Partnership Wellington Trust Monitoring Sub-Committee Report March Quarter 2006

Executive Summary

General

Performance against business plan and KPIs continues to be solid. The Visitor Centre (due to tougher than expected trading) and the Communications area (due to no dedicated staff for a three month period) are notably behind target.

Data from the International Visitor Survey (IVS) and Domestic Travel Survey (DTS) for calendar year 2005 has not yet been released.

Key achievements in the March 2006 quarter:

- Participated extensively in the tourism strand of the Wellington Regional Strategy
- Took a lead role in development of the Long Haul Strategy
- Continued to meet most performance indicators as per the Business Plan.
 Performance against budget on target in most cost centres except i-SITE Visitor Information Centre
- Staff changes in key areas (Communications Manager and General Manager Commercial) meant we spent quite a bit of time recruiting and ensuring smooth transition to new staff
- Continued to deliver Australian consumer campaign
- Continued to deliver New Zealand marketing programme with quarter (January March 2006) results showing little change in hotel occupancy. YTD performance is approximately 2% down but capacity has increased approximately 13%
- Delivered on commitments to AXA International Sevens, World of WearableArt ticketing campaign and New Zealand Festival media commitments
- Total unique visits to WellingtonNZ.com were 24% ahead of the same quarter in 2005 and online sales were \$145,000 (an increase of 64% on last year)
- i-SITE YTD income just behind 2004/05 year (in a flat market) but significantly behind budget. Costs of sales are being managed accordingly
- Mystery shopping research undertaken at the i-SITE Visitor Information Centre to better understand service levels and consistency of service across vital parts of the client relationship management system
- Participated in Tourism New Zealand UK Mega famil training 120 frontline agents and continued to make arrangements with regional tourism businesses on attending TRENZ in June

Activities in the next quarter

- Appointing new General Manager Commercial and settling them into the role
- Preparations for annual audit
- Domestic campaign research
- Refinement of Australian consumer campaign in partnership with Tourism New Zealand
- Partnership Renewal Programme
- Continuing to monitor ongoing performance of i-SITE
- Attend TRENZ the most significant trade show in New Zealand tourism industry

Future considerations

- Implications of Wellington Regional Strategy on Positively Wellington Tourism activity and structure
- Air New Zealand/Qantas codeshare issues
- Implications of slowing in growth of New Zealand inbound tourism
- Continued flat domestic travel market and slowing of New Zealand economy
- Major global issues such as bird flu and increasing fuel prices impacting the industry
- Staff changes mean we have got a relatively inexperienced team in some areas.
 Ensuring effective management is therefore critical
- i-SITE lease renewal

Financial Report (spreadsheets attached)

- Partnership Wellington Trust March 2006 Statement of Financial Position
- Partnership Wellington Trust March 2006 quarter Statement of Financial Performance
- Wellington Visitor Information Centre March 2006 Quarter Statement of Financial Performance
- Partnership Wellington Trust March 2006 quarter Statement of Cash Flows

Partnership Wellington Trust's financial performance for the March 2006 quarter is a surplus of \$189,354 against a budgeted deficit of \$153,510, a variance of \$342,864.

The total expenditure was under spent by \$183,425, which is an 11% variance on the budgeted total marketing expenditure of \$1,702,685 for the quarter.

A detailed breakdown of variances is provided in the financial performance section in this report.

Issues/Risks

There are no issues or risks that we need to bring to your attention.

The Trust has a six-year rental agreement for its office space in Grand Plimmer Tower. The annual rental is \$94,600 + GST with two rights of renewal for three years at the Trust's discretion.

The Trust has a six-year rental agreement for its Visitor Centre office space in the WCC CAB Building, expiring in December 2006. The annual rental is \$91,500 + GST with two rights of renewal of three years each at the Trust's discretion.

Partnership Wellington Trust has two three-year leases on two cars that expire in April 2007 and July 2007. The annual cost of the leases are \$15,999 + GST.

Partnership Wellington also has a range of employment agreements with its employees.

Other Items

Nil

Statement of Financial Performance

The significant Income Variances for the March quarter are:

Partner Income \$133,659Sundry Income \$37,109

Partner Income is over budget by \$133,659 due to

Timing issues causing variation.

Sundry Income is over budget by \$37,109 due to

- Timing issues causing variation.

The significant expenditure variances for the March quarter are:

	Downtown	\$134,974
	Domestic	\$-54,902
	VFR	\$-60,656
\triangleright	Australia	\$-180,561

Downtown expenditure is over budget by \$134,974 due to

Timing issues causing variation.

