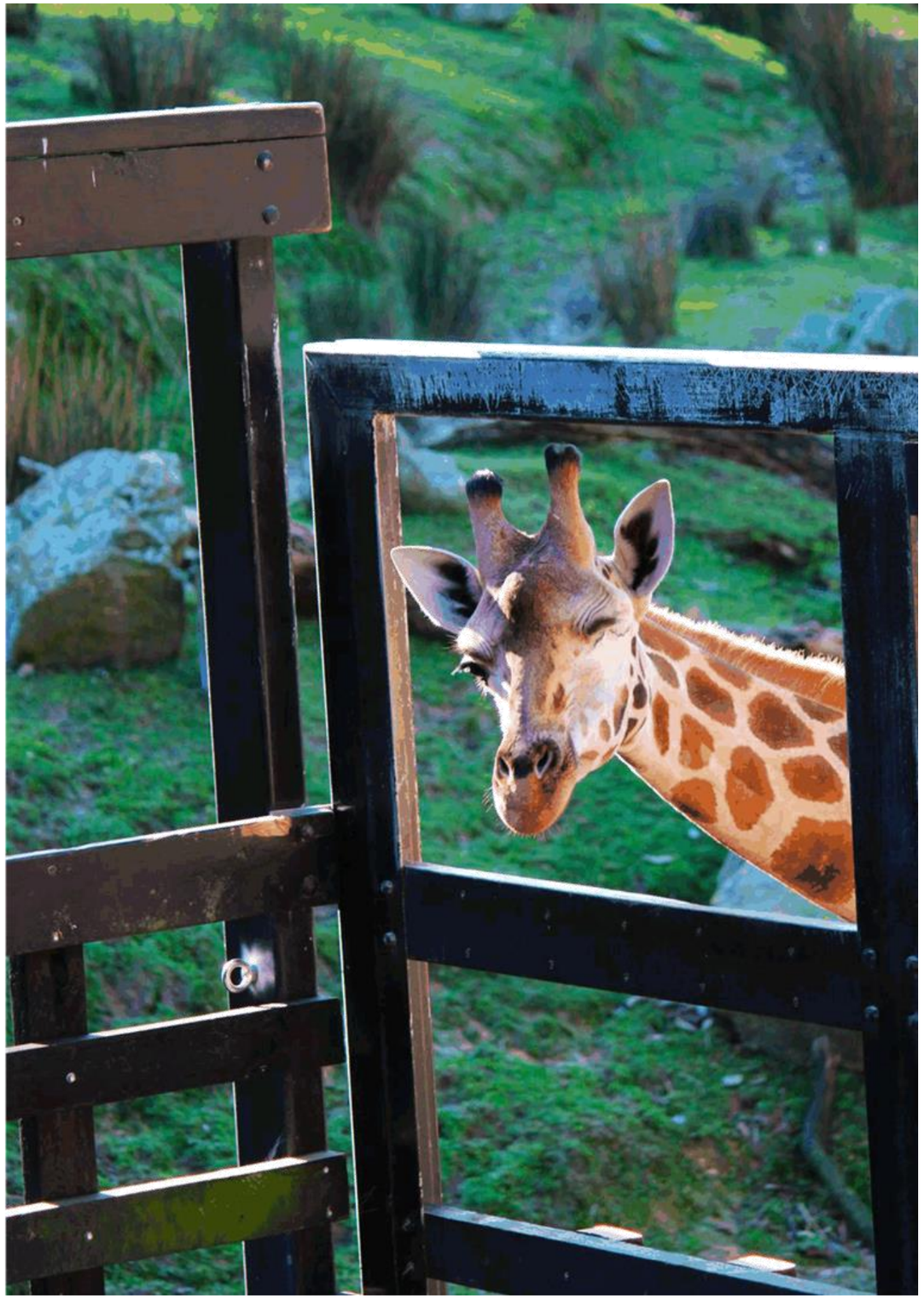
We also welcomed to the Zoo this year a critically endangered male Cotton Top Tamarin from Singapore Zoo to be introduced to our female Celeste. This male was named Soto, by Proyecto Titi, our conservation partner that works with Cotton Top Tamarins in the wild. Soto is named after one of their long term staff members who has spent 25 years in the forests of Colombia studying these tiny monkeys.

Bees

Our beehives have been re-queened with varroa-resistant queen bees to enable a healthy population of bees to breed across the three hives on site.

Dingos

A pair of Dingo puppies arrived at the Zoo in November. Blue and Kiah will hopefully contribute to the regional Dingo breeding programme when they become old enough. Another Australian addition is Dash the Tasmanian Devil who came to us from Dreamworld as part of the Save the Tasmanian Devil Program and the international efforts to sustain an insurance population in Zoos in Australia and around the world to help save Tasmanian Devils in the wild.



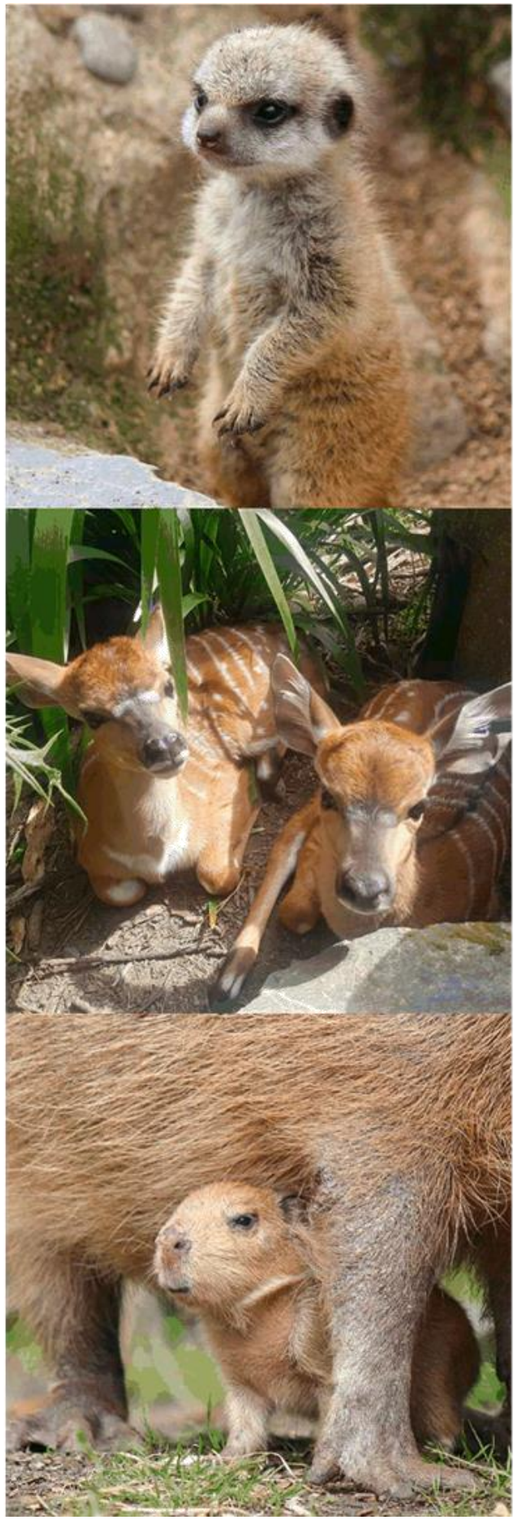
“Many animal species face the threat of extinction in the wild. Wellington Zoo is involved in various international breeding programmes to help reduce this threat and protect species like the critically endangered Sumatran Tiger and Cotton Top Tamarin, as well as many others.”

Simon Eyre, Wellington Zoo Animal Science Manager

Notable newborns

A large number of Capybara pups were born this year, and they proved to be a huge hit with both visitors and staff. Five male Capybaras born at Wellington Zoo will soon go to Taronga Zoo, Sydney as part of a regionally managed species programme.

We also welcomed the birth of nine Meerkat pups and four Nyala calves. Some of the Meerkats have since gone to Brooklands Zoo and the Nyala will soon go to Gibbs Wildlife Conservancy.



Animal Farewells

Lions Malik and Zulu to Auckland Zoo

Male Lions Malik and Zulu have moved to Auckland Zoo. Malik and Zulu were born at Auckland Zoo and have resettled well into their new home, gaining a whole new community of fans, as they have quickly become much loved by Auckland Zoo’s visitors. Wellington Zoo’s female lions continue to live at the Zoo.

Sean the Sun Bear

Sean the Sun Bear was a much loved part of Wellington Zoo’s whānau. He was euthanised after his health deteriorated. Our Animal Care and Veterinary teams assessed that his multiple medical problems were compromising his welfare and significantly affecting his quality of life.

Over the last 14 years Sean has been an amazing advocate for his wild cousins. He has helped us share the story of his rescue in Cambodia and our work with conservation partner, Free the Bears.

Sean was one of the earliest bear rescues for Free the Bears. He was rescued from outside a shop in Cambodia in 1997. Free the Bears and the Department of Forests and Wildlife (Cambodia) sent Sean and two rescued female Bears to Perth Zoo in 1998, to establish a regional conservation breeding programme.

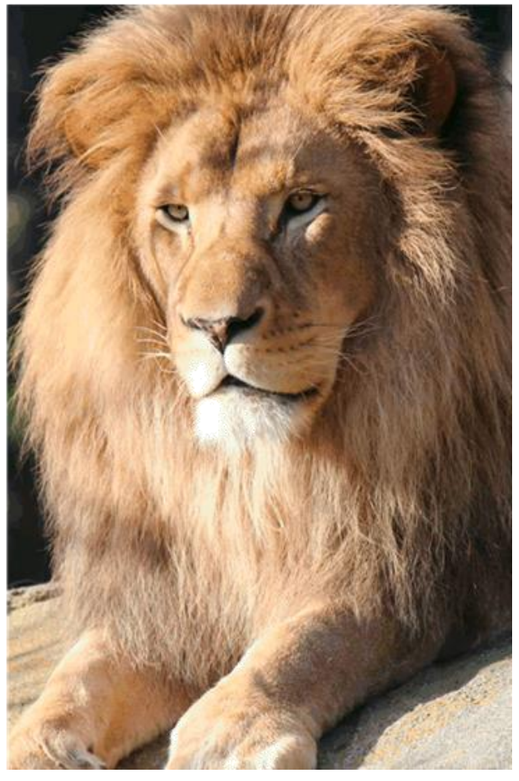
Sean came to Wellington Zoo in 2004 to breed with the Zoo’s female Bear, Chomel. Chomel gave birth to Sasa in 2006. Sasa still lives at the Zoo, and is doing well as Sun Bears are naturally solitary animals.

Hamadryas Baboons

In February the extremely difficult decision was made to euthanise the group of four male Hamadryas Baboons at Wellington Zoo.

A breakdown in their social structure meant their welfare was being significantly compromised, with serious fighting causing injury and high levels of anxiety. After exhausting other options and extensive international research, lengthy discussions with our Animal Care, Animal Science and veterinary teams and other animal welfare experts including our Animal Welfare Committee, we are certain this was the most humane action we could have taken. Baboons are a social primate and the breakdown made their situation untenable.

We sadly said goodbye to a number of other Zoo animals this year including an Ostrich, a male Dingo, two Servals, a Spider Monkey and two Tasmanian Devils. Unfortunately all of these animals suffered age related or ongoing illnesses or injuries that could not be effectively treated by our expert veterinary team without compromising the animal’s welfare.



Close Encounters

Wellington Zoo gives visitors the opportunity to get up close and personal with Meerkats, Lions, Lemurs, Red Pandas, Giraffe, Cheetah and, from this year, Capybaras. This year 5,265 visitors enjoyed the privilege of meeting our animals and their carers up close.

Close Encounters are an opportunity for visitors to meet an animal, learn more about them from those who care for them, and understand what can be done to help them in the wild. 10% of proceeds from Close Encounters goes to the Wellington Zoo Conservation Fund.

Visitors loved getting closer with our Lions in their Close Encounters but as the Lions become more advanced in age we have made the decision to no longer offer these Close Encounters.

MEASURE	2018/19 ACTUAL	2018/19 TARGET	✓	2017/18 ACTUAL
People participating in Animal Close Encounters	5,265	4,000	✓	4,411



ENSURE A HOLISTIC APPROACH TO THE NEW ZOO EXPERIENCE

Learning

Our Learning Experience Team provides unique experiences in both formal and informal learning across the Zoo.

By giving opportunities to learn about our amazing animals, their habitats and the role of progressive zoos, we help students and visitors discover what they can do to care for the natural world.

We run formal learning sessions on topics including environmental science, conservation, zoology, animal physiology, and animal nutrition. Our Visitor Rangers and Animal Care teams deliver informal learning every day through animal talks, Close Encounters and by engaging with visitors and answering their questions.

MEASURE	2018/19 ACTUAL	2018/19 TARGET	✓	2017/18 ACTUAL
Number of students participating in LEOTC sessions	12,016	10,500	✓	10,414

Learning experiences at Wellington Zoo

We hold a Learning Experience Outside the Classroom (LEOTC) contract with the Ministry of Education. We provide Science, Technology, and Maths-based experiences. This year we welcomed a record breaking 12,016 students through our LEOTC experiences.

We've been collaborating with Victoria University of Wellington (VUW) on research that will boost the learning experiences of our younger visitors. First, a VUW research team from the Infant and Child Cognition Lab is trialling a study at the Zoo, focusing on how children think about animals and how that helps them develop empathy with animals and humans.

Secondly, the Teaching and Learning Research Initiative with VUW is a group of schools and LEOTC providers investigating learning experiences in informal learning settings.





"All education staff have been thoroughly professional and enthusiastic with our students on all visits to the zoo. The lessons have been well pitched and informative."

Pete Bell, Newlands College

Zoo Sleepovers

Our Night Rangers are talented storytellers who bring the dusk and dawn alive for our Zoo Sleepover participants, when no one else is around except for animals. They run engaging activities for these visitors, combining conservation and animal care with fun and adventure. This year over 2,490 people experienced the magic of the Zoo after dark and at sunrise.

School Holiday programmes

This year 1,448 children participated across all of our School Holiday programmes. The most popular sessions were Animal Ambulance, Zoo Detectives and Zoo Keeper Apprentice.

Our regular School Holiday Programmes remain popular. This year we also trialled a new pre-Christmas School Holiday Programme, with 123 children attending to help parents with the week between the end of the school year and Christmas. In addition, we ran a 'Zoo Day Out' for two of the primary school teacher strike days.

Kiwi Guardians

Since March 2016, more kids and their families have been exploring New Zealand's outdoors through DOC and Toyota's Kiwi Guardians programme. Since last year 658 children have signed up to be Kiwi Guardians through Wellington Zoo.

The Warehouse Zoofari

The nationwide The Warehouse Zoofari programme provides funding for low decile schools to bring their students to zoos across New Zealand. Money is raised in store at The Warehouse through customer donations and Wellington Zoo, along with Auckland Zoo, Hamilton Zoo and Orana Wildlife Park welcome kids for conservation based learning sessions from across New Zealand.

We are giving Kiwi kids their first Zoo experience. This year 31 participating schools and 2,221 students from Wellington and the lower North Island from Hawke's Bay to Taranaki enjoyed Zoo-based conservation learning sessions or Zoo sleepovers.

"I can't thank you enough for giving us this wonderful opportunity to come and visit the zoo. We come from a community that faces some harsh challenges and having the chance to bring all of my kids [to Wellington Zoo} was just amazing. The view of Wellington while walking down the pathway from the giraffes was breathtaking. I can't express how grateful I am to you for selecting our classroom."

The Warehouse Zoofari School visit teacher







Wellington Zoo Bush Builders

This environmental literacy programme is designed to help urban students discover the wonder of the world around them, at school and home. We aim to empower them, with knowledge and practical skills, to take action for the environment.

Eight schools from Wellington City, Upper Hutt and Porirua participated in Bush Builders programmes this year. Students then took action with projects such as restoration planting, weeding, bird strike prevention (window art) and planting for rongoā Māori.

Sustainable Business Seminar

In March we were pleased to host Year 12 Business Studies students for a learning seminar based on one of our core values – a 'strong green furry heart'. The Zoo's Chief Executive, along with some of our business and sustainability experts, spoke about economic, social and environmental sustainability to 141 students from Hutt Valley High School, Wellington College and Scots College.



People Love and Support the Zoo

MORE PEOPLE SUPPORT THE ZOO AND DO MORE

Special events and record attendances

This year we welcomed 252,973 visitors, which represents our second highest visitation ever. This is an increase of 3,272 visitors on 2017/18 and 8,553 ahead of target.

MEASURE	2018/19 ACTUAL	2018/19 TARGET	✓	2017/18 ACTUAL
Increase total visitation	252,973	244,420	✓	249,701

Zoo Twilights

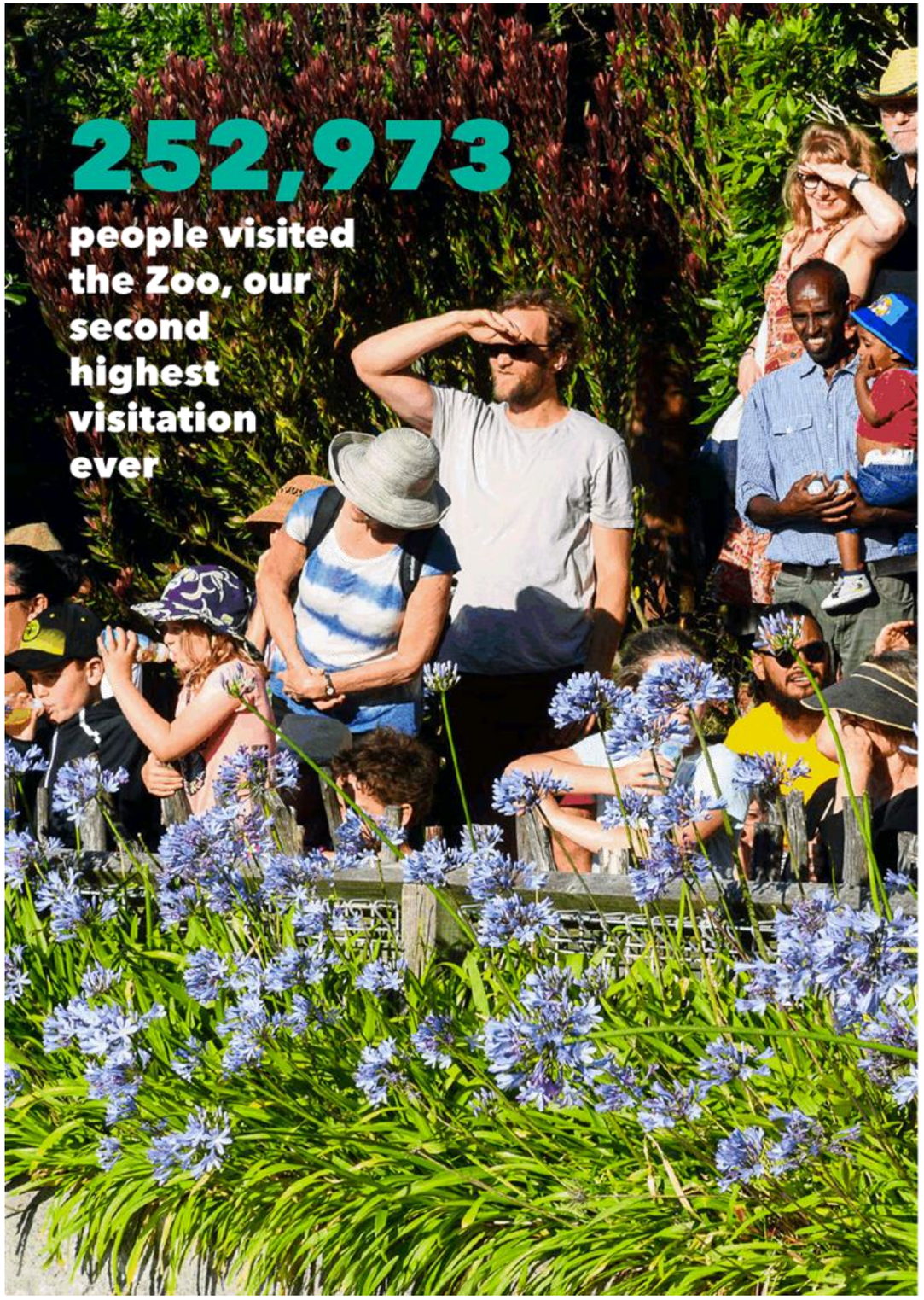
Once again, visitors had the opportunity to enjoy late nights at the Zoo on Fridays in March. We welcomed 2,053 visitors over five evenings, which is over 75% higher than last year's record year. We extended our half price entry fee offer to all visitors this year, and visitors made the most of the opportunity to see the Zoo after hours.

Valentine's Night

Love was in the air as we achieved the highest visitor attendance to date for our Valentine's Night event. 847 adult visitors enjoyed warm weather, live music and themed talks.

Open Weekend

Open Weekend was held on 18 and 19 May, again in conjunction with Zealandia. It's a fantastic opportunity for people to visit the Zoo for just $2. It continues to be the most highly attended event on our calendar, and is an important event for us to ensure the Zoo remains accessible to our community. Tip Top supported us by scooping ice creams for $2 donations. Total visitor attendance over the weather-friendly weekend was 13,335 and $26,747.70 was raised for the Wellington Zoo Conservation Fund.



Neighbours' Night

We hosted our 14th annual Neighbours' Night in January. This event is about giving back to our local community. We invited our Newtown neighbours, including Wellington City Council housing tenants, to visit the Zoo for free after hours. We welcomed nearly 1,800 people from our diverse Newtown community. Our visitors enjoyed animal talks, a sausage sizzle and warm weather.

We were grateful for the help of Wellington City Council volunteers, Zoo staff and volunteers, Trade Me, staff from local MP Paul Eagle's office and Victoria University students. New World Newtown generously donated food and supplies, and members of their team pitched in to help us cook the barbecue for this community event. Predator Free Newtown was also there, giving away free traps. Frucor Suntory and Tip Top donated drinks and ice creams respectively for the evening.

Winter Wednesdays

We again offered discounted entry on Wednesdays in August, to provide another visitation accessibility initiative for our community. We saw 2,437 visitors over the five Wednesdays in August, despite having rain on most of the Wednesdays.

Free passes for Victoria University of Wellington (VUW)

As part of our partnership with VUW, we provided general admission passes to first year Victoria University students and new faculty and staff to welcome them to the University, and Wellington, and to encourage them to visit and learn more about the work we do and how they can help save animals in the wild. We gave 3,000 single entry passes to students, and 250 family entry passes to new faculty and staff.



> Neighbours' Night is a celebration of what it means to be part of Newtown. It's about inclusion, diversity, culture and recognition. As a locally owned and operated store in the heart of Newtown, we see the event as a perfect way for us to connect with our community, give something back and thank everyone for their support. It's a privilege to partner with Wellington Zoo for this awesome event and we look forward to many more to come!

Mark Troup-Paul, Owner-Operator, New World Newtown

Volunteers

Volunteer Support

Wellington Zoo is extremely grateful for the wonderful contribution of our volunteers. We have around 77 volunteers across the Zoo, although this number fluctuates throughout the year. We have 23 volunteers helping in The Nest Te Kōhanga, 42 working with the Animal Care and Science team and 12 with the Community Engagement team.

Our volunteers connect people with animals, role model conservation and sustainability action, and build love and support for the animals and the Zoo.

They play an important role in supporting all of us to provide the highest standards of animal care and welfare, helping staff with day-to-day activities, animal health and rehabilitation and visitor engagement.

Volunteer Development

We continue to help volunteers develop their skills in visitor engagement and behavioural enrichment. To recognise Volunteer Week, and the contribution our volunteers make to the Zoo, we held a thank you morning tea for our volunteers in June.

We contributed support for Volunteer Gabriel Fergus to go to the Perth Zoo Docent Association's Volunteers in Zoos Conference, in Perth, to present about the importance of volunteers in zoos for connecting visitors with animals and ensuring visitors have the best day possible. She included anecdotes from experiences volunteering at Wellington Zoo, in particular turning bad days for visitors into good days.

> I came here to make things better for the animals and for the people and I think I accomplish that each week, it's been great and I wouldn't change it at all.

Wellington Zoo volunteer



Volunteer Engagement Survey

Every year we conduct an engagement survey with our volunteers to make sure we can track what we're doing well and identify areas for growth and improvement. 27% of our volunteers completed the survey and reported 76% satisfaction with our Volunteer Programme which is slightly higher than the 75% reported in 2018.

85% were happy with the support and guidance given and 80% satisfied with the Zoo communications.

MEASURE	2018/19 ACTUAL	2018/19 TARGET	✓	2017/18 ACTUAL
Volunteer engagement survey	complete	complete	✓	complete



Memberships

Zoo Crew Memberships

We're grateful for the support of our Zoo Crew whānau. Zoo Crew members are our most regular visitors, and love and understand the important work of the Zoo. 10% from every Zoo Crew membership goes to the Wellington Zoo Conservation Fund to save wildlife and wild places.

We have put a concerted effort into growing the number of our Zoo Crew members this year and have implemented a number of initiatives including advertising on social media; encouraging Zoo Crew members to bring friends along to special events and we've updated the look and feel of the membership cards (including members being able to choose their animal for the front of their cards). These efforts have proven successful with an increase of 11% members year on year and we now have our largest ever community of Zoo Crew members.

Visitor Improvements

Wellington Zoo Visitor Survey

Each week we survey a selection of our visitors about their experience at the Zoo. Our highest marks are often reserved for our Zoo staff and this year was no exception. We surveyed 480 visitors and they rated us 9.1 out of 10 for overall experience 9.3 out of 10 for overall impression of our staff.

> **"Totally natural environment- very well cared for animals. Great place to visit and support."**
>
> Visitor Review, Facebook

23z Bus Trial

In July, the review of Wellington bus routes meant there was no longer a direct bus to the Zoo from the City. After speaking with Wellington City and Regional Councillors, we worked with the Greater Wellington Regional Council to trial a bus the 23z. It runs directly from the Railway Station to the Zoo once an hour during the day.

The trial bus has been well used by visitors. Prior to the trial route, approximately 6% of visitors were using the bus to get the Zoo. With the new route, approximately 12% of visitors are using the bus to get to the Zoo.

MEASURE	2018/19 ACTUAL	2018/19 TARGET	✓	2017/18 ACTUAL
Measure visitor feedback and satisfaction	9.1	8.5	✓	9.2

480 visitors were surveyed in 18/19 Financial year

POSITION THE NEW ZOO IN THE COMMUNITY

Media Coverage

The media is an important way to tell Wellington Zoo stories to our community. The community's perception and understanding of our work in conservation, animal care and sustainability is very important to us.

We have a high profile and receive a lot of media coverage. Here are some story highlights from the past year:

- The opening of our upgraded Chimpanzee habitat received wide media coverage. It included The Dominion Post front page, the 6pm news on both TVNZ and TV3, a live cross on TVNZ's breakfast along with radio and other press.
- A reporter from The Dominion Post spent a day behind the scenes with us, resulting in a double page article about the Zoo and its purpose in today's society.
- Our Capybara babies were quickly famous across major news outlets. Also, The Spinoff blogger Emily Writes (a die-hard Capybara fan) wrote some humorous posts and did a preview Close Encounter.
- Our donation box was stolen which resulted in much news coverage and an outpouring of support, with a number of businesses donating replacement money.
- TVNZ's kids programme Fanimals filmed four segments about our animals, which included some great messaging about conservation.
- Baboon euthanasia received wide media interest, it was a complex story to cover and explain.





Social media

This year our social media following grew to 45,974 on Facebook, 8,614 Twitter followers, 8,285 Instagram followers and 677 LinkedIn followers. These numbers are all increases on last year. Our continuous audience growth is important as our social media channels are a key way of sharing our stories with the community.

Some high social media reaches this year:

- Our Kea starred in our single most popular Facebook post for the year, a video of Kea enrichment. It reached a whopping 312,600 people; our largest reach for a single post ever.
- We greeted two litters of Capybara pups this year, and they were extremely popular with our community. Three Facebook updates on the pups saw a combined reach of over 294,000 over three posts.
- Our Facebook post explaining the euthanasia of our Baboons received very high engagement. We attempted to respond to every question asked, which was appreciated by those commenting, including some who did not support the Zoo's decision.
- We saw 121,600 impressions for our Tweeted contribution to the Valentine's Day Pun Off hashtag on Twitter, almost 25 times our next highest impression this year.
- Instagram enables us to effectively share our visually interesting content. Along with standard posts, we started using Instagram stories. Our top Instagram post was about Sunny, our new young male Giraffe from Australia, settling into his new habitat. This got a huge reach of 29,941.
- We have increased our use of LinkedIn this year, to reach an audience that's weighted towards professionals in zoo and related areas of work. Our top-performing post was the video of our collaboration with Weta Digital for the new Chimpanzee habitat.

Website

We're always looking to improve the experience people have with our website. It's often the first port of call when people want information about the Zoo. This year, a large user experience audit led to recommendations from users and our agency, Wunderman Thompson, for improvement. As a result, we've completed new site architecture and menu design to make information more findable. Next year will see us reviewing content and online purchase processes.

DRIVE FINANCIAL SUCCESS

Maintaining a progressive zoo like ours requires significant investment. We need to provide the highest level of animal welfare and meet the needs of our visitors and community. As a social enterprise, we apply robust business principles to help achieve our social and environmental mission. We have continued to increase our share of Zoo operating costs since becoming a charitable trust in 2003; this year to 57%.

MEASURE	2018/19 ACTUAL	2018/19 TARGET	✓	2017/18 ACTUAL
Percentage of operating costs generated by the Trust	57%	56%	✓	58.4%
Ratio of Trust generated income as percentage of WCC grant	134%	127%	✓	129.25%
Average income per visitor from Trust generated revenue	$17.53	$17.21	✓	$16.77
Average WCC subsidy per visitor	$13.12	$13.58	✓	$12.98
WCC full subsidy per visitor*	$20.73	$21.73	✓	$20.71

*This KPI is generated by WCC and is not controlled by the Trust. It includes depreciation and shared services costs, CCO team costs, insurance, CAPEX interest and the OPEX grant.

Retail performance

Retail revenue surpassed $400,000 for the fourth year in a row. We were thrilled when the Zoo's locally printed conservation colouring and activity book (FSC certified) won the 'Best Product category with turnover under $1 million dollars' at the 2018 Museum Shops Association of Australia & New Zealand (MSAANZ) Retail Recognition Awards.

Sustainability in retail

The Zoo Shop has continued to grow its focus on carefully selected products that are sourced from socially and environmentally responsible suppliers and manufacturers. More than 60% of our stock is sustainably sourced, up from nearly 50% in 2017/18. We have also introduced a quarterly retail sustainability e-newsletter and begun a collaboration with Taronga Zoo, Sydney to share ideas, initiatives and plans to procure retail products sustainably.

Venues

Venues operations were realigned to sit with the Sales and Service team in October. This provided improved resourcing to facilitate all three facets of our Venues operation; booking administration, sales, and service delivery. Following this, we introduced a new competitive pricing model for meetings and events and enhanced our focus on providing unique and sustainable venues for guests.

Events and Functions

Our venues team worked closely with organisations in Wellington to highlight the Zoo as a great location for both small and large off-site meetings, functions and conferences. A streamlined pricing and catering model for meetings, our most popular venue experience this year, made coordination easier for all parties involved, and extra experiences such as bespoke Zoo tours or talks from members of the Zoo team elevate the experience.



> **We had a fabulous day at the Zoo last Wednesday and our staff really appreciated being able to get out and wander around the zoo, some had never been and really love the place and environment Wellington has created around animal conservation. It was also really special to be able to see one of the Tigers in for a health check-up, not something you see often.**

Wellington Zoo Venues guest

Grants

We're very grateful for the financial support we receive from Zoo partners and supporters.

In 2018/19 Wellington Zoo was grateful to receive:

- $135,000 from Lottery Environment and Heritage Fund, and $36,000 from Stout Trust, to support developing a Wellington Green Gecko breeding facility at the Zoo using the old veterinary hospital.
- $10,000 from Thomas George Macarthy Trust and $5,000 from J & A Mauger Trust to support the Zoo's learning programmes.
- $9,767 from Koala Trust and $10,000 from Brian Whiteacre to support native species care in The Nest Te Kōhanga.
- $2,000 from Pelorus Trust and $4,170 from the Wellington Community Trust to replace visitor engagement display screens in the Zoo.
- $8,911 from One Foundation to support Zoo Educator and Visitor Ranger Salaries; $4,000 from Nikau Foundation to support Reptile Keeper salaries; and $2,000 each from Anstiss-Garland and Winton and Margaret Bear Charitable Trust to support Zoo Veterinary Staff and Zoo Educator salaries.

Support from our Partners

Pub Charity

In 2017/18, Pub Charity donated $500,000 which has supported the extensive upgrade of the Chimpanzee habitat this year.

Wellington Community Trust (WCT)

In 2017/18, WCT donated $303,500 for veterinary equipment in The Nest Te Kōhanga. This year, we used it to purchase critical medical equipment that supports our care of native and Zoo species. It will also allow us to lead the way in animal treatment.

This equipment included:

- Two capnographs: monitoring tools for use during anaesthesia.
- An endoscope stack: has a camera for looking down throats and in ears.
- A portable ultrasound machine: enables the Vet team to treat animals in their habitat. For example, ultrasounds this year on our pregnant Capybara and a Tarantula.
- Two incubators: helps injured and sick wildlife, particularly avian patients.
- A microscope with a TV attachment: the TV attachment will be a valuable aid for both professional and visitor learning.





We also intend to purchase a ventilator, additional portable x-ray equipment, and a new TV screen for visitor engagement. Our two ultrasounds machines that were replaced by the new single portable ultrasound machine were donated to a medical group in the Solomon Islands through a group called Take My Hands.

Wellington Free Ambulance

Wellington Free Ambulance generously donated a retired ambulance to the Zoo. It will be fitted out with equipment to transport Zoo animals to The Nest Te Kōhanga for treatment. This will support the welfare of our animals and improve staff health and safety when transporting animals for veterinary treatment.

Weta Digital

We celebrated our long partnership with a video designed by Weta Digital. This video is showing at the Chimpanzee habitat viewing area. It showcases Weta Digital's work to capture the essence of Chimpanzees over the years and Wellington Zoo's work to care for them and save Chimpanzees in the wild.

Tip Top

Tip Top continues to be a valued partner. Tip Top supported us with ice creams and ice blocks during Open Weekend, at Neighbours' Night and at the Partner, Sponsor and Stakeholder function in October. Open Weekend ice creams raised over $1,400 for the Wellington Zoo Conservation Fund.

Frucor Suntory

We worked with Frucor Suntory to install three water fountains to help us continue to reduce single use plastics in the Zoo. They donated juices to Neighbours' Night and continue to focus on supplying low-sugar and sugar-free drinks for sale.

"We're delighted to be helping another iconic Wellington organisation by donating one of our retired ambulances to Wellington Zoo. Our vehicles lead adventurous lives, treating and transporting thousands of patients over the years, so to see it continue to help others, is something we're really proud of. The team of vets at The Nest Te Kōhanga do such great work and knowing they now have a purpose built animal ambulance to help with urgent transfers ensures safe and timely care, something we're very familiar with."

Mike Grant, Wellington Free Ambulance, Chief Executive

Engagement with our Partners

We put substantial focus on engaging with our sponsors and partners this year, to help them and our community connect with the work we do. We were really pleased with the range and level of engagement achieved. Some examples of this work are:

Partner, Sponsor and Stakeholder function: this successful evening included a panel discussion about how to build sustainable relationships, facilitated by our General Manager Business and Partnerships, Daniel Warsaw, with three key partners participating: Inger Perkins, West Coast Penguin Trust Manager; Georgie Ferrari, Wellington Community Trust Chief Executive Officer; and Bronwyn Clayden, The Warehouse Community Project Manager. Following the panel discussion, visitors enjoyed a cocktail hour. It was very well received by all attendees. We look forward to running on-going stakeholder functions every 18 months.

Department of Conservation (DOC) staff family days: we invited DOC families to visit the Zoo on two Sundays. We aimed to facilitate a deeper understanding of our work and how we support conservation among DOC staff. In total 241 staff and their families visited.

Wellington City Council staff family days: almost 400 WCC staff and families visited the Zoo across two weekend days.

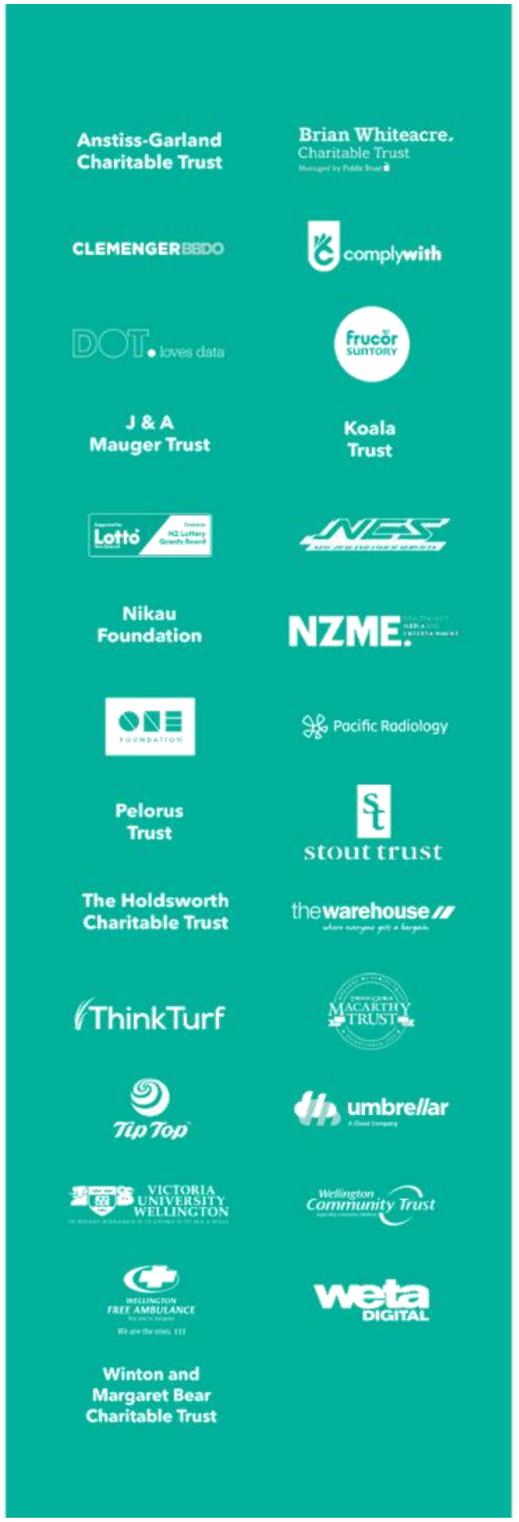
Wellington City New World and Newtown New World: continue to sell our reusable Wellington Zoo tote bags in their stores. This is a great way to showcase the Wellington Zoo brand alongside a retailer that's taking sustainability measures in its business. All proceeds from these sales are represented in our overall retail revenue.

Victoria University of Wellington (VUW) alumni function: VUW hosted an after-hours Halloween-themed function Saturday 27 October. This arose from our Memorandum of Understanding with VUW. It was a great opportunity to engage with over 260 alumni and their families. Some received Zoo memberships as prizes. The evening included a variety of Halloween-themed animal talks, crafts and activities in Kamala's, and Zoo Crew Membership prizes for the best costumes!

Volunteer Days: we welcomed 10 recent graduates from the Ministry for Primary Industries in September and over 20 employees from Business NZ in May and four employees from Tip Top in July. We also had Kaine Thompson from Wellington City Council's Chief Executive Office do a volunteer day with his team. These volunteer days were a great opportunity for our partners to contribute to, and learn more about, the work we do.

Partners and Supporters

Anstiss-Garland Charitable Trust
Brian Whiteacre Trust
Clemenger BBDO
ComplyWith
DOT Loves Data
Frucor Suntory
J & A Mauger Trust
Koala Trust
Lottery Environment and Heritage
New Zealand Coach Services
Nikau Foundation
NZME
One Foundation
Pacific Radiology
Pelorus Trust
Stout Trust
The Holdsworth Charitable Trust
The Warehouse
Think Turf
Thomas George Macarthy Trust
Tip Top
Umbrellar
Victoria University of Wellington
Wellington Community Trust
Wellington Free Ambulance
Weta Digital
Winton and Margaret Bear Charitable Trust



The Wellington Community Trust Board were looking for iconic projects and causes in the Wellington region to make significant donations to. Wellington Zoo was an obvious choice. The WCT Board were surprised to learn that animals at The Nest Te Kōhanga were having operations and procedures with outdated equipment made originally for humans. The purchase of fit for purpose medical equipment for the animals made sense and we know it will contribute to the overall well-being of not just the animals at the Zoo, but the many 100s of animals that are brought in from around the region for urgent medical attention.

Roger Palairet, Chair of the Board, Wellington Community Trust Board

Charities of Choice

Ronald McDonald House Wellington and Wellington Children's Hospital are our two charities of choice. We have been supplying them with transferable family Zoo Crew membership passes for a number of years so both children receiving treatment and their families can visit the Zoo.





Lead the Way

MODEL SUSTAINABLE BEHAVIOURS

MEASURE	2018/19 ACTUAL	2018/19 TARGET	✓	2017/18 ACTUAL
Maintain carboNZero certification	Achieved	Achieved	✓	Achieved

Certification was achieved in October 2018 for the 2017/18 financial year

carboNZero certification

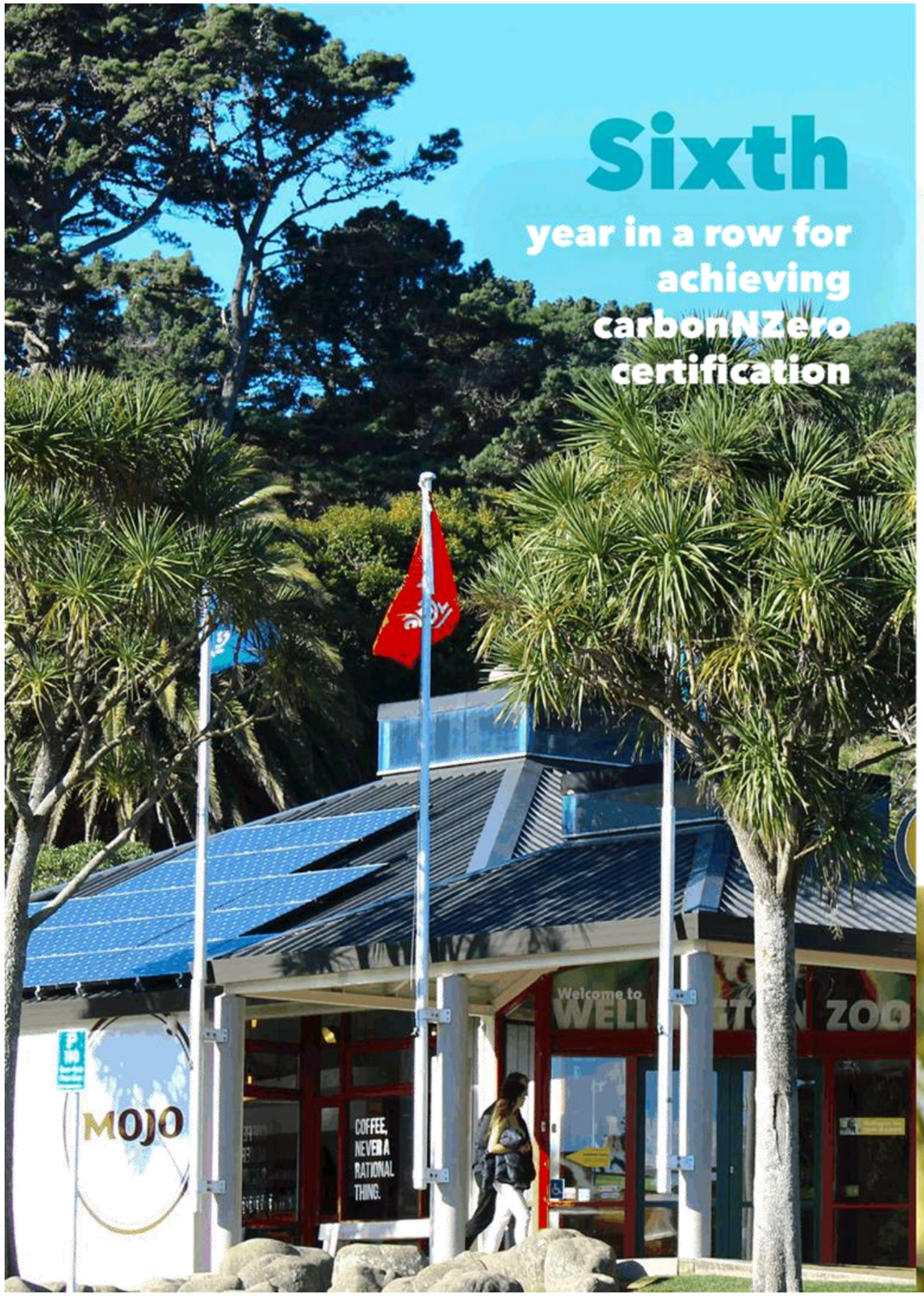
We achieved carboNZero certification in October, for the sixth consecutive year, demonstrating our continued commitment to minimising the Zoo's environmental impact.

Over the past six years we've implemented a range of initiatives to cut back on our power use and waste generation. This year's efforts included switching to New Zealand's first carboNZero certified electricity company (Ecotricity); upgrading to LED lights and sensors throughout the Zoo to reduce power consumption; adding another electric vehicle to our fleet; and installing new solar panels on the Reptile Breeding Facility.

We're planning more changes next year to reduce the Zoo's carbon emissions. These include increasing the number of EV vehicles on site and working with WCC to install an EV charging station outside the Zoo. We'll review our on-site visitor and staff waste management strategy. We'll also start working towards more solar energy generation sites.

"Being an environmentally sustainable organisation is not an end goal – it's a journey of ongoing choices and improvement. Lowering our carbon emissions and our impact on the planet is about securing the future, for animals, the environment, and ourselves."

Karen Fifield MNZM, Chief Executive, Wellington Zoo



Climate Leaders' Coalition
Wellington Zoo are proud to be signatories to the Climate Leaders' Coalition, a group of organisations committed to reducing emissions in New Zealand through leadership and collaboration. Through our carboNZero certification Wellington Zoo is committed to continuing to reducing our emissions to ensure a better future for all of us.

WAZA Inaugural Sustainability Award

We were over the moon to win the inaugural World Association of Zoos and Aquariums (WAZA) Environmental Sustainability Award, at the 73rd Annual WAZA Conference in October.

Karen Fifield MNZM, Chief Executive accepted the award from WAZA President and Zoos Victoria Chief Executive, Dr Jenny Gray at the award ceremony in Bangkok. WAZA represents the collective, global voice of zoos, aquariums, sanctuaries and wildlife parks. It guides and supports its members in animal care and welfare, environmental education and global conservation.

We are so proud to have received global recognition for our leading work in sustainability and reducing environmental impacts. The Award will enable us to share our sustainability journey even more widely, with the aim of inspiring other organisations and businesses to examine their own sustainability practices.

> **The Zoo had an outstanding application for this award due to their unwavering, long-standing commitment to environmental sustainability. Wellington Zoo has been invited to share their sustainability story with other institutions on several occasions, and this has inspired other zoos, aquariums, and businesses to look at sustainability within their own organisations.**
>
> WAZA Council member, Mike Barclay



WAZA Sustainability strategy

Wellington Zoo Chief Executive Karen Fifield MNZM has been appointed as the Writing Team Leader for developing a sustainability strategy for the World Zoo and Aquarium Association, *Protecting our Planet*. Karen is co-ordinating a global writing group with representatives from Zoos and Aquariums across the world to develop the strategy based around the 17 United Nations Sustainable Development Goals. General Manager Communication, Experience and Conservation, Amy Hughes, is also on the writing group. This strategy will be discussed by members at the 2019 WAZA Conference.

Sustainably caring for our asset

Wellington Zoo Trust intends to develop a detailed Asset Management Plan (AMP) to ensure the ongoing maintenance and renewal of the Zoo asset and that we are executing our obligations under the WCC Contract for Services. The AMP will enable the Zoo to manage asset lifecycles for a whole-of-life approach with due consideration given to WCC and Zoo joint objectives, stakeholder needs, level of service and risks. The AMP will provide assurance of funding required to cover existing and future asset renewals and avoid critical failure of ageing infrastructure assets, update any assets not fit for purpose and resolve any potential Health and Safety issues and the associated reputational risk these issues could bring.

This year we upgraded our old animal hospital to create a new Reptile Breeding Facility. To support this energy intensive building we installed double-glazing and new insulation throughout, LED lights and energy efficient heat pumps and most importantly installed a 3.6kW solar array on the new roof. This project is a good example of how forward planning of capital development and renewals can facilitate the long-term reduction in carbon emissions in the Zoo's operation.

Snow Leopards planning and detailed design work will begin in 2019-20. Initial concept designs have been completed, so the detailed design work will be looking at fleshing out the animal housing and welfare aspects, developing immersive visitor viewing areas and analysing any technical requirements we will need to address in the old Sun Bear habitat structure. The construction phase of the project is projected in the Wellington City Council's long-term plan in years 3 and 4, meaning construction is likely to start in late 2021.

Staff and sustainability

Chief Executive, Karen Fifield MNZM, was a finalist in the Sustainability Superstar category of the 2018 Sustainable Business Network national awards.

Wellington Zoo's staff Green Team has been educating itself and the wider Zoo team on efforts to minimise waste and water usage over the past year. The team visited the Waste Management plant to find out where our recycling goes, with a staff learning session following this to help engage all Zoo staff with the complexities of waste and recycling. We also hosted Wellington Water for a staff learning session on water conservation.



SDGs with Enviro-Mark Solutions

We have been working with Enviro-Mark Solutions on a potential United Nations Sustainable Development Goals (SDGs) certification pilot programme. This process involved stakeholder communication, staff workshops and intensive reviews of our current sustainability work to come up with a materiality matrix to help us develop our strategy going forward. The SDGs we will focus on are: Life on Land, Life below Water, Sustainable Cities and Communities, Quality Education, Climate Action and Responsible Consumption and Production. These goals were identified as the most important for the Zoo to be active in across all of our stakeholder groups including visitors and Zoo staff. These goals will provide the basis for work plans in the new Zoo strategy.

The SDGs, in force January 2016, build on the United Nation's Millennium Development Goals. They are 17 interconnected goals that together are a universal call to action to end poverty, protect the planet and ensure all people enjoy peace and prosperity. The aim is for governments, supported by the UN, to integrate SDGs into their national plans and policies.



Qualmark Enviro Gold

In 2019, we once again retained our Qualmark Enviro Gold certification in the Sustainable Tourism category. Qualmark's evaluation criteria recognise businesses that are motivated to protect what makes New Zealand unique and special. These revised criteria focus on environment, people, and health and safety; the framework used by Tourism New Zealand. We have achieved Qualmark Enviro Gold certification since 2009.

> **"Qualmark has broadened the scope of its evaluation criteria to recognise those businesses that are focused on protecting what makes New Zealand unique and special. Your award can be proudly displayed as evidence that Wellington Zoo is committed to protecting our beautiful natural environment, enhancing connections with our local communities, whilst also delivering a quality, safe experience for all visitors."**
>
> Grant Ward - National Account Manager, Qualmark New Zealand



The Formary

We were proud to host the Associate Minister for the Environment, Hon Eugenie Sage, and The Formary at the Zoo in September, when the Associate Minister formally launched The Formary's New Zealand Textile Reuse Programme.

The Formary, a Wellington-based company, works with end-of-life textiles from organisations and corporates around the world. They transform and repurpose this waste, placing it back into the supply chain. In 2017, we replaced Wellington Zoo uniforms and worked with The Formary to redistribute the old uniforms into the community for a second life. This year The Formary received 311 garments from us, and we will continue to work with them in the future.

Aotearoa Social Enterprise Forum

Wellington Zoo was proud to host the Ākina Foundation's Aotearoa Social Enterprise Forum, with 300 guests from social enterprises, in October. The aim of these fora is to connect and grow collective impact. This year's theme was 'transforming our economy'.

We are a social enterprise as we are in a unique position to influence the relationships between people and nature. We create value for our community by working for a better future, and by working together we can help to protect wildlife and wild places. We were thrilled to be part of this Forum, to learn from other organisations working with their communities around New Zealand.

"We chose to host the Aotearoa Social Enterprise forum at Wellington Zoo in 2018. This was in recognition of the Zoo being a social enterprise that's done a lot of work in sustainability in the community and overseas. Making a value-driven choice with this strong venue partnership really paid off; it added another dimension to the event and an amazingly positive vibe!"

Helene Malandain, Director for Places and Network, Ākina Foundation



MoU with Canberra and Singapore

In September, Wellington Zoo signed a Memorandum of Understanding (MoU) with the National Zoo and Aquarium (Canberra) and Wildlife Reserves Singapore. Its objective is to promote education and information-sharing across the three organisations. The MoU focuses on collaboration for conservation, animal welfare, and sustainability.

We've agreed to eight key activities, including: staff exchanges; sharing a range of information; partnering in conservation projects; cooperating on staff training; and, conducting joint workshops on animal welfare.

Our relationship with the National Zoo and Aquarium (Canberra) was recognised by Andrew Barr, the Chief Minister of the Australian Capital, who visited Wellington Zoo this year.
At the Sister Cities New Zealand conference in March, Amy Hughes, General Manager Communication, Experience and Conservation, presented on our MoU with the two overseas organisations.

Mojo

Our café partner Mojo have introduced new single origin coffees this year, and has aligned the places where the coffee is harvested with animals we care for at the Zoo. 15% of the proceeds from the new coffee will be donated to the Wellington Zoo Conservation Fund.

