
REPORT 3
(1215/52/02/IM)

FORWARD PROGRAMME

1. Purpose of Report

To present the Council Controlled Organisation Performance Subcommittee forward programme for 2009 for the Committee's consideration.

2. Recommendations

It is recommended that the Subcommittee:

- 1. Receive the information.*
- 2. Agree to the forward programme attached to this report.*

3. Background

To assist with the planning of the Council Controlled Organisation Performance Subcommittee, officers prepare a forward programme that outlines future meetings and issues to be considered. This is consistent with the practise of the Subcommittee's parent committee, the Strategy and Policy Committee.

4. Discussion

The Forward Programme is presented to the Council Controlled Organisation Performance Subcommittee at each meeting, and outlines:

- Upcoming meeting dates
- Papers to be considered
- Issues for discussion
- A schedule of Council Controlled Organisations to attend and participate in Subcommittee discussions.

It is intended that, in addition to assisting the Subcommittee in preparing for future meetings, the forward programme will also support Council Controlled Organisations and Council officers in programming and prioritising reports.

Contact Officer: *Helen Rogers, Financial Controller*

Appendix A – CCOPS Forward Programme 2009

23 October 2009	
CCO Annual Reports	Review of CCO Annual Reports for 2008/09
CO Annual Reports	Review of available CO Annual Reports for 2008/09
KWST SOI	2009/10 SOI consideration and recommendation to SPC committee
CCO Discussion	One or more CCOs invited to discuss current and future issues with the Subcommittee: <ul style="list-style-type: none"> • Capacity • Basin Reserve Trust
Forward Programme	Subcommittee approval of the CCOPS Forward Programme
December 2009 (To be scheduled)	
1st Quarter CCO Reports 2009/10	Analysis of the first quarter performance of CCOs for 2009/10
Letters of Expectation for 2010/11	Seeking the Subcommittee's input into the drafting of the 2010/11 Letters of Expectation to CCOs
CCO Discussion	One or more CCOs invited to discuss current and future issues with the Subcommittee: <ul style="list-style-type: none"> • Wellington Cable Car Limited • St James Theatre Trust
Forward Programme	Subcommittee approval of the CCOPS Forward Programme