
MINUTES

MONDAY 22 AUGUST 2011

9.14AM – 9.29AM
9.31AM – 10.38AM (PUBLIC EXCLUDED)
10.58AM – 12.33PM (PUBLIC EXCLUDED)

Committee Room One
Ground Floor, Council Offices
101 Wakefield Street
Wellington

MEMBERS:

Mayor Wade-Brown	(9.23am – 10.38am, 10.58am – 12.33pm)
Councillor McKinnon (Chair)	(9.14am – 10.38am, 10.58am – 12.33pm)
Councillor Best	(9.14am – 10.38am, 10.58am – 12.33pm)
Councillor Lester	(9.14am – 10.38am, 10.58am – 12.33pm)
Kevin Simpkins (External)	(9.14am – 10.38am, 10.58am – 12.33pm)
David Pilkington (External)	(9.14am – 10.38am, 10.58am – 12.33pm)

DEMOCRATIC SERVICES OFFICERS IN ATTENDANCE:

Luka Dujmovic – Committee Advisor

020/12QA **APOLOGIES**
(1215/52/01/IM)

NOTED:

There were no apologies.

021/12QA **CONFLICT OF INTEREST DECLARATIONS**
(1215/52/01/IM)

NOTED:

There were no conflicts of interest declared.

022/12QA **MINUTES FOR CONFIRMATION**
(1215/52/01/IM)

Moved Councillor McKinnon, seconded Councillor Best the motion that the Audit and Risk Management Subcommittee approve the minutes of the meeting held on Wednesday, 8 June 2011, having been circulated that they be taken as read and confirmed as an accurate record of the meeting.

The motion was put and declared CARRIED.

RESOLVED:

THAT the Audit and Risk Management Subcommittee:

- 1. Approve the minutes of the meeting held on Wednesday, 8 June, having been circulated, be taken as read and confirmed as an accurate record of this meeting.*

023/12QA **PUBLIC PARTICIPATION**
(1215/52/01/IM)

NOTED:

There was no public participation.

024/12QA **AUDIT PROPOSAL AND ARRANGEMENTS LETTER: AUDIT OF
LONG TERM PLAN** (9.17AM – 9.29AM)
Report of Nicky Blacker, Manager – Financial Accounting.
(1215/52/01/IM) (REPORT 1)

(Mayor Wade-Brown joined the meeting at 9.23am.)

Moved Mayor Wade-Brown, seconded Mr Pilkington the substantive motion.

The motion was put and declared CARRIED.

RESOLVED:

THAT the Audit and Risk Management Subcommittee:

1. *Receive the information.*
2. *Note the draft Audit Proposal and Arrangements Letter prepared by Audit New Zealand (attached in Appendix 1).*
3. *Authorise the Mayor to finalise and sign the Audit Proposal and Arrangements Letter.*

025/12QA **RESOLUTION TO EXCLUDE THE PUBLIC**
(1215/52/01/IM)

Moved Mr Pilkington, seconded Councillor Lester the motion to exclude the public.

The motion was put and declared CARRIED.

RESOLVED:

THAT the Audit and Risk Management Subcommittee:

1. *Pursuant to the provisions of the Local Government Official Information and Meetings Act 1987, exclude the public from the following part of the proceedings of this meeting namely:*

Report 2 - Draft 2010/11 Financial Statements and Statements of Service Performance

Grounds: Section 48(1) (a) Local Government Official Information and Meetings Act – that public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7

Reason: Section 7(2) (b) protect information where the making available of the information would be likely to unreasonably prejudice the commercial position of Council.

Section 7(2) (g) maintain legal professional privilege.

Section 7(2) (i) to enable the Council to carry out negotiations without prejudice or disadvantage.

2. *Permit Audit New Zealand to remain at this meeting after the public has been excluded, because of their specialist knowledge of the matters under discussion.*

The meeting went into public excluded session at 9.31am.

For item 026/12QA see the public excluded minutes.

The meeting concluded at 12.33pm.

Confirmed: _____
Chair
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