Mojo launched Again Again cups in its Wellington and Auckland cafes this year, including Mojo Zoo. Again Again is a cup-lending system to eliminate single-use waste. These takeaway cups can be handed in or used again at any participating cafe. Having Again Again cups available at Mojo Cafe in Wellington Zoo visibly demonstrates our shared values in protecting the planet.



EXCELLENCE IN ANIMAL CARE

MEASURE	2018/19 ACTUAL	2018/19 TARGET	✓	2017/18 ACTUAL
Maintain Zoo and Aquarium Association Animal Welfare Accreditation	Achieved	Achieved	✓	Achieved

Accreditation visit successfully completed in February 2019 (formally adopted by ZAA Board at its May meeting).

ZAA Accreditation

Wellington Zoo has again been recognised for promoting positive animal welfare by achieving Accreditation from the Zoo and Aquarium Association Australasia (ZAA). Accreditation means an organisation has high standards of welfare for all animals in its care.

ZAA members are assessed for Animal Welfare Accreditation every three years, a process that incorporates the latest in animal welfare science. ZAA has a progressive, science-based approach to animal welfare through application of the Five Domains Model of Animal Welfare.

We were assessed on the four physical domains of nutrition, environment, health and behaviour to demonstrate positive experiences are occurring in the fifth (affective) domain. Wellington Zoo scored highly across all areas. The report commends our staff awareness of the Five Domains Model and highlights our comprehensive understanding of positive welfare.

As a progressive zoo, our commitment to positive animal welfare underpins everything that we do.

> **"Wellington Zoo is achieving highly across all areas of animal welfare including animal care routines, behavioural enrichment and expert veterinary care. Wellington Zoo demonstrated dedication towards supporting a good life for their animals and recognise the importance of positive animal welfare."**

ZAA Accreditation Support Officer, Judith Gillespie

Animal Welfare Committee

The Animal Welfare Committee ensures that the Zoo is positioned as a leader, advocate and authority on science-based animal welfare best practice. It has external representatives from the National Animal Welfare Advisory Committee, Massey University, Victoria University of Wellington and Wellington City Council, along with Zoo staff. The Committee met four times during 2018/19.

Presentations made to the Animal Welfare Committee this year included:

- The four stages of Sumatran Tiger introductions at Wellington Zoo
- Animal welfare practices observed at Saigon Zoo (Vietnam), Luang Prabang Wildlife Rescue Centre (Laos) and Khao Kheow Open Zoo (Thailand)
- Lessons from attending the International Congress of Zookeepers, Buenos Aires
- A research paper discussing end-of-life management for companion animals by veterinarians in Thailand, from a Massey University Masters research student.

The Committee also reviewed several papers submitted by Zoo staff. These included Meerkat cognition trials, evaluation of the Cheetah Close Encounter to better understand the animal-visitor interaction, and welfare assessments for both our Hamadryas Baboon troop and Sun Bear.

During the year, the Committee saw how positive welfare outcomes are encouraged for the animals in our care, by observing Chimpanzee animal welfare activities and site visits of Hero HQ, the Zoo's reptile and invertebrate facility, and Gibbon Island.

Animal Welfare Committee, from left to right: Zel Lazarevich, Karen Fifield MNZM, Simon Eyre, Daniel Warsaw, Chutima Chayatangwattana (Massey University student), Nathan Spurdle, Dr Anne Galloway (Victoria University of Wellington), Dr Peter Gilberd (Wellington City Council), Jo Richardson, Dr Ngaio Beausoleil (Massey University). *Not a member of the committee*





"Wellington Zoo's Animal Welfare Committee brings together a range of expertise surrounding animal welfare and public engagement, demonstrating a strong commitment to improving the lives of all animals through best practices in zoo animal management and wildlife conservation."

Dr Anne Galloway, Associate Professor, Victoria University of Wellington

The Nest Te Kōhanga

Reflecting our commitment to care of animals when they need it most, we've done work to ensure the team supporting The Nest Te Kōhanga continues to lead the way in excellence for native wildlife and our Zoo animals.

The Nest Te Kōhanga team

This year we appointed Dr Craig Pritchard to the newly created position of Wildlife Health Services Manager at The Nest Te Kōhanga. Craig has over 10 years of senior veterinary management experience in zoo, wildlife and private practice veterinary medicine. Shanna Rose has been appointed Team Leader, Veterinarian Technicians. Shanna has 16 years of experience in zoos, private practice and academia. Dr Emily Kay was appointed as a permanent Veterinarian, after completing the Massey University Masterate in Zoo Animal and Wildlife Health.

Massey University Masterate Programme

Wellington Zoo is pleased to have the following individuals in residence this year as part of Massey University's Masterate Programme in Zoo Animal and Wildlife Health: Dr Kathryn Johnson, Dr Alison Clarke, Jessica McCutchen and Nigel Dougherty. This partnership between Massey University and Wellington Zoo helps build specialist veterinary capability for New Zealand. It's supported by the Holdsworth Charitable Trust. The Programme also involves a residency at Wildbase Hospital in Palmerston North.

Zoo Animals

Over the year The Nest Te Kōhanga team have been involved in over 2,500 clinical interactions with a wide variety of species. Here are some of the notable diagnostic, medical and surgical work performed this year for our Zoo animals:

- A female Lion had a successful root canal with assistance from veterinary dental specialist Dr Angus Fechney.
- An elderly female Chimpanzee was assessed for mobility & health under general anaesthesia. Radiographs revealed arthritic changes consistent with degenerative joint disease. Jessie is now responding very well to supportive treatment.
- A female Nyala required urgent obstetric intervention under general anaesthesia for a malpositioned premature calf.
- A Kea required a difficult hysterectomy procedure to remove a bound egg, which can be a life threatening condition.
- Voluntary conscious blood draw training with Zahara the Giraffe is progressing very well. This allows for minimal intervention preventative health monitoring which is particularly important for species like Giraffe.
- Our female Tiger received an anaesthetic to conduct a general health check as well as a detailed examination of her left ear which was observed to be inflamed.





Animal care improvements

Training and Enrichment Committees

Animal Training and Enrichment committees were set up last year to standardise practice and documentation across animal care. As a result, these two disciplines of animal care have been fully integrated, with practices that ensure high animal welfare embedded.

Husbandry Guidelines

Every animal in the Zoo now has a husbandry manual that includes their daily care, including practical husbandry, husbandry training, enrichment, nutrition, habitat care, and species life stage and individual animal care.

Species planning workshop

A workshop was held to refine the Wellington Zoo species plan for the next five to 20 years. This plan helps determine which animal species we should have at the Zoo. The species selection criteria have been refined and takes take into account positive welfare, legislation, conservation, husbandry, sustainability and visitor engagement.







Gold Agouti Awards

Our annual Gold Agouti Awards are an opportunity to recognise and celebrate our people's achievements and share their stories. The Gold Agoutis are nominated by Zoo staff and judged by an external panel. They are awarded in line with our Zoo strategy and values with awards given in the following categories: Connecting People with Animals; Leading the Way; People Love and Support the Zoo; Saving Animals in the Wild; Living the Values; Volunteer of the Year; Chief Executive's Individual Award; Chief Executive's Team Award; Health and Safety Award and the 'Salty Dip' for the silliest thing that has been done during the year. This formal evening also recognises the commitment of long-serving staff, with the Aoraki Award given out after the first five years of tenure and for every five years of service after that.

2017/18 Gold Agouti Winners:

Chief Executive's Award for Individual Excellence
Jamie Bailey, Corporate Services Manager

Chief Executive's Award for Team Excellence
ZAA Conference Committee

Connect People with Animals
Charles Wilson, Zoo Educator

Lead the Way
David Laux, Team Leader Reptiles and Invertebrates

Living the Values
Ali Gregory, Sales & Service Team Leader

People Love and Support the Zoo
Allie Binaco, Partnerships Manager

Save Animals in the Wild
Chye-Mei Huang, Reptile and Invertebrate Keeper

Health and Safety Award
Toni Gordon, Visitor Ranger

Volunteer of the Year
Andy Linton, Visitor Ranger Volunteer

Salty Dip
Rachel Boaden – Senior Visitor Advisor

Aoraki Award recipients:
Five years
Henk Louw; Baukje Lenting

Ten years
Don Watherston; Amanda Tiffin





Investing in our People

Our passionate and dedicated team are the lifeblood of Wellington Zoo. We aim to grow our people and to help them develop on the job, through facilitated learning at the Zoo and through other opportunities.

Learning Sessions

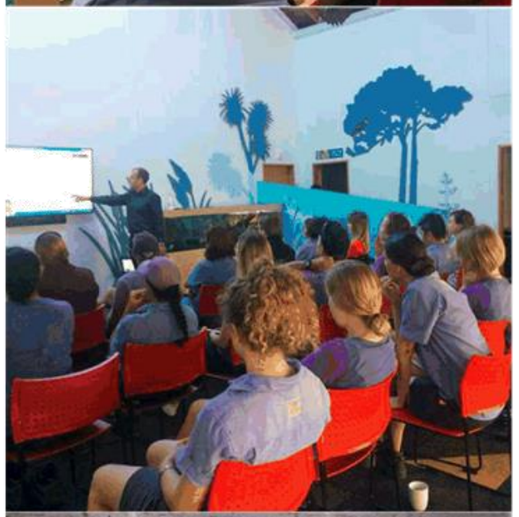
Regular formal and informal learning sessions are held by the Zoo, to tell staff about new initiatives or to report back on projects. This year these sessions included:

- Meerkat Diet and Nutrition
- Sustainable Development Goals (two sessions)
- Volunteers in the Zoo Conference
- Love Every Drop (water sustainability)
- Giraffe / Namibia Conservation Trip
- Waste Not Want Not
- MAPA Training (Management of Actual or Potential Aggression)
- West Coast Penguin Trust
- Conservation Manager Introduction

Zoo and Aquarium Association (ZAA) Workshops

In May 2019, five Wellington Zoo staff attended the ZAA workshops in Sydney. The workshops covered a range of topics ranging from risk management and animal welfare to social media, animal welfare accreditation. It was an opportunity to learn and share knowledge with other Zoo professionals, and included the Communications Special Advisory Group meeting.







Zoo and Aquarium Association (ZAA) Exotic Species Summit

At the Exotic Species Summit Import Health Standard development and species planning were discussed and prioritised. Also the new Zoo Containment Standard and the requirements that have to be met, was discussed.

Zoo and Aquarium Association (ZAA) Workshops in New Zealand

The Workshops were hosted by Brooklands Zoo, New Plymouth in June. The Workshop sessions covered the future of the NZ Fauna Technical Advisory Group (TAG) , and to review how we consistently advocate for the animals in our care and engage with our communities on the value we all add to conservation and the community.

International Zoo Educator's Association (IZE) Conference

Our General Manager Communication, Experience and Conservation attended the IZE Conference hosted by Al Ain Zoo in October 2018. Presentations and workshops were on topics including on grounds education, interpretation and culture and driving conservation action. The IZE conference occurs every two years, and Wellington Zoo was announced at the conference as the host of the conference in 2022.

International Congress on Zoo Keeping (ICZ)

Our Animal Care Manager attended the triennial International Congress on Zoo Keeping at Fundación Temaikèn in Buenos Aires, Argentina. The theme was 'Thinking Today - Keeping Tomorrow' to explore the future of the zoo keeping profession. Presentations and workshops ranged in topics from animal care, training, enrichment, welfare and in situ and ex situ conservation.

We are delighted to announce that Wellington Zoo will be the host of the next International Congress for Zoo Keeping in February 2021.







Australasian Society of Zoo Keeping Conference

Our Animal Care Manager, as well as a Carnivore Keeper and Primate Keeper attended the Australasian Society of Zoo Keeping annual conference in Sydney, Australia. The theme of the conference was 'How do you zoo? Keeping conservation collaborative'. Presentations and workshops ranged from animal care, training, enrichment, welfare and the different efforts zoos are making regionally to support the conservation of both native and non-native species through both *in situ* and *ex situ* programmes.

World Association of Zoos and Aquariums (WAZA) conference

The Chief Executive and General Manager Communication, Experience and Conservation attended the WAZA conference in Bangkok in October 2018. The CE presented on the member sustainability survey results and convened a panel on Workplace Diversity. The CE also attended meetings for the Animal Welfare and Conservation and Sustainability Committees and convened a workshop for the Sustainability Strategy writing team.

National Kiwi Hui

Our Conservation Manager and a Herbivore and Bird Keeper attended the national Kiwi hui organised by DOC and Kiwis for Kiwi. The hui brought together Kiwi practitioners from around New Zealand to share their knowledge and experience. There were more than 120 attendees from community projects, zoos, and research organisations.

MEASURE	2018/19 ACTUAL	2018/19 TARGET	✓	2017/18 ACTUAL
Staff Recognition programme*	1	1	✓	1
Staff Learning and Development Sessions held	10	10	✓	13

*Gold Agouti Awards were held in August 2018

"At Wellington Zoo we look after both animals and people. Various professional development and wellbeing initiatives are in place to ensure we have a happy, healthy and productive workplace, which is essential for enabling Wellington Zoo staff to look after our animals and our visitors."

Susan Macdonald, Chief Financial Officer, Wellington Zoo

Staff leading the way

Living our value of a 'voice to be heard' the team at Wellington Zoo regularly contribute to professional associations and committees, publish research and share expertise including:



Karen Fifield MNZM, Chief Executive continues to represent Wellington Zoo on international and national Boards and Committees. She sits on the Board of Wild Welfare, in addition to being a member of the Sustainable Business Council Advisory Board. She sits on the WAZA Animal Welfare Committee and the WAZA Conservation and Sustainability Committee.



Amy Hughes, General Manager Communication, Experience and Conservation is the Oceania Regional Representative on the International Zoo Educators Association Board.



Glenn Reddiex, Sales & Service Manager, Museum Shops Association of Australia and New Zealand 2019 ServiceIQ Museums Aotearoa Awards - judge and presenter.



Daniel Warsaw, General Manager Business and Partnerships is a Board Member and Treasurer of the Madagascar Fauna and Flora Group.



Simon Eyre, Animal Science Manager, was reappointed Chair of ZAA's Standards and Accreditation Committee. Simon also sits on the ZAA Animal Management Committee .

A number of our staff manage species studbooks including:



Harmony Neale, Primate Team Leader: Pygmy Marmoset.



Simon Eyre, Animal Science Manager: Nyala, Cook Strait Tuatara, Meerkat and African Crested Porcupine.



Nathan Spurdle, Primate Keeper, Banded Rail and Kōtare New Zealand King Fisher studbooks.

Sharing our expertise

Continuing to be a 'voice to be heard' and 'punching above our weight' Wellington Zoo employs many experts in their field, and a number of them have shared what they know and what they do at conferences and events this year:



Karen Fifield MNZM,
Chief Executive

Karen has presented to a wide range of community, business and interest groups over the past year. These have included Wellington region Probus and Rotary Clubs, the New Horizons Women's Trust, Women in Leadership Summit and the National Animal Welfare Advisory Committee. She presented at the World Zoo and Aquarium Conference in Thailand, and was the invited key note speaker at the Association for Latin American Parks and Zoos (ALPZA) conference in Chile.



Amy Hughes,
General Manager
Communication, Experience and Conservation

This year Amy presented at the International Zoo Educators Association Conference on the visitor engagement development for Meet the Locals He Tuku Aroha. She also presented a workshop on Visitor Engagement at the ZAA Workshops in Sydney and participated on an Animal Welfare panel. She presented to the Women in Infrastructure group on sustainability and also presented on sustainability alongside staff from Zealandia and Te Papa to a group from the Museums Aotearoa Conference.



Jude Turner
Visitor Engagement Manager

Jude presented at the Interpretation Association of Australia Conference on the development of the Happy Animals interpretive project at Wellington Zoo, highlighting our commitment to the five domains of animal welfare and how we share this with our visitors.



Jo Richardson
Animal Care Manager

Jo presented on Bashii the Tiger and the importance of care of individual animals at the International Congress of Zookeepers in Argentina.

Awards

Winner, **WAZA Environmental Sustainability Award 2018**

Winner, **Resene Total Colour Landscape Award 2018 for the Kea walk-through aviary**

Winner, **Museum Shops Association of Australia and New Zealand's (MSAANZ) Best Product or Range – Turnover Under $1 Million for Conservation Colouring and Activity Book, 2018**

Best Family Attraction in the 2018 Best of the Capital Magazine Survey

Health and Safety

We aim to punch above our weight by delivering best practice and striving for continuous improvement in our health and safety practices.

MEASURE	2018/19 ACTUAL	2018/19 TARGET	✓	2017/18 ACTUAL
Safety Improvement Team meeting attendance*	92%	70%	✓	achieved
Successful Emergency drill/incident debriefs held^	9	8	✓	New target

*Attendance based on available SIT members. 11 meetings held in 2018/19.

^This is a new measure for this year. The measure includes emergency drills, workshops and associated debriefs delivered to staff to improve emergency preparedness and procedures

The Zoo participated in the national Tsunami & Earthquake Hikoi in October and updated the Zoo's earthquake procedures following this. The Safety Improvement Team coordinated eight emergency drills and workshops throughout the year, including fire evacuations, medical emergency drills and animal-related emergencies.

We carried out WorkSafe's new SafePlus online assessment, a performance improvement tool, across the organisation to get a snapshot of our health and safety performance and identify new areas for improvement. From the assessment feedback we will be reviewing how our staff interact with the Safety Improvement Team and expand our engagement and learning initiatives with Zoo staff to improve safety and wellness outcomes.

The Wellington Zoo Trust Board is actively involved in reviewing health and safety procedures. This relates particularly to high-risk areas within the Zoo. The Board has opportunities to ask relevant staff about these. Board members are also invited to participate in or observe some of the Zoo's emergency drills.

"As the Zoo is a premier visitor attraction for Wellington, we have a responsibility not only for our staff wellbeing, but also the safety of our visitors and the animals in our care. One of the key responsibilities of Wellington Zoo staff is preparing and training for any emergency event. We run regular emergency drills throughout the year to ensure all of our team are well trained and prepared to respond to a variety of situations that could occur. Our drills are used not only for training, but also provide our staff with the opportunity to feedback any identified improvements in our processes for the future."

Chris Jerram, General Manager Safety, Assets and Sustainability, Wellington Zoo

Wellington Zoo Trust Board of Trustees

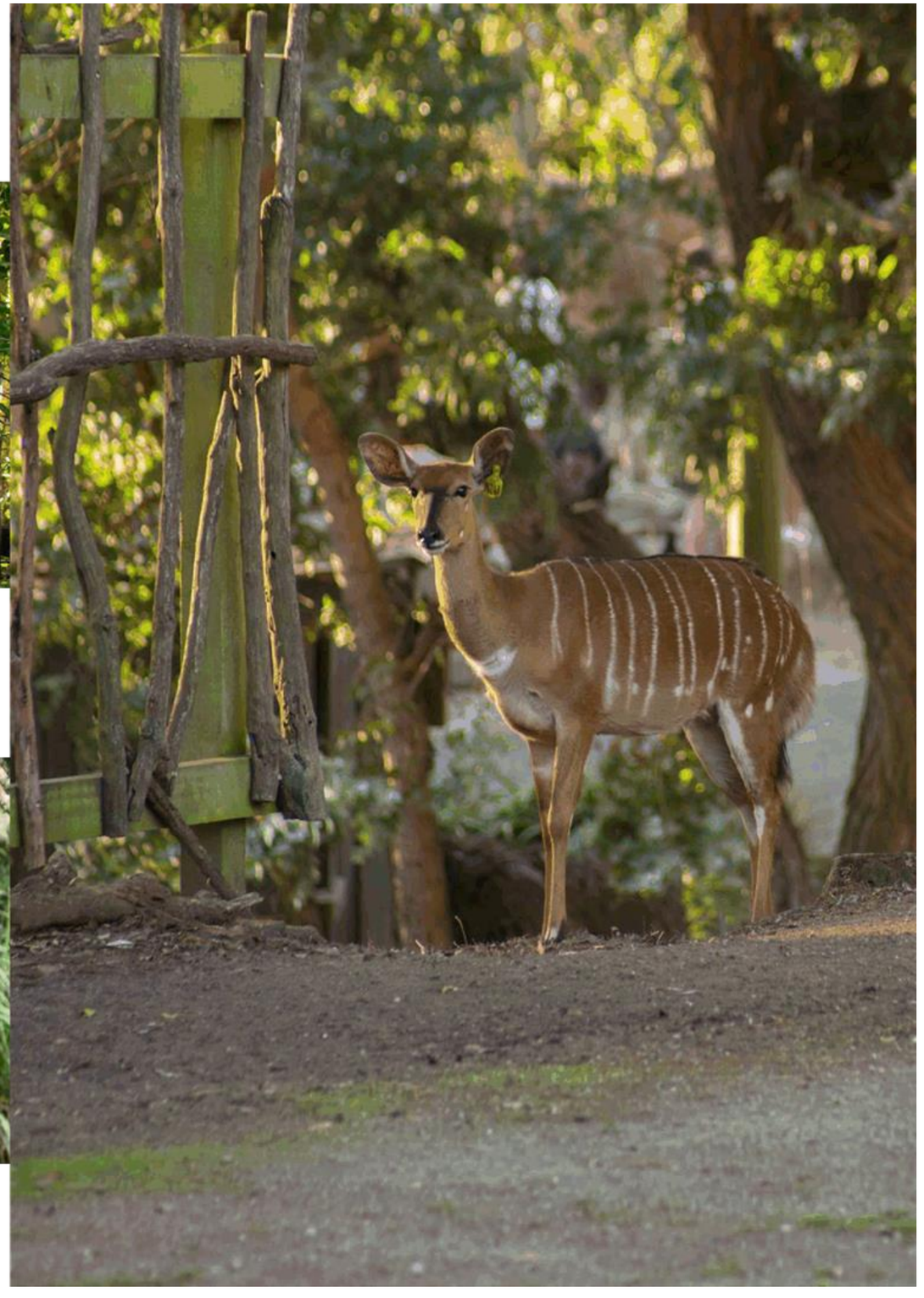


From left to right: **Craig Ellison (Chair)** **Michael Potts** **Nina Welanyk Brown** **Peter Gilberd** **Benjamin Bateman** **Raewyn Bleakley**

Strategic Management Team



From left to right: **Susan Macdonald** **Chris Jerram** **Amy Hughes** **Daniel Warsaw** **Karen Fifield MNZM**



AUDIT NEW ZEALAND
Mana Arotake Aotearoa

Independent Auditor's Report

To the readers of Wellington Zoo Trust's financial statements and performance information for the year ended 30 June 2019

The Auditor-General is the auditor of Wellington Zoo Trust (the Trust). The Auditor-General has appointed me, Karen Young, using the staff and resources of Audit New Zealand, to carry out the audit of the financial statements and performance information of the Trust on his behalf.

Opinion

We have audited:

- the financial statements of the Trust on pages 87 to 108, that comprise the statement of financial position as at 30 June 2019, the statement of comprehensive revenue and expense, statement of changes in equity, and statement of cash flows for the year ended on that date and the notes to the financial statements that include accounting policies and other explanatory information; and
- the performance information of the Trust on pages 11 to 79.

In our opinion:

- the financial statements of the Trust on pages 87 to 108:
  - present fairly, in all material respects:
    - its financial position as at 30 June 2019; and
    - its financial performance and cash flows for the year then ended; and
  - comply with generally accepted accounting practice in New Zealand in accordance with Public Benefit Entity Standards Reduced Disclosure Regime; and
- the performance information of the Trust on pages 11 to 79 presents fairly, in all material respects, the Trust's actual performance compared against the performance targets and other measures by which performance was judged in relation to the Trust's objectives for the year ended 30 June 2019.

Our audit was completed on 30 August 2019. This is the date at which our opinion is expressed.

The basis for our opinion is explained below. In addition, we outline the responsibilities of the Board and our responsibilities relating to the financial statements and the performance information, and we explain our independence.

Basis for opinion

We carried out our audit in accordance with the Auditor-General's Auditing Standards, which incorporate the Professional and Ethical Standards and the International Standards on Auditing (New Zealand) issued by the New Zealand Auditing and Assurance Standards Board. Our responsibilities under those standards are further described in the Responsibilities of the auditor section of our report.

We have fulfilled our responsibilities in accordance with the Auditor-General's Auditing Standards.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibilities of the Board for the financial statements and the performance information

The Board are responsible on behalf of the Trust for preparing financial statements that are fairly presented and that comply with generally accepted accounting practice in New Zealand. The Board are also responsible for preparing the performance information for the Trust.

The Board are responsible for such internal control as they determine is necessary to enable them to prepare financial statements and performance information that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements and the performance information, the Board are responsible on behalf of the Trust for assessing the Trust's ability to continue as a going concern. The Board are also responsible for disclosing, as applicable, matters related to going concern and using the going concern basis of accounting, unless the Board intends to liquidate the Trust or to cease operations, or has no realistic alternative but to do so.

The Board's responsibilities arise from the Local Government Act 2002.

Responsibilities of the auditor for the audit of the financial statements and the performance information

Our objectives are to obtain reasonable assurance about whether the financial statements and the performance information, as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion.

Reasonable assurance is a high level of assurance, but is not a guarantee that an audit carried out in accordance with the Auditor-General's Auditing Standards will always detect a material misstatement when it exists. Misstatements are differences or omissions of amounts or disclosures, and can arise from fraud or error. Misstatements are considered material if, individually or in the aggregate, they could reasonably be expected to influence the decisions of readers, taken on the basis of these financial statements and the performance information.

For the budget information reported in the financial statements, our procedures were limited to checking that the information agreed to the Trust's statement of intent.

We did not evaluate the security and controls over the electronic publication of the financial statements and the performance information.

As part of an audit in accordance with the Auditor-General's Auditing Standards, we exercise professional judgement and maintain professional scepticism throughout the audit. Also:

- We identify and assess the risks of material misstatement of the financial statements and the performance information, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- We obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Trust's internal control.
- We evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the Board.
- We evaluate the appropriateness of the reported performance information within the Trust's framework for reporting its performance.
- We conclude on the appropriateness of the use of the going concern basis of accounting by the Board and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Trust's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements and the performance information or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Trust to cease to continue as a going concern.
- We evaluate the overall presentation, structure and content of the financial statements and the performance information, including the disclosures, and whether the financial statements and the performance information represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with the Board regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Our responsibilities arise from the Public Audit Act 2001.

Other Information

The Board are responsible for the other information. The other information comprises the information included on pages 2 to 80, and page 86, but does not include the financial statements and the performance information, and our auditor's report thereon.

Our opinion on the financial statements and the performance information does not cover the other information and we do not express any form of audit opinion or assurance conclusion thereon.

In connection with our audit of the financial statements and the performance information, our responsibility is to read the other information. In doing so, we consider whether the other information is materially inconsistent with the financial statements and the performance information or our knowledge obtained in the audit, or otherwise appears to be materially misstated. If, based on our work, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

Independence

We are independent of the Trust in accordance with the independence requirements of the Auditor-General's Auditing Standards, which incorporate the independence requirements of Professional and Ethical Standard 1(Revised): Code of Ethics for Assurance Practitioners issued by the New Zealand Auditing and Assurance Standards Board.

Other than in our capacity as auditor, we have no relationship with, or interests, in the Trust.

Karen Young

Karen Young
Audit New Zealand
On behalf of the Auditor-General
Wellington, New Zealand

Statement of Compliance and Responsibility

For the year ended 30 June 2019

Compliance

The Board and management of the Wellington Zoo Trust confirm that all the statutory requirements of the Local Government Act 2002 regarding financial and operational management have been complied with.

Responsibility

The Board and management of the Wellington Zoo Trust accept responsibility for the preparation of the annual Financial Statements and the judgements used in them.

They also accept responsibility for establishing and maintaining a system of internal control designed to provide reasonable assurance as to the integrity and reliability of the financial reporting and performance information of the Wellington Zoo Trust.

In the opinion of the Board and management, the Annual Report for the year ended 30 June 2019 fairly reflect the financial position, results of operations and service performance achievements of the Wellington Zoo Trust.



Craig Ellison
Chairperson

30 August 2019



Karen Fifield
Chief Executive

30 August 2019

Statement of Comprehensive Revenue and Expense

For the year ended 30 June 2019

	Note	Actual 2019 $000	Budget [1] 2019 $000	Actual 2018 $000
REVENUE				
Grants and Operating Revenue	1	7,821	7,497	7,490
Finance Revenue		56	30	61
Operating Revenue		**7,877**	**7,527**	**7,551**
Capital Grants and Donations	1	691	-	243
TOTAL REVENUE		**8,568**	**7,527**	**7,794**
EXPENSE				
Operating Expense	2	7,991	7,518	7,251
Depreciation		8	9	11
Operating Expense		**7,999**	**7,527**	**7,262**
Vesting of Capital Grants and Donations	3	**753**	**-**	**172**
TOTAL EXPENSE		**8,752**	**7,527**	**7,434**
NET SURPLUS/(DEFICIT) before taxation		**(184)**	**-**	**360**
Income Tax Expense		-	-	-
NET SURPLUS/(DEFICIT) for the year		**(184)**	**-**	**360**
Other Comprehensive Revenue		-	-	-
TOTAL COMPREHENSIVE REVENUE AND EXPENSE		**(184)**	**-**	**360**

The accompanying notes form part of these financial statements.

The budget figures are derived from the Statement of Intent as approved by the Board at the beginning of the financial year. Where required these figures have been aggregated for comparative purposes[1].

Statement of Changes in Equity

For the year ended 30 June 2019

	Note	Actual 2019 $000	Actual 2018 $000
Equity Opening Balances			
Accumulated Comprehensive revenue and expense		352	342
Restricted Funds		1,698	1,348
Total Equity-Opening Balance		**2,050**	**1,690**
Comprehensive Revenue			
(Deficit)/Surplus for the year to retained earnings	10,11	(184)	360
Total comprehensive revenue		(184)	360
Equity Closing Balances			
Accumulated Comprehensive revenue and expense		242	352
Restricted Funds		1,624	1,698
Total Equity-Closing Balance		**1,866**	**2,050**

The accompanying notes form part of these financial statements.

Statement of Financial Position

For the year ended 30 June 2019

	Note	Actual 2019 $000	Budget [1] 2019 $000	Actual 2018 $000
ASSETS				
Current Assets				
Cash and cash equivalents	4	3,890	2,362	3,668
Trade and other receivables	5	467	30	523
Inventories		92	100	78
		4,449	**2,492**	**4,269**
Non-Current Assets				
Property, Plant and Equipment	6	5	2	13
		5	**2**	**13**
TOTAL ASSETS		**4,454**	**2,494**	**4,282**
LIABILITIES				
Current Liabilities				
Trade,other payables and accruals	7	1,395	402	760
Monies held in trust	7	9	-	140
Revenue in Advance	8	792	166	979
Employee Benefits	9	392	230	353
		2,588	**798**	**2,232**
TOTAL LIABILITIES		**2,588**	**798**	**2,232**
NET ASSETS		**1,866**	**1,696**	**2,050**
EQUITY				
Accumulated Comprehensive revenue and expense	10	242	342	352
Restricted Funds	11	1,624	1,354	1,698
TOTAL EQUITY		**1,866**	**1,696**	**2,050**

The accompanying notes form part of these financial statements

The budget figures are derived from the Statement of Intent as approved by the Board at the beginning of the financial year. Where required these figures have been broken down further for comparative purposes[1].

Statement of Cash Flows

For the year ended 30 June 2019

	Note	Actual 2019 $000	Budget [1] 2019 $000	Actual 2018 $000
Cash flows from operating activities				
Cash was provided from:				
Operating Revenue		8,315	7,460	10,013
Interest Received		56	30	61
Cash was applied to:				
Payments to Suppliers		(2,703)	(2,163)	(3,544)
Payments to Employees		(5,340)	(5,355)	(4,737)
Net GST Paid		(106)	-	(31)
Net cash inflow from operating activities		**222**	**(28)**	**1,762**
Cash flows from investing activities				
Cash was applied to:				
Purchase of property,plant and equipment		-	(500)	-
Net cash (outflow) from investing activities		**-**	**(500)**	**-**
Net Increase/(Decrease) in Cash and cash equivalents held		**222**	**(528)**	**1,762**
Cash and cash equivalents at beginning of year		3,668	2,890	1,906
Cash and cash equivalents at end of year	4	**3,890**	**2,362**	**3,668**
Made up of:				
Cash and bank balances		3,890	2,362	3,668
Closing Cash Balance		**3,890**	**2,362**	**3,668**

The accompanying notes form part of these financial statements

The budget figures are derived from the Statement of Intent as approved by the Board at the beginning of the financial year. Where required these figures have been broken down further for comparative purposes[1].

Statement of Accounting Policies

For the year ended 30 June 2019

Reporting Entity

The Wellington Zoo Trust (the Trust) is a charitable trust registered under the Charitable Trusts Act 1957 domiciled in New Zealand and is also a council-controlled organisation as defined under Section 6, Part 1 of the Local Government Act 2002, by virtue of the Council's right to appoint the Board of Trustees. The Trust was established on 1 July 2003 by the Wellington City Council.

The financial statements have been prepared in accordance with the requirements of the Charitable Trusts Act 1957 and section 69 of the Local Government Act 2002.

The Trust is reliant on the Wellington City Council (the Council) for the majority of its income and operates under a Contract for Services with the Council. The Contract for Services was re-negotiated to 30 June 2021. Ongoing funding for the Trust has been approved in the 2018/2028 Long Term Plan.

The primary objective of the Trust is to manage, administer, plan, develop, maintain, operate and promote the Wellington Zoo for the benefits of the inhabitants of Wellington and as an attraction to visitors to Wellington, not to make a financial return. Accordingly, the Trust has designated itself as a public benefit entity for the purposes of New Zealand PBE IPSAS.

Under this framework, the Trust is eligible to apply the reduced disclosure regime (Tier 2 entity) of the Public Benefit Entity Accounting Standards.

The reporting period for these financial statements is for the year ended 30 June 2019. The financial statements were authorised for issue by the Board of Trustees on 30 August 2019.

Statement of Compliance

The financial statements have been prepared in accordance with New Zealand generally accepted accounting practice. They comply with New Zealand equivalents to PBE IPSAS and other applicable Financial Reporting Standards, as appropriate for Tier 2 public benefit entities.

Measurement Base

The measurement base applied is historical cost. The accrual basis of accounting has been used.

Functional and Presentation Currency

These financial statements are presented in New Zealand dollars rounded to the nearest thousand, unless otherwise stated. As a result of rounding there may be slight discrepancies in subtotals.

Prior Year Comparatives

Certain prior year comparative figures have been restated for comparability purposes.

Standard issued and not yet effective and not early adopted

Financial instruments

In January 2017, the External Reporting Board issued PBE IFRS 9 Financial Instruments. This replaces PBE IPSAS 29 Financial Instruments: Recognition and Measurement. PBE IFRS 9 is effective for financial years beginning or after 1 January 2021, with early adoption permitted. The main changes under the standard relevant to the Trust are:

- New financial asset classification requirements for determining whether an asset is measured at fair value or amortised cost.
- A new impairment model for financial assets based on expected losses.

The Trust plans to apply the new standard in preparing the 30 June 2022 financial statements and has not yet assessed the effects of this new standard.

Significant Accounting Policies

Critical Accounting estimates and assumptions

In preparing these financial statements, the Trust has made estimates and assumptions concerning the future. The Trust has assessed the financial records and there are no significant critical accounting estimates. These estimates and assumptions may differ from the subsequent actual results. Estimates and assumptions are continually evaluated and are based on historical experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

Grants

Grants received from the Wellington City Council are the primary source of funding to the Trust and are restricted for the purposes of the Trust meeting its objectives as specified in the trust deed. The Trust also receives other assistance for specific purposes, and these grants usually contain restrictions on their use.

Grants are recognised as revenue when they become receivable unless there is an obligation to return the funds if the conditions of the grant are not met. If there is such an obligation the grants are initially recorded as grants received in advance, and recognised as revenue when the conditions of the grant are satisfied.

Revenue

Revenue comprises revenue from operating activities, investment revenue, grants and donations and other revenue and is measured at the fair value of consideration received or receivable.
Revenue may be derived from either exchange or non-exchange transactions.
Most of the services that the Trust provides for a fee are subsidised by grants therefore do not constitute an approximately equal exchange. Accordingly most of the Trust's revenue is categorised as non-exchange.

Donated, subsidised or vested assets

Where a physical asset is acquired for nil or nominal consideration, the fair value of the asset received is recognised as revenue. Such revenue is recognised when control over the asset is obtained.

Interest

Interest revenue is recognised using the effective interest rate method.

Volunteer Services Recognition

The Trust benefits from the service of dedicated volunteers in the delivery of its activities. Due to the difficulty in determining the value of these donated services with sufficient reliability, donated services are not recognised in these financial statements.

Taxation

The Trust is registered as a Charitable Trust and is exempt from income tax under the Income Tax Act 2007. The Trust is not exempt from indirect tax legislation such as Goods and Services Tax and accordingly is required to comply with these regulations.

Goods and Services Tax (GST)

All items in the financial statements are exclusive of GST, with the exception of receivables and payables, which are stated as GST inclusive. Where GST is not recoverable as an input tax, it is recognised as part of the related asset or expense.

Debtors and other receivables

Debtor and other receivables are initially measured at fair value and subsequently measured at amortised cost using the effective interest method, less any provision for impairment.

Cash and cash equivalents

Cash and cash equivalents includes cash on hand, deposits held at call with banks, other short-term highly liquid investments with original maturities of less than three months.

Investments

Term deposits are initially measured at the amount invested.

Creditors and other payables

Creditors and other payables are initially measured at fair value and subsequently measured at amortised cost using the effective interest method.

Inventory

Inventories are recorded at the lower of cost (determined on a first-in first-out basis) or net realisable value. This valuation includes allowances for slow moving and obsolete stock. Net realisable value is the estimated selling price in the ordinary course of business, less applicable variable selling expenses.

Property, Plant and Equipment

Recognition

Property, plant and equipment consist primarily of operational assets. Expenditure is capitalised when it creates a new asset or increases the economic benefits over the total life of an existing asset. Costs that do not meet criteria for capitalisation are expensed.

The Trust also manages the construction and development of buildings, structures and enclosures on behalf of the Council. These assets are not recorded in the Trust's financial statements as ownership vests in the Council.

Measurement

Property, plant and equipment are valued at historical cost less accumulated depreciation and impairment losses.

The initial cost of property, plant and equipment includes the purchase consideration, and those costs that are directly attributable to bringing the asset into the location and condition necessary for its intended purpose. Subsequent expenditure that extends or expands the asset's service potential is capitalised.

Impairment

The carrying amounts of property, plant and equipment are reviewed at least annually to determine if there is any indication of impairment. Where an asset's recoverable amount is less than its carrying amount, it will be reported at its recoverable amount and an impairment loss will be recognised. The recoverable amount is the higher of an item's fair value less costs to sell and value in use.

Disposal

Realised gains and losses arising from the disposal of property, plant and equipment are recognised in the Statement of Comprehensive Revenue and Expense in the period in which the transaction occurs.

Depreciation

Depreciation is provided on all assets owned by the Trust excluding assets under construction (work in progress). Depreciation is calculated on a straight line basis, to allocate the cost or value of the asset (less any residual value) over its useful life. The estimated useful lives of the assets are as follows:

Plant

Audio Visual Equipment	3 years
Projector	5 years
Shade Sail	10 years
Hospital Equipment	10 years
Garden Furniture	10 years
Living Room Furniture	15 years
Endoscope	8 years

Furniture and Equipment

Composter	10 years
CCTV	3 years
Incubators	12.5 years

Work in Progress

The cost of projects within work in progress is transferred to the relevant asset class when the project is completed and then depreciated.

Employee Benefits

A provision for employee benefits (holiday leave, long service leave, and retirement gratuities) is recognised as a liability when benefits are earned but not paid. The Trust recognises a liability and an expense for a one off payment where contractually obliged or where there is a past practice that has created a constructive obligation.

Short Term Employee Benefits

Holiday leave (annual leave and time off in lieu) is calculated on an actual entitlement basis at the greater of the average or current hourly earnings in accordance with sections 16(2) & 16(4) of the Holidays Act 2003.

Other Contractual Entitlements

Other contractual entitlements include termination benefits. Termination benefits are recognised in the Statement of Financial Performance only when there is a demonstrable commitment to terminate employment. Termination benefits settled within 12 months are reported at the amount expected to be paid, otherwise they are reported as the present value of the estimated future cash outflows.

Provisions

The Trust recognises a provision for future expenditure of uncertain amount or timing when there is a present obligation (either legal or constructive) as a result of a past event, it is probable that expenditures will be required to settle the obligation and a reliable estimate can be made of the amount of the obligation.

Provisions are not recognised for future operating losses. Provisions are measured at the present value of the expenditures expected to be required to settle the obligation using a pre-tax discount rate that reflects current market assessments of the time value of money and the risks specific to the obligation. The increase in the provision due to the passage of time is recognised as a finance cost.

Revenue in Advance

The Trust has received non-exchange funds for specific purposes with conditions that would require the return of the monies if the Trust is not able to fulfil the agreement. The revenue from these agreements will only be recognised as the conditions are fulfilled over time.

The Trust has received non-exchange funds which apply to periods beyond the current year with conditions that would require the return of the monies if the Trust is not able to fulfil the obligation.

Contingent Assets and Liabilities

Contingent liabilities and contingent assets are disclosed in the notes to the financial statements. Contingent liabilities are disclosed if the possibility that they will crystallise is not remote. Contingent assets are disclosed if it is probable that the benefits will be realised.

Animal Collection

In accordance with customary practice among Zoological organisations, animals are not recorded as there is no objective basis for establishing value. Additionally, animals have numerous attributes, including species, age, sex, relationship and value to other animals, endangered status and breeding potential whereby it

is impracticable to assign value. Expenditure related to animal acquisitions is expensed in the period of acquisition.

Equity

Equity is the residual interest in the Trust and is measured as the difference between total assets and total liabilities. The components of equity are accumulated surpluses and deficits and restricted funds (special funds, trusts and bequests).

Restricted funds are those reserves that are subject to specific conditions of use whether under statute or accepted as binding by the Trust because of the specific reason for which the funds were provided.

Transfers from these reserves may be made only for specified purposes or when certain specified conditions are met.

Statement of Cash Flows

The statement of cash flows is prepared using the direct approach. Operating activities include cash received from all revenue sources of the Trust and record the cash payments made for the supply of goods and services. Investing activities relate to the acquisition and disposal of assets. Financing activities relate to transactions that change the equity and debt capital structure of the Trust.

Related Parties

Related parties arise where one entity has the ability to affect the financial and operating policies of another through the presence of control or significant influence. Related parties include Wellington City Council, key management personnel and the governing body (Trust Board).

Trustees' remuneration is any money, consideration or benefit received receivable or otherwise made available, directly or indirectly, to a trustee during the reporting period. The disclosures for the Trust include the remuneration of the Trustee board as they occupy the position of a member of the governing body of the Trust.

Changes to Accounting Policies

There have been no changes in accounting policies this year.

Notes to the Financial Statements

Note 1: Revenue

	Actual 2019 $000	Budget [1] 2019 $000	Actual 2018 $000
Exchange Revenue			
Sale of Goods	409	420	436
Other Corporate income	121	-	141
Total Exchange Revenue	**530**	**420**	**577**
Non-Exchange Revenue			
Admissions	3,418	3,321	3,282
Other Revenue	122	127	124
Contractual Revenue			
Ministry of Education	84	84	83
Wellington City Council Operating Grant	3,320	3,320	3,240
Operating Grants and Donations			
Fonterra Brands	30		30
Brian Whiteacre Trust	10		9
TG McCarthy	10		10
General Donations	242		43
Trade Me	-		30
UNESCO	1		4
Four Winds	-		12
Ministry for the Environment	-	225	29
Koala Trust	10		17
Weta	20		-
J & A Mauger Charitable Trust	5		-
Nikau Foundation	4		-
Anstiss Garland Charitable Trust	2		-
Unitech	2		-
Winton and Margaret Bear Charitable Trust	2		-
One Foundation	9		-
Operating Grants and Donations	**347**	**225**	**184**
Total Non-Exchange Operating Revenue , Grants and Donations	**7,291**	**7,077**	**6,913**
Capital Grants and Donations			
General Donations			
Pub Charity	263	-	237
Bequests	-	-	6
Stout Trust	36	-	-
Wellington Community Trust	242	-	-
Lotteries Trust Board	135	-	-
Pelorus Trust	2	-	-
Frucor	13	-	-
Total Non-Exchange Capital Grants and Donations	**691**	**-**	**243**
Total Non-Exchange Revenue	**7,982**	**7,077**	**7,156**
Total Grants, Donations and Operating Revenue	**8,512**	**7,497**	**7,733**

Grants and Donations include grants and bequests received for capital and operational purposes of $1,037,976 (2018:$427,797).These grants were received for specific purposes. This income is transferred to Restricted Funds until it is needed, refer to Note 11.

The budget figures are derived from the Statement of Intent as approved by the Board at the beginning of the financial year. Where required these figures have been broken down further for comparative purposes[1].

Note 2: Expense on operating activities

	Note	Actual 2019 $000	Budget [1] 2019 $000	Actual 2018 $000
Marketing and Commercial costs		302	280	343
Auditor's remuneration:				
- Audit Services		32	26	26
Entertainment		1	8	2
Consumables		493	480	435
Cost of goods sold		214	218	214
Other Costs		967	552	864
Insurance premiums		10	10	10
Materials and Services		326	261	251
Personnel costs		5,222	5,259	4,716
Trustees' remuneration	16	82	96	80
Utilities		342	328	310
		7,991	**7,518**	**7,251**

1. Personnel costs include costs such as salaries, wages, leave and other employee earned compensation.

2. Other costs include expenditure not separately disclosed, such as:

- professional costs
- travel
- administration costs
- animal collection costs
- vehicle fleet costs
- contracts

The budget figures are derived from the Statement of Intent as approved by the Board at the beginning of the financial year. Where required these figures have been broken down further for comparative purposes[1].

Note 3: Vesting of Capital Grants and Donations

This entry relates to the transfer of these funds to Wellington City Council. The Zoo has transferred funds of $753K (2018:$172K) to Wellington City Council towards capital spend for this year.

Note 4: Cash and cash equivalents

	Actual 2019 $000	Budget 2019 $000	Actual 2018 $000
Bank Balances	3,885	2,362	3,663
Cash on hand	5	-	5
Total Cash and cash equivalents	**3,890**	**2,362**	**3,668**

Note 5: Trade and other receivables

	Note	Actual 2019 $000	Budget 2019 $000	Actual 2018 $000
Receivables (Gross)		190	30	240
Trade Receivables due from Wellington City Council	15	109	-	180
Less provision for impairment of trade receivables		-	-	-
Trade Receivables		**299**	**30**	**420**
GST Receivable		115	-	9
Prepayments		53	-	94
		168	-	103
Total Trade and other receivables		**467**	**30**	**523**
Trade Receivables comprises:				
Receivables from the sales of goods and services (exchange transactions)		264	30	384
Receivables from transfers (non-exchange transactions)		35	-	36
		299	**30**	**420**

Further information on the collectability of trade and other receivables is contained in Note 12: Financial Instruments. As at 30 June 2019, no Trade Receivables were assessed as impaired.

Note 6: Property, Plant and Equipment

	Actual 2019 $000	Budget [1] 2019 $000	Actual 2018 $000
Operational Assets			
Plant			
Plant at cost – opening balance	48	48	48
Accumulated depreciation	(47)	(47)	(45)
Total Plant – opening balance	1	1	3
Depreciation Expense	(1)	(1)	(2)
Total plant – closing balance	**-**	**-**	**1**
Furniture and Equipment			
Furniture and Equipment at cost – opening balance	171	171	171
Accumulated Depreciation	(159)	(159)	(150)
Total Furniture and Equipment – opening balance	12	12	21
Depreciation Expense	(7)	(10)	(9)
Total Furniture and equipment – closing balance	5	2	12
Total Operational Assets	**5**	**2**	**13**

The budget figures are derived from the Statement of Intent as approved by the Board at the beginning of the financial year. Where required these figures have been broken down further for comparative purposes[1].

Note 7: Trade, Other Payables, Accruals and Monies held in Trust

	Actual 2019 $000	Budget 2019 $000	Actual 2018 $000
Payables under Exchange Transactions			
Exchange Payables and Accruals			
Trade Payables and Accruals	382	402	371
Trade Payables due to parent	902	-	204
Total Payables under Exchange Transactions	**1,284**	**402**	**575**
Non -Exchange Payables			
Taxes Payable (GST , PAYE)	111	-	185
Total Payables under Non-Exchange Transactions	**111**	**-**	**185**
Total Payables	**1,395**	**402**	**760**
Donations held in Trust	-	-	131
Regional Amenities Fund (administered on behalf of Wellington Regional Amenities Fund)	9	-	9
Total Monies held in Trust	**9**	**-**	**140**

Note 8: Revenue in Advance

	Actual 2019 $000	Budget [1] 2019 $000	Actual 2018 $000
Revenue in Advance under Exchange Transactions			
Exchange Revenue in Advance			
Admissions Revenue	257	166	190
Total Revenue in Advance under Exchange Transactions	**257**	**166**	**190**
Non -Exchange Revenue in Advance			
Grants and Sponsorships	535	-	789
Total Revenue in Advance under Non-Exchange Transactions	**535**	**-**	**789**
Total Revenue in Advance	**792**	**166**	**979**

The budget figures are derived from the Statement of Intent as approved by the Board at the beginning of the financial year. Where required these figures have been broken down further for comparative purposes[1].

Note 9: Employee Benefits

	Actual 2019 $000	Budget [1] 2019 $000	Actual 2018 $000
Payroll Accruals	109	50	101
Holiday Leave	283	180	252
Total employee benefits	**392**	**230**	**353**
Represented by:			
Current	392	230	353
Total employee benefits	**392**	**230**	**353**

The budget figures are derived from the Statement of Intent as approved by the Board at the beginning of the financial year. Where required these figures have been broken down further for comparative purposes[1].

Note 10: Accumulated (Deficit) / Surplus

	Note	Actual 2019 $000	Actual 2018 $000
Accumulated Surplus/Deficit			
Opening Balance		352	342
Net (Deficit)/Surplus		(184)	360
Transfers from restricted funds	11	1,093	333
Transfers to restricted funds	11	(1,019)	(683)
Accumulated Surplus/(Deficit)– closing balance		242	352
Total accumulated surplus/(deficit)		**242**	**352**

Note 11: Restricted Funds

	2019 $000	2018 $000
Trusts, Bequests and Capital Grants		
Opening Balance	921	598
Additional funds received	897	560
Funds utilised	(893)	(237)
Trusts,Bequests and Capital Grants – closing balance	**925**	**921**
Animal Transfers		
Opening Balance	479	500
Additional Operating Grants and Donations received	-	-
Transfers from Other Operating Revenue	-	-
Funds utilised	(110)	(21)
Animal Transfers – closing balance	**369**	**479**
Conservation Fund		
Opening Balance	298	250
Funds received	122	123
Funds utilised	(90)	(75)
Conservation Fund – closing balance	**330**	**298**
Opening Balance	1,698	1,348
Transfers from retained earnings	1,019	683
Transfers to retained earnings	(1,093)	(333)
Restricted Funds – closing balance	**1,624**	**1,698**

The Trust has accumulated funds of $100 contributed by Wellington City Council upon establishment of the Trust on 1 July 2003.

Restricted Funds: Purpose of each reserve

Trusts, Bequests and Capital Grants are monies received for a specific purpose.

Animal Transfer Reserve Fund is made up of money received specifically for the transfer of animals as well as money that the Trust has tagged from Other Operating Income to fund future animal transfers.

Conservation fund is made up of money received specifically to support field conservation.

Note 12: Financial Instruments

The Zoo's financial instrument categories include financial assets (cash and cash equivalents, loans and receivables and financial liabilities (payables that arise directly from operations and borrowings). The main purpose of the Zoo's financial instruments is to raise finance for the Zoo's operations.

Note 13: Commitments

The Trust had no capital commitments as at 30 June 2019 (2018:Nil).

The Trust had no operating lease commitments as at 30 June 2019. Payments due not later than one year Nil, payments due between one to two years Nil (2018:Nil).

Note 14: Contingencies

The Trust had no contingent liabilities as at 30 June 2019 (2018:Nil).

Note 15: Intra group transactions and balances

	2019 $000	2018 $000
Expense for services provided to the Zoo from WCC:		
Wellington City Council	908	265
	908	**265**
Revenue for services received by the Zoo from:		
Wellington City Council	3,326	3,250
	3,326	**3,250**
Current receivables owing to the Zoo from:		
Wellington City Council	109	180
	109	**180**
Current payables owing from the Zoo to:		
Wellington City Council	902	204
	902	**204**

Note 16: Related Party disclosures

Key Management Personnel Compensation

	2019 $000	2018 $000
Total employee benefits	998	839
Trustee remuneration	82	80
Total Key Management Personnel Remuneration	**1,080**	**919**

Key management personnel include the Chief Executive, other senior management personnel and Trustees.

Trustees' Remuneration

Trustees' remuneration is any money, consideration or benefit received, receivable or otherwise made available, directly or indirectly, to a trustee.

