

## Pacific Advisory Group (PAG) Minutes

Thursday 12<sup>th</sup> October, 6.00pm – 8.00pm

Wellington City Council, 101 Wakefield St, Committee Room 2

**Members:** Merio Marsters, Saimoni Lealea, Christine (Kira) Hundleby, Aseri Kua, Ofania Ikiua, Ilisapeti Pouvalu, Sunia Foliaki, Jocelyn Kua, Samson Samasoni

**Councillors:** Cr Dawson

**Staff:** Angela Sopp, Crispian Franklin, Kane Patena

1.	<b>Welcome &amp; Opening prayer</b>	6.00pm
2.	<p><b>Apologies</b></p> <p>Alvin Mitikulena, Anne Allen-Moetaua, Mino Cleverley</p> <p>Also received apologies from Sai Lealea – he will be arriving late because of Fiji Language Week event attendance.</p>	6.05pm
3.	<p><b>Induction details and Terms of Reference</b></p> <p>Members were given a presentation about Wellington City Council and the role of Advisory Groups. Members provided with a power point presentation, and handouts with the WCC governance structure, and PAG Terms of Reference (TOR).</p> <p>There was a discussion about the TORs and membership of PAG, including the electoral method of appointment (which is different from the other advisory groups). Members talked about the positions currently empty (most notably the Samoan positions) and how the election process may be a barrier to getting a full complement of members. They would like to discuss a review of the TOR’s at some point during this triennium. There was also a discussion about meeting fees, which have remained static for many years. Cr Dawson advised this would need to be fed into the Long Term Plan (LTP) process. Expectations about communication needed to be clarified in terms of “engage with the Council and Pasifika communities to increase information flow”.</p> <p>Sai Lealea arrived during this discussion.</p> <p><b>Action: Angela to schedule a discussion about reviewing the TORs during a future meeting (sooner rather than later).</b></p>	6.10pm
4.	<p><b>Voting a Chair and Deputy Chair</b></p> <p>The process for voting in a Chair and Deputy was discussed with members, and they were asked to vote at this meeting. As there are so many new members, and the TORS had only been provided at this meeting, they did not feel adequately prepared to vote. Some members</p>	6.30pm

	<p>asked to vote at the next meeting as the first agenda item. This was agreed. Members were asked to nominate ahead of that meeting. Nominations were asked for. Merio Marsters nominated Samson Samasoni as Chair, and he accepted the nomination. Aseri Kua nominated Saimoni Lealea for Chair.</p> <p><b>Action: Members who have accepted a nomination need to provide their CV to Angela ahead of the next meeting. Other members who wish to nominate someone for Chair or Deputy Chair must email Angela, and the member they wish to nominate, ahead of the meeting. All CVs for nominated members must be available to PAG before the meeting so that voting can take place as the first agenda item.</b></p>	
5.	<p><b>Forward Programme</b></p> <p>Upcoming items were raised such as the Animal Policy and the Long Term Plan.</p> <p>Pasifika Festival: discussion about when the review is expected to be completed.</p> <p><b>Action: Angela will talk with officials wanting to liaise with PAG about specific reports/items of interest, and schedule items for the agenda, in consultation with the Chair. Look into Drop Box/Loomio as a resource for sharing information and views.</b></p>	6.50pm
6.	<p><b>Meeting schedule</b></p> <p>Discussion was had on what dates would suit PAG members. It was decided that meetings will be held on Wednesdays from 6pm to 8pm. The next meeting will be scheduled for Wednesday 8 November.</p> <p><b>Action: Angela will send out a calendar invite, with an agenda to follow.</b></p>	7.00pm
7.	<p><b>Other matters of interest</b></p> <p>There are a large number of events happening in the community over the next few months, as island nations celebrate language weeks. These include:</p> <ul style="list-style-type: none"> <li>• Fiji Language Week, Niue Language Week, Tokelau Language Week</li> <li>• Cook Islands New Zealand Society has new executive team members</li> </ul> <p>Information can be uploaded on to Loomio (file sharing platform) or Dropbox</p> <p><b>Action: Angela can provide information/links to these platforms for use by PAG.</b></p>	7.05pm
8.	<p><b>Closing and prayer</b></p>	7.15pm