Domestic expenditure is under budget by \$	54,902 due to
 Timing issues causing variation. 	
VFR expenditure is under budget by \$60,656	6 due to
 Timing issues causing variation. 	
Australia expenditure is under budget by \$1	80,561 due to
 Timing issues causing variation. 	
Statement of Financial Position Total accumulated funds are currently \$1,021,1 is represented by fixed assets.	114. Of these accumulated funds, \$150,260
Cash at the bank and short-term deposits were	\$2,786,827 as at 31 March 2006.
Accounts payable as at 31 March 2006 were \$	998,607.
Statement of Cashflows Attached	
Capital Expenditure Capital expenditure of \$8,430 occurred during	the March quarter. The capital items were:
Office Furniture and Equipment	\$8,430
Signed:	Date:

Philip Shewell Chairman Partnership Wellington Trust

Arts and Education

Performance Indicators	
25% of all PWT marketing promotes arts and culture	Result Status On target
	Comments All international marketing is focused around the four attributes; arts and culture, city excitement, urban nature and nationhood and heritage. All domestic marketing is focused entirely on arts and culture and city excitement.
	Therefore, arts and culture features in at least 25% of all PWT marketing. World of WearableArt television advertising screened in February, a Te Papa generic commercial screened in September, Splendours of Japan was profiled in February/March and the Constable exhibition will be promoted in June. There is also significant arts and culture content in the Events Calendar that was distributed to Auckland, Christchurch, the drive range, Wellington City and Wellington region during August and January.
Research shows arts and culture as a key driver for visitation to Wellington	Result Status Ongoing Comments Research is planned for late June after the domestic marketing campaign has been in the market for twelve months. Results from this will be available in August.
The Arts Map is distributed to appropriate venues throughout the city	Result Status On target Comments The Arts Map is distributed in 35 sites such as Wellington Airport, arts organisations, partner hotels, the i-SITE Visitor Centre, ferry terminals and cruise ships. More than 33,500 have been distributed from July to March.
The Education Guide published and advertising budgets met	Result Status Achieved Comments The Education Guide 2006 was delivered to schools in February. The revenue generated for the project was \$27,950 which was slightly down on the previous year.

Arts Wellington formed and operating	Result	Status On target
		well established and has more than 20 organised a city-wide arts event which lay 2006.

Australian Sales & Marketing

Performance Indicators	
	Result Status Exceeded target
Deliver spring and autumn campaign in Sydney and Brisbane Secure \$350,000 partner funding	Comments Autumn campaign is in market March to May inclusive. Media spend for this schedule is \$297,000.
Secure \$100,000 in contra support	\$353,000 secured in partner funding. Partners are Wellington Airport, Te Papa, Interislander, Regional Wellington and Air New Zealand.
	Tourism New Zealand's contra is in addition to this and is worth \$250,000 including design and production and media rebates.
	Internet media: 116,580 unique users have been exposed to Wellington creative – leading to 1,571 direct clicks through to the Wellington page on the Tourism NZ website.
	60,979 unique visits from Australia to WellingtonNZ.com.
	Forward bookings for Air NZ Sydney-Wellington for April 2006 sales increased 15% from 2005.
Visit 25 wholesalers in QLD, NSW & VIC	Result Status On target
15 operators at Australian Roadshow with 150 plus travel trade attending	Comments 20 key Product Managers, Tourism NZ and Air NZ were visited during sales visits to Brisbane, Sydney and Melbourne.
1800 sales calls by General Sales Agent	The GSA contract was ceased at the beginning of the 2005/2006 financial year.
30 media placements	Result Status On target
Host 10 trade famils	Comments Three Australian media were hosted in the Wellington region for the International Arts Festival.
	16 Australian media hosted through Tourism NZ's International Media Programme.
	20 Newmans Holidays agents/reps and Qantas Holidays Marketing Development Manager were hosted this quarter with a total of 91 people hosted YTD.

Grow Australian market visitor nights	Result	Status On target
and numbers by 10%	2005) show a 15. Australian Visitor	eralian visitor number figures (YE March 3% increase on YE March 2004. numbers to Te Papa increased from 25,778 4 – February 2005 to 27,074 in December 2006.

Communications

Performance Indicators

Ensure all major events are supported in domestic media with PR and media programmes

Maximise domestic promotion for the launch of the International Arts Festival, the red-carpet screening of *King Kong*, and other A and B level events

Develop relationships with key media in 1-5hr drive range and host at least 5 media

15 stories resulting from hosting

50% growth in national media

Result

Status

Behind target

Comments

Extensive PR support has been extended to all major events this quarter, including the launch of the International Arts Festival. PR initiatives are underway for the Rugby Sevens, the Volvo Ocean Race, the International Arts Festival, and Golden Oldies.

