



**Minutes for the meeting held 10th July 2013  
(6.20pm – 8.10pm)**

**Venue:** Te Mahanga Committee Room 1, Council offices, Wakefield Street  
**Present:** Tina McNicholas (Chair) Anthony Leaupepe (Deputy Chair), Dan Kauraka (Deputy Chair), Sainimili Pouvalu, Violet Ekenasio, Teloma Munro, Maria Solouota, Mailigi Hetutu.  
**Councillors:** Deputy Mayor Ian McKinnon (left 6.35pm)  
**Guest:** Mrs Jenny McKinnon (left 6.35pm)  
**Council Officers:** Martin Rodgers, Joanne Maraki

### **Welcome**

#### **Councillor Update**

Deputy Mayor Ian McKinnon opened the meeting and updated the members of the health status of Cllr Leonie Gill who is presently in hospital. Cllr Gill is in Ward 6 – South. PAG members are encouraged to visit. Deputy Mayor Ian McKinnon also:

- Acknowledged the significance, role and contributions of the PAG committee spanning 6 years to Council and also to Cllr Gill.
- Welcomed Joanne Maraki to the new role as Liaison for this group.
- Commended council officers for initiating and implementing the ‘submission writing workshop’. This will increase community and resident knowledge and therefore ability to participate and contribute to meaningful Council decision – making processes

Deputy Mayor Ian McKinnon and his wife stayed for opening prayers (including prayers for Cllr Leonie Gill) left at 6.35pm

Tina McNicholas thanked the Deputy Mayor and his wife for attending and updating PAG of Cllr Leonie Gill’s health status. Tina also acknowledged the significant relationship between PAG members and Cllr Gill. PAG collectively acknowledge that Cllr Gill is highly regarded and appreciated as a champion and supporter for Pacific Island communities.

**Action:** Tina will organise a card and coordinate a group visit to Cllr Gill. PAG members wanting to go will contact Tina no later than Friday 12<sup>th</sup> July 2013.

#### **Opening prayer – Maria Solouoto**

Prayers also for speedy recovery, health and wellbeing on behalf of Cllr Leonie Gill

#### **Apologies**

Manuila Tauisi, Fetuolemoana Tamapeau, Cllr Leonie Gill, Stacy Kokaua – Balfour, Cllr Paul Eagle, Martha Samasoni, Siofilisi Taufu’ou, Dan Kauraka (apologies in advance leaving 7.50pm)

## Minutes for last meeting

- Minutes for the meeting held 12<sup>th</sup> June are accepted as a true and correct record.
- **Matters arising** are incorporated into Agenda Items

**Action:** Style and structure of minute taking. The Group would prefer brief description of discussion with action points including time frames, and steps required. Individuals if they feel strongly about a decision can request that this be articulated in minutes.

Maria Solouota (moved), Sainimili Pouvalu (second)

## Annual Report Planning

PAG's annual report to the Strategy and Policy committee for the year 2012/2013. Members revisited the previous years report and would like to see culturally appropriate artwork and/or graphics on the cover that is representative of their communities i.e. tapa cloth in this years report. Members agreed that:

- PAG will continue with the existing structure and format
- Include an acknowledgement to Malakai Jiko and his family
- To support consistency stick with a theme 'Celebrating achievements acknowledging challenges' that will provide a simple summary of the highlights and vision per representative community.

**Actions:** Members will coordinate through Jo [joanne.maraki@wcc.govt.nz](mailto:joanne.maraki@wcc.govt.nz) their community updates and any graphics /pictures by 20 July 2013. Jo/Martin will confirm dates and timeframes

## Pacific Action Plan/Strategy

Martin explained the different approaches available to develop an Action accessibility Plan versus a Strategy. An Action Accessibility Plan would articulate Councils actions/responsibilities and responsiveness to Pacifica communities that is culturally appropriate i.e. engagement, communication, housing. The Accessibility Advisory group developed an action plan specific to accessibility. This is available as an example.

Strategy: There is not a model available of how that would work, however this would be a broader document owned and initiated by Pacifica communities that Council as a stakeholder could feed in to.

PAG members discussed the options and agreed to the development of an action. Proposed topics are advocacy, engagement, and communication.

**Action:** Jo will forward a link/copy of Accessibility Action Plan and also a link/copy of the Terms of reference. The proposal will be included in the paper accompanying the Annual Report when it is presented to the Strategy and Policy Committee.

## **Pasifika Festival Update**

Joanne provided update from Rebecca Martin:

1. Rebecca will be coordinating this event until a suitable person is appointed. In the interim Rebecca will arrange a workshop: the dates/times for confirmation are either Wednesday 24<sup>th</sup> July 5.30pm or Saturday 27<sup>th</sup> July.
2. The sub-committee will be paid \$50 per session. Half of this will be paid from the event budget. The subcommittee is to be made up of no more than 7 people representing the 7 communities in represented in PAG.

The committee agreed to meet on Wednesday 24<sup>th</sup> July at 5.30 pm. Discussed and agreed to have first option of 1 representative from each community, then be opened up to the broader group if a community is unable to represent on the sub-committee. PAG requested that Marissa's report presentation from the previous year be redistributed.

**Action:** Jo will confirm the dates and times to the events team and will redistribute the report with the minutes.

## **PAG Facebook Page**

The committee agreed to a roster to ensure the page is regularly updated. The committee suggested Tina McNicolas, Fetuolemoana Tamapeau, are the people suggested to oversee this.

**Action:** Confirmation required of Roster to Joanne. Joanne will forward Councils social media guidelines.

## **Community updates**

Samoan community

1. Arlington Flats – the community has some concerns regarding maintenance and insulation. Anthony would like to meet and speak the appropriate council officer/staff at City Housing.
2. Council has offered the Samoan community leased land for community use, early childhood pending a submission/proposal.
3. 30 people participated in a NCEA seminar (an initiative of the Ministry of Pacific Island Affairs. This was successful
4. Curtain Bank are providing curtains - 16<sup>th</sup> July
5. Newtown residents association are coordinating a working party to clean up graffiti. This is supported by Council.
6. The inter ethnic senior's group is holding exercise classes to encourage seniors to be more active and also support social inclusion

Fiji

1. Fijian language week will be launched for the first time this year the week of 7<sup>th</sup> – 15<sup>th</sup> October 2013. This is an exciting and inaugural event and there will be a series of activities happening across the country.

#### Tongan community

1. 2 homework centres are operating successfully and are doing well. This is funded by the Ministry of Education

#### Niue community

1. The free language classes held at Porirua College have stopped. Students this year are required to pay \$5 per class. Attendance and participation is low and all participants are adult students.
2. The Board of Trustees Miramar Central School are building a dental clinic and carrying out consultation.
3. The church women's weavers group meets every 2<sup>nd</sup> Saturday

#### Special Acknowledgements

1. Mailingi's son is 1 of 2 Pacific Island applicants accepted into the Police Academy.
2. A story is broadcast on Tagata Pacifica of Maria's sister running her 100<sup>th</sup> marathon in her 50<sup>th</sup> year.

**Actions:** Jo and Martin will follow up with City Housing to respond/speak with Anthony regarding the community's concerns at Arlington Flats.

#### Closing and final prayer

Tina acknowledged Martin's support over the past year and also would like to thank Rebecca for her support with the Pacifica festival.

Meeting closed by Anthony at 8.10pm

Next PAG Meeting: Wednesday 14<sup>th</sup> August 2013 - 6pm

Committee Room 1, Council Offices, Wakefield Street