

Minutes of the meeting of Wednesday 4 November 2020

Time	4:00 pm – 5:30 pm
Venue	Ngake – Room 16.09, Tahiwī, 113 The Terrace, Wellington

Members present

Chair	Ella Flavell
Members	Anastasia Reid, Bethany Kaye-Blake, Brad Olsen (via Zoom), Ella Flavell (Chair), Grace Day (via Zoom), Jackson Lacy, John Sibanda, Laura Jackson (Deputy Chair, via Zoom), Tim Rutherford, Tony Huang
Liaison Councillors	Cr Tamatha Paul, Cr Jill Day
Staff	Donna Male (Senior Democracy Advisor), Shona McCahon, Carolyn Dick, Baz Kaufmann, Clare Lundon

Minutes

1. Meeting Procedures 4:00 pm

1.1. The meeting opened at 4:00 pm. Apologies were received from the following members:

- Jackson, Tony, John, Brad – for lateness;
- Shelly, Raihaan, Neesha – for absence;
- Anastasia, Cr Paul, Cr Day – for early departure.

(Jackson joined the meeting at 4:02 pm)

(Tony joined the meeting at 4:04 pm)

1.2. Youth Council members shared what was on top for them this week.

1.3. No conflicts of interest were declared.

1.4. No issues were raised with the minutes of the previous meeting

2. Discussion 4:08 pm

2.1. Cemeteries Management Plan Review, *presented by Shona McCahon*

Shona discussed the upcoming consultation on the Draft Cemeteries Management Plan. Consultation is opening on 6 November 2020 and will run until 9 December 2020. Shona noted that she had spoken to Youth Council about the review in the early engagement phase in early 2020.

Later in the meeting a working group was created to formulate a submission on the Plan. The working group consisted of:

(John joined the meeting at 4:09 pm)

2.2. Advisory Groups Review, *presented by Carolyn Dick and Baz Kaufmann*

Carolyn and Baz presented to the group on the progress of the Advisory Groups Review. Specifically, they presented the recommendations from the independent report by Martin Jenkins.

The review will be presented to the Strategy and Policy Committee on 10 December 2020. The portion of SPC where it will be presented will be held in the late afternoon / early evening so that advisory group members can attend if they wish.

They noted that the review found that the current advisory groups model can work but isn't operating as intended. The report contained fourteen recommendations to amend the current advisory group model (these have been circulated to members). All these recommendations have been accepted by Council officers.

The report by Martin Jenkins identifies three key issues:

- Uncertainty about input into Council work
- Ambiguity about community connection
- The purpose as set out in the Terms of Reference is not widely understood

The recommendations address these issues and can be organised into four broad themes:

- Purpose
- Processes and set-up
- Work plans
- Practices

Youth Council discussed the proposed recommendations, topic of discussion included:

- How Youth Council, liaison Councillors, and Council officers can work together to create a work plan for the group.
- Keeping the size of Youth Council at 20 members.
- Standardising recruitment processes across the advisory groups.
- Terms lengths for members.
- Shared induction processes with other advisory groups.
- What equitable pay rates for Youth Council might look like in practice. Youth Council's preference was for fortnightly meetings noting that this would mean a lower fee per meeting (and the same fee level per month) compared to the other advisory groups.

(Brad joined the meeting at 4:46 pm)

(Anastasia left the meeting at 4:55 pm)

(Grace left the meeting at 5:23 pm)

(Cr Paul and Cr Day left the meeting at 5:28 pm)

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3. General business

5:28 pm

3.1. Youth Council members discussed items of general business.

- Ideas for the Youth Council Christmas party were discussed.
- Brad noted that he spoke to the Strategy and Policy Committee on Youth Council's submission to the Gambling Venues Policy at the 29 October meeting.

The meeting concluded at 5:32 pm