**Pacific Advisory Group Minutes**

**Wednesday 11 July 2018, 6.00pm – 8.00pm**

**Wellington City Council, 101 Wakefield St, Committee Room 1**

**Members:** Sai Lealea, Ilisapeti Pouvalu, Jocelyn Kua (Deputy Chair), Anne Allen-Moetaua, Samson Samasoni (Chair), Merio Marsters, Mino Cleverley, Natalia Fareti, Anthony Carter

**Councillors:** Cr Dawson, Cr Free

**Staff:** Angela Sopp, David Stuart, Suzanne Tamaki, Samantha Mason, Kane Patena

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|  | **Opening Prayer**  **Welcome and introductions for new PAG members**  **The PAG Chair** | **6.00pm** |
|  | **Apologies**  Cr Dawson and Cr Free, Sunia Foliaki, Aseri Kua, Alvin Mitikulena, Ofania Ikiua – absence  Also absent:  Kira Hundleby | **6.05pm** |
|  | **Confirmation of June 2018 Minutes**  Moved: Sai, Seconded: Anne  Record Merio has putting in an apology for this meeting.  **Matters Arising**  **Annual report**  Sai gave an update – it’s almost written, should be ready by Friday.  **Action:** Sai to email draft report to Democracy Services by Friday.  **Pacific Language Weeks promotions**  Sai requested use of WCC logo’s to assist with promotions. Anne asked of the Cook Islands flag could be flown from Council building during  The Language Week beginning 29 July. Merio gave an update about the work she is doing with local libraries and promotional activities for Cook Islands Language Week.  **Action:** Democracy Services to see if Cook Islands Flag can be flown. Democracy Services to email logo/brands to Sai and look into possible ELT sponsorship.  **PAG and CAB**  **Action:** A working relationship between PAG and CAB will be assigned to the Governance Group.  **Debrief on PAG finding workshop**  This has now been completed.  **Action:** Chair will circulate information about this to PAG  **Charities Services**  **Action:** Relationship building will be assigned to Economic development Group  **Pacific Business Awards**  Kane advised that WCC is sponsoring the Supreme Award at this year’s event and a number of PAG members will be invited to attend.  **LTP Pacific responses**  Samson provided an update about the huge increase in Pacific community submissions this year to the LTP – details attached.  **Action:** Governance Group will continue to work with the Engagement team about collecting Pacific statistics for future LTP engagement processes. | **6.10pm** |
|  | **ELT Update**  Kane talked about the July recess as a chance for Council to think ahead and start planning for the rest of the year. This is a critical year to get LTP activity up and running – there is a very ambitious agenda so starting off on the right foot is critical. It is also the final year of the triennium so Councillors will be soon turning their minds to elections and making sure they have delivered on their election promises. | **6.25pm** |
|  | **Change in order from agenda**  **Action Plan Updates**  **Youth**  Lisa provided two key highlights, the Pacific Student Leader Afternoon Tea with the Deputy Mayor in June – 9 schools participated with over 40 students and teachers. The students are keen to do more with Council. The other highlight is beginning a conversation to create a Tu Tagata youth leadership partnership.  **Social**  Anne advised that the group is still working through ideas/concepts for a potential housing fono.  **Economic development**  Democracy Services advised that it would be best to try and arrange a meeting with Danny McComb or a member of his team and from there discuss where else in Council to seek information from.  **Action:** Democracy Services to arrange meeting with Sai and Economic Development Group with Danny McComb’s team.  **Governance**  Jocelyn provided the update about the number of LTP submissions received from Pacific communities and the Kapasa policy training which involved 14 Council staff and included a Policy Manager from Porirua City Council as well. Council staff were clearly very engaged and very enthusiastic about using the framework in their policy and engagement work. Kane Re-emphasised that WCC is very keen to lead the way in adopting the framework as a Council.  **Communication**  Samson provided an update about the July PAG newsletter – going out to 700 names and has had 929 opens on various articles within the newsletter. Council staff, MSD, CYFs, Ministry of Children and MPP are good at sharing content from the newsletter. Merio is currently doing an update of the PAG Facebook page and there is a campaign to boost follows/likes on the page. There has been a 83% increase so far. Samson asked for content from PAG members. Sunia was recently interviewed on Access radio and so was Samson. Samson asked that content on Facebook and the newsletter focus on Wellington as much as possible. He confirmed that internship and job opportunities could be shared through these channels.  **Arts & Culture**  Samson gave the update as Kira was not able to attend the meeting, PAG has been invited to attend a Police College graduation event – this would provide an opportunity to support new recruits and talk to them about Pacific communities, this will be on the 9 August. Merio also thanked PAG members who attend a recent Police College recruitment day. | **6.30pm** |
