

# Environmental Reference Group

## Meeting Agenda

Absolutely Positively  
Wellington City Council  
Me Heke Ki Pāneke

**Details:** Date: Monday, 9 March 2020  
Time: 5.00pm – 7.00pm  
Venue: Ngake (16.09)  
Level 16 Tahiwī  
113 The Terrace  
Chair: Chris Paulin

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**Members:** Steven Almond  
Mike Britton  
Lynn Cadenhead  
Arron Cox  
Isla Day  
Sally Faisandier  
George Hobson  
Martin Payne  
Clare Stringer  
Michelle Rush  
Chris Watson  
Eleanor West  
Andrew Wilks

**Councillors:** Tamatha Paul  
Laurie Foon (alternate)

**Staff Support:** Hedi Mueller, Democracy Advisor

**ELT Member:** Moana Mackey (Chief City Planner)

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**Apologies:** Michelle Rush  
George Hobson  
Chris Watson

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Topic	Description	Start time	5:00pm
1.	<b>Welcome &amp; Apologies</b>	<ul style="list-style-type: none"><li>Apologies received as above</li><li>Additional apologies</li></ul>	<b>5:00pm</b>
2.	<b>Conflicts of Interest</b>	<ul style="list-style-type: none"><li>All</li></ul>	<b>5:01pm</b>
3.	<b>Previous Minutes Confirmation – 10 February 2020</b>	<ul style="list-style-type: none"><li>All</li></ul>	<b>5:02pm</b>
4.	<b>Planning for Growth</b>	<ul style="list-style-type: none"><li>Adam McCutcheon</li></ul>	<b>5:05pm</b>
5.	<b>Update from Councillor</b>	<ul style="list-style-type: none"><li>Councillor Paul</li></ul>	<b>5:35pm</b>
6.	<b>Round table updates from portfolio groups</b> Portfolio work/feedback and general catch-up	<ul style="list-style-type: none"><li>All</li></ul>	<b>5:50pm</b>
7.	<b>2020 Draft Work Programme</b>	<ul style="list-style-type: none"><li>Hedi Mueller</li></ul>	<b>6:15pm</b>
8.	<b>Annual Report</b>	<ul style="list-style-type: none"><li>Hedi Mueller</li></ul>	<b>6:30pm</b>

<b>9.</b>	<b>General Business</b>	<ul style="list-style-type: none"> <li>All</li> </ul>	<b>6:45pm</b>
<b>10.</b>	<b>Next Agenda Due – Items for the next agenda</b> <ul style="list-style-type: none"> <li>District Plan</li> <li>Planning for Growth</li> </ul>	<ul style="list-style-type: none"> <li>Monday 30 March 2020</li> <li>Mark Lindsay</li> <li>Kate Pascall</li> </ul>	<b>7:00pm</b>

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**Actions:** The following tables the actions, responsibilities and deadlines from previous meetings

<b>Action Points Arising at Previous Meetings</b>		<b>Responsibility</b>	<b>Deadline</b>
<b>1.</b>	Update Transport Portfolio Principals in Dropbox	Michelle Rush	9 March
<b>2.</b>	Share table of emissions	Andrew Wilks	9 March
<b>3.</b>	Draft submission on Wellington Regional Land Transport Plan	Michelle Rush	July 2020
<b>4.</b>	Google Drive set up	Arron Cox	
<b>5.</b>	Draft newsletter	Sally Faisandier	9 March

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<b>Portfolio Groups</b>	<b>ERG Lead</b>	<b>ERG Members</b>	<b>Council Officer</b>
Transport	Michelle Rush		Joe Hewitt, Team Leader Transport Strategy and Siobhan Procter, Manager Transport and Infrastructure
Climate Change	Chris Watson	Isla Day, Steven Almond	Tom Pettit, Sustainability Manager
Waste	Steven Almond	Clare Stringer	Emily Taylor-Hall, Commercial Manager, Resilience-Waste Operations
Water	Chris Paulin		Derek Baxter, City Engineer
Resilience	Lynn Cadenhead		Mike Mendonca, Chief Resilience Officer
Urban Design Agency/Urban Growth	Eleanor West	Sally Faisandier	Vida Christeller, Manager City Design & Place Planning
Mana whenua iwi & Treaty Relations			Nicky Karu, Manager Tira Poutama-Iwi Partnership
Biodiversity/Open Space	Mike Britton	Clare Stringer	Daniela Biaggio, Team Leader Biodiversity & Urban Ecology
Heritage	Lynn Cadenhead	Clare Stringer	Mark Lindsay, Heritage Manager