**Pacific Advisory Group Minutes**

**Wednesday 11 April 2018, 6.00pm – 8.00pm**

**Wellington City Council, 101 Wakefield St, Committee Room 1**

**Members:** Sai Lealea, Kira Hundleby, Aseri Kua, Sunia Foliaki, Jocelyn Kua (Deputy Chair), Samson Samasoni (Chair), Alvin Mitikulena, Merio Marsters, Mino Cleverley,

**Staff:** Angela Sopp, Kane Patena, Fiona Lewis

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|  | **Welcome/introductions and prayer** | **6.00pm** |
|  | **Apologies**  Councillor Dawson, Deputy Mayor Day, Ofania Ikiua, Ilisapeti Pouvalu.  No apology received for Anne Allen-Moetaua. | **6.05pm** |
|  | **Confirmation of March 2018 meeting Minutes**  Kira moved and Merio seconded the confirmation of minutes.  **Matters Arising**   * **Debrief following presentation at Victoria University**   Chair requested better attendance at a formal meeting of this nature. Deputy provided a debrief of the meeting. There are three partners for this initiative, the University, the Council and the Community. The University would like to work PAG particularly around community engagement and raising awareness of the initiative, at the appropriate time. There will be a sustainability focus to the initiative. It will be multi-ethnic. The Chair emphasised that given the history of the Fale initiative, it was important that PAG enthusiastically supported this work. | **6.10pm** |
|  | **ELT Update: Kane Patena**  Kane provided PAG with an ELT view of LTP – and the focus on a fiscally prudent rates rise while still wanting to have an ambitious programme across five priority areas: housing, resilience, transport, economic growth, culture capital. | **6.25pm** |
|  | **LTP Consultations (Fiona Lewis)**  Fiona provided a powerpoint presentation to update PAG on LTP and consultation activity (online submissions and surveys, oral hearings and forums). Collateral was also provided and the PAG Chair advised that they were keen to ensure a greater number of submissions on LTP from Pacific Community than in the past. PAG members were particularly interested in housing initiatives. The Chair is keen for PAG members to assist with linking Council Comms efforts with Pacific Community networks. Alvin reiterated the importance of aligning the PAG action plans (for each focus area) with the LTP.  Action: PAG will work on a submission ahead of the next PAG meeting. PAG would like to provide input to housing related papers on the forward programme. Democracy Services to follow up. Also, Democracy Services will arrange for the Chair to meet with the Engagement team (Fiona Lewis and Mike Oats). | **6.30pm** |
|  | **Council paper on making additional PAG member appointments: update and next steps (Angela Sopp)**  Democracy Services gave a quick debrief about this paper (copies were provided to PAG members). Council has agreed that Democracy Services will develop a process for appointing additional members for the positions not currently filled: two for Samoa, two for Tuvalu and one for Micronesia.  There was a discussion about the need for a wider review of the Terms of Reference – particularly in relation to representation (a point raised by Kira in relation to the position allocation by region or Pacific nation). A Terms of Reference review is planned for this Triennium.  Action: Democracy Services will develop a process and will liaise with PAG and Councillors appointed to PAG for feedback and input. Democracy Services will run the process, in line with other appointment process for the other reference and advisory groups. | **6.50pm** |
|  | **Action Plan Updates**  Kira gave an update for the Arts and Culture focus area action plan.  Alvin and Sai will work with their groups to get an update done for the Social and Economic Development focus areas.  Action: Sai would like to meet with someone in Council in relation to economic development. Democracy Services will arrange. | **7.00pm** |
|  | **Other Matters**  Democracy Services still to ask HR for Pacific staff stocktake and connecting with a Pacific Staff network. Democracy Services is following up the Deputy Mayor about the Pacific student afternoon tea.  The Chair gave updates about promoting Pacific languages and organising funding workshops for Pacific Communities.  Action: Democracy Services is arranging a meeting with the team responsible for Community outreach in Libraries and other Community Centres to discuss the promotion of Pacific Language weeks. Democracy Services will also arrange a venue for the Funding workshop with Generosity NZ in June. | **7.40pm** |
|  | **Closing and prayer**  Alvin did the closing prayer | **8.00pm** |