|  | **Change in order from agenda**  **Diversity and Inclusion at Wellington City Council – Samantha Mason**  Samantha Mason from HR gave PAG an update on how WCC is developing a diversity and inclusion strategy. It is in the early phases of work but HR are very committed to having a strategy going forward. The Chair asked what PAG might engage on as it is developed and offered one of the Action Plan Groups to be responsible for this engagement. | **7.00pm** |
|  | **Change in order from agenda**  **Events review - David Stuart and Suzanne Tamaki**  David Stuart provided a presentation to PAG about the Events Review and asked for feedback and input.  Sai wanted an assurance that this would not be the only chance to provide feedback. David Stuart confirmed that the draft report would be provided to PAG as well as the final report for feedback as well.  Mino talked about the importance of inclusiveness – that the Pasifika Festival should make all Pacific Communities feel included He also talked about the importance of funding it appropriately and talked about the concept of Pacific endorsement for other events hosted by WCC and other organisations in Wellington (Such as WOW for example).  Anthony asked what level of involvement PAG had in the past with the festival and emphasised that PAG was a critical stakeholder who could support WCC to ensure a festival was held that engaged Pacific communities.  Sai felt that it had lost the traditional cultural element.  Merio commented that it was great Council ran an event to celebrate Pacific communities in Wellington and acknowledged that the WCC Events team had come under heavy criticism in the past from some PAG members but wanted to concentrate on moving forward and ensuring that the Pasifika festival used the resources and networks available in Pacific Communities - such as using Pacific media and having a PAG sub-committee to work with the Events team  Samson concluded by saying that PAG supported an equal focus on improving the current festival template and looking at diversification and transformation for future festivals, he said the notion of community partnership and inclusion needed to be strengthened and that PAG wanted to contribute to the vision and principals of the festival rather than being involved at the operational level. | **7.20pm** |
|  | **Change in order from agenda**  **Housing Fono discussion**  Anne provided an update about the thinking the Social/Health & Wellbeing Group had been doing about a fono focussed on housing. They were thinking of a series of small workshops that were themed – making houses healthier, what the new laws meant for tenants and home owners etc. Mino suggested that PAG could partner with other organisations that were running similar workshops across the country such as Otago University’s Sustainable Cities. Merio also suggested another workshop idea could be around emergency preparedness. Natalia advised that MBIE were looking to consult with communities in this space – such as Community Housing and developing the capability of social housing providers. Further ideas and feedback could be given to the Social/Health & Wellbeing Group.  Democracy Services advised that a business case should be drawn up if funding needed to be sought from Council – there was some funding that had been used annually for the PAG forum and this could be used for an alternative such as a series of focussed workshops.  **Action:** Social/Health & Wellbeing Group will begin to draft this.  Other thoughts – need to do more than consult with communities, and a collective approach with other groups and organisations working in this area would maximise efforts. | **7:30pm** |
|  | **Other Matters**  Mino advised that there is going to be a Pacific Tertiary Education Forum at Wellington East Girls College.  Natalia advised that she had been approached by two women wanting to set up a STEM support group for women.  Sai advised that he had attended an MBIE event in Porirua – Pacific Engagement for the Credit Consumer Service.  Samson advised that MPP would be attending the PAG meeting in August for its vision setting exercise with the group. He also congratulated PAG members on all of the good work done so far. PAG was doing good things, and awareness of the Group was getting much better as seen with the high calibre of candidates for the recent PAG appointment round. | **7:50pm** |
|  | **Closing prayer**  Merio provided the closing prayer. | **8.00pm** |