The following people held office as trustees of the Zoo during the reporting period. The aggregate remuneration paid to the trustees during the year totalled $82,435 (2018:$80,000) and is disaggregated and classified as follows:

Trustee Remuneration	2019 $000	2018 $000
Craig Ellison (term as Board Chair started 1 January 2016)	32	32
Nina Welanyk Brown (term started 1 January 2019)	8	-
Michael Potts (term started 1 September 2016)	16	16
Raewyn Bleakley (term started 1 December 2014)	16	16
Sue Patterson (finished 30 June 2018)	-	16
Ben Bateman (term started 1 July 2017)	10	-
Councillor Peter Gilberd (term started March 2018)	-	-
Total Trustee Remuneration	**82**	**80**

	2019 $000	2018 $000
Trustees		
Remuneration	82	80
Full-time equivalent members	5.50	6.00
Strategic Management Team		
Remuneration	998	839
Full-time equivalent members	5.73	5.48
Total Key Management Personnel Remuneration	**1,080**	**919**

Full time equivalent calculations for Trustees are based on number of months in employment and for the Chief Executive and other senior management personnel are based on 2,080 hours. Wellington City Councillors CCO Trust Board appointments are unpaid positions. Trustee Ben Bateman became eligible to be remunerated on 6th November 2018.

Related party transactions

During the year trustees and key management, as part of a normal customer relationship, were involved in minor transactions with the Trust.

The Trust receives a grant from the Wellington City Council under a Contract for Services. In addition, the Wellington City Council receives/(pays) amounts for the provision/(receipt) of other goods and services. These other transactions are conducted on an arms-length basis. The amounts owing to/from related party balances are disclosed in Note 15.

No provision has been required, nor any expense recognised for impairment of receivables for any loans or other receivables to related parties (2018:$Nil).

Note 17: Events after balance date

There were no significant events after balance date that affect the financial statements (2018:Nil).

Note 18: Explanations of major variances against budget

Statement of comprehensive revenue and expense

Revenue

Operating Revenue was greater than budgeted by $350,000 due to visitor revenue being higher than budget as a result of increased visitation and operational grants and donations being above budget. Capital Grants and Donations were greater than budgeted by $691,000 due to grants and donations received towards the Chimpanzee capital project, the Nest Te Kōhanga medical equipment and the Reptile Breeding facility.

Statement of financial position

Current Assets

Current Assets are greater than budgeted by $1,957,000 largely because cash and cash equivalents are higher than budget by $1,582,000 due to receipts of grant funding for capital projects and visitor revenue and operational grants and donations revenue is higher than budgeted. Trade and other receivables are above budget by $437,000 largely due to higher than budgeted receivables from Wellington City Council. This is for recharges of renewals for capital works completed of $109,000 and $125,000 of capital works in progress to be recharged to Wellington City Council. There is also GST Receivable balance due of $115,000.

Current Liabilities

Current liabilities are greater than budgeted by $1,790,000 due to higher than budgeted revenue in advance as a result of receipts of grant funding for capital projects. This includes balance of grant from Wellington Community Trust for veterinary equipment for the Nest Te Kōhanga of $65,000 and $400,000 from Pub Charity for a grant received in advance for the Giraffe Management facility and habitat project. Trade payables and other accruals are higher than budget largely because of vesting due to Wellington City Council of $866,000 for the Chimpanzee capital project, Wellington Green Gecko Breeding programme project and the Wellington Community Trust grant spend on veterinary equipment for the Nest Te Kōhanga. Employee Benefits are above budget by $142,000 due to annual leave provision being higher than budget by $33,000 and payroll accruals of $101,000.

Cashflow

Cash inflows from Operating activities are above budget mainly due to above budget Capital Grants and Donations receipts. Cash outflows for transfers of $500,000 from Property Plant and Equipment were budgeted to be vested to Wellington City Council whereas the actual vesting for this year was $753,000 and was vested through payments to suppliers and employees.

Note 19: Explanations of major variances against prior year

Statement of comprehensive revenue and expense

Revenue

Operating Revenue was higher than prior year by $326,000 due to retail and visitor revenue being greater as a result of increased visitation and operational grants and donations received.

Statement of financial position

Current Assets

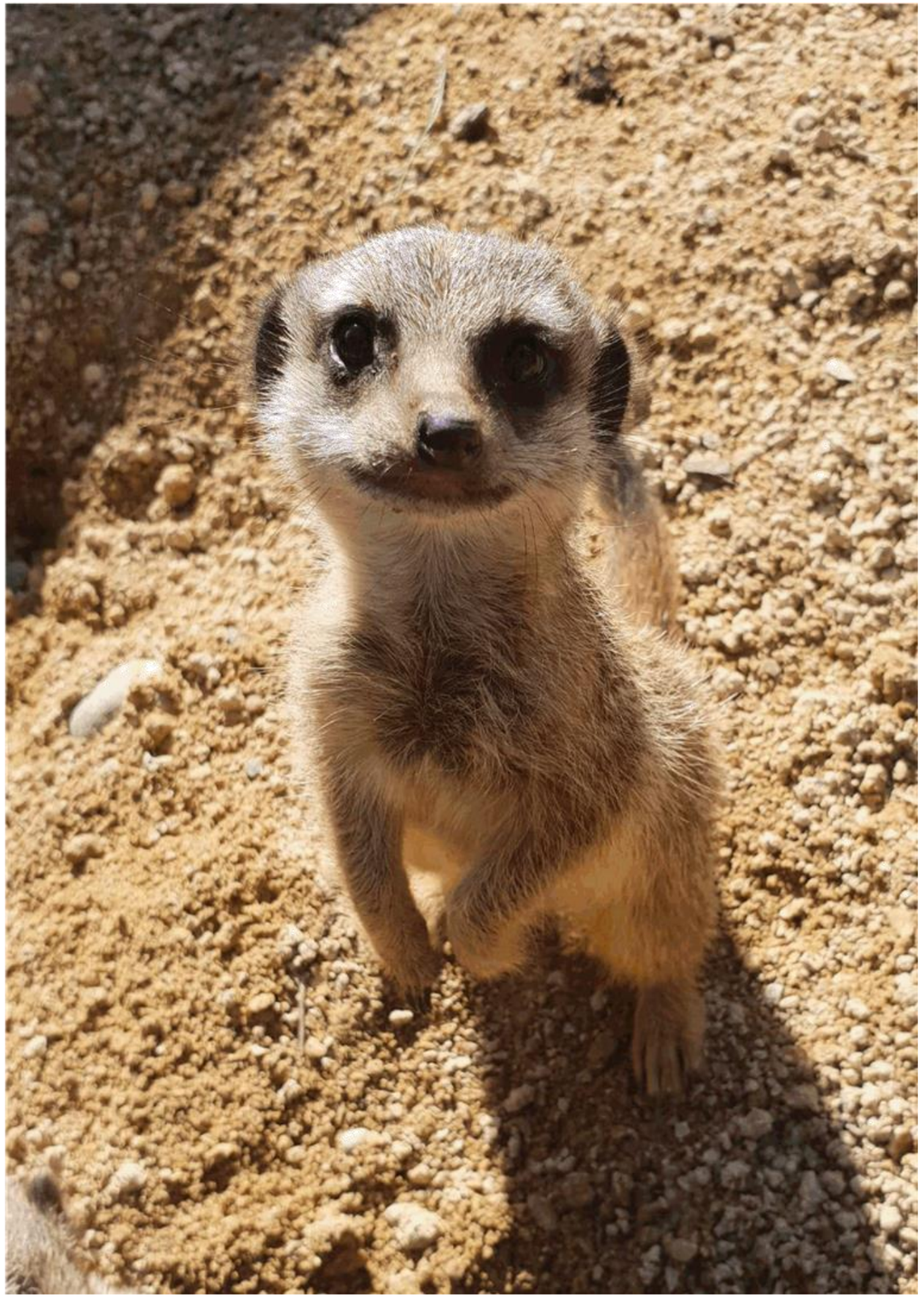
Current Assets are greater than prior year by $180,000 largely because cash and cash equivalents are higher than prior year by $222,000 due to receipts of grant funding for capital projects and visitor revenue is higher than prior year. Trade and Other receivables are lower than prior year by $56,000 due to lower receivables due from Wellington City Council. This is due to recharges of renewals for capital works completed of $109,000 this financial year compared to $180,000 in prior year.

Current Liabilities

Current liabilities are greater than prior year by $356,000.Trade payables and other accruals are higher than prior year by $635,000 largely due to vesting due to Wellington City Council of $866,000 for the Chimpanzee project, Wellington Green Gecko Breeding programme project and the Wellington Community Trust grant spend on veterinary equipment for the Nest Te Kōhanga compared to vesting due to Wellington City Council last year of $198,000 for the Chimpanzee project. This is offset by a reduction in monies held in trust and revenue in advance of $318,000

Equity

Closing equity is lower than prior year due to a decrease in restricted funds on hand of $74,000 as at 30 June 2019 and operating deficit of $110,000 reducing Accumulated Funds balance.



REVIEW OF QUARTER ONE REPORTS FOR THE COUNCIL CONTROLLED ORGANISATIONS FOR THE PERIOD ENDING 30 SEPTEMBER 2019

Purpose

1. This report provides the sub-committee with a review of the first quarter reports submitted by Council Controlled Organisations for consideration in accordance with the requirements of the Local Government Act 2002.

Recommendations

That the Council Controlled Organisations Subcommittee:

1. Receive the information.
2. Note any issues for the Chair to raise with the entities covered by this report.

Background

2. The sub-committee is tasked with monitoring the performance of the following entities:
    - Basin Reserve Trust
    - Karori Sanctuary Trust
    - Wellington Cable Car Limited
    - Wellington Museums Trust
    - Wellington Regional Economic Development Agency Limited
    - Wellington Regional Stadium Trust
    - Wellington Zoo Trust
3. Wellington Regional Economic Development Agency Ltd is jointly owned (80% / 20%) by the Wellington City Council and the Greater Wellington Regional Council respectively. In addition to the monitoring by this sub-committee, the stakeholders jointly monitor the company via the Wellington Regional Strategy Committee.
4. Wellington Water Limited is owned in equal (20%) shares with Greater Wellington Regional Council, Lower Hutt City Council, Porirua City Council and Upper Hutt City Council. The shareholders jointly monitor the company via the Wellington Water Committee.
5. In terms of a Court Of Appeal Judgement (CA164/04) on 6 September 2005 between the Commissioner of Inland Revenue and the Wellington Regional Stadium Trust, it was established that Sections 5 and 6, Schedules 8 and 9 and Part 5 of the Local Government Act 2002 do not apply to the Wellington Regional Stadium Trust and accordingly the Trust is not a CCO.
6. In recognition of the Council's original investment in the Wellington Regional Stadium Trust and the non-recourse loan from Council to the Trust that was fundamental in the

establishment of the Trust and the building of the stadium, the relationship operates as if the Trust was a CCO. This approach is consistent with the Greater Wellington Regional Council's relationship with the Trust. As agreed between the Councils the Trust reports on a six monthly basis.

Discussion

7. Quarterly reports have been received from the following entities for consideration by the sub-committee and are are attached as appendices:

   - Basin Reserve Trust
   - Karori Sanctuary Trust
   - Wellington Cable Car Limited
   - Wellington Museums Trust
   - Wellington Regional Economic Development Agency Limited
   - Welllington Zoo Trust

8. The first quarter reports have been reviewed by officers to assess any risks or issues and where any significant issues were identified these have been discussed with the relevant entity.

9. Representatives of the entities covered in this report will attend the sub-committee meeting to present the quarterly report and answer any questions from the sub-committee.

10. BASIN RESERVE TRUST

ACTIVITY SUMMARY
Quarter One is the quietest period for the Basin Reserve Trust as the ground is transitioned from winter to summer sport and the outfield renovation is completed. Throughout winter the Basin Reserve hosted junior rugby and junior girls' football. Five rugby event days were held with six games played per day (30 events in total) and five football event days were held with 12 games played per day (60 events in total). The Trust was successful in securing funding from four major organisations to support the Museum Stand redevelopment. Trustees are confident of being able to achieve the $1 million fund raising target by February 2020. The Trust is continuing to look for a naming rights partner for the ground. Four companies were approached in Q1, with 75 companies approached over the past two 2 years. The Museum Stand seismic strengthening and refurbishment project is progressing well and is on target for the February 2020 International Test match between India and the New Zealand Blackcaps.



SUMMARY FINANCIALS (Year To Date)

Variance (Actual minus Budget). ✔ *Favourable variance to budget* ✘ *Unfavourable variance to budget*

FINANCIAL PERFORMANCE ($000)	30 Sep 17 Actual	30 Sep 18 Actual	**30 Sep 19 Actual**	*30 Sep 19 Budget*	30 Sep 19 *Variance*	30 Jun 20 Budget
Total Revenue	273	316	**307**	*295*	*12* ✘	1,392
Total Expenses	173	196	**218**	*190*	*28* ✘	1,004
Surplus (Deficit)	100	120	**88**	*105*	*16* ✘	387
FINANCIAL POSITION						
Total Assets	859	828	**1,081**	*865*	*216* ✔	1,208
Total Liabilities	167	108	**415**	*74*	*341* ✘	134
Equity	692	720	**666**	*791*	*125* ✘	1,074
CASH FLOWS						
Total Net Cash Flows	118	132	**391**	*116*	*275* ✔	15
Opening Cash	28	92	**152**	*168*	--	168
Closing Cash	146	224	**543**	*285*	--	183

The Trust's financial performance for the quarter is broadly in line with prior periods. The Trust's financial position is sound with cash on hand of $543k at 30 Sep 2019.

KPI DASHBOARD *(The table contains a selection of KPIs and is not a complete list)*

✔ *Achieved* ✘ *Not Achieved. The 3 Year Trend = year on year performance* → *Steady* ↗ *Improving* ↘ *Declining*

^ *denotes annual target.*

MEASURE		YTD 30 Sep 17	YTD 30 Sep 18	**YTD 30 Sep 19**	3 Year Trend
Cricket Event Days	Actual	1 ✔	2 ✔	**3** ✘	→
	Target	*0*	*0*	***6***	
Less Firebirds pre-season games played in September than in previous years.					
Other Sports Event Days	Actual	24 ✔	11 ✔	**10** ✘	↗
	Target	*14*	*7*	***12***	
Winter rugby and football were both affected by bad weather cancellations.					
Community Event Days	Actual	4 ✔	0 ✘	**0**	↗
	Target	*0*	*2*	***2***	
Community events take place in summer months. Full year target is expected to be met or exceeded.					
Function Days	Actual	1 ✘	8 ✔	**18** ✔	↗
	Target	*2*	*6*	***6***	
Functions are proving increasingly popular the Basin Reserve as its reputation for hosted events grows.					
Practice Facility Usage (days)	Actual	11 ✔	11 ✔	**9** ✘	↗
	Target	*85^*	*10*	***15***	
Less Firebirds pre-season trainings in September than in previous years, due to wet weather.					
Ground Hire Income	Actual	$12,500	$500	$11,418	↗
	*Target^*	*$149,000*	*$234,800*	*$290,200*	
Numbers Attending Events	Actual	1,200	2,500	2,050	↗
	*Target^*	*31,000*	*40,000*	*41,000*	
Attendance numbers affected by event cancellations but expect to meet full year target.					
Operating Grant per Attendee	Actual			$135.47	↗
	*Target^*	*$12.27*	*n/a*	*$16.50*	
Winter and spring months are the quietest time at the Basin Reserve and attendance numbers affected by event cancellations. This metric is skewed in Q1 but expected to meet the full year target.					

A wetter than usual spring caused some event cancellations meant that the Trust did not achieve some of its activity based KPIs. However, there are no causes for concern in terms of the operational capability and utilisation of the Basin Reserve.

ISSUES & OUTLOOK
The playing surface is managed by the turf team from the Westpac Stadium under a management agreement. The turf management costs are increasing which puts financial pressure on the Trust. Renovation of the Basin Reserve playing surface will be carried out at the end of the 2019/20 cricket season to continue to meet the requirements of NZ Cricket to be eligible for the 2021 Women's Cricket World Cup which is to be hosted in New Zealand. The Basin Reserve will continue to host a range of domestic men's and women's cricket matches. The main cricket event for the summer is the cricket test between India and the New Zealand Blackcaps, starting on 21 February 2020. Key events planned for quarter two are as follows • Domestic cricket season commences 21 October 2019 • Beers at the Basin, 30 November 2019

11. KARORI SANCTUARY TRUST

ACTIVITY SUMMARY
ZEALANDIA was identified by TIME magazine as one of the World's 100 Greatest Places of 2019 and in the first quarter hosted 24,374 visitors, up 9% on the same quarter last year and up 43% on the SOI target. During the quarter the sanctuary experienced strong growth in visitation from education (up 37% on Q1 2018/19), members (up 20% on Q1 18/19) and tours (up 14% on Q1 18/19). ZEALANDIA is expecting this trend to continue over the summer months, supported by growth in international visitors and more cruise ships in port. Over the season ZEALANDIA expect to deliver nearly 720 tours, up from 470 tours last year. The sanctuary's popularity is continuing to grow. The following is a comment from a visitor posted on Trip Advisor. *"Visited Zealandia this weekend while on a business trip and was amazed by the natural beauty of this amazing country. The sanctuary is very well maintained, and the staff is extremely knowledgeable and helpful. Wonderful experience and a must see for those visiting Wellington."* The Sanctuary to Sea project continues to build momentum with more than 10 groups now involved in restoring the Kaiwharawhara catchment. The other significant restoration project at ZEALANDIA is the perch removal from the lower lake. The resource consent application has been submitted and planning for this removal programme is advanced. No issues are anticipated at this stage. The tītipounamu/rifleman that were translocated to ZEALANDIA in March have started nest building. This is an important sign that the translocation has been successful and the birds are becoming established in the sanctuary. The 100-year moth project began, involving the recreation of an historic species list of these invertebrates.



Tītipounamu/rifleman Photo credit: Leon Berard



The dark form of the most common moth of the night Rhapsa scotosialis showing off its amazing camouflage on a dead leaf. Photo Credit U. Schneehagen

To celebrate Conservation Week in September, ZEALANDIA hosted a wide range of activities including a Family Nature Day. To celebrate Māori Language Week in September, ZEALANDIA hosted a wide range of staff activities to build knowledge, understanding and appreciation of te reo Māori.

In August the Trust renewed a Memorandum Of Understanding with Wellington Zoo to reflect an increasingly strong and multifaceted partnership between both entities.

SUMMARY FINANCIALS (Year To Date)

** Variance (Actual minus Budget).* ✔ *Favourable variance to budget* ✘ *Unfavourable variance to budget*

FINANCIAL PERFORMANCE ($000)	30 Sep 17 Actual	30 Sep 18 Actual	30 Sep 19 Actual	30 Sep 19 Budget	*30 Sep 19 Variance*	30 Jun 20 Budget
Total Revenue	1,258	1,039	1,129	945	*185* ✔	5,207
Op. Exp. before Depn & Int.	1,361	1,058	1,172	1,182	*10* ✔	4,876
Earnings before Depn & Int.	(103)	(19)	(43)	(237)	*194* ✔	331
Surplus (Deficit)	(286)	(91)	(132)	(333)	*201* ✔	(93)
FINANCIAL POSITION						
Total Assets	4,593	5,340	6,098	*6,099*	*1* ✔	6,229
Total Liabilities	1,003	1,404	1,058	*1,560*	*502* ✘	2,150
Equity	3,590	3,936	5,040	*4,539*	*501* ✘	4,079
CASH FLOWS						
Total Net Cash Flows	57	493	177	*(28)*	*205* ✔	(95)
Opening Cash	1,412	1,637	2,663	*500*	--	500
Closing Cash	1,469	2,130	2,840	*472*	--	405

Overall, revenue excluding Council funding was $871k against a budget of $823k and year to-date is $83k (11%) higher than last year at the end of quarter one. Retail sales were $85k, up 3% on quarter one last year. Tours sales were $117k up 25% on quarter one last year.

The quarter one year-to-date result for net operating surplus (deficit) before depreciation is tracking favourably by $166k mainly due to higher than budgeted income from tours of $19k and fundraising income of $45k.

KPI DASHBOARD *(The table contains a selection of KPIs and is not a complete list)*

✔ *Achieved* ✘ *Not Achieved. The 3 Year Trend = year on year performance* → *Steady* ↗ *Improving* ↘ *Declining*

^ denotes annual target.

MEASURE		YTD 30 Sep 17	YTD 30 Sep 18	**YTD 30 Sep 19**	3 Year Trend
Full costs to Council*	Total	$376,824	$372,708	**$357,498**	↗
	$/visit	$16.13	$16.33	**$14.86**	
** Council operating grant plus property related costs. Figures recognise the operating grant on an accrued (not payment) basis. This measure includes property costs which the Trust does not control.*					
Council Subsidy ($/visit) *WCC operating grant/visitors*	Actual	$10.49	$11.03	**$10.72**	↗
	*Target^*	*$9.07*	*$8.80*	***$8.54***	
On par with prior years and no issues expected with meeting the full year target.					
Trading Revenue ($/visit)** *** Revenue per visit excludes interest, Council and other grants.*	Actual	$25.56	$33.94	**$34.58**	↗
	*Target^*	*$26.22*	*$26.48*	***$26.74***	
This is a strongly improving metric for Zealandia and contributes significantly to the sustainability of the Trust's activities.					
Non-Council Funding *Donations and other non-council funding*	Actual	$43,643	$158,958	**$197,537**	↗
	*Target^*	*$265,000*	*$270,000*	***$275,000***	
The Trust has made another strong start in Q1 toward its full year target which it expects to reach.					
Membership Subscription Revenue^^ *^^ Not a KPI – this is a management target.*	Actual	$60,904	$64,312	**$78,553**	↗
	*Target^*	*$306,000*	*$312,100*	***$318,300***	
Another good start toward its full year target.					
Visitors	Actual	23,361 ✔	22,818 ✔	**24,065** ✔	↗
	Target	*13,914*	*14,317*	***17,028***	
Another record Q1 performance, comfortably ahead of target and prior period comparisons.					
Students & Education Visits	Actual	2,613 ✔	2,234 ✔	**3,540** ✔	↗
	Target	*1,850*	*1,882*	***1,882***	
Strong Q1 performance. Nature at Your Place enabled 25 decile one to six schools to engage with Zealandia.					
Individual Members	Actual	11,090 ✔	10,999 ✔	**11,096** ✔	↗
	*Target^*	*10,600*	*10,800*	***11,000***	

Overall, ZEALANDIA has performed very well in the first quarter and is on track to record another strong performance for the year. In terms of conservation measures, the Trust is on track to achieve its annual targets.

ISSUES & OUTLOOK

No issues to note.

A weasel was detected in the sanctuary in August. The animal has not yet been redetected despite extensive operations, and it is possible the animal may have left; operations will continue until ZELANDIA has further certainty. No impacts of the weasel on native species have been detected.

At the Trust's AGM held just after quarter end on 13 October, two new member-appointed Guardians, Ellen Carlyon and Latu Clark, were elected, and three new Honorary Members, Colin Miskelly, Helen Ferner and Richard Bentley, were announced.

Tanglewood House: Resource consent was granted in June. The Trust now aims to select and contract suitable contractors for the design and build phase of the development.

12. WELLINGTON CABLE CAR LIMITED

ACTIVITY SUMMARY

In addition to the 9 day planned shutdown of the cable car service in September for its regular maintenance, the service was also interrupted for 6 ½ days with an unplanned outage for reactive maintenance from 19th June (just prior to beginning of the quarter in review). This resulted in additional maintenance work and costs in Q1, over and above the planned maintenance.

During the period, the company's Chief Executive, Simon Fleisher, departed the role after 6 years with the company. Stephen Ward is acting Chief Executive pending the recruitment of a replacement.

SUMMARY FINANCIALS

** Variance (Actual minus Budget).* ✔ *Favourable variance to budget* ✘ *Unfavourable variance to budget*

FINANCIAL PERFORMANCE ($000)	30 Sep 17 Actual	30 Sep 18 Actual	**30 Sep 19 Actual**	30 Sep 19 Budget	*30 Sep 19 Variance*	30 Jun 20 Budget
Total Revenue	1,667	1,581	**533**	638	*105* ✘	3,792
Total Expenditure	1,729	1,594	**1,040**	774	*266* ✘	3,096
Surplus (Deficit) after tax	(62)	(13)	**(346)**	(100)	*343* ✘	494
FINANCIAL POSITION						
Total Assets	11,731	12,041	**12,204**			12,106
Total Liabilities	2,068	1,963	**1,674**			1,075
Equity	9,663	10,078	**10,530**			11,031
CASH FLOWS						
Total Net Cash Flows	(123)	560	**(954)**			279
Opening Cash	2,556	4097	**5,007**			3,787
Closing Cash	2,433	3537	**4,053**			4,066

The Cable Car typically operates at a deficit in the first quarter, because of lower passenger numbers in the winter months. However, the deficit in Q1 is unfavourable to budget by $342,898. This is because additional unplanned maintenance work was completed in the quarter. This resulted in additional spending of $292,905 over budget and the longer than planned shutdown led to

SUMMARY FINANCIALS

reduced revenue of $68,893 compared to budget. There were savings of $36,495 compared to budget in respect of Cable Car operational costs.

The company remains in a strong financial position with growing cash reserves tagged for future capital expenditure to replace its rolling stock.

KPI DASHBOARD *(The table contains a selection of KPIs and is not a complete list)*

✔ *Achieved* ✘ *Not Achieved. The 3 Year Trend = year on year performance* → *Steady* ↗ *Improving* ↘ *Declining*

The table contains a selection of KPIs and measures and is not a complete list.

MEASURE		YTD 30 Sep 17	YTD 30 Sep 18	**YTD 30 Sep 19**	3 Year Trend
Passenger Trips	Actual	190,600 ✘	216,349 ✔	**179,669** ✘	→
	Target	*206,367*	*190,269*	***216,763***	
Behind due to extended maintenance period but expect to meet the full year targets.					
Fare Income^	Actual	577,441	583,408	**532,896**	→
^ This is not a KPI	*Target*	*490,792*	*533,317*	***601,669***	
Fare income has fallen compared to prior periods. This is due to an unscheduled break in services while essential reactive maintenance was carried out.					

The reliability of the Cable Car in the first quarter was 99.96%. This does not take into account the planned nine-day outage in September (for the annual survey).

ISSUES & OUTLOOK

No issues to note.

The 2019/20 cruise ship season has begun and will bring 123 ships to Wellington with a potential for 29,000 additional visitors over last year.

13. WELLINGTON MUSEUMS TRUST

ACTIVITY SUMMARY

The Trust hosted 165,855 visitors to its facilities over the quarter, 29,417 more than its SOI target. Experience Wellington identifies the following programme highlights for quarter one:

- *Suffrage in Stitches* at Wellington Museum was opened by the Hon. Carmel Sepuloni, Associate Minister of Arts, Culture and Heritage on 1 August 2019. The first two weeks saw more than 5300 people visit the exhibition.
- *Get a Hat, Get a Head* which opened in early September at Wellington Museum and is the result of collaboration between Wellington Museum, FLUX Co-op and 5 creative spaces, Pablos Art Studio, Mix, Arts on High, Vinnies Re Sew and The Shed Project Kapiti. The exhibition opening was timed to coincide with Mental Health Awareness Week and Disability Pride Week.
- For the first time, the New Zealand International Film Festival presented a full programme in the Adam Auditorium.
- The exhibition *Lunar Module* by Sheyne Tuffery (18 July to 2 August 2019) at the Thomas King Observatory explored the moon landing in 1969 and Wellington's response to this event.
- *Split Level View Finder: Theo Schoon* and *New Zealand Art* opened at the City Gallery on 27 July.

The July school holidays were a busy time. More than 35,000 people visited Experience Wellington facilities. Including 1,968 children attending a wide range of school holiday activities. Experience Wellington facilities also hosted visits from 19 different school holiday provider groups – more than 400 children. The majority were free, and there was a mixture of drop-in and pre-booked programmes.

The Capital E National Theatre for Children was awarded a 13% increase in funding from Creative New Zealand's Toi Tōtara Haemata investment programme. The increase means $3.16 million over the next 6 years and recognises Capital E as a national leader in the production of creative encounters for, with, by and between children and young people.

SUMMARY FINANCIALS (Year To Date)

** Variance (Actual minus Budget).* ✔ *Favourable variance to budget* ✘ *Unfavourable variance to budget*

FINANCIAL PERFORMANCE ($000)	30 Sep 17 Actual	30 Sep 18 Actual	**30 Sep 19 Actual**	30 Sep 19 Budget	*30 Sep 19 Variance*	30 Jun 20 Budget
WELLINGTON MUSEUMS TRUST (EXCL. SPACE PLACE)^						
Total Revenue	2,872	2,978	**2,926**	2,774	*152* ✔	11,586
Opex before Depreciation	3,034	2,859	**2,982**	2,911	*71* ✔	11,047
Depreciation	100	108	**129**	135	*6* ✔	539
Net Surplus (Loss)	(262)	11	**(185)**	(272)	*87* ✔	0
SPACE PLACE^						
Total Revenue	239	256	**276**	261	*15* ✔	1,163
Operating Expenses	268	268	**242**	306	*64* ✔	1,163
Net Surplus (Deficit)	(31)	(12)	**32**	(47)	*79* ✔	(11)

SUMMARY FINANCIALS (Year To Date)

FINANCIAL POSITION						
Total Assets	5,780	7,934	**8,572**	8,370	*202* ✓	6,080
Total Liabilities	1,073	3,468	**4,197**	4,220	*23* ✓	1,621
Equity	4,607	4,466	**4,375**	4,150	*225* ✓	4,459
CASH FLOWS						
Total Net Cash Flows	240	2,081	**2,364**	2,290	*74* ✓	0
Opening Cash	640	944	**1,072**	830	--	830
Closing Cash	880	3,025	**3,436**	3,120	--	830

^ The SOI reports the Financial Performance for both Space Place and Wellington Museums Trust (excluding Space Place) separately.

The Trust is performing well against budget and expects to meet its full year target, subject to minor timing differences throughout the year.

KPI DASHBOARD *(The table contains a selection of KPIs and is not a complete list)*

✓ *Achieved* ✗ *Not Achieved. The 3 Year Trend = year on year performance* → *Steady* ↗ *Improving* ↘ *Declining*

^ Annual target.

MEASURE		YTD 30 Sep 17	YTD 30 Sep 18	**YTD 30 Sep 19**	3 Year Trend
Full Costs to Council*	Total	$2,287,038	$2,271,900	**$2,817,754**	↘
	$/visit	$13.06	$15.38	**$16.99**	
** Council operating grant plus property related cost (including rental grant paid for Capital E). Figures recognise the gross operating grant, not allocated among the various activities. This measure includes property costs which the Trust does not control.*					

MEASURE		YTD 30 Sep 17	YTD 30 Sep 18	**YTD 30 Sep 19**	3 Year Trend
Council Grant ($/visit)	Actual	$9.98 ✓	$12.54 ✗	**$11.29** ✗	↗
	*Target^*	*$10.85*	*$10.05*	***$11.24***	
Subsidy per Visit forecast is based on the probable percentage of the operating grant received from Council as follows: • *City Gallery – 30%* • *Museums Wellington (Wellington Museum, Cable Car Museum and Nairn Street Cottage) – 26%* • *Capital E (including the Hannah Playhouse) – 22%* • *Space Place – 4.9% plus the cash underwrite* • *Trust's Executive Office – 17.1%*					
City Gallery	Actual	$11.99 ✓	$14.29 ✗	**16.75** ✗	→
	*Target^*	*$12.50*	*$12.65*	***$14.96***	
Museums Wellington (Wellington Museum, Cable Car Museum & Nairn St Cottage)	Actual	$7.44 ✗	$20.01 ✗	**7.83** ✗	↘
	*Target^*	*$5.18*	*$5.00*	***$5.01***	

KPI DASHBOARD *(The table contains a selection of KPIs and is not a complete list)*

Capital E	Actual	$7.29 ✓	$13.82 ✗	**8.21** ✓	↗
	*Target^*	*$14.53*	*$10.76*	***$23.35***	
Space Place	Actual	$6.30 ✓	$0.93 ✓	**7.10** ✓	→
	*Target^*	*$9.89*	*$9.72*	***$9.48***	
The trust is bulk funded for the operating grant, which it allocates based on figures above.					
MEASURE		YTD 30 Sep 17	YTD 30 Sep 18	**YTD 30 Sep 19**	3 Year Trend
Average Spend ($/visit)	Actual	$2.56 ✗	$3.89	**$3.17**	→
	*Target^*	*$3.32*	*n/a*	***n/a***	
City Gallery	Actual	$0.90 ✗	$2.49 ✓	**$2.56** ✓	↗
	*Target^*	*$1.57*	*$1.80*	***$1.87***	
Museums Wellington (Wellington Museum, Cable Car Museum & Nairn St Cottage)	Actual	$2.37 ✓	$8.59 ✓	**$2.28** ✓	→
	*Target^*	*$1.41*	*$2.28*	***$2.16***	
Capital E	Actual	$3.14 ✗	$4.86 ✓	**$2.58** ✗	↘
	*Target^*	*$3.84*	*$3.12*	***$3.29***	
Space Place	Actual	$8.50 ✗	$10.00 ✓	**$11.37** ✓	→
	*Target^*	*$10.12*	*$9.85*	***$9.93***	
Tracking well overall.					
MEASURE		YTD 30 Sep 17	YTD 30 Sep 18	**YTD 30 Sep 19**	3 Year Trend
Total Non-Council Revenue ($000s)	Actual	$849	$612	**$861**	→
	*Target^*	*$3,834*	*$2,478*	***$3,858***	
… Trading Revenue					
City Gallery	Actual		$100	**$107**	n/a
	*Target^*		*$307*	***$296***	
Museums Wellington (Wellington Museum, Cable Car Museum & Nairn St Cottage)	Actual		$208	**$157**	n/a
	*Target^*		*$845*	***$837***	
Capital E	Actual		$132	**$112**	n/a
	*Target^*		*$509*	***$252***	
Space Place	Actual		$134	**$150**	n/a
	*Target^*		*$542*	***$566***	
Sub-letting, interest & other	Actual		$38	**$33**	n/a
	*Target^*		*$275*	***$206***	
… Fund Raising Revenue					
City Gallery	Actual		$52	**$42**	n/a
	*Target^*		*$274*	***$574***	
Museums Wellington (Wellington Museum, Cable Car Museum & Nairn St Cottage)	Actual		$59	**$49**	n/a
	*Target^*		*$173*	***$158***	
Capital E	Actual		$201	**$179**	n/a

KPI DASHBOARD *(The table contains a selection of KPIs and is not a complete list)*

	*Target^*		*$1,051*	***$858***	
Space Place	Actual		$32	**$32**	n/a
	*Target^*		*$103*	***$111***	
Expecting to meet full year targets.					
VISITATION		YTD 30 Sep 17	YTD 30 Sep 18	**YTD 30 Sep 19**	3 Year Trend
Total Visits	Actual	175,141 ✓	147,707 ✓	**165,855** ✓	→
	Target	*169,600*	*136,400*	***136,438***	
Tracking well with total visits now at 25% of the annual target compared to 147,707 or 20% of 2018-19 annual target.					
Cable Car Museum	Actual	38,998 ✗	42,789 ✓	**41,952** ✓	→
	Target	*55,200*	*30,500*	***36,300***	
On par with the same period last year. Visitation is expected to grow in Q2 with the upcoming Cruise Ship Season.					
City Gallery	Actual	57,911 ✓	40,179 ✗	**41,271** ✓	↘
	Target	*45,000*	*45,000*	***40,000***	
Tracking well against target, and on par with the same period last year. Building activity on Civic Square is expected to be disruptive.					
Capital E	Actual	37,774 ✓	27,145 ✓	**42,948** ✓	↗
	Target	*27,500*	*21,600*	***21,638***	
More schools were able to benefit from our Story Studio LIVE thanks to funding provided by the Tuia-250 Encounters Programme and higher numbers through PlayHQ significantly contributed to exceeding the Q1 target.					
Wellington Museum	Actual	25,675 ✗	23,927 ✗	**26,373** ✓	→
	Target	*30,000*	*27,000*	***25,300***	
Tracking well against target, with slightly better numbers than the same period last year. Numbers expected to increase in Q2 due to October school holidays.					
Space Place	Actual	14,135 ✓	13,392 ✓	**13,168** ✓	→
	Target	*11,500*	*12,000*	***12,800***	
Tracking well against target, and on par with the same period last year.					
Nairn Street Cottage	Actual	648 ✓	275 ✗	**143** ✗	↘
	Target	*400*	*300*	***400***	
Did not achieve the Q1 target due mainly to fewer public programmes and schools' visits.					

ISSUES & OUTLOOK

No issues to note.

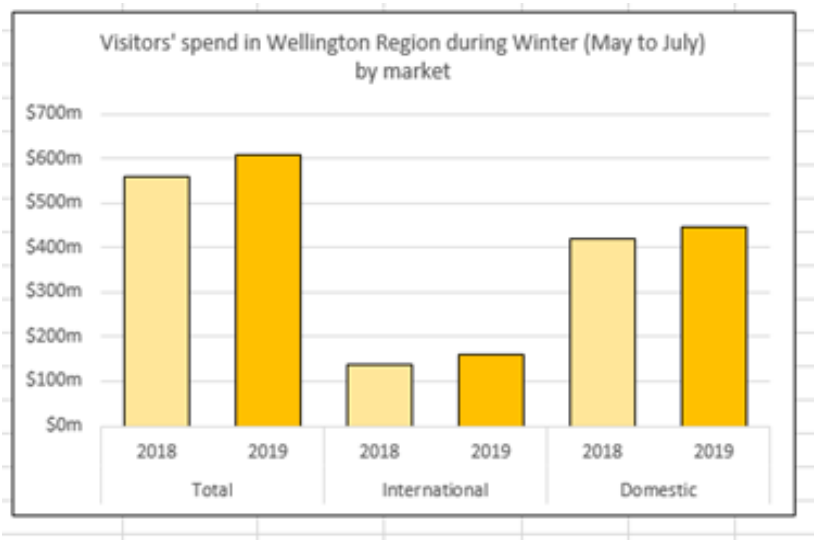
Consultants working on the Wellington Museum development will complete design work in mid-November which will provide the full scope of building works. This project is being managed between the Trust and Council's property team.

14. WELLINGTON REGIONAL ECONOMIC DEVELOPMENT AGENCY LIMITED

EXECUTIVE SUMMARY

Destination and Marketing

- Regional trails framework continues to be developed including expanding the website, supporting several Trail events and new developments on the Remutaka Cycle Trail.
- Continuing work assisting with the Wellington Convention and Exhibition Centre.
- *The Wellington Effect* winter campaign proved to be very successful, visitor spends for the winter period was up 8.6% compared with a 3.6% for the country as a whole.
- A number of journalists, influencers and film crews were hosted with a number of media highlights, the value of media activity for the quarter was $9.5m
- WellingtonNZ.com had 454,936 visits in the quarter.
- I-SITE extension and refurbishment completed.
- Commissioned content in Air New Zealand's magazine in September and October.



Visitor spend in the region continues to increase

Events and Performances

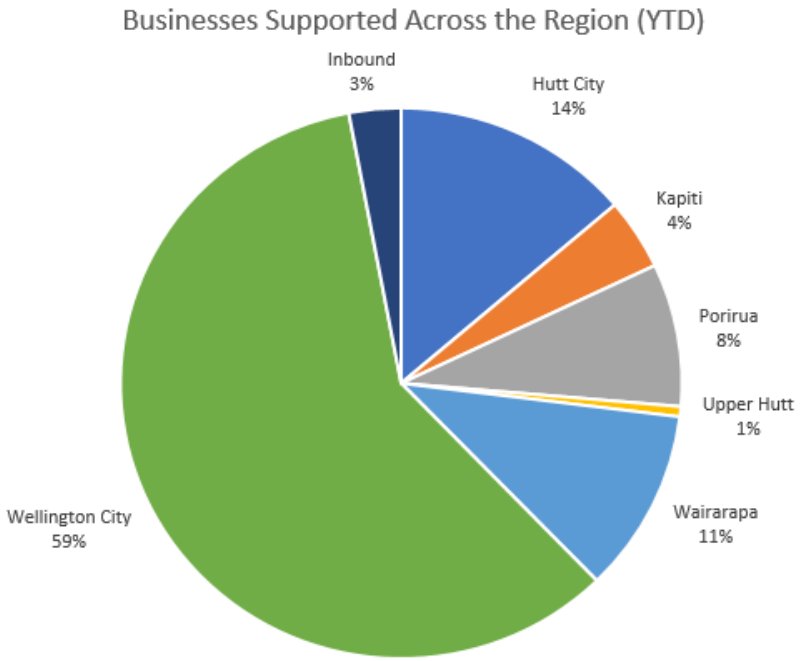
- Delivered 45 events with 69 performances involving 90,000 guests.
- Highlights included successful events including, Tu Tagata Polynesian Festival, Orchestra Wellington, NZSO Beethoven Festival, LIVE RUST concert, Celeste Barber and Dara O'Briain.
- 56 conferences held.
- Secured future conferences with an economic value of $5.3m.
- The Vodafone Warriors and the All Blacks versus South Africa test (both at the Westpac Stadium) started the financial year, the 2 events attracted 50,000 fans.
- 76 breweries along with 16,000 visitors made Beervana a success.
- Visa Wellington on a Plate occurred throughout August, the 2019 season of WOW commenced.



WOW commences its 2019 season

Business Growth and Innovation

- WREDA supported 166 businesses in the quarter, broken down across the region as noted below.



- Supported the Kapiti and Wairarapa ED Strategies.
- Completed the Regional Workforce Framework, potentially WREDA will be involved in 4 areas: Regional workforce leadership; Research and data; Pathways to employment; Driving stakeholder action.
- Supported the Kapiti Pop Up Business School.

Creative HQ

- 25 ventures been incubated/accelerated via CHQ's platform.
- Tourism Tech Accelerator held in September.
- Lighting Lab GovTech Accelerator started with 10 teams in the programme.

SUMMARY FINANCIALS

** Variance (Actual minus Budget).* ✔ *Favourable variance to budget* ✘ *Unfavourable variance to budget*

FINANCIAL PERFORMANCE ($000) 2019/20	Budget Q1	**Actual Q1**	*Variance Q1*	Budget YTD	Actual YTD	*Variance YTD*	Budget FYE
Total Revenue	9,349	**9,036**	✘				31,504
Total Expenses	8,203	**7,984**	✔				31,354
Net Surplus (Loss)	1,145	**1,052**	✘				150
FINANCIAL POSITION							
Total Assets		**9,064**					6,558
Total Liabilities		**4,957**					4,095
Equity		**4,107**					2,463
CASH FLOWS							
Total Net Cash Flows	2,000	**2,047**	✔				500
Opening Cash	2,100	**2,443**	✔				2,100
Closing Cash	4,100	**4,490**	✔				2,600

- Revenue for the quarter is behind budget due to timing of partner revenue, this is expected to correct in the next quarter.
- Visitor income for the iSITE behind budget due to a longer than expected refurbishment period.
- Cash balance higher due to higher surplus from the previous year.

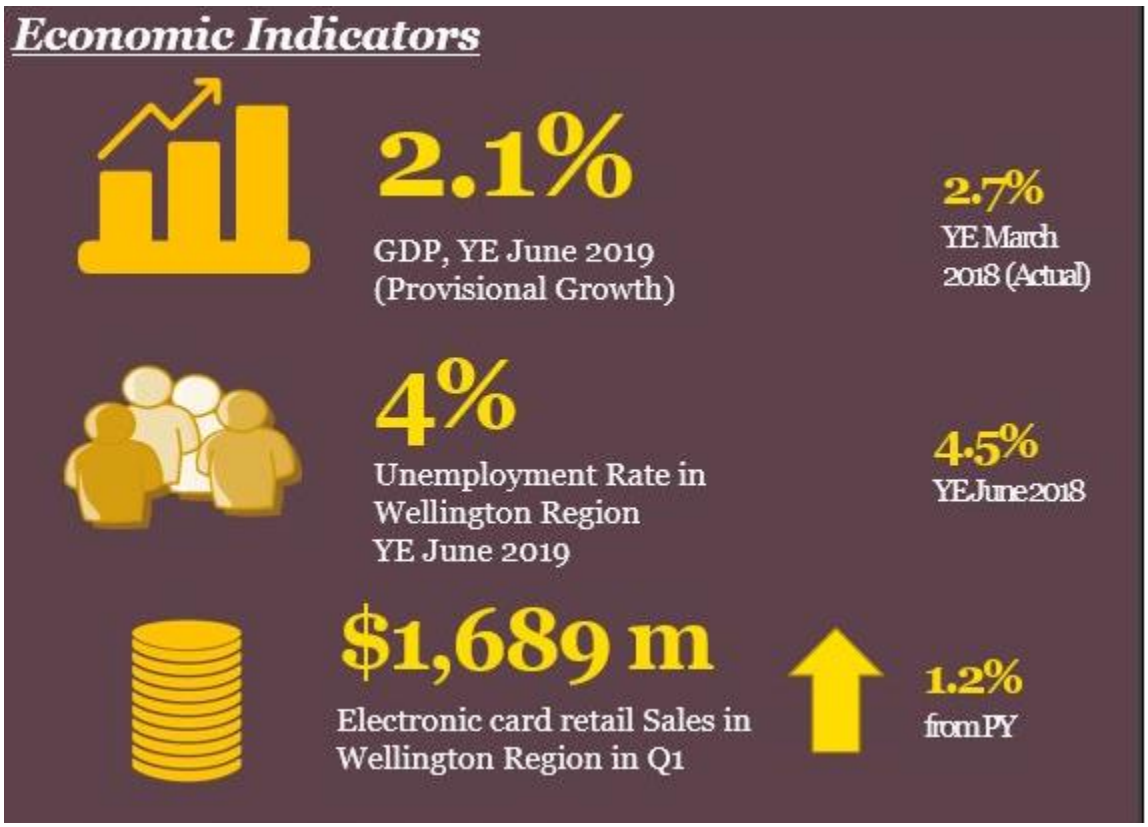
KPI DASHBOARD *(The table contains a selection of KPIs and is not a complete list)*

✔ *Achieved* ✘ *Not Achieved.* → *Steady* ↗ *Improving* ↘ *Declining*

MEASURE		Q1 2019/20	*Budget 2019/20*	*Trend*	*Comments*
Unique visitors to Wellingtonnz.com	Actual	496,271		↗	On track to achieving target
	Target		*2.9m*		
Visitor spend	Actual	$408m		↗	On track to achieving target
	Target		*$2.755m*		
Commercial guest nights	Actual	497,924		↗	On track to achieving target
	Target		*3.19m*		
Number of start-ups on CHQ platform	Actual	25		↗	On track to achieving target
	Target		*55*		
ROI from Major Events	Actual			↗	Annual Measure
	Target		*20:1*		
Number of companies becoming investable	*Actual*	3		↗	On track to achieving target
	Target		*9*		
Value of Business Events secured	Actual	$9.5m		↗	On track to achieving target
	Target		*$25m*		
Market share of Multiday conferences	Actual			↗	New survey data not available until August 2020
	Target		*19%*		
Value of business events secured	Actual	$5.3m		↗	On track to achieving target
	Target		*$19.0m*		
Number of events	Actual	101		↗	On track to achieving target, 419 events already booked for the year
	Target		*450*		
Equivalent Advertising Value from media activity	Actual	$9.5m		↗	On track to achieving target
	Target		*$25m*		

KPI DASHBOARD *(The table contains a selection of KPIs and is not a complete list)*

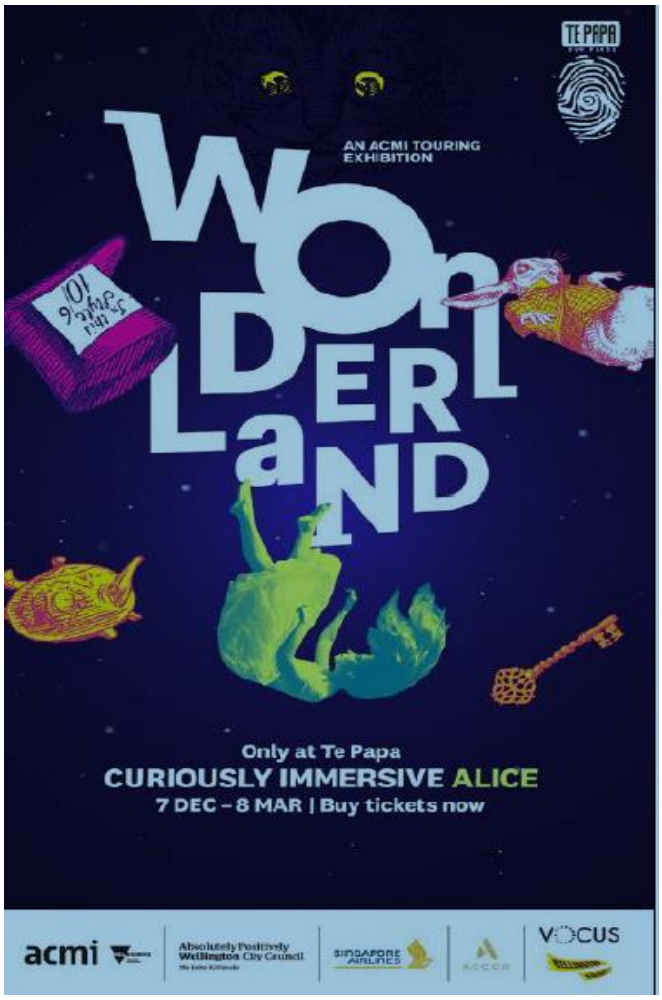




OUTLOOK

Looking forward to Q2 and beyond;

- Season for WOW concludes
- NZ versus England 20/20 game at Westpac Stadium.
- The strategic review of the Venues and developing a refreshed strategic framework for Major Events, both will be completed by the end of the year.
- Partnered with Te Papa for their summer exhibition *Wonderland (Alice)* which opens in early December.
- Activating Wellington after being named a UNESCO City of Film.
- Assisting in the development of a Sound Stage in Upper Hutt.
- Summer marketing campaign commences
- International Education awards and Student Welcome in the next calendar year
- MOD Wellington (previously Wellington Experience Week) will run in November with much greater interest than 2018.



15. WELLINGTON ZOO TRUST

ACTIVITY SUMMARY

Wellington Zoo welcomed 44,934 visitors in Quarter 1, which is 2,343 below its Q1 target and also less than the same period last year. Despite Winter Wednesdays' attendance being better than last year the Zoo's visitation has been impacted by some generally poor weekend weather.

Wellington Zoo's Wildlife Health Services Manager is assisting a Victoria University of Wellington Masters' student with an urban rat radio-tracking project which involves anaesthetising live captured urban rats to fit radio collars. The project is aimed to assist Predator-Free Wellington and Landcare Research to inform their models of likelihood of intercepting and detecting re-invaders to the Miramar Peninsula.

The Zoo announced the launch of the Wellington Zoo Conservation Fund Local Grants' Programme during Conservation Week in Aotearoa. The Zoo is offering funding for projects or programmes in the Greater Wellington Region and the Chatham Islands with clear community conservation value for native wildlife and wild places. The Zoo's Conservation Fund will be the funding vehicle for these small grants.

Wellington Zoo received a $400,000 grant from Pub Charity towards an upgrade of the Giraffe Management Facility and habitat. In August, the Zoo celebrated the completion of the donated ambulance to make it fit for purpose when transporting our animals.

A generous Wellington Zoo donor has re-signed a three year agreement at an increased level of $80,000 per annum to support the Wellington Zoo and Massey University Masters in Wildlife and Zoo Medicine Veterinary Residency programme at The Nest Te Kōhanga.

The Zoo's contributions to field conservation both nationally and globally totalled $594,415 or 7.6% of its operational budget for the year ended 30 June 2019. Not only does this exceed the Zoo's target of 5% it also exceeds the Zoo and Aquarium Association Australasia target of 3%.

Wellington Zoo veterinarians and veterinary technicians were involved in the kākāpō work on Whenua Hou and at Auckland Zoo to support this year's clutch with respiratory illness.



Sundar's tooth procedure

SUMMARY FINANCIALS (Year To Date)

** Variance (Actual minus Budget).* ✔ *Favourable variance to budget* ✘ *Unfavourable variance to budget*

FINANCIAL PERFORMANCE ($000)	30 Sep 17 Actual	30 Sep 18 Actual	**30 Sep 19 Actual**	*30 Sep 19 Budget*	*30 Sep 19 Variance*	30 Jun 20 Budget
Total Revenue	2,108	1,849	**2,287**	*1,983*	*304* ✔	8,374
Total Expenses	1,744	1,863	**2,118**	*2,089*	*29* ✘	8,374
Net Surplus (Loss)	364	(14)	**169**	*(106)*	*275* ✔	0
FINANCIAL POSITION						
Total Assets	4,255	4,793	**4,070**	*3,183*	*887* ✔	2,205
Total Liabilities	2,194	2,740	**2,103**	*2,031*	*72* ✘	947
Equity	2,061	2,053	**1,967**	*1,152*	*815* ✘	1,258
CASH FLOWS						
Total Net Cash Flows	1,942	109	**(261)**	*(105)*	*156* ✘	-909
Opening Cash	1,906	3,668	**3,890**	*2,883*	--	2,883
Closing Cash	3,848	3,777	**3,629**	*2,778*	--	1,974

The Zoo's net surplus for the quarter of $169k was comfortably ($275k) above budget for the period. The Trust is in a sound financial position, with cash on hand of $3.6m which has been a consistent level of cash reserves at this time of year.

KPI DASHBOARD *(The table contains a selection of KPIs and is not a complete list)*

✔ *Achieved* ✘ *Not Achieved. The 3 Year Trend = year on year performance* → *Steady* ↗ *Improving* ↘ *Declining*

^ denotes annual target.