In the March 2006 Quarter, PR activity continued to support the International Arts Festival, and the upcoming Golden Oldies Rugby festival in October 2006.

Result

Status

On target

Comments

Ten journalists were hosted for the launch of the 2006 International Arts Festival. Nine of the 10 journalists wrote at least one story about the launch and the upcoming festival, and all but one of the stories were positive. The stories were picked up throughout New Zealand, appearing in more than 15 publications.

Although PWT didn't host any media for the red-carpet screening of *King Kong*, more than 82 articles were published on the film.

In the March 2006 quarter, key relationships with 1-5hr drive range media were maintained through meetings and also one journalist in the drive range hosted for the International Arts Festival.

In total, four journalists were hosted for the International Arts Festival, from a variety of New Zealand media. Two stories have since resulted from the hosting and both were positive.

National media exposure in the 2006 March Quarter was almost identical to that in the 2005 March Quarter. (518 clippings in the 2006 March Quarter compared to 549 in the 2005 March quarter). YTD media exposure stands at 1, 758 clippings.

	Result Status
Maximise and report on media profile of Wellington as a destination and of	Behind target
Positively Wellington Tourism	Comments
3 stories supporting VFR campaign 2 stories supporting Convention Bureau activity	National media exposure in the 2005 December Quarter has increased significantly (see figures, above), with "events" and Wellington "tourism products" receiving the most publicity.
activity	There have been 14 articles published this quarter mentioning Convention Bureau Activity in Wellington. Eight of these articles were the result of a press release, and one was an article we wrote specifically for a convention publication.
	In the 2006 March quarter, "events" received the most publicity, due mainly to the International Arts Festival and the Sevens. The majority of the coverage was positive, as most coverage of these two events was overwhelming positive in both local and national media.
	No stories supporting VFR have been published in this quarter.
	No stories supporting Convention Bureau activity in Wellington have been published during this quarter.
Co-ordinate 2 editions of Positively Informed	Result Status Behind target
Produce 10 editions of e-newsletter	Comments The number of Positively Informed e-newsletters has been increased from eight to 10. Three e-newsletters were delivered this quarter.
	One issue of Positively Informed was delivered during the March 2006 Quarter.
Produce 3 stories supporting Australian activity	Result Status On target
donvity	Comments No stories supporting Australian activity were published in the 2006 March Quarter.

Convention Bureau

Performance Indicators	
10% increase in domestic leads 5% increase in international leads	Result Status Achieved Ahead of target Comments
	YTD 13% growth in domestic leads. YTD 200% growth in international leads. The March 2006 quarter was a quiet quarter for lead generation as AIME is being held in June this year. A total of 62 leads were generated for the quarter. YTD leads generated are 186. No change in YTD comparisons with 2005.
Hold showcase event in Auckland Attend New Zealand based trade shows	Result Status On target
Showcase events in Melbourne and Sydney with 10% increase in delegate attendance	Comments The Auckland event has been cancelled with sales missions, a more cost effective option, replacing the showcase.
	No showcase events were undertaken in this quarter (AIME 2006 is being held this year in June rather than February). Showcase events were held in Sydney and Melbourne in October in conjunction with five of our partners as part of our Australian sales blitz.
4 NZ famils	Result Status On target
2 Australian famils	Comments Five famils undertaken in this quarter. Eleven famils
2 sales visits to Australia	achieved YTD.
500 sales calls in total	Sales visits were held in Sydney and Melbourne in October with five of our partners. Australian sales mission to Sydney and Canberra booked for early April with ten bureau partners involved.
	Further Australian famils planned for later this year. 404 sales calls YTD.
Partner funding increase to \$120,000 Joint venture income increase to	Result Status Achieved
\$104,000 8 domestic sales visits in NZ	Comments 47 partners confirmed, contributing \$128,000 income for the year.
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	Joint Venture income, including planner sales is \$170,000 YTD and ahead of target. Sales calls made in Auckland and Christchurch in the quarter (five completed YTD).
15 bids for major conferences	Result Status On target
10% increase in association leads	Comments
10 major conferences confirmed	YTD eight bids submitted. Two others in process.
	Association leads were stagnant for the quarter and this area remains a focus for the rest of the year.
	Three major conferences confirmed valued at \$900,000 this quarter (11 confirmed YTD).

