**Pacific Advisory Group Agenda**

**Wednesday 14 February 2018, 6.00pm – 8.00pm**

**Wellington City Council, 101 Wakefield St, Committee Room 2**

**Members:** Sai Lealea, Kira Hundleby, Aseri Kua, Ofania Ikiua, Ilisapeti Pouvalu, Sunia Foliaki, Jocelyn Kua (Deputy Chair), Anne Allen-Moetaua, Samson Samasoni (Chair), Alvin Mitikulena

**Councillors:** Cr Dawson

**Staff:** Angela Sopp, Nicky Karu, Jo Watt

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|  | **Photographs of the new PAG group were taken to update the WCC website****Welcome and prayer** | **6.00pm**  |
|  | **Apologies** Apologies were received from Merio Marsters and Mino CleverleyLate arrival: Lisa Pouvalu (advised ahead of the meeting)Early departure: Kira Hundleby (advised ahead of the meeting) | **6.20pm** |
|  | **Confirmation of Minutes & Matters Arising (vacancies, fees, position allocation)**Minutes for 13 December meeting were confirmed without any changes. Anne moved and Sai seconded the confirmed minutes.Fale update: Winnie Laban from Victoria University will come to the March PAG meeting to discuss the Fale plans. The Chair and Deputy will meet with her beforehand as a courtesy and to talk about PAG, so she is prepared and supported appropriately for attending the meeting.Deputy Mayor hosting afternoon tea for Pacific student leaders: this is going ahead and will probably number between 10 and 15 students. A list is being compiled by Ofania and the PAG youth focus team.Generosity NZ: they are keen to provide free funding workshops to Pacific communities in Wellington – to be facilitated by PAG. Catering and venue needs be considered and how this could be paid for.PAG vacancies: A paper to Council will be scheduled, possibly at the end of March – Deputy Mayor Day as Governance portfolio lead will be consulted before a date is locked in. | **6.25pm** |
|  | **Councillors Update**Councillor Dawson talked about the LTP activity which is keeping most of Council pretty busy at the moment, there is quite a bit of promotional activity going ahead.  | **6.30pm** |
|  | **Te Reo Maori draft policy** Nicky Karu, Manager of Tira Poutama-Iwi Partnership briefed PAG about the Te Reo Maori draft policy – including information about making a submission and asking PAG members to assist in disseminating information about it to Pacific communities. There was general agreement that PAG members supported the initiative and would be interested in making a group submission.Action: Ofania and Alvin will collect feedback from PAG members and begin drafting the submission. | **6.35pm** |
|  | **PAG Planning Session update**A general discussion about using the template supplied and then content that the Communications/Governance, and Economic/Business Development teams had drafted. There was general agreement about the need for an action-based Strategy. It was also noted that there were no budgets to support the work. The Chair reiterated that Council had made it clear there would be no additional budget available for this work but that teams should meet with Council officers in their portfolio areas and think creatively about how each action plan could be progressed.Each group to complete the template for their portfolio, under the proviso that these will be developed further and details will change over time. Action: The Chair asked that the leads for the other teams get their draft templates completed ahead of the next PAG meeting, preferably within 2 weeks. Action: Democracy Services to check with Comms about whether PAG content can come under WCC auspices and made available on WCC website or not. For example a bi-monthly newsletter to a mailing list to include items such as PAG profiles, community issues and events, Council issues/activities. Democracy Services to arrange a meeting with Comms for the Chair and Deputy to discuss PAG content on WCC website and ideas for better engagement with Pacific communities.Action: Democracy Services to find out who in Council deals with young people’s issues and arrange a meeting with PAG’s youth team lead, Ofania.Action: Timing of the Letter of Intent to WCC Chief Executive to be confirmed by Democracy Services.Action: Annual report timing also to be confirmed by Democracy Services. | **7.00pm** |
|  | **Cultural Events Review and discussion about Pasifika festival 2018**Unfortunately David Daniella was not available to attend but will provide an update to PAG before the next meeting in March.There was a general discussion about the Pasifika Festival which a number of PAG members attended. Action: The Chair and Deputy will collect feedback about the festival and this will be forwarded to the Events team for consideration. Action: Democracy Services to request an update about the review ahead of the next PAG meeting.   | **7.45pm** |
|  | **Other matters of interest**Cook Islands Society Hall in Berhampore raised by Anne: Issues about the lease will be discussed with Councillor Dawson and Councillor Fitzsimons (Community Facility portfolio lead)**.**Ofania talked about the Ministry of Pacific People’s work on creating a new Pacific Vision and asked if PAG would like to be part of a focus group about this. Ofania will liaise with the Chair and Deputy about arranging for MPP to attend a future PAG meeting.Pacific Forum Leaders Meeting: The Deputy Chair provided them with an update about and the progressive approach it is taking. Pacific Cyclone disaster: Sai Lealea is keen to circulate information about charities involved in getting help to affected Pacific neighbours.  | **7.50pm** |
|  | **Closing and prayer**Aseri Kua provided a closing prayer | **8.05pm** |