MEASURE		YTD 30 Sep 17	YTD 30 Sep 18	**YTD 30 Sep 19**	3 Year Trend
Full costs to Council*	Total	$1,305,400	$1,314,065	**$1,338,914**	→
	$/visit	$30.69	$21.73	**$29.80**	
** Council operating grant plus property related costs. Figures recognise the operating grant on an accrued (not payment) basis. This measure includes property costs which the Trust does not control.*					
Council Subsidy ($/visit)	Actual	$19.04	$16.61	**$18.95**	→
	*Target^*	*$13.39*	*$13.58*	***$13.41***	
On par with prior periods. This is an annual target.					
Trading Revenue ($/visit)** *** Revenue per visit excludes interest, Council grants and other grants.*	Actual	$18.75 ✔	$20.28 ✔	**$21.87** ✔	↗
	*Target^*	*$16.26*	*$17.21*	***$19.56***	
Trading revenue per visitor is increasing gradually.					
Percentage Operating Costs Generated by the Trust	Actual	46% ✔	54% ✔	**46%** ✔	→
	*Target^*	*54%*	*56%*	***59%***	
Steady performance.					
Trust Generated Income as Percentage of	Actual	98% ✘	122% ✘	**115%** ✘	↗

KPI DASHBOARD *(The table contains a selection of KPIs and is not a complete list)*					
the Council's grant	*Target^*	*120%*	*127%*	***146%***	
An improving metric, but below the full year target at this stage. Will be improved as the summer season begins and visitor activity increases.					
Visitors	Actual	42,536 ✗	49,970 ✓	**44,934** ✗	↗
	Target	*49,603*	*43,501*	***47,277***	
Ahead of the same period 2 years ago, but below last year which was the second strongest year for the Zoo visitation numbers. Still expecting to meet is full year target.					
Zoo School (LEOTC) Visits	Actual	2,495	3,309	**2,481**	→
	*Target^*	*10,500*	*10,500*	***10,500***	
Tracking well.					
Percentage of native patient successful released to the wild after treatment in the Nest Te Kōhanga	Actual	68% ✓	60% ✗	**68%** ✓	→
	*Target^*	*>55%*	*>70%*	***50%***	
The successful treatment and release rate is relatively stable and, at this stage above the full year target.					

ISSUES & OUTLOOK

No material issues to note. Inclement weather continues to challenge Zoo visitation numbers. The summer marketing campaign will begin in November and the ten year anniversary of The Nest Te Kōhanga celebrations is expected to drive visitation.

Planning has commenced for the triennial International Congress of Zoo Keepers conference (ICZ) which the Zoo will host in Wellington in February 2021 with up to 400 delegates from around the world. ICZ is a global network of zookeepers contributing to the highest standard of professional animal care. At ICZ's request (and cost) Wellington Zoo's Animal Care Manager recently travelled to Verona, Italy to attend the ICZ Annual Committee Meeting. This will assist with further planning and build the necessary contacts and networks to ensure the Conference in 2021 is a success.

Planning has begun for snow leopards. This financial year will be setting up the procurement plan, the consultant team and reviewing the concept design.

Attachments

Attachment 1.	Basin Reserve Q1 Report 2019-20 ⇩	Page 374
Attachment 2.	Karori Sanctuary Trust Q1 Report 2019-20 ⇩	Page 388
Attachment 3.	Wellington Cable Car Q1 Report 2019-20 ⇩	Page 409
Attachment 4.	Wellington Museums Trust Q1 Report 2019-20 ⇩	Page 424
Attachment 5.	WREDA Q1 Report 2019-20 ⇩	Page 434
Attachment 6.	Wellington Zoo Trust Q1 Report 2019-20 ⇩	Page 476

Authors	Warwick Hayes, Project Manager Economic & Commercial Barry Turfrey, Economic Development Unit
Authoriser	Danny McComb, Manager Economic & Commercial

SUPPORTING INFORMATION

Engagement and Consultation
Not applicable.

Treaty of Waitangi considerations
Not applicable.

Financial implications
The CCOs work within the confines of the Council's overall Long Term Plan and Annual Plan framework.

Policy and legislative implications
Not relevant.

Risks / legal
Not relevant.

Climate Change impact and considerations
The CCOs work with the Council and other organisations as part of considering environmental sustainability in their operations, including with the Council's Our Living City programme.

Communications Plan
Officers will incorporate feedback from the Committee into the Letters of Expectation that will be sent to the chair of the relevant CCO.

Health and Safety Impact considered
Not relevant.

Basin Reserve Trust

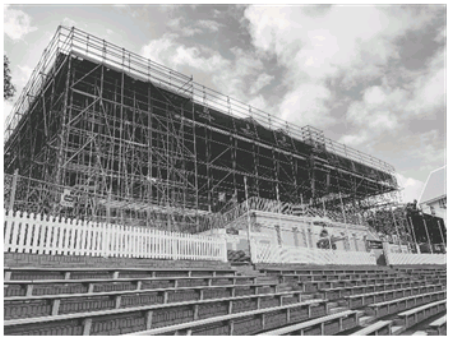
Report to the Wellington City Council CCO Committee

First Quarter ending 31 September 2019

1. Highlights

Quarter One highlights are outlined below

- Progress on the Old Pavilion Redevelopment
- Junior Rugby and junior Football
- A wide range of corporate functions and conferences
- Firebirds pre-season training



2. Statement of Intent KPI Performance

Quarter One is the quietest event delivery period for the Basin Reserve Trust as the ground is transitioned from winter to summer sport and the outfield renovation is completed. The table below outlines quarter one actuals vs targets

Measure	Measurement	Annual Target	Q1 Target	Q1 Actual	Comments
• Cricket Events	Cricket days	50	6	3	Less Firebirds pre-season games played in September than in previous years
• Other Sports Events	Sports days	25	12	10	Winter rugby and football effected by bad weather cancellations
• Practice facility usage	Practice days	100	15	9	Less Firebirds pre-season trainings in September than in previous years
• Functions	Function days	25	6	18	Significant increase in functions due to growing reputation of the Basin function

Cricket Events and Practise Facility Usage

During September the Basin was used by the Firebirds for pre-season games and training sessions. From October onwards usage by Cricket Wellington will significantly increase with more teams accessing the practise facilities (following daylight savings).

Other Sports and Community Events

The BRT continues to provide a world class mufti-sport facility 12 months of the year. Throughout winter the Basin hosted junior rugby and junior girls' football. Five rugby event days were held with six games played per day (30 events in total) and five football event days were held with 12 games played per day (60 events in total).



Functions

Through its contract with Black and Gold Events who manage and promote the recently refurbished Norwood Room and Long Room in the RA Vance Stand as a venue for conferences, meetings, weddings, celebrations, Christmas functions and team building workshops the BRT is pleased to report a continued increase in the number of functions being held at the Basin Reserve. In quarter one a total of 18 functions were held against a target of six

3. Master Plan Redevelopment

The Trust continues to work with Council in progressing the vision of the Masterplan. An update on this project is as follows

- The redevelopment of Museum Stand is progressing well. Works continue with the aim to reopen the stand for the NZ v India Test Match
- Council's plans for the upgrade of the embankment, toilet blocks and the perimeter fence and ground entrances are currently on hold pending outcomes from the Get Welly Moving project
- The BRT is progressing initial planning for replacement floodlights

4. Sponsorship and fundraising

Sponsorship

The BRT ran an innovative crowd funding initiative with the aim of securing revenue and supporting a group of community leaders that are focused on raising awareness of gender equity in sports media coverage. The professionally run campaign was supported by local media agency EightyOne and attracted significant media interest. Unfortunately, the campaign did not achieve the target set.

The BRT continues to focus its efforts on securing a naming rights partner. Four companies have been approached this quarter with 75 companies approached over the past two 2 years.

Fundraising

The BRT has been successful in securing funding from four major trusts to support the Museum Stand Redevelopment. An application to the Lotteries Commission has also been made and the Trustees are confident of being able to achieve the $1M target by February 2020.

5. Basin Reserve Trust Meetings

The BRT Trustees met on 16 September. The meeting schedule for the remainder of this reporting year is outlined in the table below

Friday 6 December 2019	10.30am	Norwood Room, Basin Reserve
Friday 6 March 2020	10.30am	Norwood Room, Basin Reserve
Friday 5 June 2020	10.30am	Norwood Room, Basin Reserve



6. Financial Performance

A year to date summery of financial performance is outlined below (Please refer to the attached Statement of Financial Performance for the period ending 30 September 2019 for further information)

Variance (Actual minus Budget). ✔ *Favorable variance to budget* ✘ *Unfavorable variance to budget*

FINANCIAL PERFORMANCE ($000)	Budget Q1	**Actual Q1**	*Variance Q1*	Budget YTD	Actual YTD	Variance YTD	Budget FYE
Total Revenue	295	**306**	*11*	295	306	11	1,392
Total Expenses	190	**218**	*(28)*	190	218	(28)	1,004
Net Surplus (Loss)	105	**88**	*(17)*	105	88	(17)	388
FINANCIAL POSITION							
Total Assets	865	**1,081**	*216*				1,208
Total Liabilities	74	**415**	*(341)*				134
Equity	791	**666**	*(125)*				1,074
CASH FLOWS							
Total Net Cash Flows	117	**391**	*274*	117	391	274	15
Opening Cash	168	**152**	*(16)*	168	152	(16)	168
Closing Cash	285	**543**	*258*	285	543	258	183

7. Outlook

Key events planned for quarter two are as follows

- Domestic cricket season commencing 21 October 2019
- Beers at the Basin, 30 November 2019

8. Issues / Risks

- Museum Stand - unforeseen cost escalation and time delays may arise
- An organic layer has developed on the turf that is causing a build-up of dead organic grass. The build-up is reducing the water infiltration rates and leading to Poa (a weed) growth. A full turf renovation is required at the end of the 2019/20 cricket season to resolve this issue

BASIN RESERVE TRUST
STATEMENT OF FINANCIAL PERFORMANCE
For the period ended: 30 September 2019

	Actual	Budget	Variance	Annual Budget
	$	$	$	$
Revenue				
Council funding	277,719	275,125	2,594	675,250
Grants other	10,000	-	10,000	350,000
Sales of goods and services	18,918	19,675	(757)	366,700
Interest revenue	106	40	66	160
Total Revenue	306,743	294,840	11,903	1,392,110
Expenses				
Depreciation of property, plant and equipment	25,122	32,162	7,040	128,650
Costs related to providing goods and services	154,845	132,275	(22,570)	752,250
Other expenses	38,359	25,800	(12,559)	123,590
Total Expenses	218,326	190,237	(28,089)	1,004,490
Surplus/(Deficit) for the Year	88,417	104,603	(16,186)	387,620

BASIN RESERVE TRUST
STATEMENT OF FINANCIAL POSITION
As at 30 September 2019

	Actual	Budget	Variance	Annual Budget
Assets	$	$	$	$
Current Assets				
Bank accounts and cash	542,932	284,659	258,273	183,354
Debtors and prepayments	14,145	25,000	(10,855)	135,400
Total Current Assets	557,077	309,659	247,418	318,754
Non-Current Assets				
Property, plant and equipment	523,818	555,586	(31,768)	889,099
Total Non-Current Assets	523,818	555,586	(31,768)	889,099
Total Assets	**1,080,895**	**865,245**	**215,650**	**1,207,853**
Liabilities				
Current Liabilities				
Creditors and accrued expenses	192,808	74,442	(118,366)	124,033
Income received in advance	222,500	-	(222,500)	10,000
Unearned income	-	-	-	-
Total Current Liabilities	415,308	74,442	(340,866)	134,033
Total Liabilities	**415,308**	**74,442**	**(340,866)**	**134,033**
Total Assets less Total Liabilities	**665,587**	**790,803**	**(125,216)**	**1,073,820**
Trust Equity				
Contributed capital	100	100	-	100
Accumulated surpluses	665,487	790,703	(125,216)	1,073,720
Total Trust Equity	**665,587**	**790,803**	**(125,216)**	**1,073,820**

BASIN RESERVE TRUST
STATEMENT OF CASH FLOWS
For the period ended: 30 September 2019

	Actual	Budget	Variance	Annual Budget
	$	$	$	$
Cash Flows from Operating Activities				
Receipts of council funding	373,036	337,625	35,411	665,600
Receipts of grants other	149,632	-	149,632	350,000
Receipts from sale of goods and services	69,317	1,800	67,517	326,700
Interest receipts	106	40	66	160
Payments to suppliers and employees	(227,234)	(158,000)	(69,234)	(845,300)
GST (net)	73,047	(25,000)	98,047	(12,000)
Net Cash Flows from Operating Activities	437,904	156,465	281,439	485,160
Cash Flows from Investing and Financing Activities				
Payments to acquire property, plant and equipment	(46,779)	(40,000)	(6,779)	(470,000)
Net Cash Flows from Investing and Financing Activities	(46,779)	(40,000)	(6,779)	(470,000)
Net Increase/(Decrease) in Cash for the Year	391,125	116,465	274,660	15,160
Add opening bank accounts and cash	151,807	168,194	(16,387)	168,194
Closing Bank Accounts and Cash	**542,932**	**284,659**	**258,273**	**183,354**

BASIN RESERVE TRUST
CAPITAL EXPENDITURE
For the period ended: 30 September 2019

	Actual	Budget	Variance
Other	-	40,000	40,000
	-	40,000	40,000

BASIN RESERVE TRUST
CASH FLOW PROJECTION
As at 30 September 2019

Current Assets	
Bank accounts and cash	542,932
Debtors	14,145
	557,077
To Be Applied As Follows:	
Creditors and accrued expenses	192,808
Income received in advance	222,500
	415,308
	141,769
Commitments	
Net Turf Management 2019/20	125,625
Capital Additions	30,000
	155,625
Funds Available (Deficit)	**(13,856)**

BASIN RESERVE TRUST
MANAGEMENT ACCOUNTS COMMENTARY
FOR THE PERIOD ENDED 30 SEPTEMBER 2019

Income

1. Grant Other - Didn't budget to receive Grant from Air Rescue of $10,000

Expenditure

1. Building Painting - Didn't budget to paint Visitors Changing Room $5,725
2. Turf - At the time the budget was set didn't know that anticipated cost of providing turf management in this financial year is likely to be $417,500
3. Management Fee - At the time the budget was set didn't know that this cost was going to increase to $100,000 p.a.
4. Grant Wellington City Council - Didn't budget to make contributions to the Council for the upgrade of the Old Pavilion

BASIN RESERVE TRUST
STATEMENT OF FINANCIAL PERFORMANCE
FOR THE PERIOD ENDED 30 SEPTEMBER 2019

Income	Actual	Budget	Variance	Annual Budget
Grant Income				
Grant Wellington City Council	277,719	275,125	2,594	675,250
Grant Other	10,000	-	10,000	350,000
	287,719	275,125	12,594	1,025,250
Ground Hire Income				
Ground Hire International Cricket	-	-	-	170,600
Ground Hire Domestic Cricket	-	-	-	62,500
Ground Hire Winter Sports	1,050	1,800	(750)	3,600
Ground Hire Other Events	10,368	10,000	368	53,500
	11,418	11,800	(382)	290,200
Other Income				
Concession Income	7,500	7,500	-	35,000
Sponsorship	-	-	-	40,000
Picket Fence Income	-	375	(375)	1,500
	7,500	7,875	(375)	76,500
Interest Income				
Interest income	106	40	66	160
Total Income	306,743	294,840	11,903	1,392,110
Expenditure				
Building Expenses				
Repairs & Maintenance	1,034	2,000	966	15,000
Cleaning	379	-	(379)	2,000
Electrical Services	3,372	1,125	(2,247)	4,500
Fire System	1,451	2,625	1,174	10,500
Painting	6,192	-	(6,192)	2,000
Pest Control	2,023	2,000	(23)	8,000
Plumbing	235	1,000	765	6,500
Other	-	-	-	300
	14,686	8,750	(5,936)	48,800

BASIN RESERVE TRUST
STATEMENT OF FINANCIAL PERFORMANCE
FOR THE PERIOD ENDED 30 SEPTEMBER 2019

	Actual	Budget	Variance	Annual Budget
Ground Expenses				
Electrical Services	-	500	500	3,500
Equipment Hire	400	-	(400)	400
Cleaning	-	300	300	4,500
Irrigation	-	-	-	1,200
Painting	772	400	(372)	2,000
Plumbing	227	1,875	1,648	7,500
Rubbish Removal	1,896	3,000	1,104	14,000
Structures Repairs & Maintenance	2,128	7,000	4,872	28,000
Turf	104,375	78,000	(26,375)	330,000
	109,798	91,075	(18,723)	391,100
Occupancy Expenses				
Gas	2,433	1,875	(558)	7,500
Electricity	3,286	5,000	1,714	24,500
Rates	9,220	8,500	(720)	34,000
Security	3,201	3,400	199	13,600
Telephones	1,910	1,500	(410)	7,350
Water Rates	4,328	5,250	922	28,500
Television	-	-	-	3,000
Insurance	572	-	(572)	1,200
Consumables Laundry & Toilet	4,807	4,425	(382)	17,700
	29,757	29,950	193	137,350
Event Running Expenses				
Event Running	604	-	(604)	145,000
Casual Staff	-	2,500	2,500	30,000
	604	2,500	1,896	175,000
Administration Expenses				
Audit	-	-	-	14,500
Accounting	3,000	3,000	-	12,000
Bank Fees	56	50	(6)	90
Consultants	134	5,000	4,866	20,000
Management Fee	25,000	17,500	(7,500)	70,000
	28,190	25,550	(2,640)	116,590
Other Expenses				
Interest Expense	-	-	-	-
Marketing	-	-	-	6,000
Miscellaneous	134	125	(9)	500
Picket Fence Expeses	35	125	90	500
Grant Wellington City Council	10,000	-	(10,000)	-
	10,169	250	(9,919)	7,000

BASIN RESERVE TRUST
STATEMENT OF FINANCIAL PERFORMANCE
FOR THE PERIOD ENDED 30 SEPTEMBER 2019

	Actual	Budget	Variance	Annual Budget
Depreciation Expense				
Depreciation Expense	25,122	32,162	7,040	128,650
	25,122	32,162	7,040	128,650
Total Expenditure	218,326	190,237	(28,089)	1,004,490
Net Surplus (Deficit) for the Period	88,417	104,603	(16,186)	387,620

ZEALANDIA
TE MĀRA A TĀNE

Report to the Wellington City Council CCO Performance Committee

First Quarter ending 30 September 2019

LIVING WITH NATURE

A PLACE THAT TREASURES
HE WĀHI TAONGA

A PLACE THAT ENGAGES
HE WĀHI HUIHUINGA

A PLACE FOR LEARNING
HE WĀHI MĀTAURANGA

A PLACE THAT EMPOWERS
HE WĀHI WHAKAMANA

Highlights

- ZEALANDIA has been selected by TIME magazine as one of the World's 100 Greatest Places of 2019.
- We hosted the Local Government NZ Conference workshop "Bringing back our native flora and fauna" on environmental wellbeing.
- In August we renewed our MOU with Wellington Zoo to reflect an increasingly strong and multifaceted partnership.
- ZEALANDIA hosted 24,374 visitors during the first quarter, up 9% on the same quarter last year.
- To celebrate Māori Language Week in September, we hosted a wide range of activities to build knowledge, understanding and appreciation of te reo Māori.
- We celebrated Conservation Week in September by hosting a public programme of activities throughout the week, including a Family Nature Day
- The titipounamu/rifleman we translocated to ZEALANDIA in March have now started nest building. This is an important sign that they are becoming established in the sanctuary.
- The 100-year moth project began in ZEALANDIA, involving the recreation of an historic species list of these remarkable invertebrates.



The ZEALANDIA team at the Māori Language Week march. Photo credit: ZEALANDIA

VISITOR EXPERIENCE

A PLACE THAT ENGAGES
HE WĀHI HUIHUINGA

In the first quarter we hosted 24,374 visitors to ZEALANDIA, up 9% on the same quarter last year and up 43% on our SOI target. During the quarter we experienced strong growth in visitation from education (up 37% on Q1 2018/19), members (up 20% on Q1 18/19) and tours (up 14% on Q1 18/19). We are expecting this trend in growth to continue over the summer months, supported by growth in international visitors and more cruise ships in port.

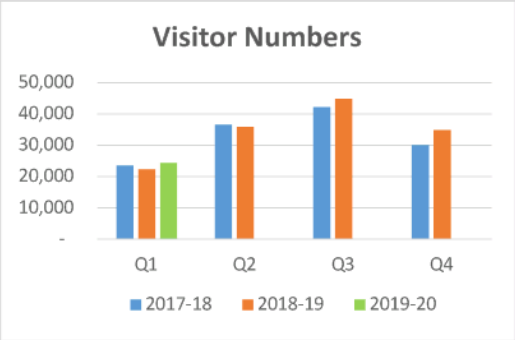
During the quarter ZEALANDIA repeated the popular half price GrabOne offer from July to August. A total of 2,648 tickets were sold of which 2,230 have been redeemed to-date.

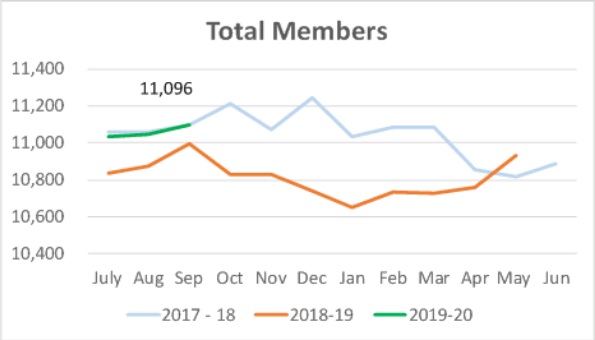
Visitor Comments

"I booked the guided daytime tour and so happy I had a guide rather than doing it on my own. My guide was extremely knowledgeable and was able to point out 12 of the 15 birds to our small tour group of just 4 people. The grounds are very, very large and without a tour guide I don't know that I would've been able to find all the hidden spots were feeders are set up and birds can be seen easily. He also was able to point out different trees and bushes that are native to New Zealand including the Silver Fern. So glad I booked this on my short visit to Wellington" – Visitor Trip Advisor

"What a great day we had today! The vision of the project and the efforts deployed to support it are remarkable. We spent two hours at the park, learning about the native birds and plants and understanding the evolution of this land. Our guide, provided a wealth of information and a contagious good mood. Her interaction with the kids was the cutest! Highly recommended for all ages!" – Visitor Trip Advisor

"Visited Zealandia this weekend while on a business trip and was amazed by the natural beauty of this amazing country. The sanctuary is very well maintained, and the staff is extremely knowledgeable and helpful. Wonderful experience and a must see for those visiting Wellington." – Visitor Trip Advisor





Visitor Demographics Q1	%
Local	45%
Rest of North Island	17%
South Island	8%
Australia	7%
Asia Pacific	4%
Europe	11%
United States & Canada	6%
Rest of the World	2%

Tours

Our guided tours aim to connect people with nature and inspire people to action. During quarter 1 we introduced a new training programme to enhance the tours experience and the visitors' understanding of the importance of conservation and the actions they can take at home. The training programme is now being rolled out to the 30 new guides hired to assist with the summer season.

This summer we are anticipating a busy cruise ship season. Over the season we expect to deliver nearly 720 tours up from 470 tours last year.

PUBLIC PROGRAMMES AND EVENTS

A PLACE FOR LEARNING
HE WĀHI MĀTAURANGA

September is one of the busiest months for our programmes and public engagement, with Māori Language Week and Conservation Week running back-to-back. We celebrated Māori Language Week with staff participation in the annual te reo Māori parade through Wellington, and attendance at Victoria University's Toitū te Ao festival day, as well as delivering staff and volunteer language-building workshops throughout the week. We also celebrated the launch of our new bilingual botanical signage with a dawn unveiling attended by staff, volunteers and iwi.



Unveiling the new botanical signage. Photo Credit ZEALANDIA

Conservation Week ran from September 14-22, around the nationwide theme Nature Needs Us. We ran a programme of activities for all ages including Nature Day – a day full of performances, art and craft activities for all the family; seminars with EPA bee expert Dr Elodie Urlacher and DOC's Threatened Species Ambassador Nic Toki; a panel discussion on the ethics surrounding the use of dead wildlife with experts from the science, art, taxidermy and conservation sectors. A taxidermy workshop with artist and taxidermy Antoinette Ratcliffe was a sell-out, and a second workshop is almost fully booked. The week ended with the ExtINKtion tattoo fundraising event, which saw people queueing for up to 2 hours to get in for a native bird tattoo or tattoo voucher and raised around $5,000 each for ZEALANDIA and Forest and Bird.

MEDIA

A PLACE THAT ENGAGES
HE WĀHI HUIHUINGA


Black robin tattoo in progress. Photo credit: Sophie MacDonald

ZEALANDIA featured as one of the World's Greatest Places of 2019 in TIME magazine, and this story was picked up by Stuff/ DomPost, NZ Herald, and the Breeze and the Hits radio stations. We also communicated this to our staff and volunteers, stakeholders and members. Other media this quarter included: An Operator's View, ZEALANDIA's Chris Fitzgerald in Tourism Ticker; a travel article in the Straits Times; A Message on your Body (Stuff); Wellingtonians getting inked for Conservation (One News); Pest Feast event a hit with Wellingtonians as Conservation Week wraps up (One News); Zealandia's milestones marked in new book (Independent Herald); the Story of ZEALANDIA (Radio NZ Afternoons)

SUSTAINABILITY

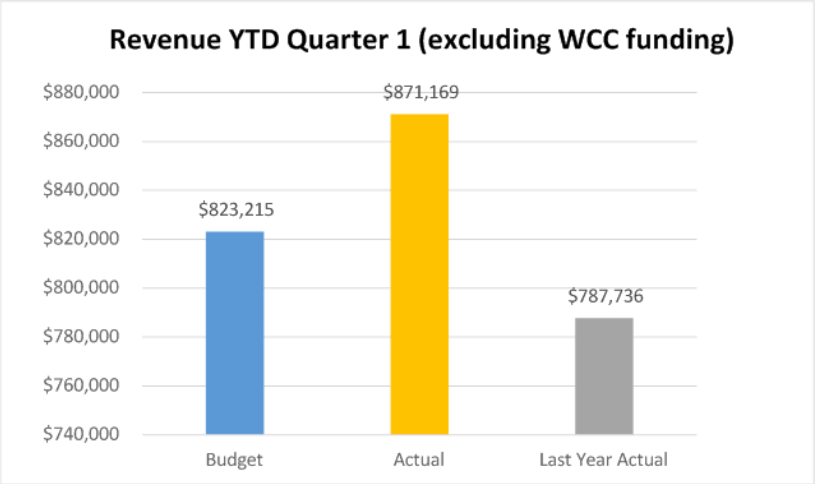
We have successfully achieved carboNZero recertification again. Our emissions this year were 89.29 tCO2e, 2% lower than last year's total of 90.99 tCO2e and 17% lower than the base year total of 107.31 tCO2e. We expect our carbon footprint to reduce even further in 2019/20 as a result of us operating the two new fully electric shuttle buses.

FINANCIAL SUSTAINABILITY

A PLACE THAT TREASURES
HE WĀHI TAONGA

Revenue

Overall, revenue performance (excluding the WCC funding) is $871,169 against a budget of $823,215. Revenue year to-date is $83,432 (11%) higher than last year at the end of quarter one.

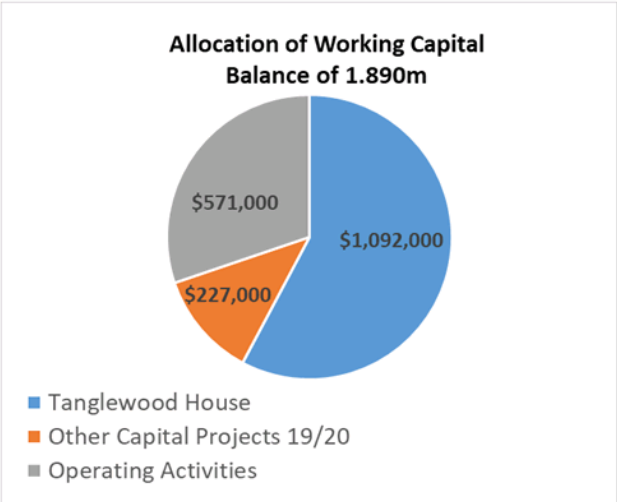


Operating Surplus (Deficit)

The quarter one year-to-date result for net operating surplus (deficit) before depreciation is tracking favourably by $166,355 mainly due to higher than budgeted Tour income of $19,561 and fundraising income of $45,578.

Working Capital

As at 30 September, we have a working capital balance of $1,889,747 and these funds are earmarked to support the following key areas



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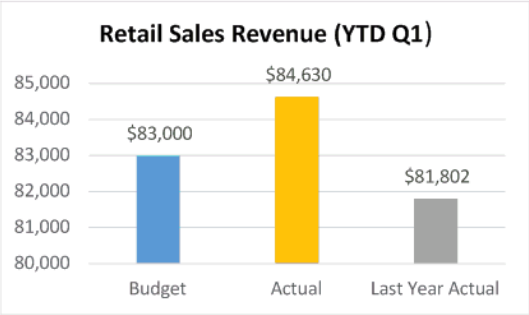
Retail

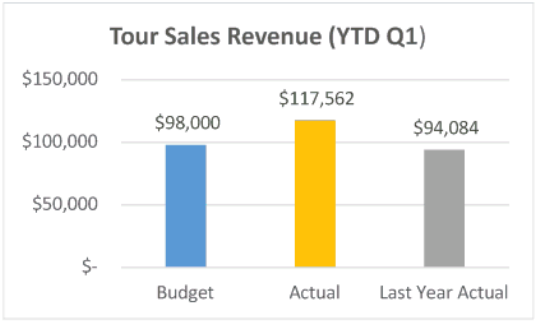
Retail sales totalled $84,630, up 3% on quarter one last year. We are currently working on a new range of branded ZEALANDIA merchandise to be available in the gift shop before Christmas.

Tours

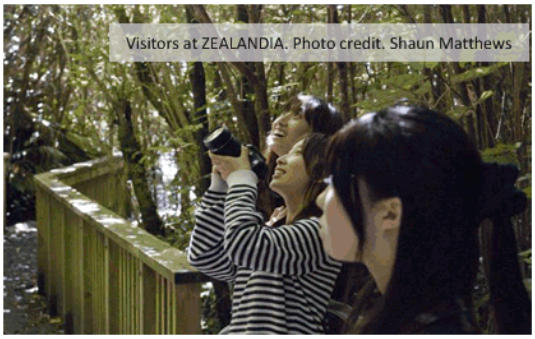
Tours sales totalled $117,562 up 25% on quarter one last year.

A PLACE THAT TREASURES
HE WĀHI TAONGA






ZEALANDIA's retail store. Photo credit: ZEALANDIA


Visitors at ZEALANDIA. Photo credit. Shaun Matthews

STRATEGY & GOVERNANCE

Our annual report for 2018/19 was completed and sent to WCC in late September. The report highlights our key achievements and performance story over the last year. The document can be found on-line at: https://www.visitzealandia.com/annualreport

The Annual General Meeting was held on 13 October 2019. Over 60 members attended. Reports were presented by the Board Chair, Chief Executive, Manager Corporate Services, and Chair of the Guardians. Two new member-appointed Guardians, Ellen Carlyon and Latu Clark, were elected, and three new Honorary Members, Colin Miskelly, Helen Ferner and Richard Bentley, were announced.



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VOLUNTEERS

A PLACE THAT EMPOWERS
HE WĀHI WHAKAMANA

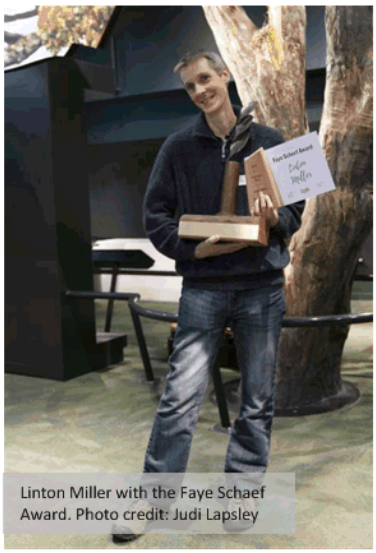
In August we hosted our annual volunteer appreciation event and awards. It is an important opportunity to acknowledge the vital contribution our hundreds of volunteers make every year. Over 100 people gathered on Friday 16 August to celebrate, with awards going to volunteers across a wide range of categories from long service to outstanding new volunteer. Our highest honour, the Faye Schaef Award, is awarded to a volunteer who exhibits the qualities and characteristics of kindness, generosity and dedication. This year we were thrilled to present the award to Linton Miller, who not only volunteers across a wide range of areas but has become a specialist in kākā handling and banding, frequently sharing his expertise with others.

EDUCATION

A PLACE FOR LEARNING
HE WĀHI MĀTAURANGA

Student art work has travelled from Miramar to the national museum Te Papa Tongarewa. Earlier this year, as a part of the Predator Free Wellington Schools Programme, facilitated by ZEALANDIA Educators, the students at schools in and around Miramar prepared masterpieces inspired by nature and what they envision the future to be like.

We have now completed the first full year of the T/Gear Charitable Trust-funded Nature at Your Place programme. Nature at Your Place enabled 25 decile one to six schools to engage with ZEALANDIA in a rich and immersive new programme. With Nature at Your Place and the Predator Free Wellington Schools programme, the ZEALANDIA team are at the forefront of programme change from explanation to co-creation.



Linton Miller with the Faye Schaef Award. Photo credit: Judi Lapsley





Nature at your Place programme in action: planning a nature rich school, taking action for the environment, exploring nature. Photos credit: ZEALANDIA.

CONSERVATION

A PLACE THAT TREASURES
HE WĀHI TAONGA

The tītipounamu are nesting!

Tītipounamu/rifleman have now been observed nest building at ZEALANDIA! This exciting development provides us with great hope that New Zealand's smallest bush bird will thrive at ZEALANDIA.

Sixty tītipounamu were translocated from Wainuiomata Mainland Island to ZEALANDIA in March/April this year in partnership with WCC, GWRC, DOC Taranaki Whānui and many volunteers. Conservation is not an exact science, and so it is extremely difficult to predict whether translocations such as these will succeed. Indications such as nest building provide that increasing surety that the population will establish, and hopefully will begin to flow beyond the ZEALANDIA fence in years to come.



Tītipounamu/rifleman Photo credit: Leon Berard

The 100-year moth project

Around 100 years ago eminent NZ entomologist George Vernon Hudson worked extensively in the Karori region to create a comprehensive list of moths and butterflies that could be found in the Wellington region. Moths are an incredibly diverse group of species with some amazing adaptations.

Now the Entomological Society of New Zealand's Wellington branch is aiming to recreate his work, by re-sampling lepidoptera in the regenerating forest valley of ZEALANDIA. The team has begun this work in partnership with ZEALANDIA using targeted sampling methods to identify the moth species now present.



The dark form of the most common moth of the night Rhapsa scotosialis showing off it's amazing camouflage on a dead leaf. Photo Credit U. Schneehagen

Kohurangi/Kirk's daisy flowers opened for the first time

Kohurangi or Kirk's daisy were translocated into the sanctuary in partnership with WCC's Otari Wilton's Bush staff as part of a rescue mission in 2017. This species is highly susceptible to introduced mammalian browsers and is in significant trouble across the region. Now, the first kohurangi flower has opened at Zealandia! This is a real delight and a great hope for this species to successfully establish in the sanctuary.



Kohurangi/Kirk's daisy flowers. Photo credit: ZEALANDIA

7

CENTRE FOR PEOPLE AND NATURE

A PLACE FOR LEARNING
HE WĀHI MĀTAURANGA

Nature, health and wellbeing

ZEALANDIA researchers have launched a project to explore how Wellingtonians experience nature, and what those experiences mean for their health and wellbeing. This project was started in partnership with WCC who supported the work by delivering a survey to residents of Wellington. The data is now in-hand and in the first stages of analysis, and indications are that experience of nature contributes an extraordinary amount to the wellbeing of our city's residents. This project will also explore the contributions of community trapping networks to wellbeing over the longer term. This work is one example of the significant ways in which the ZEALANDIA Centre for People and Nature will contribute to the development of our future, nature-rich cities.

Contributions to local and national biodiversity initiatives

ZEALANDIA staff are active in their contributions to conservation across the country. As an example, seven staff members attended the recent Sanctuaries of New Zealand conference in Whangarei. ZEALANDIA was the first fully fenced sanctuary established in New Zealand, and the conference provided a crucial opportunity to share new learning and to explore new ways of carrying out day-to-day activities. It reinforces the sanctuaries network as a community working together for improved outcomes.

ZEALANDIA is also an active contributor to other regional and national level biodiversity initiatives. This includes a leadership role in the New Zealand Biological Heritage Science Challenge investment prioritisation process for the next five years, and the Wellington Region Biodiversity Framework committee, which was launched in July. These are important opportunities for ZEALANDIA to contribute from the knowledge gained over 25 years of leadership in the sector, and also to bring cutting edge knowledge back to the sanctuary's operations.

Tanglewood house

With resource consent being granted in June, we are now well into the process to select and contract suitable contractors for the design and build phase of the development.

RISK MANAGEMENT

We regularly monitor our known and potential risks using the standard risk methodology, as detailed in the following table.

Probability of Risk	Impact of Risk					
	2	3	4	5	6	7
1	3	4	5	6	7	8
0	2	3	4	5	6	7
-1	1	2	3	4	5	6
-2	0	1	2	3	4	5
-3	-1	0	1	2	3	4

MEASUREMENT AGAINST TARGETS IN THE SOI 2019/20

Non-Financial Performance Measures (Quarterly Targets)

	2019/20 Quarter 1		2019/20 Annual	
Measure	**Actual**	**Target**	**Actual (YTD)**	**Target (YTD)**
Visitation	24,374	17,028	24,374	17,028
Education Visits[1]	3,540	1,882	3,540	1,882

[1]Education visits are also included in total visitation numbers above.

Non-Financial Performance Measures (Annual Targets)

Measure	Actual YTD	Annual Target 2019/20
Individual Members	11,096	11,000
Number of Volunteers	608	>470
Volunteer Satisfaction Survey	83%	> 80%
Percentage of Satisfied Visitors	97%	>95%

Financial Performance Measures

Measure	Actual YTD	Annual Target 2019/20
Full cost per visitor (including WCC costs)	$25.25	$14.95
Average subsidy per visit (Total WCC operating grant/all visitors)	$9.02	$8.54
Average revenue per visitation (excludes Council & Government grants)	$34.58	$26.74
Non-Council Donations/Funding	$197,537	$275,000
Net surplus (deficit) before depreciation and tax	($42,692)	$331,100
Non-WCC grant revenues as a % of overall revenue	80%	>75%
Membership subscription revenue	$78,553	$318,300

MEASUREMENT AGAINST TARGETS IN THE SOI 2019/20

Conservation Programme (Annual Targets)

Conservation Measures	Actual YTD	Annual Target	Commentary
Restore missing species to the wild in accordance with the Restoration Strategy			
% transferred animal species regarded as self-sustaining	66%	70%	66% is now likely to be the final result for this target area. It is lower than targeted due to more successful translocations than originally planned. 2 species of kākahi (freshwater mussel) plus one bird species (tītipounamu) were reintroduced in the last financial year (the latter was unexpected when the SOI target was set) and will take some years to become self-sustaining. As such, 14/21 species are regarded as self-sustaining (assuming ongoing current management). Of these, 2 transfers failed (tomtit, weka) and 2 (bellbird, Long-fin eels) are not regarded as self-sustaining.
Number of new species transferred or 'topped up'	0	0	On track.
Maintain or improve the population status of nationally threatened species present			
Number of threatened fauna species present and breeding successfully	5	4	Hihi, Maud Island frog; Cook Strait giant weta; tuatara, & takahē (usually excluded for reporting purposes as the pair is held for advocacy purposes, but they successfully raised a chick this year)
Manage species held for captive breeding purposes to ensure they remain healthy and breed successfully			
Number of species breeding in captivity	1	2	Maud Island frogs breeding. New conservation approaches mean that the target of 2 is no longer appropriate as the barking geckos have now left the sanctuary to be released on Mana Island. This is a positive and planned development and represents a major conservation success.
Monitor animal pest status, control mice & successfully respond to any incursions			
Mice maintained to target levels (abundance per 100 trap nights)	1.9	<10	On track.
Percentage of incursions successfully eradicated	To be confirmed	100%	A weasel was detected in the sanctuary in August. The animal has not yet been redetected despite extensive operations, and it is possible the animal may have left; operations will continue until we have further certainty. No

Conservation Measures	Actual YTD	Annual Target	Commentary
			impacts of the weasel on native species have been detected.
Monitor plant pest status and reduce distribution of environmental weeds (currently 123) within and near the fence perimeter			
Number of pest plant species actively controlled or surveyed	1	44	On track. Active weed control generally begins each year in November. This year we have conducted between-year selaginella control.
Number of pest plant species where control has achieved a decline to low levels of infestation in the sanctuary	120	53	On track.

Measures against Strategy Areas

MEASURE against Strategy Areas	TARGET 2019/20	TRACKING 2019/20
Restoring Te Māra a Tāne and its extending halo of biodiversity		
Continue to grow the Sanctuary to Sea project through the development and implementation of a three-year strategic plan.	A minimum of 10 community groups active in restoring the Kaiwharawhara catchment.	On track. There is significantly more than 10 groups now involved in the Sanctuary to Sea project.
Carry out perch removal in the lower lake.	Lower lake perch removal completed, pending appropriate weather conditions.	On track. Resource consent application has been submitted to GWRC, and operational plan has been finalised.
Establish a cultural health monitoring programme with mana whenua.	Mana whenua beginning active monitoring in the sanctuary.	On track. The Hakuturi group has been established and involves a number of mana whenua from multiple organisations. The group is actively monitoring a site within the sanctuary.
Building our organisation's capacity to drive transformation		
Building our organisation's capacity to drive transformation	A net surplus before depreciation and tax of $331,100	The quarter one year to-date result for net operating surplus (deficit) before depreciation is tracking favourably by $166,355. mainly due to higher than budgeted Tour income of $19,561 and fundraising income of $45,578.
	Non-WCC grant revenues equating to >75% of overall income	On track. We currently have Non-WCC grant revenues equating to 80% as at end of quarter one.
	11,000 members	On track. We currently have 11,096 members.
	Membership subscriptions of $318,300	Year to date income of $78,553 and expected to meet target by year end.
	Full cost per visitor (including WCC costs) $14.95	Tracking higher at $25.25 due to low season but expected to meet target at year end with visitations above quarter one target by 43% already
	Average WCC subsidy per visitor of no more than $8.54	Tracking higher at $9.02 but expected to meet target at year end.
	Average revenue per visitor of no less than $26.74	Tracking favourably to target at $34.58 for the first quarter.
	Non-Council Donations/Funding of $275,000	Year to date income of $197,537 and expected to meet target by year end.
	Maintain > 470 volunteers, with the establishment of new avenues for people to volunteer	On track. We currently have 608 volunteers in our system.

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MEASURE against Strategy Areas	TARGET 2019/20	TRACKING 2019/20
	> 80% of volunteers are satisfied with their relationship with ZEALANDIA	83% currently with this measure also be assessed again with the annual volunteer survey mid-2020.
Creating inspiring, accessible experiences and change through example and shared passion for action		
Continue development and delivery of signage and interpretation upgrades alongside overall visitor experience planning.	Visitor numbers – 118,100 separate visitations with breakdown of visitor demographics	On track to achieve visit numbers for the year.
Continue to develop and grow activities and experiences for young people and families Continue to grow our range of programmes and offerings to reach a wider cross-section of Wellington's diverse communities Increase engagement opportunities for those with differing accessibility needs Develop new tours experiences that enable visitors to build a deeper understanding of our conservation and restoration activities, and our natural heritage. Participate in the Council's review of the Leisure Card programme with the aim to improve accessibility to ZEALANDIA when price might otherwise be a barrier, subject to operational and commercial considerations.	8,800 education visitors	On track to achieve with 3,540 education visitors in the first quarter.
	Visitor experience – ZEALANDIA achieves a satisfied visitor rating of 95% or greater	On track to achieve visitor experience of greater than 95%.
	Continue to improve accessibility and achieve Be.Accessible Gold rating.	A number of mapping improvements have been made that mark more clearly the more accessible areas in our valley.
Forming strong and enduring local, national and international partnerships based on shared goals		
We will identify key ways through which our partnership with Wellington City Council can deliver greater gains for biodiversity across the region.	A growing number of partnerships and programmes that enable us to work with and through others in community restoration projects.	On track. Examples of new initiatives include the supervision of a Masters student focusing on the connection between nature and businesses, and the establishment of the NZ Entomological Society 100 year moth project at ZEALANDIA.
We will grow our leadership roles in Predator Free Wellington, contributing to the delivery of	Delivery of education programmes as agreed as part of the Predator Free Wellington partnership.	On track.

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MEASURE against Strategy Areas	TARGET 2019/20	TRACKING 2019/20
school-based programmes in Miramar and through leading research coordination.	Research coordination for Predator Free Wellington as developed and agreed.	On track.
We will participate in international research gatherings (e.g. conferences) to share our knowledge and solidify partnerships. We will continue to liaise with all our CCO colleagues and especially with Experience Wellington and The Cable Car to contribute where possible to further improving the overall experience in the Kelburn precinct at the top of the cable car.	Identification and delivery of a range of avenues for communicating our learnings to other sanctuaries and other conservation/restoration initiatives	On track. A ZEALANDIA staff member attended the International Convention for the Conservation of Biodiversity in Kuala Lumpur in July. Their presentation was extremely well received.
	Participation in an increasing number of events (eg conferences, workshops, speaking engagements) that enable the broader communication of our knowledge for use in other locations.	On track, ZEALANDIA staff have already delivered a significant number of talks to multiple organisations and attended a diversity of events; e.g. a talk to the DOC Conservation Week event at Te Papa.
Embracing mātauranga Māori and other knowledge frameworks		
Continue to grow and integrate mātauranga Māori perspectives into all elements of ZEALANDIA project and programme development processes. Develop and deliver learning opportunities for staff and volunteers to increase their capacity and capability in te reo Māori and te ao Māori Develop and grow relationships that enable closer partnerships with iwi and integration of Mātauranga Māori.	Delivery of activities and opportunities for staff and volunteers to increase their knowledge and confidence in te ao Māori.	On track. Pepeha and pronunciation workshops held during Māori Language Week, and an active waiata group rehearses weekly.
Develop and deliver public programmes and initiatives that increase connection to te ao Māori	Improved visitor experience through new public programmes and activities for Matariki and Māori Language Week 2019	Delivered.
Increase bilingual content in signage and interpretation materials	Bilingual content incorporated in all new signage and interpretation materials developed.	On track. Bilingual botanical and safety signage now in place.
Being a hub where people of all ages can learn, create new knowledge and share their insights and understanding		

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MEASURE against Strategy Areas	TARGET 2019/20	TRACKING 2019/20
Implement a communications strategy to grow the impact of the Centre for People and Nature.	Research programme on the relationship between people and nature in Wellington underway.	On track. As highlighted in the Centre for People and Nature section, new research is underway in this area.
Carry out research focussed on understanding how changes to Wellington's biodiversity is affecting people.	Maintain (and grow where possible) the number of peer-reviewed science publications emerging from the ZEALANDIA team.	On track. A number of publications are currently in progress.
Raise funds to support and expand our formal and informal education programmes, with a focus on opportunities for those less able to access conservation experiences and learning.	Deliver agreed school-based conservation education in Wellington as part of the Predator Free Wellington partnership.	On track
	Continue to deliver valley-based and outreach programmes under our Ministry of Education LEOTC contract	On track.
	Continue to expand the range of programmes and activities offered to schools	On track – new substantial programme Nature at Your Place introduced, and new cross-curricular sessions added.
	Continue to expand the range of activities for children, young people and families during school holiday periods	On track – summer programme planning underway.
	Continue to grow the number of school holiday programmes visiting ZEALANDIA	On track.
Equipping people with experience and skills for a nature-rich future		
Develop a long-term visitor experience plan aligned with the restoration and valley management plans.	Long-term visitor experience plan developed and implemented	Underway.
	Signage and interpretation within the sanctuary continued to be upgraded as funding allows.	On track.
Provide learning and development opportunities for volunteers that are applicable both inside and outside the sanctuary.	Diversity of learning opportunities and programmes offered to volunteers increased.	On track – Māori Language Week and Matariki activities for staff and volunteers, fungi and dawn walks for volunteers.
Increase the diversity of ZEALANDIA's partners and volunteers by working with and through a wider variety of community organisations.		

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MEASURE against Strategy Areas	TARGET 2019/20	TRACKING 2019/20
Develop and deliver visitor programmes and events that appeal to both current and potential new audiences.	Programmes and events that enable a wider diversity of people to engage with ZEALANDIA developed and delivered	On track.

FINANCIAL PERFORMANCE

Detailed financials are attached.

Profit & Loss

Karori Sanctuary Trust Inc.
For the 3 months ended 30 September 2019

	Sep-19	YTD
Income		
Admissions	273,176	273,176
Birthday Clue Hunt	391	391
Capex Grants	15,425	15,425
Conservation Other Revenue	1,175	1,175
Education Appeal	650	650
Education Other Revenue	17,471	17,471
Government Grants	14,933	14,933
Infrastructure Income	5,469	5,469
Interest Income	9,458	9,458
Kakariki Appeal	50	50
Kids Night Walks & Tours	3,248	3,248
Living Wage WCC Funding	38,178	38,178
Low Decile Education Donation	3,000	3,000
Major Donors	106,350	106,350
Membership Subscriptions	78,554	78,554
Non-LEOTC Sleepovers & Night Tours	661	661
Other Grants & Donations	48,746	48,746
Other Operating Revenue	11,478	11,478
Sales of Goods	274,117	274,117
WCC Grant	219,853	219,853
Winter Appeal 2019	7,151	7,151
Total Income	**1,129,534**	**1,129,534**
Less Cost of Sales		
Posboss Unders & Overs	299	299
Total Cost of Sales	**299**	**299**
Gross Profit	**1,129,236**	**1,129,236**
Less Operating Expenses		
Additional Cruise Ship Shuttle Hireage	113	113
Administration & Management	129,957	129,957
Ambassadors	222	222
Be Accessible & Carbon Zero	2,282	2,282
Biosecurity Consumables	1,561	1,561
Board Miscellaneous Expenses	57	57
CEO - Discretionary Fund	490	490
Colt Motor Vehicle Expenses	134	134
Contractors & Consultants - Marketing	20,162	20,162
Cost of Goods Sold	127,664	127,664
Education & Youth Resources	1,043	1,043
Electricity #2	788	788
Guide Expenses	22	22
Interpretation & Signage Maintenance	1,332	1,332

Profit & Loss

	Sep-19	YTD
Kiwisaver Employer Contributions - Other	3,877	3,877
Koha	700	700
Low Engagement Schools	757	757
Marketing - Membership	6,516	6,516
Marketing Education	183	183
Marketing Trade & Tourism	1,826	1,826
MOJ Checks for Volunteers	88	88
Other Operating Expenses	24,818	24,818
Personnel	339,943	339,943
Predator Free Wellington Schools	(488)	(488)
Public Programmes	2,180	2,180
Salaries & Wages - Cafe - Other	12,196	12,196
Salaries & Wages - Cafe & Function - Outsourced	26,125	26,125
Salaries & Wages - Conservation & Research - Other	4,243	4,243
Salaries & Wages - Corporate Services - Other	4,655	4,655
Salaries & Wages - Education - Other	25,090	25,090
Salaries & Wages - Executive & SMT	196,484	196,484
Salaries & Wages - Guides - Other	19,654	19,654
Salaries & Wages - Infrastructure - Wknd Duty Ops & Other	10,300	10,300
Salaries & Wages - Kitchen	47,908	47,908
Salaries & Wages - Kitchen - Other	1,671	1,671
Salaries & Wages - Marketing - Other	1,393	1,393
Salaries & Wages - Retail & Admissions - Other	33,196	33,196
Salaries & Wages - Shuttle Drivers - Other	4,874	4,874
Salaries & Wages - Tourism & Trade	36,523	36,523
Salaries & Wages - Tourism & Trade - Other	10,099	10,099
Salaries & Wages - VE - Other	26,733	26,733
Salaries & Wages - Visitor Experience	12,306	12,306
Salaries & Wages - Weed Management	1,238	1,238
Sanctuary to Sea Project Expenses	3,638	3,638
SMT - Discretionary Expense Allowance	757	757
Tours Equipment	377	377
Trade, Tourism, Industry alliances	1,689	1,689
Transport Costs	59	59
Vend Unders & Overs	36	36
Website - site	1,709	1,709
Trustees Remuneration		
Board Expenses	22,750	22,750
Total Trustees Remuneration	**22,750**	**22,750**
Total Operating Expenses	**1,171,928**	**1,171,928**
Operating Profit	**(42,692)**	**(42,692)**
Non-operating Expenses		
Depreciation Expense	88,852	88,852
Total Non-operating Expenses	**88,852**	**88,852**
Net Profit	**(131,545)**	**(131,545)**

Balance Sheet

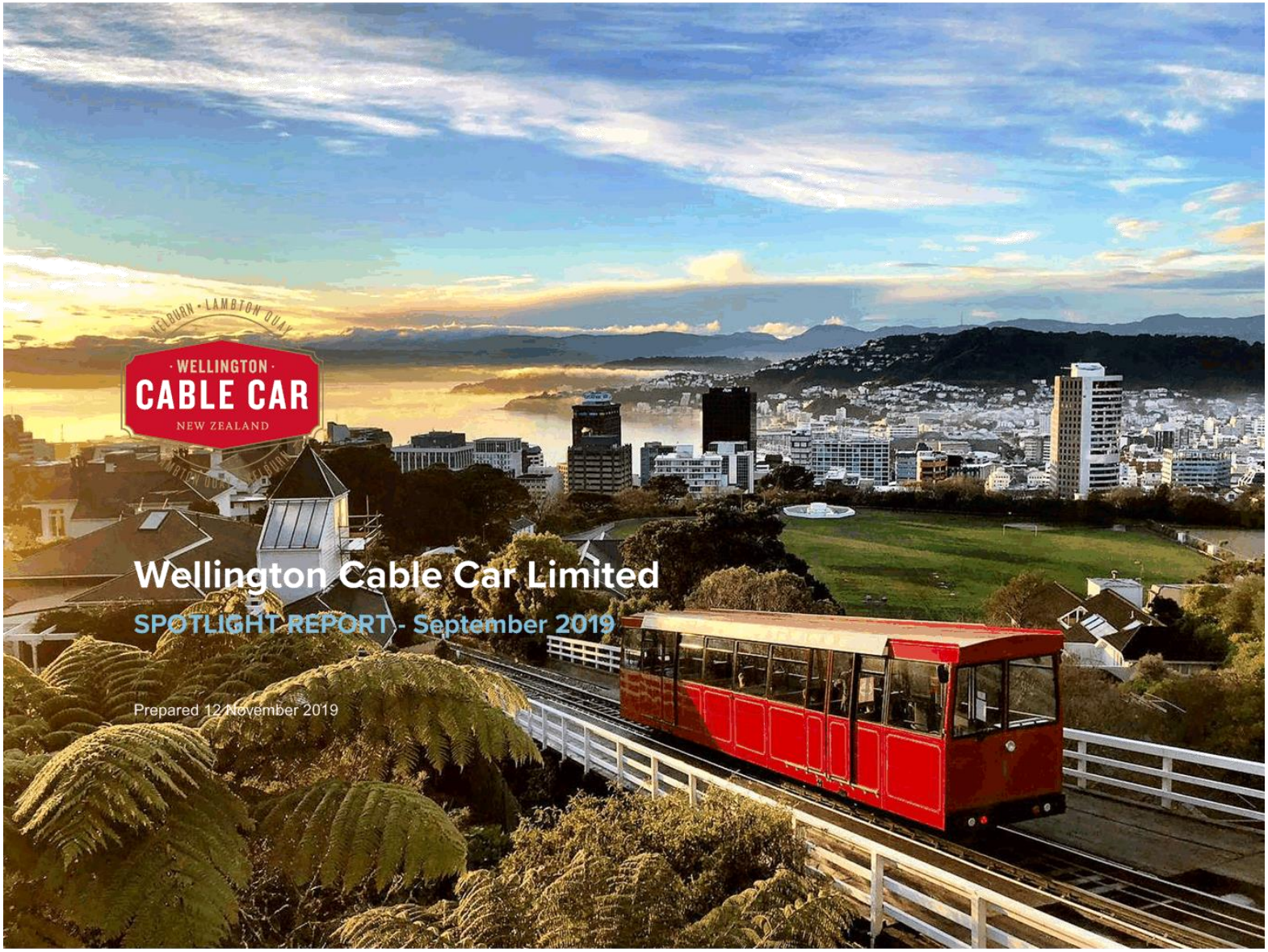
Karori Sanctuary Trust Inc.
As at 30 September 2019

	30 Sep 2019
Assets	
Current Assets	
Accounts Receivable	24,999
Accrued Income	144
Cash	2,840,060
Posboss Cash Holding Account	2,848
Prepayments	21,612
Stock on Hand	58,116
Total Current Assets	**2,947,779**
Fixed Assets	
Fixed Asset WIP (Work in Progress)	158,083
Fixed Assets	2,992,057
Total Fixed Assets	**3,150,140**
Total Assets	**6,097,919**
Liabilities	
Current Liabilities	
Accounts Payable	123,609
Accrued Liability	71,473
GST	20,162
Holiday Pay Accrued	108,370
Payroll Taxes	36,854
Posboss Suspense Account	(1,276)
Project / Capex Fund	235,138
Suspense	280
Unearned income	463,422
Total Current Liabilities	**1,058,032**
Total Liabilities	**1,058,032**
Net Assets	**5,039,887**
Equity	
Current Year Earnings	(131,545)
Retained Earnings	5,171,432
Total Equity	**5,039,887**

Statement of Cash Flows

Karori Sanctuary Trust Inc.
For the 3 months ended 30 September 2019

	JUL-SEP 2019
Operating Activities	
Receipts from customers	1,590,188
Payments to suppliers and employees	(1,335,902)
Interest received	9,458
Cash receipts from other operating activities	(38,939)
Net Cash Flows from Operating Activities	**224,805**
Investing Activities	
Proceeds from sale of property, plant and equipment	3,060
Payment for property, plant and equipment	(50,946)
Net Cash Flows from Investing Activities	**(47,886)**
Net Cash Flows	**176,919**
Cash and Cash Equivalents	
Cash and cash equivalents at beginning of period	2,663,141
Cash and cash equivalents at end of period	2,840,060
Net change in cash for period	**176,919**


WELBURN • LAMBTON QUAY
WELLINGTON
CABLE CAR
NEW ZEALAND
Wellington Cable Car Limited
SPOTLIGHT REPORT - September 2019
Prepared 12 November 2019

Executive Summary .....

