

# AUDIT AND RISK MANAGEMENT SUBCOMMITTEE



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## MINUTES

MONDAY 8 OCTOBER 2012

1.30PM – 1.55PM  
1.56PM – 2.58PM (PUBLIC EXCLUDED)

Committee Room One  
Ground Floor, Council Offices  
101 Wakefield Street  
Wellington

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### MEMBERS:

Mayor Wade-Brown	(1.30pm – 2.58pm)
Councillor McKinnon (Chair)	(1.30pm – 2.58pm)
Councillor Best	(1.30pm – 2.58pm)
Councillor Lester	(1.30pm – 2.58pm)
Kevin Simpkins (External)	(1.30pm – 2.58pm)
David Pilkington (External)	(1.30pm – 2.58pm)

### OFFICERS IN ATTENDANCE:

Garry Poole – Chief Executive  
Sally Dossor – Director CEO's Office  
Peter Garty – Chief Financial Officer  
Vincent Fallon – Manager, Risk Assurance  
Nicky Blacker – Manager, Financial Accounting

### EXTERNAL AUDITORS:

Andy Burns – Audit New Zealand  
David Kidman – Audit New Zealand

### DEMOCRATIC SERVICES OFFICERS IN ATTENDANCE:

Antoinette Bliss – Committee Advisor

069/12QA **APOLOGIES**  
(1215/52/01/IM)

**NOTED:**

There were no apologies.

070/12QA **CONFLICT OF INTEREST DECLARATIONS**  
(1215/52/01/IM)

**NOTED:**

There were no conflicts of interest declared.

071/12QA **MINUTES FOR CONFIRMATION**  
(1215/52/01/IM)

**Moved Councillor Mayor Wade-Brown, seconded Councillor Lester, the motion that the Audit and Risk Management Subcommittee approve the minutes of the meeting held on Wednesday, 22 August 2012 having been circulated, that they be taken as read and confirmed as an accurate record of the meeting.**

**The motion was put and declared CARRIED.**

**RESOLVED:**

*THAT the Audit and Risk Management Subcommittee:*

- 1. Approve the minutes of the meeting held on Wednesday, 22 August 2012, having been circulated, that they be taken as read and confirmed as an accurate record of those meetings.*

072/12QA **AUDIT NEW ZEALAND GOVERNING BODY REPORT**  
Report of Audit New Zealand. (1.34PM – 1.47PM)  
(1215/52//01/IM) (REPORT 1)

**Moved David Pilkington seconded Kevin Simpkins the substantive motion.**

**The motion was put and declared CARRIED.**

**RESOLVED:**

*THAT the Audit and Risk Management Subcommittee:*

1. *Receive the information.*
2. *Note the content of the 2011/12 Report to Council from Audit New Zealand attached in Appendix 1 of the Officers report.*
3. *Note the progress made in implementing the Audit New Zealand recommendations attached in Appendix 2 of the Officers report.*

073/12QA **IMPLICATIONS FOR COUNCIL OF PROPOSED FINANCIAL REPORTING STANDARDS** (1.48PM – 1.54PM)  
Report of Nicky Blacker, Manager – Financial Accounting.  
(1215/52//01/IM) (REPORT 2)

**Moved Councillor Best, seconded Lester, the substantive motion.**

**The motion was put and declared CARRIED.**

**RESOLVED:**

*THAT the Audit and Risk Management Subcommittee:*

1. *Receive the information.*
2. *Note the developments in New Zealand generally accepted accounting practice (GAAP) since the last regular Subcommittee meeting on 2 April 2012.*
3. *Note the implications of the Local Government (Financial Reporting) Regulations 2011 on the Council's financial reporting.*

074/12QA **RESOLUTION TO EXCLUDE THE PUBLIC**  
(1215/52/01/IM)

**Moved Councillor Lester, seconded David Pilkington the motion to exclude the public.**

**The motion was put and declared CARRIED.**

**RESOLVED:**

*THAT the Audit and Risk Management Subcommittee:*

1. *Pursuant to the provisions of the Local Government Official Information and Meetings Act 1987, exclude the public from the following part of the proceedings of this meeting namely:*

**Report 3 – Risk Management Framework Update**

*Grounds: Section 48(1) (a) Local Government Official Information and Meetings Act – that public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7*

*Reason: Section 7(2) (b) Protect information where the making available of the information would be likely to unreasonably prejudice the commercial position of Council.*

**Report 4 - Risk Assurance Summary of Work Completed**

*Grounds: Section 48(1) (a) Local Government Official Information and Meetings Act – that public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7*

*Reason: Section 7(2) (b) protect information where the making available of the information would be likely to unreasonably prejudice the commercial position of Council.*

**Report 5 - Summary of Incidents**

*Grounds: Section 48(1) (a) Local Government Official Information and Meetings Act – that public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7*

*Reason: Section 7(2) (b) protect information where the making available of the information would be likely to unreasonably prejudice the commercial position of Council.*

**Report 6 - Council Debtors Report**

*Grounds: Section 48(1) (a) Local Government Official Information and Meetings Act – that public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7*

*Reason: Section 7(2) (a) protect the privacy of natural persons, including that of deceased natural persons.  
Section 7(2) (i) to enable the Council to carry out negotiations without prejudice or disadvantage.*

2. *Permit Audit New Zealand to remain at this meeting after the public has been excluded, because of their specialist knowledge of the matters under discussion.*

The meeting went into public excluded session at 1.56pm.

For items 075/13QA – 079/13QA see the public excluded minutes.

The meeting concluded at 2.58pm.

Confirmed: \_\_\_\_\_  
Chair  
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