Domestic

Performance Indicators	Ī	
Annual average domestic visitation growth of 5% per annum	increased 9.5% January 2005 (2006 saw slowe domestic guest	Status On target r nights at YE January 2006 compared to the same period YE CAM). The three months ending January er growth with a 2.9% increase in nights. However this was much stronger al trend for the same period which was a 5%.
3% growth in weekend occupancy rates of partner hotels (measured by the Hotel Monitor)	was 78.81%, th This was an en	Status On target occupancy for the March quarter 2006 is was an increase of 2.1% on last year. couraging increase considering there has r increase of 15% from third quarter 2004
NZ marketing campaign in the market for 11 out of 12 months with planned TARPs, frequency and reach achieved	out of 12 month tarps and reach	Status On target ing campaign will be in the market for 11 as given the current activity plan. Planned a for television activity were exceeded arch while planned frequency was
Maintain and grow partner funding	32% for this fina	Status ling from hotel partners was increased by ancial year while Te Papa and Air New g levels were maintained.
At least 5 media stories reflecting campaign messages reported in national media	newspaper stor Chronicle, Wair TV3 also profile News. Six dom	Status Ongoing stic campaign launch generated ries in the Weekend Herald, Wanganui rarapa Times Age and the Timaru Herald. red the new campaign during the 6pm restic media were hosted in Wellington restor World of WearableArt.

Downtown

Performance Indicators	
Maintain the private sector cash	Result Status Will not achieve
contribution at \$90,000 and maximise the in-kind contribution	Comments This target was set based on Wellington Combined Taxis Ltd being a campaign partner to the value of \$60,000 and this contract was not renewed. We had planned to generate new partner income of \$20,000 from downtown bars, cafes and boutiques for a new below the line initiative designed to market the lesser known stores, bars and night-time venues in downtown to locals and visitors. While we have been unsuccessful in achieving this income it is still likely the initiative will go ahead.
	Result Status
Maintain or grow Wellington City retail market share of Wellington region (as per information from Statistics NZ)	Comments Wellington City Market Share – Total Region Sales: YE January 2006 was 51.2% - no change from YE January 2005 Wellington City Market Share – Eating & Drinking Out: YE October 2005 was 49.3% - no change from YE January 2005 Wellington City Market Share – Retail: YE October 2005 was 53.1% - decrease of 0.5% from YE January 2005 Please note: Results to the end of March will be available later this month.
Spending with Retailing, Drinking and	Result Status
Eating Out Outlets in Downtown Wellington increase year on year by 3% (Statistics NZ)	On target Comments Total retail sales in Wellington city (Statistics NZ):
Marketview Downtown Wellington Reports – Spending with Outlets	The quarter ended September 2005 increased 2.5% from the same quarter in 2004 YE October 2005 increased 5.2% from YE October 2004 MarketView
	Total Outlets – October to December quarter 2005 down 0.96% from 2004. Growth for the 12 months ended Dec 2005 was 2.34%.

	Retailing Outlets – October to December Quarter 2005 declined 4.29% from the same period in 2004 while there was a slight increase of 0.58% for the YE December. Drinking & Eating Out Outlets – October to December Quarter 2005 increased 5.39% against 2004. The YE December results saw an increase of 5.38% from the same period in 2004. Please note: Results to the end of March will be available later this month.
Increase target market awareness of	Result Status Ongoing
the Downtown marketing campaign by 5%	Comments New branding for the 'visitor' component of the downtown campaign is complete and in the market on the Tourist Map Pads available through the Visitor Centre, hotels and key attractions. The new quarters are Lambton, Cuba, Courtenay and the Waterfront. The new branding will slowly be rolled out into all visitor marketing collateral.
	The new 'local' component of the downtown campaign was launched in February. There are 4,300 homes registered on the database to be kept in the 'KNOW' about what is happening in downtown Wellington. Further activity to drive registrations will occur before the end of this financial year.
	Texture, a new website and text marketing campaign targeted at Wellingtonians and visitors to keep them informed of the 'underground, funky and diverse' bar, gig and shopping scene in Wellington will go live early in the 06/07 financial year.
	A programme to measure target market awareness of these new initiatives is under development.
The Fashion Map and Year Planner	Result Status Achieved
published and advertising budgets being met	Comments The 2006 Year planner has been produced and delivered to downtown businesses and PWT partners.
	The Fashion Map was completed at the end of the last financial year. Sufficient quantities were produced to cover this financial year.

