

# Environmental Reference Group

## Meeting Minutes

**Details:** Date: Monday, 10 May 2021  
Time: 5:06pm – 7:08pm  
Venue: Ngake (16.09), Level 16, Tahiwī 113 The Terrace  
Chair: Arron Cox

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**Members present:** Steven Almond George Hobson  
Lynn Cadenhead Claire Stringer  
Arron Cox Michelle Rush  
Isla Day Chris Watson  
Eleanor West (via audiovisual link)

**Councillors present:** Cr Laurie Foon

**Staff:** Tom Williams, Chief Infrastructure Officer Hedi Mueller, Democracy Advisor  
Maria Montero, Democracy Services

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Topic	Description	Start time
1.	<b>Welcome &amp; Apologies</b> Apologies were received from Sally Faisandier, Mike Britton and Cr Tamatha Paul Moved Aaron Cox, <b>CARRIED</b>	5:05pm
2.	<b>Conflicts of Interest</b> No conflicts of interest were declared.	5:06 pm
3.	<b>Update from Councillor Foon</b> <ul style="list-style-type: none"><li>Parking on footpaths laws have changed – zero tolerance as of 1<sup>st</sup> July</li><li>Councillor Paul will present <i>Fossil Fuel Free Central City</i> notice of motion at Strategy and Policy Committee on 13 May 2021; asking officers to investigate having an area of zero-carbon emissions streets by 2025</li><li>Tom Williams: Explained the new <i>proposed</i> committee structure of Council It is designed to align existing organisational structure and streamline work, decision-making. The response in general has been enthusiastic.</li></ul>	5:07pm

	<ol style="list-style-type: none"> <li>1. Finance &amp; Performance Committee (Cr Foon - Deputy Chair)</li> <li>2. Policy, Planning &amp; Environment Committee (Cr Paul - Deputy Chair)</li> <li>3. Infrastructure Committee</li> <li>4. Social, Cultural &amp; Community Services Committee</li> <li>5. Annual Plan &amp; Long-term Plan Committee</li> <li>6. Regulatory Processes Committee</li> <li>7. CEO Performance Review Committee</li> <li>8. Audit &amp; Risk Subcommittee</li> <li>9. Grants Subcommittee</li> </ol> <ul style="list-style-type: none"> <li>• Cycleways- Three-year pipeline starting with Thornton (<i>Let's Get Welly Moving</i>) <ul style="list-style-type: none"> <li>○ Business community will need and get support in this regard</li> <li>○ <i>Let's Get Welly Moving</i> public meeting at Pipitea Marae in July</li> </ul> </li> <li>• Sludge Minimalisation Facility meeting this morning (10 May) was positive</li> </ul>	
<p><b>4.</b></p>	<p><b>Long-term Plan Submission</b></p> <p>Members broke into groups to review specific parts of the group LTP submission and came together at the end of the session to discuss each point and come to agreement.</p> <ul style="list-style-type: none"> <li>• Discussion included: <ul style="list-style-type: none"> <li>○ Commitment to water meters</li> <li>○ Extensive discussion on sludge plant</li> <li>○ Te Atakura</li> <li>○ Te Ngākau Civic Square</li> <li>○ Central Library</li> </ul> </li> </ul> <p>The group also discussed their submission on the Wellbeing Framework</p>	<p><b>5:20 pm</b></p>
<p><b>5.</b></p>	<p><b>Principles</b></p> <p>The group broke into smaller groups again to discuss the portfolio principles</p> <ul style="list-style-type: none"> <li>○ Zero-Carbon Principle will need more work</li> <li>○ Biodiversity – too wordy</li> <li>○ Intersection of ambition/realism</li> </ul>	<p><b>6:33 pm</b></p>
<p><b>6.</b></p>	<p><b>Portfolio Updates</b></p> <ul style="list-style-type: none"> <li>• Steven discussed the lack of consistency in national container recycle scheme, and declared a conflict of interest due to his work in the beverage industry</li> <li>• Michelle discussed the need for further info from the Planning Team in regards to the Draft Spatial Plan</li> <li>• Lynn discussed an invite to the Rainbow Hui held today (10 May)</li> <li>• Aaron requested feedback on workshop model as opposed to presentations and that the group should repeat this model with the upcoming District Plan.</li> </ul>	<p><b>6:53 pm</b></p>

<b>7.</b>	<b>Previous Minutes Confirmation – 12 April 2021</b>  The previous minutes were confirmed as a true and accurate record of the meeting.  Moved Michelle Rush, seconded Isla Day  <b>CARRIED</b>	<b>7:06 pm</b>
	<b>Next meeting - Monday, 14<sup>th</sup> June 2021</b>	<b>7:08 pm</b>

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<b>Portfolio Groups</b>	<b>ERG Lead</b>		<b>Council Officer</b>
Transport	Michelle Rush		Joe Hewitt, Team Lead Transport Strategy and Siobhan Procter, Manager Transport and Infrastructure
Climate Change	Chris Watson	Isla Day, Steven Almond	Alison Howard, Climate Change Response Manager
Waste	Steven Almond	Clare Stringer	Emily Taylor-Hall, Waste Operations Manager
Water	Arron Cox		Zac Jordan, Principal Advisor Resilience Infrastructure
Resilience	Lynn Cadenhead		Mike Mendonca, Chief Resilience Officer
Urban Design Agency/Urban Growth	Eleanor West	Sally Faisandier	Vida Christeller, Manager City Design & Place Planning; Phil Becker, Manager Build Wellington
Mana whenua iwi & Treaty Relations			Nicky Karu, Manager Tira Poutama-Iwi Partnership
Biodiversity/Open Space	Mike Britton	Clare Stringer	Daniela Biaggio, Urban Ecology Manager
Heritage	Lynn Cadenhead	Clare Stringer	Mark Lindsay, Heritage Manager