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## **FORWARD PROGRAMME**

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### **1. Purpose of Report**

To present the Council Controlled Organisation Performance Subcommittee Forward Programme for 2012 for the Committee's consideration.

### **2. Recommendations**

It is recommended that the Subcommittee:

- 1. Receive the information.*
- 2. Agree to the forward programme attached to this report as appendix a.*

### **3. Background**

To assist with the planning of the CCO Performance Subcommittee, officers prepare a forward programme that outlines future meetings and issues to be considered. This is consistent with the practice of the Subcommittee's parent committee, the Strategy and Policy Committee.

### **4. Discussion**

The Forward Programme is presented to the CCO Performance Subcommittee at each meeting, and outlines:

- Upcoming meeting dates
- Papers to be considered
- Issues for discussion
- A schedule of CCOs to attend and participate in Subcommittee discussions.

It is intended that, in addition to assisting the Subcommittee in preparing for future meetings, the forward programme will also support CCOs and Council officers in programming and prioritising reports.

Contact Officers:

*Richard Hardie, Portfolio Manager, Council Controlled Organisations, Maree Henwood, Portfolio Manager, Council Controlled Organisations and Natasha Petkovic-Jeremic, Portfolio Manager, Council Controlled Organisations*



## Appendix A – CCOPS Forward Programme 2012

### ***Friday 8 June 2012***

3 <sup>rd</sup> Quarter CCO Reports 2011/12	Review of the third quarter performance of CCOs for 2011/12
Final Statements of Intent for 2012/13	Presentation of final 2012/13 Statements of Intent for approval and recommendation to Strategy and Policy Committee.
CCO Discussion	One or more CCOs invited to discuss current and future issues with the Subcommittee: <ul style="list-style-type: none"><li>• Museums Trust / Carter</li><li>• Capacity Infrastructure Services</li></ul>
Forward Programme	Subcommittee approval of the CCOPS Forward Programme

### ***Monday 15 October 2012***

Annual Review	Review of the performance of all CCOs for the year ended 30 June 2012
CCO Discussion	One or more CCOs invited to discuss current and future issues with the Subcommittee: <ul style="list-style-type: none"><li>• Wellington Zoo Trust</li><li>• Karori Sanctuary Trust</li></ul>
Forward Programme	Subcommittee approval of the CCOPS Forward Programme

### ***Thursday 29 November 2012***

1 <sup>st</sup> Quarter CCO Reports 2012/13	Review of the first quarter performance of CCOs for 2012/13
Letters of Expectations 2013/14	Recommendation of key messages for Letters of Expectations preceding Statements of Intent 2013/14
CCO Discussion	One or more CCOs invited to discuss current and future issues with the Subcommittee: <ul style="list-style-type: none"><li>• Wellington Cable Car Ltd</li><li>• Basin Reserve Trust</li></ul>
Forward Programme	Subcommittee approval of the CCOPS Forward Programme