Events and Events Marketing

Performance Indicators		
Joint market at least 5 key events as part of the NZ marketing campaign	Result	Status Will exceed target
part of the 112 maintaing campaign	1. E 2. \ 3. A 4. \ 5. A 6. \ 7. S 8. L 9. N	romoted in the 05/06 financial year to date: BrewNZ WOW 2005 (city excitement phase) Armageddon World Wrestling Entertainment AXA NZ International Rugby Sevens WOW 2006 (ticketing phase) Splendours of Japan Lord of the Rings Exhibition NZ Festival of Arts promotions: Constable Exhibition
Deliver marketing for both the ticketing and the event phases of the Montana World of WearableArts™ Awards Show	in Septer complete commerc	
Deliver the full marketing programme of the AXA NZ International Sevens Tournament and assist with the coordination of the street parade, in stadia entertainment, mayoral reception, on field presentations and the event programme	delivery of the str All elementickets seco-ordina	ponsibilities evolved this year to include all and city excitement marketing, development and of the official tournament website, management eet parade and in-stadium entertainment. ents were delivered on time and on budget with elling out in under an hour. PWT also ated a bid document and presentation for o secure a Sevens tournament in Wellington

	Result	Status
Maintain significant input into the development of the Events Calendar and the event decision making process		Ongoing
and the event decision making process	Comments	
	The 2006 events calendar is the Volvo Ocean Race, AXA Sevens and NZ Festival of strong rugby calendar and t Awards Show and Golden O	Arts, and continues with a he World of WearableArt™
	Negotiations are still undervised boost this calendar further. the bid to secure the ongoin Wellington.	•

International Marketing

Performance Indicators	
Grow US visitor nights by 5%	Result Status On target
Grow UK visitor nights by 10% Increase Wellington's profile in wholesale brochures by 5%	Comments YE March 2005 visitor nights were up 11.6% for the US market and UK nights were up 14.4% on same period. While visitor nights were up for this period, UK visitor numbers were down 1.4%. However, the US market was stronger over this period, numbers increasing 19% to year end. Pending updated IVS data, the Commercial Accommodation Monitor indicates that international visitor nights at YE January 2006 were up 5.6%, while the shorter term performance was softer. The November–January 2006 quarter was down 0.6% against the same quarter in 2005. Brochure space In Australia, 17 operators were brochured in 2005, compared to 12 in 2004, an increase of almost 50%.
	In 2005, UK wholesalers increased Wellington content by more than 300 percent, up from 13.7% of NZ content, to 31.9%. Brochured content in the US increased from 21.8% of all NZ content to 30.5%, an increase of more than 40%. Operators featured grew from 17 in 2004 to 22 in 2005.
Visit 15 Inbound Tour Operators in Auckland	Result Status On target
	Comments Six inbound tour operators were hosted during WOW. An IBO trade day with 27 products from the Wellington & Wairarapa regions takes place on 5 April 2006. Results will be reported in the fourth quarter.
Visit 60 US wholesalers	Result Status Will partially achieve
Visit 40 UK wholesalers	Comments 120 King Conscioled from the LIK ware
Train 250 front line staff in UK Train 300 front line staff in US	120 Kiwi Specialist frontline staff from the UK were trained during TNZ's UK mega-famil in Auckland during March. This event replaced UK Kiwi Link.