Profit and Loss Analysis.....

Balance Sheet Analysis .....

Cash Profiler .....

Cash Flow Statement.....

Cash Flow Statement - Reconciliation to Operating Profit....

Cash Flow Analysis.....

Chart Gallery.....

Performance Measures .....

Google Analytics Charts.....

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Highlights

1. General Overview

The cruise ship season has begun, and Wellington Cable Car is looking forward to another positive year. The Cable Car continues to attract a growing number of tourists and provides an important public transport link.

Our planned annual shutdown in 2019 was extended to 9 days to complete additional maintenance work on the Cars, track and in the stations. The Cable Car is now well prepared for a busy cruise ship season, with 123 cruise ships scheduled to visit Wellington compared with 111 last season.

The extended annual shutdown allowed time to complete additional maintenance work but also resulted in a decrease in passenger revenue and an increase in maintenance costs. This will prompt a reforecast for the 2019-20 year.

The reliability of the Cable Car in the first quarter was 99.96%. This does not take into account the planned 9-day annual shutdown outage in September (for our annual survey including a bogie change).

2. Profit

The pre tax profit in Q1 is lower than budget by $342,898. This is because additional maintenance work was completed during an extended annual shutdown, resulting in a reduction in passenger revenue and an increase in maintenance costs.

A budget reforecast will be completed; however, the Company still expects to achieve a profit in 2019/20.

The additional maintenance work resulted in additional spending of $292,905 over budget and the longer than planned shutdown led to reduced revenue of $68,893 compared to budget.

3. Bank

The Company continues to maintain strong cash reserves. The higher than normal cash reserves are held for:

- a portion of self-insurance (to manage insurance costs/risks and to cover insurance excess);
- planned maintenance work; and
- capital improvement projects.

Observations

1. Market Conditions

The cruise ship season has now begun, and Wellington Cable Car is looking forward to another positive year. The 2019/20 season brings an extra 13 ships to Wellington with a potential for 29,000 additional visitors. Overall visitor numbers to Wellington are predicted to be strong in the new season. The local market continues to remain steady.

2. Projections

A budget reforecast is currently being completed. The re-forecast will include a reduced profit for the year ended 30 June 2020, because of additional maintenance work.

3. People

Our previous CEO (Simon Fleisher) resigned in September after 6 years in the role, and we wish him all the best for the future. Stephen Ward, the Asset and Engineering Manager, is now the acting Chief Executive, in addition to his other duties.

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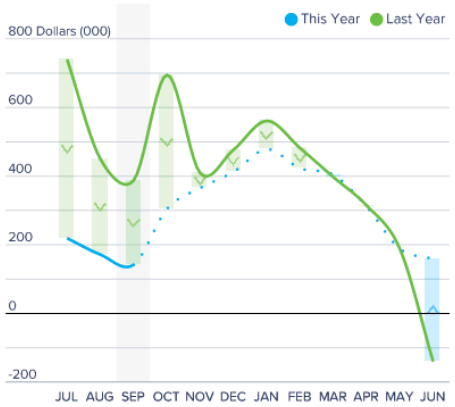
WELLINGTON CABLE CAR LIMITED - SPOTLIGHT REPORT - SEPTEMBER 2019 **PROFIT AND LOSS ANALYSIS**

	YTD	Actual vs Orig Budget		Forward Projection Full Year			Current Quarter vs Orig Budget			
	Actual	Budget	Variance	YTD	Budget	Total 19/20	Actual	Budget	Variance	Variance %
Revenue										
Cable Car Fare Revenue	532,776	601,669	-68,893	532,776	3,046,492	3,579,268	532,776	601,669	-68,893	-11.5%
Gross Profit	**532,776**	**601,669**	**-68,893**	**532,776**	**3,046,492**	**3,579,268**	**532,776**	**601,669**	**-68,893**	**-11.5%**
GP%	**100.0%**	**100.0%**		**100.0%**	**100.0%**	**100.0%**	**100.0%**	**100.0%**		**0.0%**
OPEX										
Cable Car Operations	284,757	321,252	-36,495	284,757	963,756	1,248,513	284,757	321,252	-36,495	-11.4%
Cable Car Maintenance	492,276	199,371	292,905	492,276	598,113	1,090,389	492,276	199,371	292,905	146.9%
Administration Expenses	190,370	190,875	-505	190,370	572,625	762,995	190,370	190,875	-505	-0.3%
Total OPEX	**967,403**	**711,498**	**255,905**	**967,403**	**2,134,494**	**3,101,897**	**967,403**	**711,498**	**255,905**	**36.0%**
Operating Profit	**-434,627**	**-109,829**	**-324,798**	**-434,627**	**911,998**	**477,371**	**-434,627**	**-109,829**	**-324,798**	**-295.7%**
Other Revenue										
Interest Income	27,171	23,907	3,264	27,171	71,721	98,892	27,171	23,907	3,264	13.7%
Miscellaneous Income	365	11,751	-11,386	365	35,253	35,618	365	11,751	-11,386	-96.9%
Total Other Revenue	**27,536**	**35,658**	**-8,122**	**27,536**	**106,974**	**134,510**	**27,536**	**35,658**	**-8,122**	**-22.8%**
EBITDA	**-407,091**	**-74,171**	**-332,920**	**-407,091**	**1,018,972**	**611,881**	**-407,091**	**-74,171**	**-332,920**	**-448.9%**
EBITDA%	**-72.7%**	**-11.6%**		**-72.7%**	**32.3%**	**16.5%**	**-72.7%**	**-11.6%**		**-61.0%**
Depreciation	**72,477**	**62,499**	**9,978**	**72,477**	**187,497**	**259,974**	**72,477**	**62,499**	**9,978**	**16.0%**
EBIT	**-479,568**	**-136,670**	**-342,898**	**-479,568**	**831,475**	**351,907**	**-479,568**	**-136,670**	**-342,898**	**-250.9%**
EBT	**-479,568**	**-136,670**	**-342,898**	**-479,568**	**831,475**	**351,907**	**-479,568**	**-136,670**	**-342,898**	**-250.9%**
Tax										
Tax Expense / (Benefit)	-133,719	-36,589	-97,130	-133,719	237,851	104,132	-133,719	-36,589	-97,130	-265.5%
Total Tax	**-133,719**	**-36,589**	**-97,130**	**-133,719**	**237,851**	**104,132**	**-133,719**	**-36,589**	**-97,130**	**-265.5%**
Net Profit	**-345,849**	**-100,081**	**-245,768**	**-345,849**	**593,624**	**247,775**	**-345,849**	**-100,081**	**-245,768**	**-245.6%**

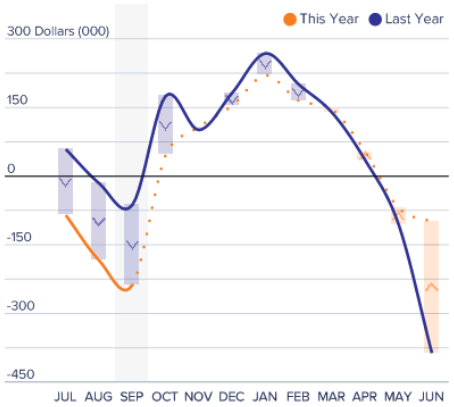
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WELLINGTON CABLE CAR LIMITED - SPOTLIGHT REPORT - SEPTEMBER 2019 **PROFIT AND LOSS ANALYSIS**

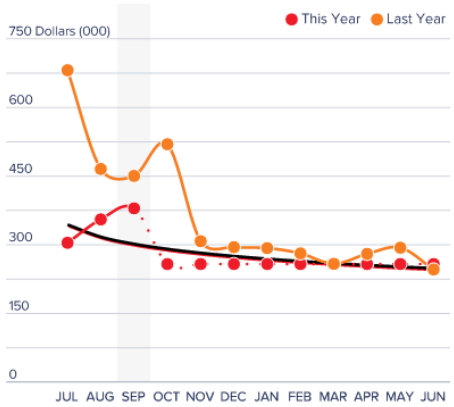
REVENUE - This Year vs Last Year



NET OPERATING PROFIT - This Year vs Last Year



OPEX - This Year vs Last Year



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WELLINGTON CABLE CAR LIMITED - SPOTLIGHT REPORT - SEPTEMBER 2019 **BALANCE SHEET ANALYSIS**

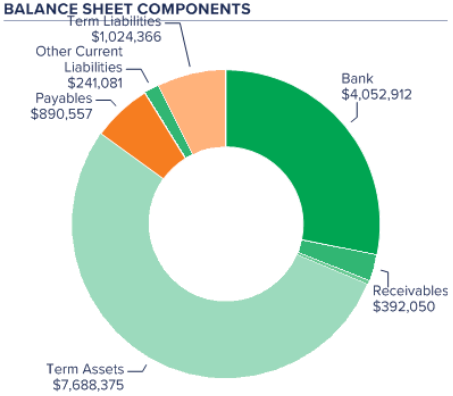
	Now	Actual vs Last Year to Date			Last 3 Months		
	As at Sep 19	Last Year	Variance	Variance %	Aug 19	Jul 19	Jun 19
Accounts Receivable	392,050	707,414	-315,364	-44.6%	411,962	471,275	458,932
Bank Accounts	680,405	2,207,649	-1,527,244	-69.2%	864,066	1,130,283	1,666,970
Inventory	69,742	35,717	34,025	95.3%	51,525	51,525	51,525
Other Current Assets	455	455	0	0.0%	455	455	455
Term Deposit - Self Insurance Fund	323,990	315,228	8,762	2.8%	323,990	316,269	316,269
Term Deposits	3,048,517	1,013,565	2,034,952	200.8%	3,048,517	3,024,017	3,024,017
Total Current Assets	**4,515,159**	**4,280,028**	**235,131**	**5.5%**	**4,700,515**	**4,993,824**	**5,518,168**
Fixed Assets	7,688,375	7,748,084	-59,709	-0.8%	7,644,703	7,668,863	7,701,677
Total Assets	**12,203,534**	**12,028,112**	**175,422**	**1.5%**	**12,345,218**	**12,662,687**	**13,219,845**
Accounts Payable	673,109	297,366	375,743	126.4%	631,391	700,210	972,485
Accruals	217,448	675,801	-458,353	-67.8%	162,393	202,877	369,507
GST	-37,628	13,103	-50,731	-387.2%	-22,817	-14,425	-27,195
Other Current Liabilities	12,494	19,867	-7,373	-37.1%	15,620	28,767	14,731
Tax Provision	-215,947	43,285	-259,232	-598.9%	-154,195	-93,554	-9,590
Rounding	0	3	-3	-100.0%	-3	-4	-5
Total Current Liabilities	**649,476**	**1,049,425**	**-399,949**	**-38.1%**	**632,389**	**823,871**	**1,319,933**
Deferred Tax	1,024,366	901,070	123,296	13.7%	1,024,366	1,024,366	1,024,366
Total Liabilities	**1,673,842**	**1,950,495**	**-276,653**	**-14.2%**	**1,656,755**	**1,848,237**	**2,344,299**
Net Assets	**10,529,692**	**10,077,617**	**452,075**	**4.5%**	**10,688,463**	**10,814,450**	**10,875,546**
Equity	10,875,541	10,090,253	785,288	7.8%	10,875,541	10,875,541	10,090,253
Current Year Earnings	-345,849	-12,636	-333,213	-2,637.0%	-187,078	-61,091	785,293
Total Equity	**10,529,692**	**10,077,617**	**452,075**	**4.5%**	**10,688,463**	**10,814,450**	**10,875,546**

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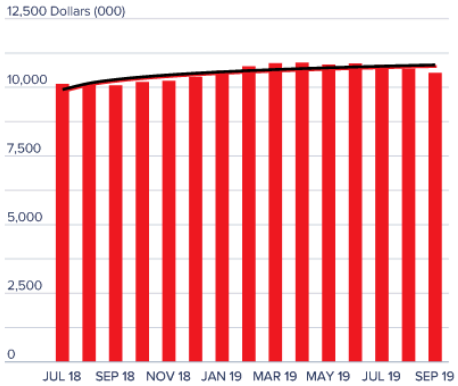
WELLINGTON CABLE CAR LIMITED - SPOTLIGHT REPORT - SEPTEMBER 2019

BALANCE SHEET ANALYSIS

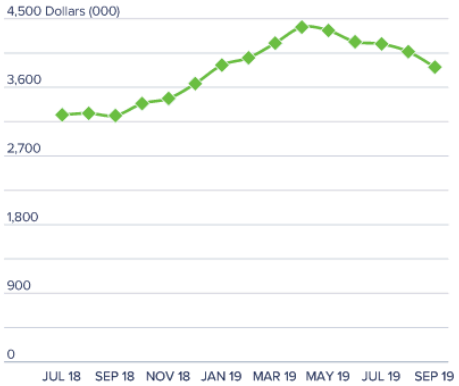
BALANCE SHEET COMPONENTS



EQUITY TREND



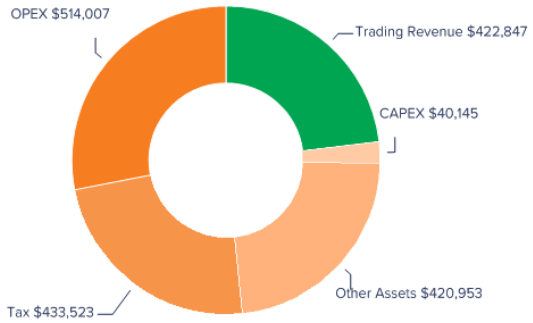
LIQUIDITY MONITOR



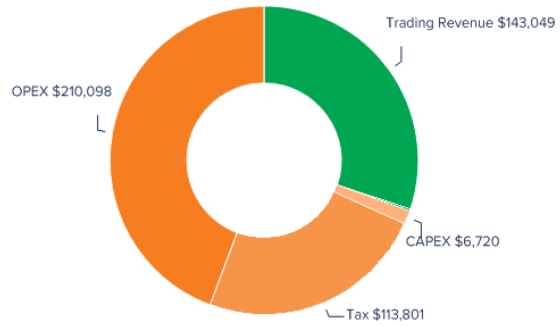
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WELLINGTON CABLE CAR LIMITED - SPOTLIGHT REPORT - SEPTEMBER 2019 **CASH PROFILER**

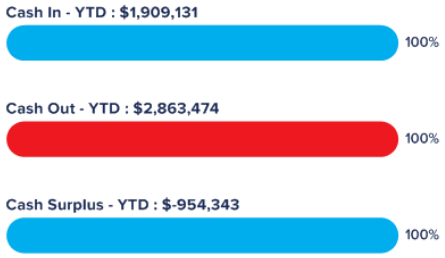
YTD CASH - excluding GST



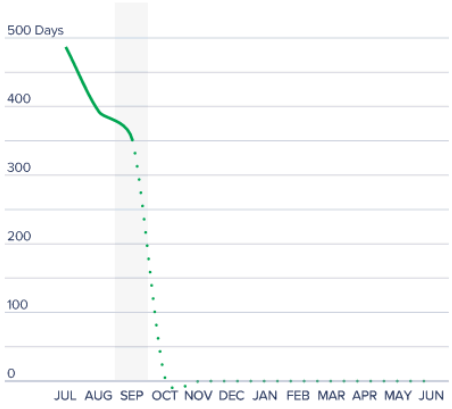
CASH - September 19 (excluding GST)



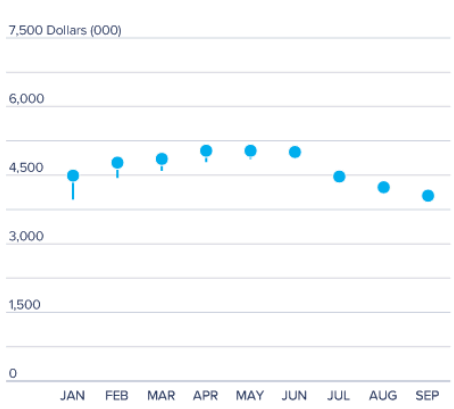
CASH TARGET MONITOR



EXPENSE COVER TREND



CASH ON HAND - With High and Low Balances



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	Year Ended 30 June 2020
Cash Flows from Operating Activities	
Cash was received from:	
Operating Receipts	600,023
Interest Received	27,171
Cash was disbursed to:	
Payments to suppliers and employees	(1,439,292)
GST	(10,433)
Net cash inflow/(outflow) from operating activities	**(822,531)**
Cash Flows from Investing Activities	
Cash was received from:	
Investments	0
Sale of Fixed Assets	0
Cash was disbursed to:	
Purchase of Fixed Assets	(59,175)
Net cash inflow/(outflow) from investing activities	**(59,175)**
Cash Flows from Financing Activities	
Cash was received from:	
Term Loan	0
Cash was disbursed to:	
Payment of dividend	0
Term Loan	0
Payment of tax	(72,638)
Net cash inflow/(outflow) from financing activities	**(72,638)**
Net Increase/(decrease) in Cash held	**(954,344)**
Opening Cash Balance	5,007,256
Closing Cash Balance	**4,052,912**

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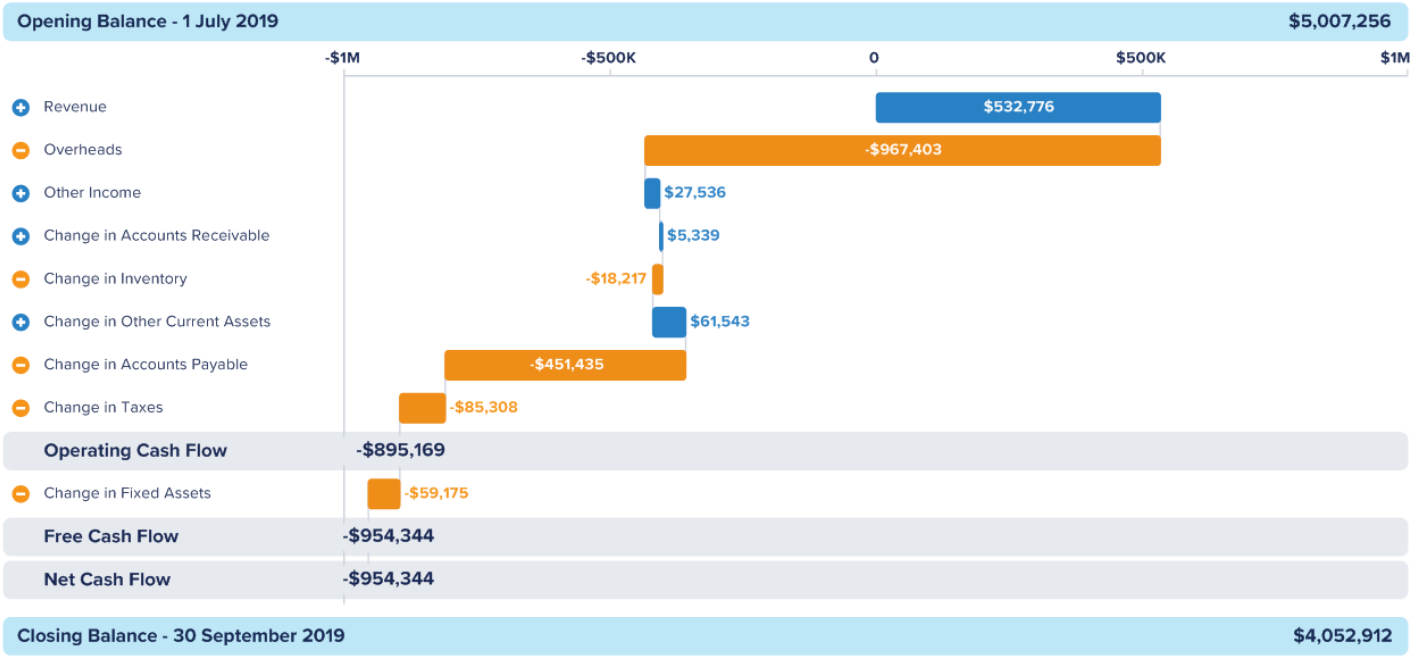
WELLINGTON CABLE CAR LIMITED - SPOTLIGHT REPORT - SEPTEMBER 2019 **CASH FLOW STATEMENT - RECONCILIATION TO OPERATING PROFIT**

	Current Financial Year											
	Jul 19	Aug 19	Sep 19	Oct 19	Nov 19	Dec 19	Jan 20	Feb 20	Mar 20	Apr 20	May 20	Jun 20
Operating profit / (loss)	**-85,239**	**-184,048**	**-237,817**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**
Depreciation & amortisation	24,159	24,159	24,159	0	0	0	0	0	0	0	0	0
EBITDA	**-61,080**	**-159,889**	**-213,658**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**
(Increase)/decrease in stocks	0	0	-18,217	0	0	0	0	0	0	0	0	0
(Increase)/decrease in trade debtors	-2,677	23,708	-15,692	0	0	0	0	0	0	0	0	0
(Increase)/decrease in other debtors	-9,666	35,605	35,604	0	0	0	0	0	0	0	0	0
Increase/(decrease) in trade creditors	-438,905	-109,303	96,773	0	0	0	0	0	0	0	0	0
Increase/(decrease) in GST	12,770	-8,392	-14,811	0	0	0	0	0	0	0	0	0
Increase/(decrease) in other creditors	14,036	-13,147	-3,126	0	0	0	0	0	0	0	0	0
Cash generated from operations	**-485,522**	**-231,418**	**-133,127**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**
Income tax paid	-60,077	-12,553	-8	0	0	0	0	0	0	0	0	0
Other revenue	157	104	104	0	0	0	0	0	0	0	0	0
Interest received	104	9,869	17,198	0	0	0	0	0	0	0	0	0
Net cash from operations	**-545,338**	**-233,998**	**-115,833**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**
Net cash from investing activities	**8,655**	**1**	**-67,831**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**
Change in cash & cash equivalents	**-536,683**	**-233,997**	**-183,664**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**
Opening cash & cash equivalents	5,007,256	4,470,569	4,236,573	0	0	0	0	0	0	0	0	0
Closing cash & cash equivalents	**4,470,569**	**4,236,573**	**4,052,912**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**

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WELLINGTON CABLE CAR LIMITED - SPOTLIGHT REPORT - SEPTEMBER 2019 **CASH FLOW ANALYSIS**

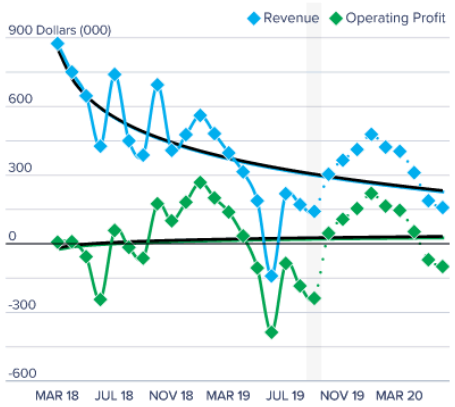
CASH MOVEMENTS SUMMARY



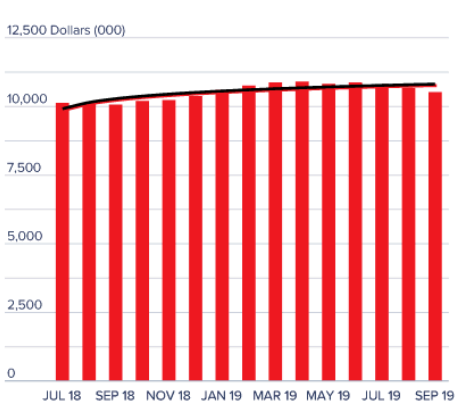
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WELLINGTON CABLE CAR LIMITED - SPOTLIGHT REPORT - SEPTEMBER 2019 **CHART GALLERY**

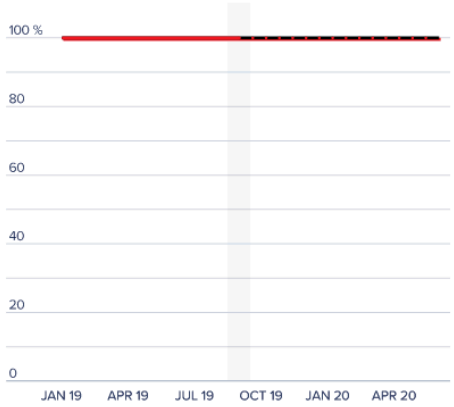
REVENUE AND OPERATING PROFIT TRENDS - Last 18 Months



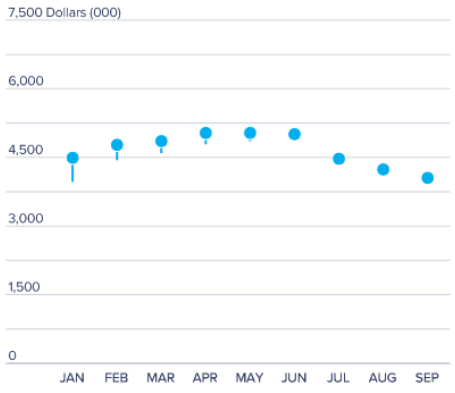
EQUITY TREND



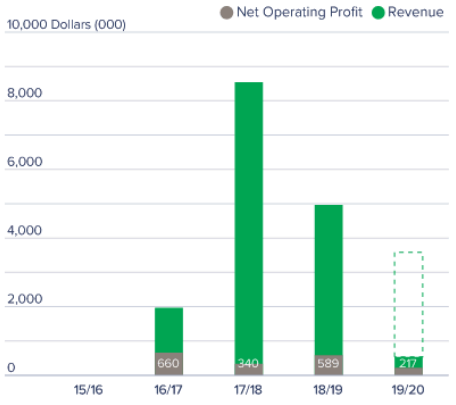
GROSS PROFIT % (EFFICIENCY)



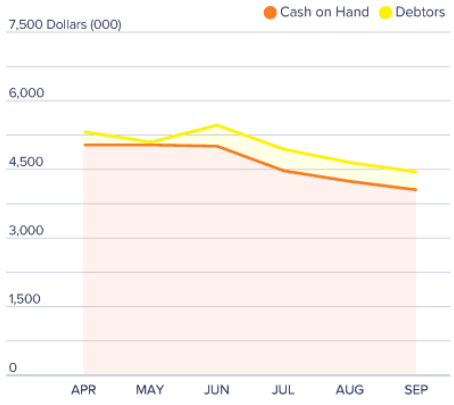
CASH ON HAND - With High and Low Balances



REVENUE AND NET OPERATING PROFIT - Last Year and Current Ye



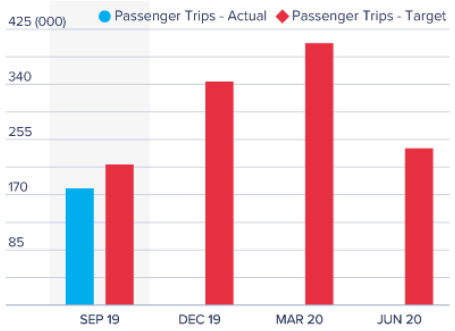
LIQUIDITY - (Cash + Debtors)



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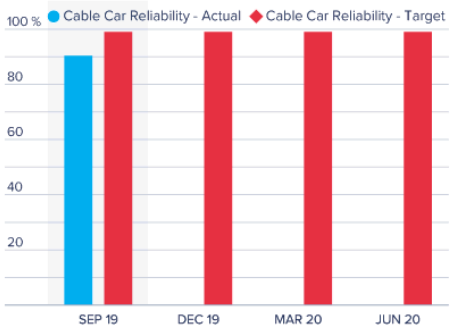
WELLINGTON CABLE CAR LIMITED - SPOTLIGHT REPORT - SEPTEMBER 2019 **PERFORMANCE MEASURES**

PASSENGER TRIPS



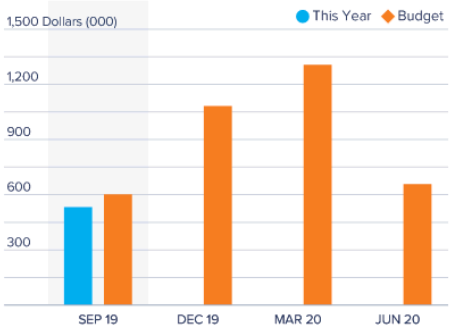
Actual passenger numbers of 179,669 for the Quarter ended 30 September 2019 compared to budgeted passenger numbers of 216,763 giving a negative variance of 37,094. This is due to the

CABLE CAR RELIABILITY



The reliability performance measure was not achieved for the quarter because of the planned maintenance outage in September. Without this outage, the reliability of the Cable Car would have been 99.96%

REVENUE - This Year vs Budget

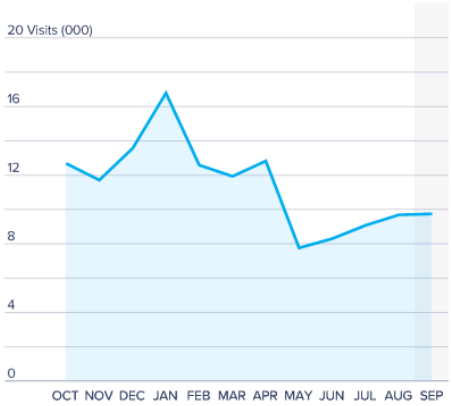


The revenue for Q1 2020 was less than budget given the planned outage for 6 days in September 2019 to complete remedial work on the Cable Cars.

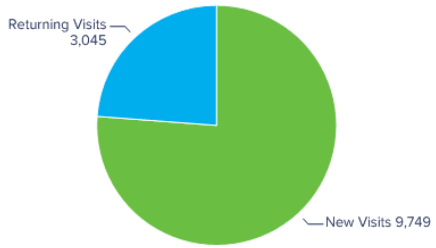
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WELLINGTON CABLE CAR LIMITED - SPOTLIGHT REPORT - SEPTEMBER 2019 **GOOGLE ANALYTICS CHARTS**

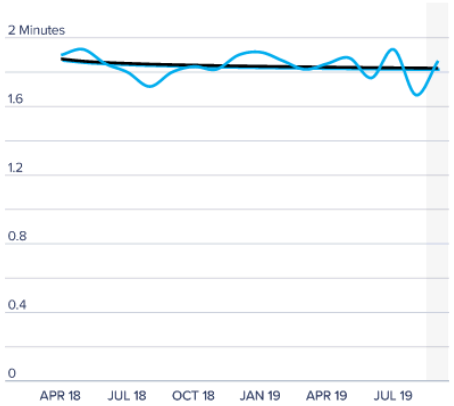
MONTHLY UNIQUE VISITS



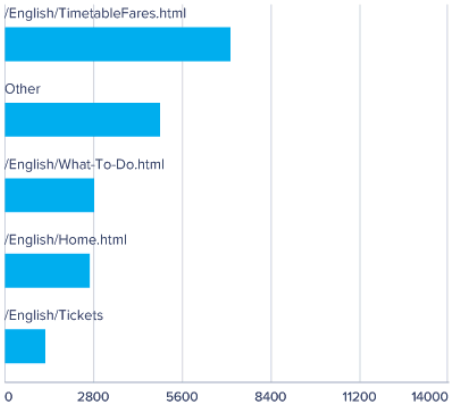
NEW vs RETURNING VISITS - This Month



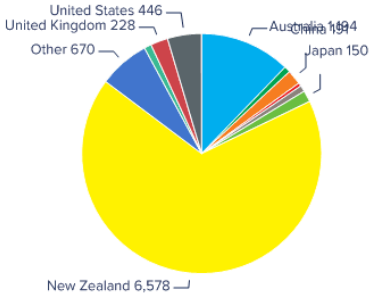
TIME ON SITE - Last 18 Months



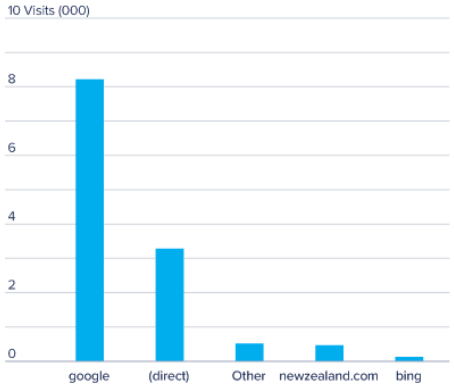
POPULAR PAGES (Top 5) - This Month



UNIQUE VISITS BY COUNTRY - This Month



ORIGINATING SOURCE (Top 5) - This Month



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Experience Wellington 2019-20
Quarter One Visitor Numbers & Highlights Report to Council *as at 30 Sept 2019*

experience Wellington
wellington museums trust

Visitor Numbers

Institution	2019-20 Target	YTD Visitor Numbers	% of Annual Target	Q1 Target	Q1 Visitor Numbers Achieved	% of Q1 Target
City Gallery Wellington	150,000	41,271	28%	40,000	41,271	103%
Wellington Museum	130,000	26,373	20%	25,300	26,373	104%
Capital E	70,500	42,948	61%	21,638	42,948	198%
Cable Car Museum	256,000	41,952	16%	36,300	41,952	116%
Space Place	57,000	13,168	23%	12,800	13,168	103%
Nairn Street Cottage	2,000	143	7%	400	143	36%
TOTAL	**665,500**	**165,855**	**25%**	**136,438**	**165,855**	**122%**

Commentary on variation against Target:

- We are pleased to report that total visitation is well ahead of the Q1 target (136,438) with 165,855 visits or 25% of the annual target compared to 147,707 or 20% of 2018-19 annual target.
- **City Gallery Wellington:** Tracking well against target, and on par with the same period last year.
- **Wellington Museum:** Tracking well against target, with slightly better numbers than the same period last year. Numbers expected to increase in Q2 due to October school holidays
- **Capital E:** More schools were able to benefit from our Story Studio LIVE thanks to funding provided by the Tuia-250 Encounters Programme and higher numbers through PlayHQ significantly contributed to exceeding the Q1 target.
- **Cable Car Museum:** On par with the same period last year. Visitation is expected to grow in Q2 with the upcoming Cruise Ship Season.
- **Space Place:** Tracking well against target, and on par with the same period last year.
- **Nairn Street Cottage:** Did not achieve the Q1 target due mainly to fewer public programmes and schools' visits.

Highlights

July School Holiday (6-21 July 2019 inclusive)

- Over the July school holiday period more than 35,000 people visited Experience Wellington facilities. 15,198 or 43% were children aged 0 – 12 years. 6,481 were 5 years and under; 8,717 were aged 6-11 years.
- Collectively we also welcomed 1,968 children to a wide range of school holiday activities. The majority were free, and there was a mixture of drop-in and pre-booked programmes. The offering was diverse and ranged from a series of ten free classic children's film screenings and a Matariki Family Day at City Gallery, to clowning workshops and Digital Days at Capital E; as well as astronomy sessions at Space Place.
- Experience Wellington facilities also hosted visits from 19 different school holiday provider groups – more than 400 children. Eight of these groups enjoyed creative digital workshops at Capital E and nine had Matariki experiences at Space Place.
- Capital E's Play HQ drop in creative space for families with younger children was full to capacity several times during the holidays and staff were forced to turn visitors away.

Programme highlights

- *Suffrage in Stitches* at Wellington Museum was opened by the Hon. Carmel Sepuloni, Associate Minister of Arts, Culture and Heritage on 1 August 2019. Over 400 people many of whom made panels for this exhibition. The first two weeks alone saw more than 5300 people visit the exhibition.
- *Get a Hat, Get a Head* which opened in early September at Wellington Museum and is the result of collaboration between Wellington Museum, FLUX Co-op and 5 creative spaces, Pablos Art Studio, Mix, Arts on High, Vinnies Re Sew and The Shed Project Kapiti. The exhibition opening was timed to coincide with Mental Health Awareness Week and Disability Pride Week.
- The Capital E National Theatre for Children has been awarded a 13% increase in funding from Creative New Zealand's Toi Tōtara Haemata investment programme. The increase means $3.16 million over the next 6 years recognises Capital E's kaupapa as a national leader in the production of creative encounters for, with, by and between children and young people.
- 57,152 visitors came to City Gallery Wellington between 3 March and 28 July for the international double helping - *Semiconductor: The Technological Sublime* and *Eva Rothschild: Kosmos,* the second in our series of high value art exhibitions.
- *Split Level View Finder: Theo Schoon and New Zealand Art* opened on 27 July.

- July Events at City Gallery included Open Late, Contemporary Feminism panel "Sons of Feminism" presented with Radio New Zealand and a school holiday programme (including craft camp, Family Day, and a new film programme).
- For the first time, the New Zealand International Film Festival presented a full programme in the Adam Auditorium.
- The exhibition Lunar Module by Sheyne Tuffery (18 July to 2 August 2019) at the Thomas King Observatory explored the moon landing in 1969 and Wellington's response to this event.

Priority Projects

- Consultants working on the Wellington Museum development will complete design work in mid-November which will provide the full scope of building works.
- We hope to be able to announce before Christmas the next high value international art exhibition to be presented at City Gallery.
- Current focus on Capital E accommodation is the need to increase the public programming space at 4 Queens Wharf.
- Work on *The Navigators,* a new planetarium show for Space Place, has started with a series of wananga with traditional knowledge holders and western scientists. This project is funded through the Tuia 250 Encounters fund and The Lion Foundation.

Pat Stuart, Chief Executive

Key Result Indicators 2019-20

Update on Progress against Targets, as at 30 September 2019

experience Wellington
wellington museums trust

OUR CITY

City Residents' Awareness: The number of Wellingtonians who know about our institutions as assessed through the Annual Residents' Survey conducted by Council.

Residents' Awareness	2019-2020 Target	2019-2020 Result
City Gallery Wellington	95%	
Wellington Museum	95%	
Capital E	90%	
Cable Car Museum	95%	
Space Place	92%	
Nairn Street Cottage	54%	

OUR VISITORS

Physical Visitation: The total number of visits to institutions including general public, education and function attendees. The annual target is reviewed each year and benchmarked against the average visitation for the institution during the previous three years.

Visitor Numbers	2019-20 Target	2019-20 Result	Q1 Target	Q1 Result	Q2 Target	Q2 Result	Q3 Target	Q3 Result	Q4 Target	Q4 Result
City Gallery Wellington	150,000	41,271	40,000	41,271	36,500		36,500		37,000	
Wellington Museum	130,000	26,373	25,300	26,373	35,900		41,800		27,000	
Capital E	70,500	42,948	21,638	42,948	19,120		12,013		17,729	
Cable Car Museum	256,000	41,952	36,300	41,952	77,700		93,300		48,700	
Space Place	57,000	13,168	12,800	13,168	12,700		13,800		17,700	
Nairn Street Cottage	2,000	143	400	143	400		800		400	
Experience Wellington Total	**665,500**	**165,855**	**136,438**	**165,855**	**182,320**		**198,213**		**148,529**	

Capital E visitation includes the Hannah Playhouse.
City Gallery visitation may be affected by earthquake strengthening of the Town Hall.

Key Result Indicators 2019-20

Update on Progress against Targets, as at 30 September 2019

experience Wellington
wellington museums trust

Virtual Visitation: The total number of unique user visits to institutional web/mobile sites.

Virtual Visitation	2019-20 Target	2019-20 Result	Q1 Result	Q2 Result	Q3 Result	Q4 Result
City Gallery Wellington	75,000	27,707	27,707			
Museums Wellington	96,000	33,468	33,468			
Capital E	45,500	10,859	10,859			
Experience Wellington Total	**216,500**	**72,034**	**72,034**			

Social Media Profile: A snapshot of Facebook friends, Instagram and Twitter followers.

Social Media Profile	2019-20 Target	2019-20 Result	Q1 Snapshot	Q2 Snapshot	Q3 Snapshot	Q4 Snapshot
City Gallery Wellington	35,000	38,976	38,976			
Museums Wellington	12,000	12,242	12,242			
Capital E	8,000	8,255	8,255			
Space Place	10,000	10,115	10,115			
Experience Wellington Total	**65,000**	**69,588**	**69,588**			

First Time Wellington City Visitors: The number of visitors who are residents of Wellington visiting for the first time.

First Time Wellington City Visitors^	2019-20 Target	2019-20 Result	Q1 Result	Q2 Result	Q3 Result	Q4 Result
City Gallery Wellington	The 2018-19 Results will serve as a baseline for this KRI.	24%	24%			
Wellington Museum		39%	39%			
Capital E		57%	57%			
Cable Car Museum		41%	41%			
Space Place		55%	55%			
Nairn Street Cottage		50%	50%			

^Please note that management are currently reviewing the process for accurately reporting against this measure so the figures provided here are at present an estimate only.

Key Result Indicators 2019-20

Update on Progress against Targets, as at 30 September 2019

experience Wellington
wellington museums trust

Repeat Visitation: the number of visitors who have visited the institution at least once in the previous twelve months.

Repeat Visitation	2019-20 Result	Q1 Result	Q2 Result	Q3 Result	Q4 Result
City Gallery Wellington	51%	51%			
Wellington Museum	25%	25%			
Capital E	59%	59%			
Cable Car Museum	29%	29%			
Space Place	23%	23%			

NOTE: This KRI is not included in the 2019-20 SOI but we will continue to monitor repeat visitation internally as a management tool.

Quality of Visit: Visitor feedback based on comfort, access, experience, knowledge gained, the friendliness of staff, the length of visit and overall enjoyment.

Quality of Visit	2019-20 Target	2019-20 Result	Q1 Result	Q2 Result	Q3 Result	Q4 Result
City Gallery Wellington	90%	84%	84%			
Wellington Museum	90%	93%	93%			
Capital E	90%	99%	99%			
Cable Car Museum	90%	74%	74%			
Space Place	90%	91%	91%			
Nairn Street Cottage	90%	98%	98%			

Capital E's Quality of Visit figures includes the Hannah Playhouse.

Children & Young People Visiting for a Learning Experience: The number of students as part of a booked group visiting institutions for learning experiences. The delivery of LEOTC is part-funded by the Ministry of Education.

Children & Young People Visiting for a Learning Experience	2019-20 Target	2019-20 Result	Q1 Result	Q2 Result	Q3 Result	Q4 Result
City Gallery Wellington	4500	768	768			
Museums Wellington	7000	829	829			
Capital E	20500	25,407	25,470			
Space Place	8250	2169	2169			
Experience Wellington Total	**40250**	**29,236**	**29,236**			

Museums Wellington includes the Wellington Museum, Cable Car Museum and Nairn Street Cottage.
Capital E Learning Experience figures includes the Hannah Playhouse.

Please note that the Capital E numbers for the table Children & Young People Visiting for a Learning Experience include our education experiences (Digital offerings are funded by LEOTC, National Theatre for Children is funded by Creative New Zealand).

Key Result Indicators 2019-20

Update on Progress against Targets, as at 30 September 2019

experience Wellington
wellington museums trust

OUR SUSTAINABILITY

Non-Council Revenue: The total amount of revenue generated from non-Council sources.

Non-Council Revenue ($'000)	2019-20 Target	2019-20 Result	Q1 Result	Q2 Result	Q3 Result	Q4 Result
City Gallery Wellington	296	107	107			
Museums Wellington	837	157	157			
Capital E	252	112	112			
Space Place	566	150	150			
Sub Total	**1951**	**526**	**526**			
Sub-letting, Interest & Other	206	33	33			
Experience Wellington Total	**2157**	**559**	**559**			
Fundraising ($'000)	**2019-20 Target**	**2019-20 Result**	**Q1 Result**	**Q2 Result**	**Q3 Result**	**Q4 Result**
City Gallery Wellington	574	42	42			
Museums Wellington	158	49	49			
Capital E	858	179	179			
Space Place	111	32	32			
Experience Wellington Total	**1701**	**302**	**302**			

Museums Wellington includes the Wellington Museum, Cable Car Museum and Nairn Street Cottage.
Capital E Non-Council Revenue figures include the Hannah Playhouse.

Spend per Visitor: Visitor related revenue (admissions and sales).

Spend per Visitor ($)	2019-20 Target	2019-20 Result	Q1 Result	Q2 Result	Q3 Result	Q4 Result
City Gallery Wellington	1.87	2.56	2.56			
Museums Wellington	2.16	2.28	2.28			
Capital E	3.29	2.58	2.58			
Space Place	9.93	11.37	11.37			
Experience Wellington Total	**2.93**	**3.17**	**3.17**			

Museums Wellington includes Wellington Museum, Cable Car Museum and Nairn Street Cottage.
Capital E Spend per Visitor figures includes the Hannah Playhouse.

Key Result Indicators 2019-20

Update on Progress against Targets, as at 30 September 2019

experience Wellington
wellington museums trust

OUR PEOPLE

	2019-20 Target	2019-20 Result
Health and Safety	No preventable serious harm incidents involving workers or visitors as defined by the Health and Safety at Work Act 2015.	**0**

	2019-20 Target	2019-20 Result
Staff Satisfaction	At least 75% of staff are engaged with the organisation as indicated through the annual Staff Engagement Survey.	

OUR HERITAGE

Collection Development: Our Heritage Collections contribute to our understanding of Wellington's identity; its history, art and creativity which include visitors to some of Wellington's most important heritage sites (see visitor number KRI).

	2019-20 Target	2019-20 Result
New to the Collection	100	
Collection Assessment	1,000	
Collection Accessibility	10%	

New to the Collection: Commissions, acquisitions or donations of an item or a collection of items that have been accessioned into the collection.
Collection Assessment: The number of items (individual or type e.g. lifebuoys) that are reviewed for retention or disposal.
Collection Accessibility: The % of the Collection that is on display, on loan, used for research purposes or accessed through other mediums such as online.

Key Result Indicators 2019-20

Update on Progress against Targets, as at 30 September 2019

experience Wellington
wellington museums trust

COUNCIL'S SUBSIDY PER VISIT

The Council subsidy per physical visitor is calculated first by dividing the number of forecast visits into the operating grant received from Council (Table 1). Council's ownership costs such as insurance, maintenance and depreciation are then added (Table 2) to provide an estimate of the full subsidy per visit. The information regarding ownership costs is supplied by Council.

Table 1: Operating subsidy per visit

Subsidy per Visit ($)	2019-20 Target	2019-20 Result	Q1 Result	Q2 Result	Q3 Result	Q4 Result
City Gallery Wellington	14.96	16.75	16.75			
Museums Wellington	5.01	7.83	7.83			
Capital E	23.35	8.21	8.21			
Space Place	9.48	7.10	7.10			
Experience Wellington Total	**11.24**	**11.29**	**11.29**			

Subsidy per Visit forecast is based on the probable percentage of the operating grant received from Council as follows:
City Gallery Wellington – 30%
Museums Wellington (Wellington Museum, Cable Car Museum and Nairn Street Cottage) – 26%
Capital E (including the Hannah Playhouse) – 22%
Space Place – 4.9% plus the cash underwrite
Experience Wellington Executive Office – 17.1%

Table 2: Full subsidy per visit inclusive of Council's ownership costs

Full Subsidy per Visit ($)	2019-20 Target	2019-20 Result	Q1 Result	Q2 Result	Q3 Result	Q4 Result
City Gallery Wellington	16.06					
Museums Wellington	7.41					
Capital E	27.50					
Space Place	10.93					
Experience Wellington Total	**19.64**					

Council's estimated ownership costs are supplied by Council.

