

Pacific Advisory Group

Minutes

Date: Wednesday, 8 September 2021

Time: 6:00pm – 8:00pm

Venue: Zoom

Purpose

- Advise Council on how to help grow a great City, where Pasifika peoples thrive and contribute to Council's priorities.
- Bring knowledge and extra insight into Council about how the different needs of Wellington's Pasifika communities can be addressed in the context of Council's roles and priorities.
- It is recognised that members come from and remain connected to their communities, it is from this foundation members share their expertise and lived experience in this advisory role, and engage with their communities and others as part of the wider council consultation processes. The expectations around this connection are set out in the Communication and Involvement of communities points below'.

In attendance

Co-chairs:	Natalia Fareti and Anthony Carter
Members:	Maria Clark, Mino Cleverley, Sunia Foliaki, Maikali Kilione, Jocelyn Kua, Lisa Pouvalu, Sandra Tisam, Tino Vaireka
Liaison Councillors:	Cr Teri O'Neill (Apology)
WCC Staff:	Liam Hodgetts (Chief Planning Officer) Clare Lundon (Senior Engagement Specialist), Sean Johnson (Senior Democracy Advisor), Claire Barlow (Democracy Advisor)

Meeting Procedures

The meeting opened at 6:08pm.

1. Apologies were received from the following members:
 - Sunia Foliaki and Tino Vaireka– for lateness
 - Lisa Pouvalu – for early departure
 - Gerron Ale and Cr Terri O’Neill – for absence.
2. Minutes from previous meeting were discussed and members requested that more detail be captured in the minutes of future meetings.
3. No conflicts of interest were declared, however Anthony noted there is not currently an Interests Register for group members to complete, so he requested that Sean provide a template form for members to fill out and return with details of any potential conflicts they may have.
4. Natalia started with an icebreaker quiz “How much do you know about Tonga”? She suggested that each member is rostered on to bring an icebreaker/activity to each meeting that is representative of their community’s culture.

Items

5. Representation Review, *Presented by Sean Johnson.*

Sean talked through his presentation on the Representation Review and opened the floor for discussion. Members asked questions, provided feedback, and agreed to make a submission on behalf of PAG. Sean will send information and will also make himself available to speak to groups if requested.

6. PAG Workplan, *Presented by Clare Lundon.*

Using the *Miro* application, Clare worked through key areas of relevance in the Forward Programme and asked members to allocate stars to the topics they felt were most important to focus on. Clare will collate the information and then the group can choose their top three to five areas of interest and develop the workplan around them.

7. Liam shared the following updates with the group:

There has been less work happening in the planning space over the lockdown period as the Executive Leadership Team have been managing the emergency response and planning the new controls around venues and public facilities due to the latest Covid restrictions. Those staff who couldn’t work are now back in the field (inspectors, rangers etc.) but in a different environment, so this has been very time consuming. Managing staff welfare has also been a priority. The Council governing body has continued to attend workshops and meetings virtually, so their work has continued according to schedule.

There was some general discussion around the Human Rights Commission *Pacific Pay Gap Inquiry* with members agreeing that it would be worthwhile to contribute something to this.

Sean indicated that October is a big month, relative to the consultation processes happening at Council, and advised the group of a proposed combined Advisory Group meeting where several consultations could be discussed in one meeting.

Natalia reiterated the need to capture more detail in the minutes and proposed that at the end of every meeting the minute-taker provides a summary of the actions decided upon.

The meeting concluded at 7:58pm with a prayer from Sunia

Information

Next meeting date: 13/10/2021

Actions from this meeting:

- **Sean to send out a template form for members to complete for Conflict of Interests Register.**
- **Sean to send out Representation Review presentation along with the consultation booklet and link to the webpage.**
- **Anthony to assign a member to submit on the Representation Review prior to the closing date of 4 October.**
- **Clare and Sean to work with Anthony and Natalia to prepare a formal letter to Council outlining the Annual Report and Workplan.**
- **Clare to find out if it is possible to share the lockdown wellbeing videos with members of PAG.**
- **One or two members from the group to work on preparing a submission to the Human Rights Commission 'Pacific Pay Gap Inquiry' before the closing date of 30 November 2021.**