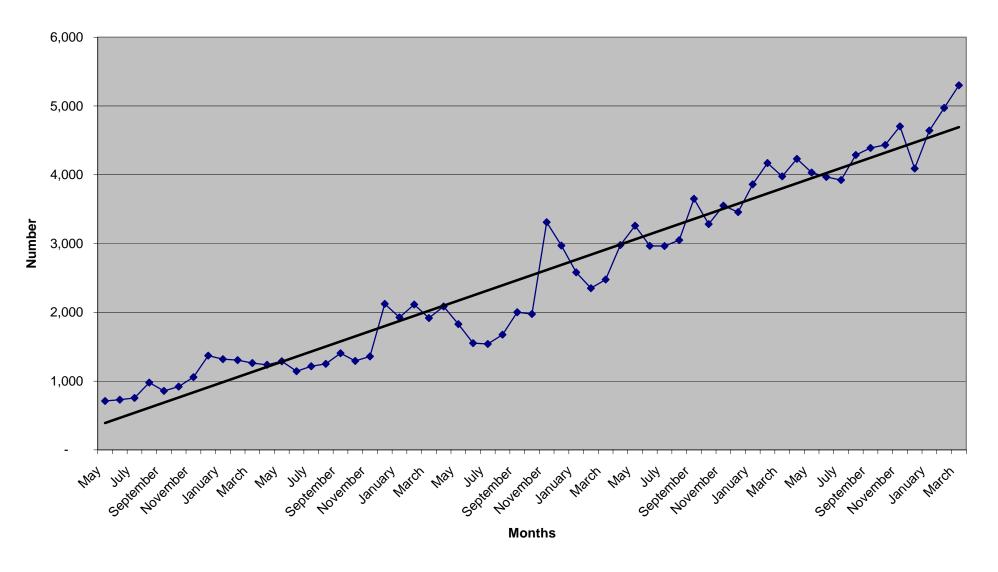
Wellington and Wairarapa were represented at the training days along with seven operators from the region. One famil group (17 pax) spent one night each in Wellington and Wairarapa after the training days as part of their famil experience. Sales calls are planned for North America in May, culminating in Kiwi Link frontline training in Los Angeles. PWT also trained the TNZ International Media team and 4 Auckland i-SITE staff during March 2006. **Status** Result Host 10 trade famils On target Host 20 World of WearableArt™ Awards media Comments No trade famils were hosted in this quarter - YTD total Achieve 50 media placements through IMP & remains at 16. Traditionally, few famils are arranged during this quarter as operators and plant are often Travmedia already at capacity with summer visitors. Sixteen media were hosted during WOW, mainly from Asian countries. An additional four media were hosted through Tourism New Zealand's International Media Programme during the quarter. Twelve international media were hosted in the region during the quarter, bringing YTD to 49. Broadcast media included Lonely Planet stablemate Globetrekker and Kings Brunch from Japan. Print media included Golf Connoisseur and Modern Bride from the USA, The Mail on Sunday and Daily Telegraph from the UK, Der Standard from Austria and Singapore Airlines' in-flight magazine, Silver Kris. Three guidebook writers were also hosted including Lonely Planet. YTD Wellington has been featured in 106 stories, 79 of these in our core markets. Result Status Reproduce motivational brochure Will partially achieve Comments Further develop the travel trade section of WellingtonNZ.com Reproduction of motivational brochure has been delayed until 2006/07 due to reprioritisation of financial resources. Trade section of WellingtonNZ.com was updated in July to include a download of the new Wellington Trade Directory. A new wine and food itinerary was also added. Development of an online training module is planned for later this year.

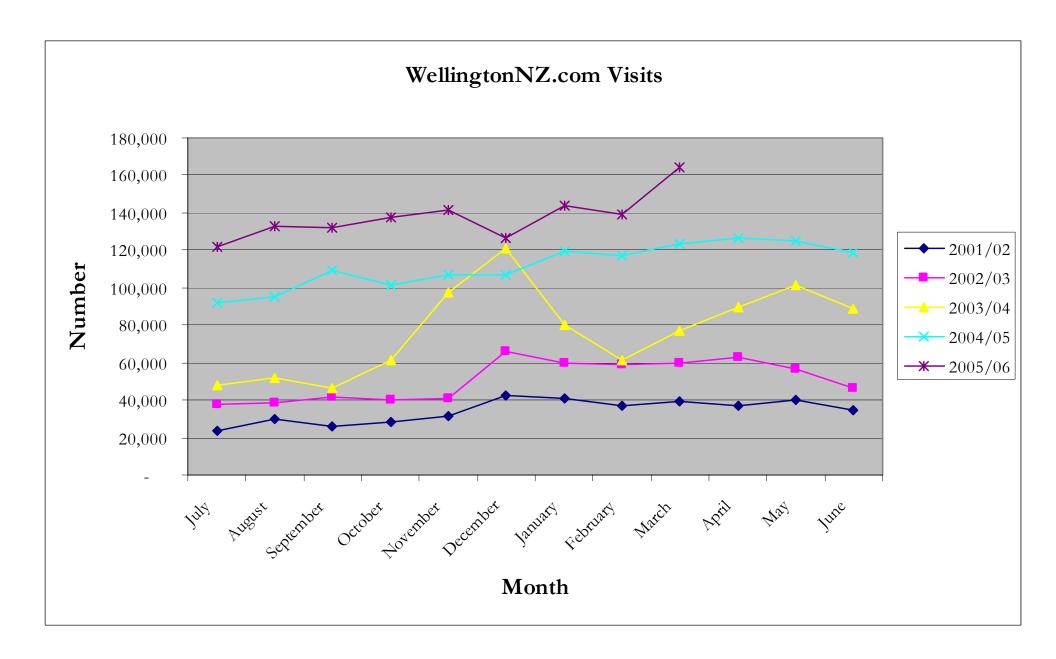
	,
	Result Status
Participate in joint sales visits with IMG partners	On target
Tarabipato in joint barbo violo vian in o paranoro	on angot
	0
	Comments
	Joint sales mission to Australia 29 August to 2
	September 2005 with nine IMG members.
	Coptombol 2000 Wall him wild mornibolo.
	A joint continue with Devetor Hotel Wellington in Tabiti to
	A joint venture with Duxton Hotel Wellington in Tahiti to
	present to travel agents during NZ week, organised by
	Air NZ and PWT, was represented by Duxton Hotel's
	Director of Sales.
	Joint sales calls to Australia took place in March (see
	·
	separate Australia report) and USA and Canada is
	scheduled for May 2006.
	Seven Wellington and Wairarapa operators participated
	in the UK mega-famil training days.
	in the OK mega-tanii trailing days.
	Twelve IMG members are participating in TRENZ 2006
	on a joint venture basis.

