

# Environmental Reference Group

## Meeting Minutes

Absolutely Positively  
**Wellington City Council**  
Me Heke Ki Pōneke

**Details:**  
Date: Monday, 8 July 2019  
Time: 5.00pm – 6.57pm  
Venue: Ngake (16.09)  
Level 16 Tahiwī  
113 The Terrace  
Chair: Mark Fenwick

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**Members present:** Mark Ashby  
Mike Britton  
Lynn Cadenhead  
Mark Fenwick (Chair)  
Chris Paulin  
Martin Payne  
Paula Warren  
Chris Watson  
Andrew Wilks

**Councillors present:** Peter Gilberd

**Democracy** Crispian Franklin, Elected Member Robert Peden, Acting Democracy Services Manager

**Services Staff:** Support Manager Kay Houlahan, Democracy Advisor

**ELT Member:** Moana Mackey (Acting Chief City Planner)

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Topic	Description	Start time
1.	<b>Welcome &amp; Apologies</b> No apologies were received.	5.00pm
2.	<b>Conflicts of Interest</b> No conflicts of interest were declared.	5.01pm
3.	<b>Previous Minutes Confirmation</b> The previous minutes were confirmed as a true and accurate record of the meeting.	5.02pm
4.	<b>Update on Let's Get Welly Moving</b> Presenters: David Chick, Chief City Planner, Wellington City Council Willy Trolove, Communications and Engagement Lead, Let's Get Wellington Moving ( <a href="mailto:willy.trolove@nzta.govt.nz">willy.trolove@nzta.govt.nz</a> ) Andrew Body, Programme Director, Let's Get Wellington Moving ( <a href="mailto:Andrew.Body@nzta.govt.nz">Andrew.Body@nzta.govt.nz</a> )	5.03pm

	<p>David Chick, Willy Trolove, and Andrew Body presented on the <i>Let's Get Wellington Moving</i> initiative noting that while light rail was a popular option in a recent survey, the programme is agnostic regarding system models. It was acknowledged that there is a funding gap that may impact on parts of the initiative such as the Te Aro and Terrace tunnels and the Basin Reserve.</p> <p>Members discussed with presenters:</p> <ul style="list-style-type: none"> <li>• keeping corporate Wellington involved</li> <li>• the stability of the programme given the different priorities of other organisations such as NZTA and changes to the political landscape over the lifetime of the programme</li> <li>• the bus prioritisation programme</li> <li>• the need to work with Wellington Water to co-ordinate work programmes</li> <li>• the need to get mass transport right before taking away parking spaces</li> <li>• testing the first pilot with the Environmental Reference Advisory Group.</li> </ul>	
<b>5.</b>	<p><b>Parking Policy</b></p> <p>Presenter: Helen Bolton, Senior Advisor, Wellington City Council</p> <p>Helen Bolton presented on the Parking Policy noting that it had been paused until the role out of <i>Let's Get Wellington Moving</i>. The policy is currently in the engagement phase, and a website has been launched and will be open to the end of August. An early draft report is due in September and a consultation policy by the end of the year. It was acknowledged that legislation to ensure changes may be a final resort.</p> <p>Feedback was sought from members on the presentation by the end of July, including policy objectives and how to best sell the final policy.</p> <p><b>ACTION:</b> Paula Warren agreed to compile member's feedback, including any previous feedback.</p>	<b>5.58pm</b>
<b>6.</b>	<p><b>Update from Councillor</b></p> <p>Councillor Gilberd noted that the Local Government New Zealand conference had begun. He also touched upon Plastic Fee July, Planning for Growth, Zealandia and implication of Climate Change.</p>	<b>6.37pm</b>
<b>7.</b>	<p><b>Round table updates from portfolio groups</b></p> <p>The members gave general updates on their portfolios.</p> <p>Lynn Cadenhead noted that the Walking Access Commission was undergoing its 10-year</p>	<b>6.40pm</b>

	<p>review, and recommended its maps database to members.</p> <p>Martin Payne reminded members that waste management would be discussed at the next meeting and asked that members send him items of interest prior to the meeting. Immediate suggestions were: sewerage sludge, regional discussions around industries that use/reuse waste, business waste, and the impact of the plastic bag ban.</p> <p><b>ACTION:</b> Members agreed to send areas of interest to Martin Payne.</p>	
<b>8.</b>	<p><b>General Business</b></p> <p>The Chair noted that no progress had yet been made on the Replacement/Recruitment process and suggested that members discuss it further at the next meeting.</p> <p><b>ACTION:</b> Discuss at 12 August 2019 meeting.</p>	
<b>9.</b>	<p><b>Next meeting</b></p> <p>Monday, 12 August 2019</p> <ul style="list-style-type: none"> <li>Update from Wellington Region Waste Management and Minimisation Plan – Emily Taylor-Hall, Waste Operations Manager</li> <li>Update on First to Zero – Tom Pettit, Sustainability Manager</li> </ul>	

**Actions:** The following tables the actions, responsibilities and deadlines from previous meetings

Action Points		Responsibility	Deadline
1.	Develop portfolio principles	All	Ongoing
2.	Members' access to Drop Box to be checked	Democracy Services	
3.	The Portfolio Group details to be updated	Mark	

General Business		
1.	Replacement/Recruitment process	Report back at 12 August 2019 meeting

Portfolio Groups	ERG Lead	Council Officer
Transport	Paula Warren	Gunther Wild, Transport Strategy Manager and Siobhan Procter, Manager Transport and

		Infrastructure
Climate Change	Chris Watson	Tom Pettit, Sustainability Manager
Waste	Martin Payne	Emily Taylor-Hall, Commercial Manager, Resilience-Waste Operations
Water	Chris Paulin	Derek Baxter, City Engineer
Resilience	Lynn Cadenhead	Mike Mendonca, Chief Resilience Officer
Urban Design Agency/Urban Growth		Anna Harley, Manager City Design & Place Planning
Mana whenua iwi & Treaty Relations	Mark Fenwick	Nicky Karu, Manager Tira Poutama-Iwi Partnership
Biodiversity/Open Space	Mike Britton	Daniela Biaggio, Team Leader Biodiversity & Urban Ecology
Heritage	Lynn Cadenhead	Mark Lindsay, Heritage Manager