Statement of Financial Performance

Experience Wellington

For the 3 months ended 30 September 2019

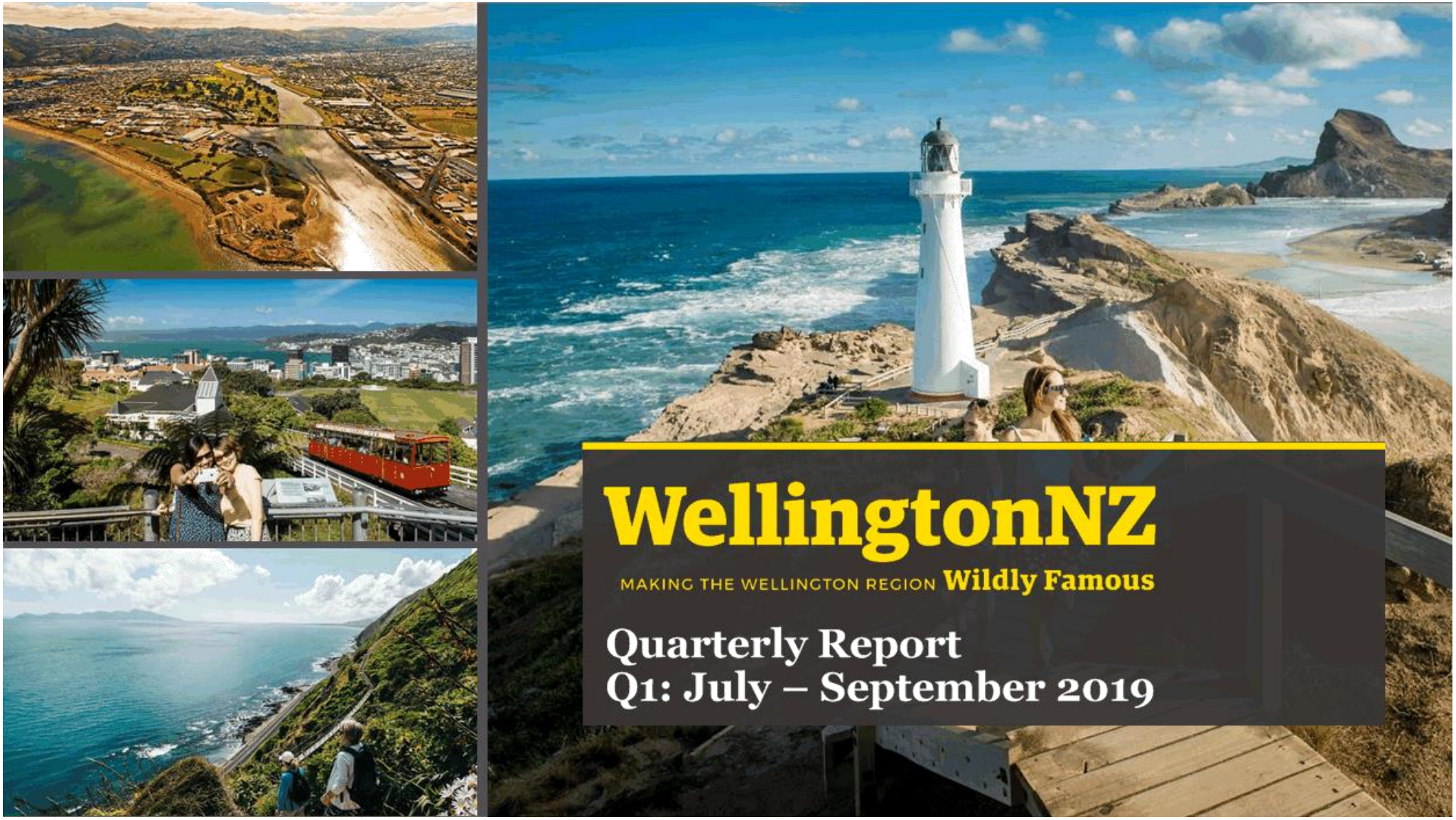
	SEPT QTR ACT	SEPT QTR BUD	YTD ACTUAL	YTD BUDGET	FULL YR BUDGET	FORECAST	2018 YTD
Trading Income							
Trading Income	525,560	372,962	525,560	372,962	1,949,460	-	575,988
WCC Operating Grant	1,872,720	1,870,707	1,872,720	1,870,707	7,482,835	-	1,835,304
WCC Rental Subsidy	442,245	442,332	442,245	442,332	1,769,323	-	442,245
Sponsorship and Donations	17,199	33,499	17,199	33,499	389,100	-	37,051
Grants Other	324,580	335,323	324,580	335,323	1,312,180	-	280,567
Investment Income	5,456	15,000	5,456	15,000	42,000	-	3,659
Other Income	27,850	41,130	27,850	41,130	338,814	-	34,194
Total Revenue	**3,215,610**	**3,110,953**	**3,215,610**	**3,110,953**	**13,283,712**	**-**	**3,209,008**
Cost of Sales							
Cost of Sales (Trading Income)	149,831	89,302	149,831	89,302	534,437	-	116,874
Openings - Exhibitions & Programmes	1,360	19,500	1,360	19,500	40,382	-	1,290
Total Cost of Sales	**151,191**	**108,802**	**151,191**	**108,802**	**574,819**	**-**	**118,164**
Net Revenue	**3,064,419**	**3,002,151**	**3,064,419**	**3,002,151**	**12,708,893**	**-**	**3,090,844**
Operating Expenses							
Employee Costs	1,640,051	1,560,751	1,640,051	1,560,751	6,233,684	-	1,561,578
Council Rent	334,621	334,623	334,621	334,623	1,338,492	-	334,621
Exhibitions & Programmes	449,358	647,920	449,358	647,920	2,175,418	-	523,179
Marketing & Promotions	123,991	187,241	123,991	187,241	587,737	-	108,745
Occupancy Costs	299,773	297,404	299,773	297,404	1,187,285	-	318,437
Communication Costs	32,914	30,289	32,914	30,289	124,460	-	44,848
Trustee Fees and Expenses	22,926	21,600	22,926	21,600	86,400	-	20,388
Technology Costs	65,864	37,123	65,864	37,123	158,015	-	39,189
Professional Fees	25,502	19,025	25,502	19,025	77,100	-	15,297
Administration Fees	52,600	47,318	52,600	47,318	202,502	-	44,647
Depreciation	130,834	137,451	130,834	137,451	548,800	-	108,600
Total Operating Expenses	**3,178,434**	**3,320,745**	**3,178,434**	**3,320,745**	**12,719,893**	**-**	**3,119,529**
Net Surplus/(Deficit)	**(114,015)**	**(318,594)**	**(114,015)**	**(318,594)**	**(11,000)**	**-**	**(28,685)**

Quarterly Statement of Financial Performance Experience Wellington

Statement of Financial Position

Experience Wellington
As at 30 September 2019

	30 SEP 2019	30 JUN 2019
Assets		
Fixed Assets		
Property, plant and equipment	2,183,637	2,265,890
Collections and Artefacts	2,338,816	2,338,816
Intangible assets	50,378	47,998
Total Fixed Assets	**4,572,830**	**4,652,704**
Non-Current Asset		
Legacy Investment with Nikau Foundation	252,208	252,208
Total Non-Current Asset	**252,208**	**252,208**
Current Assets		
Inventory	202,502	182,912
Trade and other receivables	90,787	474,232
Cash and Cash equivalents	3,454,100	1,071,594
Total Current Assets	**3,747,389**	**1,728,739**
Total Assets	**8,572,428**	**6,633,651**
Liabilities		
Current Liabilities		
Trade and other payables	3,872,110	1,819,272
Employee benefits	325,256	325,278
Total Current Liabilities	**4,197,366**	**2,144,550**
Total Liabilities	**4,197,366**	**2,144,550**
Net Assets	**4,375,062**	**4,489,101**
Equity		
Reserves	2,560,699	2,560,723
Retained earnings	1,814,363	1,928,378
Total Equity	**4,375,062**	**4,489,101**


WellingtonNZ
MAKING THE WELLINGTON REGION Wildly Famous
Quarterly Report
Q1: July – September 2019

Our Purpose:

To make the Wellington region wildly famous

SOI Areas of Focus:

- **Supporting businesses to upskill and grow**
- **Shaping and amplifying the regional destination story**
- **Being an advocate and catalyst for economic development projects**


Supporting Businesses to Upskill and Grow
WellingtonNZ
MAKING THE WELLINGTON REGION Wildly Famous

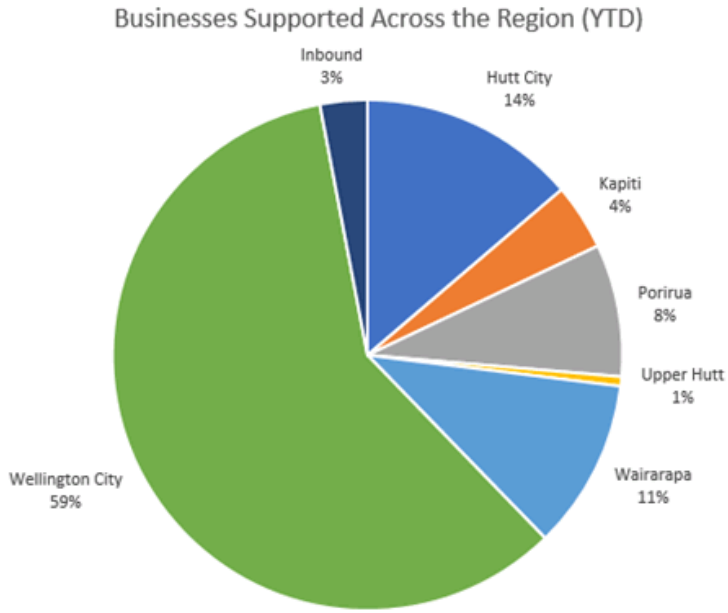
Supporting regional businesses

Regional Business Partner Programme

WellingtonNZ has supported **166 regional businesses in the year-to-date** through the RBP programme, including 77 receiving hands-on support in the form of growth capability development, innovation support and mentorship. 59% of these businesses are located in Wellington city, while 38% are based in one of the region's other territorial authorities. We have delivered $109,076 of Capability Voucher funding and $459,431 of R&D funding to businesses in the region in the year-to-date. This funding helps businesses access growth advice and invest in new technology development.

Other Activities

- **Kapiti Pop Up Business School** provided start up business training to 50 active attendees. 37% made a sale by the end of the workshop and 51% are now trading.
- WellingtonNZ attended as advisors and provided feedback to the graduates at the **KEDA Projects Showcase** in Paraparaumu.
- Supported the selection panel of the **Kapiti Coast District Council - Māori Economic Development Grants Fund** to validate the two finalists.



Other Activities (continued)

- The **Wellington Good Food Boost** supports fledgling sustainability businesses who are looking to improve NZ's food systems. WellingtonNZ participated in judging, mentoring and supporting the businesses in the programme.
- WellingtonNZ continues to support the shaping and implementation of the **Kāpiti ED Strategy** refresh, by working **alongside Kāpiti Coast District Council** in the ED Strategy pillars workshops.
- We engaged with **Technology Valley Forum** alongside the **Hutt City Council** and participated in a strategic workshop to shape the direction of the Technology Valley brand and help TVF better understand who is doing what across the region.
- WellingtonNZ has continued to work with the **Wairarapa** on implementation of the **Wairarapa ED Strategy** through its role on the ED Strategy steering group, and employment of a **Programme Manager** (funded by PGF, local councils and GWRC) who is particularly focused on facilitating PGF applications aligned to the strategy and coordinating Action Groups for each of the key strategy areas of focus.
- Funding support provided to Wairarapa's co-working space **3 Mile**. In addition, a dedicated Business Growth Manager now spends one day a month at 3Mile supporting **local Wairarapa** businesses.





3 Mile in Wairarapa

Supporting Workforce Development

- We have completed the final **Regional Workforce Framework** report. We are examining potential WellingtonNZ interventions across four areas: Regional Workforce Leadership; Research & Data; Pathways to Employment; and Driving Stakeholder Action.

- The **Summer of Tech/Biz Meet&Greet** Wellington event was attended by **82 employers and 650 students**. This led to 1,013 speed interviews a week later, and we expect to see an increase in summer internships again this year (up from last year's 182).

- WellingtonNZ **connected 52 students to businesses for industry projects**. These were mainly from two Work Integrated Learning projects with Victoria University.

- We hosted an engagement session for Private Training Establishment Whitecliffe, providing **feedback from 8 employers on a proposed new IT degree**.



Summer of Tech/Biz Meet&Greet event

SUMMER OF TECH

Supporting the Screen Sector

New team

- Nicci Boucher has been appointed to the role of Screen Manager and brings significant experience to this important role.

Attraction and Facilitation

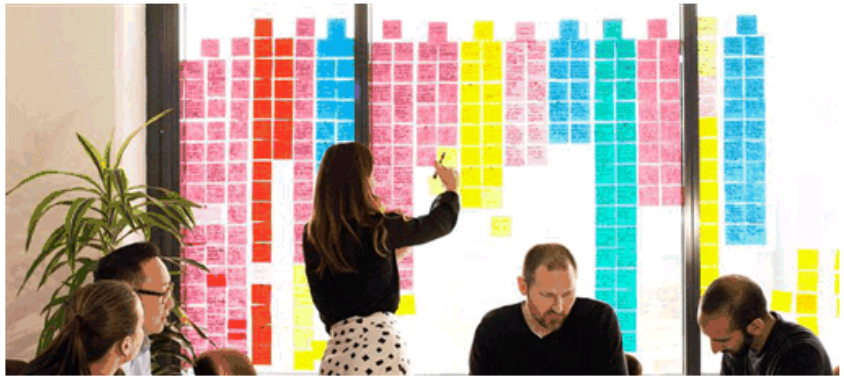
- An important part of the work we are pursuing is to establish more **physical infrastructure** to enable the screen sector to grow in a sustainable way in the Wellington region; work in this area is progressing positively.
- Demand for **screen permits** in the region is steady, with 131 permits approved in the last quarter worth over $5.5 million, including a noteworthy number of New Zealand productions and commercials.
- We continue to work closely with the NZ Film Commission, our colleagues in the regional film offices around the country, and the private sector to **attract screen projects** to NZ and the region.
- Our September **Taiwanese screen delegation** was successful with several potential projects in development with a Wellington producer.
- One year into to our three-year partnership with **Marlborough District Council**, we continue to assist and guide them to set up film friendly protocols, permitting processes and marketing material and assist in attracting projects to the region.





Supporting innovation – Creative HQ

- 25 **ventures** have been incubated or accelerated via CHQ's platform in the year to date.
- CHQ has responded to a Callaghan Innovation RFP for the creation of a **Tech Incubator** in Wellington.
- The **Tourism Tech Accelerator** concluded in August, with plans for the 2020 programme now advancing.
- The **Kiwi FinTech Accelerator** concluded at the end of September, with a highly successful Demo Day held early October.
- The **Lightning Lab GovTech Accelerator** has also kicked off (concludes November)
- CHQ continues to undertake **large scale enterprise innovation** programmes locally (including for Ministry of Education and Transpower) and internationally as part of the MFAT/NZTE **G2G Programme** (principally in Asia, but with new opportunities also appearing in the Middle East)
- CHQ is working with WellingtonNZ and WCC on opportunities to expand the CHQ **Start Up Garage** programme, implement an **Arts Accelerator** programme for the local arts community and the development of the **Tokihi** programme for Maori Business.






Being an advocate and catalyst for economic development projects
WellingtonNZ
MAKING THE WELLINGTON REGION Wildly Famous

Wellington Convention & Exhibition Centre

- Work has commenced on the construction of the Wellington Convention and Exhibition Centre.
- WellingtonNZ is leading a number of key establishment activities during this period that will assist in ensuring that the WCEC is highly utilised from the day it opens. These include:
  - The structure of the Business Events Wellington team has been changed to enable increased focus on events from Australia and working with Tourism New Zealand on large events from further afield without losing opportunity in the domestic market.
  - WellingtonNZ is leading the work around creating a brand story for the WCEC that will entice clientele from around the world, will tell the story of our place, and that will be immediately recognisable to New Zealand consumers.



Regional Trails Framework

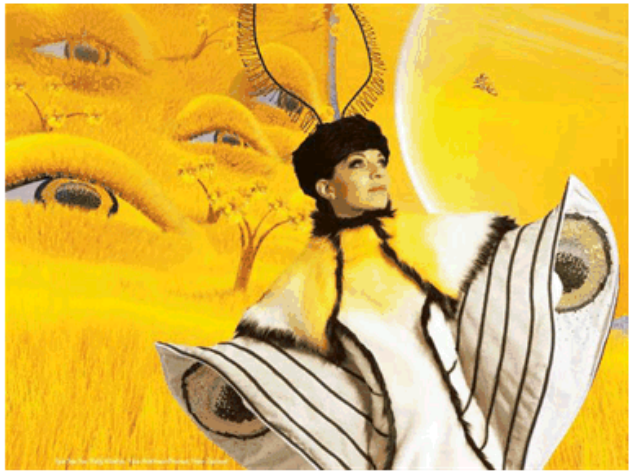
- Our 5 Signature Trails are now live on **CamperMate** and other **GeoNet** visitor app services.
- The **Trails website** has expanded to include a Tours & Courses section and we have launched a **Social Media Campaign** to drive visitation.
- Completed all **17 Signature & Regional Trail Audit & Gap Analysis** with Trail Managers; **Appointed an Independent Signature Trail Auditor** who will undertake a Regional Trail Audit and Gap Analysis that will give us an overview of the whole network.
- **Regional Interpretation Guidelines** were approved.
- Continued input into **Trail related Submissions** including the **Walking Access Act Review.**
- Working closely with **Five-Towns Trails Trust** in Wairarapa.
- Organised and distributed a **Regional Signage Manual**.
- Supporting several **Trail Events** and held a **Trail Running Hui** to explore collaborative opportunities.
- Held a **Framework Partners Marketing Workshop** to utilise the brand across the region and presented at the **Trail Fund AGM.**
- Progressed the **Remutaka Cycle Trail** with new trail developments on the Wild Coast and Siberia Bridge and supported the new Experience Plan and Workshop. Funding liaison with MBIE & DOC.
- Conducted **region-wide trail visitor monitoring** via the GW Parks Survey.





Major Events Framework and Venues Strategy

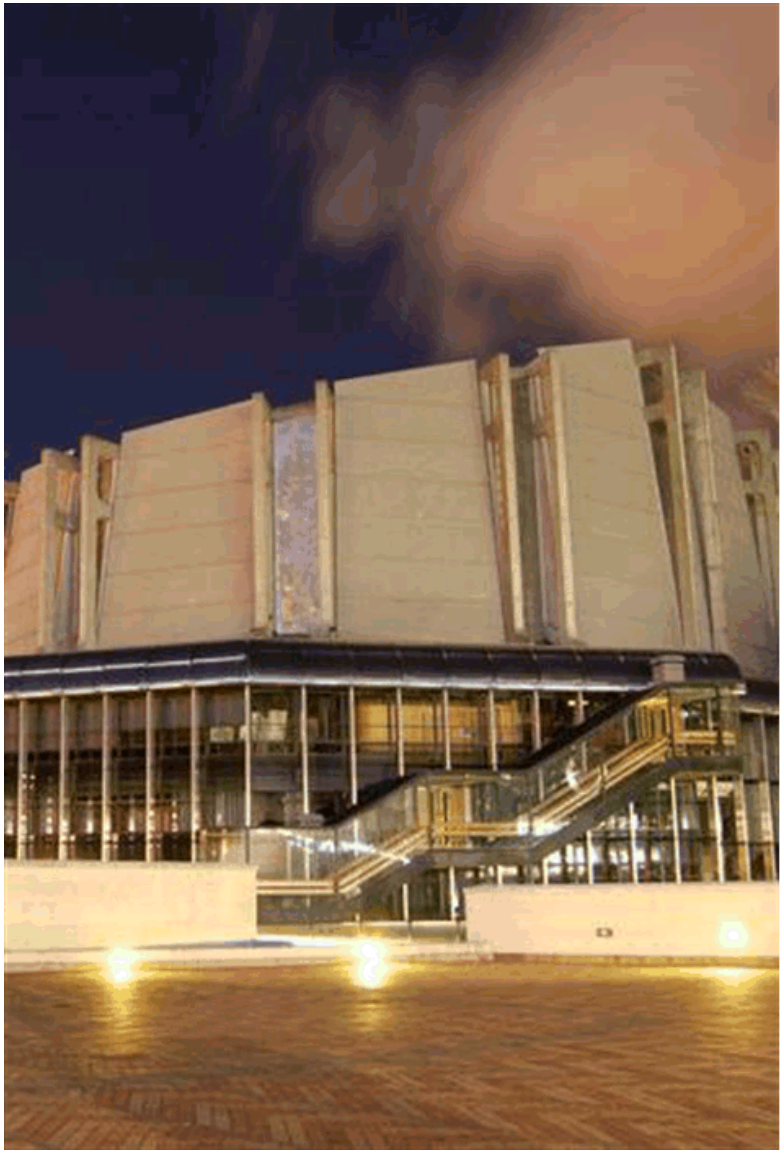
- We are developing a refreshed **strategic framework for Major Events** investment, that will allow us to better position Wellington for success over the coming decade and provide a more coordinated and integrated approach to our investments in Major Events, and drive key goals including;
  - •Ensuring the economic, brand and social benefits are maximised
  - •Redefining the portfolio framework and vision
  - •Identifying and developing new major event opportunities and acquisitions
  - •Improve existing offerings in partnership with events
  - •Revitalise the Wellington region's events calendar and identify gaps



- We are in the process of completing a **strategic review of our Venues**, looking at both the infrastructure and our business model with the end goal of driving improvements to our venues, and our venues business, to make the facilities more flexible and to drive a better content mix, delivered in venues that meet the evolving requirements of clients and customers. We are considering the current state of venues in Wellington, the current content mix, what the future might look like in terms of customer demands and what we will need to do to ensure we can meet these demands both in terms of our business, content acquisition and venue developments.



- Both projects will be complete by the end of the calendar year.



Venues – Operations & Facilities

- The **Wi-Fi installation** in the Opera House and MFC has been completed. This follows the installation at the TSB Arena and Shed 6 providing a much improved Wi-Fi experience for our clients and patrons.
- Our Facilities team are working closely with WCC on an **enhanced renewals program** across the venues in the coming months, which will see a larger level of investment over the next two years to make some much-needed enhancements to the venues.
- We are working with the WCC project team on technical and operational considerations for the **St James Theatre project**, to ensure that the appropriate infrastructure is installed for when the building comes back online.


Shaping and amplifying the regional destination story
WellingtonNZ
MAKING THE WELLINGTON REGION Wildly Famous

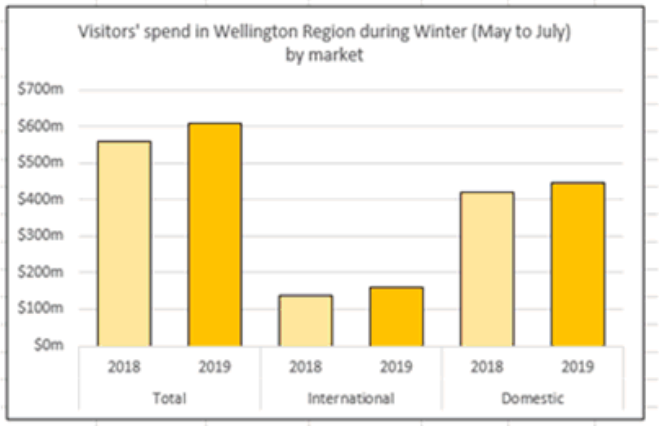
FY1920 Marketing calendar

Activity	July	August	Sept	Oct	Nov	Dec	Jan	Feb	March	April	June
Tourism				NZ Summer					NZ Winter		
				NZ: Te Papa Wonderland				Australia Autumn			
Event promotion	WOAP	WOW campaign	WOW activation		NZ Festival			NZ Festival			
	Live in WLG			Live in WLG		Live in WLG			Live in WLG		
Projects		Summer of Tech		Trails Wild Views		Advent TBC		Regional story			
			Rebel CEOs								
			Convention Centre identity project								
					Study toolkit						
	WellingtonNZ.com redevelopment				Website go live						
				TRENZ new stand design							
		Annual report									
Always On	Consumer tourism and events - PR, Websites, Facebook, Instagram, Twitter, Know, NZ & Oz eNews, Live in WLG										
	B2B and Corporate: PR, LinkedIn, eNews, website, Edward										
	Study: Facebook, website, content production										
	Trails: Facebook, website, content										

Visitor marketing – NZ Winter campaign results

The Wellington Effect winter campaign has proven to be one of our top performing campaigns – with excellent media performance measures. The video alone reached **482,440** viewers on TV, **20,366** in cinema, **146,000** on TVNZ OnDemand and ThreeNow and **175,000** people through Facebook and Instagram.

The campaign also translated to improved economic performance for Wellington over winter. Wellington has outperformed other metro regions during this period. Total visitor spend in the Wellington region for the winter period was **up 8.6%** compared to an average 3.6% increase across the country.



Wellington Region		YoY (+/-)
Total Visitor Spend –Winter 2019	$609m	+8.6%
Domestic Visitor Spend – Winter 2019	$448m	+6.7%
International Visitor Spend – Winter 2019	$161m	+9.7%



*Data is for the Wellington Region which includes Wellington RTO, Wairarapa RTO and Kapiti Coast District

Visitor & lifestyle - Media/PR

Our destination and lifestyle communications team hosted 14 journalists, influencers and film crews in Wellington and generated 232 media clips.

International media highlights include hosting freelance media from Japan, Canada, and Malaysia. Coverage highlight was Zealandia being named on Time Magazine's Greatest Places of 2019, the result of a Tourism New Zealand famil.

Australian media highlights include hosting Traveller, Delicious and Nine Travel for Visa Wellington On a Plate and Beervana, and Grazia and Who Magazine for World of WearableArt. Coverage includes Wellington features in Gourmet Traveller, International Traveller, Marie Claire and Nine Travel.

Domestic media highlights include hosting Kia Ora Magazine, NZ Herald, Woman's Day, NZ Woman's Weekly, and two Auckland influencers.

Q1 2019/20	
Number of media hosted	**14**
Number of media clips	**232**
Reach of media activity	**334 million**
Value of media activity	**$9.5 million**
Note these figures are across all markets	

Coverage examples (click to view)

TIME | GREATEST PLACES 2019

Zealandia

Wellington, New Zealand

Before New Zealand was home to humans, chatty birds like the tui and kereru dominated the land's lush green hills and valleys. But the arrival of invasive mammalian predators drove many native species to extinction. In the early 1990s, sanctuary founder Jim Lynch envisioned a pest-proof environment in the heart of Wellington. The result is Zealandia, a 500-acre area encircled by a mesh barrier that keeps out stoats, weasels and more; it's the world's first fully fenced urban eco-sanctuary. Since the mesh was erected in 1999, more than 20 species of native wildlife have been reintroduced, including the *hihi*, one of the country's rarest birds. In February, Zealandia announced an important milestone: the birth of the sanctuary's 1,000th *hihi* chick. The species, which was nearly extinct before reintroduction efforts began, is one of Zealandia's success stories. —*Ali Wunderman*

GOURMET RECIPES NEWS DINING OUT TRAVEL

City hitlist: Wellington

In an otherwise resolutely outdoorsy nation, New Zealand's capital focuses on art, craft and culture







Traveller

What to do when it rains in Wellington



honey | travel



Why Wellington is the next foodie capital

What To Do In Wellington, The Coolest Lil' City In All Of New Zealand





A capital walking tour

Pamela Wade

Wildly famous in social media

In the last quarter, we produced a total of 28 editorial features for the WellingtonNZ channels.

Our total subscribed audience across social media and eDMS reached **474,567**, an increase of 5,501 subscribers.

Top performing Facebook content included:

Give a big hand for Wellington's newest resident, Quasi – Reach : 74,801
Beach brunch by the beach in Wellington – Reach: 70,006
Wonderland coming to Te Papa announcement – Reach : 64,481
Wellington's top cocktail bars – Reach: 64,566
Where to find the best walks and hikes in Wellington – Reach: 55,282





Digital marketing - WellingtonNZ.com performance

WellingtonNZ.com received **454,936 visits** between July and September, with 294,693 unique users.

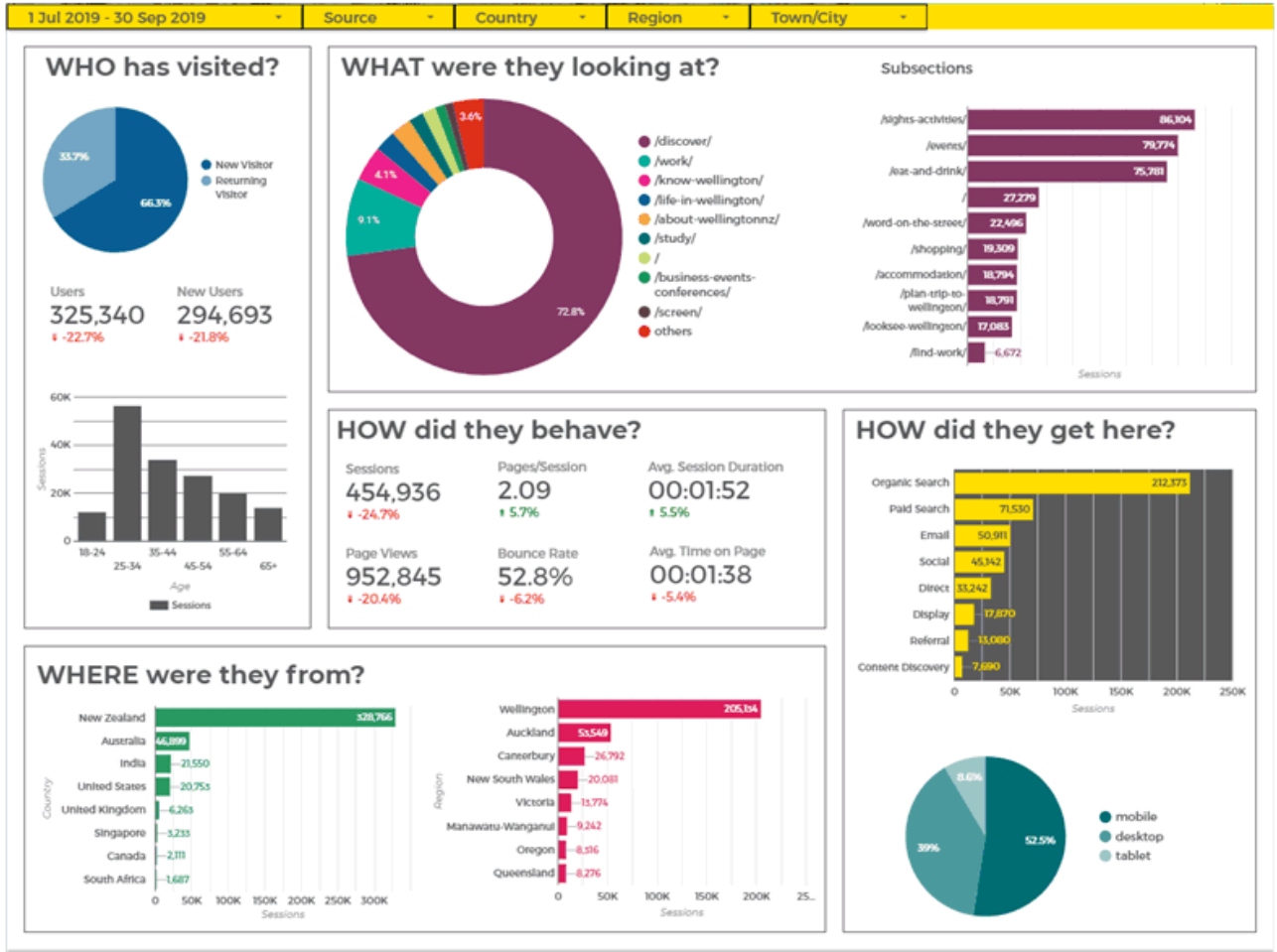
There were just under **1 million pages** viewed, with the top five pages being:

- Top 10 thing to do in Wellington
- Sights & activities
- Discover
- Events
- Daily dining & drinks deals

Visitation came from:

- New Zealand | 68.91%
- Australia | 11.28%
- United States | 5.77%
- India | 4.83%
- UK | 1.54%

The digital team are working towards a November release date for the upgraded website and functionality.



Telling our story to visitors: Wellington i-SITE Visitor Information Centre

- The **i-SITE extension and refurbishment** was completed and reopened on 4th September
- The i-SITE is now fit for purpose and tells the Wellington story in a far more effective way. A particular highlight is the Ngake and Whataitai street art in the window and the return of a Weta Gandalf figure providing Insta-moments. There is an increased number of advertising screens, new door counter technology and a queuing system.
- The refurbished i-SITE offers full tourism bookings and information, event ticketing and Snapper services. Some tourism operators reported substantial revenue drops during the closedown, highlighting the importance of the services provided.
- 20 new **Wellington City Ambassadors** were recruited to cope with the increased number of cruise ships this season and two training sessions were held. The total number of volunteers in the programme is over 100. Thirty of our WCAs have been out on the streets during WOW helping visitors find their way around the city.







Telling our story to the Tourism Trade – locally and internationally

- WellingtonNZ represented the **Wellington & Wairarapa International Marketing Alliance** at Tourism New Zealand's South East Asia Training Events in Indonesia, Philippines and Singapore in July. New Wellington plus South Island itineraries have been created by three key Singapore companies and SQ's announcement about increased frequency and new plane was well received.
- Trade training activity included the **South East Asia mega-famil training day** postponed in March 2019 rescheduled into September, with over 70 agents graduating to Kiwi Specialist status. A webinar to 25 Tourism Export Council staff highlighted new product and itineraries to a NZ-based audience before high season commences.
- **Cruise season preparations** included a start-up tourism operator seminar, pre-season famils with two ground handlers where both picked up a new Wellington product offered by Xplor Tours and WCC Traffic Management Plans which embed a two-stop shuttle model for the upcoming season. Carnival Australia's CEO and Communications Director were also hosted in the city in Q1 as they sought more information about long term cruise handling in the city.
- **Fifty-nine agents and Product Managers** were hosted in Wellington during Q1. Five key inbound staff were hosted, including two who had been promising to visit for several years; WOW provided the hook to finally get them to the city. Other famils of note included Abercrombie & Kent Australia and Trailfinders UK.

Q1 | In-market training, Famils & Sales Calls	Total agents trained
TNZ South East Asia - IND, PHI	286
Singapore Sales Calls	84
Total agents trained	670
Decision maker appointments	25
Total Trade Famil participants	59
Total Trade Famil Itineraries	13





Making Wellington wildly famous to China visitors

- Wellington now has a 'store' on **Fliggy**, Alibaba's online travel marketplace, where New Zealand is amongst the most popular countries sold. Alipay-enabled Wellington tourism businesses can feature and sell direct to FIT customers via the site, which went live at the end of September. The first booking through the site was on Wellington Cable Car and Space Place is the latest tourism operator to adopt Alipay.
- China-readiness has been a focus of Q1 with nearly 50 attendees at a joint CIAL, WellingtonNZ & NZ Story workshop.
- Lisa Li, Managing Director for China Travel Service NZ visited Wellington for WOW and left with a number of new ideas for Wellington inclusions into their travel itineraries.
- Weibo and WeChat social media platforms continue to grow. Launched in February 2019, Weibo now has over 8500 followers; the most engaging posts to date are *Wellington clean air city award 2019*, *China-New Zealand Year of Tourism 2019* and the *Wellington Effect video*.
- After familing in May, inbound operator Pan Pacific has launched a 'one night Wellington one night Masterton' itinerary in China with the first 19-pax group scheduled during Oct-March this summer.





Wellington – wildly famous for Business Events

- The Business Events Team (BEW) had a strong start to the financial year recording **$5.3 million dollars of conference** wins.
- They have also hosted a successful networking event for members of the Association for Professional Assistants to Chief Executives; have hosted a group of local Professional Conference Organisers to the World of Wearable arts awards; and attended two trade shows - Association Forum in Canberra, Australia and AuSAE Linc in Napier.

Some of the bids won:

- International Society of Public Law Conference (ICON-S), 2021, 600 delegates, $1,297,200
- Conference of the International Society of Critical Health Psychology, 2021, 200 delegates, $432,400
- General Breast Imaging Conference, 2021, 300 delegates, $648,600
- IEEE Interactive Surfaces and Spaces Conference, 2022, 200 delegates, $432,400

Some of the bids produced:

- Pacific Association of Chemical Ecologists, 2025, 400 delegates, $864,800
- New Zealand Cruise Association, 2020, 300 delegates, $430,000
- New Zealand Kitchen and Bathroom Association, 2020, 200 delegates, $310,000





Wellington – wildly famous as a great place for international students to study

- It has been agreed that our **Wellington International Student Growth Programme (WISGP)** for the FY will focus on shaping and telling the **Wellington Story** for prospective international students, fostering the **Student Experience**, and facilitating **Educational and Employment Pathways**. The programme plan has been well received by our partners.
- In Q1, WellingtonNZ ran two **'Work Ready' courses for International Student** which help to transition International Students to the local workplace. The courses were **attended by 88 students** in total.
- We delivered a **famil for 2 Indonesian education influencers** jointly with EducationNZ. They commented that **Wellington "was the best city they visited"** in New Zealand.



Work Ready in Wellington course


Indonesia Education Famil

Student attraction marketing

From 29 April – 2nd June 2019, WellingtonNZ ran an international student attraction campaign to get tertiary students (16 – 25-year olds) living in India and Vietnam to consider Wellington as a study destination.

We created a competition- driven campaign where a student could enter to win a trip to Wellington and bring a "plus one" to trial what it's like here, as a mechanic to reach and engage with the target audience.

When students entered the competition, they were put on a nurture trail - a series of 5 emails selling them on the virtues of Wellington, studying here and practical advice for Visas. This was to further educate them on the reasons to study in Wellington. All entrants have been added to Education New Zealand's nurture tracking system which means we will be able to see if any entrants come to New Zealand to study in future.

Hero video: https://youtu.be/5h8Iduec8o8

The campaign performed very well from a modest investment:

- **7.9m reach** across Facebook, Instagram and YouTube, exceeding our KPI of 1m+ social reach (our previous India campaign had 2.5m reach)
- Our ads generated 517,138 engagements
- **9,164** total student entries

The winner: 25-year-old Aiswarya Bakre from India who is interested in studying an MBA. She is brought her cousin along with her. They travelled to Wellington at the end of July.

Take a look at their time here in this video: https://youtu.be/yH8rybhcYdg



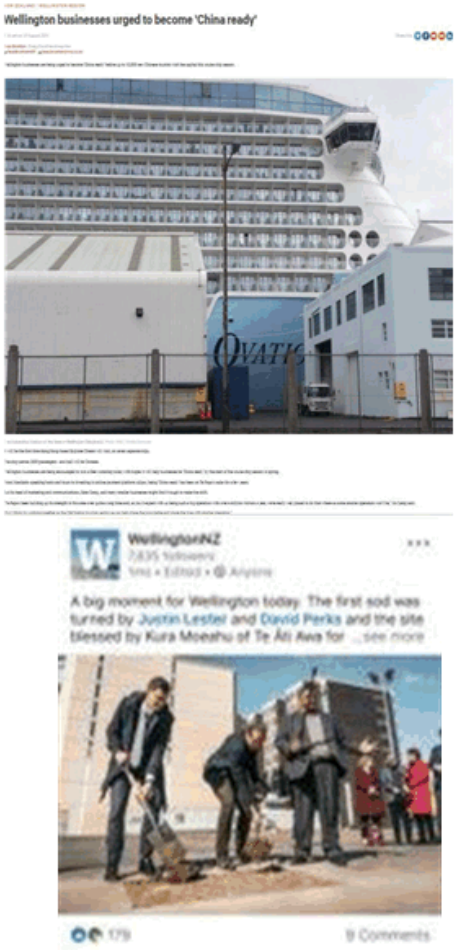


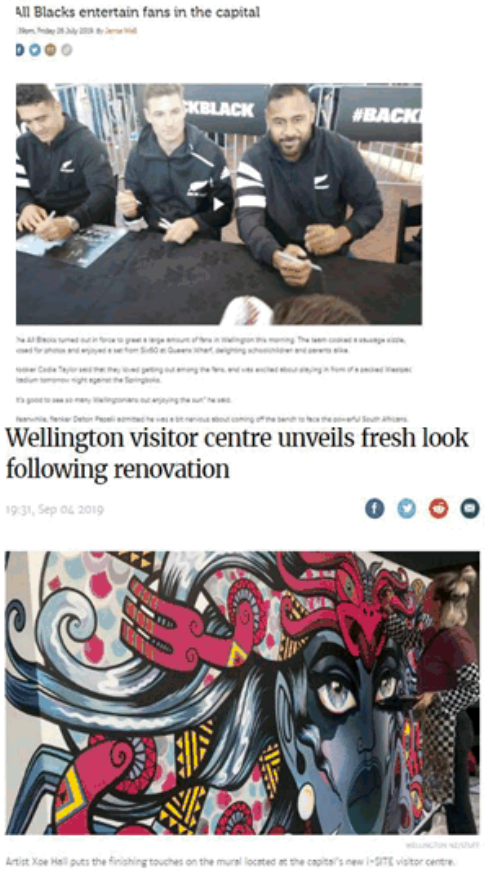
Sharing WellingtonNZ stories

Corporate communications activity generated a range of stories around WellingtonNZ's activity to boost Wellington's economy. Highlights included promotion of the All Blacks community day at Queens Wharf, a welcoming ceremony at Wellington Airport for the NZ Warriors, and coverage of Time magazine naming two Wellington locations in their top 100 list of destinations for 2019.

Other highlights included the WellingtonNZ-led workshop to get retailers "China Ready", the re-opening of the revamped i-SITE and the WellingtonNZ-developed WellTown VR game being a finalist in the NZ Marketing Awards.

Across both corporate communications and the business storytelling programme , there were a combined total of **98 published stories.**





Business storytelling - The Rebel CEOs of Wellington

In the September and October 2019 issues of Kia Ora (Air New Zealand's in-flight magazine), WellingtonNZ commissioned a content series (two double-page spreads) with Bauer Media to highlight some of Wellington's Rebel CEOs. The aim for this was to solidify Wellington's reputation as a creative place to do business and drive out-of-town business to the industries/companies profiled.

The content was then repurposed on Noted.co.nz, promoted on the Noted Facebook page, in Noted's eDM and pushed via Native advertising to Auckland businesses.

One featured business has already seen new leads and an increase in web traffic of 600%.



Advertising Promotion

The rebel CEOs of Wellington

Creative storytellers and social warriors, they share why this little city is making such a big impact.

NOT ONLY IS Wellington New Zealand's culinary and cultural capital, it's blazing a trail in business. We talked to the 'rebel' CEOs of three Wellington businesses who have taken huge risks, pushed the boundaries and come out on top, making a difference not only in their communities but on a global scale.

Creative Storytellers

Flying Saucer's CEO Hamish Johnson has been described as having an inbuilt curiosity meter stuck on high. With a background in tourism and marketing and a keen interest in photography, he started working on commercials at the age of 30, but it quickly became apparent that the traditional work-your-way-up-the-ranks approach was not for him. In 2007 he took the bull by the horns, bought a laptop, tripod and camera and set up his own production company with partner Anna. The first few years involved a lot of crazy adventures as they travelled the country making video content. "I had so much to learn from a technical perspective," Hamish says. "It was like being in a river swimming for your life... trying new things, making it work." Now Flying Saucer is one of Wellington's established production companies, making award-winning work for the likes of Tourism New Zealand and Department of Conservation, through to non-profits like Capital Kiwi. The business grew organically. "It's old school, based on referrals and long term relationships. I'm of the mind that success is in doing great work, working with inspiring people, but also taking the opportunity to go for a surf, or hang with my partner and kids."

I had so much to learn from a technical perspective. It was like being in a river swimming for your life... trying new things, making it work."

At present, Flying Saucer is working on a (top secret) world-first project of their own. "It's technically and creatively challenging, but will be incredibly exciting if we can pull it off. It helps to surround myself with people who offer up ideas and different ways of thinking." This is where his city comes in. "Wellington's compact geography and friendly atmosphere provides an incredible environment for creatively-minded people."

Gecko Press was launched in 2005 by Julia Marshall, who chose to live in Wellington after years of living in Stockholm. She loves that it has a centre, is walkable, and is built around the sea. "It's a great size for doing business. It's easy to meet people doing different things – art, tech and business. All here."

Gecko Press translates and publishes children's books into English from the best authors and illustrators in the world. The books are sold in New Zealand, Australia, North America and the UK. It also publishes a small number of author/illustrators from New Zealand.

When Gecko Press began, 1% of books published in the UK were in translation (compared to 40% in Europe). When Julia reported this number to the Swedish publisher of Margaret Mahy he said, "I'm surprised that figure is so high. You're either an idiot or it's a niche. Let's hope it's a niche." Fifteen years on, the figure is said to be closer to 5%. In 2017 Gecko Press was awarded New Zealand Publisher of the Year. Last month Julia took on the post of President of the Publishers Association of New Zealand.

Gecko Press works hard to stay true to its vision of publishing curiously good books from around the world – to actively publish books that are not mainstream, and sometimes challenge convention. "If a book touches us emotionally and stays with us lastingly, if we think it adds something to the book world, then we publish it. We publish thoughtful, philosophical, funny and entertaining books, in the interests of encouraging all children to love to read – this is a right, not a nicety."

Far left: Hamish Johnson and the Flying Saucer crew on location for a commercial shoot. Above: Double Denim's Angela Meyer and Anna Dean. Right: Julia Marshall of Gecko Press.

Social warriors

Double Denim is a creative agency and consultancy specialising in gender intelligence, launched by Anna Dean and Angela Meyer. Using their in-depth insights into the economic and emotional lives of women, smart strategies and great creative they've worked on some of New Zealand's most talked about campaigns, including Treat Her Right, Powershop, and the launch of Hunt for the Wilderpeople.

The launch of Double Denim was motivated by a disturbing discrepancy in statistics. "Only 3% of creative agencies are run by women, while 80% of all purchasing decisions are made by women. We wanted to create female-focussed strategies and campaigns that get cut through and help ensure women's equality is always high on the agenda," explains Angela. "Our company believes in changing the status quo. We unlock the opportunities in connecting to the biggest market in the world: women. Simple in principle, radical in practice, Anna adds.

Angela and Anna love working in Wellington as they're found they're surrounded by like-minded people and businesses. "We really like the proximity of a heap of people getting good things done. I guess you'd call it a 'public service' mentality. People here are genuinely trying to make things better. Social and corporate responsibility is key, and that's always inspiring. The focus is often on collaboration and compassion rather than competition."

WellingtonNZ.com

Making Wellington Wildly Famous for Events

- The start of the financial year saw back to back matches at Westpac Stadium with the **Vodafone NZ Warriors v Cronulla Sharks** attracting a crowd of 14,295 rugby league fans, followed by **All Blacks v South Africa** in front of a sell-out crowd of 35,213.
- **Double Helping: Semi-Conductor and Eva Rothschild Kosmos exhibition** came to an end, with the exhibition drawing 57,152 visitors to City Gallery from April – July.
- **Beervana** continued its winning ways **with 76 national and international breweries** serving quality beer to 16,034 visitors (28% OOR).
- The new month-long format of **Visa WOAP** launched in 2019 with over 200 restaurants and cafes offering a variety of culinary experiences throughout the whole of August.
- **The World of WearableArt Awards Show** commenced in September, with a city-wide activation plan and once again lived up to its international reputation with over 40 international entries.





Event marketing – WOW

WOW – Welcome to our World

WellingtonNZ created a mini-campaign called 'Welcome to our World' to support the 2019 World of WearableArt Awards Show. The campaign was live from 30 June – 28 July.

The campaign consisted of a video series – one 30" hero and three 10" videos – and supporting editorial content, to promote the WOW in Wellington experience and trigger the decision to attend the show.

- Welcome to our World | Hero 30"
- Welcome to our World | Shopping 10"
- Welcome to our World | Culinary 10"
- Welcome to our World | Arts and culture 10"

The videos brought garments from WOW's ticketing campaign to life in three city locations which highlighted key Wellington experiences that appeal to WOW fans – shopping, cuisine and arts and culture.

These videos were distributed across YouTube and DV360, generating 184,456 impressions and a very strong completion rate of 92%. Supporting social adverts generated 546,612 impressions and 1,648 engagements which were mostly positive sentiments towards the event.

Garment credit: Eye See You Fluffy Kowhai, Tina Hutchison-Thomas, New Zealand



Event marketing - Wonderland

7 December 2019 – 8 March 2020

Hero Video - https://youtu.be/XAcITf0Bda8

WellingtonNZ has partnered with Te Papa on their summer blockbuster exhibition, **Wonderland**, direct from Melbourne ACMI. Currently showing in Singapore, Wonderland will head to London's V&A museum after it's Wellington stint.

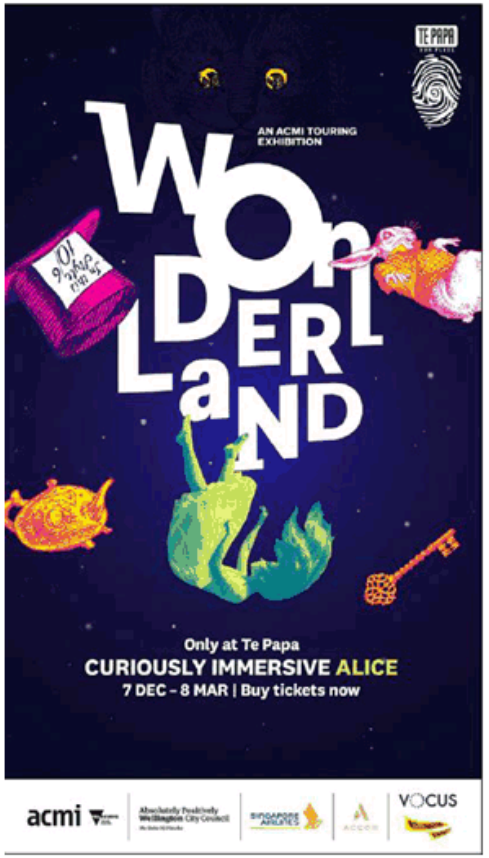
An immersive, interactive exhibition exploring the world of Lewis Carroll's Alice in Wonderland through the ages, Wonderland has attracted large audiences in Melbourne and Sydney – translating well to millennials as well as families and older Alice in Wonderland followers.

The four-phase marketing campaign will drive awareness in and outside of Wellington via TV, cinema, social, digital and outdoor advertising.

The target for visitation to the exhibition is 70,000 attendees over the three-month period.







Event marketing – Live in WLG

Winter

The winter phase of the campaign ran from 17 June – 28 July, to promote upcoming performance events in Wellington. The campaign included videos, adshels, native advertising with Stuff, social media and a fortnightly eNews.

The campaign continues to perform strongly, with a reach of over 3.4 million. Highlights of this phase including:

- Three Adshel designs seen by over 860,000 people across Wellington
- Two 15 second events videos continue to perform well, achieving 124,642 completed views across KPEX and YouTube channels - overall completion rate of 49.94%
    - https://www.youtube.com/watch?v=rWnATQ7MZnQ
    - https://www.youtube.com/watch?v=4q29B6HJoYQ

Our Live in WLG social channels and eDM also continue to experience strong audience growth, now reaching **38,850** people.



Events in our Venues: Venues Wellington

Delivered **45 events with 69 performances with 90,214 guests** in our venues







Highlights:

- The MFC hosted another sold-out year for **Tu Tagata Polynesian Festival**, sold out **Orchestra Wellington: Pictures at an Exhibition** and a very successful **NZSO: Beethoven Festival**, playing four back-to-back nights, with two concerts selling out.
- The Opera House played home to some fantastic kiwi and international talent. A supergroup of NZ's finest musicians celebrated the 40th Anniversary of Neil Young's album **LIVE RUST in concert** with a sold-out crowd, and the successful trend of international comedy acts continued with **Celeste Barber** playing to a fantastic crowd and a sold-out show for **Dara Ó Briain**.
- Behind closed doors, the TSB Arena spent most of Q1 preparing to delight crowds with this year's WOW season.

Delivered **56** conferences and business events

Business events held of note:

- Human Genetics Society of Australia – 470 pax
- Local Government of NZ Conference – 553 pax
- NZ Dental Society Conference – 550 pax
- Lawyers in Government – 570 pax
- Public Service Leaders Summit – 700 pax




Business Operations
WellingtonNZ.com

IT

- The WellingtonNZ **migration to one Sharepoint** document management system was complete and all Venues Wellington staff bought onto the WellingtonNZ network. This immediately resulted in an IT environment that was easier to collaborate within and simplified the maintenance of IT.
- Our staff i**ntranet, EDWARD,** was launched to staff and is evolving to meet the needs of our team



HR

- WellingtonNZ implemented the **living wage** as a minimum to all permanent and casual employees in the quarter.
- Modern **flexible working guidelines** have been developed, enhancing our everyday flexibility and ensuring all team members can feel confident approaching their leaders for a variety of flexibility options.
- Our **leadership competencies,** developed using employee lead design were released. The use of these competencies is now incorporated into our recruitment and leadership development practices and sets a benchmark for our performance conversations.
- Our **Winter Wellness** programme, enabled staff to participate in activities from the 5 pillars of wellbeing. Extremely well received by staff, the programme, run over the dreary winter months, resulted in a lift in staff feeling valued at work of 6% and 83% of staff feeling favourable about WellingtonNZ's wellness direction



Sustainability

Our WellingtonNZ **Sustainability** Working Group has reviewed the significant number of sustainability practises we currently have or have implemented recently across WellingtonNZ. They continue to develop ideas for future implementation in line with the WCC Zero Carbon Capital strategy.

Health and Safety

WellingtonNZ continues to evolve its approach to health and safety through a cycle of continuous improvement to its standard procedures and policies, driven by staff, management and our Board.

WellingtonNZ's approach to health and safety, particularly in our Venues operations, starts with the staff working on the ground. We generally have strong representation throughout all levels and areas of the organisation on our Health and Safety Committees who continue to drive improvement.

Within WellingtonNZ the majority of our reported incidents occur within the operation of our Venues and of those the majority relate to personal health incidents of patrons.

Risk Management

WellingtonNZ has worked with ComplyWith, a **legislative compliance software** tool to develop a survey to monitor compliance with our legislative obligations . The first survey was launched and results due soon, which will assist with our ongoing enhancement of practises to ensure compliance.


