

**ORDINARY MEETING**

**OF**

**COUNCIL CONTROLLED ORGANISATIONS**

**MINUTES**

**Time:** 9:30 am  
**Date:** Wednesday, 12 April 2017  
**Venue:** Wellington Museum  
von Kohorn Room  
3 Jervois Quay

---

**PRESENT**

Mayor Lester  
Councillor Lee  
Councillor Marsh  
Councillor Woolf (Chair)

**IN ATTENDANCE**

Councillor Gilberd



---

**TABLE OF CONTENTS**  
**12 APRIL 2017**

---

<b>Business</b>	<b>Page No.</b>
<b>1. Meeting Conduct</b>	<b>5</b>
<b>1.1 Apologies</b>	<b>5</b>
<b>1.2 Conflict of Interest Declarations</b>	<b>5</b>
<b>1.3 Confirmation of Minutes</b>	<b>5</b>
<b>1.4 Public Participation</b>	<b>5</b>
<b>1.5 Items not on the Agenda</b>	<b>5</b>
<b>2. General Business</b>	<b>5</b>
<b>2.1 Draft Statements of Intent for Council Controlled Organisations</b>	<b>5</b>



---

## **1 Meeting Conduct**

### **1.1 Apologies**

**Moved Councillor Woolf, seconded Councillor Marsh**

**Resolved**

That the Council Controlled Organisations:

Accept apologies for absence from Councillor Eagle, apologies for lateness from Councillor Lee and apologies for early departure from Mayor Lester.

**Carried**

### **1.2 Conflict of Interest Declarations**

There were no conflicts of interest to declare.

### **1.3 Confirmation of Minutes**

**Moved Councillor Woolf, seconded Councillor Marsh**

**Resolved**

That the Council Controlled Organisations:

Approve the minutes of the Council Controlled Organisations Meeting held on 22 March 2017, having been circulated, that they be taken as read and confirmed as an accurate record of that meeting.

**Carried**

### **1.4 Public Participation**

There were no requests to speak at the Public Participation.

### **1.5 Items not on the Agenda**

There were no items not on the agenda.

---

## **2. General Business**

### **2.1 Draft Statements of Intent for Council Controlled Organisations**

Representatives from the following organisations attended the Council Controlled Organisations Subcommittee to present their draft Statement of Intent.

- Pat Stuart, Chief Executive and Jackie Lloyd, Chair from Experience Wellington, Wellington Museums Trust
- Karen Fifield, Chief Executive and Craig Ellison, Board Chair from Wellington Zoo Trust
- Paul Atkins, Chief Executive, Denise Church, Chair from Zealandia. Accompanied by Matt Valentine, Manager Corporate Services and Sarah O'Sullivan, EA to Chief Executive.

(Councillor Lee arrived at 10:31am.)

(Mayor Lester left the meeting at 10:41 am.)

The meeting adjourned at 10:56 am for morning tea break.

The meeting reconvened at 11:17 am and continued the presentations from the organisations.

- Bryan Dickson, Commercial Manager represented the Basin Reserve Trust and Cricket Wellington.

(Councillor Gilbert left the meeting at 11:31 am.)

- Simon Fleisher, Chief Executive and Anthony Wilson, Board from Wellington Cable Car Limited

### **Attachments**

- 1 Experience Wellington, Wellington Museums Trust
- 2 Wellington Zoo Trust
- 3 Zoofari
- 4 Zealandia Trust
- 5 Basin Reserve Trust
- 6 Wellington Cable Car Limited

### **Moved Councillor Woolf, seconded Councillor Marsh**

That the Council Controlled Organisations Sub-committee:

1. Receive the information.
2. Note any items raised by the sub-committee to be addressed by the Council Controlled Organisations in a final Statement of Intent.
3. Agree that the Basin Reserve Trust, the Karori Sanctuary Trust, Wellington Cable Car Limited, the Wellington Museums Trust and the Wellington Zoo Trust will develop a final Statement of Intent for 2017/18 so as to address the items raised in this report and any further items raised by the committee and will work with Council officers to achieve this.

### **Moved Councillor Marsh, seconded Councillor Lee the following new recommendation with the leave of the meeting**

#### **Resolved**

4. Agree that the Basin Reserve Trust be advised that Council expect the Trust to be active with respect to fund raising in support of the Master Plan.

**Carried**

### **Moved Councillor Marsh, seconded Councillor Lee**

#### **Resolved**

That the Council Controlled Organisations Sub-committee:

1. Receive the information.
2. Note any items raised by the sub-committee to be addressed by the Council Controlled Organisations in a final Statement of Intent.
3. Agree that the Basin Reserve Trust, the Karori Sanctuary Trust, Wellington Cable Car Limited, the Wellington Museums Trust and the Wellington Zoo Trust will develop a final Statement of Intent for 2017/18 so as to address the items raised in this report and any further items raised by the committee and will work with Council officers to achieve this.
4. Agree that the Basin Reserve Trust be advised that Council expect the Trust to be active with respect to fund raising in support of the Master Plan.

**Carried**

The meeting concluded at 12:05 pm.

Confirmed: \_\_\_\_\_  
Chair