Online & IT

Performance Indicators		
15% growth in website visits	Result:	Status: On target
		its for the quarter were 447,465. January record months. This is a 24% increase arter in 2005.
Research foreign language requirements for website	Result:	Status: On going
requirements for website	down 7% percer updated and has	its for the quarter were 12,640. This is not on last quarter. The French page was since recorded its highest month. The inese pages also recorded their highest not.
Implement knowledge management system by June 2006	Result	Status On hold
	Comments: This project has	been postponed till later in the year.
Increase website Bookrite sales on WellingtonNZ.com by 15%	Result	Status On target
170milgtom 12.00m by 1070		om quarter sales total \$145.715.38. This s quarter last year. YTD we are up 50% year.

Average Visitors per Day





Overheads and Governance

Performance Indicators		
2006/07 Business Plan produced by March 2006	Result Comments Currently finalisin	Status On target ing the 2006/07 Business Plan.
10 Board meetings held 3 Audit Finance and Risk Subcommittee meetings held	Comments 8 Board meetings 1 Audit Finance adate.	Status On target s held to date. and Risk Subcommittee meeting held to
Audited accounts and annual plan produced within 60 days of 30 June 2005 Quarterly reports to WCC delivered on time	Result Achieved Comments	Status
HR, Finance and IT policies and systems current and regularly reviewed	Result Comments	Status Ongoing
Overhead cost below budget or no more than 5% over budget	quarter. Accounting costs quarter.	Status 3% over budget YTD s not budgeted but incurred in the third unexpected but incurred in third ased above budgeted level.

Product Development

Performance Indicators	
Support the development of at least two	Result Status Ongoing
major new visitor attractions.	Comments PWT has supported Karori Wildlife Sanctuary's application to construct a new Visitor & Education Centre at the resource consent hearing. The outcome of this application has yet to be released.
	PWT has also supported the Marine Education Centre's resource consent process. Regrettably (from a tourism perspective) the commissioners failed to make a decision on the application and therefore a second hearing will be initiated in the near future.
	Both projects await decisions on funding applications to the Significant Community Based Projects Fund.
Take a lead role in the development of the tourism component of the Wellington Regional Strategy	Result Status Ongoing
	Comments PWT is actively contributing to the development of the tourism component of the Wellington Regional Strategy (WRS). This project has now become a priority in the product development area in this financial year.
	PWT is engaged extensively in the WRS process as it relates to tourism and branding. The development of the Long Haul Strategy and associated presentations has also become a focus during the year.
Work with Positively Wellington	Result Status To be actioned
Business, NZ Trade & Enterprise and others to identify investment opportunities in Wellington tourism	Comments Links to Wellington Regional Strategy.
Againt in the prioritization and	Result Status
Assist in the prioritisation and research of the development of Convention Centre/Indoor Sport Stadium.	On target
	Comments Angus & Associates has recently completed a draft report reviewing the opportunity for a new convention facility in Wellington. The final report is due shortly and will subsequently be presented to WCC.
	WCC will take the Indoor Sports Stadium project to consultation as part of the 2006/07 Draft Annual Plan.