Finance and KPI's
WellingtonNZ.com

WREDA Statement of Financial Performance for the 3 months

Ended 30 September, Including Creative HQ but excluding the Venues Project

STATEMENT OF COMPREHENSIVE INCOME	YTD Actual 30-Sep-19	YTD Budget 30-Sep-19	Variance YTD	FY Budget 30/06/2020
Revenue				
Event revenue	0	0	0	0
Shareholder grants	7,232,860	6,604,009	628,851	22,775,006
Government grants	623,261	588,695	34,566	2,354,792
Partner revenue	348,248	695,773	(347,525)	1,179,000
Visitor Centre	15,540	65,920	(50,380)	450,000
Sub lease and carpark revenue	3,750	3,600	150	14,400
Interest income	15,852	17,100	(1,248)	62,400
Other income	796,635	1,374,550	(577,915)	4,668,700
Total Revenue	9,036,146	9,349,647	(313,501)	31,504,298
Direct Costs				
Cost of sales	983	6,695	5,712	45,000
Wages (events etc)	0	0	0	0
Other direct costs	0	0	0	0
Total Direct Costs	983	6,695	5,712	45,000
Operating Expenses (overheads)				
Salaries and wages	3,144,893	3,438,687	293,794	13,766,783
Other employment costs	233,845	168,866	(64,979)	721,756
Occupancy costs	174,132	169,890	(4,242)	679,560
Marketing & activity expenses	3,954,925	3,880,369	(74,556)	14,148,324
Utilities	7,323	10,000	2,677	37,500
IT and communications	112,975	159,850	46,875	640,000
Insurance	1,135	0	(1,135)	19,000
Administration costs	110,262	124,976	14,714	399,357
Vehicle expenses	15,235	14,951	(284)	43,274
Travel costs	21,600	17,975	(3,625)	71,700
Professional fees	42,738	36,315	(6,423)	214,140
Director fees	67,500	70,000	2,500	280,000
Other operating expenses	0	0	0	0
Total Operating Expenditure	7,886,563	8,091,879	205,316	31,021,394
Total Expenditure	7,887,546	8,098,574	211,028	31,066,394
Net Surplus/(Deficit) before Depreciation and Tax	1,148,600	1,251,073	(102,473)	437,904
Interest expense	2,427	9,000	6,573	36,000
Depreciation	93,911	97,326	3,415	154,800
Movement in investment valuation	0	0	0	0
Taxation expense	0	0	0	0
Net Surplus/(Deficit)	1,052,262	1,144,747	(92,485)	247,104

- Audit of financial year end 30 June 2019 complete and audit report issued within legislative timeframe.
- Additional funding received for Decade of Culture Activities.
- Timing of partner and other revenue to be received for such projects as WISGP and Team Wellington sees partner and other revenue fall below budget. This is anticipated to correct itself in next quarter.
- Visitor centre income lower than budgeted due to longer refurbishment period for the iSITE.
- Some vacant positions remain unfilled, resulting in lower salary and wage costs.

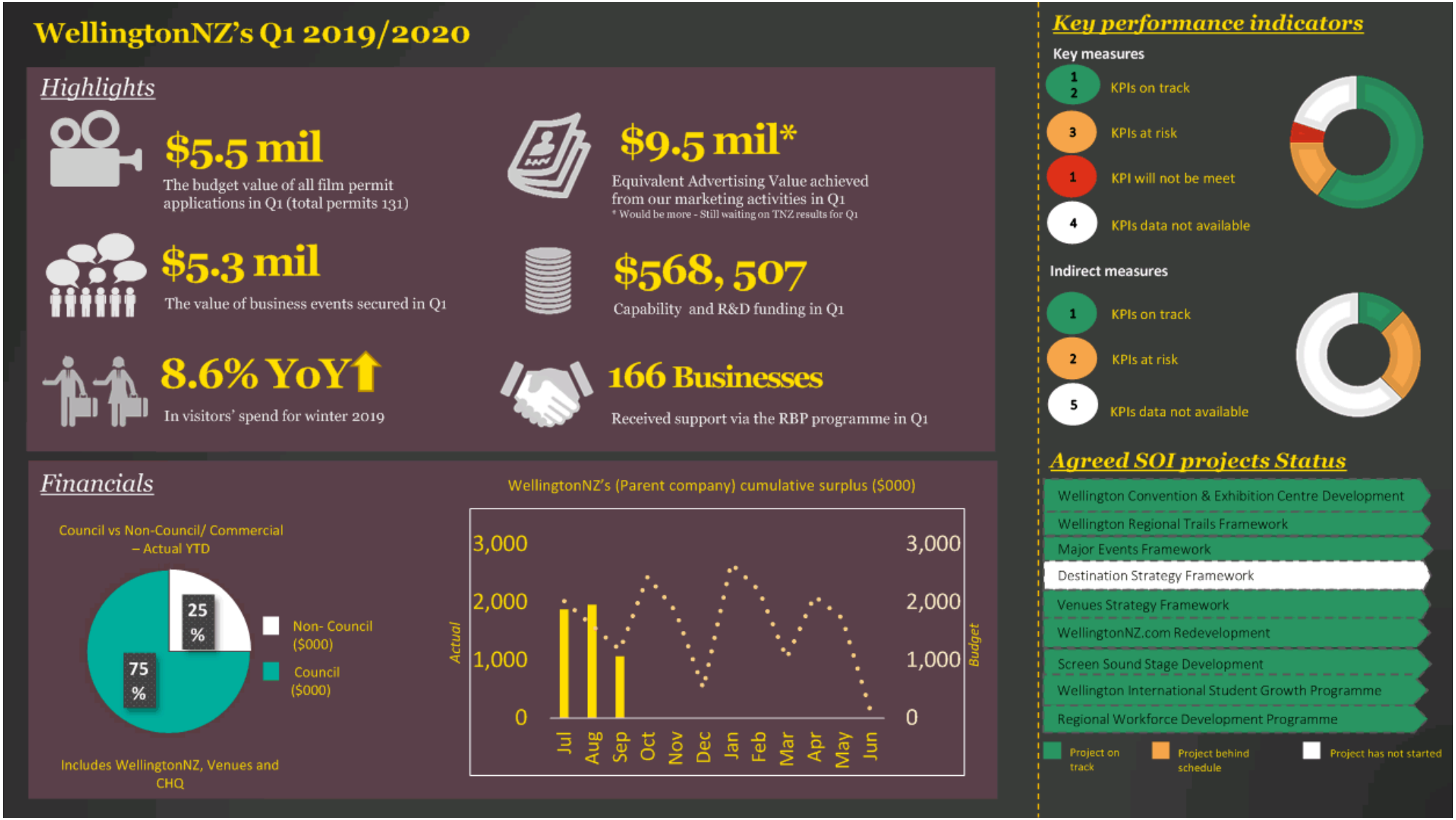
WREDA

STATEMENT OF FINANCIAL POSITION – AS AT 30 September 2019

Including Creative HQ and Excluding Venues Project

STATEMENT OF FINANCIAL POSITION	As at 30-Sep-19	As at 30 Sep 18
Shareholders Equity		
Paid up capital		
Retained earnings	4,107,178	3,352,527
Total Shareholder/Trust Funds	4,107,178	3,352,527
Current Assets		
Cash and cash equivalents	4,490,370	3,512,302
Other current assets	1,633,634	1,186,387
Total Current Assets	6,124,004	4,698,689
Investments		
Non-current Assets		
Fixed assets	1,029,332	572,656
Other non-current assets	1,910,752	1,816,244
Total Non-current Assets	2,940,084	2,388,900
Total Assets	9,064,088	7,087,589
Current Liabilities		
Accounts payable	426,962	395,798
Other current liabilities	4,209,629	3,299,397
Total Current Liabilities	4,636,591	3,695,195
Non-current Liabilities	320,319	39,867
Total Liabilities	4,956,910	3,735,062
Net Assets	4,107,178	3,352,527

- Cash holdings higher than previous year due to 2019 YE surplus higher than anticipated and cash burn slower.
- ISITE refurbishment and CHQ expansion renovations have increased fixed asset holdings over same period in the prior year.
- No issues with cash, all debts being met as due.


WellingtonNZ's Q1 2019/2020
Highlights
$5.5 mil
The budget value of all film permit applications in Q1 (total permits 131)
$9.5 mil*
Equivalent Advertising Value achieved from our marketing activities in Q1
* Would be more - Still waiting on TNZ results for Q1
$5.3 mil
The value of business events secured in Q1
$568, 507
Capability and R&D funding in Q1
8.6% YoY
In visitors' spend for winter 2019
166 Businesses
Received support via the RBP programme in Q1
Financials
Council vs Non-Council/ Commercial – Actual YTD
25 %
75 %
Non- Council ($000)
Council ($000)
Includes WellingtonNZ, Venues and CHQ
WellingtonNZ's (Parent company) cumulative surplus ($000)
3,000
2,000
1,000
0
Actual
Budget
Jul
Aug
Sep
Oct
Nov
Dec
Jan
Feb
Mar
Apr
May
Jun
Key performance indicators
Key measures
1
2
KPIs on track
3
KPIs at risk
1
KPI will not be meet
4
KPIs data not available
Indirect measures
1
KPIs on track
2
KPIs at risk
5
KPIs data not available
Agreed SOI projects Status
Wellington Convention & Exhibition Centre Development
Wellington Regional Trails Framework
Major Events Framework
Destination Strategy Framework
Venues Strategy Framework
WellingtonNZ.com Redevelopment
Screen Sound Stage Development
Wellington International Student Growth Programme
Regional Workforce Development Programme
Project on track
Project behind schedule
Project has not started

WellingtonNZ is delivering direct value/ROI on our shareholders investment	Actual Q1	YTD	Target 2019/20
Combined Direct Economic impact from WellingtonNZ's interventions (1)	$46.4mil	$46.4mil	New Measure
WellingtonNZ is shaping and amplifying the regional destination/brand story			
Storytelling Content generated (across all sectors) (2)	330	330	1,250
Total Subscribed audience across social media and eDMS (reach) (3)	474,567	474,567	475, 000
Unique WellingtonNZ.com sessions (4)	496,271	496,271	2.9million
Total Number of Events in Venues Wellington (5)	101	101	450
Equivalent Advertising Value (EAV) from media activity (6)	$9,484,611	$9,484,611	$25 million
ROI from Major Events invested in (7)	TBC		20 : 1
Value of out of region venue and event expenditure (8)	TBC		$125 million
Value of Business Events Secured (9)	$5,336,300	$5,336,300	$19 million
WellingtonNZ is being an advocate and catalyst for the big projects and developments			
Agreed key projects are on track/ agreed deliverables met (10)	8/9	9/9	10/10
WellingtonNZ is supporting businesses to upskill and grow			
Number of businesses impacted by a WellingtonNZ intervention or programme (11)	415	415	New Measure
Number of Wellington Region based businesses incubated or accelerated through CHQ (12)	25	25	55
Growth Rates of businesses who have had been through a WellingtonNZ/CHQ programme (13)	Annual Measure		New Measure
Investable Companies created by CHQ (14)	3	3	9
Internal – Financial Health			
Budget on target (15)	On target	On target	On target
% of Revenue from commercial/non council funding & commercial activity (16)	25.1%	25.1%	30%
Internal – Employee Health			
Staff Engagement (17)	54%	54%	60%
Lost Time Injury (18)	1	1	0
Near Misses (19)	1	1	New Measure
Internal – Stakeholder Relation Health			
Stakeholder Satisfaction (20)	Annual Measure		85%

Comments on measures

(1) This is a new measure, no existing benchmark. Figure does not include the value of OOR or visitors spend yet.
(2) Figure to be revised Q2 as TNZ figures lag 1 month
(3)
(4) Includes WellingtonNZ.com and subsites.
(5) Currently have 419 booked for the year.
(6) Does not include TNZ figures yet.
(7) Figures lag by a quarter. Q1 results to be presented in Q2.
(8) Figures lag by a quarter. Q1 results to be presented in Q2.
(9)
(10)
(11)
(12)
(13) The Growth rate is an annual measure of job growth with WellingtonNZ and CHQ supported businesses compared to job growth nationally.
(14)
(15)
(16)
(17) 54% is pulse measure results
(18) 1 LTI from slipping
(19) 1 Near miss – Equipment fell from high up
(20) Stakeholder Satisfaction to be completed end of FY

Traffic Light Key

- KPI measure on track
- KPI at risk of not meeting target
- KPI measure will not meet target
- KPI data not available

Wellington Regional Indicators

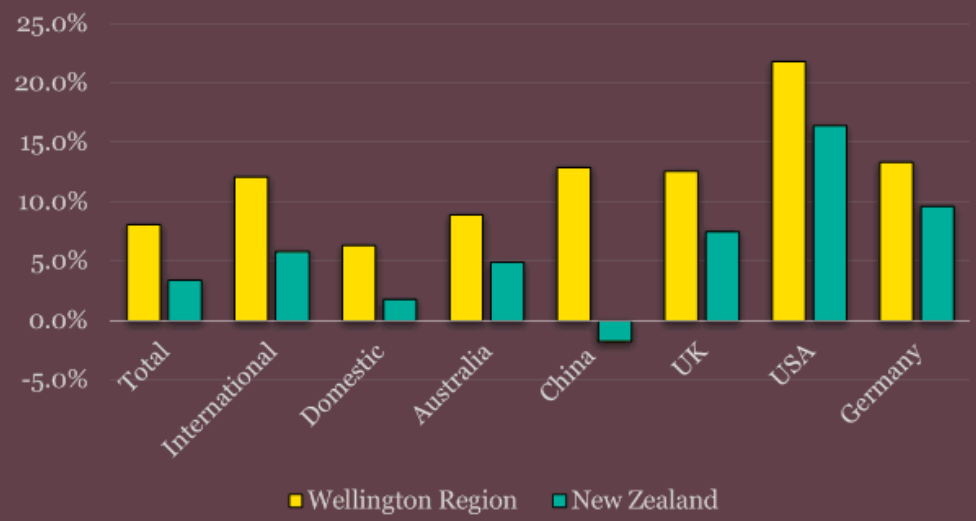
Economic Indicators

2.7%
GDP, YE March 2018
3.1% In YE March 2017

4, 890
Net Job Growth, QE June 2018
8,030 In QE June 2017

$1,123 m
Electronic card retail Sales in Wellington Region July + August 2019
1.7% from PY

% Change in Visitor spend compared to previous year by market New Zealand vs Wellington Region comparison



Indirect Measures of Impact

	Actual Q1	YTD	Target 2019/20
Visitor Numbers International (21)	N/A	N/A	824, 382
Visitor Numbers Australia (22)	N/A	N/A	277, 440
Total Visitor Spend (23)	$408mil	$408mil	$2, 755 million
Australian Visitor Arrivals through Wellington Airport (24)	21,343	21,343	153K
Commercial Guest Nights (25)	497, 924	497, 924	3.19 million
Share of Multiday Conferences (26)	Annual Measure	N/A	19%
Net Permanent and long-term arrivals (27)	Annual Measure	N/A	2, 605
International Student Market Share (28)	Annual measure	N/A	7%

Comments on measures

(21) IVS available Nov for Q1 results
(22) IVS available Nov for Q1 results
(23) July and August only, Q1 results end of Oct.
(24) July and August only, Q1 results mid Nov
(25) July and August only, Q1 results mid Nov
(26) BEAS has been dismissed. New survey results not going to be released until Aug 2020.
(27) Net Migration figure includes domestic migration
(28) International Students is available annually by calendar year.

To: Wellington City Council
From: Wellington Zoo Trust
Date: 30 September 2019

First Quarter Report 2019/20 Financial Year

Highlights of the Zoo with the Biggest Heart! Me tiaka, kia ora!

- WZT announced the launch of the **Wellington Zoo Conservation Fund Local Grants' Programme** during Conservation Week in Aotearoa. The Zoo is offering funding for projects or programmes in the Greater Wellington Region and the Chatham Islands with clear community conservation value for native wildlife and wild places. The Zoo's Conservation Fund will be the funding vehicle for these small grants.

- We received a $400,000 grant from Pub Charity towards an upgrade of the **Giraffe Management Facility** and habitat. The majority of this funding will be used to re-design and fabricate new management fences and Giraffe squeeze, painting the house, earthworks in the habitat and signage renewal.

- Our Wildlife Health Services Manager is assisting a Victoria University of Wellington Masters' student with an urban rat radio-tracking project which involves anaesthetising live captured urban rats to fit radio collars. The project is aimed to assist **Predator-Free** Wellington and Landcare Research to inform their models of likelihood of intercepting and detecting re-invaders to the Miramar Peninsula.

- Our contributions to **field conservation** both nationally and globally totalled $594,415 or 7.6% of our operational budget for the year ended 30 June 2019. Not only did we exceed our target of 5% we also exceeded the Zoo and Aquarium Association Australasia target of 3%.

- Wellington Zoo was recently named as the winner of the "Best New Bespoke Product or Range" at the 2019 **MSAANZ[1] Retail Recognition Awards** for our sustainable Re-Wrap animal finger puppets.

- Our donor has re-signed a three year agreement at an increased level of $80,000 per annum to support the Wellington Zoo and Massey University **Masterate in Wildlife and Zoo Medicine Veterinary Residency** programme at The Nest Te Kōhanga.

- Daniel Warsaw, GM Animal Care and Science has been appointed to the Zoo and Aquarium Association Australasia (ZAA) **Ethics Committee.** Amy Hughes, GM Communication, Experience and Conservation has been appointed to the ZAA **Wildlife Conservation Committee**. Simon Eyre, Animal Science Manager has been re-elected as Chair of the ZAA **Standards and Accreditation Committee**.

Challenges this Quarter
The weather has been particularly bad in August, so despite Winter Wednesdays' attendance being higher than last year (despite having four, not five Wednesdays in August) we have been impacted by poor weekend weather.

Visitor Attendance as at 30 September 2019:

	Current YTD 2019/20
Actual	44,934
Target	47,277
Difference	(2,343)

Education Visits

	Annual Target	YTD19/20
Education Visits	10,500	2,171

[1] Museums Shops Association Australia New Zealand



Photo: 2019 Gold Agouti Awards

- We celebrated our colleagues' success over the past year at our annual **Gold Agouti Awards** on 28 August. Award categories included: Saving Animals in the Wild; Connecting People and Animals; People Love and Support the Zoo; Lead the Way; Living the Values; Health and Safety; Aoraki Awards for long service; Volunteer Excellence Awards and Chief Executive's Awards for Excellence. This year we introduced the Volunteer Aoraki Awards to acknowledge the valuable work our volunteers do within Wellington Zoo.

- Work commenced on a new **Keeper Grading system** and two workshops have been held with keeping staff to collect ideas and ensure that those who will be directly affected had an opportunity to contribute. An organisation development consultant had been contracted to assist with the design and implementation of the programme.

- **Mental Health Workshops** facilitated by Michael Hempseed were held in August for all staff, a toolkit session for all managers and team leaders and an evening session open to staff who wanted to attend with their partners and/or family. The theme of these workshops was "Stress, Sleep and Dealing with Failure" and will be followed by the second tranche, "Mental Health and Wellbeing", being rolled out in October.

- **ComplyWith** survey results measuring our legal compliance reporting from 1 July until 20 June indicated that 73% of our legal compliance obligations had been fully met, 26% of tasks did not arise during the period and 1% of obligations were non-compliant. The report noted that there is generally a high level of full compliance at Wellington Zoo, particularly in health and safety and hazardous substances, which is a high risk area for our organisation.

- **Health and Safety** highlights:
  - Following firearms legislation changes, WZT implemented a number of procedural and physical changes in the management and use of firearms, Emergency Response Training (ERT) and membership of the ERT. All magazines on our existing firearms have been altered to reduce their capacity in line with the new legislation.
  - The WZT Board undertook health and safety site visits of the Workshop, Tiger Dens and the Main Entrance.

- Phase 1 of WZT's new **CRM system** has been implemented to support engagement, relationships and sales with Wellington Zoo members, sponsors, partners and donors. Salesforce has been integrated with two of our existing systems: Rezdy, our booking system, and Silverstripe, our CMS and the system that currently supports memberships. The new system will provide better data around acquisition and retention of membership to inform marketing and communication as well as support relationship management with key stakeholders.

















Photo: EV charging stations located at Wellington Zoo

- WZT worked closely with Wellington City Council and ChargeNet NZ to bring two **EV charging stations** to Newtown. These are located opposite the Zoo and residents and Zoo visitors can charge their electric vehicles while they explore the Zoo or visit Mojo Café.

- We have received excellent feedback on our **Annual Report 2018/19**. https://wellingtonzoo.com/assets/Resources/Annual-Report-2019-FINAL-compressed3.pdf.

- The writing of the World Association of Zoos and Aquariums (WAZA) sustainability strategy, **Protecting Our Planet,** is being coordinated by CE, Karen Fifield with a global writing team. It is now in its second draft and updates to WAZA members will be provided at the WAZA Annual Conference in Buenos Aires in November. The strategy uses the UN Sustainable Development Goals as the framework.

- CE Karen Fifield has been elected for a further term to the **Sustainable Business Council Advisory Board.**

- Planning has commenced for the triennial **International Congress of Zoo Keepers** conference (ICZ) which WZT will host in Wellington in February 2021 with up to 400 delegates from around the world. ICZ is a global network of zookeepers contributing to the highest standard of professional animal care. At ICZ's request (and cost) our Animal Care Manager recently travelled to Verona, Italy to attend the ICZ Annual Committee Meeting. This will assist with further planning and build the necessary contacts and networks to ensure the Conference in 2021 is a great success.

- Wellington Zoo has also won the hosting rights for the **International Zoo Educators' (IZE) Conference** which will be held in Wellington in 2022. Our General Manager, Communications, Experience and Conservation is an IZE Board member. IZE engages with its members worldwide to achieve biodiversity conservation by encouraging sustainable behaviours in people who visit zoos and aquariums. Typically, around 150-200 delegates attend IZE Conferences from all parts of the world.

- Wellington Zoo will host the **Madagascar Fauna and Flora Group Board** in August 2020 (final date to be confirmed). Daniel Warsaw, GM Animal Care and Science is the Treasurer of this international board.



Photo: We said farewell to Djembe in August

- **Djembe's health** declined during the quarter which compromised her quality of life. As the welfare of our animals is of utmost importance, the decision was made to euthanise Djembe who was 17 years old. We received a high level of community support and understanding with the news of her passing being the top social media post for July.

- Under a general anaesthetic, **Sumatran Tiger Senja** underwent allergy skin tests performed by skin specialist Dr Helen Orbell, from Massey University. These tests revealed that Senja had allergies to a large range of allergens such as clover, cypress, cotton, pine, sorrell, pigweed, privet, acacia, dandelion and poplar. Senja's allergies will be managed via immunotherapy with Dr Orbell's assistance, a practice which uses the patient's own immune system rather than drugs to treat the symptoms of allergies. It could take up to twelve months before we will see full relief for Senja.

- Wellington Zoo hosted a group of **final year veterinary students from Massey** for a day. The focus of the day was on animal welfare and behaviour and WZT staff ran practical sessions on ZAA accreditation and animal welfare assessments followed by a tour of Hero HQ and observing a giraffe training session.

Species Planning

Arrivals			
Species	**Gender**	**Status**	**Due**
Tasmanian Devils	Two females	Coming from Tasmania	Arrived August 2019
Wellington Green Gecko	Four	From Zealandia	Arrived August 2019
Squirrel Monkeys	5 males	Coming from France (for WZT & Auckland Zoo)	Arrived July 2019
Lions	2 males	Returning from Auckland Zoo	Due July 2020 TBC

Transfers Out			
Species	**Gender**	**Status**	**Due**
Agoutis	1 male/1 female	Perth Zoo	Early 2020
Agoutis	1 male/2 females	Auckland Zoo	Early 2020
Capybara	5 males	Taronga Zoo	August 2019
Cunningham's Skink	One	Private holder	August 2019
Nyala	Three males	Keystone Wildlife Conservancy	Late 2019

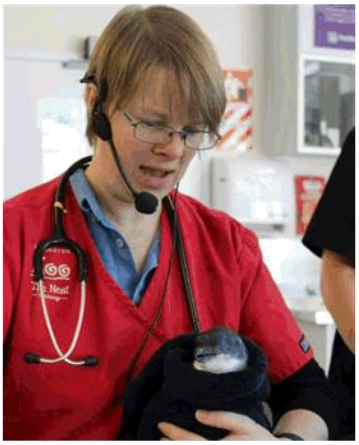
Recent procedures in The Nest Te Kōhanga



Harrier Hawk



Chameleon undergoing ultrasound



Kororā Health Check



Senja's, Sumatran Tiger, ear procedure



Dash, Tasmanian Devil, health check



Sundar, Red Panda, tooth procedure



Photo: Kākāpō on Whenua Hou, taken by Kākāpō Recovery Group

- Following an approach by Auckland Zoo and the Kākāpō Recovery Team, WZT's **Wildlife Health Services Manager and Senior Veterinarian travelled to Whenua Hou** to provide veterinary assistance for the 2019 Kākāpō breeding season. This was followed up with three of our **veterinary technicians** also working with the Kākāpō Recovery Team at Auckland Zoo's New Zealand Centre for Conservation Medicine treating and caring for Kākāpō with aspergillosis.

- WZT and **Zealandia** have renewed their **Memorandum of Understanding** which supports collaboration between both parties for veterinary care of wild life. Additionally, the two organisations will continue to identify possible joint research projects, funding opportunities and further professional advice and support. We have collaborated with Zealandia on numerous projects and events that support both the Wellington community and our environment, for example, researching lead toxicity in wild Wellington birds.

- Through our **Conservation Staff Grant** programme, one of our veterinary technicians travelled to Senegal to work with conservation partner Jane Goodall Institute Senegal (JGIS). Melissa was based in Dindéfélo, a small village near Kedegou in Senegal West Africa. Her work involved tracking critically endangered West African Chimpanzees and collating data as part of JGIS' research team. Melissa also assisted with JGI's Roots and Shoots programme and worked with the Agroforestry team which focussed on reforestation of the areas once inhabited by the Chimps.

- **Conservation Fund Staff Grants for 2019/20** were approved for staff members to work with three of our conservation partners: Red Panda Network in Nepal; TRAFFIC Malaysia in Malaysia; and Kea Conservation Trust on the West Coast.

- At the **Giraffe Conservation Foundation's** request, the Team Leader Herbivores and Birds and one of our veterinarians travelled to Namibia in July to assist with a giraffe collaring project. The solar powered GPS tracking devices fitted to the sedated giraffe will develop a better understanding of where giraffe live, their movements and how they utilise their habitats.

- The Zoo has assisted TAHER[2] in the recovery of a population of **Critically Endangered snails** found in only one Wellington location by raising the profile of this work. WZT attended a collaborative workshop run by WCC, involving DOC, and discussed our role in this project.

- DOC ran a **banding training workshop** for key Zoo staff on 8 August in The Archibald Centre. Going forward, the wildlife health staff will be able to band all wildlife patients released from The Nest Te Kōhanga.

- WZT issued a **Position Statement on the Control of Introduced Animals at Wellington Zoo.** The position statement includes our declaration that any animal control at Wellington Zoo will be undertaken with consideration of our animal welfare standards and its aim to minimise the suffering and harm we cause to animals. We will also collaborate with organisations such as Capital Kiwi, Predator-Free Wellington, Wellington City Council, Zealandia, DOC and others to make Wellington a great place for native wildlife to thrive.

- Two lectures were co-hosted with **Victoria University of Wellington:** "Blood from a Stone: a fossil history of life, death and the mayhem in between"; and "Evolution in Isolation: Island Syndrome in Plant and Animals". Two of our staff presented on:
  - a recent visit to Maud Island to assist DOC and Victoria University with the annual survey of Maud Island frogs, highlighting why off-shore islands are such important refuges for some of our native flora and fauna; and
  - the work undertaken with conservation partner Madagascar Fauna and Flora in Madagascar emphasising the conservation challenges that island syndrome presents and how community understanding and action can impact on conservation goals.

- The Zoo began its involvement in a collaborative group (with Zealandia, DOC, Ngā Manu and private breeders) working to restore **Wellington Green Geckos** to islands and other safe locations in our region. Four juvenile Wellington Green Geckos that were found to be in poor physical condition were transferred to Wellington Zoo from Zealandia. This is an example of our new strategic partnership in action and Zealandia using Wellington Zoo's extensive reptile husbandry care experience to help try to rehabilitate these individuals. This also follows Zealandia's decision to devolve their Wellington Green Gecko holdings to both Wellington Zoo and Ngā Manu for future care and breeding.

- National Institute of Water and Atmospheric Research (NIWA) requested veterinary support for two fieldwork expeditions to Antarctica to study seals as a way to examine the effectiveness of the newly-created **Ross Sea Marine Protected Area (MPA)** in conserving top predators. Our Wildlife Health Services Manager will undertake this expedition in November/December and our Senior Veterinarian will follow in February/March 2020. NIWA is fully funding these expeditions.

Native Animal Admission Statistics	2015	2016	2017	2018	2019
January	63	67	76	54	78
February	51	41	52	70	57
March	60	39	33	57	51
April	30	28	22	37	36
May	37	33	47	33	34
June	34	23	21	38	24
July	33	17	20	36	18
August	26	15	24	25	23
September	25	24	22	30	30
October	19	43	28	40	
November	33	41	37	44	
December	67	58	61	48	
	478	**429**	**443**	**512**	**351**

[2] Te Ahumairangi Hill Ecological Restoration



Photo: Wellington Free Ambulance donated ambulance

- In August, the managements and boards of **Wellington Free Ambulance** and WZT attended a lunch to celebrate the completion of the donated ambulance's work to make it fit for purpose when transporting our animals.

- During the quarter, WZT celebrated the following **international days/months** with enrichment for the animals and activities for visitors:
  - World Chimpanzee Day
  - International Red Panda Day
  - World Lion Day
  - International Tiger Day
  - Bee Awareness Month

- WZT staff took advantage of their **Conservation Leave** in August and September by working with Conservation Volunteers NZ to plant 100 native plants at Tarakena Bay on Moa Point and 120 native plants on the South Coast to help restore the dunes, prevent erosion and provide critical habitat for lizards and little blue penguins.



- **Conservation Week** celebrations were held at the Zoo 21-22 September and 2,546 visitors (694 Zoo Crew members) were welcomed over the two days. It was a fun filled weekend of events and activities where visitors learned how they could help nature.

- Wellington Zoo participated in the third **national climate change march** on Friday 27 September, supporting the call to government to declare a climate emergency, asking for cross-party support for a Zero Carbon Act, ceasing all new exploration and extraction of fossil fuels, and investing in building a renewable and regenerative economy.

- During the quarter, our Chief Executive was:

  - a member of the Wellington Chamber of Commerce's carboNZero Business Panel, *"Going Zero: Showcasing a Carbon Zero Future"* about the impacts of climate change on businesses and what we can do to ensure our environment is preserved for future generations; and
  - MC for the Sustainable Business Council's AGM panel *"Unlocking the power of community to transform your business"* within the overall theme of the event *"Looking back to look forward: an ambitious vision for a sustainable New Zealand"*.

- It was a busy quarter for **social media** with 139,103 Facebook followers; 26,167 Twitter followers; 26,779 Instagram followers with LinkedIn followers sitting at 2,235.

- **Media coverage** for the quarter included six different stories picked up by The DomPost, NZ Herald, Magic Radio, Newshub Radio and Newstalk ZB news bulletin. In August, our senior veterinarian was filmed for an article in Massey University's "Massive Magazine" and a "Fanimals Zoo Sleepover" was aired on 20 September.

- The **Community Perception** research survey was recently undertaken on behalf of Wellington Zoo. An independent research company (Buzz Channel) conducted an online survey among Wellington residents with 513 surveys being completed between 11-24 September 2019. Those surveyed were both visitors and non-visitors to the Zoo. Buzz Channel monitored responses to ensure a representative sample of the wider Wellington region (including Masterton and Wairarapa) was achieved by location, age and gender. The margin of error for this sample is +/- 4% at a 95% confidence level.

  Top line results are: Perceptions of Wellington Zoo are overwhelmingly positive:
  - 87% agree Wellington Zoo is an educational place to visit;
  - 82% think it's a fun place to visit;
  - 81% agree they take care of their animals;
  - 80% think Wellington Zoo is a great place to get close to animals;
  - 79% agree Wellington Zoo supports conservation of wild animals;
  - 78% agree the staff are friendly and knowledgeable;
  - 72% agree that Wellington Zoo is committed to environmental sustainability;
  - 65% think the zoo offers them new experiences; and
  - 49% agree that Wellington Zoo is constantly changing.



Craig Ellison, Board Chair, Wellington Zoo Trust

Appendix 1 – Wellington Zoo Strategy Framework 2019/20

Measure		Target 2019/20	Tracking YTD 30 September 19 #	%		Comments as at 30 September 2019
Visitors.		254,000	44,934	18%		
Education Visits.		10,500	2,481	24%		This includes all conservation education programmes including holiday programmes and school group sleepovers.
Volunteer Engagement Survey.		1	Annual Measure			
People participating in animal Close Encounters.		4,000	1,294	32%		
Measure visitor feedback and satisfaction.		8.5	9.1	NA		This target is based on the overall experience rating which is measured out of ten.
WCC operating grant.		$3,406k	Annual Measure			
WCC cash subsidy (grant) per visit.		$13.41	$18.95	NA		Annual Target
Non-WCC revenue earned.		$4,968k	Annual Measure			
Average revenue per visit.		$19.56	$21.87	NA		This is calculated as the average income per visitor from Trust-generated revenue.
Total revenue earned.		$8,374k	Annual Measure			
WCC property ownership costs.		$2,011k	Annual Measure			Target generated by WCC and includes depreciation and insurance, CAPEX interest and rates.
Total cost to WCC including grant and property costs.		$5,420k	Annual Measure			Target is generated by WCC and includes depreciation and shared services costs, CCO team costs, insurance, CAPEX interest and the OPEX grant.
Full cost to WCC per visit.		$21.34	Annual Measure			
Percentage of operating costs generated by the Trust.		59%	NA	46%		
Trust generated income as percentage of WCC grant.		146%	NA	115%		
Percentage of OPEX directly contributed to field conservation.		6%	Annual Measure			This measure uses the ZAA Australasia Framework to measure **direct** contributions to field conservation.
Additional WZT Performance Measures			#	%		
Number of vulnerable, endangered or critically endangered species (IUCN Red List and DOC National list) at the Zoo.		20	31	155%		Including both IUCN and DOC threatened species listing.
Number of native animals receiving medical attention by The Nest Te Kōhanga (TNTK)		450	99	NA		Number of native animals brought into TNTK for treatment or treated off-site by the TNTK team.
Percentage of native patients released to the wild after triage and treatment by The Nest Te Kōhanga (TNTK).		50%	NA	68%		Post 72 hour triage period.
Number of Field Conservation Projects supported for threatened (NZ) endangered or critically endangered (global) species.		8	9	112%		**1.**Kea Conservation Trust, Kea (EN); **2.**Madagascar Fauna and Flora Group, Black and White Ruffed Lemurs (CR); **3.**Proyecto Titi, Cotton Top Tamarins (CR);**4.**Associação Mico-Leão-Dourado, Golden Lion Tamarins (EN); **5.**Wild Cats Alliance, Sumatran Tigers (CR); **6.**Save the Tasmanian Devils Programme (EN); **7.**FFI Vietnam, White Cheeked Gibbons (CR); **8.** Red Panda Network, Red Pandas(EN); **9.**Jane Goodall Institute, Chimpanzees (EN)
Participate in zoo-based research projects and paper publication.		11	9	82%		**1.** Pathogens of yellow eyed penguins – Master's thesis in preparation by Emily Kay. **2.** Disease screening of Fijian bats – Master's thesis in preparation by Jessica McCutchan (Resident). **3.** What disturbances of clinical significance to physiological homeostasis are occurring during anaesthesia across a range of zoo animals – Master's thesis in preparation by Nigel Dougherty (Resident). **4.** The ethics and animal welfare of aged animal management in zoos – Master's thesis in preparation by Alison Clarke (Resident). **5.** Investigating marine predation injuries to yellow-eyed penguins – Master's thesis in preparation by Kathryn Johnson (Resident). **6.** Lead exposure in rural and urban Tūi – Undergraduate project in preparation for publication by Alisdair Eddie and TNTK team. **7.** Total ear canal ablation in a lion – case study being written up for publication by Dr Helen Orbell and TNTK team. **8.** Lysosomal storage disease in a South Island Kākā (Nestor meridionalis meridionalis) – case study being written up for publication by Dr Bob Jolly, Dr Stuart Hunter and TNTK team. **9.** A comparative study of litter size and sex composition in a large dataset of callitrichine monkeys – Simon Eyre (co-author), published in the American Journal of Primatology.
Maintain Zoo and Aquarium Association Animal Welfare Accreditation.		Achieved	Annual Measure			This is assessed every three years by ZAA. Last Achieved 2018
Maintain carboNZero certification.		Achieved	Annual Measure			Audit carried out on October 2nd. Final audit report and Certification likely to follow in November.
Health & Safety targets	Safety Improvement Team meeting attendance.	70%	3 meetings	96%		3 meetings held to date in 2019/20 – September meeting postponed one week due to staff illnesses, carried out a week later.
	Successful Emergency drill/incident debriefs held.	8	1	12.5%		ERT On-site workshops held at all Dangerous Animal Areas
People & Culture targets	Staff Recognition programme.	1	Annual Measure			Annual staff awards event 28 August 2019. Volunteer long service awards were included for the Aoraki Awards for the first time this year.
	Staff Learning and Development Sessions held.	10	5	50%		Five learning sessions held to date

Appendix 2 – Financial Statements

	CCO: Wellington Zoo Trust Quarter One 2019/20		$NZ000's
Actual 30-Jun-19	EARNINGS STATEMENT	Actual 30-Sep-19	Budget 30-Sep-19
	Revenue		
3827	Trading Income	833	882
3320	WCC Grants	851	851
84	Other Grants	21	21
347	Sponsorships and Donations-Operational	119	57
691	Sponsorships and Donations-Capital	400	0
56	Investment Income	10	10
243	Other Income	53	85
8,568	**Total Revenue**	2,287	1,906
	Expenditure		
5,222	Employee Costs	1,515	1499
2,769	Other Operating Expenses	602	589
8	Depreciation	1	2
	Interest		
753	Vested Assets		
8,752	**Total Expenditure**	2,118	2,090
(184)	**Net Surplus/(Deficit) before Taxation**	169	(184)
0	Taxation Expense		
(553)	Operating Surplus (Deficit)	(231)	(184)
(184)	**Net Surplus/(Deficit)**	169	(184)
-6.5%	**Operating Margin**	-10.1%	-9.7%

Actual 30-Jun-19	STATEMENT OF FINANCIAL POSITION	Actual 30-Sep-19	Budget 30-Sep-19
	Shareholder/Trust Funds		
0	Share Capital/Settled Funds	0	0
0	Revaluation Reserves	0	0
1,624	Restricted Funds	1,556	907
242	Retained Earnings	411	167
1,866	**Total Shareholder/Trust Funds**	1,967	1,074
	Current Assets		
3,890	Cash and Bank	3,629	2700
467	Accounts Receivable	370	300
92	Other Current Assets	67	100
4,449	**Total Current Assets**	4,066	3,100
	Investments		
0	Deposits on Call	0	0
0	Other Investments	0	0
0	**Total Investments**	0	0
	Non-Current Assets		
5	Fixed Assets	4	5
0	Other Non-current Assets	0	0
5	**Total Non-current Assets**	4	5
4,454	**Total Assets**	4,070	3,105
	Current Liabilities		
1,395	Accounts Payable and Accruals	572	831
	Provisions		0
1,193	Other Current Liabilities	1,531	1200
2,588	**Total Current Liabilities**	2,103	2,031
	Non-Current Liabilities		
0	Loans - WCC	0	0
0	Loans - Other	0	0
0	Other Non-Current Liabilities	0	0
0	**Total Non-Current Liabilities**	0	0
1,866	**Net Assets**	1,967	1,074
1.7	**Current Ratio**	1.9	1.5
41.9%	**Equity Ratio**	48.3%	34.6%

Actual 30-Jun-19	STATEMENT OF CASH FLOWS	Actual Sep-19	Budget Sep-19
	Cash provided from:		
3827	Trading Receipts	833	882
3320	WCC Grants	851	1,641
84	Other Grants	21	21
1038	Sponsorships and Donations	519	57
56	Investment Income	10	10
46	Other Income	1,161	85
8371		3,395	2,696
	Cash applied to:		
5,340	Payments to Employees	1,379	1,499
2,703	Payments to Suppliers	2,277	589
106	Net GST Cashflow		
0	Other Operating Costs (VESTING)		
	Interest Paid	0	0
8149		3,656	2,088
222	**Total Operating Cash Flow**	(261)	608
	Investing Cash Flow		
	Cash provided from:		
0	Sale of Fixed Assets		0
	Other		
0		0	0
	Cash applied to:		
	Purchase of Fixed Assets		0
	Other -vesting Cash for Capital Projects	0	791
0		0	791
0	**Total Investing Cash Flow**	0	(791)

Actual 30-Jun-19	STATEMENT OF CASH FLOWS (CONT)	Actual 30-Sep-19	Budget 30-Sep-19
	Financing Cash Flow		
	Cash provided from:		
	Drawdown of Loans		
	Other		
0		0	0
	Cash applied to:		
	Repayment of Loans		
	Other		
0		0	0
0	**Total Financing Cash Flow**	0	0
222	**Net Increase/(Decrease) in Cash Held**	(261)	(183)
3,668	**Opening Cash Equivalents**	3,890	2,883
3,890	**Closing Cash Equivalents**	3,629	2,700

Actual 30-Jun-19	CASH FLOW RECONCILIATION	Actual 30-Sep-19	Budget 30-Sep-19
(184)	**Operating Surplus/(Deficit) for the Year**	169	(184)
	Add Non Cash Items		
8	Depreciation	1	2
	Other (movement restricted funds)	-68	
(176)		102	(182)
	Movements in Working Capital		
55	(Increase)/Decrease in Receivables	97	50
(14)	(Increase)/Decrease in Other Current Assets	25	(3)
635	Increase/(Decrease) in Accounts Payable	(823)	131
(278)	Increase/(Decrease) in Other Current Liabilities	338	612
398		(363)	790
	Net Gain/(Loss) on Sale:		
0	Fixed Assets	0	0
	Investments	0	0
0		0	0
222	**Net Cash Flow from Operations**	(261)	608

REVIEW OF THE HALF YEAR REPORT FOR WELLINGTON INTERNATIONAL AIRPORT LIMITED TO 30 SEPTEMBER 2019

Purpose

1. This report provides the sub-committee with a review of the report submitted by Wellington International Airport Limited for consideration in accordance with the requirements of the Local Government Act 2002.

Recommendation/s

That the Council Controlled Organisations Subcommittee:

1. Receive the information.

Background

2. Wellington International Airport Limited is 34% owned by the Council and majority owned by Infratil Limited, a publicly listed company on the New Zealand securities and derivatives market, which is operated by NZX Limited (NZX). The market operates under a legislative framework established by the Financial Markets Conduct Act 2013.
3. The reporting from Wellington International Airport Limited is considered by this sub-committee under the cover of a separate sub-committee report and depending upon timing of the sub-committee meeting and the publication of the company's report, this process is sometimes considered in public excluded by this sub-committee.
4. Consideration of the report by this sub-committee in the public excluded forum is not necessary as the company's report has been released to the NZX which itself is subject to a regulatory framework under the Financial Markets Authority Act 2011.

Discussion

5. The half year report has been received from Wellington International Airport Limited for consideration by the subcommittee and is attached as an appendix.
6. The report has been reviewed by officers and no risks or issues have been identified.

Attachments

Attachment 1. Wellington International Airport Ltd Half Year Report ⇩ Page 493

Author	Warwick Hayes, Project Manager Economic & Commercial
Authoriser	Danny McComb, Manager Economic & Commercial

SUPPORTING INFORMATION

Engagement and Consultation
Not applicable.

Treaty of Waitangi considerations
Not applicable.

Financial implications
The CCOs work within the confines of the Council's overall Long-term Plan and Annual Plan framework.

Policy and legislative implications
Not relevant.

Risks / legal
Not relevant.

Climate Change impact and considerations
The CCOs work with the Council and other organisations as part of considering environmental sustainability in their operations, including with the Council's Our Living City programme.

Communications Plan
Officers will incorporate feedback from the Committee into the Letters of Expectation that will be sent to the chair of the relevant CCO.

Health and Safety Impact considered
Not relevant.

WELLINGTON INTERNATIONAL AIRPORT LIMITED

Consolidated Financial Statements for the Six Months Ended 30 September 2019

CONSOLIDATED STATEMENT OF COMPREHENSIVE INCOME
FOR THE PERIOD ENDED 30 SEPTEMBER 2019

	Notes	6 months 30 Sep 2019 $000 Unaudited	6 months 30 Sep 2018 $000 Unaudited	12 months 31 Mar 2019 $000 Audited
Aircraft movement and terminal charges		40,328	40,618	81,490
Retail and trading activities		25,649	20,540	43,542
Property rent and lease income		6,646	6,302	12,857
Total revenue		**72,623**	**67,460**	**137,889**
Operating expenses	A2	(14,672)	(12,345)	(24,831)
Employee remuneration and benefits		(7,561)	(5,536)	(11,673)
Subvention payment	D1	(44,272)	(40,463)	(40,463)
Total operating and other expenditure		**(66,505)**	**(58,344)**	**(76,967)**
Investment properties revaluation net increase	B2	2,050	900	4,754
Depreciation	B1	(13,566)	(10,915)	(23,742)
Gain on sale of property, plant and equipment		5	-	16
Operating earnings before financing expense		**(5,393)**	**(899)**	**41,950**
Interest income		536	193	291
Interest expense		(13,033)	(8,889)	(19,663)
Other finance income		(1,649)	364	1,197
Net financing expense		**(14,146)**	**(8,332)**	**(18,175)**
Net (loss)/profit from continuing operations before taxation		**(19,539)**	**(9,231)**	**23,775**
Taxation income		10,574	7,136	(234)
Net (loss)/profit after taxation		**(8,965)**	**(2,095)**	**23,541**
Other comprehensive income				
Items that will not be reclassified to profit or loss:				
Property, plant and equipment revaluation		-	-	14,000
Income tax on property, plant and equipment revaluation		-	-	-
Total items that will not be reclassified to profit or loss		-	-	14,000
Items that may subsequently be reclassified to profit or loss:				
Fair value gains/(losses) recognised in the cash flow hedge reserve		3,175	(2,176)	(9,251)
Tax effect of movements in the cash flow hedge reserve		(889)	609	2,590
Total items that may subsequently be reclassified to profit or loss		2,286	(1,567)	(6,661)
Total other comprehensive income		**2,286**	**(1,567)**	**7,339**
Total comprehensive income		**(6,679)**	**(3,662)**	**30,880**

The accompanying notes form part of and are to be read in conjunction with these consolidated financial statements.

CONSOLIDATED STATEMENT OF CHANGES IN EQUITY
FOR THE PERIOD ENDED 30 SEPTEMBER 2019

	Note	Attributable to Equity Holders					
		Capital	Asset Revaluation Reserve	Cash Flow Hedge Reserve	Other Reserves	Retained Earnings	Total Equity
		$000	$000	$000	$000	$000	$000
Balance as at 1 April 2019		**9,050**	**479,455**	**(7,547)**	**332**	**122,376**	**603,666**
Comprehensive income							
Net loss		-	-	-	-	(8,965)	(8,965)
Other comprehensive income		-	-	2,286	-	-	2,286
Total comprehensive income		**-**	**-**	**2,286**	**-**	**(8,965)**	**(6,679)**
Contributions by and distributions to owners							
Movement in executive redeemable shares		-	-	-	(332)	-	(332)
Dividends to equity holders	D1	-	-	-	-	(13,881)	(13,881)
Total contributions by and distributions to owners		**-**	**-**	**-**	**(332)**	**(13,881)**	**(14,213)**
Unaudited balance as at 30 September 2019		**9,050**	**479,455**	**(5,261)**	**-**	**99,530**	**582,774**
Balance as at 1 April 2018		**9,050**	**465,455**	**(886)**	**202**	**111,445**	**585,266**
Comprehensive income							
Net loss		-	-	-	-	(2,095)	(2,095)
Other comprehensive income		-	-	(1,567)	-	-	(1,567)
Total comprehensive income		**-**	**-**	**(1,567)**	**-**	**(2,095)**	**(3,662)**
Contributions by and distributions to owners							
Movement in executive redeemable shares		-	-	-	22	-	22
Dividends to equity holders	D1	-	-	-	-	(12,610)	(12,610)
Total contributions by and distributions to owners		**-**	**-**	**-**	**22**	**(12,610)**	**(12,588)**
Unaudited balance as at 30 September 2018		**9,050**	**465,455**	**(2,453)**	**224**	**96,740**	**569,016**
Balance as at 1 April 2018		**9,050**	**465,455**	**(886)**	**202**	**111,445**	**585,266**
Comprehensive income							
Net profit		-	-	-	-	23,541	23,541
Other comprehensive income		-	14,000	(6,661)	-	-	7,339
Total comprehensive income		**-**	**14,000**	**(6,661)**	**-**	**23,541**	**30,880**
Contributions by and distributions to owners							
Movement in executive redeemable shares		-	-	-	130	-	130
Dividends to equity holders	D1	-	-	-	-	(12,610)	(12,610)
Total contributions by and distributions to owners		**-**	**-**	**-**	**130**	**(12,610)**	**(12,480)**
Audited balance as at 31 March 2019		**9,050**	**479,455**	**(7,547)**	**332**	**122,376**	**603,666**

The accompanying notes form part of and are to be read in conjunction with these consolidated financial statements.

CONSOLIDATED STATEMENT OF FINANCIAL POSITION
AS AT 30 SEPTEMBER 2019

	Notes	30 Sep 2019 $000 Unaudited	30 Sep 2018 $000 Unaudited	31 Mar 2019 $000 Audited
Cash and cash equivalents		17,154	13,791	20,265
Trade receivables		15,543	12,097	17,890
Prepayments and sundry receivables		5,033	2,365	5,788
Current assets		**37,730**	**28,253**	**43,943**
Property, plant and equipment	B1	1,145,671	1,098,128	1,127,029
Investment properties	B2	97,398	82,761	86,615
Derivative financial instruments		19,771	-	2,906
Non current assets		**1,262,840**	**1,180,889**	**1,216,550**
Total assets		**1,300,570**	**1,209,142**	**1,260,493**
Trade and other payables		2,556	209	2,001
Lease liabilities		217	-	-
Current tax payable		8,233	10,058	17,535
Accruals and other liabilities		12,590	16,110	16,399
Accrued employee benefits		3,696	2,886	4,017
Loans and borrowings	C1	50,000	75,000	75,000
Current liabilities		**77,292**	**104,263**	**114,952**
Deferred taxation		125,472	127,382	125,854
Lease liabilities		8,598	-	-
Derivative financial instruments		14,832	5,724	10,922
Loans and borrowings	C1	491,602	402,757	405,099
Non current liabilities		**640,504**	**535,863**	**541,875**
Attributable to shareholders		582,774	569,016	603,666
Total equity		**582,774**	**569,016**	**603,666**
Total equity and liabilities		**1,300,570**	**1,209,142**	**1,260,493**

The accompanying notes form part of and are to be read in conjunction with these consolidated financial statements.

CONSOLIDATED STATEMENT OF CASH FLOWS
FOR THE PERIOD ENDED 30 SEPTEMBER 2019

	Note	6 months 30 Sep 2019 $000 Unaudited	6 months 30 Sep 2018 $000 Unaudited	12 months 31 Mar 2019 $000 Audited
Cash flows from operating activities				
Cash was provided from:				
Receipts from customers		75,725	70,138	133,565
Interest received		536	193	291
Cash was disbursed to:				
Payments to suppliers and employees		(26,203)	(18,842)	(38,920)
Interest paid		(12,700)	(8,432)	(19,104)
Subvention payment	D1	(44,272)	(40,463)	(40,463)
Net cash flows from operating activities		**(6,914)**	**2,594**	**35,369**
Cash flows from investing activities				
Cash was provided from:				
Proceeds from sale of property, plant and equipment		5	-	16
Cash was disbursed to:				
Purchase of property, plant and equipment		(32,208)	(47,547)	(72,492)
Net cash flows from investing activities		**(32,203)**	**(47,547)**	**(72,476)**
Cash flows from financing activities				
Cash was provided from:				
Increase in borrowings		100,023	49,823	50,000
Cash was disbursed to:				
Repayment of bonds		(25,000)	-	-
Repayment of borrowings		(25,000)		
Bond issue costs		(136)	-	(1,549)
Dividend payment	D1	(13,881)	(12,610)	(12,610)
Net cash flows from financing activities		**36,006**	**37,213**	**35,841**
Net (decrease)/increase in cash and cash equivalents		(3,111)	(7,740)	(1,266)
Cash and cash equivalents balance at the beginning of the period		20,265	21,531	21,531
Cash and cash equivalents balance at the end of the period		**17,154**	**13,791**	**20,265**

Reconciliation of net profit after taxation to net cash flows from operating activities:	6 months 30 Sep 2019 $000 Unaudited	6 months 30 Sep 2018 $000 Unaudited	12 months 31 Mar 2018 $000 Audited
Net (loss)/profit after taxation	**(8,965)**	**(2,095)**	**23,541**
Other Finance income	1,649	(364)	(1,197)
Depreciation	13,566	10,915	23,742
Investment properties revaluation increase	(2,050)	(900)	(4,754)
Other movements not involving cash flows	(10,580)	330	906
Movements in working capital	(534)	(5,292)	(6,869)
Net cash flows from operating activities	**(6,914)**	**2,594**	**35,369**

The accompanying notes form part of and are to be read in conjunction with these consolidated financial statements.

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS
FOR THE PERIOD ENDED 30 SEPTEMBER 2019

REPORTING ENTITY

The unaudited, condensed and consolidated half year financial statements presented are those of the Wellington International Airport Limited Group (the Group), comprising Wellington International Airport Limited (WIAL and/or the Company) and its subsidiaries, Wellington Airport Noise Treatment Limited (WANT Limited), Whare Manaakitanga Limited and Meitaki Limited. Meitaki Limited was incorporated in the Cook Islands as a captive insurance company during the period but has not transacted prior to 30 September 2019.

The Group operates in Wellington providing integrated airport and commercial facilities and services to various airlines and other airport users. The Group also operates a commercial retail park adjacent to the airport site, and provides noise mitigation activities to manage the impact of noise generated from the airport on the surrounding community.