Research

Performance Indicators	
	Result Status
Manage annual domestic market	Ongoing
 Domestic Travel Survey Forecasts Hotel Monitor Commercial Accommodation Monitor Domestic Visitor Profile VFR Monitor Regional Visitor Monitoring Programme Retail Trade Statistics Downtown Wellington Domestic Campaign Evaluation 	Comments PWT has managed the results and relationships related to all domestic market research. We have actively contributed to the development & implementation of the Regional Visitor Monitoring (RVM) programme in partnership with five other RTOs, the Ministry of Tourism and Tourism New Zealand. The first quarter results have been released indicating a respectable first quarter performance, and the second quarter results will be released soon. The Domestic Visitor Profile has been produced quarterly to align with other surveys and reporting dates. The VFR Monitor has (since February) been changed to a monthly survey (previously bi-monthly). These reports will however be provided on a quarterly basis.
Manage annual international market	Result Status Ongoing
research programme. International Visitor Survey International Visitor Arrivals Commercial Accommodation Monitor Forecasts Regional Visitor Monitoring Programme	Comments PWT has managed the results and relationships related to all international market research. We have raised concerns with The Ministry of Tourism on the forecasts of international visitors for Wellington to 2011 and are working with them to better understand these projections.
	Qualitative research has been completed in the Australian market that will help fine tune our consumer marketing programme.
	Over time the RVM will be an important tool in better understanding the international visitor market.
Contribute to improvement and delivery of national tourism data	Result Status Ongoing
	Comments PWT is a member of the International Visitor Survey and Domestic Visitor Survey stakeholder groups that meet on a quarterly basis.
	PWT provided extensive comment and recommendations to TMT on the usability of the Tourism Research Council New Zealand website. We have also actively pushed for a more efficient production of the core dataset.

Undertake annual Visitor Centre Survey by April 2006.	Result	Status Discontinued
	Comments Please refer to i-Sl	TE report for past quarter review.

Performance Indicators	1	
NZ Marketing campaign in local/regional market at least eight months of the year	Result	Status On target
		eting campaign will be in the market for 11 others given the current activity plan.
Grow VFR market by 3%	Result	Status On target
	Dec quarter (R report supplied by BRC reflects the Oct - through three bi-monthly surveys in lovember & January).
		perienced a decline during the Oct – Dec or Nights declined 4.4%, and VFR visits 6.
	Please note: later this mon	Results to the end of March will be available th.
Leverage WCC marketing to ensure	Result	Status Ongoing
VFR messages are incorporated in WCC publications	November an further 250,00 were delivere the distributio Auckland, Ch	nts Calendar's profiling September, October, and December were distributed in August. A 20 profiling February, March, April and May d in January. PWT and WCC jointly funded in of these - PWT funded distribution to ristchurch and within the drive range while distribution within Wellington city and gion.
3 media stories reflecting Visiting	Result	Status Ongoing
Friends and Relatives campaign messages reported in regional media.	on radio durir kids can do d article in Cap	ager Marketing has twice been interviewed ng the Breakfast show to talk about what uring the school holidays. A December ital Times covered what to see and do in ver the holiday period.

i-SITE Visitor Centre/Customer Service Centre

Performance Indicators	
	Result Status
5% growth in visitors to Visitor Centre	Behind target
4,500 email enquiries responded to	Comments Measurement of visitor growth to the centre can not be
\$300,000 online sales achieved	accurately measured by door count. An electronic
20,000 telephone enquiries responded to	system called Fintrax has been introduced and staff training on this system continues. This system records statistical data across the counter – including all transactions whether a sale was transacted or not.
\$664,000 telephone and email sales	3,687 email enquiries responded to.
	5,007 chiali chiquines responded to.
	\$295,133 i-SITE (Bookrite) sales YTD. \$277,158 online direct (Bookrite) sales YTD. \$572,291 total Bookrite sales YTD.
	31,912 telephone calls successfully answered YTD.
	\$106,294.00 telephone and email sales YTD.
	Result Status
Customer satisfaction in peak season at 90% (rated very good or excellent).	Measurement changed
	Comments Mystery Shopper programme undertaken in March. Purpose was to assess customer service delivery across all forms of client communication. Results revealed a lack of service consistency. Results range from 35%-96% out of a possible 100%. Training will be undertaken focusing on the areas where we under delivered, and a second Mystery Shopper programme will be implemented once improvements and training are undertaken.
VIN expansion programme finalised:	Result Status On going
Airport, Civic Square, and DOC.	
	Comments Leases for existing premises under review. Other locations are being identified for further investigation.
Increase non-ticket revenue by 8%.	Result Status Partially achieved
Increase sales of Wellington only product by 10%.	Comments Non-ticket revenue sales 3.5% growth YTD.
	Wellington accommodation sales down -57%,
	Wellington activities sales down -2% for the quarter.

	(Suspect migration to Bookrite 84% growth for the month, 27% ahead of budget YTD is the main reason for this).	
	Result Status	
Average sale of \$6 per visitor.	On going	
\$250,000 revenue per FTE staff member.	Comments Average ticket sale of \$21.41 per paying customer YTD.	
	Fintrax system will refine this further and give us a better understanding to report on.	
	\$245,342 per 11 FTE staff member YTD.	