STATUTORY BASE

WIAL is a profit oriented company incorporated and domiciled in New Zealand as a limited liability company registered under the Companies Act 1993. The company has bonds listed on the New Zealand Debt Exchange (NZDX) and on that basis meets the definition of a Reporting Entity under the Financial Markets Conduct Act 2013 and the Financial Reporting Act 2013.

BASIS OF PREPARATION

These financial statements for the six month period to 30 September 2019 have been prepared using Generally Accepted Accounting Practice (NZ GAAP) in New Zealand and comply with IAS 34: *Interim Financial Reporting* and NZ IAS 34: *Interim Financial Reporting*, as appropriate for a for-profit entity.

Except as described below these consolidated half year financial statements have been prepared in accordance with the accounting policies stated in the Group's published Annual Report for the year ended 31 March 2019 and should be read in conjunction with the Annual Report.

CHANGES IN ACCOUNTING POLICIES

The Group has adopted IFRS 16 Leases from 1 April 2019.

IFRS 16 Leases

NZ IFRS 16 Leases removes the classification of leases as either operating leases or finance leases for the lessee, effectively treating all leases as finance leases. Lessor accounting remains materially similar to current practice whereby lessors continue to classify leases as finance and operating leases. The standard is effective for annual reporting periods beginning on or after 1 January 2019. The impact of the standard has the effect of taking the current leases that the Group is committed to - land leases - and recognising these as leased assets and liabilities in the consolidated statement of financial position. As a result, payments for leases previously classified as operating leases have been reclassified from other operating expenses to depreciation and interest expense. The Group has adopted NZ IFRS 16 using the modified retrospective approach and has not restated comparative amounts for the period prior to first adoption.

The impact of adoption of NZ IFRS 16 on the Group's Consolidated Statement of Financial Position is summarised in the table below:

	30 Sep 2019	1 April 2019
	$000	$000
	Unaudited	Unaudited
Right-of-use assets (Investment property)	8,733	7,758
Lease liabilities	(8,815)	(7,758)
Change in net assets	**(82)**	**-**

When compared to the accounting policies applied in the prior comparative period, the adoption of NZ IFRS 16 on the Group's Consolidated Statement of Comprehensive Income for the six months ended 30 September 2019 is summarised in the table below:

	6 months 30 Sep 2019	12 months 31 Mar 2019
	$000	$000
	Unaudited	Unaudited
Operating expenses	(293)	-
Depreciation	168	-
Interest expense	207	-

The Group has utilised the recognition practical expedients specified in NZ IFRS 16 in respect of short-term and low value leases where appropriate. The Group has also elected to apply the practical expedient which states that an entity is not required to reassess whether a contract is, or contains, a lease at the date of initial application.

The lease liability was measured at the present value of the minimum lease payments, discounted at the incremental borrowing rate applicable to that lease at 1 April 2019. In line with the modified retrospective approach, the associated right-of-use assets were measured at the amount equal to the lease liability relating to that lease at 1 April 2019, with no overall change in net assets. Where the lease pertains to property held to earn rental income, the right-of-use asset is classified as Investment Property and is measured at fair value. The weighted average incremental borrowing cost applied to lease liabilities at 1 April 2019 was 5.0%.

Accounting estimates and judgements

Unless otherwise stated, the key accounting estimates and judgements have not changed from those used in preparing the financial statements for the year ended 31 March 2019 as published in the 2019 Annual Report.

NOTES CATEGORIES

The summary notes include information which is required to understand the consolidated half year financial statements and is material and relevant to the operations, financial position and performance of the Group.

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS (continued)
FOR THE PERIOD ENDED 30 SEPTEMBER 2019

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NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS (continued)
FOR THE PERIOD ENDED 30 SEPTEMBER 2019

A. FINANCIAL PERFORMANCE

A1. Segment reporting and non-NZ GAAP measure

Operating segments are identified based on the nature of the internal reporting provided to the chief operating decision-maker. The chief operating decision-maker of the Group has been identified as the Chief Executive Officer. Based on the internal reporting to the Chief Executive Officer, the Group is considered to have one operating segment.

The Group refers to a non-NZ GAAP financial measure of earnings before interest, tax, depreciation, amortisation, change in fair value of financial instruments, impairment and gain/(loss) on sale of assets (EBITDAF) and subvention payment within these consolidated financial statements. The Board and management consider it a useful non-NZ GAAP financial measure as it shows the contribution to earnings prior to non-cash items, cost of financing and subvention and is used by management, in conjunction with other measures, to monitor financial performance. The limited use of this non-NZ GAAP measure is intended to supplement NZ GAAP measures and is not a substitute for NZ GAAP measures. As these measures are not defined by NZ GAAP, NZ IFRS, or any other body of accounting standards, the Group's calculations may differ from similarly titled measures presented by other companies.

	6 months 30 Sep 2019	6 months 30 Sep 2018	12 months 31 Mar 2019
	$000	$000	$000
	Unaudited	Unaudited	Audited
Net (loss)/profit after taxation	**(8,965)**	**(2,095)**	**23,541**
Subvention payment	44,272	40,463	40,463
Net financing expense	14,146	8,332	18,175
Taxation (income)/expense	(10,574)	(7,136)	234
Depreciation	13,566	10,915	23,742
Investment properties revaluation increase	(2,050)	(900)	(4,754)
Gain on sale of property, plant and equipment	(5)	-	(16)
EBITDAF before subvention payment	**50,390**	**49,579**	**101,385**

A2. Operating expenses

	6 months 30 Sep 2019	6 months 30 Sep 2018	12 months 31 Mar 2019
	$000	$000	$000
	Unaudited	Unaudited	Audited
Fees paid to auditors:			
Audit of statutory financial statements	40	38	110
Taxation and other assurance services *(Note 1)*	57	63	68
Directors' fees	335	303	607
Regulatory compliance and airline pricing consultation *(Note 2)*	114	358	293
Marketing and development	1,562	1,346	2,413
Cleaning and energy	1,368	1,180	2,350
Rates and insurance	3,574	2,902	6,070
Repairs and maintenance	1,333	1,282	2,475
Operating lease expenses	516	386	810
Noise mitigation program	1,141	991	2,018
Administration and other expenses	4,632	3,496	7,617
Total operating expenses	**14,672**	**12,345**	**24,831**

Note 1 - Includes audit of WIAL's regulatory Annual Disclosures.
Note 2 - In addition to these costs, WIAL has incurred $0.3m (30 September 2018: $0.4m and 31 March 2019: $1.1m) of regulatory and compliance costs in relation to the proposed runway extension including costs associated with the judicial review process. These costs have been capitalised and are included in capital work in progress.

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS (continued)
FOR THE PERIOD ENDED 30 SEPTEMBER 2019

B. FIXED ASSETS

B1. Property, plant and equipment	6 months 30 Sep 2019 $000 Unaudited	6 months 30 Sep 2018 $000 Unaudited	12 months 31 Mar 2019 $000 Audited
Opening balance	**1,127,029**	**1,064,285**	**1,064,285**
Additions	32,045	44,758	72,495
Disposals	(5)	-	(9)
Depreciation	(13,398)	(10,915)	(23,742)
Movement in asset revaluation	-	-	14,000
Closing balance	**1,145,671**	**1,098,128**	**1,127,029**

Revaluation
Land, buildings and civil assets are valued at least every five years. Land and buildings were last revalued as at 31 March 2018 and civil assets as at 31 March 2016 by independent registered valuers in accordance with the New Zealand Institute of Valuers asset valuation standards. Details of the valuations are set out in the 2019 Annual Report.

Capitalised borrowing costs
For the period ended 30 September 2019, capitalised borrowing costs relating to capital work in progress amounted to $0.9 million (30 September 2018: $3.1 million, 31 March 2019: $4.4 million), with an average capitalisation rate of 4.8% (30 September 2018: 4.9%, 31 March 2019: 4.9%).

B2. Investment properties

As at 30 September 2019, the fair value of investment properties owned by the Group were assessed by independent valuers Jones Lang Lasalle (JLL). This valuation estimated a fair value of $88.6 million (30 September 2018: $82.7 million, 31 March 2019: $86.6 million) which resulted in a valuation increase of $2.1 million (30 September 2018: $0.9 million, 31 March 2019: $4.8 million). This valuation increase is recognised in the consolidated statement of comprehensive income. The valuation increase was driven by rent increases in the period.

The investment property balance as at 30 September 2019 also includes Right-of-Use assets as defined under NZ IFRS 16 of $8.7 million (31 March 2019: Nil).

C1. Loans and borrowings

This note provides information about the contractual terms of the Group's interest-bearing loans and borrowings. For more information about the Group's exposure to and management of interest rate and foreign currency risk, refer to the 2019 Annual Report.

	Issue Date	Maturity	Interest Rate	6 months 30 Sep 2019 $000 Unaudited	6 months 30 Sep 2018 $000 Unaudited	12 months 31 Mar 2019 $000 Audited
Commercial Paper	Sep-19	Dec-19	1.60%	25,000	50,000	50,000
Wholesale bonds WIA0619	Jun-13	Jun-19	Floating	-	25,000	25,000
Wholesale bonds WIA0620	Jun-13	Jun-20	5.27%	25,000	25,000	25,000
Retail bonds WIA020	Nov-13	May-21	6.25%	75,000	75,000	75,000
Retail bonds WIA030	May-16	May-23	4.25%	75,000	75,000	75,000
Retail bonds WIA040	Aug-16	Aug-24	4.00%	60,000	60,000	60,000
Retail bonds WIA050	Dec-16	Jun-25	5.00%	70,000	70,000	70,000
Retail bonds WIA060	Apr-19	Apr-30	4.00%	102,281	-	-
USPP Notes - Series A (US$36 million)	Jul-17	Jul-27	3.47%	56,512	50,279	51,969
USPP Notes - Series B (US$36 million)	Jul-17	Jul-29	3.59%	56,512	50,279	51,969
Total borrowings at face value				**545,305**	**480,558**	**483,938**
Unamortised transaction costs				(3,703)	(2,801)	(3,839)
Carrying value of borrowings				**541,602**	**477,757**	**480,099**
Current				50,000	75,000	75,000
Non-current				491,602	402,757	405,099

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS (continued)
FOR THE PERIOD ENDED 30 SEPTEMBER 2019

C1. Loans and borrowings (continued)

Bank facilities

The Group's debt includes unsecured and unsubordinated bank facilities with a negative pledge arrangement, which with limited exceptions does not permit the borrower to grant any security over its assets. The bank facilities require the borrower to maintain certain levels of shareholder funds and operate within defined performance and gearing ratios. The banking arrangements also include restrictions over the sale or disposal of certain assets. The Group has not utilised the facilities during the six month period ended 30 September 2019 and has complied with its financial covenant requirements during the period.

The arrangements in place as at 30 September 2019 are outlined in the table below.

		30 Sep 2019		31 Mar 2019	
Bank facilities	**Maturity**	**Facility**	**Drawn**	**Facility**	**Drawn**
		$000	**$000**	**$000**	**$000**
China Construction Bank (New Zealand)	31-Dec-20	15,000	-	15,000	-
Westpac New Zealand	31-Dec-20	30,000	-	30,000	20,000
MUFG Bank, Auckland Branch	30-Jun-22	30,000	-	30,000	30,000
ANZ Bank New Zealand *(Note 1)*	Evergreen	25,000	-	25,000	-
Total		**100,000**	**-**	**100,000**	**50,000**

Note 1 - This Evergreen facility has an indefinite term subject to cancellation by either party. Upon cancellation the facility has a 13 month notice period after the date either party should elect to cancel the facility.

Bonds

The Trust Deeds for the bonds require the Group to operate within defined performance and debt gearing ratios. The arrangements under the Trust Deeds create restrictions over the sale or disposal of certain assets. The Group complied with its financial covenant requirements during the period. At 30 September 2019, the bonds had a fair value of $443.7 million (30 September 2018: $349.3 million, 31 March 2019: $304.0 million). During the period the Group issued $100m of retail bonds (WIA060 issued on 1 April 2019). In conjunction with the retail bond issuance, the Group entered into interest rate swaps to hedge the exposure to interest rate risk as part of its overall interest rate risk management.

USPP notes

On 27 July 2017 WIAL completed its inaugural United States Private Placement (USPP) note issuance, securing US$72 million of long term debt. The USPP comprised two equal tranches, a US$36 million 10 year note with a coupon of 3.47% and a US$36 million 12 year note with a coupon of 3.59%. In conjunction with the USPP issuance, WIAL entered into Cross Currency Interest Rate Swaps (CCIRS) to hedge the exposure to foreign currency risk over the term of the notes. At 30 September 2019, the USPP notes had a fair value of $117.1 million (30 September 2018: $103.7 million, 31 March 2019: $102.2 million). This debt is carried in the consolidated statement of financial position at amortised cost, translated to New Zealand dollars using foreign exchange rates at balance date.

D1. Related parties

WIAL is 66% owned by NZ Airports Limited, which is wholly owned by Infratil Limited. Wellington City Council owns the remaining 34% of the Company.

	6 months 30 Sep 2019	6 months 30 Sep 2018	12 months 31 Mar 2019
	$000	$000	$000
Transactions made during the period	**Unaudited**	Unaudited	Audited
Infratil and its subsidiaries			
Infratil Group - subvention payment	(44,272)	(40,463)	(40,463)
Infratil Limited - Insurance and other costs	(4)	(4)	(94)
H.R.L. Morrison & Co Limited			
Directors' fees	(101)	(141)	(329)
Consulting and other fees	(9)	(4)	(13)
Wellington City Council			
Dividend payment	(13,881)	(12,610)	(12,610)
Directors' fees	(45)	(45)	(77)
Rates	(1,862)	(1,600)	(3,339)
Grants	-	-	-
Consents and other fees	(58)	(19)	(15)

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS (continued)
FOR THE PERIOD ENDED 30 SEPTEMBER 2019

D1. Related parties (continued)

	6 months 30 Sep 2019	6 months 30 Sep 2018	12 months 31 Mar 2019
	$000	$000	$000
Balance receivable/(payable) as at the end of the period	**Unaudited**	Unaudited	Audited
H.R.L. Morrison & Co Limited	-	-	(195)
Wellington City Council	25	18	-

D2. Capital commitments

	6 months 30 Sep 2019	6 months 30 Sep 2018	12 months 31 Mar 2019
	$000	$000	$000
	Unaudited	Unaudited	Audited
Contracted but not provided for	**4,363**	**10,779**	**12,340**

The commitments contracted but not provided for includes terminal building upgrades, runway and transport capital works.

Other commitments

In addition to the above commitments, WIAL is actively seeking to purchase the former Miramar South School site from the Crown under the Public Works Act 1981. WIAL is also engaged in commercial discussions with the Miramar Golf Club regarding the potential purchase of land.

D3. Contingent and subsequent events

There were no contingent liabilities as at 30 September 2019 (30 September 2018: Nil, 31 March 2019: Nil).

There were no events after the reporting date requiring adjustment or disclosure.

LETTER OF EXPECTATION TO WELLINGTON REGIONAL ECONOMIC DEVELOPMENT AGENCY LTD

Purpose

1. This report asks the Council Controlled Organisations Subcommittee to consider the letter of expectation (LoE) for Wellington Regional Economic Development Agency (WREDA) in respect of 2020/21.

Recommendation/s

That the Council Controlled Organisations Subcommittee:

1. Receive the information.
2. Note that officers will prepare the final letter of expectation incorporating any changes required by the Subcommittee.
3. Note that the Greater Wellington Regional Council will consider this Letter at their meeting in mid-December.
4. Recommends to the Strategy and Policy Committee to receive the information and approve the letter of expectation.

Background

2. All council controlled organisations (CCO) are required by the Local Government Act to complete a draft Statement of Intent and deliver to the shareholders by 1 March of the preceding year.
3. As a matter of good process the Council sends to each CCO a LoE to assist them in their preparation of their 2020/21 Statement of Intent.
4. In respect of WREDA, the LoE is usually considered by the Wellington Regional Strategy Committee (WRSC). Wellington City Council has four representatives on the WRSC out of a total of 10. Council's formal input into the WREDA LoE is via their representatives on the WRSC.
5. However, this year the timing of the first WRSC meeting has been changed and it will not meet until February which is too late to consider the LoE for inclusion in WREDA's 2020/21 Statement of Intent.
6. Therefore, the two shareholders in WREDA (WCC and GWRC) have jointly prepared this draft LoE and circulated it to the members of WRSC for their information.

Attachments

Attachment 1. WREDA Letter of Expectations ⇩ Page 507

Author	Barry Turfrey, Economic Development Unit
Authoriser	Danny McComb, Manager Economic & Commercial

SUPPORTING INFORMATION

Engagement and Consultation
Not relevant

Treaty of Waitangi considerations
Not relevant

Financial implications
WREDA works within the financial constraints of the Council's Long-term Plan

Policy and legislative implications
Not relevant

Risks / legal
Not relevant

Climate Change impact and considerations
Not relevant

Communications Plan
Not relevant

Health and Safety Impact considered
Not relevant

December 2019

Tracey Bridges
Chair
Wellington Regional Economic Development Agency

Email:

Dear Tracey

This letter sets out the shareholder's statement of expectations for the Wellington Regional Economic Development Agency and its subsidiary, Creative HQ (WREDA) regarding their Statement of Intent (SOI) for 2020-23. Usually, this letter is considered by the Wellington Regional Strategy Committee. However, with the Committee not meeting until February this letter has been prepared by the shareholders, but has been circulated to the Mayor's in the region for their comments.

To a large degree, the expectations are enduring and WREDA is expected to ensure on-going alignment to the Wellington Regional Strategy and the shareholders annual and long term plans. This letter serves to reiterate or emphasise some of these while also alerting WREDA to new initiatives or programmes.

There are a range of relatively new and significant strategies and policies which have been adopted over the past year that are drawn to your attention. These include:-

- Te Reo Maori Policy;
- Low Carbon economy; and
- Aho-Tini Strategy, vision for Wellington as a creative city

WREDA is expected to be familiar with these and to the extent they are relevant engage with the policies and strategies and respond accordingly.

WREDA has made significant progress across a range of key initiatives The following areas have been identified as requiring a particular focus in the SOI:-

1. To achieve the result of a low carbon economy WREDA will need to focus on the impacts of major climate change policy decisions on industries and the region. Most Councils in the region have announced a climate change emergency and/or have or are developing low carbon-based strategies and plans. WREDA will need to work with the Councils to understand and develop a framework to support businesses to transition.

2. A key component of enabling the development of a high enterprise economy is to ensure the right skilled workforce is available. WREDA has taken the first step in the development of a plan for the region, now we expect to see the delivery of actions in this plan over the next three year period along with a joined up approach with central government.

3. There is currently significant work ongoing in the development of a Wellington Region Growth Framework (spatial plan) and a Māori Economic Development strategy and the expectation is that WREDA will be involved in the development of both of these and should plan for future delivery outcomes

4. It is expected that the Venues strategic review will consider the future demands on our Venues, their fit and any gaps or investment requirements. We expect that this should transverse the areas of community accessibility and affordability.

The core funding provided by the Councils is seed funding and WREDA is expected to utilise this funding to partner in delivering activities, the SOI should demonstrate an emphasis on partnerships and partner funding to deliver programmes.

With respect to all of these points and the SOI in general we expect clear actions, expected outcomes with clear and measurable KPIs. Wherever possible there should be a clear line of sight between WREDA's actions and the outcomes being measured.

cc: Lance Walker lance.walker@wellingtonnz.com

LETTERS OF EXPECTATION TO COUNCIL CONTROLLED ORGANISATIONS

Purpose

1. This report seeks the Council Controlled Organisations Sub-committee's consideration and input into the Letters of Expectation addressed to the following Council Controlled Organisations (CCOs).
    - Basin Reserve Trust
    - Karori Sanctuary Trust
    - Wellington Cable Car Limited
    - Wellington Museums Trust
    - Wellington Regional Stadium Trust
    - Wellington Zoo Trust

Recommendations

That the Council Controlled Organisations Subcommittee:

1. Receive the information.
2. Confirm the messages in the draft Letters of Expectation to the following organisations:
    a. Basin Reserve Trust
    b. Karori Sanctuary Trust
    c. Wellington Cable Car Limited
    d. Wellington Museums Trust
    e. Wellington Regional Stadium Trust
    f. Wellington Zoo Trust
3. Recommend that the Strategy and Policy Committee receive the information and approve the letters of expectation.
4. Note that officers will prepare final letters of expectation incorporating the directions of the sub-committee and the Strategy and Policy Committee for signing by the Chair of the sub-committee.

Background

2. Council Controlled Organisations are required by the Local Government Act 2002 to prepare a draft Statement of Intent for the Council by 1 March of the preceding financial year. The Council sets out its expectations of its CCOs in a Letter of Expectation.
3. This report includes the draft letters of expectation that, when finalised, are intended to assist the entities with business planning and with the preparation of their 2020/21 Statements of Intent.

4. The letters serve to reiterate or emphasise some of the Councils enduring expectations while also alerting the entities to new Council initiatives or programmes, or expected outcomes from the entities.

5. Officers will incorporate any feedback from this sub-committee into the draft letters and the final letters will be signed by the Chair of this sub-committee.

6. In terms of a Court Of Appeal Judgement (CA164/04) on 6 September 2005 between the Commissioner of Inland Revenue and the Wellington Regional Stadium Trust, it was established that Sections 5 and 6, Schedules 8 and 9 and Part 5 of the Local Government Act 2002 do not apply to the Wellington Regional Stadium Trust and accordingly the Trust is not a CCO.

7. In recognition of the Council's original investment in the Wellington Regional Stadium Trust and the non-recourse loan from Council to the Trust that was fundamental in the establishment of the Trust and the building of the stadium, the relationship operates as if the Trust was a CCO. This approach is consistent with the Greater Wellington Regional Council's relationship with the Trust.

Attachments

Attachment 1.	Basin Reserve Trust draft Letter of Expectation ⇩	Page 512
Attachment 2.	Karori Sanctuary Trust draft Letter of Expectation ⇩	Page 516
Attachment 3.	Wellington Cable Car Ltd draft Letter of Expectation ⇩	Page 521
Attachment 4.	Wellington Museums Trust draft Letter of Expectation ⇩	Page 526
Attachment 5.	Wellington Regional Stadium Trust draft Letter of Expectation ⇩	Page 531
Attachment 6.	Wellington Zoo Trust draft Letter of Expectation ⇩	Page 534

Author	Warwick Hayes, Project Manager Economic & Commercial
Authoriser	Danny McComb, Manager Economic & Commercial

SUPPORTING INFORMATION

Consultation and Engagement
Not applicable.

Treaty of Waitangi considerations
Not applicable.

Financial implications
The CCOs work within the confines of the Council's overall Long Term Plan and Annual Plan framework.

Policy and legislative implications
Not relevant.

Risks / legal
Not relevant.

Climate Change impact and considerations
The CCOs work with the Council and other organisations as part of considering environmental sustainability in their operations, including with the Council's Our Living City programme.

Communications Plan
Officers will incorporate feedback from the Committee into the formal Letters of Expectation that will be sent to the chair of the relevant CCO.

Health and Safety Impact considered
Not relevant.

12 December 2019

Alan Isaac
Chair
Basin Reserve Trust
PO Box 578
WELLINGTON 6140

By email only: isaacadvisory52@gmail.com

Dear Alan

Re: 2020/21 Statement of Intent and Wellington City Council Expectations

This letter sets out the Council's expectations of the Basin Reserve Trust for 2020/21. It is intended to assist the Trust in its business planning and with the preparation of its 2020/21 Statement of Intent.

To a large degree, the Council's expectations of the Trust are enduring and the Trust is expected to ensure on-going alignment with the Council's annual and long term plans. This letter serves to reiterate or emphasise some of these expectations while also alerting the Trust to new Council initiatives or programmes, or expected outcomes from the Trust.

There are a range of relatively new and significant Council strategies and policies which have been adopted over the past year that are drawn to your attention. The Trust is expected to be familiar with these and, to the extent they are relevant, engage with the policies and strategies and respond accordingly. These include:-

- Te Tauihu Te Reo Maori Policy;
- Te Mapihi Maurea Naming Policy;
- Te Atakura First to Zero Policy; and
- Aho-Tini Strategy

In addition, Council makes the following comments in relation to its expectations of the Trust.

The Trust has made significant progress across a range of key initiatives for the Basin Reserve and retains Council's support for continuing these, notably:-

1. Continued focus on preventing all forms of harassment at events hosted at the Basin Reserve and this being embedded in the culture and practices at the ground.

2. Support the completion of the strengthening and refurbishment of the Museum Stand, ensuring that the Trust's financial commitment towards funding its $1.0m contribution is delivered. Following completion of these works it is Council's expectation that the Trust will implement the necessary actions to safely reinstate public access to the ground 24 hours per day, 7 days per

week except when the ground is required to be closed for events, sports training or in the interests of public safety.

3. Continued focus on increasing and diversifying the utilisation of the Basin Reserve. The Council expects the Trust to continue to seek opportunities to increase its usage by community and other sports organisations and to also drive the utilisation of the facilities at the ground.

4. As the major construction projects near completion Council would like to see the ground presented to a consistently high standard throughout the year befitting its international status.

5. Council expects the Trust to ensure it is well positioned to deliver a programme of premium international cricket matches and to maximise opportunities to host ICC Women's World Cup matches in 2021.

Governance

The Council expects the Trust to maintain a high degree of awareness of legislation that is applicable to its activities and in particular on relevant Health and Safety legislation. While this is an enduring Council expectation, this needs to be a key focus given the amount of construction work happening at the Basin Reserve.

The Council expects the Trust to comply with its obligations under the Health and Safety at Work Act 2015. This includes having in place an effective health and safety management framework that identifies and prioritises the management of critical areas of health and safety risk and that this management framework is reviewed, monitored and verified for effectiveness. Where the Council and the Trust have shared responsibilities and overlapping duties as they relate to the health and safety risks of the activities and services of the Trust and the Council, then all parties will ensure that there is effective consultation, co-operation and co-ordination of activities and responsibilities to eliminate or minimise the health and safety risks and that our organisations are aligned and influencing good outcomes that keep all those in or in the vicinity of our workplaces safe and free from harm.

The Trust board is expected to meet best practice governance standards and, in support of this, to undertake a performance review of the overall board, individual board members and the board chair. On completion of this review, the Council's Chief Executive should receive an update that describes the form the review took and the outcomes of the review in relation to the Council appointed Trustees. The review is to be completed by 30 September 2020.

Timetable

The Council's 2018-28 Ten Year Plan includes a number of performance measures involving the Basin Reserve that the Trust is expected to support by supplying its performance measures and activity highlights to the Council and observing the reporting timetable attached to this letter.

We look forward to receiving the Trust's draft Statement of Intent no later than 1 March 2020. Please refer to the reporting timetable attached for other reporting dates.

Should you have any queries or comments in regard to this letter, or wish to discuss the Council's strategies and the outcomes we are seeking in more detail, please contact Warwick Hayes in the first instance on 021 247 8377.

Yours sincerely

Cr Jenny Condie
Chair, Council-controlled Organisations Sub-committee
Ph: (021) 972 763
Email: jenny.condie@wcc.govt.nz

cc: Cam Mitchell, Chief Executive, Cricket Wellington
cam@cricketwellington.co.nz

Performance Measures

The following are performance measures that are relevant to Council's own reporting framework.

Performance Measure (KPI)	KPI Basis	Report Basis	Report Due
Event days • Cricket • Other sports • Community • Functions	Quarter	Quarter	7 days
Practice facility usage (days)	Quarter	Quarter	7 days
Numbers attending events at the Basin Reserve	Quarter	Quarter	7 days
Event income	Annual	Year To Date	30 days
Council operating grant (accruals basis)	Annual	Year To Date	30 days
Cash subsidy (grant) per attendance	Annual	Year To Date	30 days

Reporting Timetable

Report	Reference Date	Due Date	Committee Date^
1st Quarter Report • Non-financial performance measures • Full Q1 report with financial statements	**30 Sep**	7 Oct 31 Oct	Nov / Dec
2nd Quarter Report • Non-financial performance measures • Full Q2 report with financial statements	**31 Dec**	7 Jan 31 Jan	Mar / Apr
Draft Statement of Intent	**n/a**	1 Mar	Mar / Apr
3rd Quarter Report • Non-financial performance measures • Full Q3 report with financial statements	**31 Mar**	7 Apr 30 Apr	Mar / Apr
Statement of Intent	**n/a**	30 Apr	May / Jun
4th Quarter Report • Non-financial performance measures • Annual Report & Financial Statements	**30 Jun**	7 Jul 30 Sep	Nov / Dec

^ Committee dates may vary each year between the months indicated.

12 December 2019

Phillip Meyer
Chair
Karori Sanctuary Trust
PO Box 9267
Marion Square
WELLINGTON 6141

By email only: phillip.j.meyer@gmail.com

Dear Phillip

Re: 2020/21 Statement of Intent and Wellington City Council Expectations

This letter sets out the Council's expectations of the Karori Sanctuary Trust for 2020/21. It is intended to assist the Trust in its business planning and with the preparation of its 2020/21 Statement of Intent (SOI).

To a large degree, the Council's expectations of the Trust are enduring and the Trust is expected to ensure on-going alignment to the Council's annual and long term plans. This letter serves to reiterate or emphasise some of these while also alerting the Trust to new Council initiatives or programmes, or expected outcomes from the Trust.

There are a range of relatively new and significant Council strategies and policies which have been adopted over the past year that are drawn to your attention. The Trust is expected to be familiar with these and to the extent they are relevant engage with the policies and strategies and respond accordingly. These include:-

- Te Tauihu Te Reo Maori Policy;
- Te Mapihi Maurea Naming Policy;
- Te Atakura First to Zero Policy; and
- Aho-Tini Strategy

In addition, Council makes the following comments in relation to its expectations of the Trust.

The Trust has made significant progress across a range of key initiatives and retains Council's support for continuing these, notably:-

1. The development of Tanglewood House; the SOI should provide an update regarding the expected status of the project including timelines, expected costs and governance arrangements for the project.

2. The Trust has implemented the payment of the Living Wage and Council expects that the Trust now maintains this.

3. Long term strategic asset management remains a focus area for Council and the SOI should contain detail around the status of planning within the Trust pertaining to its key strategic assets.

Governance

The Council expects the Trust to maintain a high degree of awareness of legislation that is applicable to the activities of the Trust and in particular on relevant Health and Safety legislation.

The Council expects the Trust to comply with its obligations under the Health and Safety at Work Act 2015. This includes having in place an effective health and safety management framework that identifies and prioritises the management of critical areas of health and safety risk and that this management framework is reviewed, monitored and verified for effectiveness. Where the Council and the Trust have shared responsibilities and overlapping duties as they relate to the health and safety risks of the activities and services of the Trust and the Council, then all parties will ensure that there is effective consultation, co-operation and co-ordination of activities and responsibilities to eliminate or minimise the health and safety risks and that our organisations are aligned and influencing good outcomes that keep all those in or in the vicinity of our workplaces safe and free from harm.

The Trust board is expected to meet best practice governance standards and, in support of this, to undertake a performance review of the overall board, individual board members and the board chair. On completion of this review, the Council's Chief Executive should receive an update that describes the form the review took and the outcomes of the review. The review is to be completed by 30 September 2020.

Timetable

The Council's 2018-28 Ten Year Plan includes a number of performance measures that the Trust is expected to support by supplying its performance measures and activity highlights to the Council and observing the reporting timetable attached to this letter.

We look forward to receiving the Trust's draft Statement of Intent no later than 1 March 2020. Please refer to the reporting timetable attached for other reporting dates.

Should you have any queries or comments in regard to this letter, or wish to discuss the Council's strategies and the outcomes we are seeking in more detail, please contact Warwick Hayes in the first instance on 021 247 8377.

Yours sincerely

Cr Jenny Condie
Chair, Council-controlled Organisations Sub-committee
Ph: (021) 972 763
Email: jenny.condie@wcc.govt.nz

cc: Paul Atkins, Chief Executive
paul.atkins@visitzealandia.com

Performance Measures

The following are performance measures that are relevant to Council's own reporting framework.

Performance Measure (KPI)	KPI Basis	Report Basis	Report Due
Visitors	Quarter	Quarter	7 days
Student & education visits	Annual	Quarter	7 days
Individual members	Annual	Year To Date	30 days
Percentage of satisfied visitors	Annual	Year To Date	30 days
Volunteers	Annual	Year To Date	30 days
Average subsidy per visit (total WCC operating grant/visitors)	Annual	Year To Date	30 days
Full cost to Council	Annual	Year To Date	30 days
Trading revenue per visit (excl. grants & interest)	Annual	Year To Date	30 days
Non-Council donations & funding	Annual	Year To Date	30 days
Membership subscription revenue	Annual	Year To Date	30 days

Reporting Timetable

Report	Reference Date	Due Date	Committee Date^
1st Quarter Report • Non-financial performance measures • Full Q1 report with financial statements	**30 Sep**	7 Oct 31 Oct	Nov / Dec
2nd Quarter Report • Non-financial performance measures • Full Q2 report with financial statements	**31 Dec**	7 Jan 31 Jan	Mar / Apr
Draft Statement of Intent	**n/a**	1 Mar	Mar / Apr
3rd Quarter Report	**31 Mar**		Mar / Apr

Report	Reference Date	Due Date	Committee Date^
• Non-financial performance measures • Full Q3 report with financial statements		7 Apr 30 Apr	
Statement of Intent	**n/a**	30 Apr	May / Jun
4th Quarter Report • Non-financial performance measures • Annual Report & Financial Statements	**30 Jun**	 7 Jul 30 Sep	 Nov / Dec

^ Committee dates may vary each year between the months indicated.

Guidelines for the preparation of Council's Annual Report and Financial Statements

The following information is required by Council to support the preparation its annual report. Council officers will liaise directly during the process. Your Council contacts will be Annemarie Booth and Brendan Murphy.

- Related party template (due 11 May)
- Related party balances & transactions (due 31 May)
- Performance measures (due 11 Jul)
- Consolidation template (as applicable) and draft financial statements (due 16 Jul)
- Audit clearance or audited financial statements, and draft report commentary (due 7 Sep)
- Letter of representation to Council's CFO (due 7 Sep)
- Audited annual report and financial statements (due 30 Sep)

12 December 2019

Andy Matthews
Chair
Wellington Cable Car Ltd
72 Ahikouka Road
R.D.1
GREYTOWN 5794

By email only: andy.matthews@wcc.govt.nz

Dear Andy

Re: 2020/21 Statement of Intent and Wellington City Council Expectations

This letter sets out the Council's expectations of the Wellington Cable Car Limited for 2020/21. It is intended to assist the Company in its business planning and with the preparation of its 2020/21 Statement of Intent (SOI).

To a large degree, the Council's expectations of the Company are enduring and the Company is expected to ensure on-going alignment to the Council's annual and long term plans. This letter serves to reiterate or emphasise some of these expectations while also alerting the Company to new Council initiatives or programmes, or expected outcomes from the Company.

There are a range of relatively new and significant Council strategies and policies which have been adopted over the past year that are drawn to your attention. The Company is expected to be familiar with these and, to the extent they are relevant, engage with the policies and strategies and respond accordingly. These include:-

- Te Tauihu Te Reo Maori Policy;
- Te Mapihi Maurea Naming Policy;
- Te Atakura First to Zero Policy; and
- Aho-Tini Strategy

In addition, Council makes the following comments in relation to its expectations of the Company.

The Company has made significant progress across a range of key initiatives for the Cable Car and retains Council's support for continuing these, notably:-

1. The SOI should provide an update on the programme of significant upgrade or renewal programmes over the next three years. In particular the SOI should provide an update on the

status of the renewal or upgrade of the rolling stock, the associated capital works, the timing and the progress towards the funding programme.

2. Long term strategic asset management remains a focus area for Council and the SOI should contain detail around the status of asset management planning within the Company.

3. The Kelburn precinct is a gateway to a number of Council visitor attractions or areas of local interest. The Cable Car is in the unique position of being one of the first points of contact for a significant number of visitors to Wellington and also providing a unique travel experience for these visitors. Council has an expectation that the Company will play a proactive role in ensuring the presentation and wayfinding at the Kelburn terminal is maintained to a high standard and that there is strong engagement with the range of attractions and places of interest in the Kelburn precinct to enhance the visitor experience and showcase Wellington.

4. The Company has implemented the payment of the Living Wage across the Cable Car and Council expects that the Company now maintains this.

Governance

The Council expects the Company to comply with its obligations under the Health and Safety at Work Act 2015. This includes having in place an effective health and safety management framework that identifies and prioritises the management of critical areas of health and safety risk and that this management framework is reviewed, monitored and verified for effectiveness. Where the Council and the Company have shared responsibilities and overlapping duties as they relate to the health and safety risks of the activities and services of the Company and the Council, then all parties will ensure that there is effective consultation, co-operation and co-ordination of activities and responsibilities to eliminate or minimise the health and safety risks and that our organisations are aligned and influencing good outcomes that keep all those in or in the vicinity of our workplaces safe and free from harm.

Timetable

The Council's 2018-28 Ten Year Plan includes a number of performance measures involving the Cable Car that the Company is expected to support by supplying its performance measures and activity highlights to the Council and observing the reporting timetable attached to this letter.

We look forward to receiving the Company's draft Statement of Intent no later than 1 March 2020. Please refer to the reporting timetable attached for other reporting dates.

Should you have any queries or comments in regard to this letter, or wish to discuss the Council's strategies and the outcomes we are seeking in more detail, please contact Warwick Hayes in the first instance on 021 247 8377.

Yours sincerely

Cr Jenny Condie
Chair, Council-controlled Organisations Sub-committee

Ph: (021) 972 763
Email: jenny.condie@wcc.govt.nz

cc: Stephen Ward, Acting Chief Executive
stephen.ward@wellingtoncablecar.co.nz

Performance Measures

The following are performance measures that are relevant to Council's own reporting framework.

Performance Measure (KPI)	KPI Basis	Report Basis	Report Due
Total Passengers	Quarter	Quarter	7 days
Cable Car reliability	Annual	Quarter	7 days
Passenger satisfaction • Customer satisfaction survey • TripAdvisor rating • Customer complaints (per 100,000 passenger trips)	Annual	Quarter	7 days
Fare income	Annual	Quarter	30 days
Total revenue	Annual	Quarter	30 days

Reporting Timetable

Report	Reference Date	Due Date	Committee Date^
1st Quarter Report • Non-financial performance measures • Full Q1 report with financial statements	**30 Sep**	7 Oct 31 Oct	Nov / Dec
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- Related party balances & transactions (due 31 May)
- Performance measures (due 11 Jul)
- Consolidation template (as applicable) and draft financial statements (due 16 Jul)
- Audit clearance or audited financial statements, and draft report commentary (due 7 Sep)
- Letter of representation to Council's CFO (due 7 Sep)
- Audited annual report and financial statements (due 30 Sep)

12 December 2019

Jackie Lloyd
Chair
Wellington Museums Trust
PO Box 893
WELLINGTON 6140

By email only: jackie.lloydnz@gmail.com

Dear Jackie

Re: 2020/21 Statement of Intent and Wellington City Council Expectations

This letter sets out the Council's expectations of the Wellington Museums Trust for 2020/21. It is intended to assist the Trust in its business planning and with the preparation of its 2020/21 Statement of Intent (SOI).

To a large degree, the Council's expectations of the Trust are enduring and the Trust is expected to ensure on-going alignment to the Council's annual and long term plans. This letter serves to reiterate or emphasise some of these while also alerting the Trust to new Council initiatives or programmes, or expected outcomes from the Trust.

There are a range of relatively new and significant Council strategies and policies which have been adopted over the past year that are drawn to your attention. The Trust is expected to be familiar with these and to the extent they are relevant engage with the policies and strategies and respond accordingly.

These include:-

- Te Tauihu Te Reo Maori Policy;
- Te Mapihi Maurea Naming Policy;
- Te Atakura First to Zero Policy; and
- Aho-Tini Strategy

In addition, Council makes the following comments in relation to its expectations of the Trust.

The Trust has made significant progress across a range of key initiatives for Experience Wellington and retains Council's support for continuing these, notably:-

1. Capital E continues to provide a valued amenity for the young people of the City. Council expects the Trust to remain a strong advocate for the return of Capital E in any Civic Square discussions and, with an existing strong presence in the square through the City Gallery, to contribute constructively in this process.

2. The SOI should provide an update on the status of the planned upgrade works at the Wellington Museum. Council acknowledges that this is an important project for the Trust and in addition to the necessary structural works needed to address the earthquake risks associated with the Bond Store the investment provides an opportunity to upgrade the exhibition spaces.

3. The continued spatial demand on Capital E for its programming and the Bond Store upgrade will present the Trust with a range of issues relating to staff accommodation. The SOI provides an opportunity to traverse these issues both from a short term operational perspective and also a more strategic view.

4. The international exhibition programme at the City Gallery is a welcome addition to the Gallery's programme and the SOI should discuss the planning around future programmes. These are viewed by Council as being above and beyond the normal Gallery programming and we note that funding support through the City Growth Fund is likely to be required to secure stand out exhibitions.

5. The Trust has implemented the payment of the Living Wage across Experience Wellington and Council expects that the Trust now maintains this.

Governance

The Council expects the Trust to maintain a high degree of awareness of legislation that is applicable to its activities and in particular on relevant Health and Safety legislation.

The Council expects the Trust to comply with its obligations under the Health and Safety at Work Act 2015. This includes having in place an effective health and safety management framework that identifies and prioritises the management of critical areas of health and safety risk and that this management framework is reviewed, monitored and verified for effectiveness. Where the Council and the Trust have shared responsibilities and overlapping duties as they relate to the health and safety risks of the activities and services of the Trust and the Council, then all parties will ensure that there is effective consultation, co-operation and co-ordination of activities and responsibilities to eliminate or minimise the health and safety risks and that our organisations are aligned and influencing good outcomes that keep all those in or in the vicinity of our workplaces safe and free from harm.

The Trust is expected to meet best practice governance standards and, in support of this, to undertake a performance review of the overall board, individual board members and the board chair. On completion of this review, the Council's Chief Executive should receive an update that describes the form the review took and the outcomes of the review. The review is to be completed by 30 September 2020.

Timetable

The Council's 2018-28 Ten Year Plan includes a number of performance measures involving Experience Wellington that the Trust is expected to support by supplying its performance measures and activity highlights to the Council and observing the reporting timetable attached to this letter.

We look forward to receiving the Trust's draft Statement of Intent no later than 1 March 2020. Please refer to the reporting timetable attached for other reporting dates.

Should you have any queries or comments in regard to this letter, or wish to discuss the Council's strategies and the outcomes we are seeking in more detail, please contact Warwick Hayes in the first instance on 021 247 8377.

Yours sincerely

Cr Jenny Condie
Chair, Council-controlled Organisations Sub-committee
Ph: (021) 972 763
Email: jenny.condie@wcc.govt.nz

cc: Pat Stuart, Chief Executive
pats@experiencewellington.org.nz

Performance Measures

The following are performance measures that are relevant to Council's own reporting framework.

Performance Measure (KPI)	KPI Basis	Report Basis	Report Due
Visitors	Quarter	Quarter	7 days
Student & education visits	Annual	Quarter	7 days
Percentage of satisfied visitors	Annual	Year To Date	30 days
Average subsidy per visit (total WCC operating grant/visitors)	Annual	Year To Date	30 days
Full cost to Council	Annual	Year To Date	30 days
Trading revenue per visit (excl. grants & interest)	Annual	Year To Date	30 days
Non-Council donations & funding	Annual	Year To Date	30 days

Reporting Timetable

Report	Reference Date	Due Date	Committee Date^
1st Quarter Report • Non-financial performance measures • Full Q1 report with financial statements	**30 Sep**	7 Oct 31 Oct	Nov / Dec
2nd Quarter Report • Non-financial performance measures • Full Q2 report with financial statements	**31 Dec**	7 Jan 31 Jan	Mar / Apr
Draft Statement of Intent	**n/a**	1 Mar	Mar / Apr
3rd Quarter Report • Non-financial performance measures • Full Q3 report with financial statements	**31 Mar**	7 Apr 30 Apr	Mar / Apr
Statement of Intent	**n/a**	30 Apr	May / Jun
4th Quarter Report • Non-financial performance measures • Annual Report & Financial Statements	**30 Jun**	7 Jul 30 Sep	Nov / Dec

^ Committee dates may vary each year between the months indicated.

Report	Reference Date	Due Date	Committee Date^

12 December 2019

John Shewan
Chair
Wellington Regional Stadium Trust
PO Box 2080
WELLINGTON 6011

By email only: john.shewan@hotmail.com

Dear John

Re: 2020/21 Statement of Intent and Wellington City Council Expectations

This letter sets out the Council's expectations of the Wellington Regional Stadium Trust for 2020/21. It is intended to assist the Trust in its business planning and with the preparation of its 2020/21 Statement of Intent (SOI).

To a large degree, the Council's expectations of the Trust are enduring and the Trust is expected to ensure on-going alignment to the Council's annual and long term plans. This letter serves to reiterate or emphasise some of these while also alerting the Trust to new Council initiatives or programmes, or expected outcomes from the Trust.

There are a range of relatively new and significant Council strategies and policies which have been adopted over the past year that are drawn to your attention. The Trust is expected to be familiar with these and to the extent they are relevant engage with the policies and strategies and respond accordingly. These include:-

- Te Tauihu Te Reo Maori Policy;
- Te Mapihi Maurea Naming Policy;
- Te Atakura First to Zero Policy; and
- Aho-Tini Strategy

In addition, Council makes the following comments in relation to its expectations of the Trust.

The Trust has made significant progress across a range of key initiatives for the Stadium and retains Council's support for continuing these, notably:-

1. Continued focus on preventing all forms of harassment at events hosted at the Stadium and this being embedded in the culture and practices at the venue.

2. The SOI should provide an update on the programme of significant planned upgrade or renewal programmes at the Stadium over the next three years. In particular the SOI should provide an update on the concourse upgrade project which has been partially funded by the Council.

3. Long term strategic asset management remains a focus area for Council and the SOI should contain detail around the status of asset management planning within the Trust.

Governance

The Council expects the Trust to maintain a high degree of awareness of legislation that is applicable to its activities and in particular on relevant Health and Safety legislation.

The Council expects the Trust to comply with its obligations under the Health and Safety at Work Act 2015. This includes having in place an effective health and safety management framework that identifies and prioritises the management of critical areas of health and safety risk and that this management framework is reviewed, monitored and verified for effectiveness. Where the Council and the Trust have shared responsibilities and overlapping duties as they relate to the health and safety risks of the activities and services of the Trust and the Council, then all parties will ensure that there is effective consultation, co-operation and co-ordination of activities and responsibilities to eliminate or minimise the health and safety risks and that our organisations are aligned and influencing good outcomes that keep all those in or in the vicinity of our workplaces safe and free from harm.

The Trust is expected to meet best practice governance standards and, in support of this, to undertake a performance review of the overall board, individual board members and the chair. On completion of this review, any matters of concern should be drawn to the attention of the Chief Executives of the settlor councils.

Timetable

We look forward to receiving the Trust's draft Statement of Intent by 20 March 2020. Please refer to the reporting timetable attached for other reporting dates.

Should you have any queries or comments in regard to this letter, or wish to discuss the Council's strategies and the outcomes we are seeking in more detail, please contact Warwick Hayes in the first instance on 021 247 8377.

Yours sincerely

Cr Jenny Condie
Chair, Council-controlled Organisations Sub-committee
Ph: (021) 972 763
Email: jenny.condie@wcc.govt.nz

cc: Shane Harmon, Chief Executive
sharmon@stadiumtrust.org.nz
Dave Humm, Chief Financial Officer, Greater Wellington Regional Council
dave.humm@gw.govt.nz

Reporting Timetable

Report	Reference Date	Due Date#	Committee Date^
First Half Report	**31 Dec**	15 Feb	Mar / Apr
Draft Statement of Intent	**n/a**	20 Mar	Mar / Apr
Statement of Intent	**n/a**	10 May	May / Jun
Second Half Report	**30 Jun**	14 Aug	Nov / Dec
Annual Report & Financial Statements	**30 Jun**	30 Sep	Nov / Dec

Dates to be finalised with the company in time for for the letter of expectation.

^ Committee dates may vary each year between the months indicated.

12 December 2019

Craig Ellison
Chair
Wellington Zoo Trust
200 Daniell St
Newtown
WELLINGTON 6021

By email only: craig.raniera@gmail.com

Dear Craig

Re: 2020/21 Statement of Intent and Wellington City Council Expectations

This letter sets out the Council's expectations of the Wellington Zoo Trust for 2020/21. It is intended to assist the Trust in its business planning and with the preparation of its 2020/21 Statement of Intent (SOI).

To a large degree, the Council's expectations of the Trust are enduring and the Trust is expected to ensure on-going alignment to the Council's annual and long term plans. This letter serves to reiterate or emphasise some of these while also alerting the Trust to new Council initiatives or programmes, or expected outcomes from the Trust.

There are a range of relatively new and significant Council strategies and policies which have been adopted over the past year that are drawn to your attention. The Trust is expected to be familiar with these and to the extent they are relevant engage with the policies and strategies and respond accordingly. These include:-

- Te Tauihu Te Reo Maori Policy;
- Te Mapihi Maurea Naming Policy;
- Te Atakura First to Zero Policy; and
- Aho-Tini Strategy

In addition, Council makes the following comments in relation to its expectations of the Trust.

The Trust has made significant progress across a range of key initiatives for Wellington Zoo and retains Council's support for continuing these, notably:-

1. The SOI should provide an update on the programme of significant planned upgrade or renewal programmes at the Zoo over the next three years. In particular the SOI should provide an update on the status of the introduction of Snow Leopards to the Zoo, the associated capital works and the fundraising programme.

2. Long term strategic asset management remains a focus area for Council and the SOI should contain detail around the status of asset management planning within the Trust.

3. The Trust has implemented the payment of the Living Wage across the Zoo and Council expects that the Trust now maintains this.

Governance

The Council expects the Trust to maintain a high degree of awareness of legislation that is applicable to its activities and in particular on relevant Health and Safety legislation.

The Council expects the Trust to comply with its obligations under the Health and Safety at Work Act 2015. This includes having in place an effective health and safety management framework that identifies and prioritises the management of critical areas of health and safety risk and that this management framework is reviewed, monitored and verified for effectiveness. Where the Council and the Trust have shared responsibilities and overlapping duties as they relate to the health and safety risks of the activities and services of the Trust and the Council, then all parties will ensure that there is effective consultation, co-operation and co-ordination of activities and responsibilities to eliminate or minimise the health and safety risks and that our organisations are aligned and influencing good outcomes that keep all those in or in the vicinity of our workplaces safe and free from harm.

The Trust is expected to meet best practice governance standards and, in support of this, to undertake a performance review of the overall board, individual board members and the board chair. On completion of this review, the Council's Chief Executive should receive an update that describes the form the review took and the outcomes of the review. The review is to be completed by 30 September 2020.

Timetable

The Council's 2018-28 Ten Year Plan includes a number of performance measures involving the Zoo that the Trust is expected to support by supplying its performance measures and activity highlights to the Council and observing the reporting timetable attached to this letter.

We look forward to receiving the Trust's draft Statement of Intent no later than 1 March 2020. Please refer to the reporting timetable attached for other reporting dates.

Should you have any queries or comments with regard to this letter, or wish to discuss the Council's strategies and the outcomes we are seeking in more detail, please contact Warwick Hayes in the first instance on 021 247 8377.

Yours sincerely

Cr Jenny Condie
Chair, Council-controlled Organisations Sub-committee
Ph: (021) 972 763

Email: jenny.condie@wcc.govt.nz

cc: Karen Fifield, Chief Executive
karen.fifield@wellingtonzoo.com

Performance Measures

The following are performance measures that are relevant to Council's own reporting framework.

Performance Measure (KPI)	KPI Basis	Report Basis	Report Due
Visitors	Quarter	Quarter	7 days
Student & education visits	Annual	Quarter	7 days
Average subsidy per visit (total WCC operating grant/visitors)	Annual	Year To Date	30 days
Full cost to Council	Annual	Year To Date	30 days
Trading revenue per visit (excl. grants & interest)	Annual	Year To Date	30 days
Non-Council donations & funding	Annual	Year To Date	30 days
% Op. Costs generated by the Trust	Annual	Year To Date	30 days
Ratio Trust generated income as % Council grant	Annual	Year To Date	30 days

Reporting Timetable

Report	Reference Date	Due Date	Committee Date^
1st Quarter Report • Non-financial performance measures • Full Q1 report with financial statements	**30 Sep**	7 Oct 31 Oct	Nov / Dec
2nd Quarter Report • Non-financial performance measures • Full Q2 report with financial statements	**31 Dec**	7 Jan 31 Jan	Mar / Apr
Draft Statement of Intent	**n/a**	1 Mar	Mar / Apr
3rd Quarter Report • Non-financial performance measures • Full Q3 report with financial statements	**31 Mar**	7 Apr 30 Apr	Mar / Apr
Statement of Intent	**n/a**	30 Apr	May / Jun
4th Quarter Report • Non-financial performance measures • Annual Report & Financial Statements	**30 Jun**	7 Jul 30 Sep	Nov / Dec

^ Committee dates may vary each year between the months indicated.

Guidelines for the preparation of Council's Annual Report and Financial Statements

The following information is required by Council to support the preparation its annual report. Council officers will liaise directly during the process. Your Council contacts will be Annemarie Booth and Brendan Murphy.

- Related party template (due 11 May)
- Related party balances & transactions (due 31 May)
- Performance measures (due 11 Jul)
- Consolidation template (as applicable) and draft financial statements (due 16 Jul)
- Audit clearance or audited financial statements, and draft report commentary (due 7 Sep)
- Letter of representation to Council's CFO (due 7 Sep)
- Audited annual report and financial statements (due 30 Sep)